

AUGUST 4, 2024

# WEEKLY UPDATE

Miranda Fisher, Town Manager



## PRIMARY ELECTION UPDATE

The primary election held on July 30th was a significant event for our community. Here's what you need to know about accessing the results and understanding the voting process:

### Election Results:

- You can find the results at [YavapaiVotes.gov](https://YavapaiVotes.gov).
- Click on "Yavapai County Results Summary" on the YavapaiVotes.gov website.

### Understanding the Majority of Votes Cast:

1. Total Votes: Add the total number of votes cast for all candidates for each office.
2. Seats Calculation: Divide this sum by the number of seats to be filled for that office.
3. Determine Majority: Divide the amount by 2.
4. Round Up: Round the result to the highest whole number. This whole number is the "majority of votes cast."

Stay updated with the latest information and ensure your voice continues to be heard! For more details, visit [YavapaiVotes.gov](https://YavapaiVotes.gov).

Thank you to Virginia Jones, Acting Town Clerk, for all the work she did coordinating this election with the county!



# LIBRARY

## Celebrating a Year of Exceptional Service: Kate Phillips' Impact at the Camp Verde Community Library

We want to take a moment to celebrate the outstanding contributions of Kate Phillips, who joined us at Camp Verde Community Library as an AmeriCorps VISTA in August 2023. Kate's role focused on STEAM outreach and was designed to elevate our library's impact on science, technology, engineering, arts, and math education within our community. Over the past year, Kate has not only met but significantly exceeded our expectations.



From the very start, Kate immersed herself in understanding the landscape of rural library STEAM programming. She attended multiple conferences and conducted site visits at various libraries to gather insights into effective STEAM initiatives for rural communities. This groundwork was instrumental in shaping her approach and strategies throughout her service year.

One of Kate's notable achievements was her involvement in an ASU-led series of workshops, where she played a key role in collaborating with Town of Camp Verde staff to determine best practices for communicating water initiatives to the community. Her dedication to this project highlighted her commitment to not only enhance STEAM education but also contributing to broader community engagement.

### Major Duties and Accomplishments:

- **Mobile Maker Space:** Kate developed a comprehensive inventory of materials for the Mobile Maker Space and created a detailed project binder. This resource will serve as a foundational tool for ongoing and future projects within the Maker Space, ensuring its success and sustainability.
- **Community Partnerships:** She successfully fostered partnerships with local elementary schools and other organizations, establishing a collaborative environment for the Maker Space. These relationships are vital for expanding the reach and effectiveness of our STEAM programming.
- **Outreach and Programs:** Kate's outreach efforts were extensive. She attended six offsite events, promoting the library and encouraging high-level STEAM education within the community. Additionally, she launched two new onsite programs: the Coding Club and the Fiber Arts Club. Kate not only created these programs but also developed the marketing materials that drew significant community interest.
- **Volunteer Engagement:** Understanding the importance of sustainability, Kate worked diligently with established volunteers to ensure the continuation of programs beyond her term of service. Her proactive approach has set the stage for long-term success.
- **Archiving Project:** Kate has made an indelible mark on the history of Camp Verde Community Library through her exceptional Archiving Project. Over the past year, Kate has diligently scanned and cataloged historical documents, meticulously creating a comprehensive database. These valuable resources have been published on our website, making them accessible to the community and future generations. Kate's attention to detail and dedication ensure that the Archiving Project will continue to benefit the library long after her service year concludes. This initiative stands as a testament to her commitment to preserving and celebrating the rich history of Camp Verde Community Library.

## **LIBRARY (cont.)**

Kate's enthusiasm and dedication have had a profound impact on both our staff and community members. Her efforts in building the partnership with the local school and the Science Vortex were particularly remarkable. The joy and excitement expressed by participants in her programs are a testament to her success. It's always heartening to hear community members eagerly asking about future programs, knowing that Kate's work has truly resonated.

