



AUGUST 16, 2024

WEEKLY UPDATE

Miranda Fisher, Town Manager

CERTIFICATE OF ELECTION FOR MAYOR JENKINS & CERTIFICATE OF NOMINATION FOR SIX CANDIDATES

At the August 14th work session, Mayor Dee Jenkins was officially presented with her certificate of election. According to Town Code 15-2-1, a candidate is declared elected in the Primary Election if they receive a majority of all votes cast, as outlined in ARS §9-821.01. Mayor Jenkins secured 55.48% of the votes, affirming her re-election for another two-year term.

Certificates of nomination were also awarded to Jackie Baker, Brian Bolton, Robert Foreman, Jerry Martin, Jessie Murdock, and Patricia Seybold. In line with Town Code 15-2-3, if any offices remain unfilled in the Primary Election, a General Election will be held. The Primary Election then serves as a nomination process for candidates moving on to the General Election. The candidates who received the highest vote totals are qualified for inclusion on the General Election ballot, with no more than twice the number of candidates for the available Council seats advancing. Therefore, these six candidates will proceed to the General Election.

Thank you, Mary Phelps, for sharing the photos you took!



Robert Foreman



Patricia Seybold



Brian Bolton

ECONOMIC DEVELOPMENT

New Microbusiness Loan Program in the Verde Valley

The Verde Valley Regional Economic Organization (VVREO) currently has a small business loan program that supports our small businesses throughout the Verde Valley. Recently, VVREO was awarded a \$100,000 grant for the AZ Office of Economic Opportunity for the purpose of lending to small businesses. Governor Katie Hobbs came to the Verde Valley to meet with statewide lenders, VVREO, and small business owners who have started or expanded as a result of previous VVREO funds. Learn more about the state's Microbusiness Loan Program from the Governor's press release [here](#). In the past 15 months, VVREO funds were loaned to three businesses in Camp Verde: [Wingfield Bakery](#), [Encinas Automotive and Transmission LLC](#), and [AZ Fork in the Road](#).



For more information about accessing small business loans and assistance, please contact the Town's Economic Development team at bric@campverde.az.gov or stop by the Business Resource and Innovation Center (BRIC) at 385 S Main Street.

In the photo, from left to right, is Rachelle Wingfield (Wingfield Bakery), Molly Davies (Economic Development Director with Town of Camp Verde and VVREO Loan Committee Chair), Governor Katie Hobbs, Ruth Ellen Elinski (Director of the Small Business Development Center) and Diego Apodaca (AZ Fork in the Road).

Rural Policy Forum

Last week, Local First Arizona held their annual Rural Policy Forum. Each year the forum is in a rural community around the state and this year it was conveniently located in Clarkdale and Cottonwood. The Town Manager, Mayor, and a couple of Economic Development team members attended the forum to learn more about resources and opportunities to help Camp Verde. The Rural Policy Forum connects rural and tribal economic development professionals, community leaders, business owners, nonprofits, and other stakeholders and advocates interested in sustaining their communities. We learned more about marketing, economic diversification, water stewardship, grant management, thriving places, and resources that rural communities like Camp Verde can access. While the Town is currently leveraging some of these resources and relationships, we look forward to taking advantage of more opportunities to serve the community.

Congressionally Directed Spending (CDS) FY25 Update

Earlier this summer, we shared that Senator Kelly's Office is recommending funding for Repeaters for Dispatch (\$70,000), a Production Well (\$2,000,000) and Replacement Vehicles (\$230,000). Last week, we learned that only the \$70,000 for the Repeaters for Dispatch project will be moving forward. For these FY25 requests, less funding is available and the demand for the CDS continues to grow. As a reminder, while this is good news for our Repeaters for Dispatch project, it isn't a guarantee of funding. The U.S. Senate and House of Representatives must now come together in a bipartisan way and negotiate a final appropriations bill before the end of the year.

MARSHAL'S OFFICE

Please join us in congratulating Marshal Rowley on his appointment to the MATFORCE Board of Directors. MATFORCE is a primary prevention organization committed to bringing education and awareness about substance use issues to our community.

