



CAMP VERDE EST. 1865
HOME OF HISTORIC FORT VERDE



Final Budget
for Fiscal Year
2015-16



Town of Camp Verde, Arizona



473 S Main Street
Camp Verde, AZ 86322
(928) 554-0000
www.campverde.az.gov

The Center Of It All

Table of Contents

	<u>Page #</u>		<u>Page #</u>
Table of Contents	i, ii		
Chapter 1: Introduction	1	Chapter 4: General Fund (Cont'd)	
General Fund at a Glance	2	Municipal Court	59
Key Officials & Staff	3	Public Works	63
Town Organization Chart	4	-Engineering	64
Staffing Levels	5	-Stormwater	66
General Town Info	6	-Maintenance	68
Chapter 2: Financial Structure, Policy & Process	7	Community Development	71
Budget Fund Structure	8	-Community Development	72
Major Funds	9	-Building	74
Department / Fund Relationships	10	-Planning & Zoning	76
Basis of Accounting & Budgeting	11	-Code Enforcement	78
Fiscal Policy	12	Marshal's Department	81
Budget Policy	13	-Marshall's Office	82
Debt Policy	16	-Animal Control	85
Investment Policy	18	Library	89
Budget Calendar	23	Parks & Rec	93
Budget Format Tutorial	24	-Parks & Rec	94
Chapter 3: Financial Overview	25	-Pool	96
Budget Summary	26	-Programing	98
Budget Overview - FY Comparison	28	Chapter 5: Capital Project Funds	101
Budget Overview - by Fund	29	Capital Project Funds Information	102
What is Fund Balance?	30	Capital Improvements Plan	103
Significant Changes in Fund Balances	31	Capital Projects Funds Summary	109
Revenue Analysis	32	Capital Improvements Fund	110
Chapter 4: General Fund	35	Parks Fund	112
General Purpose Revenues	36	Chapter 6: Special Revenue Funds	113
Dept. Summaries & Transfers	37	Special Revenue Funds Information	114
Expenditures by Category	38	Special Revenue Funds Summary	115
General Government	39	HURF	116
-Mayor & Council	40	Library	119
-Town Manager	42	Non-Federal Grants	120
-Clerk	44	Federal Grants	122
-Finance	46	CDBG Grant	124
-HR	48	Yavapai-Apache Gaming	125
-Risk Management	50	Magistrate	126
-Economic Development	52	Impact Fees	127
-IT	54	Donations & Resticted Monies	128
-Non Departmental	56	Housing	130
		9-1-1	131

Table of Contents (Cont'd)

	<u>Page #</u>
Chapter 7: Other Funds	133
Debt Service Summary	135
Debt Service Fund	136
Debt Summary & Limits	137
Debt Schedules	138
Sewer Operations Summary	143
Sewer Operations Fund	144
Sanitary District Debt Summary	146
Sanitary District Debt Fund	147
Sanitary District Debt Schedules	148
Chapter 8: Appendix	157
Schedule A	158
Schedule C	159
Schedule D	162
Schedule E	163
Schedule G	164



Chapter One

Introduction

	<u>Page #</u>
General Fund at a Glance	2
Key Officials and Staff	3
Town Organization Chart	4
Staffing Levels	5
General Town Information	6

Town of Camp Verde FY16 General Fund at a Glance Budget

Inflows

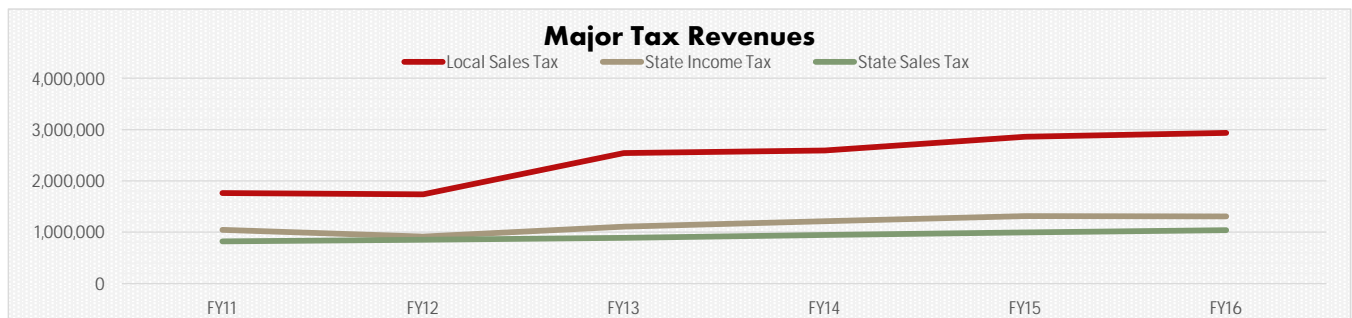
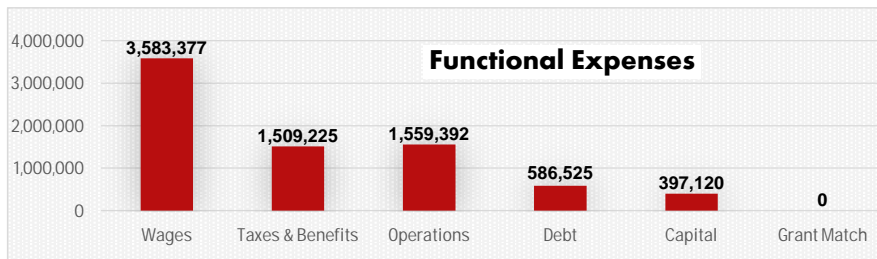
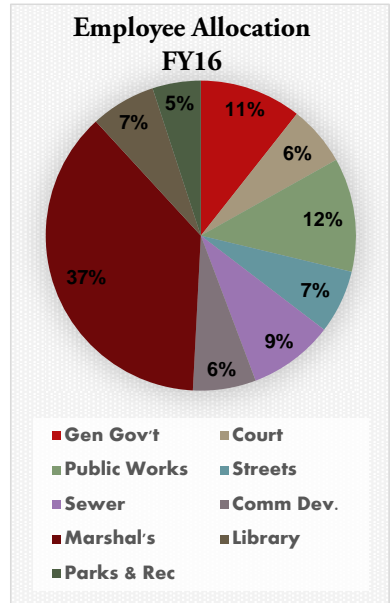
Source	2013-14 AUDITED	2014-15 EST'D	2015-16 BUDGET
Local Sales Taxes	2,597,900	2,413,839	2,980,550
Potential Food Tax Rev's	0	450,000	450,000
Franchise Fees	267,059	266,973	275,500
Intergovernmental Revenues	3,017,936	3,198,440	3,245,780
Licenses & Permits	160,291	174,427	212,400
Fines & Forfeitures	224,540	189,397	260,800
Charges for Services	106,054	90,952	115,850
Grants & Donations	980	3,445	3,300
Miscellaneous	39,641	17,631	41,265
Net Transfers Into General Fund	24,988	37,303	23,669
Total Funds In	\$ 6,439,389	\$ 6,842,407	\$ 7,609,114

Outflows

Function	2013-14 AUDITED	2014-15 EST'D	2015-16 BUDGET
General Government	1,393,437	1,544,288	1,650,242
Magistrate Court	357,807	364,344	373,153
Public Works	722,882	794,664	846,517
Community Development	375,284	427,867	482,783
Marshal's Office	2,317,600	2,512,089	2,651,801
Library	339,123	367,312	392,166
Parks & Rec	237,261	228,877	257,652
Transfers Out to Pay Debt	384,876	353,425	586,525
Transfers Out to Cover Grant Matches	0	0	0
Transfers Out for Capital Improv's	56,489	181,673	394,800
Total Funds Out	\$ 6,184,759	\$ 6,774,539	\$ 7,635,639
Net From Operations	\$ 254,630	\$ 67,868	\$ (26,525)

General Fund Reserve	
(Rounded to nearest \$1000)	
FY12	\$1,917,000
FY13	\$1,590,000
FY14	\$1,845,000
FY15*	\$1,715,000
FY16*	\$1,688,000
* - Estimated	

Local Sales Tax	
(Rounded to nearest \$1000)	
FY12	\$1,735,000
FY13 ¹	\$2,541,000
FY14	\$2,595,000
FY15 ²	\$2,863,000
FY16	\$2,934,000
1 - Aug. tax rate change - 2% to 3%	
2 - Mar. tax rate change - 3% to 3.65%	





Town of Camp Verde

Key Officials and Staff



Mayor and Council Members (Left to right)

Front Row: Councilor Robin Whatley, Councilor Jackie Baker, Councilor Carol German
Back Row: Vice-Mayor Bruce George, Councilor Brad Gordon, Mayor Charlie German, Councilor Jessie Jones.

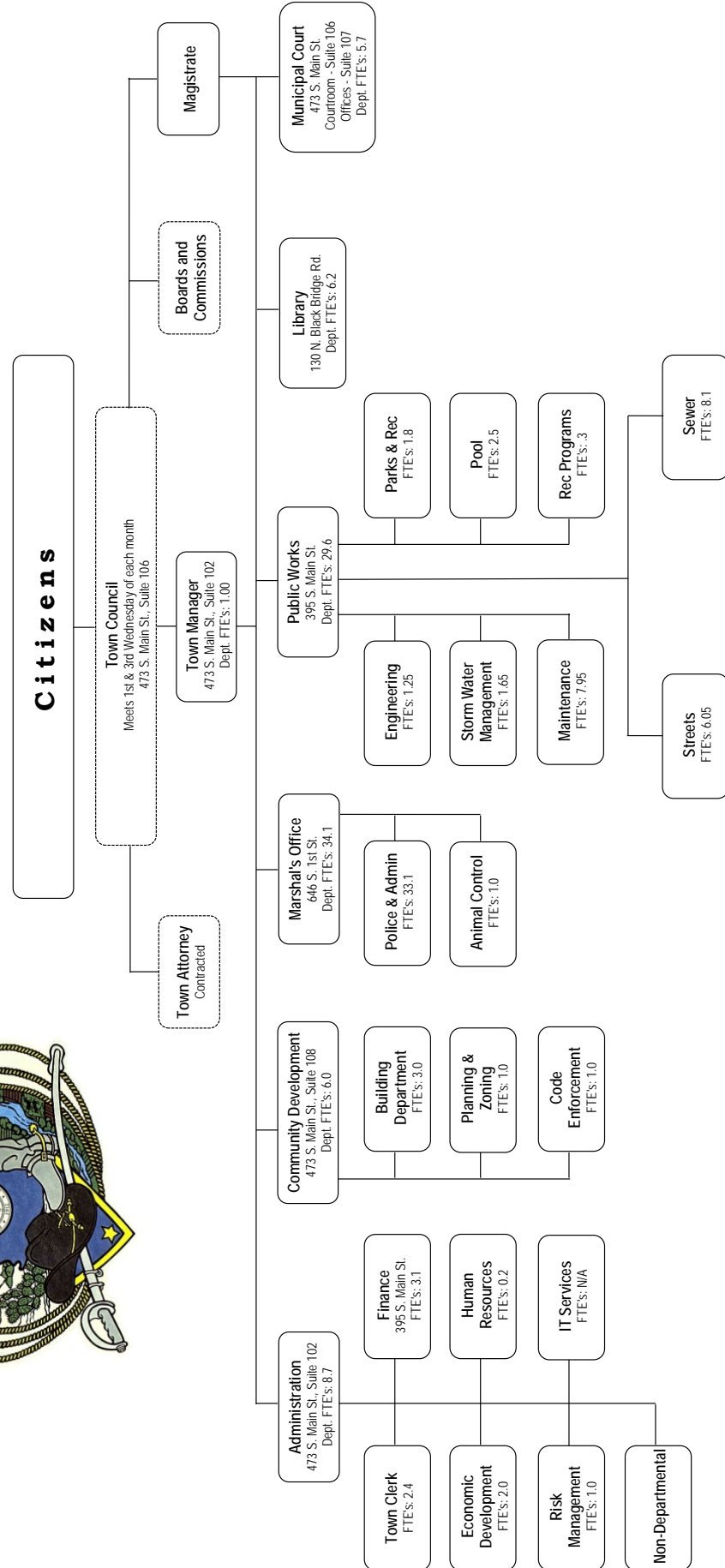
Department Heads

Russ Martin, *Town Manager*
Virginia Jones, *Town Clerk*
Mike Showers, *Finance Director*
Nancy Gardner, *Marshal*
Kathy Hellman, *Library Director*
Paul Schlegel, *Presiding Magistrate*

Michael Jenkins, *Community Development Director*
Ronald Long, *Engineer/Public Works Director*
Steve Ayers, *Economic Development Director*
Veronica Pineda, *Court Supervisor*
Carol Brown, *Risk Management*

Town of Camp Verde, Arizona

Town Organization Chart



FTE Staffing Levels

Department	FY13	FY14	FY15	FY16
General Government	8.10	8.90	9.00	9.70
Town Council	N/A	N/A	N/A	N/A
Manager's Office	1.65	1.65	1.35	1.00
Clerk's Office	2.80	2.80	3.00	2.40
Finance Dept.	2.00	2.20	2.20	3.10
HR	.20	.20	.10	.20
Risk Management	.35	.35	.65	1.00
Economic Development	1.00	1.60	1.60	2.00
IT Dept	.10	.10	.10	N/A
Magistrate Court	5.60	5.60	5.60	5.70
Public Works	20.65	22.85	22.55	25.00
Engineering	.95	1.10	1.25	1.25
Stormwater	.70	1.30	1.50	1.65
Maintenance	6.20	7.20	7.40	7.95
Streets	5.80	6.20	5.20	6.05
Sewer	7.00	7.05	7.20	8.10
Community Development	5.00	5.00	6.00	6.00
Building	2.00	2.00	3.00	3.00
Planning & Zoning	1.00	1.00	1.00	1.00
Code Enforcement	1.00	1.00	1.00	1.00
Admin	1.00	1.00	1.00	1.00
Marshal's Office	27.70	31.20	33.20	34.10
Sworn Officers	18.00	20.00	21.00	21.00
Dispatch	6.00	8.00	9.00	9.70
Admin	2.70	2.20	2.20	2.40
Animal Control	1.00	1.00	1.00	1.00
Library	5.30	5.80	6.20	6.20
Parks & Rec	3.50	4.30	4.55	4.60
Pool	2.30	2.30	2.50	2.50
Rec Programs	.30	.30	.25	.30
Admin	.90	1.70	1.80	1.80
Total FTE's	<u>75.85</u>	<u>83.65</u>	<u>87.10</u>	<u>91.30</u>

Staffing Changes - 4.2 FTE's were added in FY16 as follows:

The AP Clerk in Finance has been moved completely into Finance from Sewer+ .8
 The Sewer department added a .8 FTE for a CAD Tech position.....+ .8
 Maintenance & Streets both picked up seasonal support time.....+ 1.5
 The Marshal's Office added a .70 FTE Dispatcher & .2 FTE Admin support.....+ .9

Town of Camp Verde

General Information

The Town of Camp Verde was incorporated on December 8, 1986. The US Census Bureau estimates the population of Camp Verde at 11,018 as of 2013. Because the Town is located along the I-17 freeway, most of the local economy involves service stations, restaurants, hotels, and the like. Tourist attractions include: Montezuma Castle National Monument, Fort Verde State Historic Park, Cliff Castle Casino, and Out of Africa Wildlife Park.

Location

Camp Verde has received the distinction of being the community closest to the Center of Arizona. Located 86 miles north of Phoenix in Yavapai County, our climate is arid. Hot summer days are often cooled by monsoon rains and the winters are mild. The town stretches out along both sides of the Verde River. According to the United States Census Bureau, the Town has a total area of 42.6 square miles.

Historic Preservation

The community possesses some of the oldest and finest historic resources in the Verde Valley. Camp Verde is nearly unique in Arizona in having examples of buildings from its entire historic period. Such resources are vibrant links to the past representing the people, processes and events that made the Town what it is today. These resources give Camp Verde a sense of its uniqueness and roots. To demonstrate this point, Fort Verde State Historic Park annually draws approximately 40,000 visitors to the center of Camp Verde, and nearby Montezuma Castle, brings over a million to the area.

Topography and Current Lifestyle

The Town consists of fields of flat river-plain, traversed by the Verde River (18 miles of the river lies within the Town limits) and its tributaries, with desert hills and mesas rising in the forefront of the distant mountains. Beyond the immediate settlement, the land is public, mostly administered by the U.S. Forest Service.

General Plan Vision Statement

The General Plan was approved by voters in March 2005. The vision statement of the General Plan states: Camp Verde will maintain its western, rural, friendly, and historic atmosphere with scenic beauty while meeting the needs of its citizens by providing shopping and employment opportunities along with reasonably priced housing. Natural resources such as water and open space will be a priority for concern. Commercial and residential areas will be near and appealing in appearance so as not to detract from the natural beauty and mountain vistas of the Town. The Town is currently engaged in updating its General Plan.

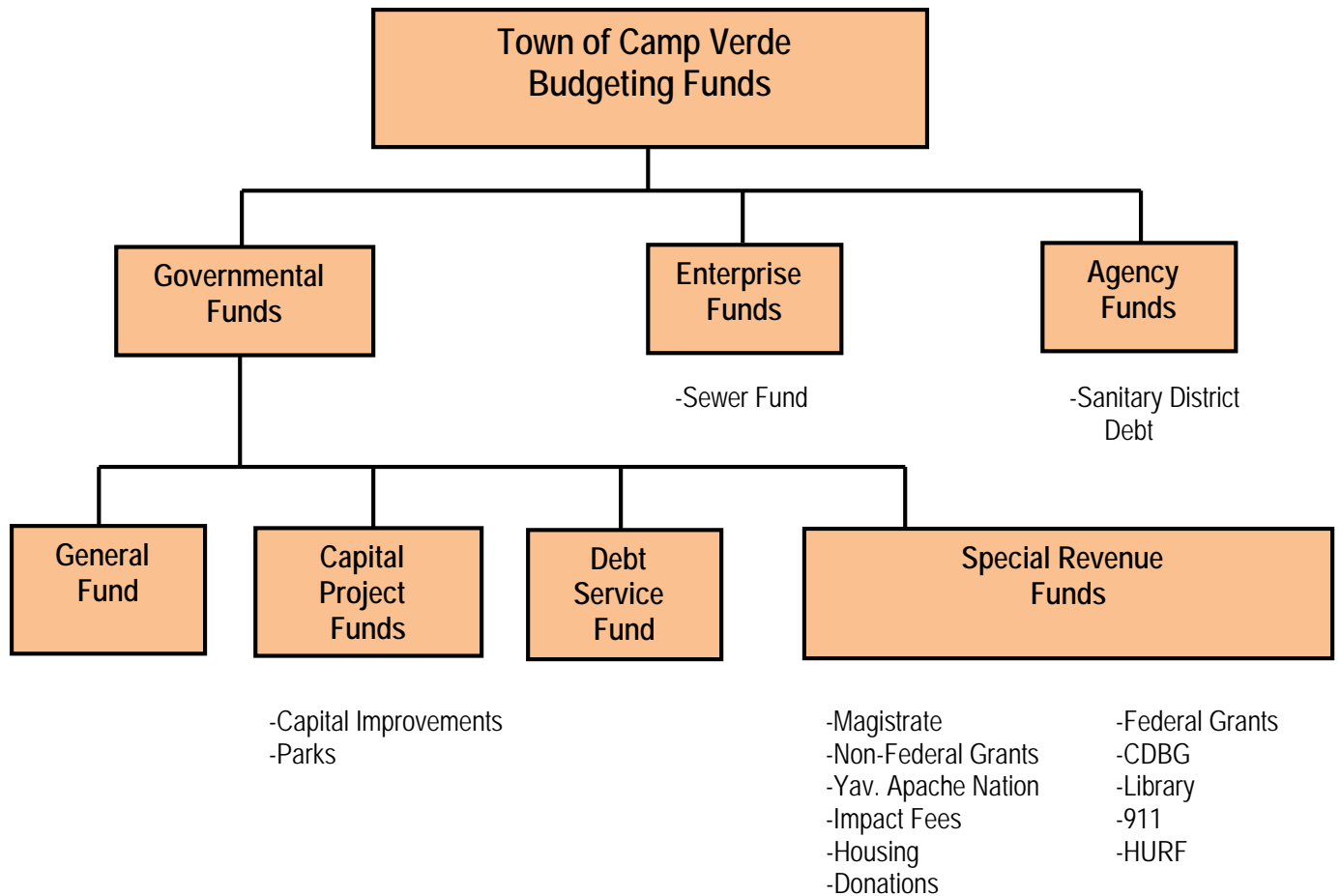


Chapter Two

Financial Structure, Policy & Process

	<u>Page #</u>
Budget Fund Structure	8
Major Funds	9
Department / Fund Relationships	10
Basis of Accounting & Budgeting	11
Policies	
-Fiscal Policy	12
-Budget Policy	13
-Debt Policy	16
-Investment Policy	18
Budget Calendar	23
Budget Format Tutorial	24

Budget Fund Structure



Fund Types

Governmental Funds: Are used to account for activities primarily supported by taxes, grants and similar revenue sources.

- **General Fund:** The main operating fund used to account for and report all financial resources not accounted for and reported in another fund.
- **Capital Project Funds:** Used to track the financial resources to be used for the acquisition, construction or major renovation of capital assets.
- **Debt Service Funds:** Used to account for the funding allocations and the payments of general long-term debt principal, interest and related costs.
- **Special Revenue Funds:** Used to account for and report the proceeds from special revenue sources that are restricted or committed for specific purposes other than debt or capital projects.

Enterprise Funds: Used to report any activity for which a fee is charged to external users for goods or services.

Agency Funds: Used to report resources held by the Town in a purely custodial capacity.

Major Funds

Major funds are those funds where expenditures or revenues are greater than 10% of the total budgeted expenditures or revenues for the Town. Major funds for budgetary purposes differ from the major funds reported by the Town in the 2014 audited financial statements. The Town had 3 major funds in its 2014 audited financial statements while four are presented here. The reasons for the difference in major fund reporting is: 1) asset and liability numbers are considered in reporting major funds for financial statement reporting and they are not considered for budgeting purposes. Furthermore, in fiscal year 2015, the Town's expenditures in both the Library Fund and Debt Service funds will increase due to the construction of the new library.

General Fund

The General Fund is the main operating fund for the Town. It receives all tax revenues and most fees, fines, permits and license revenue. It is also where the majority of payroll related costs are incurred. For the Town, the General Fund is the focal point for a *Balanced Budget*.

(Budget detail starts on page 35)

Sewer Fund

The Sewer Fund contains all operations of what used to be known as the Camp Verde Sanitary District. The Town took over operations of the Sanitary District on July 1, 2013. The Sewer Fund is a self-sustaining enterprise fund charging user fees to residential and commercial customers within the district boundaries. Those fees pay for all operations within the fund.

(Budget detail starts on page 143)

Library Fund

The Library Fund becomes a major fund this year due to the start of construction of the new library facility this last fiscal year. The fund is used to receive all monies designated for the construction and establishment of the new facility and the corresponding expenditures for that purpose.

(Budget detail starts on page 89)

Debt Service Fund

The Debt Service Fund is used to account for payment of principal, interest and miscellaneous fees associated with Town debt and pledged commitments. Monies to make these payments are transferred in from the HURF and General Funds.

(Budget detail starts on page 135)

Department / Fund Relationships

The following chart depicts which funds each department is budgeted within.

Depts	Funds				
	General	Sewer	Library	Federal Grants	Non-Major
Mayor & Council	●				
Town Manager	●				
Town Clerk	●				
Finance	●				
HR	●				
Risk Management	●				
Economic Development	●				●
IT	●				●
Non Departmental	●		●		●
Municipal Court	●				●
Engineering	●				
Stormwater	●			●	●
Maintenance	●				●
Streets				●	●
Sewer		●			
Community Development	●				
Building	●				
Planning & Zoning	●				
Code Enforcement	●				●
Marshal's Office	●			●	●
Animal Control	●				●
Library	●			●	●
Parks & Rec	●				●
Pool	●				
Rec Programs	●				

Basis of Accounting & Budgeting

The *Basis of Accounting* and *Basis of Budgeting* determine when revenues and expenditures are recognized for the purposes of financial reporting and budget control. Accounting on a *cash basis* means that revenues and expenditures are recorded when cash is actually received or paid out. *Full accrual accounting* is where revenues are reported when earned, as opposed to when received, and expenditures are recognized when an obligation to pay is incurred, as opposed to when the payment is made. Capital purchases are recognized over the life of the asset through the use of depreciation.

Governments typically use a hybrid basis of accounting termed *modified accrual*. Under this system, revenues are recognized when they become measurable and available and expenditures are recognized when the obligation to pay is incurred. However, capital expenditures are recognized at the time of purchase. This means that governments may experience significant increases and decreases in total expenditures from year to year, as capital expenses tend to be large and unevenly timed. To help explain year to year expenditure trends, governments typically report capital expenditures separately from operating costs.

The Town of Camp Verde uses modified accrual accounting and budgeting for its governmental fund types. For proprietary fund types (the Sewer Fund), the Town uses full accrual accounting but budgets under the modified accrual accounting to show the purchases of capital assets and the use of other financing sources (ie loans) for a more transparent view of the use of funds within that enterprise fund.



Town of Camp Verde

Financial Policies

Fiscal Policies

ACCOUNTING

The Town's accounting and financial reporting systems will be maintained in conformance with Generally Accepted Accounting Principles and standards of the Government Accounting Standards Board. A fixed asset system will be maintained to identify all Town assets, their condition, historical cost, replacement value and useful life.

AUDIT

An annual audit will be performed by an independent public accounting firm with the subsequent issue of an official Comprehensive Annual Financial Report, including an audit opinion.

FINANCIAL

- To maintain a financially viable Town that can maintain an adequate level of municipal services.
- To maintain financial flexibility in order to be able to continually adapt to local and regional economic changes.
- To maintain and enhance the sound fiscal condition of the Town.
- To maintain a positive municipal credit rating.

RESERVES

The Town will maintain General Fund reserves of unrestricted monies in the amount of \$500,000. The Finance Director will alert the Council anytime Unrestricted General Fund reserves drop below \$1,000,000 and will continue to update Council members until unrestricted General Fund reserves reach the \$1,000,000 threshold or until directed by Council that the reporting is no longer necessary.

The Town will also maintain HURF Fund reserves in an amount equal to three (3) months of budgeted HURF expenditures. This reserve balance shall not be used without approval from the Council.

BUDGET POLICY

PURPOSE: To establish policies and procedures to carefully account for public funds, manage the finances wisely and plan for adequate funding of services that are desired by the public. The following budget policy provides guidance for preparing the Town of Camp Verde's annual budget (all funds) as well as adoption, implementation, and monitoring of the budget.

I. POLICIES

- A. BUDGET PHILOSOPHY. The Town of Camp Verde's budget philosophy includes funding the service delivery system using the resources provided through current revenue collection while planning for future needs through capital funding and maintenance.
- B. BALANCED BUDGET. Arizona law (Title 42 Arizona Revised Statutes) requires the Town Council to annually adopt a balanced budget. The Town of Camp Verde will develop a balanced budget by June 30th each year, where projected revenues meet or exceed projected expenditures. In the event that projected revenues are not adequate to sustain the service delivery system desired by the Town's citizens, a draw on fund balance may be authorized by the Town Council in accordance with Town Code Section 3-4-5 Fund Balance Policy. In addition, the Town will not use one-time (non-recurring) revenues to fund continuing (recurring) expenditures.
- C. CONSERVATIVE PROJECTIONS. Revenues and Expenditures will be determined through conservative projections. Current revenues will be sufficient to support current operating expenditures allowing the Town to maintain a positive operating position.
- D. USER FEES. User Fees will be adjusted as necessary to recover the full cost of services provided, except when the Town Council determines that a subsidy from the General Fund is in the public interest.

II. PROCEDURES

A. BUDGET PROCESS

1. The Town Manager will meet with all Department Directors to discuss his/her outlook for the coming year and give staff direction as to the financial direction of the new year's budget.
2. Department Heads will develop the budgets for their departments based on the recommended direction of the Town Manager.
3. Department Heads will enter their completed budget requests into the computer accounting system with appropriate notes for review by the Town Manager. Individual meetings are held with each of the Department Heads to discuss their budget requests and to assure that the Departments' narratives are complete.
4. The compiled preliminary draft budget is distributed to Council Members and Department Heads. Budget Work Sessions are scheduled to present each budgetary unit to Council, answer questions that may arise, make adjustments as directed, and obtain Council's preliminary approval of the requests. The Finance Department, with the Town Manager's direction, makes final adjustments to the budget and verifies that all information is properly included in the budget document.
5. In June, the Tentative Budget is approved by Council and the budget is advertised in the local newspapers for two consecutive weeks.
6. In July, Public Hearings on the Tentative Budget are held. If no changes have been directed, the Final Budget is adopted and implemented.

B. BUDGET AMENDMENT POLICY

1. Once the tentative budget is adopted, the expenditure limitation amount is set for the fiscal year. The Town Council may not approve additional appropriations above that amount.
2. Throughout the fiscal year, amendments may be made to the adopted budget. All budget amendments must be approved by the Town Council. Budget amendments include, but are not limited to, transfers of appropriations between departments, transfers of appropriations from the Contingency to departments and/or funds, and transfers of appropriations between funds.
3. The Town Manager may approve budget reallocations within functional department areas as follows:
 - a. General Government – All “100 & 900” department account numbers
 - b. Magistrate Court – All “300” department account numbers
 - c. Public Works – All “400” department account numbers
 - d. Community Development – All “500” department account numbers
 - e. Marshal’s Office – All “600” department account numbers
 - f. Library – All “700” department account numbers
 - g. Parks & Rec – All “800” department account numbers
4. A budget adjustment is requested with the Budget Change/Re-Appropriation Form. The form is submitted to the Finance Director for review.
5. The Finance Director shall submit the completed Budget Change/Re-Appropriation Form to Council for approval.
6. Approved changes to the budget shall be documented, signed and entered by the Finance Director and filed in an annual budget adjustment file.

C. BUDGET MONITORING

1. The Finance Department, along with each Department Head, monitors the budget continuously throughout the fiscal year. The Town focuses on the object level (total salary expenditures, total operational expenditures, etc.) of tracking rather than focusing on the sub-object level (each specific line item). This means that instead of tracking each line item to ensure that it remains within the budget appropriation, the focus is on whether the Department as a whole operates within its total budget appropriation.
2. Revenue projections are monitored monthly and statistically projected throughout the remainder of the fiscal year to determine the need to decrease expenditure appropriations in order to maintain a balanced budget.
3. Financial reports are given to the Town Council and Department Heads quarterly detailing the status of each department and the Town as a whole. Along with these reports, the Finance Department also presents a report to Council detailing the revenue projections through the end of the fiscal year and makes recommendations as needed to decrease appropriated expenditures, as a result of any shortfall in our revenue base, which may materialize.

