

**MINUTES**  
**TOWN OF CAMP VERDE**  
**REGULAR SESSION**  
**MAYOR AND COUNCIL**  
**473 S MAIN STREET, SUITE 106**  
**WEDNESDAY, JULY 17, 2024 at 6:30 P.M.**

**1. Call to Order**

Mayor Jenkins called the meeting to order at 6:30 p.m.

**2. Roll Call**

Mayor Dee Jenkins, Vice Mayor Marie Moore, Councilor Wendy Escoffier, Councilor Cris McPhail, Councilor Jackie Baker, Councilor Jesse Murdock and Councilor Robin Godwin are present.

**Also Present**

Town Manager Miranda Fisher, Town Attorney Trish Stuhan, Deputy Town Clerk Virginia Jones, Acting Town Clerk Jadie Edwards and Recording Secretary Mary Frewin.

**3. Pledge of Allegiance**

Vice Mayor Moore led the Pledge.

**4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.**

**a) Approval of the Minutes:**

- 1) Regular Session – May 15, 2024, at 6:30 p.m.
- 2) Special Session – June 5, 2024, at 5:00 p.m.
- 3) Regular Session – June 5, 2024, at 6:30 p.m.
- 4) Special Session – June 20, 2024, at 5:30 p.m.
- 5) Joint Special Session - June 26, 2024 at 5:30 p.m.

**b) Set Next Meeting, Date and Time:**

- 1) Regular Session – Wednesday, August 7, 2024 at 6:30 p.m.
- 2) Regular Session – Wednesday, August 21, 2024 at 6:30 p.m.
- 3) Work Session – Wednesday, August 14, 2024 at 5:30 p.m.

**c) Possible approval for the Mayor to sign a letter supporting the appropriation of \$9.7M FY23 State funding for the University of Arizona's Meat and Poultry Processing facility in Camp Verde. Staff Resource: Mayor Jenkins & Deputy Town Manager/Economic Development Director Molly Davies**

**d) Possible approval to utilize the \$36,085.68 of grant reimbursements from the Northern Arizona Good Jobs Network grant through Local First Arizona**

**as unrestricted funds for workforce development, business development, and BRIC expenses; and possible approval of the budget adjustment “BAFY25-01” for the FY25 budget. Staff Resource: Deputy Town Manager/Economic Development Director Molly Davies**

**e) Possible approval for staff to apply for up to \$50,000 of Arizona Office of Tourism Cooperative Marketing Program grant funds and to provide matching funds up to \$50,000. Staff Resource: Deputy Town Manager/Economic Development Director Molly Davies**

**f) Possible approval of the ratification of the 3-year contract extension for IT services with Sunstate Technology Group. Staff Resource: Town Manager Miranda Fisher**

**g) Possible approval of the ratification of the NACOG’S Regional Priority Project List grant application submission with no match required. Staff Resource: CIP Project Manager Martin Smith.**

Councilor Baker would like to pull Item 4c for further discussion.

**Motion** was made by Council Baker to accept the consent agenda excluding Item 4c. Second was made by Councilor Escoffier.

**Roll Call Vote:**

Councilor Baker: aye

Councilor McPhail: aye

Councilor Murdock: aye

Councilor Godwin: aye

Councilor Escoffier: aye

Vice Mayor Moore: aye

Mayor Jenkins: aye

**Motion** carried 7-0.

Councilor Baker stated 4c is an example of what the Town and others worked so hard to establish. Mayor Jenkins said she has had conversations with Senator Bennett, Representative Quang Nguyen, and Representative Selina Bliss to sponsor this letter to get the money returned to Camp Verde.

**Motion** was made by Council Baker to accept Item 4c. Second was made by Councilor McPhail.

**Roll Call Vote:**

Councilor Baker: aye

Councilor McPhail: aye

Councilor Murdock: aye

Councilor Godwin: aye

Councilor Escoffier: aye  
Vice Mayor Moore: aye  
Mayor Jenkins: aye  
**Motion carried 7-0.**

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn it in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

No public comment.