Commander Jacobs, Lieutenant Reay, Deputy Sergeant Van Horn, Collins, Wantland, and K-9 Deputy Zeid attended Law Enforcement & Prosecutors Training in Phoenix hosted and paid for by the Governor's Office of Highway Safety.

Last week a press release was sent out on a large drug bust for the "Date Rape" drug GHB which resulted in also confiscating one pound of methamphetamine.

FINANCE

Utilities Online & Credit Card Payments

In process with Paystar to take over online and onsite credit card payments and passing fees on to the customer. The current online system for Wastewater only payments has been taken offline now that Wastewater accounts have been moved to the RVS software.

Time & Attendance Software

Working with our IT and software provider to eliminate issues we have been having with our time-keeping software. We have updated resources and have noticed that there have not been any "normal" drops in operations yet, which is a good sign. We are expecting a software upgrade in late August which should also show a significant improvement. We are discussing a third possibility as well which would be moving the Time & Attendance software to its own server.

COMMUNITY DEVELOPMENT

Livestock Ordinance

The Planning & Zoning Commission is set to hold a hearing on the livestock ordinance on September 5th. To ensure your input is considered, please submit written comments by Monday, August 26th, as they will be included in the packet for the Commission's review.

You can access the ordinance here: <https://www.campverde.az.gov/departments/community-development/planning-zoning>.

Please send your comments to AnimalOrdinance@CampVerde.AZ.Gov

Building

Two separate permits were issued to Jackpot Ranch this week. The first was for a 5,000 square foot metal shell building and mass grading. The second was for a 2400 square foot bunkhouse.

A commercial building application was received for the buildout of Sycamore Villas off Homestead Pkwy. This development will consist of 178, for rent, casitas. The floor plans consist of one, two, and three-bedroom dwelling units, ranging from 741 to 1420 square feet in size. Twelve of the casitas will be one-bedroom duplexes, eighty-eight will be two-bedroom, and sixty-six will be three-bedroom.

LIBRARY

Library Director, Kathy Hellman, attended the Yavapai County Digital Equity Workshop in Prescott Valley Monday, August 12th. The workshop brought together a diverse group of community leaders and representatives of various organizations focused on improving the lives of Yavapai County residents through access to digital services and resources. Led by County Library Director, Corey Christians, working under the umbrella of the Yavapai County Broadband Initiative, the goal of the workshop was to begin developing Yavapai County's Digital Equity plan. The plan will help consolidate digital equity efforts in the county by mapping and coordinating efforts to bridge the digital divide to ensure governing authorities, organizations, and residents are prepared for current and upcoming broadband efforts. The plan will align with the state's digital equity goals and increase our chances to fund those efforts in Yavapai County.

Our Youth Libraries are bringing back two popular programs that help us engage with students at CVUSD in a couple of ways - Cubing and Tutoring.

Teen Librarian, Zack Garcia, is taking his cubing program to the library at CVMS every Tuesday during lunch for drop-in cubing challenges. Rubik's Cubes are amazing. They combine each aspect of STEM in one classic toy. 43,252,003,274,489,856,000 (43 quintillion, 252 quadrillion, 3 trillion, 274 billion, 489 million, 856 thousand) is the number of combinations, including the solved state, of the original 3x3 Rubik's cube, invented in 1974 by Erno Rubik as a teaching device for his architecture class. Today's modern cubes, often referred to as speed cubes, add magnets and spring compression adjustments to fit the user's preference, so they can be solved as quickly as possible, with the fastest time being mere seconds. Despite the 43 quintillion combinations, anyone can learn to solve a cube. If you don't believe it, join Zack at CVMS on a Tuesday during lunch hour!



Library Manager, Nicole Metz-Andrews, is partnering with CVES to prepare and reenergize our group of 10 volunteers who engage with third graders in the library's tutoring in reading program. We appreciate the dedication from our tutoring volunteers as they prepare weekly lesson/games, keep statistics, and most importantly, form wonderful relationships to encourage success in the students they are paired with.