D. BUDGET CALENDAR

1. In February of each year, the Finance Director shall obtain approval of the budget calendar for the following fiscal year.

E. CAPITAL IMPROVEMENTS

1. The Town will make all capital improvements in accordance with an adopted and funded capital improvement program (CIP). The CIP will provide for adequate design, construction, maintenance and replacement of the Town’s capital assets over a five-year period.
2. The Town will use intergovernmental assistance to finance only those capital improvements that is consistent with the Capital Improvement Plan and Town priorities, and who’s operating and maintenance costs have been included in the budget.

3. The Town will coordinate development of the capital improvement budget with the development of the operating budget.
4. If funding new facilities, the Parks Fund and other special development impact funds may only be used if those new facilities are included in the Town's master plans.

F. FUND ACCOUNTING

1. The Town utilizes fund accounting, which is a method of tracking revenues and expenditures based on restrictions being placed on the revenues requiring that they be used for specific purposes only. Each fund is considered a separate accounting entity. All funds except agency funds are included in the budget document. Agency funds are not required to be included in the budget document as they are monies belonging to separate entities, which the Town holds in trust for them.

G. GOVERNMENTAL FUNDS

1. General Fund - The General Fund is the main operating fund of the Town of Camp Verde; it accounts for the majority of the departments within the Town.
2. Special Revenue Fund - Special Revenue Funds are separate accounting records used to track revenues (and the related expenditures) that are legally restricted for specific purposes.
3. Debt Service Fund - Debt Service Fund is used to account for the funding allocations and the payments of general long-term debt principal, interest and related costs.
4. Capital Project Fund - Capital Project Funds are used to track the financial resources to be used for the acquisition or construction of capital assets. A capital asset is defined by the Town as any item with an extended useful life whose purchase price (or value if donated) is \$5,000 or more.
5. All Governmental Funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available. Measurable means that the amount of the transaction can be determined. Available means that the funds are collectible within the current period or soon thereafter to pay liabilities of the current period. Expenditures are recognized when the related liability is incurred.

H. FIDUCIARY FUNDS

1. Agency Fund - The Agency Fund is used to account for monies belonging to other agencies that the Town holds in a trustee capacity.
2. Fiduciary Funds - Fiduciary Funds are accounted for using the accrual basis of accounting. This method of accounting recognizes the financial effects of transactions and other events and circumstances that have cash consequences in the periods in which transactions, events, and circumstances occur, rather than only in the periods in which cash is received or paid by the government.

I. BUDGET BASIS

1. The Town maintains its financial records in accordance with Generally Accepted Accounting Principles (GAAP) for government entities. The budgets of General Government Funds are prepared on a modified accrual basis. This includes all fund types managed by the Town of Camp Verde.

DEBT POLICY

PURPOSE: To establish policies and procedures to provide for the preservation and eventual enhancement of the Town's bond ratings, the maintenance of adequate debt service reserves, compliance with debt instrument covenants and provisions and required disclosures to investors, underwriters, and rating agencies. These policy guidelines will also be used when evaluating the purpose, necessity, and condition under which debt will be issued. These policies are meant to supplement the legal framework of public debt laws provided by the Arizona Constitution, State Statutes, City Charter, federal tax laws, and the Town's current bond resolutions and covenants.

The Town utilizes long-term debt to finance capital projects with long useful lives. Financing capital projects with debt provides for an "intergenerational equity", as the actual users of the capital asset pay for its cost over time, rather than one group of users paying in advance for the cost of the asset.

All projects funded with General Obligation Bonds or Revenue Bonds can only be undertaken after voter approval through a town-wide bond election.

I. POLICIES/PROCEDURES

- A. The overall debt management policy of the Town is to ensure that financial resources of Town are adequate in any general economic situation to not preclude the Town's ability to pay its debt when due.
- B. The Town will not use long-term debt to fund current operations or projects that can be financed from current revenues or resources. The Town will first attempt "pay as you go" capital financing.
- C. The Town does not intend to issue commercial paper (CP) or bond anticipation notes (BANs) for periods longer than two years or for the term of a construction project. If CP or a BAN is issued for a capital project, it will be converted to a long-term bond or redeemed at its maturity.
- D. Whenever the Town finds it necessary to issue revenue bonds, the following guidelines will be adhered to:
 1. Revenue Bonds are defined as bonds in which the debt service is payable from the revenue generated from the operation of the project being financed or a category of facilities, from other non-tax sources of the Town, or from other designated taxes such as Highway User's Revenues, excise tax, or special fees or taxes. For any bonds or lease-purchase obligations in which the debt service is paid from revenue generated by the project, that debt service is deemed to be revenue bonds and are excluded from the calculation of the annual debt service limitation.
 2. Revenue Bonds of the Town will be analyzed carefully by the Finance Department for fiscal soundness. The issuance of Revenue Bonds will be subject to the most careful review and must be secured by covenants sufficient to protect the bondholders and the name of the Town.
 3. Revenue Bonds should be structured to provide level annual debt service over the life of the issue.
 4. Debt Service Reserve Funds should be provided when required by rating agencies, bond insurers, or existing bond covenants.
 5. Interest earnings on the reserve fund balances will be used to pay debt service on the bonds unless otherwise committed for other uses or purposes of the project.
 6. The term of any revenue bond or lease obligation issue will not exceed the useful life of the capital project, facility or equipment for which the borrowing is intended.
 7. The target for the term of Revenue Bonds will typically be between twenty and thirty years. The target for the "average weighted maturities" for Revenue Bonds of the Town (except for those issued through the Arizona Water Infrastructure Finance Authority) will be twelve and one half (12 1/2) years.

- E. Improvement District (ID) and Community Facility District (CFD) Bonds shall be issued only when the formation of the district demonstrates a clear and significant purpose for the Town. It is intended that Improvement District and Community Facility District Bonds will be primarily issued for neighborhoods and business districts desiring improvements to their property such as roads, water lines, sewer lines, streetlights, and drainage. The District must provide a specific benefit to the property owner(s). The Town will review each project through active involvement of Town staff and/or selected consultants to prepare projections, review pro-forma information and business plans, perform engineering studies, and analyze minimum debt coverage and value to debt ratios, and other analyses necessary to consider the proposal against specific criteria. Both ID and CFD Bonds will be utilized only when it is expected that they will be outstanding for their full term.
- F. Refunding Bonds will be measured against a standard of the net present value debt service savings exceeding 5% of the debt service amount of the bonds being refunded, or if savings exceed \$750,000, or for the purpose of modifying restrictive covenants or to modify the existing debt structure to the benefit of the Town.
- G. The Town shall comply with all U.S. Internal Revenue Service arbitrage rebate requirements for bonded indebtedness.
- H. The Town shall comply with all requirements of Title 15.1 Arizona Revised Statutes and other legal requirements regarding the issuance of bonds and certificates of the Town or its debt issuing authority.
- I. The Town will maintain regular contact with rating agencies through meetings and visits on and off-site. The Town will secure ratings on all bonds issued if economically feasible.

II. SHORT-TERM DEBT

- A. The Town may use short-term debt to cover temporary or emergency cash flow shortages. All short-term borrowing will be subject to Council approval by ordinance or resolution.
- B. The Town may issue inter-fund loans, rather than outside debt instruments to meet short-term cash flow needs. Inter-fund loans will be permitted only if an analysis of the affected fund indicates excess funds are available and the use of these funds will not impact the fund's current operations.

III. LONG-TERM DEBT

- A. The Town will confine long-term borrowing to capital improvements that cannot be funded from current revenues.
- B. Where possible, the Town will use special assessment revenue or other self-supporting bonds instead of general obligation bonds.

INVESTMENT POLICIES

PURPOSE: To establish policies and procedures to create a guide for the investment of Town funds. The Town also desires to take advantage of resources not available to the Town through the Local Government Investment Pool.

Therefore, it is the investment policy of the Town and its designee, the Finance Director, to maintain the safety of principal, maintain liquidity to meet cash flow needs and provide competitive investment returns as identified below. The Finance Director will strive to invest with the judgment and care that prudent individuals would exercise in their own affairs.

I. POLICIES/PROCEDURES

A. GOVERNING AUTHORITY

1. The investment program of the Town shall be operated in conformance with Federal, State and other legal requirements, primarily outlined in A.R.S. §35-323.

B. APPROVAL OF THE INVESTMENT POLICY

1. The investment policy shall be formally approved and adopted by the Town Council and reviewed on or about July 1 of every odd numbered year by the Town Council or their designee.

C. SCOPE

1. The Town will consolidate cash and reserve balances from all funds in order to maximize investment earnings and to increase efficiencies with regard to investment management pricing, safekeeping costs and administration costs, except for cash in certain restricted and/or special funds, which are exempted from this policy.
2. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.
3. The Finance Director will follow A.R.S. §35-323 and other investment guidelines mandated by statute. Investments that need to restrict yield for purposes of the Internal Revenue Service's Arbitrage Bond Regulations (Treasury Regulation Section 1.148-1 *et seq.*) will be deposited into a separate account and invested in a manner that meets arbitrage guidelines permitted by the IRS.

D. INVESTMENT POLICY OBJECTIVES

1. The primary investment objectives of the Town in order of priority are:
 - a. Safety
 - b. Liquidity
 - c. Optimal yield
 - d. Collateralization
2. These objectives are defined below:
 - a. Safety - Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to prudently mitigate credit risk and interest rate risk. It is understood by the Town that no investment is completely free of risk.
 - 1) Credit Risk - The Town will seek to mitigate credit risk, which is defined as the risk of loss due to the failure of the security issuer or backer. Mitigating credit risk is to be accomplished by:
 - a) Limiting investments in the portfolio to the asset classes designated as acceptable in A.R.S. §35-323;

- b) Diversifying the investment portfolio so that the impact of potential losses from any one individual issuer held in the portfolio will be limited. Specific diversification parameters will be noted in Section VIII. Portfolio Criteria;
 - c) Utilizing external research and advice regarding the current global economic condition and its impact on the outlook for domestic corporate credit quality.
- 2) Interest Rate Risk - The Town will seek to mitigate interest rate risk, which is defined as the risk that the market value of securities held in the portfolio will decline due to increases in market interest rates subsequent to their purchase. This mitigation will be accomplished by:
- a) Structuring the investment portfolio so that securities mature concurrent with the anticipated cash requirements for ongoing operations, thereby avoiding, as much as possible, the need to sell securities in an adverse market environment prior to maturity;
 - b) Investing funds primarily in shorter-term securities or similar investment pools and limiting the average maturity of the portfolio in accordance with the needs of the Town;
 - c) Utilizing external research and advice regarding the current interest rate outlook and global economic condition to optimize portfolio duration strategy.
- b. Liquidity - The investment portfolio shall remain sufficiently liquid to meet anticipated cash flow requirements. This is to be accomplished by structuring the portfolio so that securities mature concurrent with anticipated cash flow needs (static liquidity). Furthermore, because all possible cash demands cannot be anticipated, the portfolio should consist of securities for which there exist active secondary markets (dynamic liquidity). Alternately, a portion of the portfolio may be placed in money market mutual funds or the Local Government Investment Pool, which offers same-day liquidity for short-term funds.
- c. Optimal Yield - Return on investment is of lesser importance compared to the safety and liquidity objectives described above. The investment portfolio shall be designed to optimize the yield the Town obtains from the portfolio taking into account the criteria of the investment policy, the dynamic liquidity needs of the Town and the current interest rate outlook/economic condition.
- d. Collateralization – Securities will be registered in the name of the Town of Camp Verde.

E. INVESTMENT MANAGEMENT AUTHORITY

1. Authority to manage internally or to delegate the management of the investment program of the Town to an external manager is granted to the Finance Director. If authority to manage all or a part of the investment program of the Town is delegated to an external manager, the Finance Director is responsible for:
 - a. Periodic investment portfolio reporting;
 - b. Evaluating the performance of the externally managed portfolio;
 - c. Monitoring manager compliance with the investment policy;
 - d. Conveying the investment needs of the Town to the external manager;
 - e. Developing investment strategy with the external manager.

F. BROKERS/DEALERS

1. When the Town is investing directly with Brokers/Dealers, investment transactions shall only be conducted with financial institutions that are licensed, as may be required by law, to do business in Arizona. Primary government securities dealers or broker-dealers, engaged in the business of selling government securities, shall be registered in compliance with section 15 or 15C of the Securities Exchange Act of 1934 and registered pursuant to A.R.S. §44-3101, as amended. In addition, investment transactions shall be conducted only with those direct issuers who meet both credit and capital requirements established by the Finance Director. It shall be the responsibility of the broker-dealer to provide the following:
 - a. Audited, most recent annual financial statements within six months of the close of the fiscal year;
 - b. Unaudited, most recent quarterly financial statements;
 - c. Proof of National Association of Security Dealers certification;
 - d. Proof of Arizona registration (as needed);
 - e. A signed letter acknowledging that they have read and agree to abide by the investment policy.

G. PORTFOLIO CRITERIA

1. Acceptable Asset Classes

As of 4/16/2007, A.R.S. §35-323A defines the acceptable asset classes available for the Town to invest in as follows:

- a. Certificates of deposit in eligible depositories.
- b. Certificates of deposit in one or more federally insured banks or savings and loan associations in accordance with the procedures prescribed in Section 35-323.01.
- c. Interest-bearing savings accounts in banks and savings and loan institutions doing business in this state whose accounts are insured by federal deposit insurance for their industry, but only if deposits in excess of the insured amount are secured by the eligible depository to the same extent and in the same manner as required under this article.
- d. Repurchase agreements with a maximum maturity of one hundred eighty days.
- e. The pooled investment funds established by the state treasurer pursuant to § 35-326.
- f. Obligations issued or guaranteed by the United States or any of the senior debt of its agencies, sponsored agencies, corporations, sponsored corporations or instrumentalities.
- g. Bonds or other evidences of indebtedness of this state or any of its counties, incorporated cities or towns or school districts.
- h. Bonds, notes or evidences of indebtedness of any county, municipal district, municipal utility or special taxing district within this state that are payable from revenues, earnings or a special tax specifically pledged for the payment of the principal and interest on the obligations, and for the payment of which a lawful sinking fund or reserve fund has been established and is being maintained, but only if no default in payment on principal or interest on the obligations to be purchased has occurred within five years of the date of investment, or, if such obligations were issued less than five years before the date of investment, no default in payment of principal or interest has occurred on the obligations to be purchased nor any other obligations of the issuer within five years of the investment.
- i. Bonds, notes or evidences of indebtedness issued by any county improvement district or municipal improvement district in this state to finance local improvements authorized by law, if the principal and interest of the obligations are payable from assessments on real property within the improvement district. An investment shall not be made if:
 - 1) The face value of all such obligations, and similar obligations outstanding, exceeds fifty per cent of the market value of the real property, and if improvements on which the bonds or the assessments for the payment of principal and interest on the bonds are liens inferior only to the liens for general ad valorem taxes.
 - 2) A default in payment of principal or interest on the obligations to be purchased has occurred within five years of the date of investment, or, if the obligations were issued less than five years before the date of investment, a default in the payment of principal or interest has occurred on the obligations to be purchased or on any other obligation of the issuer within five years of the investment.
- j. Commercial paper of prime quality that is rated "P1" by Moody's Investor Service or rated "A1" or better by Standard and Poor's rating service or their successors. All commercial paper must be issued by corporations organized and doing business in the United States.
- k. Bonds, debentures and notes that are issued by corporations organized and doing business in the United States and that are rated "A" or better by Moody's Investor Service or Standard and Poor's rating service or their successors.
- l. All other investments are thereby prohibited from consideration for investment. Furthermore, the Town may desire to be more conservative in its investment portfolio and restrict or prohibit certain of the investments listed above.

H. BENCHMARK

1. The performance of an actively managed portfolio on behalf of the Town will be expected to at least match the performance of the Local Government Investment Pool during any one-year period.
2. Occasionally, based on the liquidity needs and the portfolio strategy of the Town it may be reasonable and desirable to measure portfolio performance against a total return benchmark. The Finance Director shall define such a benchmark after consultation with professionals in the field of financial management and the Town Council.

I. MATURITY PARAMETERS

Funds Maximum Maturity:	3 Years
Maximum Maturity for Repurchase Agreements:	180 Days
Portfolio Duration Target:	To be defined by the Finance Director in consultation with the Town Council.
Portfolio Duration Range:	+ / - 20% of the Portfolio Duration Target

J. CONCENTRATION AND DIVERSIFICATION

1. At the time of purchase a maximum of 5% of the market value of the portfolio may be invested in debt issued by any single entity. Debt backed by the United States Treasury or GSE's are exempt from this concentration criterion.

K. MINIMUM ACCEPTABLE CREDIT QUALITY

1. As indicated in the table below, all corporate portfolio holdings at the time of purchase must have a minimum rating (*) by at least one of the Nationally Recognized Statistical Rating Organizations (NRSRO's).

	S & P	Moody's
Short Term Rating	Not lower than the Town of Camp Verde current G.O. Bond Rating or its commensurate short term rating * (see exhibit 1)	Not lower than the Town of Camp Verde current G.O. Bond Rating or its commensurate short term rating * (see exhibit 1)
Long Term Rating	One grade higher than the Town of Camp Verde current G.O. Bond Rating *	One grade higher than the Town of Camp Verde current G.O. Bond Rating *

*In no case shall the rating be lower than that required by A.R.S. §35-323, as amended.

L. SAFEKEEPING AND CUSTODY

1. Delivery vs. Payment - All trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.
2. Safekeeping - Securities will be held by a custodian selected by the Town and evidenced by custodial reports. The safekeeping institution shall annually provide a copy of their most recent report on internal controls (Statement of Auditing Standards No. 70, or SAS 70).

M. REPORTING

1. The Finance Director shall produce for the governing body of the Town or their designee a quarterly investment report.

N. CUSTODIAN RECONCILIATION

1. The report of investment holdings shall be reconciled within 30 days of the close of each month to the Finance Director's custodian bank. Discrepancies shall be reported to the Finance Director.

O. ETHICS AND CONFLICTS OF INTEREST

1. Officers and employees involved in the investment process shall refrain from personal business activities that could conflict with the proper execution and management of the investment program or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose, within ten (10) days, any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the Town.

P. POLICY CONSIDERATIONS

1. Exemption – Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy. Any deviation from the preceding policy shall require the prior specific written authority of the Town Council.

Q. INVESTMENT TRAINING

1. Investment officials shall have a finance, accounting or related degree and knowledge of treasury functions. Investment training must take place not less than once in a two-year period and receive no less than ten hours of instruction relating to investment responsibilities from an independent source such as Government Finance Officers Association, Municipal Treasurers Association, American Institute of Certified Public Accountants, Government Finance Officers Association-Arizona, Arizona Society of Public Accounting or other professional organizations.
2. The Chief Financial Officer and all investment officials of the Town shall attend at least one training session relating to their cash management and investment responsibilities within 12 months of assuming these duties for the Town. Training must include education in investment controls, security risks, strategy risks, market risks, and compliance with state investment statutes.
3. A report of the training(s) attended shall be submitted to Council at the time of the bi-annual review of the Investment Policy subject to Section 3-4-4.3.



Town of Camp Verde

*Proposed Budget Calendar for FY 2015-16
per approval by Council on March 4, 2015*

Date	Task
Mar. 3 rd	Finance Department distributes budget worksheets and instructions to department heads.
Mar. 4 th	Brief Council and obtain approval of the budget calendar
Mar. 23 rd	Dept. worksheets due to Finance Director
Mar. 30 th – Apr. 3 rd	Town Manager meets with Department Heads to review/discuss budget proposals.
Apr. 15 th	Distribute draft budget with supplementary documentation to Council Council to review, discuss and potentially approve FY16 Town Fees
Apr 29 th	Council budget work sessions in Council Chambers. -Departments will present their budget requests (4:00 p.m. - 7:00 p.m.)
May 1 st	Council budget work sessions in Council Chambers. - Departments will present their budget requests (8:00 a.m. - 11:00 a.m.)
May 8 th	Council budget review w/Town Mngr & Finance Director (8:00 a.m. - 11:00 a.m.) -Opportunity for questions, council opinions & suggested adjustments
June 3 rd	Council Meeting: Final revisions and Possible Adoption of Tentative Budget
June 17 th & June 24 th	Budget advertisement in local newspapers & website
July 1 st	Council Special Session: Receive public input and Adopt Final Budget

**Please note that dates are estimates only and may change if necessary.*

Budget Format Tutorial

The Budget Format Tutorial provides a brief explanation of the various components that comprise a budgetary unit's budget worksheet. This format is used throughout the detail sections of the budget document.

Department or Fund Name.		Data from the last 2 completed audits.			
Department / Fund		2011-12	2012-13	2013-14	2014-15
Expenditures		AUDITED	AUDITED	ADJUSTED	COUNCIL
ACCOUNT TITLE		ACTUALS	ACTUALS	BUDGET	ADOPTION
Wages & Related					
Salaries					
Overtime					
FICA					
Medicare					
Retirement					
Unemployment Insurance					
Workman's Compensation					
Health, Dental, Life & STD Insurance					
Total Wages & Related		\$ -	\$ -	\$ -	\$ -
Operating Expenditures					
Training					
Travel					
Office Supplies					
Subscriptions/Memberships					
Books/Tapes/Publications					
Printing					
Advertising					
Postage					
Computer Services/Software					
Fuel					
Electric					
Gas/Propane					
Water					
Sewer					
Waste Removal					
Pest Control					
Legal Services					
Total Operating Expenditures		\$ -	\$ -	\$ -	\$ -
Capital Expenditures					
Office Equipment/Furniture					
Computer / Network Infrastructure					
Total Equipment/Capital Expenditures		\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ -	\$ -	\$ -	\$ -
Revenues					
Departmental Revenues					
Copies					
Total Departmental Revenues		\$ -	\$ -	\$ -	\$ -
Operating Transfers					
Op. Trans. In - YAN F07		33,268	33,268	60,000	24,674
Total Operating Transfers		\$ 33,268	\$ 33,268	\$ 60,000	\$ 24,674
Net Cost to General Fund		\$ (33,268)	\$ (33,268)	\$ (60,000)	\$ (24,674)

Department or Fund Name.

Data from the last 2 completed audits.

Department / Fund

Expenditures

ACCOUNT TITLE

2011-12 AUDITED ACTUALS

2012-13 AUDITED ACTUALS

2013-14 ADJUSTED BUDGET

2014-15 COUNCIL ADOPTION

Wages & Related

- Salaries
- Overtime
- FICA
- Medicare
- Retirement
- Unemployment Insurance
- Workman's Compensation
- Health, Dental, Life & STD Insurance

Total Wages & Related

Operating Expenditures

- Training
- Travel
- Office Supplies
- Subscriptions/Memberships
- Books/Tapes/Publications
- Printing
- Advertising
- Postage
- Computer Services/Software
- Fuel
- Electric
- Gas/Propane
- Water
- Sewer
- Waste Removal
- Pest Control
- Legal Services

Total Operating Expenditures

Capital Expenditures

- Office Equipment/Furniture
- Computer / Network Infrastructure

Total Equipment/Capital Expenditures

Total Expenditures

Revenues

Departmental Revenues

- Copies

Total Departmental Revenues

Operating Transfers

- Op. Trans. In - YAN F07

Total Operating Transfers

Net Cost to General Fund

Expenditures are broken down into three (3) categories: Wages & Related, Operating Expenditures, and Capital Expenditures.

Ending Budget after Adjustments made during the fiscal year.

Amount approved by Council to fund fiscal year expenditures.

Budgetary unit's total expenditures.

Revenues generated by the budgetary unit used to offset the unit's expenditures.

Movement of monies between different Funds.

Amount of financial resources required from or (contributed to) the General Fund



Chapter Three

Financial Overview

	<u>Page #</u>
Budget Summary	26
Budget Overview - FY Comparison	28
Budget Overview - by Fund	29
What is Fund Balance?	30
Significant Changes in Fund Balances	31
Revenue Analysis	32

Budget Summary

Significant Events

- 1) **New Library Construction:** The Town secured funding last fiscal year for the construction of a new library. Construction began at the end of last fiscal year. This \$4M structure will not only have impact on our financial statements but also in our community and its growth, both out of the recent recessionary time period and into its future. The building will serve both as a local icon supporting local residents and organizations and as a beacon to other communities and businesses that we are moving into an exciting future here in Camp Verde where we celebrate our past but look to a new future.
- 2) **New Medical Center Construction:** The construction of the new Verde Valley Medical Center, a 26,000 square foot facility on 11 acres along Highway 260, is another step in our Town's expansive future. Adding to the current footprint of medical facilities along Finnie Flat road, this facility brings a much needed component to our Town in providing needed services directly to our community. This facility will be a draw for professionals, families and jobs.
- 3) **Sales Tax increase of .65%:** The Town Council approved a .65% increase to most sales tax categories (excluding commercial & residential rentals as well as the transient hotel tax) bring our normal tax rate to 3.65% locally. While the .65% is not legally tied to any specific type of spending, it is being used as the main funding source for our Capital Improvement Fund and is being tracked against those expenses. The increase was approved for March 1, 2015 and from April to June of 2015, it brought in an extra \$138,560 of tax revenue. The FY16 budget is forecasting \$547,500 in tax revenue attributable to this increase, with \$50,700 separated out specifically under Construction tax revenue which is allocated to CIP and debt funding by Council Resolution.
- 4) **PSPRS Increases:** The Public Safety Personnel Retirement System has increased its rates significantly to many Arizona cities due to the new GASB directives on Pension Funding. This has forced many municipalities to adjust to unexpected cost increases for their safety personnel. In Camp Verde that increase was an extra 3.47% of deputy's wages or approximately \$40,000.

Economic Outlook & Direction

While recovery has been slow in Camp Verde from the 2008-09 housing collapse, it has been steady. So while business at times seems stagnant, it is improving, both in open storefronts and increasing tax revenues. Camp Verde is using this “down time” to plan and prepare for its future so that when the Community is ready to grow, we are ready as well. The primary focus for this is on Highway 260 sewer expansion and business and residential growth along Finnie Flat Road.

Capital Expenditures

Capital Expenditures are defined as expenses over \$5,000 that have a useful life of more than 1 year. The Town has budgeted for nearly \$6.9M in capital expenditures for FY16. This is down \$3.1 from last year’s budgeted \$10M. The significant expenditures for this year include:

- 1) \$4M for the construction of the new Town library.
- 2) \$757K for improvements to the Sewer plant.
- 3) \$411K for the CDBG street improvements at and around Arnold Street.
- 4) \$269K for a remodeled new location for our Magistrate Court
- 5) \$200K for Sewer sleeves along Highway 260 between Camp Verde and Cottonwood.

Staffing

As our Town has been slowly moving through recovery, our staffing levels have also been increasing to meet the service needs of our community. As seen on the FTE Staffing Levels, page XX of this budget, our staffing levels have increased 15.45 FTE’s from 75.85 FTE’s in FY13 to 91.3 FTE’s for this coming budget year.

The Marshal’s Office has seen the most growth of 6.4 FTE’s. This includes 3 new sworn officers and 3.7 FTE’s in our dispatch area. The Marshal’s Office has taken on contracts to provide dispatching services for Jerome & Clarkdale as well as the Yavapai Apache Nation here in Camp Verde. Public Works has also seen growth in several departments including 1 new employee each in Sewer and Stormwater and nearly 2 full FTE’s in Maintenance for total growth of 4.35 FTE’s over the 4-year period. The remaining increases are spread throughout the organization’s remaining departments.

Complete Town Budget Overview

All Funds

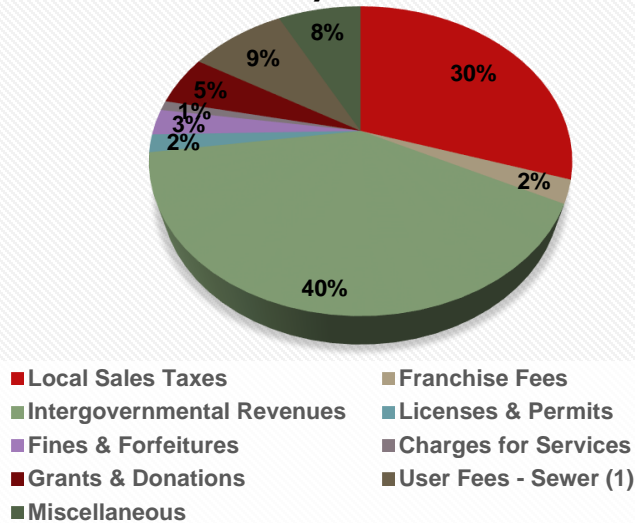
Revenues by Source

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Local Sales Taxes	2,544,472	2,597,900	3,206,900	3,430,550
Franchise Fees	250,326	267,059	261,000	275,500
Intergovernmental Revenues	4,280,485	4,191,592	6,648,180	4,624,675
Licenses & Permits	159,532	160,291	217,400	212,400
Fines & Forfeitures	323,714	268,869	306,928	306,898
Charges for Services	104,291	106,054	130,150	115,850
Grants & Donations	331,247	39,419	951,300	599,100
User Fees - Sewer (1)	815,369	1,007,006	988,700	1,008,300
Miscellaneous	901,685	115,921	4,494,481	874,973
Total Revenues	\$ 9,711,121	\$ 8,754,111	\$ 17,205,039	\$ 11,448,246

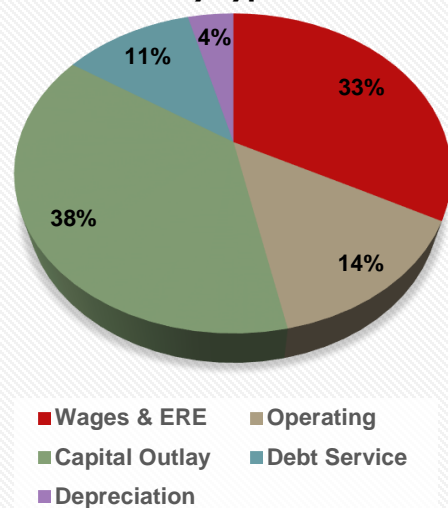
Expenses by Type

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Wages & ERE	4,538,397	5,148,229	5,817,930	5,988,189
Operating	2,408,110	2,228,062	2,803,363	2,563,296
Capital Outlay	1,925,807	999,054	8,580,453	6,892,037
Debt Service	392,510	550,412	550,465	2,108,593
Depreciation	715,264	744,386	740,000	745,000
Total Expenses	\$ 9,980,088	\$ 9,670,143	\$ 18,492,211	\$ 18,297,115

**FY 16 Revenues
by Source**



**FY 16 Expenses
by Type**



**Complete Town Budget Overview
All Funds
FY 2015-16**

	Major Budget Funds				Total Governmental Funds
	General Fund	Sewer Fund	Library Fund	Debt Service Fund	
Revenues by Source					
Local Sales Taxes	3,430,550				3,430,550
Franchise Fees	275,500				275,500
Intergovernmental Revenues	3,245,780				4,629,675
Licenses & Permits	212,400				212,400
Fines & Forfeitures	260,800				306,898
Charges for Services	115,850	1,008,300			1,124,150
Grants & Donations	3,300	0	375,000		594,100
Miscellaneous	41,265	806,084	525		874,973
Total Revenues	\$ 7,585,445	\$ 1,814,384	\$ 375,525	\$ -	\$ 11,448,246
Expenses by Type					
Wages & ERE	5,092,602	503,748			5,988,189
Operating	1,559,392	555,475			2,563,296
Capital Outlay	2,320	756,850	3,998,684		6,892,037
Depreciation		745,000			745,000
Debt Service				2,108,593	2,108,593
Total Expenses	\$ 6,654,314	\$ 2,561,073	\$ 3,998,684	\$ 2,108,593	\$ 18,297,115
Operating Transfers					
Transfers Out	981,325				1,830,926
Transfers In	(23,669)		0	(767,034)	(1,830,926)
Total Transfers	\$ 957,656	\$ -	\$ -	\$ (767,034)	\$ -
Net Increase/(Decrease) in Fund Balance	\$ (26,525)	\$ (746,689)	\$ (3,623,159)	\$ (1,341,559)	\$ (6,848,869)
Changes in Fund Balance					
Beginning Fund Balance	2,574,773	18,866,119	3,623,159	1,341,559	28,184,347
Ending Fund Balance	\$ 2,548,248	\$ 18,119,430	\$ -	\$ -	\$ 21,335,478
Percentage change in Fund Balance	1%	4%	100%	100%	24%

What is Fund Balance?