Kate's last day of service was Friday July 26th we want to extend our deepest gratitude for her extraordinary contributions to the library and the Town of Camp Verde. She will be dearly missed but her next exciting adventure is just around the corner. Kate will be pursuing a master's degree in Information Science at the University of North Carolina at Chapel Hill. Thank you, Kate, for all that you've accomplished and for the positive change you've brought to Camp Verde Community Library.

### **Financial Literacy Classes**

The library will be offering free financial literacy classes to community members in the future, and we are trying to gauge what folks are most interested in. Please take a few minutes to look at the survey that is linked below; we would appreciate feedback about dates and times as well as what the classes should focus on to start. If you, or anyone you know, is interested please share the survey with them as well. We are hoping to offer these in the fall or late summer of this year.

[CVCL Financial Literacy Survey](#)

## **COMMUNITY DEVELOPMENT**

### **Livestock Ordinance**

Last Thursday, July 25th the Planning and Zoning Commission and the Livestock Workgroup held a study session to review the proposed draft ordinance. A copy of the latest draft, dated July 15, 2024, may be obtained here:

<https://www.campverde.az.gov/departments/community-development/planning-zoning>

Comments should be sent to [AnimalOrdinance@CampVerde.AZ.Gov](mailto:AnimalOrdinance@CampVerde.AZ.Gov)

The Planning and Zoning Commission will be holding a hearing on the ordinance on September 5, 2024. The staff report and other information will be available on August 29th on the Town's website. Written comments received by Monday, August 26th will be included in the packet for P&Z consideration.

### **Planning**

We have entered into discussions with Verde Commercial for an updated Development Agreement.

### **Building**

Baan Baan Thai Express passed their final fire and building inspections on Monday, July 29th and received their Certificate of Occupancy. Anticipated opening date is mid-August.

# ECONOMIC DEVELOPMENT

## **CW7's Daily Mix Summer Sizzle Show**

Crisi Clark recently did an interview with CW7's Daily Mix Summer Sizzle show. The goal of this is to bring attention and tourists to the Historic Downtown area, the State Parks and Montezuma's Castle National Monument. Several businesses took the initiative to promote their business on the same episode so that there was a full episode on the Town of Camp Verde. The show will air at 9am on Monday, August 12th.

[Taking You There: Camp Verde \(cw7az.com\)](http://cw7az.com)

## **Arizona Office of Tourism (AOT) Presentation on Camp Verde**

Crisi Clark gave a presentation to AOT employees during their staff meeting on Tuesday. The purpose of this presentation was to build a stronger relationship with AOT and to provide them with inside knowledge of Camp Verde and what it has to offer tourists. Topics covered were archaeology, history, rodeos & more, outdoor recreation, family fun, food & drink, dark skies & sunsets, places to stay, and events. By providing them with this information the AOT staff will have a better understanding of how to promote Camp Verde in their marketing efforts.

## **Arizona Office of Tourism (AOT) Rural Marketing Co-Op Program**

The Economic Development department applied for the AOT Rural Marketing Co-Op Program. This program offers a dollar-to-dollar match towards tourism efforts. These efforts can include digital marketing, data collection, website marketing and research, strategic planning, and more. This program will help us to leverage our marketing budget further while providing resources to strategically implement tourism initiatives.

## **Thriving Communities Program Update**

Dave Meyers recently met with the Thriving Communities Program team. Next steps include meetings in August/September to complete a Needs Assessment and create a Thriving Communities Program Work Plan which will outline attainable goals for the next two years. As a reminder, the Town of Camp Verde was selected as a recipient of technical assistance and capacity building as part of the FY2023 Thriving Communities Program through U.S. Department of Transportation (DOT). Through the program, we will align our long-term transportation and infrastructure goals. This aligns with the Town of Camp Verde's Strategic Plan's "Resilient Economy" and "Community Infrastructure" focus areas.

# FINANCE DEPARTMENT

The Finance Director will be attending the GFOAz conference August 7-9. Finance Director Mike Showers is on the planning committee that puts these conferences together and is a presenter for one of the sessions.