6. **Summary of Current Events.** The Town Council and the Town Manager may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will not propose, discuss, deliberate or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda. Summaries may include committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai-Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation.

Councilor Godwin attended two School Board Meetings.

Councilor McPhail attended Candidate Forums, Meet and Greet, several Prop 476 Meetings, Teen Game Night, the Yavapai Apache Nation Tribal Council Meeting, took a tour of the Frame Tech Building, Coffee with a Cop, Mike Marshall's Retirement Luncheon and she attended a Sustaining Flows Meeting and she voted early. She reminded everyone that Cornfest is Saturday.

Vice Mayor Moore attended Candidate Forums, Meet and Greet, took a tour of Frame Tech, and Coffee with a Cop. She encourages the public to attend Cornfest and the Local Farmers Market held every Saturday.

Councilor Murdock has been active in the community, supporting the youth in their activities as well as participated on an adult co-ed softball team. She gave a shout out to the umpires.

Councilor Escoffier has been fielding a lot of election questions and she attended Mike Marshall's Retirement Party.

Councilor Baker participated and attended some candidate forums, the workshop put on by Community Development, and toured Frame Tech.

Mayor Jenkins attended the candidate forum, the ribbon cutting for the new Hopi Tribe Hotel in Clarkdale, a ribbon cutting for *Screen Time* located on Howard's Road, and ongoing meetings with Supervisor Gregory, Forest Service & State Parks in regards to Salt Mine Road Issues. She also attends the Farmers Market,

Bi-Weekly Mayor and Manager Meetings, she met with Rapheal Chavez Fernandez who is a representative from Congressman Ruben Gallego's Office, and the Sustaining Flows Online Meeting.

Town Manager Miranda Fisher touched on a few topics-

- Acknowledgements
  - Mike Marshal's Retirement
  - Shawna Figy will be stepping into the Acting Parks & Rec Manager, the position is posted and will be screening applicants shortly.
  - Ty Watson promoted to Sergeant.
  - HR Specialist Jen Jacobs received her Society for Human Resources Manager Certification.
- Utility Bill Questions
  - Town will be working with Pay Star for payment services to allow people to pay both bills online, this is planned for fall.
  - Water & Sewer billing will be migrating to one bill. It will be 6-12 month before this happens because it is a process.
- Election
  - Ballots have been mailed out, the last day to request a mail in ballot is Friday, July 19<sup>th</sup>.
  - Ballot Boxes are open.
  - On Primary Election day, July 30<sup>th</sup> voting will occur in the gym 6:00 a.m. to 7:00 p.m.
- Boards & Commissions
  - Planning & Zoning Commission and the Livestock Work Group will be meeting Thursday, July 25<sup>th</sup> at 6:00 p.m to review the current ordinance. There will be no public comment but encourages the public to attend.
  - Parks & Rec Commission has been working on the RFP for the Master Plan and working on a Strategic Plan for Verde Lakes.
- Water Settlement, information is on the website on the utilities page.
- Goals- Enhancing Public Engagement and Community Relations
  - Weekly Town Manager Report is posted every Friday to learn about what each Department is doing.
  - Evaluating Facebook Pages, working on merging some. Staff will use Facebook to encourage the community to attend Town meetings and to participate.
- Overview of her first 8 weeks of service.

Councilor Murdock requested an update on Rockin River Ranch.

7. **Special Announcements and presentations- Certificates of Appreciation for the Livestock Ordinance Town Manager Advisory Committee Members.** Staff Resource: Town Manager Miranda Fisher

Town Manager Miranda Fisher felt it was really important to acknowledge all of the hard work put into by the committee. The Mayor presented Certificates of Appreciation to each member that was in attendance.