Fund balance reflects the net financial resources of a fund, in other words, assets minus liabilities. In simpler terms, it is dollars available to spend. If some of the funds' resources are not available to spend, this would be indicated by restricting or reserving a portion of the fund balance. Those restricted portions are broken into four separate categories, which when considering "unrestricted" funds, makes for five separate fund balance categories as defined below:

- **Nonspendable:** The net current financial resources that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. Generally, not in spendable form means that an item is not expected to be converted into cash.
- **Restricted:** The portion of fund balance on which constraints have been placed by creditors, grantors, contributors, laws or regulations of other governments, constitutional provisions or enabling legislation.
- **Committed:** The portion of fund balance that can only be used for specific purposes pursuant to constraints imposed by formal action of the highest level of decision-making authority; the Town Council. These amounts cannot be used for any other purpose unless the Town Council removes or changes the specified use by taking the same action it employed to previously commit the amounts.
- **Assigned:** The portion of fund balance this is intended to be used for specific purposes, but is neither restricted nor committed.
- **Unassigned:** The remaining portion of fundbalance that represents amounts that are not nonspendable, restricted, committed or assigned to specific purposes.

Explanation of Significant Changes In Fund Balances

Major Budget Funds

Debt Service Fund: The Debt Service Fund normally does not have a fund balance. However, monies for the refinance of the Marshal's Office debt (2005 GADA Loan) were held in escrow as the original GADA loan could not be retired contractually until July of 2015. Therefore, that entire balance is budgeted to be expended in FY16.

Library Fund: The change in the Library Fund is due to our expectation of completing construction of the new Library which, as is the purpose of the fund, would deplete the fund to a zero balance and ultimately its closure.

Non-Major Budget Funds

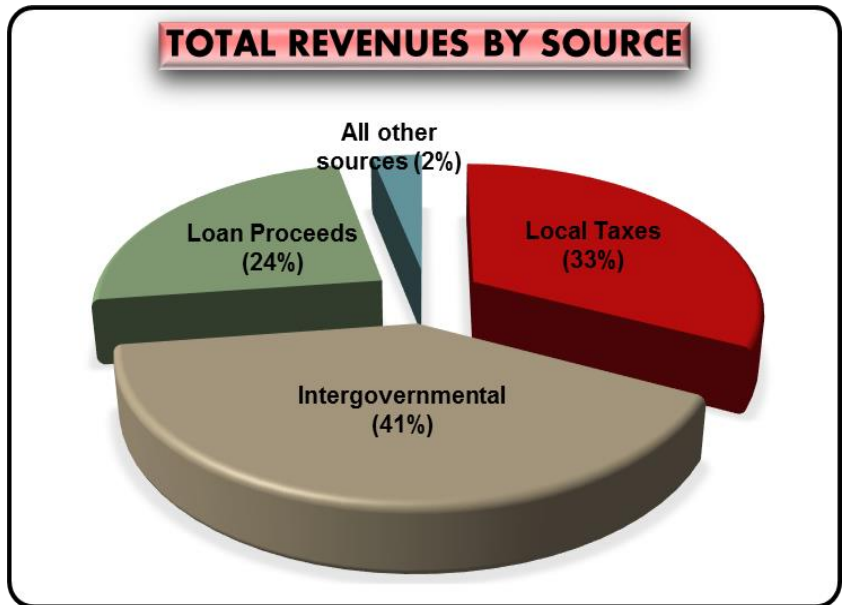
HURF Fund: The HURF Fund drops by 19% which is mostly attributed to an operating transfer of \$152,000 into the CDBG Fund for the Arnold Street area road project.

Magistrate Fund: The Magistrate Fund balance drops 46% due to budgeted expenditures of \$150,000 for remodeling a portion of a current Town building to house our new courtroom.

Federal, Non-Federal, YAN, Impact Fees, 911, Housing & Donations Funds: These 7 funds are typically budgeted to significantly or fully expend any balances they have carried forward or funds they expect to receive each year.

Revenues

FY16 revenues sources can be broken down into 4 broad sections: 1) Local Taxes, 2) Intergovernmental, 3) Loan Proceeds and 4) everything else, as seen in the graph to the right. Revenues for FY16 drop nearly \$5.8M from FY15. \$3.4M of this amount (60%) is due to the financing received in FY15 for the new library which was not true revenues but actually loan proceeds and therefore of no impact on normal revenues. \$2.1M of the remaining \$2.4M change is directly attributable to a drop in budgeted grants which again has no impact on normal operating revenues. The positive impact in FY16 revenues is the \$214K increase in local tax revenue and nearly \$100K increase in Intergovernmental revenues.

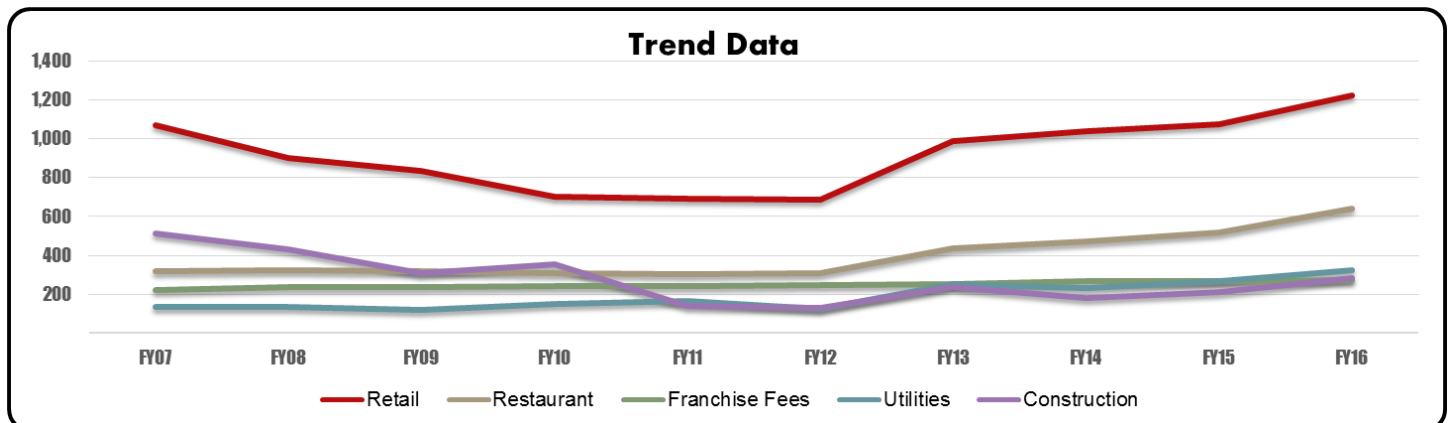


Local Taxes

The first segment, Local Taxes, is composed of numerous sub-categories, the most significant of which are detailed below for the last 10 years up through the current year's budget. In August of 2012, Camp Verde increased its sales tax rate from 2% to 3% in most categories. A similar increase was made in March of 2015 increasing the 3% to 3.65% again in most categories but not all. A listing of the current rates follows below as well. It is important to note that the Town of Camp Verde does not receive any property tax revenues.

Local Sales Tax Detail (in Thousands)

Source	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16
Retail	1,068	899	833	702	691	686	990	1,040	1,076	1,221
Restaurant	321	324	319	308	302	309	437	473	520	638
Franchise Fees	220	237	238	240	243	246	250	267	266	276
Utilities	136	135	119	151	168	127	252	231	270	323
Construction	513	431	308	353	143	128	236	183	213	285



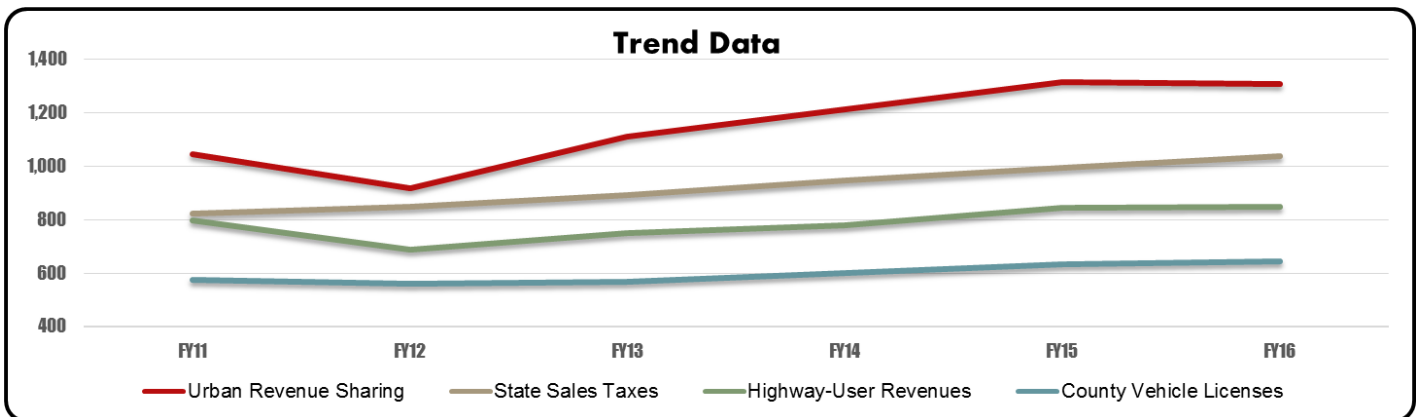
Revenues (Cont'd)

Intergovernmental Revenues

Intergovernmental revenues are comprised of State shared revenues (\$1.3M), State sales taxes (\$1.0M), State Highway User Revenue funds (\$847K) and County vehicle license taxes (\$644K) as well as Federal, State and County grants and other miscellaneous items. The last 5 fiscal years of State and County Taxes, as well as this year's budget, are listed below.

State & County Tax Detail (in Thousands)

Source	FY11	FY12	FY13	FY14	FY15	FY16
Urban Revenue Sharing	1,044	918	1,111	1,213	1,316	1,309
State Sales Taxes	822	850	890	946	994	1,039
Highway-User Revenues	796	688	751	777	846	847
County Vehicle Licenses	575	559	567	600	633	644



This Page Left Blank Intentionally



Chapter Four

General Fund

	Page #
Overview	
General Purpose Revenues	36
Departmental Expense Summaries and Operating Transfers	37
Expenditures by Category	38
General Government Summary	39
Mayor & Council	40
Town Manager	42
Town Clerk	44
Finance	46
Human Resources	48
Risk Management	50
Economic Development	52
Information Technology Services	54
Non-Departmental	56
Municipal Court Summary	59
Municipal Court	60
Public Works Summary	63
Public Works / Engineer	64
Stormwater	66
Maintenance	68
Community Development Summary	71
Community Development	72
Buiding Department	74
Planning & Zoning	76
Code Enforcement	78
Marshal's Department Summary	81
Marshal's Office	82
Animal Control	85
Community Library Summary	89
Library	90
Parks & Rec Summary	93
Parks & Rec Admin	94
Heritage Pool	96
Programming	98

General Fund

General Purpose Revenues

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Local Revenues				
Sales Taxes				
Town Sales Tax	2,176,612	2,276,348	2,396,100	2,456,000
Tax Increase Portion (no Const)	0	0	450,000	496,800
Accomodation Tax	131,748	138,850	134,000	192,300
Construction Tax (2% CIP)	157,408	121,801	151,200	190,300
Construction Tax (1% Debt)	78,704	60,901	75,600	95,150
Total Sales Taxes	\$ 2,544,472	\$ 2,597,900	\$ 3,206,900	\$ 3,430,550
Franchise Fees				
APS Franchise Fee	209,946	225,235	220,000	230,000
Camp Verde Water Franchise Fee	21,862	22,608	22,000	23,500
NPG Cable Franchise Fee	10,567	11,883	11,000	14,000
UNS Gas Franchise Fee	7,951	7,333	8,000	8,000
Total Franchise Fees	\$ 250,326	\$ 267,059	\$ 261,000	\$ 275,500
Miscellaneous				
Yavapai County - Fort Verde IGA	0	20,000	0	0
Refunds & Reimbursements	28,867	12,903	0	0
Miscellaneous	965	136	0	0
Surplus Property Sales	(229)	12,295	0	0
Scrap Sales	80	312	0	0
Interest	16,276	12,752	20,000	11,000
Total Miscellaneous	\$ 45,959	\$ 58,398	\$ 20,000	\$ 11,000
Total Local Revenues	\$ 2,840,757	\$ 2,923,357	\$ 3,487,900	\$ 3,717,050
Intergovernmental Revenues				
Urban Revenue Sharing	1,110,654	1,211,934	1,316,000	1,309,100
State Sales Tax	889,975	946,417	980,000	1,038,730
Vehicle License Tax	567,262	600,084	600,000	644,350
Total Intergovernmental Revenues	\$ 2,567,891	\$ 2,758,435	\$ 2,896,000	\$ 2,992,180
Total General Purpose Revenues	\$ 5,408,648	\$ 5,681,792	\$ 6,383,900	\$ 6,709,230

General Fund

Departmental Summaries & Operating Transfers

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
General Fund Net Department Cost				
Mayor & Council	17,488	38,474	45,925	46,228
Town Manager	184,941	204,708	194,055	160,341
Town Clerk	178,471	177,613	210,735	140,438
Finance	183,895	213,851	226,570	294,759
Human Resources	14,862	31,803	25,760	28,006
Risk Management	272,869	261,060	346,105	359,666
Economic Development	165,292	153,950	160,057	188,689
Information Technology	213,358	167,521	141,490	135,000
Magistrate Court	80,586	152,224	115,920	116,153
Public Works Engineer	83,674	102,865	116,340	119,197
Storm Water	28,604	92,576	129,200	155,471
Maintenance	439,236	514,155	542,150	563,055
Community Development	61,870	109,793	111,185	115,529
Building	(46,963)	(30,573)	(31,445)	(2,452)
Planning & Zoning	39,758	34,896	42,460	42,762
Code Enforcement	91,550	72,777	70,125	69,594
Marshal	1,971,628	2,029,018	2,313,145	2,394,552
Animal Control	77,645	96,266	66,440	65,649
Library	245,666	253,169	295,445	314,266
Parks & Rec	116,301	125,082	129,265	132,910
Pool	24,051	55,080	76,380	71,961
Children's Rec	2,990	3,599	8,980	9,681
Non Departmental	178,368	125,890	256,258	249,850
Total Net Departmental Costs	\$ 4,626,140	\$ 4,985,797	\$ 5,592,545	\$ 5,771,305

Non-Departmental Operating Transfers

Transfer In from YAN Gaming Fund	0	0	(11,734)	(16,875)
Transfer In from Fed Grants Fund	0	0	(13,268)	0
Transfer In from CDBG Fund	0	0	(300)	0
Transfer Out to CIP Fund	157,408	56,489	450,000	394,800
Transfer Out to Non-Fed Grants Fund	0	0	37,500	0
Transfer Out to Fed Grants Fund	0	0	300,000	0
Transfer Out to Debt Service Fund	289,661	384,876	384,975	301,075
Transfer Out to Debt Serv. (All Const Tax)	0	0	226,800	285,450
Total Non-Departmental Operating Transfers	\$ 447,069	\$ 441,365	\$ 1,373,973	\$ 964,450

Net Effect on General Fund Balance

General Revenues	(5,408,648)	(5,681,792)	(6,383,900)	(6,709,230)
Net Departmental Costs & Transfers	5,073,209	5,427,162	6,966,518	6,735,755
Use of / (Surplus to) Fund Balance	\$ (335,439)	\$ (254,630)	\$ 582,618	\$ 26,525
<i>Planned use of Restr'd Reserve Funds</i>	\$ -	\$ -	\$ 35,150	\$ 35,670
Effect on Unencumbered Funds	\$ (335,439)	\$ (254,630)	\$ 547,468	\$ (9,145)

General Fund Expenditures by Category

EXPENSE CATEGORY	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Salary Related Expenditures				
Wages	2,863,293	3,169,338	3,503,320	3,583,377
Taxes	174,743	201,940	230,055	238,377
Benefits	813,667	974,135	1,195,735	1,270,848
Total Salary Related Expenditures	\$ 3,851,703	\$ 4,345,413	\$ 4,929,110	\$ 5,092,602
Operational Expenditures				
Training	20,152	18,937	30,300	32,300
Tuition Reimbursement	0	500	1,000	1,000
Travel	19,675	14,320	24,300	25,300
Uniforms	6,145	5,053	4,000	4,000
Office Supplies	27,987	22,319	27,100	29,300
Subscriptions/Memberships	15,783	18,873	21,945	24,470
Books/Tapes/Publications	25,538	26,021	29,225	31,600
Printing	3,821	5,210	6,625	6,575
Advertising	19,844	16,672	6,925	8,100
Postage	4,754	7,576	7,025	11,025
Computer Services/Software	140,666	145,043	151,910	149,674
Auto Repair/Maintenance	51,437	27,429	22,600	29,300
Fuel	68,465	69,972	61,500	56,100
Utilities	144,720	160,901	163,650	164,060
Waste Removal	6,985	7,596	7,530	8,160
Cell Phone	4,432	13,858	16,450	18,720
Pest Control	2,433	2,365	2,940	3,200
Consulting Services	156,293	79,332	88,500	127,620
Legal Services	38,737	42,841	46,100	47,100
Contract Labor/Services	106,710	133,393	144,290	137,768
Interpreters	387	193	500	500
Equipment & Maint	28,934	29,551	27,830	33,855
Service Charges	5,901	4,952	5,000	5,200
Credit Card Processing Fees	1,660	2,015	2,000	2,000
Liability Insurance	169,528	160,900	172,200	176,000
Legal Defense	0	0	30,050	30,070
Safety / Security Program	4,193	3,127	3,000	4,000
Department Specific Expenditures	407,526	313,251	323,420	292,395
Employee Term Payouts	0	0	25,000	25,000
Contingency	0	0	75,170	75,000
Total Operational Expenditures	\$ 1,482,706	\$ 1,332,200	\$ 1,528,085	\$ 1,559,392
Equipment/Capital Expenditures				
Total Equipment/Capital Expenditures	\$ 33,677	\$ 65,781	\$ 15,550	\$ 2,320
Total General Fund Expenditures	\$ 5,368,086	\$ 5,743,394	\$ 6,472,745	\$ 6,654,314

General Government Summary



Departments

Manager ♦ Clerk ♦ Council ♦ Finance ♦ HR
 Risk Management ♦ IT ♦ Economic Development

Non Departmental

	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related	\$ 585,814	\$ 687,060	\$ 735,515	\$ 742,689
Operating Expenditures	\$ 842,292	\$ 706,377	\$ 890,940	\$ 907,553
Equipment/Capital Expenditures	\$ 8	\$ -	\$ -	\$ -
Total Expenditures	\$ 1,428,114	\$ 1,393,437	\$ 1,626,455	\$ 1,650,242
Revenues				
Total Revenues	\$ 18,570	\$ 18,567	\$ 19,500	\$ 47,265
Operating Transfers				
Total Transfers	\$ -	\$ -	\$ -	\$ -
Net Cost to General Fund	\$ 1,409,544	\$ 1,374,870	\$ 1,606,955	\$ 1,602,977

MAYOR & COUNCIL

473 S. MAIN ST. - (928) 554-0000



Mission

To provide a natural and social environment suitable for a variety of commercial, recreational, and personal pursuits in which people can live, work, play, grow up and grow old reasonably safe from crime and harm; to reduce the pain and suffering of the less fortunate; to recognize the worth of all people and value all elements of our Town; to elevate the trust and understanding of citizens through informed public consent, irreproachable stewardship of public resources, and the proactive pursuit and protection of shared values without undue interference in their lives; and to protect and enrich the quality of life for current and future generations of Camp Verde residents, businesses, and visitors while preserving our heritage, friendliness, historic character, rural western and small town atmosphere.

Responsibilities

The Mayor is the Chief Elected Official of the Town and serves a two-year term, while the six other Council members serve four-year terms. The Council, including the Mayor, advocates for and represents citizens at all levels of government, regardless of candidate or party affiliation. The Council performs legislative, budgetary, and policy-making functions, while directing the responsible use of Town resources. The Council establishes the vision and sets directions for department activities to plan for future community challenges and opportunities.

O B J E C T I V E S

Accomplishments for the past Fiscal Year 2014-15

1. Maintained a balanced budget while completing capital projects such as Hollamon Street, Library design, and park improvements.
2. Continued to promote economic development through public/private partnerships with event promoters.

Goals for the upcoming Fiscal Year 2015-16

1. Continue our commitment to fiscal responsibility. We will maintain a balanced budget to the extent possible without eliminating services.
2. Continue our strong commitment to citizen satisfaction.
3. Keep an active watch on legislative matters with potential impact to the Town of Camp Verde.
4. Work actively toward a building a strong economy.
5. Work actively with the Yavapai-Apache Nation and local businesses to develop and maintain a sustainable and healthy economy.

Personnel

Mayor

Charlie German

Vice-Mayor

Bruce George

Council Members: Carol German, Jessie Jones, Robin Whatley, Jackie Baker & Bradford Gordon

Statistics

- Approved 44 New Resolutions and Ordinances
- Issued 23 Liquor and Wine Festival Permits
- 73 Council Meetings, including Regular, Special, Work, and Executive Sessions

Mayor & Council

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related				
Salaries	3,650	22,200	22,200	22,200
FICA	226	1,377	1,380	1,376
Medicare	56	322	325	322
Unemployment	23	83	225	444
Workman's Compensation	77	292	445	336
Total Wages & Related	\$ 4,032	\$ 24,274	\$ 24,575	\$ 24,678
Operating Expenditures				
Training	2,270	2,307	5,000	5,000
Travel	4,989	1,561	4,750	4,750
Office Supplies	25	89	0	0
Legal Services	5,738	9,906	10,000	10,000
Public Relations	97	12	1,000	1,200
Dinner/Reception Expense	337	325	600	600
Total Operating Expenditures	\$ 13,456	\$ 14,200	\$ 21,350	\$ 21,550
Total Departmental Expenditures	\$ 17,488	\$ 38,474	\$ 45,925	\$ 46,228
Net Effect on General Fund	\$ 17,488	\$ 38,474	\$ 45,925	\$ 46,228

TOWN MANAGER

473 S. MAIN ST. - (928) 554-0000



Mission

To serve the citizens of Camp Verde in ways that will demonstrate our commitment to excellence and to ensure that the day-to-day operations of the Town Government are carried out in an efficient and effective manner.

Responsibilities

To build partnerships with Council, staff and citizens that fosters the efficient administration of all the Town affairs, which are under the Town Manager's control.

OBJECTIVES

Accomplishments for the past Fiscal Year 2014-15

1. Participated in the regional Science Technology Engineering and Mathematics (STEM) program in order to: 1) share potential career opportunities and to inspire interest and hope for our youth; and 2) Initiate a drive for better educated, technologically savvy workers.
2. In partnership with Economic Development Director, developed fresh opportunities and marketing of Town activities.
3. Continued the on-going effort to familiarize myself and others with the 'high-tech' functions of Town's software and on-line platforms; streamlining daily tasks and processes in order to improve productivity.
4. My focus this year was on HR Systemic Issues. This in-depth HR involvement did afford me to the opportunity to produce a comprehensive list for discussion purposes with internal/external sources and how they could best meet the Town's ongoing HR needs.

Goals for the upcoming Fiscal Year 2015-16

1. Develop use of greener technology in all departments that includes solar power.
2. Provide leadership training for Department Heads and Supervisors.
3. Support construction of new library.
4. Provide Town support to ensure final design/construction of SR 260.
5. Development of a more specific Capital Improvement Project (CIP) Plan for the responsible use of public revenues (taxpayer dollars).

Personnel

	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>
FTE's	1.65	1.35	1.00
FT Positions	2	2	1
PT Positions	0	0	0
Seasonal	0	0	0

Camp Verde Fun Facts

Camp Verde was designated as the Arizona's official 2012 Centennial Center of Arizona City on February 15, 2012. A monument displaying related information can be visited at Rezzonico Park.

Town Manager

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related				
Salaries	138,735	143,638	133,990	119,726
FICA	7,848	8,247	8,310	7,423
Medicare	1,835	1,929	1,945	1,736
Retirement	15,467	16,463	15,545	13,733
Unemployment	30	50	95	140
Workman's Compensation	379	506	480	359
Health, Dental & Life Ins	11,858	12,623	11,165	8,999
Total Wages & Related	\$ 176,152	\$ 183,456	\$ 171,530	\$ 152,116
Operating Expenditures				
Training	755	679	1,250	1,250
Travel	720	62	1,000	2,000
Office Supplies	1,432	680	750	750
Subscriptions/Memberships	875	1,974	1,200	1,300
Books/Tapes/Publications	0	0	100	100
Printing	62	0	100	100
Postage	0	0	25	25
Cell Phone	1,107	1,134	1,200	1,200
Legal Services	234	673	500	500
Contract Labor/Services	2,500	15,400	15,400	0
Public Relations	1,104	650	1,000	1,000
Total Operating Expenditures	\$ 8,789	\$ 21,252	\$ 22,525	\$ 8,225
Total Departmental Expenditures	\$ 184,941	\$ 204,708	\$ 194,055	\$ 160,341
Net Effect on General Fund	\$ 184,941	\$ 204,708	\$ 194,055	\$ 160,341

TOWN CLERK

473 S. MAIN ST. - (928) 554-0000



Mission

We succeed when we meet or exceed the expectations of our citizens. We have a passion for excellence and endeavor to set and deliver the highest standards of service, value, integrity, and fairness. We celebrate the diversity and power of our democracy through its people, ideas, and cultures. We lead by examples of creativity, enthusiasm, and loyalty to our community in which we are honored to serve.

Responsibilities

The Clerk's Office serves as the Information Center of Town government. The department exists as a legislative branch of local government, ensuring that the public's business is conducted in public, while maintaining an open and fair process for citizen access to public information and records. The Clerk's function is very much entwined with the basic tenets of democracy. Some key attributes of these tenets include balance and separation of powers; open access to information; open decision-making; fair elections; accountability for decision-making; and due process or rule of law. As administrators of the legislative process, a Clerk's purpose is to ensure that these basic principles are upheld throughout the process of governing. The Clerk assists in clarifying procedures and processes in dialogues that continually occur between administration, the Council, and the public. The Clerk is also responsible for municipal elections, records management, maintaining a true and accurate record of Council actions, permits and licenses, agendas, and agenda packets.

OBJECTIVES

Accomplishments for the past Fiscal Year 2014-15

1. Completed list of Essential Records for Department of Library and Archives as required by State Statute.
2. Reviewing Records Management Manual.

Goals for the upcoming Fiscal Year 2015-16

1. Attend Elections Training.
2. Conduct Citizen Academy to include Council, Commissioners and the Public.
3. Updating Records Management Manual.
4. Work on clarifying areas of the Town Code.

Personnel

	FY14	FY15	FY16
FTE's	2.8	3.0	2.4
FT Positions	2	3	3
PT Positions	1	0	0
Seasonal	0	0	0

Statistics

1. 776 Business Licenses on File
2. 44 New Resolutions and Ordinances
3. 23 Special Event Applications
4. 21 Liquor and Wine Festival Permits
5. 73 Council Meetings, including Regular, Special Work and Executive Session

Town Clerk

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related				
Salaries	134,665	140,020	154,140	100,117
FICA	8,039	8,540	9,560	6,207
Medicare	1,880	1,998	2,235	1,451
Retirement	13,785	16,038	17,880	11,483
Unemployment	108	119	210	336
Workman's Compensation	367	493	550	300
Health, Dental & Life Ins	14,352	15,319	24,810	21,144
Total Wages & Related	\$ 173,196	\$ 182,527	\$ 209,385	\$ 141,038
Operating Expenditures				
Training	364	680	1,000	1,000
Travel	151	268	600	600
Office Supplies	1,943	1,489	2,000	2,000
Subscriptions/Memberships	439	713	600	600
Advertising	292	2,211	2,000	2,000
Legal Services	0	419	1,000	1,000
Contract Labor/Services	1,050	5,700	7,500	7,500
Office Equipment	0	0	1,500	500
Elections	18,388	0	0	0
Recording Fees	8	50	150	200
Records Management	1,010	2,123	2,000	1,000
Total Operating Expenditures	\$ 23,645	\$ 13,653	\$ 18,350	\$ 16,400
Total Departmental Expenditures	\$ 196,841	\$ 196,180	\$ 227,735	\$ 157,438
Revenues				
Copies	5	12	0	0
Bus. License Fees	14,785	15,055	15,000	15,000
Liquor License Fees	3,580	3,375	2,000	2,000
Special Event Permits	0	125	0	0
Total Departmental Revenues	\$ 18,370	\$ 18,567	\$ 17,000	\$ 17,000
Net Effect on General Fund	\$ 178,471	\$ 177,613	\$ 210,735	\$ 140,438

FINANCE

395 S. MAIN ST. - (928) 554-0000



Mission

To administer the Town’s financial affairs in a manner which comports with all Governmental Accounting and Auditing Standards and to provide a broad array of financial services to the departments which make up the Town’s service delivery system in the areas of accounting, budget development and execution, financial reporting and management and payroll processing.