## **Utilities Department Updates**

The new online payment system for BOTH water and wastewater should be up and running in the month of August with all credit card fees paid by the customer not the Town any longer.

Finance and Utility department staff are working together with Stifel to lay out our upcoming loan application strategy for the current and next several years to make sure the Town is ready for all of the upcoming CIP projects within the Utilities department.

## **FY2024-25 Budget**

Final details are still being collected for the Final Budget document. The expected web publishing date should be in mid-August. Council will be updated when that document is available.

# **PARKS & RECREATION**

## **Pool Season**

As of Friday, August 2nd, the pool is closed until further notice. There are some equipment issues and staff is investigating this further to determine solutions and next steps.

## **Adult Co-Ed Softball**

Our Adult Co-Ed softball league is in full swing, with 16 teams playing twice weekly.

## **Corn Fest Feedback**

Staff have conducted surveys with vendors, the public, and volunteers to gather feedback on their experiences at Corn Fest. So far, we have received input from 22 vendors and 30 community members. The team has also completed the event summary and compiled a list of improvements for 2025. Additionally, all Corn Fest equipment and signage have been stored away.

## **Summer Camp Review**

Staff have prepared a summary of the summer camp and a list of potential improvements. Feedback was collected from campers, staff, and parents to enhance future programs.

## **Fort Verde Days**

Planning for Fort Verde Days is underway, with staff meeting with Fort Verde State Historic Park to organize the Little Britches/Little Petticoats competition scheduled for October 5th.

## **Grasshopper Basketball Season**

Preparations for the upcoming Grasshopper basketball season are ramping up. Registration for the 1st-4th grade season will open on August 5th.

## **Back to School Nights**

Staff will be present at the Back to School Nights at CVES on August 6th.

## **Parks & Rec Commission Meeting**

Staff have prepared the agenda and agenda packet for the Parks & Rec Commission meeting on August 5th, which can be accessed at:

<https://www.campverde.az.gov/Home/Components/Calendar/Event/9892/63>

# **CLERK'S DEPARTMENT**

## **Records Request**

Only one records request received and completed this past week.

## **New Business License Issued**

- Meyer Electric located at 1542 W Horseshoe Bend Drive
- Dorsey Hospitality DBA Days Inn located at 1640 State Route 260 (this is a new owner)

# **PUBLIC WORKS**

## **Streets**

The Streets Department is preparing for the chip seal project.



# PUBLIC WORKS (Cont.)

## Maintenance & Grounds

After Corn Fest, we thoroughly cleaned and disinfected all public bathrooms, as well as removed all items, banners, trash, and equipment from the event. We also organized the maintenance office area and the Lower shop. At Verde Lakes Ponds, we conducted extensive weed trimming, tree and brush removal, and used a brush hog to clear tall grass in the upper pond area, while also weed trimming the lower pond area.

Our routine work included handling various work orders, conducting weekly pool maintenance and cleanup, ordering Toro parts for lawnmowers, and dropping off two trailers in Prescott for repairs. Unfortunately, we faced several equipment issues: Ex-Mark mower electrical damage and hydraulic steering issues (both in Phoenix for repairs), Toro mower belt pulley system seized up (ordering replacement parts), dump trailer hydraulic motor malfunction (in Prescott for repairs), 16' trailer electrical issues with the braking system (in Prescott for repairs), CVT 411 building utility truck with no engine power, manlift glow plug failure (awaiting a mobile mechanic), and a janitorial washing machine malfunction (repair company scheduled to inspect).

Our team received multiple thank-yous from residents for cleaning the upper and lower sections of Verde Lakes Ponds. I am grateful to work with such an amazing team. Special recognition goes to Yolanda Trahin, who has been single-handedly cleaning the CVMO, 100, 200, 300, and 400 buildings for the past three weeks with unwavering dedication and quality.