8. **Discussion, consideration, and possible approval of Resolution 2024-1043, a Resolution of the Mayor and Common Council of Camp Verde, Yavapai County, Arizona, approving the 2026 General Plan Public Participation Plan, related to the tentative plan for public outreach to facilitate community involvement in the development of the 2026 General Plan and authorizing the Mayor to execute the agreement on behalf of the Town.** Staff Resource: Community Development Director John Knight & General Plan Consultant Jason Sanks

Community Development Director John Knight explained the Arizona State law requires the General Plan to be updated at least every 10 years. This requires a recommendation by the Planning and Zoning Commission, approval by the Town Council and adoption by the voters. An important part of the process is participation by the public and other interested parties. The details of the outreach process are included in the plan. Mr. Knight said this is a preliminary plan and updates will be posted on the website. A Technical Advisory Group will be appointed by the Town Manager and meet every two weeks.

**Motion** made by Councilor Escoffier to approve Resolution 2024-1043, a Resolution of the Mayor and Common Council of Camp Verde, Yavapai County, Arizona, approving the 2026 General Plan Public Participation Plan, related to the tentative plan for public outreach to facilitate community involvement in the development of the 2026 General Plan and authorizing the mayor to execute the Resolution on behalf of the Town. Second was made by Councilor Baker.

**Roll Call Vote:**

Councilor Baker: aye

Councilor McPhail: aye

Councilor Murdock: aye

Councilor Godwin: aye

Councilor Escoffier: aye

Vice Mayor Moore: aye

Mayor Jenkins: aye

**Motion** carried 7-0.

9. **Discussion, consideration, and possible approval of Contract 2024-189 with Metron Farnier LLC for purchase of advanced cellular read water meters up to an amount not to exceed \$800,000.00.** Staff Resource: Utilities Director Jeff Low

Utilities Director Jeff Low explained that on December 5, 2023, Water Infrastructure Finance Authority of Arizona (WIFA) Water Conservation Grant Fund Agreement

WC3-114-2024 was signed between WIFA and the Town. The total project cost per the Grant Agreement is \$3,100,000. Grant Amount is \$2,325,000 with a 25% grant match requirement of \$775,000. Town expenditure costs are to be expended by June 30, 2026. Expenditure items will include costs for replacing the water main at Dickison Circle area, purchasing Advanced Metering Infrastructure throughout the Town water system and purchasing leak detection sounding fire hydrants at select locations within this project. The approved grant projects will replace outdated water mains, increase water main sizes, loop the water systems, and install new leak detection fire hydrants to pinpoint future leaks. The three project areas were determined based on recorded leaks and the age of water mains, and pipe material (1970's PVC Water Mains). The three areas are:

- Finnie Flat Road and Camp Verde Mobile Village Area
- Park Verde Estates Area
- Fort River Caves Area
- 

The Water Main Replacement design Contract No. 2023-186 was awarded by Town Council to Lyon Engineering on February 5, 2024. Town staff have reviewed the 15% preliminary alignment plans and are awaiting the 60% engineering design plans. The project schedule is:

- 60% Design September 2024
- 90% Design October 2024
- Final Design December 2024
- Bid Project to Construction February 2025

To access WIFA project grant funds to pay our design engineer and future contractors, the Town needs to submit a matching funding request at 25% (minimum) of each reimbursement request. The meters are the main 25% match and are required to be procured to meet State Procurement Code. For Contract No. 2024-189, the Town can spend up to \$800,000 depending on our future loan request. The Town can also spend far less than \$800,000. The vendor is aware that significant meter purchases are dependent on the Town securing a loan for the meters. Contract No. 2024-189 is to purchase new advanced cellular read water meters throughout the Town. The new meters send a daily read signal, which is capable of detecting leaks on the customer side of the meter. The new meters will eliminate staff needs to drive out or manual read meters prior to billing.

The Town issued a Request for Statements of Qualifications (RSOQ) in the Verde Independent and Camp Verde Bugle on March 12th, 16th, 19th, and 23rd. The RSOQ, was opened in the Town Council Chambers on Thursday, April 11, 2024 and six Statements of Qualifications were received from different companies.

After receiving the RSOQ's, staff formed a 4-member review committee. The Metron Farnier meters were ranked highest by staff due to low maintenance, meter

accuracy and the straightforward data interface for staff to utilize. The cost is listed in the staff report.

Alex Shuster from Metron Farnier gave an overview via Zoom.