Responsibilities

The Finance Department is responsible for all financial aspects of the Town including;

- Creating and monitoring the budget
- Monitoring monthly financial reports to compare various department’s compliance with the budget
- Maintaining the Town’s bank accounts and investments
- Accounts payable
- Payroll
- Assisting the auditing firm with the Town’s annual financial audit

OBJECTIVES

Accomplishments for the past Fiscal Year 2013-14

1. Received an Unqualified Opinion for FY14 CAFR.
2. Received the GFOA Certificate of Achievement for Excellence in Financial Reporting for FY14 CAFR.

Goals for the upcoming Fiscal Year 2014-15

1. Complete CAFR for FY15 audit & submit for 3rd continuous GFOA award.
2. Continue to develop transparent reporting systems for staff, council and the public.
3. Submit the FY16 annual budget for GFOA award.
4. Develop a more efficient budget system with further public input.

Personnel

	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>
FTE’s	2.17	2.17	3.08
FT Positions	3	3	3
PT Positions	0	0	0
Seasonal	0	0	1

Statistics

- 2,552 Regular AP Checks cut
- 575 Vendors Paid
- Budget *start-to-finish* time-line: 137 days

Finance

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related				
Salaries	101,284	111,281	116,975	146,916
FICA	6,265	6,853	7,255	9,109
Medicare	1,465	1,603	1,700	2,130
Retirement	11,293	12,833	13,390	16,672
Unemployment	31	81	170	451
Workman's Compensation	276	392	415	441
Health, Dental & Life Ins	14,357	16,775	17,950	26,430
Total Wages & Related	\$ 134,971	\$ 149,818	\$ 157,855	\$ 202,149
Operating Expenditures				
Training	465	2,283	1,750	2,250
Travel	1,493	2,075	1,750	2,100
Office Supplies	1,707	1,518	1,800	1,800
Subscriptions/Memberships	430	805	1,215	1,240
Printing	0	297	500	450
Advertising	375	828	400	400
Software Recurring Fees	15,116	26,137	27,000	28,450
Consulting Services	5,000	1,000	4,000	25,620
Legal Services	0	130	300	300
Contract Labor/Services	24,000	28,960	30,000	30,000
Office Equipment		0	0	0
Total Operating Expenditures	\$ 48,916	\$ 64,033	\$ 68,715	\$ 92,610
Total Departmental Expenditures	\$ 183,895	\$ 213,851	\$ 226,570	\$ 294,759
Net Effect on General Fund	\$ 183,895	\$ 213,851	\$ 226,570	\$ 294,759

HUMAN RESOURCES

473 S. MAIN ST. - (928) 554-0000



Mission

To be a strategic partner in the development and accomplishment of the organization's objectives through training management, compensation management and organizational development.

Responsibilities

The Human Resource Department is responsible for the overall administration of all human resource related functions including: compensation issues, interpretation and development of personnel policies, staff development, benefits administration, recruitment and retention.

OBJECTIVES

Accomplishments for the past Fiscal Year 2014-15

1. The HR Department was restructured in FY15 and has begun with a new structure in FY16.

Goals for the upcoming Fiscal Year 2015-16

1. Continue to assist all departments with Human Resource issues.
2. Coordinate training on various topics for all employees.
3. Expand awareness on employee benefits and recognition.

Personnel

	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>
FTE's	0.2	0.1	0.2
FT Positions	1	1	1
PT Positions	0	0	0
Seasonal	0	0	0

Camp Verde Fun Facts

On December 8, 1906, President Theodore Roosevelt celebrated the passage of the Antiquities Act by declaring four sites of historic and cultural significance as our nation's first National Monuments. Among these was Montezuma Castle, which the President identified as a place "of the greatest ethnological value and scientific interest."

**Source: nps.gov*

Human Resources

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related				
Salaries	19	9,240	9,365	6,980
FICA	2	555	580	433
Medicare	0	130	140	101
Retirement	2	1,066	1,090	801
Unemployment	2	7	15	28
Workman's Compensation	0	33	35	21
Health, Dental & Life Ins	7	1,413	1,655	1,762
Total Wages & Related	\$ 32	\$ 12,444	\$ 12,880	\$ 10,126
Operating Expenditures				
Training	479	0	700	700
Tuition Reimbursement	0	500	1,000	1,000
Travel	0	0	300	300
Office Supplies	336	544	400	400
Subscriptions/Memberships	0	199	480	480
Advertising	3,514	3,839	1,500	1,500
Legal Services	1,410	7,159	1,000	1,000
Contract Labor/Services	0	0	0	5,000
Personnel Expenses	3,260	847	2,000	2,000
Employee Safety Program	0	0	0	0
Recruitment Expenses	5,063	5,116	4,000	4,000
Employee Recognition	768	1,155	1,500	1,500
Total Operating Expenditures	\$ 14,830	\$ 19,359	\$ 12,880	\$ 17,880
Total Departmental Expenditures	\$ 14,862	\$ 31,803	\$ 25,760	\$ 28,006
Net Effect on General Fund	\$ 14,862	\$ 31,803	\$ 25,760	\$ 28,006

RISK MANAGEMENT

473 S. MAIN ST. - (928) 554-0000



Mission

To develop and maintain an integrated, multi-disciplinary program for effective management of the Town’s resources, assets, and liabilities to protect its employees, property and citizens and enable the Town to achieve its primary aim of efficient and effective day-to-day operation of the Town Government.

Responsibilities

Risk Management is responsible for the control of risk and proactively focuses on the Town’s valuable human, financial and physical assets. The Risk Management process offers a variety of tools and services to help safeguard the Town’s small, rural budget including: risk assessment/ monitoring, risk transfer, loss control site reviews, contract and policy review relative to insurance, safety training, workers’ compensation and acts as liaison to insurance companies, Counsel and individuals with respect to risk matters.

**O
B
J
E
C
T
I
V
E
S**

Accomplishments for the past Fiscal Year 2014-15

1. Managed the Risk Management program (except for final signatory items) v. just administering the program.
2. Garnered estimated savings of about \$39,000: a) in Workers’ Compensation Premiums due to reduction of e-mod (\$30,000) with employees’ help; b) Insurance Premiums; updated facilities valuation and removal of comp. & coll. on old Town vehicles approximately (\$9,000).
3. Went on-call 24/7 with respect to reporting specific work-related injuries/illnesses to OSHA.
4. Successfully completed HR Systemic Issues project assigned by the Town Attorney.
5. Partnered with another entity to share a safety consultant.

Goals for the upcoming Fiscal Year 2015-16

1. Manage the Risk Management program as the full-time Risk Manager in order to finish implementing Risk Management Foundation.
2. Members of staff and Risk Management plan to partner on 2 essential items:
 - a. Enhance the Town policy with respect to how, when, why, the types agreements and the language necessary to protect the Town business interests.
 - b. Create a Town-wide check off list with respect to processing projects.
3. Finalize draft of mutual aid compact.

Personnel

	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>
FTE’s	.35	.65	1.00
FT Positions	1	1	1
PT Positions	0	0	0
Seasonal	0	0	0

Camp Verde Fun Facts

Fort Verde Days began in 1957 and will hold its 57th annual event in October of 2013. The first Fort Verde Days event was a celebration to honor “all who had supported and visited that first museum”.

**Source: sedonaverdevalley.org*

Risk Management

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related				
Salaries	17,197	17,828	34,430	63,007
FICA	1,065	1,104	2,135	3,906
Medicare	249	258	500	914
Retirement	1,917	2,058	3,995	7,227
Unemployment	5	12	50	140
Workman's Compensation	47	63	125	189
Health, Dental & Life Ins	2,499	2,676	5,380	8,810
Total Wages & Related	\$ 22,979	\$ 23,999	\$ 46,615	\$ 84,193
Operating Expenditures				
Training	605	295	600	600
Travel	0	59	200	200
Office Supplies	191	174	200	200
Subscriptions/Memberships	55	85	200	200
Books/Tapes/Publications	0	0	100	100
Printing	79	0	100	100
Advertising	0	0	100	100
Consulting Services	0	0	15,000	15,000
Legal Services	3,543	1,306	5,000	5,000
Contract Labor/Services	71,000	71,000	72,140	73,368
Pers. Protection Equipment	505	102	300	300
Liability Insurance	169,528	160,900	172,200	176,000
Legal Defense	0	0	30,050	30,070
Safety / Security Program	4,193	3,127	3,000	4,000
Medical Supplies	191	13	300	300
Total Operating Expenditures	\$ 249,890	\$ 237,061	\$ 299,490	\$ 305,538
Total Departmental Expenditures	\$ 272,869	\$ 261,060	\$ 346,105	\$ 389,731
Revenues				
Liability Ins. Rebate	0	0	0	30,065
Total Departmental Revenues	\$ -	\$ -	\$ -	\$ 30,065
Net Effect on General Fund	\$ 272,869	\$ 261,060	\$ 346,105	\$ 359,666
Planned Use of Rest'd Reserve Funds	0	0	30,050	30,070

ECONOMIC DEVELOPMENT

473 S. MAIN ST. - (928) 554-0000



Mission

Create and build a business environment that preserves, attracts and promotes sustainable growth and creates meaningful jobs

Responsibilities

Work with the local business community as well as regional partners, state and federal agencies, and non-governmental organizations to create economic opportunities that will grow Camp Verde's economic base while retaining its community identity, values and sense of place

OBJECTIVES

Accomplishments for the past Fiscal Year 2014-15

1. Awarded a \$150,000 grant from the Walton Family Foundation for a regional tourism marketing program that will co-brand the Verde Valley with the National Geographic Society. Project underway February 2015
2. Awarded \$85,000 in grants to develop a Verde River Recreation Master Plan. Project underway April 2015
3. Completed the five-year marketing plan begun in 2010 by the Camp Verde Chamber of Commerce
4. Further developed our cultural heritage marketing plan including the development of a historic building tour and a historic landmark program
5. Initiated the Focused Future II strategic community and economic development program.
6. Organized a business advisory group
7. Launched a new economic development website, selcetcampverde.com

Goals for the upcoming Fiscal Year 2015-16

1. Continue to build partnerships and grow capacity for continuing ED programs
2. Continue to develop infrastructure for both the SR260 and Finnie Flat commercial corridors and work on attracting additional retail stores to both corridors
3. Capitalize on high speed Internet advantage
4. Develop common directional signage for the Finnie flat/Main Street corridor
5. Implement a new marketing strategy

Personnel

	FY14	FY15	FY16
FTE's	1.6	1.6	2.6
FT Positions	1	1	2
PT Positions	2	2	2
Seasonal	0	0	0

Camp Verde Fun Facts

The historical Camp Verde Jail, located across from the Town gym on Hollamon St. was originally built in 1933 and was in use until 1961 when those services were moved to the Marshal's office.

*Source: examiner.com

Economic Development

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related				
Salaries	57,983	82,304	82,840	98,027
FICA	3,594	5,057	5,140	6,078
Medicare	841	1,183	1,205	1,421
Retirement	5,876	7,573	7,845	9,471
Unemployment	18	102	210	476
Workman's Compensation	158	290	675	582
Health, Dental & Life Ins	5,982	8,060	8,270	12,334
Total Wages & Related	\$ 74,452	\$ 104,569	\$ 106,185	\$ 128,389
Operating Expenditures				
Training	1,253	1,990	1,250	2,000
Office Supplies	291	113	300	500
Subscriptions/Memberships	273	373	1,000	3,000
Advertising	14,280	8,267	0	0
Consulting Services	0	5,000	2,000	18,000
Web Campaign	15,137	137	7,000	4,000
Business Recruitment & PR	1,161	1,106	3,000	3,000
Special Events	0	11,308	9,000	10,000
Projects	219	15,208	20,822	8,000
Visitor's Center	446	5,879	12,000	12,000
Total Operating Expenditures	\$ 91,040	\$ 49,381	\$ 56,372	\$ 60,500
Total Departmental Expenditures	\$ 165,492	\$ 153,950	\$ 162,557	\$ 188,889
Revenues				
Advertising Sponsorships	200	0	2,500	0
Merchandise Sales	0	0	0	200
Total Departmental Revenues	\$ 200	\$ -	\$ 2,500	\$ 200
Net Effect on General Fund	\$ 165,292	\$ 153,950	\$ 160,057	\$ 188,689

IT SERVICES

473 S. MAIN ST. - (928) 554-0000



Mission

To provide the highest quality technology-based services, in the most cost-effective manner, to facilitate the town's mission as it applies to the management, staff support, and community service.

Responsibilities

To coordinate strategic plans for Town telecommunications and e-government; to assist Town employees in effective utilization of Town information and telecommunications technology; to design and implement tools that support Town goals; and to provide effective, economical, friendly, and courteous support to our customers in a timely manner.

OBJECTIVES

Accomplishments for the past Fiscal Year 2014-15

1. Kept all essential systems operational.
2. Upgraded stations to Windows 8 platform
3. Started upgrade process on primary servers

Goals for the upcoming Fiscal Year 2015-16

1. Implement comprehensive Business Continuity Solution, with the primary objective of ensuring continued operations and accessibility of all systems in the event of a catastrophic disruption at our primary datacenter.
2. Deploy real-time monitoring and alerting solution for all critical infrastructure components.
3. Implement Workstation Lifecycle Management process to maintain consistent hardware baseline for all Town workstations and provide a Five-year procurement schedule for all Town PC Workstations and Laptops.
4. Upgrade Wireless Area Network (WAN) Infrastructure to increase site-to-site bandwidth, thereby improving quality Voice and Video communications and overall user experience for all facilities.

Personnel

	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>
FTE's	.10	.10	0
FT Positions	1	1	0
PT Positions	0	0	0
Seasonal	0	0	0

Department Note

The IT Department is entirely outsourced with no internal allocations for FY16. It is supervised by the Town Manager.

IT Services

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related				
Salaries	0	4,412	4,715	0
FICA	0	266	295	0
Medicare	0	62	70	0
Retirement	0	500	550	0
Unemployment	0	4	10	0
Workman's Compensation	0	16	20	0
Health, Dental & Life Ins	0	713	830	0
Total Wages & Related	\$ -	\$ 5,973	\$ 6,490	\$ -
Operating Expenditures				
Computer Services/Software	24,731	19,368	12,000	12,000
Internet / Wireless / Telephone	44,979	45,297	45,000	45,000
Software Recurring Fees	27,748	26,530	28,000	28,000
Consulting Services	115,900	68,382	50,000	50,000
Office Equipment	0	1,971	0	0
Total Operating Expenditures	\$ 213,358	\$ 161,548	\$ 135,000	\$ 135,000
Total Departmental Expenditures	\$ 213,358	\$ 167,521	\$ 141,490	\$ 135,000
Net Effect on General Fund	\$ 213,358	\$ 167,521	\$ 141,490	\$ 135,000

NON-DEPARTMENTAL

473 S. MAIN ST. - (928) 554-0000



Description

Non-Departmental expenditures represent budget line items that are either not directly attributable to any one department or shared resource items that cannot or do not need to be allocated to any particular departments. Non-Departmental expenditures are better described as expenses of the Town rather than any individual department.



Personnel

The Non-Departmental "department" does not have any employee time allocated to it.

Non-Departmental

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Operating Expenditures				
Office Supplies	0	0	3,000	4,000
Copier Paper	2,551	2,449	2,500	3,000
Subscriptions/Memberships	11,056	10,840	11,600	12,500
Postage	3,992	6,659	6,000	10,000
Auto Repair/Maintenance	359	1,529	1,000	1,500
Fuel	660	220	600	0
Electric	24,028	27,341	40,000	43,100
Gas/Propane	7,021	5,521	6,075	5,650
Water	5,672	5,781	4,710	6,340
Sewer	6,063	6,644	11,060	12,100
Waste Removal	2,123	2,527	3,880	4,300
Equipment Rental	1,020	1,020	840	840
Equipment Maint. Agreements	3,404	2,687	3,125	3,000
Service Charges	5,901	4,952	5,000	5,200
Conference Room Supplies	0	0	200	0
Recycling	6,000	0	6,000	6,000
Emergency Services Agreement	4,675	4,675	4,675	4,675
Bus. Incentive - Coury	28,416	15,953	30,000	10,000
Verde Valley Senior Center	17,500	12,500	5,000	5,000
Water Adjudication	2,276	2,948	5,000	5,000
Yavapai County Water Advisor	11,645	11,644	5,823	7,645
Miscellaneous	2,506	0	0	0
Employee Termination Payouts	0	0	25,000	25,000
Contingency	0	0	75,170	75,000
Total Operating Expenditures	\$ 178,368	\$ 125,890	\$ 256,258	\$ 249,850
Net Effect on General Fund	\$ 178,368	\$ 125,890	\$ 256,258	\$ 249,850

This Page Left Blank Intentionally

Magistrate Court Summary



Departments

◆ Magistrate Court ◆

	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related	\$ 317,963	\$ 324,085	\$ 340,365	\$ 336,238
Operating Expenditures	\$ 33,460	\$ 31,144	\$ 36,055	\$ 36,915
Equipment/Capital Expenditures	\$ 2,513	\$ 2,578	\$ 3,500	\$ -
Total Expenditures	\$ 353,936	\$ 357,807	\$ 379,920	\$ 373,153
Revenues				
Total Revenues	\$ 273,350	\$ 205,583	\$ 264,000	\$ 257,000
Operating Transfers				
Total Transfers	\$ -	\$ -	\$ -	\$ -
Net Cost to General Fund	\$ 80,586	\$ 152,224	\$ 115,920	\$ 116,153

MUNICIPAL COURT

473 S. MAIN ST. - (928) 554-0030



Mission

To contribute to the quality of life in our community by fairly and impartially administering justice in the most effective, efficient and professional manner possible.

Responsibilities

The Camp Verde Municipal Court is responsible for misdemeanor and civil traffic complaints for matters occurring within the Town of Camp Verde precinct. The Court also issues protective orders along with search warrants. The Camp Verde Municipal Court is responsible for providing all individuals equal access, professionalism and impartial treatment, with just resolution to all court matters.

OBJECTIVES

Accomplishments for the past Fiscal Year 2014-15

1. Implemented change with Records retention schedule effective Jan 2015
2. Maintained an active watch on legislation and implemented necessary changes;
3. Implemented and attained compliance with new Administrative Orders 2014-102 and 2014-132 for Disposition of Civil Traffic offenses by court clerks.
4. New Magistrate was hired
5. Compliance with yearly mandate for 16 Hr. COJET education and training.

Goals for the upcoming Fiscal Year 2015-16

1. Continue to work actively toward the Court Enhancement project.
2. Remain in compliance with state law, Administrative Orders and Rules of Court.
3. Keep an active watch on legislative matters with potential impact to the Town of Camp Verde Local Court as well as on a State level.
4. Continue with support of the local law enforcement implementation of electronic citations.
5. Continue efforts with the implementation of finalizing the ATTC for local parking ordinances.

Personnel

	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>
FTE's	5.6	5.6	5.7
FT Positions	5	5	5
PT Positions	1	1	1
Seasonal	0	0	0

Statistics

	<u>FY15</u>	<u>FY14</u>
• Misdemeanor/FTA	277	316
• DUI	50	130
• Serious Traffic	10	15
• Criminal Traffic	294	195
• Civil traffic	1,356	2,195
• Harassment injunction	26	21
• Order of protection	23	25

Municipal Court

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related				
Salaries	237,189	240,917	247,245	241,483
Pro Tem Judge Salaries	684	1,140	2,700	2,700
FICA	14,185	14,284	15,500	15,139
Medicare	3,317	3,341	3,625	3,541
Retirement	26,182	27,712	28,680	27,698
Unemployment	167	305	450	894
Workman's Compensation	645	854	815	733
Health, Dental & Life Ins	35,594	35,532	41,350	44,050
Total Wages & Related	\$ 317,963	\$ 324,085	\$ 340,365	\$ 336,238
Operating Expenditures				
Training	1,411	1,546	2,000	2,000
Travel	601	1,164	1,700	1,700
Office Supplies	2,461	2,273	3,000	3,000
Subscriptions/Memberships	150	203	200	250
Books/Tapes/Publications	210	0	300	250
Printing	562	351	700	700
Telephone	851	862	905	865
Legal Services	0	0	500	500
Contract Labor/Services	1,251	1,043	1,400	1,400
Interpreters	387	193	500	500
Equipment Rental	8,250	8,250	9,000	9,000
Equipment Maint. Agreements	870	870	0	900
Office Equipment	484	500	500	500
Court Appointed Attorneys	15,065	12,725	14,000	14,000
Jury Fees	116	92	200	200
Recording System	540	591	600	600
Security System	251	251	350	350
Public Relations	0	230	200	200
Total Operating Expenditures	\$ 33,460	\$ 31,144	\$ 36,055	\$ 36,915
Equipment/Capital Expenditures				
Capital Lease	2,513	2,578	3,500	0
Total Equipment/Capital Expenditures	\$ 2,513	\$ 2,578	\$ 3,500	\$ -
Total Departmental Expenditures	\$ 353,936	\$ 357,807	\$ 379,920	\$ 373,153
Revenues				
Fees, Fines & Forfeitures	255,974	191,572	250,000	250,000
Court Appointed Attorney Reimb's	17,376	14,011	14,000	7,000
Total Departmental Revenues	\$ 273,350	\$ 205,583	\$ 264,000	\$ 257,000
Net Effect on General Fund	\$ 80,586	\$ 152,224	\$ 115,920	\$ 116,153

This Page Left Blank Intentionally

Public Works Summary



Departments

Engineer ♦ Stormwater ♦ Maintenance

	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related	\$ 452,860	\$ 546,561	\$ 646,320	\$ 672,307
Operating Expenditures	\$ 111,625	\$ 139,682	\$ 155,370	\$ 174,210
Equipment/Capital Expenditures	\$ -	\$ 36,639	\$ -	\$ -
Total Expenditures	\$ 564,485	\$ 722,882	\$ 801,690	\$ 846,517
Revenues				
Total Revenues	\$ 450	\$ 3,286	\$ 2,000	\$ 2,000
Operating Transfers				
Total Transfers	\$ (12,521)	\$ (10,000)	\$ (12,000)	\$ (6,794)
Net Cost to General Fund	\$ 551,514	\$ 709,596	\$ 787,690	\$ 837,723

ENGINEERING

395 S. MAIN ST. - (928) 554-0820



Mission

Plans, develops and maintains streets, stormwater, sewer utilities, facilities & grounds and our parks to promote public health, personal safety, transportation economic growth and civic vitality.

Responsibilities

The Public Works Director is the Town Engineer and provides support to Community Development for Plan and Engineering Design Review, The department also assists with and manages a wide variety of Town related streets, stormwater and utility infrastructure projects. Director and staff work to maintain Town standards, codes and ordinances both as a guide for current projects and future development.

OBJECTIVES

Accomplishments for the past Fiscal Year 2013-14

1. Worked with APS, Maintenance and local citizens to install banner poles on Main Street
2. Met with stakeholders and, Economic Dev, to settle access points on SR 260
3. Served as a member of the NACOG Technical Subcommittee
4. Participated in The Small Town Water Forum and attended water harvesting workshop
5. Served as a member of the Verde Valley Transportation Planning Organization

Goals for the upcoming Fiscal Year 2014-15

1. Oversee the construction/completion of the Community Library
2. Assist Building Division during the VVMC construction
3. Complete the Finnie Flat Sidewalk construction
4. Complete Townsite Phase III street improvement project (CDBG)
5. Work with ADOT on design for SR-260 & Goswick,
6. Work with ADOT and stakeholders, regarding SR-260 from I-17 to Thousand Trails
7. Complete design for and direct Town crews for the completion of the Community Park road and entrance

Personnel

	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>
FTE's	1.12	1.25	1.25
FT Positions	4	4	4
PT Positions	0	0	0
Seasonal	0	0	0

Camp Verde Fun Facts

The Town of Camp Verde covers 43.14 square miles. That makes Camp Verde the 27th largest town/city within Arizona, right below Williams and just above Prescott.

*Source: factfinder2.census.gov

Public Works Engineer

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related				
Salaries	59,088	74,514	80,710	82,043
FICA	3,662	4,602	5,005	5,087
Medicare	857	1,076	1,170	1,190
Retirement	6,497	8,600	9,365	9,410
Unemployment	17	37	90	174
Workman's Compensation	968	1,523	1,525	1,129
Health, Dental & Life Ins	6,420	8,543	10,255	10,924
Total Wages & Related	\$ 77,509	\$ 98,895	\$ 108,120	\$ 109,957
Operating Expenditures				
Training	235	255	1,000	1,000
Travel	2,027	215	1,750	1,750
Office Supplies	718	640	450	450
Subscriptions/Memberships	245	527	400	400
Books/Tapes/Publications	0	0	250	250
Printing	224	79	150	150
Advertising	100	201	100	100
Computer Services/Software	0	338	1,200	1,500
Auto Repair/Maintenance	0	0	300	300
Fuel	80	0	200	200
Cell Phone		0	0	720
Consulting Services	0	0	2,000	2,000
Legal Services	1,940	2,125	2,000	2,000
Office Equipment	1,046	545	420	420
Total Operating Expenditures	\$ 6,615	\$ 4,925	\$ 10,220	\$ 11,240
Equipment/Capital Expenditures				
Finnie Flat Sidewalk Project	0	2,331	0	0
Total Equipment/Capital Expenditures	\$ -	\$ 2,331	\$ -	\$ -
Total Departmental Expenditures	\$ 84,124	\$ 106,151	\$ 118,340	\$ 121,197
Revenues				
Plan Review Fees	450	3,286	2,000	2,000
Total Departmental Revenues	\$ 450	\$ 3,286	\$ 2,000	\$ 2,000
Net Effect on General Fund	\$ 83,674	\$ 102,865	\$ 116,340	\$ 119,197

STORMWATER

395 S. MAIN ST. - (928) 554-0820



Mission

To provide environmental protection, minimize the impacts to public and private property due to flooding from storms events and promote public health and safety through education and the implementation of stormwater regulations, policies and engineering.

Responsibilities

To ensure that public and private facilities within the Town's corporate boundary are compliant with all applicable floodplain and stormwater regulations, policies and design criteria. The Stormwater department works closely with Yavapai County Flood Control District to establish and maintain consistent policies and criteria that ensure the uniform construction of all drainage infrastructures within the Town of Camp Verde

OBJECTIVES

Accomplishments for the past Fiscal Year 2014-15

1. Submitted the annual MS4 report to ADEQ and completed required street sweeping
2. Complete Phase II Cliffs Parkway Drainage Improvements
3. Identify and prioritize a comprehensive 5 year stormwater improvement projects plan
4. Begin a master list and maintenance schedule for all Town owned storm water structures
5. Repaired Detention ponds on Amorie Dr.
6. Improved Drainage along Quarterhorse Ln.

Goals for the upcoming Fiscal Year 2015-16

1. Obtain perpetual access to Forest Service lands that impact residents of Camp Verde and seek partnerships to help support drainage re-construction and maintenance projects on those areas
2. Continue to apply for grant funding to assist with studies, scoping and planning, maintenance and possible construction of stormwater infrastructure
3. Update and approve Storm Water Management Plan and Ordinance
4. Obtain adequate funding and begin drainage improvements for: Verde Lakes, Quarterhorse Ln., Amorie Dr., McCracken Ln., and Main Street
5. Work with other communities and/or host our own Household Hazardous Waste and E-Waste disposals event

Personnel

	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>
FTE's	1.3	1.5	1.63
FT Pos's	9	9	10
PT Pos's	0	0	0
Seasonal Pos's	0	0	0

Fun Facts

In 1912, the Camp Verde School District organized its first high school class which had a total of 5 students. Algebra, geometry, Spanish, English and ancient history were the 5 classes taught.

**Source: Steve Ayers & the Camp Verde Historical Society from the Book, "Images of America Camp Verde".*

Stormwater

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related				
Salaries	17,669	47,908	79,240	92,271
FICA	1,094	2,916	4,915	5,721
Medicare	256	682	1,150	1,338
Retirement	1,849	5,525	9,195	10,583
Unemployment	9	39	110	256
Workman's Compensation	305	1,875	3,200	2,650
Health, Dental & Life Ins	2,000	7,219	11,440	16,122
Total Wages & Related	\$ 23,182	\$ 66,164	\$ 109,250	\$ 128,941
Operating Expenditures				
Training	268	390	1,000	1,000
Travel	459	557	1,200	600
Office Supplies	1,972	114	250	250
Subscriptions/Memberships	0	0	100	100
Books/Tapes/Publications	0	0	100	100
Printing	293	25	300	300
Computer Services/Software	0	3,337	3,000	2,200
Software Recurring Fees	0	0	800	3,080
Fuel	0		0	200
Cell Phone	0	0	1,500	1,200
Consulting Services	2,293	900	3,000	3,000
Legal Services	137	0	300	300
Contract Labor/Services	0	0	2,350	6,000
Equipment Rental	0	0	0	600
Office Equipment	0	1,220	200	1,300
Maintenance Equipment	0	198	200	0
Safety Equipment	0	0	0	100
OSHA Medical Supplies	0	0	0	50
Infrastructure Maintenance	0	171	500	1,000
Project Adjustments	0	0	0	0
Recording Fees	0	0	150	150
Permits	0	5,000	5,000	5,000
Total Operating Expenditures	\$ 5,422	\$ 11,912	\$ 19,950	\$ 26,530
Equipment/Capital Expenditures				
Structural	0	14,500	0	0
Total Equipment/Capital Expenditures	\$ -	\$ 14,500	\$ -	\$ -
Total Departmental Expenditures	\$ 28,604	\$ 92,576	\$ 129,200	\$ 155,471
Net Effect on General Fund	\$ 28,604	\$ 92,576	\$ 129,200	\$ 155,471

MAINTENANCE

395 S. MAIN ST. - (928) 554-0820



Mission

To keep all facilities, parks, landscape, and outdoor recreational amenities in good and safe working order. Our goal is to do this with a framework of safety, quality service, environmental sensitivity and operational efficiency.