## Engineering

Recently, Bruce Connolly, Town Engineer, reviewed La Quinta's offsite water-sewer plans, MSP drywall specifications, and road construction on non-maintained ROWs, and engaged in discussions about engineering standards. Bruce also conducted a site visit to assess the Sports Complex's electrical setup and reviewed the Main Street water project and the Power Wall design. Bruce also evaluated the Camp Verde RV project, designed a reclaim pump, attended the Boyles waterline extension meeting, and visited Donna Bullard's grading site. He also handled geotechnical assessments for the Canopy project and collaborated with ADOT on drainage and traffic concerns.

## General Updates

Ken Krebbs, Public Works Director, met with the Library to update the Public Works webpage and the Sports Complex page, attended a NACOG meeting for the Regional Priority Project List grant, participated in the Yavapai Ranch LWCF Phase 4 meeting, and discussed road development for parcel 404-16-391 with the Community Development team.

## Capital Improvement Projects

- **NACOG Regional Priority Project List:** NACOG is recommending the award of \$5.7 million for the Montezuma Castle Highway Improvements project.
- **FY25 Pavement Preservation:** Work is scheduled to commence in mid-August.
- **Engineering Design Standards:** The standard details will be presented at an upcoming regular council meeting.
- **Right-of-Way Permits:** Staff is addressing permit applications as they are received.

# **PUBLIC WORKS (Cont.)**

## **Capital Improvement Projects (Cont.)**

- **Court Addition:** The project is currently out for bid, with completed bids due back on Thursday, August 1st.
- **Wayfinding Signage:** The consultant is developing concepts for staff consideration. Staff and the consultant will present the conceptual signage design to the council on September 4th.
- **Finnie Flats / MCH Roadway Improvements:** ADOT is finalizing the contracting phase.
- **7th Street CDBG Sidewalk Project:** Staff received three bids for the project, but the total cost exceeds the budget. Staff will recommend awarding the base bid to McDonald Bros. at the August 21st council meeting. APS relocation work should be completed by the end of August. The process of obtaining the necessary easements is underway, with 10 out of 14 easements acquired.
- **Sports Complex Projects**
  - **Multi-Use Field Lighting:** The lighting does not meet the required specifications for field lighting and dark sky. Staff is working with MUSCO to determine an appropriate solution.
  - **Waterline Installation:** The contractor is in the third week of construction but has encountered numerous conflicts slowing progress. The project is expected to be completed by September 19th.
  - **Concession Stand/Restrooms:** Staff is awaiting a purchase order from the Finance Department to order the building. A quote request for the building pad prep will be submitted to the Town's JOCs, and the concrete walkway will be bid immediately after the concession stand is in place. For electrical service, staff obtained a quote of \$72K from Pur Solar for wiring installation. Electrical requirements for the alternative concession building need to be reevaluated and will ultimately go out for bid.
  - **Lift Station:** Staff is ordering the approved materials, with installation labor provided by Town forces.
  - **Force Main:** Staff is ordering the approved materials, with installation labor provided by Town forces. An area of excavation through the treatment plant will require hand-digging, which will be bid out through the Town's JOC contractors.
  - **Irrigation Line Installation:** Staff is ordering the approved materials, with installation labor provided by Town forces. An area of excavation through the treatment plant will require hand-digging, which will be bid out through the Town's JOC contractors.
  - **Website:** Staff is developing a dedicated page for updates and information on construction at the sports complex.
- **NACOG TIP Funding:** Staff met with NACOG on July 22nd and identified two potential projects appropriate for TIP funding. Preliminary cost estimates will be prepared for each option, and NACOG will be advised on which option to pursue.
- **Main Street Reconstruction Project:** Staff is reviewing the submitted 90% plans.
- **Parson's Riverfront Preserve Parking Lot:** Staff is working on obtaining a topographic survey and preparing a preliminary design for the project.
- **Community Center Park Rain Catchment:** The Tree Advisory Committee has resolved staff concerns regarding the placement of the tank and piping. Staff will update the building permit application with Community Development.
- **Pool Shade Structure:** Staff will reach out to the design consultant for updated calculations reflecting the appropriate wind load. Collaboration with Community Development for clarification of the code requirements is ongoing, and staff is contacting shade sail manufacturers for product recommendations.