Vice Mayor Moore is concerned about the Town signing a contract before securing the loan. Mr. Low explained the contract is based on financing and has different lenders in mind to reach out to. Ms. Fisher noted that on the last page of the contract there is a "Non-Availability of Funds Clause". She read through this portion of the contract.

Vice Mayor Moore questioned when will this project move forward? Mr. Low stated staff is buying the meters as needed now but needed to bring the contract to Council to get the project started. Ms. Fisher clarified the Town will be seeking to get reimbursement for the meters already purchased but cannot do so without a contract.

Councilor Murdock asked about additional fees. Mr. Shuster reviewed how the system will work for the consumer. There are no additional maintenance fees.

Mr. Low went over the goals of having these meters and the prevention of water loss. Mr. Shuster went over an example how they have done this with other utilities around the country.

**Motion** made by Councilor Godwin to approve Contract 2024-189 with Metron Farnier LLC for purchase of Advanced cellular read water meters up to in an amount not to exceed \$800,000.00. Second was made by Councilor McPhail.

**Roll Call Vote:**

Councilor Baker: aye

Councilor McPhail: aye

Councilor Murdock: aye

Councilor Godwin: aye

Councilor Escoffier: aye

Vice Mayor Moore: aye

Mayor Jenkins: aye

**Motion** carried 7-0.

*Meeting break: 7:25 p.m.*

*Meeting resume: 7:30 p.m.*

- 10. Discussion, Consideration, and Possible Approval to enter into the Kroger Settlement Agreement (national opioid settlement agreement) by authorizing Town staff to submit the Participation Form releasing all claims against Kroger in exchange for opioid-remediation monies. Staff Resource: Town Manager Miranda Fisher**

Town Manager Miranda Fisher gave an overview of this item. She went on to say that by participating, the Town agrees to the terms of the Settlement Agreement, including the release of claims against Kroger, and acknowledges various legal and financial obligations. The primary consideration is the release of all claims against Kroger in exchange for settlement funds, expected to amount to \$68.5 million for Arizona. If this is approved, Town staff will submit the Participation Form by the deadline. The Governor is requesting submissions by the end of July.

**Motion** made by Councilor Godwin to approve entering into the Kroger Settlement Agreement (national opioid settlement agreement) by authorizing Town staff to submit the Participation Form releasing all claims against Kroger in exchange for opioid-remediation monies. Second was made by Councilor Escoffier.

**Roll Call Vote:**

Councilor Baker: aye

Councilor McPhail: aye

Councilor Murdock: aye

Councilor Godwin: aye

Councilor Escoffier: aye

Vice Mayor Moore: aye

Mayor Jenkins: aye

**Motion** carried 7-0.

11. **Discussion, consideration and possible award of FY25 Pavement Preservation Project to Cactus Asphalt in an amount not to exceed \$570,000.00.** Staff Resource: CIP Project Manager Martin Smith. CIP Project Manager Martin Smith stated that in the FY25 budget there is \$570,000 for the installation of chip seal on the Town's roadways. For this project we will be partnering with Cactus Asphalt to complete Area 5. He went over the roadways in Area 5. Pricing has come in, in the neighborhood of \$535,000 so there is a little bit of a cushion for unexpected costs.

**Motion** made by Councilor McPhail to award the FY25 Pavement Preservation Project to Cactus Asphalt in an amount not to exceed \$570,000. Second was made by Councilor Escoffier.

**Roll Call Vote:**

Councilor Baker: aye

Councilor McPhail: aye

Councilor Murdock: aye

Councilor Godwin: aye

Councilor Escoffier: aye

Vice Mayor Moore: aye

Mayor Jenkins: aye

**Motion** carried 7-0.

12. **Discussion, consideration and possible approval of Change Order 1 requested by Ligon Excavation for the Camp Verde Sports Complex**