Responsibilities

The Maintenance Department is responsible for the general maintenance of all Town buildings, equipment, parks and recreational sites and facilities. Maintenance Personnel perform regular inspections of these areas and equipment as well as making sure all areas are safe and secure. The maintenance division is responsible for Main Street landscaping and decorations. Maintenance personnel also assist with special event and programs.

OBJECTIVES

Accomplishments for the past Fiscal Year 2014-15

1. Building 300 front entrance remodel and conference room bathroom remodel
2. Began re-keying of all Town facilities
3. Installed pavers at picnic area and east side of the Pool
4. Installed new scoreboard at Butler Park
5. Installed new Walking Tour signage
6. Replaced 46 sprinkler heads at the Community soccer field to allow for raising/lowering during events
7. Workers attended Worker Safety Assessment, Safety Summit and Asbestos Operations & Maintenance Trainings

Goals for the upcoming Fiscal Year 2015-16

1. Replace roof on gymnasium & pool building
2. Replace flooring at CVMO
3. Complete re-keying of Town facilities and acquire software upgrade for key control including obtaining software to register and track all keys
4. Install new playground structure at Butler Park

Personnel

	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>
FTE's	7.22	7.4	7.95
FT Positions	11	11	12
PT Positions	0	0	0
Seasonal	1	1	1

Statistics

442 Work Order Requests covering 1,102 hours

Town Departments: 314 requests - 686 hours
 Key sets: 30 requests - 21 hours
 Special events: 43 requests - 179 hours
 General repairs: 55 requests - 216 hours

Maintenance

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related				
Salaries	252,189	263,519	294,845	299,677
Uniform Allowance	0	0	900	900
FICA	15,471	16,267	18,340	18,636
Medicare	3,677	3,804	4,290	4,358
Retirement	26,076	30,189	34,310	33,025
Unemployment	301	380	590	1,283
Workman's Compensation	9,403	12,824	14,560	10,688
Health, Dental & Life Ins	44,807	54,519	61,115	64,842
Total Wages & Related	\$ 352,169	\$ 381,502	\$ 428,950	\$ 433,409
Operating Expenditures				
Training	3,350	919	3,000	3,000
Travel	692	0	1,000	1,000
Uniforms	3,450	2,786	3,000	3,000
Office Supplies	83	138	300	300
Books/Tapes/Publications	0	0	100	100
Advertising	0	100	200	100
Software Recurring Fees	1,200	1,200	2,800	3,000
Auto Repair/Maintenance	1,723	5,147	4,000	5,000
Fuel	5,677	5,312	5,000	5,000
Electric	0	0	500	750
Gas/Propane	0	0	660	990
Water	0	0	450	400
Cell Phone	1,605	1,987	2,050	2,100
Pest Control	2,433	2,365	2,940	3,200
Contract Labor/Services		2,000	0	2,000
Equipment Rental	0	0	0	500
Maintenance Equipment	3,159	4,701	4,000	4,000
Building Maintenance	44,059	55,481	48,000	50,000
Safety Equipment	6	670	600	2,000
OSHA Medical Supplies	380	447	400	800
Graffiti Clean-Up	0	220	200	200
Fire Extinguishers	3,243	2,437	2,600	2,600
Park Facilities Maintenance	12,521	9,984	12,000	15,000
Grounds Maintenance	5,636	10,793	12,000	12,000
Flags & Banners	763	641	2,000	2,000
Fertilizer / Herbicides	1,155	6,969	6,200	6,200
Archeology Center Maintenance	255	1,037	1,500	1,500

Maintenance (Cont'd)

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Operating Expenditures (Cont'd)				
Janitorial Supplies	5,969	5,235	7,000	7,000
Mats & Rugs	2,229	2,276	2,700	2,700
Total Operating Expenditures	\$ 99,588	\$ 122,845	\$ 125,200	\$ 136,440
Equipment/Capital Expenditures				
Structural	0	9,083	0	0
Park Improvements	0	10,725	0	0
Total Equipment/Capital Expenditures	\$ -	\$ 19,808	\$ -	\$ -
Total Departmental Expenditures	\$ 451,757	\$ 524,155	\$ 554,150	\$ 569,849
Operating Transfers				
Transfer In from Parks Fund (Maint)	(12,521)	(10,000)	(12,000)	(6,794)
Total Departmental Revenues	\$ (12,521)	\$ (10,000)	\$ (12,000)	\$ (6,794)
Net Effect on General Fund	\$ 439,236	\$ 514,155	\$ 542,150	\$ 563,055

Community Development Summary



Departments

Community Development ♦ Planning & Zoning
 Building ♦ Code Enforcement

	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related	\$ 290,399	\$ 324,793	\$ 404,375	\$ 413,288
Operating Expenditures	\$ 43,786	\$ 48,517	\$ 56,200	\$ 67,175
Equipment/Capital Expenditures	\$ 2,092	\$ 1,974	\$ 2,050	\$ 2,320
Total Expenditures	\$ 336,277	\$ 375,284	\$ 462,625	\$ 482,783
Revenues				
Total Revenues	\$ 190,062	\$ 188,391	\$ 270,300	\$ 257,350
Operating Transfers				
Total Transfers	\$ -	\$ -	\$ -	\$ -
Net Cost to General Fund	\$ 146,215	\$ 186,893	\$ 192,325	\$ 225,433

COMMUNITY DEVELOPMENT

473 S. MAIN ST. - (928) 554-0050



Mission

To manage growth through planning, zoning and building services and protect the enjoyment of private property owners while providing professional, competent, and consistent service to the public in order to enhance the community and the lives of the residents.

Responsibilities

Oversees and prepares department procedures for the development process and code enforcement within the Town of Camp Verde. As the umbrella for the Building, Planning & Zoning and Code Enforcement Divisions, the Community Development Department performs the management activities and is the direct contact to the Town Council and the Town Manager. This umbrella department provides for and facilitates the activities and functions of the Planning & Zoning Commission and the Board of Adjustments for the public hearing process and training.

OBJECTIVES

Accomplishments for the past Fiscal Year 2014-15

1. Initiated the update of the Town’s General Plan with the introduction of Character Areas under the Land Use Element
2. Facilitated Public Input meetings and prepared amendments to the Administrative Code for the 2012 Building Codes
3. With the internal processes developed and in place for zoning and nuisance violations, the department has experienced a great success in achieving volunteer compliance with issuing of citations as a last resort
4. Department Staff collaborated with the Marshal’s Office in developing a comprehensive Noise Ordinance

Goals for the upcoming Fiscal Year 2015-16

1. Continue to review incomplete or expired approvals for subdivisions and bring recommendations of voiding to the Town Council
2. Continue the Public input process for the General Plan and its 10 elements
3. Update the Town’s sign Ordinance
4. Continue to evaluate staff levels as service demands increase

Personnel

	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>
FTE’s	1.0	1.0	1.0
FT Positions	1	1	1
PT Positions	0	0	0
Seasonal	0	0	0

Statistics

Total Permits Issued – 243
 Regular & General Plan work sessions – 24
 Board of Adjustments & Appeals sessions – 4
 P&Z sessions with Council - 5

*For the 9-month period of July 2014 through March 2015

Community Development

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related				
Salaries	34,439	75,824	75,075	76,193
FICA	1,974	4,350	4,655	4,724
Medicare	461	1,017	1,090	1,105
Retirement	3,821	8,550	8,705	8,739
Unemployment	11	32	70	140
Workman's Compensation	563	1,925	1,945	1,448
Health, Dental & Life Ins	4,446	7,758	8,270	8,810
Total Wages & Related	\$ 45,715	\$ 99,456	\$ 99,810	\$ 101,159
Operating Expenditures				
Training	1,015	430	1,000	1,000
Travel	0	0	500	500
Office Supplies	28	96	200	200
Subscriptions/Memberships	569	639	650	700
Books/Tapes/Publications	0	0	75	0
Auto Repair/Maintenance	714	315	600	600
Fuel	251	223	400	400
Legal Services	8,643	2,184	3,000	4,000
Equipment Maint. Agreements	767	2,465	600	2,500
Credit Card Processing Fees	1,660	2,015	2,000	2,000
Safety Equipment	202	53	300	200
Maps / Cartography	0	0	50	0
Total Operating Expenditures	\$ 14,145	\$ 8,420	\$ 9,375	\$ 12,100
Equipment/Capital Expenditures				
Equipment Lease	2,092	1,974	2,050	2,320
Total Equipment/Capital Expenditures	\$ 2,092	\$ 1,974	\$ 2,050	\$ 2,320
Total Departmental Expenditures	\$ 61,952	\$ 109,850	\$ 111,235	\$ 115,579
Revenues				
Copies	82	57	50	50
Total Departmental Revenues	\$ 82	\$ 57	\$ 50	\$ 50
Net Effect on General Fund	\$ 61,870	\$ 109,793	\$ 111,185	\$ 115,529

BUILDING

473 S. MAIN ST. - (928) 554-0050



Mission

To provide the public with excellent customer service through our professionalism, dedication and commitment to excellence. We are committed to providing our customers the most successful permitting experience possible before, during and after construction with expedient permit processing, plan review and inspection services.

Responsibilities

The Building Division is responsible for effectively enforcing all building codes and other applicable codes that have been adopted by the Town of Camp Verde and to establish the minimum requirements to safeguard the public's health, safety and general welfare.

OBJECTIVES

Accomplishments for the past Fiscal Year 2014-15

1. Improved customer service and permit processing times by obtaining an additional International Code Council (ICC) Permit Technician Certification and International Code Council (ICC) Residential Plans Examiner Certification
2. Successfully adopted the 2012 International Building Codes and the 2011 National Electrical Code; revised and updated all Building Division forms and webpages
3. Successfully adopted a revised Fee Schedule for Building Division services
4. Issued building permits for the construction of a 26,500 square foot Medical Facility; 17,000 square foot Community Library; and 9,184 square foot Gymnasium

Goals for the upcoming Fiscal Year 2015-16

1. Improve customer service by obtaining an additional International Code Council (ICC) Residential Building Inspector Certification; Commercial Plans Examiner Certification; and Commercial Building Inspector Certification
2. Participate in the Insurance Services Offices, Inc. (ISO) evaluation process and obtain a Building Code Effectiveness Grading Schedule (BCEGS) score of 5 or better
3. Research software solutions to expand Building Division services to include online building permit application and construction document submittals.
4. Develop a schedule for scanning and archiving all parcel history files within the Community Development Department

Personnel

	FY14	FY15	FY16
FTE's	2.0	3.0	3.0
FT Positions	2	3	3
PT Positions	0	0	0
Seasonal	0	0	0

Statistics

	FY15	FY14
Permits Applied For	355	402
Permits Issued	319	361

Building Department

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related				
Salaries	82,224	90,737	138,145	148,431
FICA	4,684	5,590	8,565	9,203
Medicare	1,096	1,307	2,005	2,152
Retirement	9,036	10,100	16,025	17,025
Unemployment	29	107	280	560
Workman's Compensation	1,068	1,556	2,115	1,272
Health, Dental & Life Ins	13,585	14,653	28,945	26,430
Total Wages & Related	\$ 111,722	\$ 124,050	\$ 196,080	\$ 205,073
Operating Expenditures				
Training	1,435	1,152	2,000	2,500
Travel	0	951	1,500	1,800
Office Supplies	1,107	285	1,000	1,200
Subscriptions/Memberships	125	284	350	350
Books/Tapes/Publications	1,965	0	500	500
Printing	302	307	525	525
Advertising	110	190	300	300
Auto Repair/Maintenance	64	79	500	700
Fuel	1,932	1,659	2,500	2,500
Cell Phone	0	275	300	300
Consulting Services	1,600	1,050	7,500	6,000
Equipment	0	0	500	800
Total Operating Expenditures	\$ 8,640	\$ 6,232	\$ 17,475	\$ 17,475
Total Departmental Expenditures	\$ 120,362	\$ 130,282	\$ 213,555	\$ 222,548
Revenues				
Plan Review Fees	52,540	48,211	75,000	65,000
Building Permits	114,785	112,644	170,000	160,000
Total Departmental Revenues	\$ 167,325	\$ 160,855	\$ 245,000	\$ 225,000
Net Effect on General Fund	\$ (46,963)	\$ (30,573)	\$ (31,445)	\$ (2,452)

PLANNING & ZONING

473 S. MAIN ST. - (928) 554-0050



Mission

To manage growth through current and long range planning processes while providing professional, competent and consistent service to the public in order to enhance the community and the lives of the residents and protecting the heritage and natural surroundings in a manner that will maintain a balance between the quality of life and the economic stability of the Town.

Responsibilities

Reviews and processes all new development proposals and applications. Manages and updates the General Plan, Planning & Zoning Ordinances and the regional planning activities with other agencies.

OBJECTIVES

Accomplishments for the past Fiscal Year 2014-15

1. In addition to the statistics provided below, Current Planning is experiencing an increase in submittals for Zoning & General Plan Amendments, Use Permits, Minor Land Divisions and Addressing, while maintaining historical service levels. These increases are also seen in the number of walk-in customers and phone calls which are expected to continue through this fiscal year. Also, the Planning & Zoning Division is facilitating the General Plan Update with the sub-committee members made up of citizens from the community and the Planning & Zoning Commission

Goals for the upcoming Fiscal Year 2015-16

1. Continue to participate on the General Plan update to provide technical input to the Commission and Council.
2. Complete research to provide for a proposed update to the Planning & Zoning Ordinance addressing the Sign Ordinances and to create a Heritage Preservation Ordinance.

Personnel

	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>
FTE's	1.0	1.0	1.0
FT Positions	1	1	1
PT Positions	0	0	0
Seasonal	0	0	0

Statistics

Planning & Zoning Permits – 25
 Ordinances & Resolutions – 10
 Residential Zoning Clearances – 110
 Commercial Zoning Clearances - 38

*For the 9-month period of July 2014 through March 2015

Planning & Zoning

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related				
Salaries	43,870	39,712	40,435	41,042
FICA	2,590	2,462	2,510	2,545
Medicare	605	576	590	595
Retirement	4,835	4,583	4,690	4,707
Unemployment	14	38	70	140
Workman's Compensation	426	141	145	123
Health, Dental & Life Ins	7,329	7,515	8,270	8,810
Total Wages & Related	\$ 59,669	\$ 55,027	\$ 56,710	\$ 57,962
Operating Expenditures				
Training	0	265	0	0
Office Supplies	646	759	750	800
Printing	0	1,028	2,000	2,000
Advertising	800	784	2,000	3,000
Consulting Services	0	3,000	5,000	8,000
Legal Services		0	0	0
General Plan	0	0	1,000	1,000
Total Operating Expenditures	\$ 1,450	\$ 5,836	\$ 10,750	\$ 14,800
Total Departmental Expenditures	\$ 61,119	\$ 60,863	\$ 67,460	\$ 72,762
Revenues				
Permit Fees	21,361	25,967	25,000	30,000
Total Departmental Revenues	\$ 21,361	\$ 25,967	\$ 25,000	\$ 30,000
Net Effect on General Fund	\$ 39,758	\$ 34,896	\$ 42,460	\$ 42,762

CODE ENFORCEMENT

473 S. MAIN ST. - (928) 554-0050



Mission

To manage code enforcement with the intent of preserving the peaceful enjoyment of private properties within the Town while providing professional, competent, courteous and consistent service to the public.

Responsibilities

To investigate and seek compliance with the Town’s Zoning and Nuisance Ordinances. Issue Courtesy and Violation Notices when necessary as well as citations for zoning violations and abatement.

**O
B
J
E
C
T
I
V
E
S**

Accomplishments for the past Fiscal Year 2014-15

1. The Marshal’s Office and the Community Development Staff Collaborated in creating a Comprehensive and enforceable Noise Ordinance

Goals for the upcoming Fiscal Year 2015-16

1. The Community Development Director will continue to provide training to the Code Enforcement Officers to become familiar with the entire Planning & Zoning Ordinance, the Town Code and the Justice Court procedures for expert witnesses.
2. Provide technical support for the updating of the Planning and Zoning Ordinance.
3. The State of Arizona has defined hoarding as a mental illness. This opens the door to agencies, such as Adult Protective Services, to provide some assistance to hoarders and in the instance of residences that are determined as being dangerous the occupant may have aid available for temporary short term living quarters. The Code Enforcement Officers will be attending upcoming training on hoarding. Also, one of the Code Enforcement Officers has applied to be on the Hoarding Task Force Committee

Personnel

	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>
FTE’s	1.0	1.0	1.0
FT Positions	2	2	2
PT Positions	0	0	0
Seasonal	0	0	0

Statistics

Code Enforcement Complaints – 64
 Violations found – 57
 Violations Not Found – 6
 Cases Closed – 37
 Nuisance Abatements – 8
 Liens Recorded – 9

*For the 9-month period of July 2014 through March 2015

Code Enforcement

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related				
Salaries	53,225	32,760	35,645	33,452
FICA	2,955	1,839	2,210	2,074
Medicare	726	439	520	485
Retirement	5,835	3,677	4,135	3,497
Unemployment	65	43	70	140
Workman's Compensation	971	839	925	636
Health, Dental & Life Ins	9,516	6,663	8,270	8,810
Total Wages & Related	\$ 73,293	\$ 46,260	\$ 51,775	\$ 49,094
Operating Expenditures				
Training	750	115	1,000	1,000
Travel	0	408	1,000	1,000
Office Supplies	13	166	100	100
Subscriptions/Memberships		0	0	100
Computer Services/Software		0	0	4,000
Cell Phone	420	379	400	400
Nuisance Abatement	5,980	6,640	6,000	6,000
Dangerous Bldg. Abatement	12,200	20,225	10,000	10,000
Recording Fees	48	96	100	200
Total Operating Expenditures	\$ 19,551	\$ 28,029	\$ 18,600	\$ 22,800
Total Departmental Expenditures	\$ 92,844	\$ 74,289	\$ 70,375	\$ 71,894
Revenues				
Zoning Fines	1,294	1,512	250	2,300
Total Departmental Revenues	\$ 1,294	\$ 1,512	\$ 250	\$ 2,300
Net Effect on General Fund	\$ 91,550	\$ 72,777	\$ 70,125	\$ 69,594

This Page Left Blank Intentionally

Marshal's Department Summary



Departments

Marshal's Office ♦ Animal Control

	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related	\$ 1,819,623	\$ 2,049,840	\$ 2,336,270	\$ 2,434,187
Operating Expenditures	\$ 291,009	\$ 243,170	\$ 224,915	\$ 217,614
Equipment/Capital Expenditures	\$ 29,056	\$ 24,590	\$ 10,000	\$ -
Total Expenditures	\$ 2,139,688	\$ 2,317,600	\$ 2,571,185	\$ 2,651,801
Revenues				
Total Revenues	\$ 90,415	\$ 192,316	\$ 191,600	\$ 191,600
Operating Transfers				
Total Transfers	\$ -	\$ -	\$ -	\$ -
Net Cost to General Fund	\$ 2,049,273	\$ 2,125,284	\$ 2,379,585	\$ 2,460,201

MARSHAL'S OFFICE

473 S. MAIN ST. - (928) 554-8300



Mission

A Marshal's Office whose employees feel valued, working together in partnership with other law enforcement entities to be a model of excellence in policing; and embraces the community by delivering the highest level of professionalism.

Responsibilities

The Camp Verde Marshal's Office is responsible for providing law enforcement services to the citizens and visitors of the Town of Camp Verde twenty-four hours a day, seven days a week. Some of the law enforcement services include providing a 911 communications center to the Yavapai Apache Police Department, Clarkdale Police Department and Jerome Police Department. Providing community education and crime prevention, investigating crimes and traffic accidents, protecting life and property. The Marshal's Office is committed to enforcing federal, state, and local laws, upholding the constitutional rights of all persons, providing emergency management and animal/code enforcement services. The department exists to serve the public and improve the quality of life for all citizens.

OBJECTIVES

Accomplishments for the past Fiscal Year 2014-15

1. Marshal's Office volunteers (VIPS) contributed over 3500 hours
2. CVMO employees received over 100 hours of individual training
3. Received a \$40,623 grant from Homeland Security for interoperability radio communications
4. Received a \$19,500 grant from GOHS for DUI overtime and to equip a truck with equipment to process crime scenes
5. Hosted a crime scene training class and trained 5 employees on how to process crime scenes
6. Recertified all sworn officers with the Tasers
7. Implemented "Coffee with a cop"

Goals for the upcoming Fiscal Year 2015-16

1. Revise and implement new VIP program
2. Hold a Citizen's Academy
3. Implement E-ticket system
4. Complete an audit of property and evidence using new bar coding system
5. Provide re-qualification on rifles

Personnel

	FY14	FY15	FY16
FTE's	31.2	33.2	34.1
Sworn	20	21	21
Non-sworn	13	13	13
Part-time	1	1	2

Statistics

Total Citations Issued - 492	
Homicide - 1	Domestic Violence - 97
Sexual Assaults - 2	DUI Arrests - 18
Residential Burglary - 26	Juvenile Arrests - 54
Commercial Burglary - 6	Adult Arrests - 191
Thefts - 123	Traffic Accidents - 106
Motor Vehicle Theft - 19	

*For the 9-month period of July 2014 through March 2015

Marshal's Office

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related				
Salaries	1,198,398	1,313,589	1,478,815	1,519,226
Overtime	71,223	56,856	40,000	40,000
Holiday Pay Premium	9,865	11,335	12,300	12,300
Uniform Allowance	21,746	24,300	24,000	25,200
FICA	40,887	51,166	58,385	63,247
Medicare	18,420	19,806	22,550	23,152
Retirement	178,702	177,332	249,680	288,573
Retirement Penalty	0	40,447	55,345	62,580
Unemployment	867	1,510	2,290	4,760
Workman's Compensation	51,116	71,765	75,920	57,205
Health, Dental & Life Ins	181,556	219,120	260,095	281,920
Total Wages & Related	\$ 1,772,780	\$ 1,987,226	\$ 2,279,380	\$ 2,378,163
Operating Expenditures				
Training	3,632	3,383	5,000	5,000
Travel	7,920	5,306	5,000	5,000
Uniforms	2,028	2,267	1,000	1,000
Office Supplies	5,903	5,097	5,500	5,500
Subscriptions/Memberships	1,637	1,425	2,000	2,000
Books/Tapes/Publications	562	604	600	600
Printing	612	2,557	1,000	1,000
Computer Services/Software	25,307	20,904	30,610	2,444
Software Recurring Fees		0	0	18,000
Auto Repair/Maintenance	48,569	19,295	15,000	20,000
Fuel	57,102	59,600	50,000	45,000
Electric	21,746	23,033	23,300	23,800
Gas/Propane	1,926	3,270	1,800	1,600
Water	2,924	3,002	2,900	2,600
Sewer	2,310	3,248	3,300	3,250
Waste Removal	642	656	660	1,000
Cell Phone	1,028	10,083	11,000	12,000
Legal Services	15,353	15,039	20,000	20,000
Contract Labor/Services	0	2,194	0	5,000
Equipment Maint. Agreements	1,786	1,502	1,195	1,195
Office Equipment	247	769	2,000	2,000
Equipment Maintenance	5,958	0	1,000	0
Patrol/Investigation Equip.	32,587	17,087	10,000	7,500
Patrol/Investigation Equip. Maint	5,325	5,940	3,500	3,500

Marshal's Office (Cont'd)

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Operating Expenditures (Cont'd)				
Communication Equipment	985	4,364	0	0
Communication Equip. Maint	14,782	4,510	3,000	3,000
Repeater/Generator Maint	1,671	5,692	1,800	1,800
Crime Prevention	1,564	1,718	1,000	1,000
Advocacy Center	2,825	2,662	2,800	2,800
Volunteers	1,436	1,499	2,000	2,000
Medical Supplies	433	854	500	500
K-9 Expenditures	1,301	952	1,500	1,500
Total Operating Expenditures	\$ 270,162	\$ 228,512	\$ 208,965	\$ 201,589
Equipment/Capital Expenditures				
Equipment	9,177	0	10,000	0
Equipment Lease	2,963	1,161	0	0
Total Equipment/Capital Expenditures	\$ 12,140	\$ 1,161	\$ 10,000	\$ -
Total Departmental Expenditures	\$ 2,055,082	\$ 2,216,899	\$ 2,498,345	\$ 2,579,752
Revenues				
Copies	1,387	1,695	1,000	1,000
Fingerprint Fees	835	715	600	600
Auto Impound Fees	7,200	6,600	5,000	5,000
Miscellaneous	432	271	0	0
Dispatch Services	73,600	178,600	178,600	178,600
Total Departmental Revenues	\$ 83,454	\$ 187,881	\$ 185,200	\$ 185,200
Net Effect on General Fund	\$ 1,971,628	\$ 2,029,018	\$ 2,313,145	\$ 2,394,552

ANIMAL CONTROL

646 S. FIRST ST. - (928) 554-8300



Mission

To balance the health, public safety, and welfare needs of citizens and the animals in our community.

Responsibilities

To respond to calls for service involving animal problems, code enforcement violations / zoning code violations.

O B J E C T I V E S

Accomplishments for the past Fiscal Year 2014-15

1. Involved 2 VIPs who help find rescues for unclaimed dogs vs. taking dogs to Cottonwood Shelter saving the town almost \$3,000
2. Revised Town ordinances for animal control
3. Revised the Town noise ordinance
4. Revised impound forms for better record keeping
5. Revised animal control pamphlets

Goals for the upcoming Fiscal Year 2015-16

1. Continue to educate the citizens on town ordinances
2. Provide responsible pet ownership education in schools, at events and during citizen contacts
3. Work to obtain donations for dog runs at the impound
4. Write a grant through the license plate/spay and neuter programs

Personnel

	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>
FTE's	1.0	1.0	1.0
FT Positions	2	2	2
PT Positions	0	0	0
Seasonal	0	0	0

Statistics

Animal complaints – 439
 Animal bites – 26
 Animal abuse calls – 5
 Animal noise calls – 44
 Dogs Impounded – 64

*For the 9-month period of July 2014 through March 2015

Animal Control

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related				
Salaries	30,510	42,038	35,645	33,452
Overtime	1,172	222	2,000	2,000
Holiday Pay Premium	0	510	400	400
Uniform Allowance	1,575	1,575	1,800	1,800
FICA	1,787	2,489	2,470	2,334
Medicare	453	590	580	546
Retirement	3,604	4,943	4,625	4,319
Retirement ACR	0	0	0	1,508
Unemployment	75	66	70	140
Workman's Compensation	669	1,131	1,030	715
Health, Dental & Life Ins	6,998	9,050	8,270	8,810
Total Wages & Related	\$ 46,843	\$ 62,614	\$ 56,890	\$ 56,024
Operating Expenditures				
Training	1,020	1,050	1,000	1,000
Travel	150	1,362	1,000	1,000
Uniforms	667	0	0	0
Office Supplies	9	98	250	250
Subscriptions/Memberships	0	0	150	150
Printing	1,678	566	1,250	1,250
Auto Repair/Maintenance	0	673	1,000	1,000
Fuel	2,631	2,958	2,500	2,500
Electric	209	0	1,500	1,125
Gas/Propane	0	442	500	350
Water	0	0	300	100
Office Equipment	0	191	500	500
Building Maintenance	0	614	0	0
Animal Control Equipment	1,035	2,305	2,000	2,000
Animal Cremations	1,355	0	0	800
Shelter Fees	0	3,175	4,000	4,000
Facility Lease Payments	12,093	1,224	0	0
Total Operating Expenditures	\$ 20,847	\$ 14,658	\$ 15,950	\$ 16,025
Equipment/Capital Expenditures				
Equipment	16,916	23,429	0	0
Total Equipment/Capital Expenditures	\$ 16,916	\$ 23,429	\$ -	\$ -
Total Departmental Expenditures	\$ 84,606	\$ 100,701	\$ 72,840	\$ 72,049

Animal Control (Cont'd)

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
<i>Revenues</i>				
Dog Licenses	5,021	3,125	5,400	5,400
Impound Fees	1,890	1,260	1,000	1,000
Adoption Fees	50	50	0	0
Total Departmental Revenues	\$ 6,961	\$ 4,435	\$ 6,400	\$ 6,400
<i>Net Effect on General Fund</i>	\$ 77,645	\$ 96,266	\$ 66,440	\$ 65,649

This Page Left Blank Intentionally

Community Library Summary



Departments

◆ Community Library ◆

	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related	\$ 279,201	\$ 276,454	\$ 315,435	\$ 329,556
Operating Expenditures	\$ 60,183	\$ 62,669	\$ 62,710	\$ 62,610
Equipment/Capital Expenditures	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 339,384	\$ 339,123	\$ 378,145	\$ 392,166
Revenues				
Total Revenues	\$ 93,718	\$ 85,954	\$ 82,700	\$ 77,900
Operating Transfers				
Total Transfers	\$ -	\$ -	\$ -	\$ -
Net Cost to General Fund	\$ 245,666	\$ 253,169	\$ 295,445	\$ 314,266

LIBRARY

130 N. BLACK BRIDGE ROAD - (928) 554-8380



Mission

Our mission is to make Camp Verde Community Library the preferred destination for community members by delivering outstanding value, an exceptional patron experience and continuous innovation. We achieve this when we listen to our patrons, provide superior service, embrace positive change, and consistently fulfill our “good company is always welcome” motto.

Responsibilities

Camp Verde Community Library dedicates its resources to providing library services that are forward-looking while honoring the tradition of a welcoming, hospitable place, with the can-do attitude that built the library and the Town of Camp Verde. In addition to providing materials in many formats and for a variety of ages and reading levels, the library offers a friendly place for people to gather and exchange ideas or use technology to access information and resources. CVCL uses the best library practices to promote literacy, empower individuals, enrich lives, improve the quality of life and support local educational and cultural opportunities that reflect the rich cultural diversity and interests of the service area.