Our Cataloger, Jaye Valles, is doing a different kind of community outreach/support. He has offered to work with Ken Zoll, Director Emeritus at Verde Valley Archaeology Center, to help catalog their special collection of library materials. Jaye can lend his expertise and support using our new library systems and help add obscure titles by creating records for them so that they are searchable in the online catalog, adding visibility and value to the services offered at VVAC.



CLERKS DEPARTMENT

Record Requests

The Clerk's Office received only one Records Request from the Citizens of Camp Verde for a copy of the Planning & Zoning Ordinance that was in effect in 2011. This request came in on August 1st and completed August 1st.

The Clerk's Office did spend over 20 hours working on a request regarding Sundance Ranch LLC vs Heritage Land Survey that was requested by Pierce/Coleman. This item is complete and all documents were sent to the attorney on August 13th. There were 243 emails that had to be saved as PDF documents, combined into one document, redacted as necessary, totaling over 1700 pages. Community Development also provided documents to the attorney.

CLERKS DEPARTMENT (Cont.)

New Business Licenses

One Business license was issued for a Restaurant named 'Prepared Sciences' dba Montezuma Burger Haus located at 348 S Main Street.

Other Updates

Jadie Edwards, Acting Deputy Town Clerk, came up with a great idea to have a drop box for Business License payments. We have purchased a small drop box and will be asking maintenance to install close to the front door of room 102 after we get the box labeled appropriately.

The Clerk's office received a campaign finances complaint against all candidates. The Town Clerk has received responses from all but one candidate. Those responses have been forwarded to the Complainant. The deadline for responses candidates is August 23rd.

The Clerk's office electronically filed eight documents for Public Works to have recorded. This saves the Capital Projects Manager the time and gas of driving to the County.

PARKS & RECREATION

Camp Verde Heritage Pool Closure Update

Due to significant mechanical issues affecting water quality and safety, the Camp Verde Heritage Pool will remain closed for the rest of the 2024 season. Town staff have been working tirelessly to address the problems, but after careful consideration, we must prioritize the health and safety of our community.

Visit [Camp Verde Heritage Pool Closed for the 2024 Season | News List | Town of Camp Verde, AZ](#) to learn more about what led to this decision and our plans moving forward.

We appreciate your understanding and are committed to reopening the pool in 2025.

Youth Football Fundraiser & Jamboree

Camp Verde Youth Football hosted its annual Spaghetti Dinner and Silent Auction on August 10th at the Community Center gym. They will also be hosting the Northern Arizona Youth Football (NAYF) Jamboree at the Sports Complex on August 17th. Last year's event, the first in Camp Verde, attracted 30 teams and around 5,000 attendees. This year, 34 teams will participate.

Community Engagement at Back to School Night

Staff attended Camp Verde Elementary School's Back to School Night on August 6th, promoting our programs and events. Information about the upcoming 1st-4th grade Grasshopper basketball program, Little Britches/Little Petticoats contest, Fort Verde Days Parade, Friday Day Trips, and Diamondbacks games was shared. We also recruited four coaches for the Grasshopper basketball program!

Grasshopper Basketball Registration

Registration for the 1st-4th grade Grasshopper Basketball program is open until September 25, 2024. The season starts in October, and we are actively recruiting coaches. Interested individuals can register or inquire at [Camp Verde Sports Registration](#) or by calling Parks and Rec at 928-554-0820 Opt. 3.

PARKS & RECREATION (Cont.)

Fort Verde Days Parade Registration

Sign up for the 68th annual Fort Verde Days Parade, themed “Celebrating Our Pioneer Spirit.” This year’s Grand Marshal is former mayor and community leader, Tony Gioia. Both the theme and Grand Marshal were selected by the public, with support from the Parks & Recreation Commission.

Little Britches/Little Petticoats Contest

Registration for the Little Britches/Little Petticoats contest, held on October 5th at Fort Verde State Historic Park alongside the Colonel’s Daughter contest, is ongoing. Register by October 2nd at [Camp Verde Sports Registration](#).

New & Expanded Activities for Fort Verde Days

After the successful introduction of Axe Throwing last year, it will now be available both days of Fort Verde Days! We’re also thrilled to introduce a new activity—a Ninja Nation Course for all ages in the Kids’ Adventure Zone on Saturday.