**Watermain Installation Project in the amount of \$9,577.80.** Staff Resource: CIP Project Manager Martin Smith.

CIP Project Manager Martin Smith explained the plans for this project require the Town to cross a small section of Coconino National Forest property adjacent to McCracken Lane to connect to an existing water main. To legally do this a utility easement or special use agreement is needed to be obtained from Coconino National Forest. Staff has been working with the Forest Service for over a year, to obtain this agreement. At that time, it was believed that obtaining this agreement would be a short process and the project could be sent out to contractors for bid. Bids for the water main installation project were received on October 26, 2023, and Council awarded the project to Ligon Excavation at the November Regular Meeting. Navigating the agreement process took much longer than expected as the Town finally received the executed agreement on June 11, 2024. In the 8 months since the project was bid the contractor has been burdened with additional costs fuel and related costs. TOCV staff believe these to be legitimate costs of the contractor that should be added to the cost of the project.

The Council should note that staff currently have an Owner's Allowance (contingency) of \$15,900.53 built into the cost of the project. While this amount would be sufficient to cover these project delay costs it is Staff's recommendation to not utilize the Owner's Allowance for this purpose. These funds allow staff to handle unexpected situations that frequently happen in underground construction that have minimal impact on the project cost without significant delay to the project.

Mr. Smith said funds might be needed to align the water main that will have to be done due to conflicts with other utilities out there that we don't know about. Fifty percent of the cost is reimbursable through the grant.

**Motion** made by Councilor McPhail to approve Change Order 1 requested by Ligon Excavation for the Camp Verde Sports Complex Watermain Installation Project in the amount of \$9,577.80 Second was made by Councilor Escoffier.

**Roll Call Vote:**

Councilor Baker: aye

Councilor McPhail: aye

Councilor Murdock: aye

Councilor Godwin: aye

Councilor Escoffier: aye

Vice Mayor Moore: aye

Mayor Jenkins: aye

**Motion** carried 7-0.

- 13. Discussion, consideration and possible approval to purchase the wet well for the proposed lift station project at the Camp Verde Sports Complex from Yavapai Precast in the amount of \$12,176.00.** Staff Resource: CIP Project Manager Martin Smith.

CIP Project Manager Martin Smith explained the proposed lift station and force main project is intended to send raw sewage from the proposed concession stand at the sports complex to the existing wastewater treatment facility. The grade differential between the location of the proposed concession stand and the existing treatment facility makes a gravity sewer system impractical. The waste material must be pumped up to the treatment facility. Materials were competitively quoted and will be purchased separately from reputable suppliers. Work to install these materials will be done by Town staff.

**Motion** made by Vice Mayor Moore to approve staff to purchase the wet well for the proposed lift station project at the Camp Verde Sports Complex from Yavapai Precast in the amount of \$12,176.00. Second was made by Councilor McPhail.

**Roll Call Vote:**

Councilor Baker: aye

Councilor McPhail: aye

Councilor Murdock: aye

Councilor Godwin: aye

Councilor Escoffier: aye

Vice Mayor Moore: aye

Mayor Jenkins: aye

**Motion** carried 7-0.

**14. Discussion, consideration and possible approval to purchase the lift station pump package for the proposed lift station project related to the Camp Verde Sports Complex from Hennesy Mechanical Sales in the amount of**

**\$53,812.56.** Staff Resource: CIP Project Manager Martin Smith.

CIP Project Manager Martin Smith explained these are the actual pumps that go in the Wet Well that go up to the sewage treatment plant. Mr. Smith explained where this facility will be on the property and what it is expected to look like.

**Motion** made by Councilor McPhail to approve staff to purchase the lift station pump package for the proposed lift station project at the Camp Verde Sports Complex from Hennesy Mechanical Sales in the amount of \$53,812.56. Second was made by Councilor Godwin.

**Roll Call Vote:**

Councilor Baker: aye

Councilor McPhail: aye

Councilor Murdock: aye

Councilor Godwin: aye

Councilor Escoffier: aye

Vice Mayor Moore: aye

Mayor Jenkins: aye

**Motion** carried 7-0.

**15. Discussion, consideration and possible approval to purchase pipe and fitting**

**materials for the proposed force main project at the Camp Verde Sports Complex from Core & Main in the amount of \$68,732.84.** Staff Resource: CIP Project Manager Martin Smith.