OBJECTIVES

Accomplishments for the past Fiscal Year 2014-15

1. Moved Library building project forward to start of construction phase in March 2015
2. Increased library open hours, improved collection development practices, increased circulation of library materials and increased use of library resources
3. Maintained and improved relationship with local media, social media presence and teens
4. Continued partnerships with the Yavapai Library Network and Arizona State Library Archives & Public Records to keep operational costs down and leverage training and grant opportunities

Goals for the upcoming Fiscal Year 2015-16

1. Complete and occupy the new library building.
2. Continue our strong commitment to citizen satisfaction through programs and services to the Camp Verde community
3. Improve outreach to babies, toddlers and teens with programs tailored to their specific needs for literacy and social interaction
4. Continue to work actively to gain grant money that will help fund programs and activities
5. Work toward forming a Friends group and toward advocacy for library services and programs

Personnel

	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>
FTE's	5.8	6.2	6.2
FT Positions	4	4	4
PT Positions	4	5	5
Seasonal	0	0	0

Statistics

	<u>FY15</u>	<u>FY14</u>
Public PC Access	13,196	9,114
Traffic Count	67,824	33,787
Total Circulation	122,049	102,747
A/V Media Circulation	18,428	12,020
Total New Items	3,181	2,237
Programs	632	453
Program Attendance	6,462	7,551
Volunteer Hours	6,973	5,929

Community Library

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related				
Salaries	208,849	211,938	234,075	243,882
FICA	12,944	13,058	14,515	15,121
Medicare	3,027	3,054	3,395	3,536
Retirement	21,244	19,224	27,155	27,973
Unemployment	280	353	805	1,680
Workman's Compensation	554	747	2,410	2,124
Health, Dental & Life Ins	32,303	28,080	33,080	35,240
Total Wages & Related	\$ 279,201	\$ 276,454	\$ 315,435	\$ 329,556
Operating Expenditures				
Training	693	315	400	400
Travel	410	332	650	400
Office Supplies	5,606	5,385	1,750	2,000
Cataloging Supplies	0	0	2,000	2,000
Subscriptions/Memberships	(128)	731	1,700	1,000
Books/Tapes/Publications	22,623	25,417	22,000	24,000
Media - Reserve Fund	0	0	5,100	5,600
Postage	701	917	1,000	1,000
Computer Services/Software	1,433	1,932	1,500	2,000
Electric	7,604	8,352	8,200	9,200
Gas/Propane	1,212	3,511	4,000	0
Water	503	516	550	550
Waste Removal	642	656	660	660
Cell Phone		0	0	800
Legal Services	1,739	3,432	2,000	2,000
Contract Labor/Services	5,829	5,961	5,500	5,500
Office Equipment	655	418	500	500
Volunteer Expense	1,099	929	1,200	1,200
Library Programs	2,664	3,055	3,000	3,000
Records Cataloging	938	810	1,000	800
Total Operating Expenditures	\$ 60,183	\$ 62,669	\$ 62,710	\$ 62,610
Total Departmental Expenditures	\$ 339,384	\$ 339,123	\$ 378,145	\$ 392,166

Community Library (Cont'd)

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Revenues				
Copies	286	485	200	400
Fines & Forfeitures	2,958	3,596	2,500	2,500
Surplus Property Sales	670	972	0	0
Yav County Library District	89,804	80,901	80,000	75,000
Total Departmental Revenues	\$ 93,718	\$ 85,954	\$ 82,700	\$ 77,900
Net Effect on General Fund				
	\$ 245,666	\$ 253,169	\$ 295,445	\$ 314,266
Planned Use of Rest'd Reserve Funds	0	0	5,100	5,600

Parks & Rec Summary



Departments

Administration ♦ Heritage Pool
Programs

	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related	\$ 105,843	\$ 136,620	\$ 150,830	\$ 164,337
Operating Expenditures	\$ 100,351	\$ 100,641	\$ 101,895	\$ 93,315
Equipment/Capital Expenditures	\$ 8	\$ -	\$ -	\$ -
Total Expenditures	\$ 206,202	\$ 237,261	\$ 252,725	\$ 257,652
Revenues				
Total Revenues	\$ 31,360	\$ 38,512	\$ 38,100	\$ 43,100
Operating Transfers				
Total Transfers	\$ (31,500)	\$ (14,988)	\$ -	\$ -
Net Cost to General Fund	\$ 143,342	\$ 183,761	\$ 214,625	\$ 214,552

PARKS & REC ADMIN

395 S. MAIN ST. - (928) 554-0828



Mission

To provide quality recreational, educational, cultural, fitness, social and environmental opportunities that meet the diverse needs of the community.

Responsibilities

To provide recreational programs and events for all ages including:

- Planning and implementing community events and programs alone or with partnership organizations.
- Scheduling and rental of facilities and ball fields.
- Working with Little League, AYSO and Youth Football and other user groups to schedule field usage and lighting at Butler Park fields.
- Hire and supervise part-time and seasonal employees in various Program Areas such as: referees, scorekeepers, umpires, lifeguards and summer program staff.

OBJECTIVES

Accomplishments for the past Fiscal Year 2014-15

1. Worked with the public, non-profits, partner organizations and other stakeholders to schedule and coordinate use of all facilities, fields and lighting
2. Generated work orders to Maintenance for events, facility rentals, banners, marquee lettering and program requirements
3. Receipted money for facility rentals and program fees

Goals for the upcoming Fiscal Year 2015-16

1. Continue to increase partnership relations to provide additional or expanded opportunities and improvements without significantly increasing budget impact
2. Expand and improve Division offerings utilizing additional staffing and administrative/clerical support

Personnel

	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>
FTE's	1.7	1.8	1.8
FT Positions	2	5	5
PT Positions	1	1	1
Seasonal	0	0	0

Fun Facts

Camp Verde, later Fort Verde, was originally founded as a recreation area for soldiers. You could say the current Town grew as a means of supporting the mission of Parks & Recreation.

Parks & Rec

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related				
Salaries	42,233	51,468	60,280	65,475
FICA	2,402	2,757	3,740	4,059
Medicare	562	645	875	949
Retirement	4,216	5,646	6,995	7,510
Unemployment	60	53	140	295
Workman's Compensation	711	1,006	670	518
Health, Dental & Life Ins	6,106	8,716	8,270	9,779
Total Wages & Related	\$ 56,290	\$ 70,291	\$ 80,970	\$ 88,585
Operating Expenditures				
Training	0	683	350	600
Travel	63	0	400	600
Office Supplies	965	212	600	600
Subscriptions/Memberships	57	75	100	100
Advertising	358	252	325	600
Auto Repair/Maintenance	0	391	200	200
Fuel	0	0	300	300
Electric	44,636	41,347	31,880	35,000
Gas/Propane	4,546	3,726	4,000	3,600
Water	3,040	3,150	710	970
Sewer	0	2,612	0	0
Waste Removal	3,578	3,757	2,330	2,200
Telephone		0	0	480
Legal Services	0	468	500	500
Contract Labor/Services	0	0	8,000	0
Office Equipment	0	0	450	0
OSHA Medical Supplies	364	69	200	200
Permits	400	400	450	875
Parks Signage	0	0	0	0
Total Operating Expenditures	\$ 63,727	\$ 57,142	\$ 50,795	\$ 46,825
Total Departmental Expenditures	\$ 120,025	\$ 127,433	\$ 131,765	\$ 135,410
Revenues				
Facility Rental Fees	3,724	2,351	2,500	2,500
Total Departmental Revenues	\$ 3,724	\$ 2,351	\$ 2,500	\$ 2,500
Net Effect on General Fund	\$ 116,301	\$ 125,082	\$ 129,265	\$ 132,910

HERITAGE POOL

290 W. APACHE TRAIL - (928) 567-0288



Mission

To provide an aquatic facility that is safe and affordable while providing recreational programs and services that enhance the physical, social and emotional well-being of all residents.

Responsibilities

The Heritage Pool Program is responsible for the management, supervision and operation of the pool. This includes the following duties:

- Hiring, training and supervising seasonal pool staff
- Providing a safe, clean and professional environment for pool users and employees.
- Providing aquatic recreational opportunities such as swim lessons, lap swim, open swim and aquatic fitness.
- Being prepared and equipped to respond to emergencies at the pool by ensuring adequate supervision, training, preparation and supplies for pool staff.
- Work with outside groups to schedule pool rental and swim practice times.
- Coordinate with Facilities Maintenance to ensure compliance with pool water quality standards.
- Work with outside groups to schedule pool rental and swim practice times.

OBJECTIVES

Accomplishments for the past Fiscal Year 2014-15

1. Provided a safe, fun swim season for over 8000 visits, 6000 of them children.
2. Provided swim lessons to 125 children in 3 sessions.
3. Worked with Facility Maintenance to coordinate completion of pool upgrades including installation of solid chlorine system to increase efficiency and reduce hazards.
4. Increased hardscape area at Pool & donation from Nice Jon's for funding of six

Goals for the upcoming Fiscal Year 2015-16

1. Increase professionalism of pool operations.
2. Increase quality of visitor experience at the pool.

Personnel

	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>
FTE's	2.3	2.5	2.5
FT Positions	1	1	1
PT Positions	0	0	0
Seasonal	16	15	15

Fun Facts

The Camp Verde Heritage Pool was built in 1996 through a combination of a Heritage grant and local residents fundraising efforts.

**Source: Campverdebugleonline.com & Town records.*

Heritage Pool

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related				
Salaries	39,009	53,150	54,380	58,287
FICA	2,393	3,243	3,375	3,614
Medicare	560	759	790	845
Retirement	572	1,072	1,115	1,526
Unemployment	222	178	230	469
Workman's Compensation	964	1,227	1,220	1,046
Health, Dental & Life Ins	1,045	1,857	2,070	3,084
Total Wages & Related	\$ 44,765	\$ 61,486	\$ 63,180	\$ 68,871
Operating Expenditures				
Training	152	200	1,000	1,000
Electric	7,159	6,315	7,000	6,800
Gas/Propane	2,958	11,806	9,000	4,000
Telephone	312	422	350	440
OSHA Med Supplies	0	138	150	150
Pool Chemicals	4,128	5,497	5,500	5,500
Pool Supplies	4,215	2,145	3,700	3,700
Equipment Maintenance	4,070	3,174	3,000	3,000
Concession Supplies	42	33	300	300
Permits	397	960	500	500
Total Operating Expenditures	\$ 23,433	\$ 30,690	\$ 30,500	\$ 25,390
Total Departmental Expenditures	\$ 68,198	\$ 92,176	\$ 93,680	\$ 94,261
Revenues				
User Fees	17,926	21,940	17,000	22,000
Concession Sales	221	168	300	300
Total Departmental Revenues	\$ 18,147	\$ 22,108	\$ 17,300	\$ 22,300
Operating Transfers				
Transfer In from YAN Fund	(26,000)	(14,988)	0	0
Total Operating Transfers	\$ (26,000)	\$ (14,988)	\$ -	\$ -
Net Effect on General Fund	\$ 24,051	\$ 55,080	\$ 76,380	\$ 71,961

PROGRAMMING

395 S. MAIN ST. - (928) 554-0828



Mission

To provide a variety of affordable opportunities and positive programs for residents of all ages to have fun while developing physically, emotionally and socially.

Responsibilities

Organizing and overseeing various community programs. Children’s programs include Grasshopper basketball, summer field trips and working with partners such as Little League, AYSO and Youth Football. Adult recreation usually takes the form of recreation leagues such as basketball, softball, volleyball and other team sports. Community recreation includes Trick or Treat on Main, Parade of Lights, sports trips and health education workshops. Most adult & community programs are intended to support themselves through user fees.

OBJECTIVES

Accomplishments for the past Fiscal Year 2013-14

1. Conducted a successful co-ed youth basketball program for 67, 1st – 4th graders & 60, 5th – 8th graders
2. Worked with Community Library to host thirteen Free Family Friday movie nights.
3. Held two Parent/Child campouts in conjunction with movie nights
4. Conducted sixteen day trips to museums and other points of interest and fun
5. Conducted six Diamondback game trips
6. Provided adult Co-ed softball league for over 100 adults
7. Provided a safe and enjoyable Trick or Treat community event, larger Christmas Craft Bazaar and Parade of Lights
8. Worked with Camp Verde Little League to purchase and install new larger scoreboard at Butler Baseball Field

Goals for the upcoming Fiscal Year 2014-15

1. Continue to expand and improve day trip program on a self-supporting revenue/expense basis
2. Continue and expand Grasshopper Basketball program, Trick or Treat on Main, Parade of Lights and Christmas Bazaar
3. Provide organized men’s, women’s and co-ed sports leagues
4. Continue working with partners to provide and expand opportunities

Personnel

	FY14	FY15	FY16
FTE’s	.3	.25	.3
FT Positions	0	0	0
PT Positions	0	0	0
Seasonal	7	7	7

Fun Facts

Camp Verde has more than 18 miles of the Verde River within its Town limits.

Spanish explorers Antonio Espejo and Marcos Farfan were the first known “outsiders” to visit the Verde River in 1583 and 1599 respectively.

Programming

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related				
Salaries	4,358	4,403	6,030	6,190
FICA	270	273	375	384
Medicare	63	64	90	90
Unemployment	10	15	60	124
Workman's Compensation	87	88	125	93
Total Wages & Related	\$ 4,788	\$ 4,843	\$ 6,680	\$ 6,881
Operating Expenditures				
Contract Labor/Services	1,080	1,135	2,000	2,000
Rec. Equipment	728	2,024	2,000	4,500
Children's Programs	5,232	2,770	5,000	5,000
Adult Programs	190	125	500	500
Community Programs	29	6,115	6,100	7,100
Rec Programs Sponsors	4,763	0	0	0
Summer Program	1,144	522	5,000	2,000
Total Operating Expenditures	\$ 13,191	\$ 12,809	\$ 20,600	\$ 21,100
Total Departmental Expenditures	\$ 17,979	\$ 17,652	\$ 27,280	\$ 27,981
Revenues				
Children's Rec Program	4,765	6,352	7,000	7,000
Adult Rec Program	1,361	2,566	2,000	2,000
Community Programs	3,083	4,155	6,000	6,000
Child Rec Program Support	0	40	1,500	1,500
Child Rec Tuition Support	280	640	800	800
Community Program Support	0	300	1,000	1,000
Total Departmental Revenues	\$ 9,489	\$ 14,053	\$ 18,300	\$ 18,300
Net Effect on General Fund	\$ 2,990	\$ 3,599	\$ 8,980	\$ 9,681

This Page Left Blank Intentionally



Chapter Five

Capital Project Funds

	<u>Page #</u>
Overview	
Capital Project Funds Information	102
Capital Improvements Plan	103
Capital Projects Funds Summary	109
Funds	
Capital Improvement's Fund	110
Parks Fund	112

Capital Project Funds

The Town of Camp Verde's (Town) Capital Project Funds include the Capital Improvement Projects (CIP) Fund and the Parks Fund. These funds are used primarily for expenditures that are for a structure, improvement, equipment or other major asset having a useful life of at least two years. The Town has a \$5,000 threshold for capitalizing assets.

The CIP Fund is used primarily for all capital purchases/projects of the Town. Non-capitalized expenses are also sometimes managed within the CIP fund. These are typically large one-time maintenance projects that do not qualify for capitalization under GAAP but are large enough to distort annual comparisons of the General Fund expenses.

The Parks Fund is maintained to hold a note due to the Town's General Fund in the amount of \$630,000 for the purchase of the land to be used for a local park.

A critical piece in the Town's ability to budget for these types of expenditures is the Capital Improvements Plan. It is an important implementation tool of the General Plan. The Capital Improvements Plan is a multi-year plan that outlines current capital and infrastructure needs, future anticipated needs, current projects and future costs to the community. It addresses both repair and replacement of existing infrastructure as well as the development of new facilities to accommodate future growth and/or improve services.

Town of Camp Verde

Capital Improvements Plan

The CIP is a critical piece in the Town's overall planning. It is the most important implementation tool of the General Plan. Development of the community's facilities and services is one of the primary functions of municipal government. Without functional public services including water and wastewater facilities, public safety, streets, drainage systems, managed development, and parks and recreation, Camp Verde cannot reach its potential as a quality place to live. While the Town does not currently provide all of these services to the entire community, it is imperative that a plan is formulated as development occurs.

The CIP is a five-year plan that outlines current capital and infrastructure needs, future anticipated needs, current projects and future costs to the community. The CIP addresses both repair and replacement of existing infrastructure as well as the development of new facilities to accommodate future growth and/or improve services. The CIP links the Town's planning and budgeting functions.

The immediate purpose of this year's CIP plan is to identify Fiscal Year 2013-2014 projects to coincide with the budget approval process. Staff has provided additional projects for years 2015 through 2018. Each year discussions should focus on prioritizing and mapping a clear and realistic update of the plan, making adjustments that reflect changes in needs and importance. When evaluating the projects it is helpful to define the criteria for the importance placed on each project to arrive at the order of priority for the current and next five fiscal year plans. A weighting system is used to consider the following:

- Health, Safety and legal impacts: What does the project do to improve the overall health and safety of citizens, employees and visitors or provide a recognized standard service to the community? Does the project mitigate any potential legal issues?
- Fiscal Impact: What fiscal impact does the project have on the Town's finances? Is there outside funding sources? Is there potential for recouping or adding to revenues?
- Environmental Impact: Will the project address environmental concerns or enhance the natural environment?
- Operations: What impact will the project make on operational efficiency and maintenance costs, how will staffing levels be affected (does the project provide better efficiency, will additional staff be required)

- **Economic Development:** Will the project improve the Town's position to attract economic growth - a significant part of the equation being physical image?
- **Public Desire:** Has the community expressed a desire for the project through surveys, public meetings etc.? What percentage of residents and what level will they benefit from the implementation of the project?
- **Service Levels:** Will customer service be improved? Will the community benefit from the completion of the project?

As the Capital Improvement Plan develops and is used as a guide in decision making, a formal process should be put into place to include public input through public meetings, mailings and outreach.

FINANCIAL

Camp Verde, like most communities, will most likely have more needs than financial resources. It is important to carefully examine the current financial condition of the Town as well as possible funding alternatives.

The key to implementing the CIP is consistent, systematic funding. Camp Verde uses a number of funding options to finance its operations. The majority of revenues go toward day-to-day operations: salaries, benefits, insurance, utilities, fuel and other costs. This leaves little left over to finance large capital projects. For this reason, alternate funding methods need to be examined.

A critical component of funding is user fees. These fees should be adjusted periodically to ensure that the fees adequately cover the cost of service and replacement so that the general fund in no way subsidizes user services.

In addition, the Town needs to work closely with developers to ensure that future development pays for its appropriate share of infrastructure and amenities so adequate funding can be allocated to the CIP.

Funding Options:

- **Pay-as-you-go:** from current revenues. A large portion of Town revenues are from State shared sources distributed on a per-capita basis; including state sales tax and state income tax.
- **Municipal Bonds:** The Town can issue Bonds, which must be paid back, with interest, over a period of time. The issuance of municipal bonds must be approved by a majority

of the voters. A Pledge Revenue Obligation Bond Issue is generally the least expensive way to finance large municipal projects. The bond's repayment is backed by pledged tax revenues of the town.

- **Lease–Purchase Agreements:** This method lessens the up-front costs to the municipality. Interest is paid, but the payoff period is typically for a shorter period than bonds, and the Town will have the option to purchase the leased equipment at the end of the agreement.
- **Grants:** Grants must be identified and researched and are obtained through an application process that has no guarantee of funding. Federal, state, county, and private grants are available to finance capital projects. Grants must be identified and researched and are obtained through an application process that has no guarantee of funding and many require either financial or “in-kind” matches. All grants require staffing resources.
- **User Fees:** Fees paid by service or facility users that should be sufficient enough to maintain existing facilities and develop additional capacity.

Current Debt/Obligations

The town currently has three long-term obligations of debt and pledged revenues.

- **2005 Revenue Obligation Bond**
Outstanding principle -\$1,595,000, 3.125% to 5% interest is paid semi-annually with a principle payment in July of each year, the current annual payment is \$168,000. The obligation expires in 2024.
- **2011 Revenue Obligation Bond**
Outstanding principle- \$1,005,000, 3.91% interest is paid semi-annually with a principle payment in July of each year, the current annual payment is \$107,000. The obligations expire in 2023.
- **Pledged Revenues for Camp Verde Sanitary District Lease-Purchase Agreement**
Annual commitment-\$135,000, last year's actual payment -\$118,800. The obligation expires in 2032.

**Town of Camp Verde
Five -Year Capital Improvement Projects Plan (FY 2013-2018)**

Department	Description	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Year Total
Administration	Equestrian Trailhead	\$ 50,000					\$ 50,000
	Total Administration CIP:	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Clerk	206-207-208 Council Chambers-Council Offices-Conf Room			\$ 161,500			\$ 161,500
	Archival Room-File System			\$ 22,000			\$ 22,000
	Audio System-Current Chamber	\$ 15,000					\$ 15,000
	Total Clerk CIP:	\$ 15,000	\$ -	\$ 183,500	\$ -	\$ -	\$ 198,500
Community Development	Office Remodel	\$ 16,000					\$ 16,000
	Total Community Development CIP:	\$ 16,000	\$ -	\$ -	\$ -	\$ -	\$ 16,000
Court	New Court Room			\$ 200,000			\$ 200,000
	Total Court CIP:	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000
Library	Library Building	\$ 2,084,000					\$ 2,084,000
	Radio Frequency Identification Equipment	\$ 20,000	\$ 60,000				\$ 80,000
	Total Library CIP:	\$ 2,104,000	\$ 60,000	\$ -	\$ -	\$ -	\$ 2,164,000
Marshal Office	Animal Control	\$ 10,500					\$ 10,500
	Expansion of Property & Evidence Room Option 1		\$ 125,000	\$ 45,000			\$ 170,000
	Expansion of Property & Evidence Room Option 2		\$ 207,500	\$ 45,000			\$ 252,500
	Improve Police Radio Reception		\$ 75,000	\$ 30,000			\$ 105,000
	Police Records Remodel				\$ 50,000		\$ 50,000
	Relocate Detective Unit to Teen Center			\$ 9,000			\$ 9,000
	Replace Dispatch Consoles					\$ 36,000	\$ 36,000
	Total Marshal Office CIP:	\$ 10,500	\$ 407,500	\$ 129,000	\$ 50,000	\$ 36,000	\$ 633,000
Public Works / Engineering	Black Bridge Improvements			\$ 150,000	\$ 892,000		\$ 1,042,000
	Camp Verde Water System Acquisition			\$ 6,500,000			\$ 6,500,000
	Facilities Comprehensive Plan	\$ 35,000					\$ 35,000
	Geographic Information System (GIS)	\$ 185,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 505,000
	Old Highway 279 Improvements		\$ 95,000	\$ 850,000			\$ 945,000
	Public Transit System	\$ 15,000	\$ 146,500				\$ 161,500
	Total Public Works / Engineering Total:	\$ 220,000	\$ 175,000	\$ 7,580,000	\$ 972,000	\$ 80,000	\$ 9,027,000
Public Works / Maintenance	Banners, Flags and Holiday Decorations	\$ 15,000	\$ 10,000	\$ 10,000	\$ 10,000		\$ 45,000
	Gym and Kitchen Remodel	\$ 120,000					\$ 120,000
	Gym Floor & Bleachers	\$ 70,500					\$ 70,500
	Remodel Public Works Entry/300 Building	\$ 22,000					\$ 22,000
	Remodel Room 304	\$ 30,000					\$ 30,000
	Repairs to Historical Society Building	\$ 28,000					\$ 28,000
	Replace Doors on 300 Building	\$ 20,000	\$ 10,000				\$ 30,000
	Replace Shingle Roofs on Gymnasium & Rooms 304 & 306	\$ 135,000					\$ 135,000
	Roll Shutters	\$ 13,025					\$ 13,025
	Tractor Backhoe Attachment	\$ 17,000					\$ 17,000
	Upgrade Electrical Service Panel 200 Building	\$ 10,000					\$ 10,000
	Vehicles Replacement	\$ -	\$ -	\$ 76,000			\$ 76,000
	Total Public Works / Maintenance Total:	\$ 480,525	\$ 20,000	\$ 86,000	\$ 10,000	\$ 10,000	\$ -

**Town of Camp Verde
Five -Year Capital Improvement Projects Plan (FY 2013-2018)**

Department	Description	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Year Total	
Public Works / Parks &	Butler Park	\$ 66,000	\$ 40,000				\$ 106,000	
	Camp Verde Trails System	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 75,000	
	Community Park	\$ 795,000	\$ 750,000	\$ 585,000	\$ 700,000	\$ 525,000	\$ 3,355,000	
	Pool Upgrades	\$ 29,000					\$ 29,000	
	Rezonico Park Development	\$ 18,000	\$ 45,000	\$ 45,000	\$ 39,000	\$ 45,000	\$ 192,000	
	Splash Pad			\$ 80,000			\$ 80,000	
	Top Dresser Material Handler	\$ 18,500					\$ 18,500	
	Public Works / Parks & Recreation Total:	\$ 941,500	\$ 850,000	\$ 725,000	\$ 754,000	\$ 585,000	\$ 3,855,500	
	Public Works / Stormwater	Annual Stormwater Improvements Projects	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
		Cliffs Parkway Drainage Basin Improvements	\$ 25,500	\$ 15,000				\$ 40,500
Gadis Wash Drainage Improvements		\$ 45,000	\$ 7,500	\$ 25,000	\$ 8,500	\$ 9,500	\$ 95,500	
Hollamon St., Main Street Drainage			\$ 225,750		\$ 1,675,250		\$ 1,901,000	
Murdock Road Drainage Improvements			\$ 85,000				\$ 85,000	
Public Works / Stormwater Total:		\$ 100,500	\$ 363,250	\$ 55,000	\$ 1,713,750	\$ 39,500	\$ 2,272,000	
Public Works / Streets	Lift Gate		\$ 10,500				\$ 10,500	
	Materials Crusher			\$ 250,000			\$ 250,000	
	Materials Spreader	\$ 10,000					\$ 10,000	
	Nine Wheel Roller Compactor		\$ 25,000				\$ 25,000	
	PadfootSheep's Foot roller compactor				\$ 25,250		\$ 25,250	
	Powerscreen					\$ 125,000	\$ 125,000	
	Sidewalk, Curb and gutter Replacement and Development	\$ 20,900	\$ 21,840	\$ 22,822	\$ 23,848	\$ 24,921	\$ 114,331	
	Sign Truck		\$ 25,500				\$ 25,500	
	Skiploader		\$ 35,500				\$ 35,500	
	SR 260 & Industrial Dr.-Goswick Way		\$ 450,000				\$ 450,000	
	Steel Wheel Drum Vibratory Roller			\$ 27,750			\$ 27,750	
	Street Sweeper	\$ 27,250	\$ 8,376				\$ 125,000	
	Tire Replacement Program	\$ 58,150	\$ 701,716	\$ 300,572	\$ 49,098	\$ 149,921	\$ 1,259,457	
	Public Works / Streets Division Total:	\$ 1,800,675	\$ 2,109,966	\$ 8,746,572	\$ 3,498,848	\$ 854,421	\$ 17,010,482	
	Total for all Divisions of Public Works:							
Town of Camp Verde - 5 Year Capital Improvement Projects Plan		\$ 3,996,175	\$ 2,577,466	\$ 9,259,072	\$ 3,548,848	\$ 890,421	\$ 20,271,982	

This Page Left Blank Intentionally

Capital Projects Funds Summary



Departments

Capital Improvement Projects Fund ◆ Parks Fund

	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Buildings & Improvements	\$ 59,945	\$ 25,667	\$ 213,566	\$ 411,112
Vehicles	\$ -	\$ 281,618	\$ -	\$ -
Equipment	\$ 484,510	\$ 38,487	\$ -	\$ 15,000
Land & Improvements	\$ 655,213	\$ -	\$ 77,400	\$ 152,400
Streets & Structural	\$ 70,713	\$ 10,744	\$ 322,835	\$ 576,400
Community Parks	\$ 136,172	\$ 67,326	\$ 94,700	\$ 144,700
Food Tax Revenue Expenditures	\$ -	\$ -	\$ 300,000	\$ -
Total Expenditures	\$ 1,406,553	\$ 423,842	\$ 1,008,501	\$ 1,299,612

CIP Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Operating Expenditures				
Building Maint	52,455	16,453	0	0
Park Facilities Maint - Pool Upgrades	133,172	27,931	0	0
Infrastructure Maint	0	456	0	0
Total Operating Expenditures	\$ 185,627	\$ 44,840	\$ -	\$ -
Capital Expenditures				
Miscellaneous Projects	0	0	0	37,089
Re-Roof of Town Gym	0	0	0	100,000
300 Bldg Attic Insulation	7,490	0	0	0
3 New Gym Doors	0	0	20,000	0
Public Works Office Changes	0	0	19,000	0
Transit Stop	0	9,214	5,786	5,023
Court Improvements	0	0	168,780	269,000
Vehicles	0	281,618	0	0
Equipment	475,962	0	0	0
Maint Equipment /Fleet Update	8,548	0	0	0
New Gym Bleachers	0	38,487	0	0
Network Equipment	0	0	15,000	15,000
411: Cliffs/Finnie Flat Drainage Project	528,069	0	0	0
411: Basha's Drain Channel Project	5,000	0	15,000	15,000
PW Yard Facility Improvements	122,144	0	0	0
Rezzonico Park - Fencing, Signage, Etc.	0	25,000	0	0
Field Electric Expansion	0	8,957	0	0
Pool Deck	0	5,408	0	0
Verde Lakes Drive Culverts	0	0	62,400	137,400
Finnie Flat Sidewalk Enhancement	67,713	10,744	200,835	194,400
Hollamon & VC Parking Lots	3,000	0	47,000	47,000
Finnie Flat Streetscape	0	0	75,000	75,000
Hwy 280 Sewer Expansion Plans	0	0	60,000	60,000
Sewer Sleeves Expansion	0	0	0	200,000
CommPark: Pre Development Costs	3,000	4,982	94,700	94,700
Park Playground Equipment	0	0	0	50,000
Expenditures from Food Tax Revenues	0	0	300,000	0
Total Capital Expenditures	\$ 1,220,926	\$ 384,410	\$ 1,083,501	\$ 1,299,612
Revenues				
Other Financing Sources - Lease Financing	764,664	0	0	0
Interest	54	55	0	0
Total Revenues	\$ 764,718	\$ 55	\$ -	\$ -

CIP Fund (Cont'd)

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Operating Transfers				
Transfer In from General Fund	(157,408)	(56,489)	(450,000)	(394,800)
Transfer In from Parks Fund	(226,200)	0	0	0
Transfer In from Magistrate Fund	0	0	(100,000)	(150,000)
Transfer In from Non-Fed Grants Fund	(230,694)	0	0	(75,000)
Transfer In from Impact Fees Fund	0	0	(68,780)	(69,000)
Transfer In from HURF Fund	(20,000)	(9,214)	(140,000)	(199,423)
Total Operating Transfers	\$ (634,302)	\$ (65,703)	\$ (758,780)	\$ (888,223)
Net Effect on CIP Fund				
	\$ 7,533	\$ 363,492	\$ 324,721	\$ 411,389
Prior Year Ending CIP Fund Balance	\$ 694,215	\$ 686,682	\$ 323,190	\$ 411,389
Estimated Ending CIP Fund Balance	\$ 686,682	\$ 323,190	\$ (1,531)	\$ -

Parks Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Operating Transfers				
Transfer to Gen Fund for Park Maint	12,521	10,000	12,000	6,794
Total Operating Transfers	\$ 238,721	\$ 10,000	\$ 12,000	\$ 6,794
Net Effect on Parks Fund				
	\$ 238,721	\$ 10,000	\$ 12,000	\$ 6,794
Prior Year Ending Fund Balance	\$ (364,485)	\$ (603,206)	\$ (613,206)	\$ (625,206)
Estimated Ending Fund Balance	\$ (603,206)	\$ (613,206)	\$ (625,206)	\$ (632,000)
Prior Year Estimated Ending Equity Balance	\$ 267,515	\$ 28,794	\$ 18,794	\$ 6,794
Estimated Ending Parks Equity Balance	\$ 28,794	\$ 18,794	\$ 6,794	\$ -



Chapter Six

Special Revenue Funds

	<u>Page #</u>
Overview	
Special Revenue Funds Information	114
Special Reserve Funds Summary	115
Funds	
Highway User's Revenue Fund (HURF/Streets)	116
Library Building Fund	119
Non-Federal Grants Fund	120
Federal Grants Fund	122
CDBG Grants Fund	124
Yavapai-Apache Gaming Compact Fund	125
Magistrate Special Revenue Fund	126
Impact Fee Fund	127
Donations Fund	128
Housing Grant Fund	130
9-1-1 Fund	131

Special Revenue Funds

The Town of Camp Verde's (Town) Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes or resources dedicated for specific purposes. The Town's Special Revenue funds are as follows:

1. **Magistrate:** Accounts for Local JCEF, Fill the Gap and court Enhancement revenues.
2. **Non-Federal Grants:** Accounts for all non-federal grants received by the Town.
3. **Yavapai-Apache Gaming Compact:** Accounts for the gaming compact revenues received from the Yavapai-Apache Tribe.
4. **Federal Grants:** Accounts for all federal grants received by the Town.
5. **Community Development Block Grants (CDBG):** Accounts for the CDBG specific grants received by the Town.
6. **9-1-1:** Accounts for 9-1-1 distributions.
7. **Library Building:** Accounts for monies given the Community Library.
8. **Impact Fees:** Accounts for development impact fees.
9. **Housing:** Accounts for both Home Grant and Revolving Loan Funds
10. **Donations & Restricted Monies:** Accounts for gifts and special funds received by the town.
11. **Highway Users Revenue (HURF):** Accounts for all Highway Users Revenue received from the state.