Arizona Youth Soccer Organization (AYSO) Preparations

Staff met with AYSO to finalize plans for the upcoming season, which kicks off on August 26th. This year, around 800 kids will be playing on 100 teams, primarily at the Sports Complex.

Parks and Recreation Commission Meetings

Darla Deville of APS has generously offered her time and skills to facilitate a work session on September 5th. The purpose is to clarify Commission roles, set goals, and provide guidance for future planning.

UTILITIES

STORMWATER DIVISION

Earlier this year, Friends of the Verde River (FVR) staff, Elaine Nichols and Cynthia Butler met with Patty Mancini, the Stormwater Specialist. Their objective for this meeting was to look at a potential lab space to expand the Verde Water Watchers (VWW) program that would conduct water quality monitoring in the Camp Verde area. The possible building space needs to be improved before becoming a guaranteed option for the program.

With continual effort from Patty, the building is now secured and currently being remodeled. The dual lab/office space is expected to be finished in mid-September. In preparation for the new lab, ADEQ will be lending us lab equipment and supplies. FVR has also purchased a new set of probes which are an upgrade from the current probes used at the Cottonwood lab. Once we have an operating lab space VWW volunteers can start to process their collected water samples for E.coli and turbidity. All other water samples including Total Metals, Dissolved Metals, Nutrients, Inorganics, and others, will be sent to the Eurofins lab in Phoenix.

Patty and Friends of the Verde River are ecstatic about this new Camp Verde location and can’t wait to engage with the surrounding communities. The building is located next to the Camp Verde Wastewater Treatment facility which produces A+ grade effluent that can be reused for irrigation, groundwater recharge, creating wetlands, and more. With the new location of Patty’s office being so close to the Wastewater facility Patty hopes to host educational visits about water reuse and conservation. FVR hopes you will come out and volunteer so that together we make a difference in your community.

UTILITIES (Cont.)

WASTEWATER DIVISION

Tri State Utilities Conference

Several staff members attended the Tri-State Utilities Conference during the week of August 5th to maintain their operator certification continued education credits.

Culvert Clean Up at Sports Complex

On Tuesday, Wastewater Division staff used the Jet Truck to clean out numerous culverts at the Sports Complex that were filled with sediment during last weekend's storm events. The Street and Maintenance Division spend considerable amounts of time cleaning up the Sport Complex due to storm damage during the week.

WATER DIVISION

Staff ordered and installed ultra MAG Flow meters for our two wells at Mongini. The meters have been installed and will provide accurate flow measurements for our daily pump rates/flows at the well site. The meters have been tied into the Town SCADA communication system so staff can read the meters in real time.

Staff fixed two leaks during the week, Verde River Estates and a service line leak along Main Street.



GENERAL UTILITIES UPDATES

Yavapai County Community Water Systems Workshop

On Thursday, August 15th several Town staff members attended the workshop at the Camp Verde Library sponsored by the Arizona Department of Water Resources. The workshop focused on water system reporting requirements, new PFAS regulations, regional partnerships and financial opportunities for rural water system.

APS Peak Solutions Event

Town staff was informed of a Peak Solutions energy event that occurred on August 5th. Staff reduced energy consumption from 4 pm – 9 pm during the event to reduce the likelihood of APS experiencing a high use blackout event. The wastewater treatment plant eliminated the use of electric power during the event by running the plant backup generator. Running the generator is good practice for staff.

PUBLIC WORKS

MAINTENANCE & GROUND DIVISION

Pool and Building Updates

- Addressed flow issues at the pool with an inspection by AES Pool Company. The pool has now been shut down and put into winter mode.
- Progress on the Green Building included moving walls, completing the framework, and advancing drywall work and mudding.

Town Maintenance

- Removed the Main Street banner and pulled weeds at the Library, Main Street, and Hollamon Street.
- Installed a new sign at the museum.
- Built a new key and core system for the 100 Building Town Council members.