CIP Project Manager Martin Smith explained this is to get the material from the wet well to the treatment plant. Ms. Fisher explained there will be a dedicated website for the Sports Complex that will future plans, what is going on and financial data. There will also be a QR Code at the property that will take people to the website.

**Motion** made by Vice Mayor Moore to approve staff to purchase pipe and fitting materials for the proposed force main project at the Camp Verde Sports Complex from Core & Main in the amount of \$68,732.84. Second was made by Councilor Murdock.

Councilor Murdock would like to know more about what is needed. Mr. Smith confirmed this is not adding new infrastructure within the system, we are connecting the infrastructure that is there.

Councilor Escoffier would like to confirm that this is reimbursable through the grant. Mr. Smith confirmed it is 50% reimbursable.

**Roll Call Vote:**

Councilor Baker: aye

Councilor McPhail: aye

Councilor Murdock: aye

Councilor Godwin: aye

Councilor Escoffier: aye

Vice Mayor Moore: aye

Mayor Jenkins: aye

**Motion** carried 7-0.

- 16. Discussion, consideration and possible award of bid to purchase pump materials for the proposed irrigation improvements project at the Camp Verde Sports Complex from Pump Man in the amount of \$259,233.64.** Staff Resource CIP Project Manager Martin Smith.

CIP Project Manager Martin Smith explained that as the Town's wastewater treatment facility converts raw sewage into reclaimed water, the water is sent to a storage pond southeast of the plant. Irrigation at the sports complex creates demand for this water, which is then pumped from the storage pond through a temporary pipe on the surface of the ground to a point where it connects with the existing underground reclaimed water line that feeds the irrigation system at the sports complex. This project will remove the temporary overland piping and install a permanent underground connection to the reclaimed water line servicing the sports complex. Staff is seeking approval to purchase the pumps necessary to complete the project. Materials were competitively quoted from reputable suppliers

with extensive experience in this type of equipment and work. Work to install these materials will be performed by a contractor under a separate contract.

Mr. Smith said this is a permanent solution to a temporary work around while the park was being built. This will feed the entire park.

Mayor Jenkins asked what is left after being reimbursed through the grant. Mr. Smith doesn't have additional insight into the budget. Ms. Fisher said she will have to get the clarification back to Council as well as put it on the website.

**Motion** made by Councilor Baker to award the bid to purchase pump materials for the proposed irrigation improvements project at the Camp Verde Sports Complex to Pump Man in the amount of \$259,233.64. Second was made by Councilor Escoffier. *Ms. Escoffier requested a running total for this project.*

**Roll Call Vote:**

Councilor Baker: aye

Councilor McPhail: aye

Councilor Murdock: aye

Councilor Godwin: aye

Councilor Escoffier: aye

Vice Mayor Moore: aye

Mayor Jenkins: aye

**Motion** carried 7-0.

17. **Discussion, Consideration, and Possible Approval to purchase canopy materials for the proposed irrigation improvements project at the Camp Verde Sports Complex from Bunker Steel in the amount of \$22,290.00.** Staff Resource CIP Project Manager Martin Smith.

CIP Project Manager Martin Smith explained is for a steel canopy that will go over the top of the pumps. It will be used to protect the pumps from the sun and weather to prolong the life of the pumps.

**Motion** made by Vice Mayor Moore to approve staff to purchase the canopy materials for the proposed irrigation improvements project at the Camp Verde Sports Complex from Bunker Steel in the amount of \$22,290.00. Second was made by Councilor Escoffier.

**Roll Call Vote:**

Councilor Baker: aye

Councilor McPhail: aye

Councilor Murdock: aye

Councilor Godwin: aye

Councilor Escoffier: aye

Vice Mayor Moore: aye

Mayor Jenkins: aye  
**Motion** carried 7-0.

18. **Discussion, Consideration, and Possible Approval to purchase pipe and fitting materials for the proposed irrigation improvements project at the Camp Verde Sports Complex from Core & Main in the amount of \$113,354.03.** Staff Resource CIP Project Manager Martin Smith.