Special Revenue Funds Summary



Funds

Magistrate ♦ Donations ♦ Yavapai-Apache Gaming
 Library Bldg ♦ Impact Fees ♦ Revolving Loan ♦ HURF
 Federal & Non-Federal Grants ♦ CDBG ♦ 911

	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related	\$ 310,391	\$ 396,270	\$ 425,390	\$ 391,839
Operating Expenditures	\$ 311,912	\$ 356,491	\$ 756,223	\$ 448,429
Equipment/Capital Expenditures	\$ 671,204	\$ 526,714	\$ 7,476,402	\$ 4,833,255
Operating Transfers Out	\$ 385,043	\$ 189,737	\$ 162,072	\$ 690,807
Total Expenditures	\$ 1,678,550	\$ 1,469,212	\$ 8,820,087	\$ 6,364,330
Revenues				
Total Revenues	\$ 1,701,607	\$ 1,301,802	\$ 7,581,814	\$ 2,048,417
Net Dec/(Inc) in Fund Balances	\$ (23,057)	\$ 167,410	\$ 1,238,273	\$ 4,315,913

HURF/STREETS

395 S. MAIN ST. - (928) 554-0820



Mission

To provide the highest quality public roads through the prudent use of resources, technology, innovations, teamwork and coordination with Town employees and public agencies. We recognize the importance of preserving the Town's major investments in streets infrastructure.

Responsibilities

The HURF/Streets division is responsible for all maintenance and development of roadways within the Town maintaining over 110 Miles of paved roads and several miles of dirt roads.

OBJECTIVES

Accomplishments for the past Fiscal Year 2014-15

1. Crack sealed 100 lane miles of paved roads
2. Received OSHA Aerial Lift safety certification for entire crew
3. Received and installed first of four deliveries of signs under the Highway Safety Improvement Program (HSIP)
4. Obtained equipment and software to begin road counts for annual Highway Performance Monitoring System
5. Fabricated equipment so crew can do in-house paving projects
6. Installed new above ground diesel storage tank at the yard
7. One crew member received his Commercial Driver's License (CDL)

Goals for the upcoming Fiscal Year 2015-16

1. Purchase a new tractor with mower attachment
2. Purchase squeegee machine so crew can do in-house slurry seal in conjunction with the crack seal project
3. Complete the ordering installation, and ADOT verification of the final three deliveries of signs under the HSIP grant
4. Continue to pursue a solution with the County for paving of Middle Verde Road
5. Complete street yard sewer connection
6. Construct the entry road for the new community park entrance

Personnel

	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>
FTE's	6.2	5.2	6.05
FT Positions	9	9	10
PT Positions	0	0	0
Seasonal	1	0	1

Statistics

- Total work orders received in FY15 – 196
- Top areas of request:
 - Drainage – 23%
 - Street Repair – 17%
 - Weeds – 14%
 - Street Signs – 13%
- Total street mileage – 110 miles
- Total street lights - 6

HURF Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related				
Salaries	210,268	223,277	227,515	242,250
Overtime	312	202	700	700
Uniform Allowance	0	800	0	0
FICA	13,095	14,910	14,150	15,063
Medicare	3,062	3,487	3,310	3,523
Retirement	21,226	27,721	26,475	25,251
Unemployment Insurance	114	293	365	1,160
Workman's Compensation	15,538	21,459	19,705	16,578
Health Insurance	32,944	42,705	43,170	44,314
Total Wages & Related	\$ 296,559	\$ 334,854	\$ 335,390	\$ 348,839
Operational Expenditures				
Training	962	0	2,500	2,500
Travel	12	29	500	500
Uniforms	3,658	1,371	2,750	2,750
Office Supplies	376	593	300	300
Subscriptions/Memberships	304	0	600	100
Books/Tapes/Publications	80	0	100	100
Printing	330	92	200	100
Advertising	104	32	200	200
Postage	0	0	0	50
Computer Services/Software	1,200	1,200	1,500	800
Auto Repair/Maintenance	27,192	41,600	30,000	30,000
Fuel	18,791	37,788	28,000	28,000
Electric	3,153	5,196	4,200	3,375
Gas/Propane	1,578	847	1,000	1,000
Water	1,613	1,712	1,500	600
Sewer	147	201	200	500
Waste Removal	534	765	600	600
Telephone	0	0	750	570
Cell Phone	2,205	2,486	3,000	3,000
Pest Control	286	315	600	0
Legal Services	98	1,813	1,000	1,300
Contract Labor/Services	0	2,370	5,000	3,000
Equipment Rental	0	3,170	1,500	3,000
Equipment Maint. Agreements	455	610	275	275
Office Equipment	1,069	167	3,600	500
Maintenance Equipment	7,330	11,956	2,500	2,500
Liability Insurance	10,000	10,000	10,000	10,000
OSHA Medical Supplies	3,608	938	2,900	2,900
Mapping	13	550	200	100
Recording Fees	0	1,628	100	50

HURF Fund (Cont'd)

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Operational Expenditures (Cont'd)				
Street Maintenance	18,575	12,285	85,000	85,000
Street Striping	132	18,644	25,000	25,000
Chip Seal / Maintenance	15,306	13,632	0	0
Right-of-Way Aquisition	0	198	0	0
Street & Safety Signing	23,178	1,850	5,000	5,000
Traffic Signal Maintenance	2,687	(389)	5,000	3,500
Traffic Signal Electricity	9,608	9,816	10,000	9,400
Main Street Lights/Irrigation Electricity	7,251	6,373	10,000	6,100
Small Tools	2,631	1,489	3,000	3,000
Litter Abatement	0	528	500	200
Total Operational Expenditures	\$ 164,466	\$ 191,855	\$ 249,075	\$ 235,870
Equipment/Capital Expenditures				
Equipment Lease	8	0	22,000	0
Structural	0	0	12,000	12,000
Vehicles	0	89,889	20,000	0
Street Construction	24,518	18,260	0	0
Total Equipment/Capital Expenditures	\$ 24,526	\$ 108,149	\$ 54,000	\$ 12,000
Total Expenditures	\$ 485,551	\$ 634,858	\$ 638,465	\$ 596,709
Revenues				
HURF Revenue	750,879	777,196	809,000	847,000
Refunds/Reimbursements	50	21,373	0	150
Surplus Property Sales	1,279	18,158	2,100	5,150
Interest	9,026	9,686	5,000	5,000
Total Departmental Revenues	\$ 761,234	\$ 826,413	\$ 816,100	\$ 857,300
Operating Transfers				
Transfer Out to CIP Fund	20,000	9,214	48,000	199,423
Transfer Out to CIP Fund (Reserve)	0	0	92,000	0
Transfer Out to CDBG Fund	23,960	0	152,000	152,000
Transfer Out to Fed Grants Fund	0	0	35,100	0
Transfer Out to Debt Service Fund	102,849	165,535	165,490	180,509
Total Operating Transfers	\$ 146,809	\$ 174,749	\$ 492,590	\$ 531,932
Net Effect on HURF Fund	\$ (128,874)	\$ (16,806)	\$ 314,955	\$ 271,341
Beginning HURF Reserve Balance (Est'd)	\$ 1,146,087	\$ 1,274,961	\$ 1,291,766	\$ 1,423,298
7-year Repayment Plan Set-aside	\$ 514,000	\$ 464,000	\$ 414,000	\$ 364,000
Ending HURF Reserve Balance (Est'd)	\$ 760,961	\$ 827,767	\$ 562,811	\$ 787,957

Library Building Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Project Expenditures				
Library Building	151,649	249,039	4,260,000	3,998,684
Total Project Expenditures	<u>\$ 151,649</u>	<u>\$ 249,039</u>	<u>\$ 4,260,000</u>	<u>\$ 3,998,684</u>
Revenues				
Donations	10,788	5,286	370,000	375,000
Other Financing Sources	2,121	0	3,490,000	0
Interest	4,899	3,163	2,418	525
Total Departmental Revenues	<u>\$ 17,808</u>	<u>\$ 8,449</u>	<u>\$ 3,862,418</u>	<u>\$ 375,525</u>
Operating Transfers				
Transfers In from Fed Grants Fund	0	0	(37,000)	0
Transfers In from Impact Fee Fund	0	0	(46,350)	0
Total Operating Transfers	<u>\$ (500)</u>	<u>\$ -</u>	<u>\$ (83,350)</u>	<u>\$ -</u>
Net Effect on Library Fund				
	<u>\$ 133,341</u>	<u>\$ 240,590</u>	<u>\$ 314,232</u>	<u>\$ 3,623,159</u>
Library Fund Year End Balance Estimate				
Prior Year Ending Library Fund Balance	\$ 636,025	\$ 502,684	\$ 314,232	\$ 3,623,159
Estimated Ending Library Fund Balance	<u>\$ 502,684</u>	<u>\$ 262,094</u>	<u>\$ -</u>	<u>\$ -</u>

Non-Federal Grants Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
RICO Grant				
Expenditures				
Grant Exps	67,829	36,539	31,718	25,325
Yav. County Anti-Racketeering Rev's	(67,829)	(36,539)	(30,000)	(15,000)
Net RICO Grants	\$ -	\$ -	\$ 1,718	\$ 10,325
RICO Year End Balance Estimate				
Prior Year Ending RICO Balance	0	0	1,718	10,325
Estimated Ending RICO Balance	\$ -	\$ -	\$ -	\$ -
Gov's Office of Emergency MGT				
Infrastructure	0	0	350,000	0
GOEM Grant Revenue	0	0	(262,500)	0
Transfer In fm General Fund	0	0	(37,500)	0
Net GOE Grant	\$ -	\$ -	\$ 50,000	\$ -
Yavapai County Flood Control Grant				
Drainage Channel Project (CIP Fund)	0	66,396	100,000	0
Yavapai County Flood Control Grant	(230,694)	(64,646)	(350,000)	(75,000)
Transfer Out to Federal Grants	0	0	200,000	0
Transfer Out to CIP Fund	230,694	0	0	75,000
Net Yavapai County Grants	\$ -	\$ 1,750	\$ (50,000)	\$ -
Animal Control Grant				
Spay Neuter costs	5,500	0	10,000	5,000
Grant Revenues	(5,500)	0	(10,000)	(5,000)
Net Animal Control Grant	\$ -	\$ -	\$ -	\$ -
100 Club Grant				
Patrol Equipment	0	3,600	5,000	5,000
K9 Expenses	0	0	2,500	0
Grant Revenues	0	(3,600)	(7,500)	(5,000)
Net 100 Club Grant	\$ -	\$ -	\$ -	\$ -
Walton Family Grant				
Expenditures	0	0	50,000	50,000
Revenues	0	0	(50,000)	0
Net Walton Family Grant	\$ -	\$ -	\$ -	\$ 50,000

Non-Federal Grants Fund (Cont'd)

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
CVUSD - School Resource Officer				
Wages & ERE	0	32,466	50,000	0
SRO Grant	0	(32,466)	(50,000)	0
Net SRO Grant	\$ -	\$ -	\$ -	\$ -
Volunteer in Policing Grant				
Grant Exnpenses	0	0	5,000	5,000
Grant Revenues	0	0	(5,000)	(5,000)
Net VIP Grant	\$ -	\$ -	\$ -	\$ -
Potential Grants				
Grant Exnpenses	0	0	0	183,000
Grant Revenues	0	0	0	(183,000)
Net VIP Grant	\$ -	\$ -	\$ -	\$ -
Net Effect on Non-Fed Grants Fund	\$ -	\$ 1,750	\$ 1,718	\$ 60,325

Federal Grants Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
HSIP Grant				
Street & Safety Signing	0	0	75,000	19,571
HSIP Grant Revenues	0	0	(75,000)	(47,000)
Net HSIP Grant	\$ -	\$ -	\$ -	\$ (27,429)
ADOT Grants				
ADOT Tri-Intersection Grant Expenditures	0	84,330	119,430	0
Finnie Flat Sidewalk Grant Exps	0	4,800	0	0
ADOT Tri-Intersection Grant Revenues	0	(84,330)	(84,330)	0
Finnie Flat Sidewalk Grant Revenues	(26,299)	0	0	0
Operating Transfer In from HURF	0	0	(35,100)	0
Net ADOT Black bridge Grant	\$ (26,299)	\$ 4,800	\$ -	\$ -
FEMA Flood Control Grants				
Infrastructure	0	0	1,800,000	0
FEMA Grant Revenue	0	0	(1,300,000)	0
Transfer In fm Non-Federal Grants Fund	0	0	(200,000)	0
Transfer In fm General Fund	0	0	(300,000)	0
Net FEMA Grants	\$ -	\$ -	\$ -	\$ -
PANT Grant				
Wages & ERE	7,502	11,645	15,000	18,000
PANT Grant Revenues	(7,502)	(11,645)	(15,000)	(18,000)
Net PANT Grant	\$ -	\$ -	\$ -	\$ -
Az. State Library Grants				
Website	0	0	10,700	0
Books	0	0	25,000	0
TAB Manager's Salary	0	0	10,000	0
Transfer to Library Fund	0	0	37,000	0
Grant Revenue	0	0	(82,700)	0
Net GOHS Grant	\$ -	\$ -	\$ -	\$ -
Gov's Office of Highway Safety Grant				
GOHS Grant Expenditures	0	0	0	23,000
Equipment	0	0	0	0
Overtime for DUI Enforcement	6,330	17,305	25,000	25,000
GOHS Grant Revenues	0	(23,635)	(25,000)	(48,000)
Net GOHS Grant	\$ 6,330	\$ (6,330)	\$ -	\$ -

Federal Grants Fund (Cont'd)

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Homeland Security Grant				
Expenditures	0	0	185,000	40,500
Revenues	0	0	(185,000)	(40,500)
Net Program Revenues	\$ -	\$ -	\$ -	\$ -
Library Services & Technology Grant				
LSTA Grant Expenditures	800	26,628	0	21,425
LSTA Grant Revenues	(800)	(26,628)	0	(21,425)
Net Program Revenues	\$ -	\$ -	\$ -	\$ -
ADOC Energy Grant				
Operating Transfer Out to Gen. Fund	0	0	12,316	0
Net ADOC Grant	\$ -	\$ -	\$ 12,316	\$ -
DOJ Grant				
Uniforms / Vests	0	0	8,000	5,000
Operating Transfer Out to Gen. Fund	0	0	952	0
Grant Revenues	0	0	(8,000)	(5,000)
Net PANT Grant	\$ -	\$ -	\$ 952	\$ -
Net Effect on Fed Grants Fund	\$ (19,969)	\$ (1,530)	\$ 13,268	\$ (27,429)

CDBG Grants Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Project Expenditures				
Street Project Admin	0	0	5,300	0
Street Project	0	0	411,200	411,200
Hollamon St. Improvements	372,345	0	0	0
Hollamon Grant Administration	43	0	0	0
Total Project Expenditures	\$ 372,388	\$ -	\$ 416,500	\$ 411,200
Revenues				
Street Project	0	0	264,500	259,200
Hollamon St. Improv's Revenue	342,985	0	0	0
Hollamon Grant Admin Revenue	5,443	0	0	0
Total Revenues	\$ 348,428	\$ -	\$ 264,500	\$ 259,200
Operating Transfers				
Transfers In from HURF Fund	(23,960)	0	(152,000)	(152,000)
Transfers Out to Gen. Fund	(23,960)	0	300	0
Total Revenues	\$ (23,960)	\$ -	\$ (151,700)	\$ (152,000)
Net Effect on CDBG Fund	\$ -	\$ -	\$ 300	\$ -

Yavapai-Apache Nation Gaming Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Project Expenditures				
CVHS Tutor	16,639	15,000	30,000	0
South Verde High	0	0	5,000	0
MUHS Tutor	15,019	51,079	65,765	0
Clarkdale-Jerome School	10,000	0	12,000	0
American Heritage Academy	0	0	11,000	0
Beaver Creek School District	0	0	12,000	0
United Christian School	0	0	11,000	0
Cott-Oak Creek School district	0	0	5,000	0
Mountain View Preparatory	0	5,700	0	0
Rimrock High School	0	0	3,000	0
St. Joseph's Catholic School	0	0	1,000	0
Sunny Side Charter School	0	15,000	0	0
Camp Verde Senior Center	7,000	3,303	4,197	4,197
Total Project Expenditures	\$ 48,658	\$ 90,082	\$ 159,962	\$ 4,197
Operating Transfers				
Transfer Out to Gen Fund	0	0	11,734	16,875
Transfer Out to Gen Fund: Heritage Pool	26,000	14,988	0	0
Transfer Out to Gen Fund: Children's Rec	5,500	0	0	0
Transfer Out to Library Bldg Fund	500	0	0	0
Total Operating Transfers	\$ 32,000	\$ 14,988	\$ 11,734	\$ 16,875
Revenues				
Yav-Apache Gaming Compact Revenues	73,188	113,734	0	0
Total Departmental Revenues	\$ 73,188	\$ 113,734	\$ -	\$ -
Net Effect on YAN Gaming Funds	\$ 7,470	\$ (8,664)	\$ 171,696	\$ 21,072
YAN Year End Balance Estimate				
Prior Year Ending YAN Gaming Fund Balance	\$ 170,502	\$ 163,032	\$ 171,696	\$ 26,813
Estimated Ending YAN Gaming Fund Balance	\$ 163,032	\$ 171,696	\$ -	\$ 5,741

Magistrate Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Local JCEF				
Operating Expenditures				
Training	1,623	1,293	2,000	2,000
Total Operating Expenditures	\$ 1,623	\$ 1,293	\$ 2,000	\$ 2,000
Revenues				
Local JCEF	4,674	3,633	4,178	3,947
Net JCEF Program	\$ (3,051)	\$ (2,340)	\$ (2,178)	\$ (1,947)
Local JCEF Year End Balance Estimate				
Prior Year Ending Local JCEF Balance	33,705	36,756	38,449	39,959
Estimated Ending Local JCEF Balance	\$36,756	\$39,096	\$40,627	\$41,906
Fill the GAP				
Revenues				
Fill the GAP	3,910	2,837	2,550	2,770
Net Fill the GAP Program	\$ (3,910)	\$ (2,837)	\$ (2,550)	\$ (2,770)
Fill the GAP Year End Balance Estimate				
Prior Year Ending Fill the GAP Balance	9,803	13,713	15,873	18,560
Estimated Ending Fill the GAP Balance	\$13,713	\$16,550	\$18,423	\$21,330
Court Enhancement				
Operating Expenditures				
Legal	0	3	1,700	1,700
Court Enhancement	365	661	4,000	5,000
Total Operating Expenditures	\$ 365	\$ 664	\$ 5,700	\$ 6,700
Revenues				
Court Enhancement	47,979	37,775	41,000	39,651
Total Department Revenues	\$ 47,979	\$ 37,775	\$ 41,000	\$ 39,651
Operating Transfers				
Transfers Out to CIP Fund	0	0	100,000	150,000
Total Operating Transfers	\$ -	\$ -	\$ 100,000	\$ 150,000
Net Court Enhancement Program	\$ (47,614)	\$ (37,111)	\$ 64,700	\$ 117,049
Court Enhancement Year End Balance Estimate				
Prior Year Ending Court Enhancement Balance	79,596	127,210	155,942	184,676
Estimated Ending Court Enhancement Balance	\$127,210	\$164,321	\$91,242	\$67,627
Net Effect on Magistrate Fund	\$ (54,575)	\$ (42,288)	\$ 59,972	\$ 112,332

Impact Fees Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
General Gov't				
Operating Transfer Out to CIP Fund	0	0	68,780	69,000
Interest	(203)	(93)	(107)	(62)
Net General Gov't	(203)	(93)	68,673	\$ 68,938
Gen. Gov't Year End Balance Estimate				
Prior Year Ending Gen. Gov't Balance	68,594	68,797	68,902	68,970
Estimated Ending Gen. Gov't Balance	68,797	68,890	229	\$32
Police Services				
CVMO Vehicles	14,725	0	74,000	59,500
Interest	(186)	(80)	(78)	(60)
Net Police Services	14,539	(80)	73,922	\$ 59,440
Police Services Year End Balance Estimate				
Prior Year Ending Police Services Balance	73,854	59,315	59,406	59,465
Estimated Ending Police Services Balance	59,315	59,395	(14,516)	\$25
Library				
Operating Transfer Out to Library Fund	0	0	46,350	0
Interest	(137)	(63)	(53)	0
Net Library	(137)	(63)	46,297	\$ -
Library Year End Balance Estimate				
Prior Year Ending Library Balance	46,244	46,381	46,452	11
Estimated Ending Library Balance	46,381	46,444	155	\$11
Parks & Rec				
Parks & Rec Expenditures	0	0	101,772	103,800
Interest	(440)	(140)	(100)	(77)
Net Parks & Rec	(440)	(140)	101,672	\$ 103,723
Parks & Rec Year End Balance Estimate				
Prior Year Ending P&R Balance	103,068	103,508	103,665	103,758
Estimated Ending P&R Balance	103,508	103,648	1,993	\$35
Net Effect on Fund	13,759	(376)	290,564	\$ 232,101

Donations & Restricted Monies Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Safety Equipment Program				
Expenses	0	0	8,088	4,985
Revenues	(1,745)	(2,921)	(3,000)	(2,500)
Net Safety Equipment	\$ (1,745)	\$ (2,921)	\$ 5,088	\$ 2,485
Safety Equip Year End Balance Estimate				
Prior Year Ending Safety Equip Balance	1,054	2,799	5,796	2,934
Estimated Ending Safety Equip Balance	\$ 2,799	\$ 5,720	\$ 708	\$ 449
Volunteers in Police Services				
Expenses	23	0	427	427
Donations	(100)	0	0	0
Net Volunteers	\$ (77)	\$ -	\$ 427	\$ 427
VIP Year End Balance Estimate				
Prior Year Ending VIP Balance	350	427	427	427
Estimated Ending VIP Balance	\$427	\$427	\$0	\$0
General CVMO				
Expenses	270	0	980	300
Donations	(200)	(50)	0	(300)
Net General CVMO	\$ 70	\$ (50)	\$ 980	\$ -
CVMO Year End Balance Estimate				
Prior Year Ending CVMO Balance	1,000	930	980	100
Estimated Ending CVMO Balance	\$930	\$980	\$0	\$100
K-9				
Expenses	1,490	426	2,336	2,831
Donations	(1,541)	(450)	(500)	(1,000)
Net K-9	\$ (51)	\$ (24)	\$ 1,836	\$ 1,831
K-9 Year End Balance Estimate				
Prior Year Ending K-9 Balance	1,761	1,812	1,836	1,831
Estimated Ending K-9 Balance	\$ 1,812	\$ 1,836	\$ -	\$ -

Donations & Restricted Monies Fund (Cont'd)

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Animal Shelter				
Expenses	2,398	0	25	25
Net Animal Shelter	\$ 1,788	\$ (25)	\$ 25	\$ 25
Animal Shelter Year End Balance Estimate				
Prior Year Ending Animal Shelter Balance	1,788	0	25	25
Estimated Ending Animal Shelter Balance	\$ -	\$ 25	\$ -	\$ -
Book Purchases				
Book Purchases	624	13	0	0
Net Book Purch's	\$ 624	\$ 13	\$ -	\$ -
Book Purch's Year End Balance Estimate				
Prior Year Ending Book Purch's Balance	637	13	0	0
Estimated Ending Book Purch's Balance	\$13	\$0	\$0	\$0
General Library				
Expenditures	2,285	1,884	33,957	23,749
Donations	(1,294)	(1,607)	(30,000)	(20,000)
Net General Library	\$ 991	\$ 277	\$ 3,957	\$ 3,749
Library Year End Balance Estimate				
Prior Year Ending Library Balance	5,510	4,519	4,022	4,412
Estimated Ending Library Balance	\$4,519	\$4,242	\$65	\$663
Parks & Rec				
Expenditures	200	3,450	3,952	5,452
Donations	(200)	(3,450)	0	(1,500)
Net Parks & Rec	\$ -	\$ -	\$ 3,952	\$ 3,952
Parks & Rec Year End Balance Estimate				
Prior Year Ending Parks & Rec Balance	3,952	3,952	3,952	3,952
Estimated Ending Parks & Rec Balance	\$3,952	\$3,952	\$0	\$0
Net Effect on Fund	\$ 1,600	\$ (2,730)	\$ 16,265	\$ 12,469

Housing Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Project Expenditures	73,124	14,000	70,000	25,000
Net Project Expenditures	\$ 73,124	\$ 14,000	\$ 70,000	\$ 25,000
Revenues				
Loan Principle Payments	15,621	14,912	15,600	15,600
Interest	2,030	1,681	1,600	1,000
Total Departmental Revenues	\$ 59,445	\$ 16,593	\$ 17,200	\$ 16,600
Net Effect on Fund	\$ 23,471	\$ (2,593)	\$ 52,800	\$ 8,400
Housing Fund Year End Balance Estimate				
Prior Year Ending Housing Fund Balance	\$ 176,021	\$ 68,962	\$ 71,281	\$ 37,125
Estimated Ending Housing Fund Balance	\$ 68,962	\$ 71,555	\$ 18,481	\$ 28,725

911 Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Project Expenditures				
911 Expenditures	720	57	2,503	2,143
Total Project Expenditures	\$ 720	\$ 57	\$ 2,503	\$ 2,143
Net Effect on 911 Fund				
	\$ 720	\$ 57	\$ 2,503	\$ 2,143
Prior Year Ending 911 Fund Balance	\$ 3,280	\$ 2,560	\$ 2,503	\$ 2,143
Estimated Ending 911 Fund Balance	\$ 2,560	\$ 2,503	\$ -	\$ -

This Page Left Intentionally Blank



Chapter Seven

Other Funds

	<u>Page #</u>
Debt Service Fund	
-Debt Service Summary	135
-Debt Service Fund	136
-Debt Summary & Limits	137
-Debt Schedules	138
Enterprise Fund	
-Sewer Operations Summary	143
-Sewer Operations Fund	144
Agency Fund	
-Sanitary District Debt Summary	146
-Sanitary District Debt Fund	147
-Sanitary District Debt Schedules	148

This Page Left Intentionally Blank

Debt Service Fund Summary



Debt Summary

<u>Inception</u>	<u>Purpose</u>	<u>Face Value</u>	<u>Current Value</u>	<u>Payoff Date</u>
Oct. 2014	New Library & Marshal's Office Refinance	\$ 4,904,000	\$ 4,904,000	July 2030
Feb. 2005	Marshal's Office	\$ 2,040,000	\$ 0	Paid off 7/1/15
July 2009	IGA w/Sanitary District	\$ 1,902,000	\$ 1,601,165	July 2032
May 2011	Public Works Yard	\$ 1,005,000	\$ 798,228	July 2023
May 2013	Equipment Lease/Purchase	\$ 764,664	\$ 464,912	Jan. 2018
	Totals	<u>\$ 10,615,664</u>	<u>\$ 7,768,305</u>	

Debt Ratio – 34%	Debt Service Ratio – 8%
------------------	-------------------------

	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Principal	\$ 219,176	\$ 376,928	\$ 387,095	\$ 1,809,014
Interest & Charges	\$ 173,334	\$ 173,484	\$ 163,370	\$ 299,579
Total Expenditures	<u>\$ 392,510</u>	<u>\$ 550,412</u>	<u>\$ 550,465</u>	<u>\$ 2,108,593</u>

Debt Service Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Sanitary District IGA				
Principal	60,102	62,108	64,185	66,324
Interest	58,666	56,626	54,520	52,340
Total Sanitary District Expenditures	\$ 118,768	\$ 118,734	\$ 118,705	\$ 118,664
2011 Rev Bond - Public Works Yard				
Principal	63,800	70,115	72,860	75,706
Interest	38,048	35,430	32,640	29,731
Misc. Charges	1,000	1,000	1,000	1,100
Total PW Yard Expenditures	\$ 102,848	\$ 106,545	\$ 106,500	\$ 106,537
GADA Loan - Marshal's Office				
Principal	90,000	95,000	100,000	1,310,000
Interest	74,950	70,325	65,450	31,475
Misc. Charges	425	425	425	84
Total Marshal's Office Expenditures	\$ 165,375	\$ 165,750	\$ 165,875	\$ 1,341,559
Chase Loan - New Library				
Principal	0	0	0	93,000
Interest	0	0	0	170,451
Misc. Charges	0	0	0	2,000
Total Chase Loan Expenditures	\$ -	\$ -	\$ -	\$ 265,451
2013/15 Equipment Lease Purchases				
Principal	0	149,705	150,050	263,984
Interest	0	9,678	9,335	10,398
Misc. Charges	0	0	0	2,000
Total Lease Expenditures	\$ -	\$ 159,383	\$ 159,385	\$ 276,382
Total Debt Expenditures	\$ 392,510	\$ 550,412	\$ 550,465	\$ 2,108,593
Operating Transfers				
Transfers In from GF	(210,957)	(140,370)	(158,175)	(301,075)
Transfers In from GF (Const Tax)	(78,704)	(244,507)	(226,800)	(285,450)
Transfers In from HURF	(102,849)	(165,535)	(165,490)	(180,509)
Total Operating Transfers	\$ (392,510)	\$ (550,412)	\$ (550,465)	\$ (767,034)
Net Effect on Fund	\$ -	\$ -	\$ -	\$ 1,341,559

Town Debt

The Town of Camp Verde has five separate debt issues outstanding as of June 30th, 2015, which are detailed below.