Equipment and Repairs

- Installed Kubota tops on BF 800 and M6950 DTF tractors; purchased for \$1,300. Exmark mower was picked up from Phoenix after electrical damage repairs and hydraulic steering fixes.
- The Toro mower's belt pulley system seized; \$550 in parts ordered for repairs.
- The dump trailer's hydraulic motor is being repaired in Prescott for \$930.
- The 16' trailer had electrical issues with the braking system, repaired in Prescott on August 7th.
- The CVT 411 building utility truck's engine issue is estimated to cost \$6,700 as of August 6th.
- Manlift glow plugs failed; awaiting mobile mechanic repair.
- The janitorial washing machine is scheduled for repair; waiting on the technician.
- Fiscor Heating and Cooling won the bid to replace HVAC unit #4 at CVMO.

STREETS DIVISION

- Prepped roads for chip sealing.
- All personnel attended pipeline training in Cottonwood.
- Collaborated with the Maintenance team to repair extensive damage at the sports complex.
- Streets personnel were invited by APS to attend a Diamondbacks baseball game and enjoyed the event.



ENGINEERING DIVISION

- Conducted multiple reviews of Sycamore Villas, including grading, drainage, and the 12" waterline. Engaged in discussions on Sycamore Vista blow-off and irrigation pump revisions.
- Applied for lift station and irrigation pump permitting with ADEQ.
- Reviewed and revised Subdivision Standards.

PUBLIC WORKS (Cont.)

CAPITAL IMPROVEMENT PROJECTS

Sports Complex Projects

- **TVB Compliance:** Staff will meet with MUSCO on August 21st to measure lumen levels to ensure compliance with dark sky regulations.
- **Waterline Installation:** The contractor is in the fifth week of construction, with completion expected by September 19th.
- **Concession Stand/Restrooms:** Staff is coordinating with the vendor on building specifics and will submit a quote request to the Town's JOCs for building pad preparation. The concrete walkway will be bid out immediately after the concession stand is installed. Electrical service for the stand is being re-evaluated; a \$72K quote from Pur Solar was obtained, but the alternative building may require less electrical capacity. This project will go out for bid.
- **Lift Station and Force Main:** Staff is ordering approved materials for both projects, with installation labor provided by Town forces. Certain areas requiring hand-digging through the treatment plant will be bid out through the Town's JOC contractors.
- **Irrigation Line Installation:** Irrigation pumps have been ordered, with installation labor also provided by Town forces. Hand-digging through the treatment plant will be required, and this work will be bid out through the Town's JOC contractors.
- **Website Development:** A dedicated webpage for updates and information on the sports complex construction is in development.

Court Addition: Staff is currently pursuing bids through the JOC program.

Wayfinding Signage: The consultant is developing concepts for staff review. A presentation of the conceptual signage design will be made to the council on September 4th.

Finnie Flats / MCH Roadway Improvements: ADOT is finalizing the contracting phase. Staff attended the project kickoff meeting on August 12th.

7th Street CDBG Sidewalk Project: Staff will recommend awarding the base bid to McDonald Bros. at the August 21st council meeting. APS relocation work is expected to be completed by the end of August. Staff is working on obtaining the remaining easements, with 10 of 14 acquired so far.

NACOG TIP Funding: Staff met with NACOG on July 22nd and identified two potential projects for TIP funding. Preliminary cost estimates are being prepared, and NACOG will be advised on which option to pursue.

Main Street Reconstruction Project: Staff is currently reviewing the submitted 90% plans.

Parson's Riverfront Preserve Parking Lot: Staff is working on a topographic survey and preparing a preliminary design for the project.

Community Center Park Rain Catchment: The Tree Advisory Committee will begin installing the tank and piping on September 23rd. Staff will update the building permit application with Community Development.

Pool Shade Structure: Staff will reach out to the design consultant for updated calculations reflecting the appropriate wind load and is working with Community Development to clarify code requirements. Additionally, staff is consulting with shade sail manufacturers for product recommendations.

NACOG Regional Priority Project List: NACOG is recommending an award of \$7.7 million for the Montezuma Castle Highway Improvements Project.

FY25 Pavement Preservation: Chip seal installation is complete. The contractor will return on August 14th to install the fog coat.

Engineering Design Standards: Standard details will be presented at the August 21st regular council meeting.