CIP Project Manager Martin Smith explained this is to connect the proposed pumps to the existing discharge line outside of the treatment plant that feeds the whole irrigation system for the park. The existing pipes are undersized for what we need. These pipes will be sized appropriately to feed the needs of the whole park

**Motion** made by Vice Mayor Moore to approve staff to purchase pipe and fitting materials for the proposed irrigation improvements project at the Camp Verde Sports Complex from Core & Main in the amount of \$113,354.03. Second was made by Councilor Baker.

**Roll Call Vote:**

Councilor Baker: aye  
Councilor McPhail: aye  
Councilor Murdock: aye  
Councilor Godwin: aye  
Councilor Escoffier: aye  
Vice Mayor Moore: aye  
Mayor Jenkins: aye  
**Motion** carried 7-0.

19. **Discussion, Consideration, and Possible Award of bid to install a pond liner to the existing reclaimed water storage pond at the wastewater treatment plant to the Camp Verde Sports Complex to Western Liner in the amount of \$34,300.00.** Staff Resource CIP Project Manager Martin Smith.

CIP Project Manager Martin Smith explained this will install a proper liner in the existing irrigation pond. He went on to explain as the Town's wastewater treatment facility converts raw sewage into reclaimed water, the water is sent to a storage pond southeast of the plant. The storage pond has an improvised liner that is proving ineffective. As the reclaimed water is sent to the pond it percolates back into the earth. A proper pond liner is required to prevent the loss of reclaimed water that is ultimately used to irrigate the sports complex. This project will remove the temporary, improvised liner, regrade the pond, and install a new plastic pond liner. The contractor will supply and install the pond liner.

**Motion** made by Vice Mayor Moore to award the bid to install a pond liner to the existing reclaimed water storage pond at the wastewater treatment plant to Western Liner in the amount of \$34,300.00. Second was made by Councilor McPhail.

**Roll Call Vote:**

Councilor Baker: aye  
Councilor McPhail: aye  
Councilor Murdock: aye  
Councilor Godwin: aye  
Councilor Escoffier: aye  
Vice Mayor Moore: aye  
Mayor Jenkins: aye

**Motion** carried 7-0.

20. **Discussion, Consideration, and Possible Award of Bid No. 24-194 Sports Complex Concession/Restroom Building to CorWorth Restroom Facilities in the amount of \$676,535.** Staff Resource CIP Project Manager Martin Smith.

CIP Project Manager Martin Smith gave a background on this project. He reviewed additional items that will be needed down the road. He expects the total cost for the concession stand to be under \$800,000, saving the Town approximately \$200,000. Mr. Smith went over how the building is set up and how the utilities are connected to the building.

Vice Mayor Moore asked how long will it take to get the website up? Ms. Fisher explained it will be about two weeks to get all information uploaded to the site. Ms. Moore would like drawings, plans, and financials all loaded onto the website so she can point the public to the site for the questions she is getting.

Production of the proposed concession/restroom building could take up to 180 days as they currently have multiple other large concession buildings scheduled for production. Given this timeline, tentative delivery and installation of the building would take place in mid-February 2025. Installation will take 5-6 days to complete.

**Motion** made by Councilor Escoffier to award Bid No. 24-194 Sports Complex Concession/Restroom Building to CorWorth Restroom Facilities in the amount of \$676,535. Second was made by Councilor Baker.

**Roll Call Vote:**

Councilor Baker: aye  
Councilor McPhail: aye  
Councilor Murdock: aye  
Councilor Godwin: aye  
Councilor Escoffier: aye  
Vice Mayor Moore: aye  
Mayor Jenkins: aye

**Motion** carried 7-0.

21. **Adjournment**

Mayor Jenkins adjourned the meeting at 8:21 p.m.

Tom Jenkins  
Mayor Dee Jenkins

Virginia Jones  
Attest: Town Clerk Virginia Jones

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on July 17, 2024. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 12<sup>th</sup> day of August, 2024.

Virginia Jones  
Virginia Jones, Acting Town Clerk