Pledged Revenue & Revenue Refunding Obligation, series 2014

This pledged revenue issue is a private placement of tax exempt bonds secured by excise tax and state shared revenues. The loan is through Chase bank and is serviced by US Bank. The \$4,904,000 issue went to finance the construction of a new library for \$3,441,804.65, refinance the Marshal's Office GADA loan (see below) for \$1,372,950.00 and loan fees of \$89,245.35. This debt will be paid off in July of 2030.

2005 GADA Loan

The current Marshal's office was purchased in 2005 for \$2,040,000 with GADA loan funds. As of June 30, 2015, the principal outstanding on that loan was \$1,310,000. This amount was paid in full in July of 2015 with funds from the 2014 series mentioned above.

Pledged Revenue Obligation, series 2011

In May of 2011, the Town purchased land it had been leasing for streets and maintenance support for \$1,005,000. This property is now the Streets yard for the Town. This debt will be paid off in July of 2023.

Sanitary District IGA

The Town entered into an IGA with the Camp Verde Sanitary District in July of 2009. That IGA shows the Town's pledge to cover the debt payments of the Sanitary Districts WIFA loan, 910123-10. The principal outstanding as of June 30, 2015 is \$1,601,165. The debt payments are budgeted out of the Town's Debt Service Fund but the debt is not the Town's and is not included on the annual audit as such. The debt will be paid off in July of 2032.

Equipment Lease Purchases

In 2013, the Town entered into a 5-year agreement with US Bank to finance \$764,664 of equipment including police cars, department vehicles and streets and maintenance equipment. In this FY16 budget year, the Town is again budgeting to secure another Equipment Lease Purchase through US Bank for up to \$530,000 over a 5-year period. The debt service for this new lease purchase is included in the FY16 Debt Service Fund budget, combined with the 2013 lease purchase debt service.

Debt Limits

The Town of Camp Verde has \$7,768,305 of debt & obligations (after the pay-off of the 2005 GADA loan in July of 2015). Cities in Arizona are subject to a \$10 million debt limit on GO Bonds. None of the debt listed above is subject to the legal debt limit as all are pledged revenue obligations. The debt service ratio for the Town is currently at 8% and easily manageable within the current cash flow of the Town.

GADA Loan

DETAILED BOND DEBT SERVICE

Greater Arizona Development Authority
 Town of Camp Verde, Arizona
 Excise Tax Revenue Bonds, Series 2005

Dated Date 2/23/2005
 Delivery Date 2/23/2005

Serial Bond

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
2/23/2005					
2/1/2006			86,706.39	86,706.39	
8/1/2006	35,000	5.000%	46,175.00	81,175.00	167,881.39
2/1/2007			45,300.00	45,300.00	
8/1/2007	80,000	2.375%	45,300.00	125,300.00	170,600.00
2/1/2008			44,350.00	44,350.00	
8/1/2008	80,000	2.750%	44,350.00	124,350.00	168,700.00
2/1/2009			43,250.00	43,250.00	
8/1/2009	80,000	3.125%	43,250.00	123,250.00	166,500.00
2/1/2010			42,000.00	42,000.00	
8/1/2010	85,000	3.000%	42,000.00	127,000.00	169,000.00
2/1/2011			40,725.00	40,725.00	
8/1/2011	85,000	5.000%	40,725.00	125,725.00	166,450.00
2/1/2012			38,600.00	38,600.00	
8/1/2012	90,000	5.000%	38,600.00	128,600.00	167,200.00
2/1/2013			36,350.00	36,350.00	
8/1/2013	95,000	5.000%	36,350.00	131,350.00	167,700.00
2/1/2014			33,975.00	33,975.00	
8/1/2014	100,000	5.000%	33,975.00	133,975.00	167,950.00
2/1/2015			31,475.00	31,475.00	
8/1/2015	105,000	5.000%	31,475.00	136,475.00	167,950.00
2/1/2016			28,850.00	28,850.00	
8/1/2016	110,000	5.000%	28,850.00	138,850.00	167,700.00
2/1/2017			26,100.00	26,100.00	
8/1/2017	115,000	5.000%	26,100.00	141,100.00	167,200.00
2/1/2018			23,225.00	23,225.00	
8/1/2018	120,000	5.000%	23,225.00	143,225.00	166,450.00
2/1/2019			20,225.00	20,225.00	
8/1/2019	125,000	5.000%	20,225.00	145,225.00	165,450.00
2/1/2020			17,100.00	17,100.00	
8/1/2020	135,000	4.000%	17,100.00	152,100.00	169,200.00
2/1/2021			14,400.00	14,400.00	
8/1/2021	140,000	5.000%	14,400.00	154,400.00	168,800.00
2/1/2022			10,900.00	10,900.00	
8/1/2022	145,000	5.000%	10,900.00	155,900.00	166,800.00
2/1/2023			7,275.00	7,275.00	
8/1/2023	155,000	5.000%	7,275.00	162,275.00	169,550.00
2/1/2024			3,400.00	3,400.00	
8/1/2024	160,000	4.250%	3,400.00	163,400.00	166,800.00
	<u>2,040,000</u>		<u>1,147,881.39</u>	<u>3,187,881.39</u>	<u>3,187,881.39</u>

Camp Verde Sanitary District IGA

Section 2: Loan Repayment Schedule
Camp Verde Sanitary District
7/22/2009

Year	Period	Semi-Annual Payment Dates	Combined Interest and Fee Rate	Semi-Annual Combined Interest and Fee Payment	Annual Principal Repayment	Total Annual Payment
1	1	1/1/2010	3.338%	27,688.15		
1	2	7/1/2010	3.338%	31,744.38	56,282.02	115,714.55
2	3	1/1/2011	3.338%	30,805.03		
2	4	7/1/2011	3.338%	30,805.03	58,160.72	119,770.78
3	5	1/1/2012	3.338%	29,834.33		
3	6	7/1/2012	3.338%	29,834.33	60,102.12	119,770.78
4	7	1/1/2013	3.338%	28,831.22		
4	8	7/1/2013	3.338%	28,831.22	62,108.34	119,770.78
5	9	1/1/2014	3.338%	27,794.64		
5	10	7/1/2014	3.338%	27,794.64	64,181.50	119,770.78
6	11	1/1/2015	3.338%	26,723.45		
6	12	7/1/2015	3.338%	26,723.45	66,323.88	119,770.78
7	13	1/1/2016	3.338%	25,616.50		
7	14	7/1/2016	3.338%	25,616.50	68,537.78	119,770.78
8	15	1/1/2017	3.338%	24,472.61		
8	16	7/1/2017	3.338%	24,472.61	70,825.56	119,770.78
9	17	1/1/2018	3.338%	23,290.53		
9	18	7/1/2018	3.338%	23,290.53	73,189.72	119,770.78
10	19	1/1/2019	3.338%	22,068.99		
10	20	7/1/2019	3.338%	22,068.99	75,632.80	119,770.78
11	21	1/1/2020	3.338%	20,806.68		
11	22	7/1/2020	3.338%	20,806.68	78,157.42	119,770.78
12	23	1/1/2021	3.338%	19,502.24		
12	24	7/1/2021	3.338%	19,502.24	80,766.30	119,770.78
13	25	1/1/2022	3.338%	18,154.25		
13	26	7/1/2022	3.338%	18,154.25	83,462.28	119,770.78
14	27	1/1/2023	3.338%	16,761.26		
14	28	7/1/2023	3.338%	16,761.26	86,248.26	119,770.78
15	29	1/1/2024	3.338%	15,321.78		
15	30	7/1/2024	3.338%	15,321.78	89,127.22	119,770.78
16	31	1/1/2025	3.338%	13,834.25		
16	32	7/1/2025	3.338%	13,834.25	92,102.28	119,770.78
17	33	1/1/2026	3.338%	12,297.06		
17	34	7/1/2026	3.338%	12,297.06	95,176.66	119,770.78
18	35	1/1/2027	3.338%	10,708.55		
18	36	7/1/2027	3.338%	10,708.55	98,353.68	119,770.78
19	37	1/1/2028	3.338%	9,067.03		
19	38	7/1/2028	3.338%	9,067.03	101,636.72	119,770.78
20	39	1/1/2029	3.338%	7,370.72		
20	40	7/1/2029	3.338%	7,370.72	105,029.34	119,770.78
21	41	1/1/2030	3.338%	5,617.78		
21	42	7/1/2030	3.338%	5,617.78	108,535.22	119,770.78
22	43	1/1/2031	3.338%	3,806.32		
22	44	7/1/2031	3.338%	3,806.32	112,158.14	119,770.78
23	45	1/1/2032	3.338%	1,934.41		
23	46	7/1/2032	3.338%	1,934.41	115,902.04	119,770.86
				848,671.79	1,902,000.00	2,750,671.79

Industrial Ground Lease Purchase

DEBT SERVICE SCHEDULE

Pledged Revenue Obligation, Series 2011 (Private Placement)

Interest Rate: 3.91%

Year	Period	Payment Dates	Principal	Annual Interest Payment	Debt Service	Annual Total Repayment
1	1	1/1/2012		\$ 23,468.15	\$ 23,468.15	
1	2	7/1/2012	\$ 63,800.30	\$ 19,647.75	\$ 83,448.05	\$ 106,916.20
2	3	1/1/2013		\$ 18,400.45	\$ 18,400.45	
2	4	7/1/2013	\$ 70,115.30	\$ 18,400.45	\$ 88,515.75	\$ 106,916.20
3	5	1/1/2014		\$ 17,029.70	\$ 17,029.70	
3	6	7/1/2014	\$ 72,856.80	\$ 17,029.70	\$ 89,886.50	\$ 106,916.20
4	7	1/1/2015		\$ 15,605.35	\$ 15,605.35	
4	8	7/1/2015	\$ 75,705.50	\$ 15,605.35	\$ 91,310.85	\$ 106,916.20
5	9	1/1/2016		\$ 14,125.31	\$ 14,125.31	
5	10	7/1/2016	\$ 78,665.60	\$ 14,125.31	\$ 92,790.91	\$ 106,916.22
6	11	1/1/2017		\$ 12,587.39	\$ 12,587.39	
6	12	7/1/2017	\$ 81,741.40	\$ 12,587.39	\$ 94,328.79	\$ 106,916.18
7	13	1/1/2018		\$ 10,989.35	\$ 10,989.35	
7	14	7/1/2018	\$ 84,937.50	\$ 10,989.35	\$ 95,926.85	\$ 106,916.20
8	15	1/1/2019		\$ 9,328.82	\$ 9,328.82	
8	16	7/1/2019	\$ 88,258.50	\$ 9,328.82	\$ 97,587.32	\$ 106,916.14
9	17	1/1/2020		\$ 7,603.37	\$ 7,603.37	
9	18	7/1/2020	\$ 91,709.40	\$ 7,603.37	\$ 99,312.77	\$ 106,916.14
10	19	1/1/2021		\$ 5,810.45	\$ 5,810.45	
10	20	7/1/2021	\$ 95,295.30	\$ 5,810.45	\$ 101,105.75	\$ 106,916.20
11	21	1/1/2022		\$ 3,947.43	\$ 3,947.43	
11	22	7/1/2022	\$ 99,021.30	\$ 3,947.43	\$ 102,968.73	\$ 106,916.16
12	23	1/1/2023		\$ 2,011.56	\$ 2,011.56	
12	24	7/1/2023	\$ 102,893.10	\$ 2,011.56	\$ 104,904.66	\$ 106,916.22
			\$ 1,005,000.00	\$ 277,994.26	\$ 1,282,994.26	\$ 1,282,994.26

Prepared by Stone & Youngberg LLC

Equipment Lease/Purchase

DEBT SERVICE SCHEDULE

Interest Rate: 1.61%

Payment No.	Due Date	Principal	Interest	Payment	Termination Amount
1	7/28/2013	\$ 75,578.20	\$ 4,112.80	\$ 79,691.00	\$ 689,085.86
2	1/28/2014	\$ 74,124.09	\$ 5,566.91	\$ 79,691.00	\$ 614,961.77
3	7/28/2014	\$ 74,722.92	\$ 4,968.08	\$ 79,691.00	\$ 540,238.85
4	1/28/2015	\$ 75,326.58	\$ 4,364.42	\$ 79,691.00	\$ 464,912.27
5	7/28/2015	\$ 75,935.12	\$ 3,755.88	\$ 79,691.00	\$ 388,977.16
6	1/28/2016	\$ 76,548.57	\$ 3,142.43	\$ 79,691.00	\$ 312,428.58
7	7/28/2016	\$ 77,166.99	\$ 2,524.01	\$ 79,691.00	\$ 235,261.59
8	1/28/2017	\$ 77,790.39	\$ 1,900.61	\$ 79,691.00	\$ 157,471.20
9	7/28/2017	\$ 78,418.84	\$ 1,272.16	\$ 79,691.00	\$ 79,052.36
10	1/28/2018	\$ 79,052.36	\$ 638.64	\$ 79,691.00	\$ -
TOTALS:		\$ 764,664.06	\$ 32,245.94	\$ 796,910.00	

Prepared by US Bank

Chase Bank Loan

DEBT SERVICE SCHEDULE

Pledged Revenue and Revenue Refunding Obligation, Series 2014 (Private Placement)

Interest Rate: 2.84%

Year	Period	Payment Dates	Principal	Annual Interest Payment	Debt Service	Annual Total Repayment
1	2	7/1/2015	\$ 93,000.00	\$ 99,425.88	\$ 192,425.88	\$ 260,742.08
2	3	1/1/2016		\$ 68,316.20	\$ 68,316.20	
2	4	7/1/2016	\$ 320,000.00	\$ 68,316.20	\$ 388,316.20	\$ 452,088.40
3	5	1/1/2017		\$ 63,772.20	\$ 63,772.20	
3	6	7/1/2017	\$ 329,000.00	\$ 63,772.20	\$ 392,772.20	\$ 451,872.60
4	7	1/1/2018		\$ 59,100.40	\$ 59,100.40	
4	8	7/1/2018	\$ 337,000.00	\$ 59,100.40	\$ 396,100.40	\$ 450,415.40
5	9	1/1/2019		\$ 54,315.00	\$ 54,315.00	
5	10	7/1/2019	\$ 346,000.00	\$ 54,315.00	\$ 400,315.00	\$ 449,716.80
6	11	1/1/2020		\$ 49,401.80	\$ 49,401.80	
6	12	7/1/2020	\$ 360,000.00	\$ 49,401.80	\$ 409,401.80	\$ 453,691.60
7	13	1/1/2021		\$ 44,289.80	\$ 44,289.80	
7	14	7/1/2021	\$ 370,000.00	\$ 44,289.80	\$ 414,289.80	\$ 453,325.60
8	15	1/1/2022		\$ 39,035.80	\$ 39,035.80	
8	16	7/1/2022	\$ 378,000.00	\$ 39,035.80	\$ 417,035.80	\$ 450,704.00
9	17	1/1/2023		\$ 33,668.20	\$ 33,668.20	
9	18	7/1/2023	\$ 392,000.00	\$ 33,668.20	\$ 425,668.20	\$ 453,770.00
10	19	1/1/2024		\$ 28,101.80	\$ 28,101.80	
10	20	7/1/2024	\$ 400,000.00	\$ 28,101.80	\$ 428,101.80	\$ 450,523.60
11	21	1/1/2025		\$ 22,421.80	\$ 22,421.80	
11	22	7/1/2025	\$ 245,000.00	\$ 22,421.80	\$ 267,421.80	\$ 286,364.60
12	23	1/1/2026		\$ 18,942.80	\$ 18,942.80	
11	22	7/1/2026	\$ 252,000.00	\$ 18,942.80	\$ 270,942.80	\$ 286,307.20
12	23	1/1/2027		\$ 15,364.40	\$ 15,364.40	
11	22	7/1/2027	\$ 259,000.00	\$ 15,364.40	\$ 274,364.40	\$ 286,051.00
12	23	1/1/2028		\$ 11,686.60	\$ 11,686.60	
11	22	7/1/2028	\$ 267,000.00	\$ 11,686.60	\$ 278,686.60	\$ 286,581.80
12	23	1/1/2029		\$ 7,895.20	\$ 7,895.20	
11	22	7/1/2029	\$ 274,000.00	\$ 7,895.20	\$ 281,895.20	\$ 285,899.60
12	23	1/1/2030		\$ 4,004.40	\$ 4,004.40	
11	22	7/1/2030	\$ 282,000.00	\$ 4,004.40	\$ 286,004.40	\$ 286,004.40
			<u>\$ 4,904,000.00</u>	<u>\$ 1,140,058.68</u>	<u>\$ 6,044,058.68</u>	<u>\$ 6,044,058.68</u>

Per Second Purchase Agreement (10/1/14) with US Bank

This Page Left Blank Intentionally

Sewer Summary



Departments

◆ Sewer ◆

Operations Only

	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related	\$ 376,303	\$ 406,546	\$ 463,430	\$ 503,748
Operating Expenditures	427,865	494,531	519,055	555,475
Equipment/Capital Expenditures	-	22,149	5,000	-
Total Expenditures	\$ 804,168	\$ 923,226	\$ 987,485	\$ 1,059,223
Revenues				
Total Revenues	\$ 815,369	\$ 1,012,073	\$ 991,200	\$ 1,008,300
Net Dec/(Inc) in Fund Balances	\$ (11,201)	\$ (88,847)	\$ (3,715)	\$ 50,923

Sewer

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Expenditures				
Wages & Related				
Salaries	261,248	274,992	317,785	345,386
Overtime	0	0	0	7,343
FICA	16,197	17,005	19,705	21,869
Medicare	3,788	3,977	4,615	5,115
Retirement		31,641	38,870	40,458
Unemployment	2,221	424	575	1,131
Workman's Compensation	7,837	10,484	14,230	11,261
Health, Dental & Life Ins	85,011	68,023	67,650	71,185
Total Wages & Related	\$ 376,303	\$ 406,546	\$ 463,430	\$ 503,748
Operating Expenditures				
Training		2,026	2,200	2,200
Travel		1,740	1,500	1,500
Uniforms		6,020	0	0
Office Supplies		7,761	2,200	2,200
Subscriptions/Memberships		784	500	1,200
Printing		2,354	4,000	3,200
Postage		3,132	3,500	3,500
Internet Wireless Access		1,199	1,500	2,500
Software Recurring Fees		2,864	1,400	6,730
Auto Repair/Maintenance		8,263	8,000	6,000
Fuel		6,173	8,000	6,000
Electric		90,681	90,000	112,000
Water		632	700	400
Waste Removal		1,860	1,900	2,000
Telephone		0	1,450	0
Cell Phone		3,618	4,100	6,000
Pest Control		389	500	900
Consulting Services	17,121	23,865	9,000	29,000
Legal Services		104,107	4,000	4,000
Audit		13,000	13,000	5,000
Service Charges		1,602	1,100	1,500
Liability Insurance		20,062	6,900	22,000
Personnel Expenditures		525	300	500
Lagoon Closure		0	25,000	25,000
Lab Equipment		299	2,000	5,000
Lab Services		23,685	25,000	25,000
Lab Supplies		6,353	5,500	6,000
Plant Operations	384,769	148,098	0	0
Contracted Services - Plant		0	13,440	23,440
Maintenance - Plant		1,371	90,275	80,275
Operational Supplies - Plant		173	30,970	30,970
Rental Equipment - Plant		32	2,940	2,940

Sewer Fund (Cont'd)

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 ADJUSTED BUDGET	2015-16 COUNCIL ADOPTED
Uniforms - Plant		607	6,800	5,500
Polymer - Plant		0	12,810	18,000
Chlorine - Plant		795	29,400	25,000
Sludge Disposal - Plant		0	46,000	23,000
Mosquito Control - Plant		2,753	5,500	5,500
Contracted Services - Collections		926	3,150	12,000
Maintenance - Collections		0	38,850	33,850
Operational Supplies - Collections		42	2,940	2,940
Rental Equipment - Collections		0	2,730	2,730
Permits	25,975	6,740	10,000	10,000
Total Operating Expenditures	\$ 427,865	\$ 494,531	\$ 519,055	\$ 555,475
Equipment/Capital Expenditures				
Vehicles & Equipment	0	9,762	5,000	0
Equipment	0	12,387	0	0
Structural Improvements	0	0	1,378,725	756,850
Total Equipment/Capital Expenditures	\$ -	\$ 22,149	\$ 1,383,725	\$ 756,850
Total Expenditures	\$ 804,168	\$ 923,226	\$ 2,366,210	\$ 1,816,073

Revenues

Operating Fees

User Fees	630,906	817,075	804,000	812,000
Account Transfer Fees	0	1,785	1,000	1,000
Septage Fees	177,133	140,522	135,000	148,000
W.A.S. Fees	0	32,602	35,000	27,750
Port-a-Potty Fees	0	10,662	10,000	9,250
Connection Fees	7,330	4,180	3,500	10,300
Inspection Fees	0	180	200	0
Late Fees	0	5,067	2,500	0
Total Operating Fees	\$ 815,369	\$ 1,012,073	\$ 991,200	\$ 1,008,300

Net Operating (Gain)/Loss

\$ (11,201)	\$ (88,847)	\$ 1,375,010	\$ 807,773
--------------------	--------------------	---------------------	-------------------

Non-Operating Items

Depreciation	715,264	744,386	740,000	745,000
Grant Revenue	(310,734)	(23,971)	(425,000)	0
Other Revenues	(8,340)	(243)	(953,725)	(804,884)
Interest	(3,834)	(1,621)	(1,200)	(1,200)
Total Non-Operating Items	\$ 392,356	\$ 718,551	\$ (639,925)	\$ (61,084)

Net Effect on Sewer Fund

\$ 381,155	\$ 629,704	\$ 735,085	\$ 746,689
-------------------	-------------------	-------------------	-------------------

Sewer Year End Reserve Estimate

Prior Year Ending Reserve Balance	\$ 84,361	\$ 418,470	\$ 613,878	\$ 671,302
Estimated Ending Reserve Balance	\$ 418,470	\$ 697,722	\$ 618,793	\$ 669,613

AGENCY FUND CAMP VERDE SANITARY DISTRICT DEBT

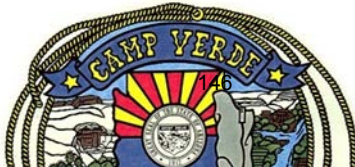
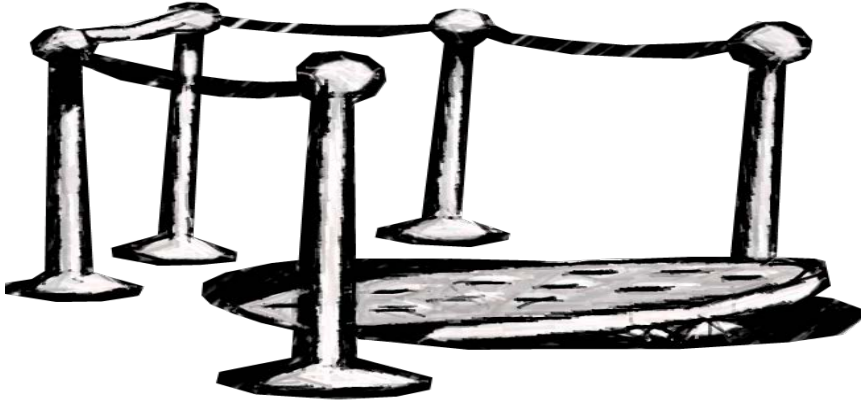
Camp Verde Sanitary District

Through the passage of Resolution 2013-888 by General Election on March 12, 2013, the Town has taken over the Camp Verde Sanitary District (District) operations and is acting as Trustee for the remaining debt outstanding on District assets. All District employees are now Town of Camp Verde employees and the governing board of the District has become an advisory board to the Town Council. Take-over of operations and employees officially took place July 1, 2013. The Debt budget of the District is included here in the Town budget as an Agency Fund. Historical information for the District debt is included in the budget information for comparative purposes only. The District completed their own audits separately up through fiscal year 2013.

Outstanding Debt

WIFA Loan 910071-05	\$ 308,692.25	USDA Loan 92-07	\$ 3,054,989.99
WIFA Loan 910088-06	\$ 2,605,263.12	USDA Loan 92-09	\$ 414,008.00
WIFA Loan 910105-09	\$ 3,573,968.38		
WIFA Loan 910123-10	\$ 1,601,165.30		

Total Debt Outstanding - \$11,558,087



**Camp Verde Sanitary District
Debt Service Fund**

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 AUDITED ACTUAL	2014-15 APPROVED BUDGET	2015-16 COUNCIL ADOPTED
Principal & Interest				
Debt Principle Payments	635,188	651,285	666,100	1,132,500
Interest on Debt	492,488	441,228	481,900	410,000
Total Principal & Interest	\$ 1,127,676	\$ 1,092,513	\$ 1,148,000	\$ 1,542,500
Revenue Sources				
Property Taxes	959,347	1,159,021	1,104,200	1,033,036
Property Tax Allowance for Bad Debt	0	0	(75,000)	(25,000)
IGA with Town of Camp Verde	119,771	89,903	118,700	118,670
Interest	0	3,044	1,500	2,000
Total Tax Levy & IGA	\$ 1,079,118	\$ 1,251,968	\$ 1,149,400	\$ 1,128,706
Net Adjustment to Fund Balance	\$ 48,558	\$ (159,455)	\$ (1,400)	\$ 413,794
Sewer District Debt Year End Reserve Estimate				
Prior Year Ending Reserve Balance	\$ 772,270	\$ 422,914	\$ 579,205	\$ 580,605
Estimated Ending Reserve Balance	\$ 723,712	\$ 582,369	\$ 580,605	\$ 166,811

Loan Schedule

Print Date: 2/13/2014
 Loan Amount: 600,000
 Interest rate: 1.6360%
 Administrative Fee: 1.5000%
 Term: 19 Years

Borrower: Camp Verde Sanitary District
 Loan Number: 910071-05

Ref Num	Due Date	Date Received	Beginning Balance	Principal Payment	DSR Payment	Interest Payment	Interest Rate %	Administrative Fees	Total Payment	Ending Balance
1	1/1/2006	1/1/2006	600,000.00	0.00	0.00	4,908.00	1.6360	4,500.00	9,408.00	600,000.00
2	7/1/2006	7/1/2006	600,000.00	23,578.25	0.00	4,908.00	1.6360	4,500.00	32,986.25	576,421.75
3	1/1/2007	1/1/2007	576,421.75	0.00	0.00	4,715.13	1.6360	4,323.16	9,038.29	576,421.75
4	7/1/2007	6/27/2007	576,421.75	24,317.67	0.00	4,715.13	1.6360	4,323.16	33,355.96	552,104.08
5	1/1/2008	1/15/2008	552,104.08	0.00	0.00	4,516.21	1.6360	4,140.78	8,656.99	552,104.08
6	7/1/2008	6/26/2008	552,104.08	25,080.27	0.00	4,516.21	1.6360	4,140.78	33,737.26	527,023.81
7	1/1/2009	1/8/2009	527,023.81	0.00	0.00	4,311.05	1.6360	3,952.68	8,263.73	527,023.81
8	7/1/2009	7/1/2009	527,023.81	25,866.79	0.00	4,311.05	1.6360	3,952.68	34,130.52	501,157.02
9	1/1/2010	12/31/2009	501,157.02	0.00	0.00	4,099.46	1.6360	3,758.68	7,858.14	501,157.02
10	7/1/2010	6/30/2010	501,157.02	26,677.97	0.00	4,099.46	1.6360	3,758.68	34,536.11	474,479.05
Adj1	10/19/2010	10/19/2010	474,479.05	24,317.66	0.00	0.00	1.6360	0.00	24,317.66	450,161.39
11	1/1/2011	12/30/2010	450,161.39	0.00	0.00	1,472.93	1.6360	3,376.21	4,849.14	450,161.39
12	7/1/2011	6/30/2011	450,161.39	28,313.82	0.00	3,682.32	1.6360	3,376.21	35,372.35	421,847.57
13	1/1/2012	12/29/2011	421,847.57	0.00	0.00	3,450.71	1.6360	3,163.86	6,614.57	421,847.57
14	7/1/2012	6/28/2012	421,847.57	26,992.35	0.00	3,450.71	1.6360	3,163.86	33,606.92	394,855.22
15	1/1/2013	12/31/2012	394,855.22	0.00	0.00	3,229.92	1.6360	2,961.41	6,191.33	394,855.22
16	7/1/2013	6/27/2013	394,855.22	27,838.83	0.00	3,229.92	1.6360	2,961.41	34,030.16	367,016.39
17	1/1/2014	12/30/2013	367,016.39	0.00	0.00	3,002.19	1.6360	2,752.62	5,754.81	367,016.39
18	7/1/2014		367,016.39	28,711.87	0.00	3,002.19	1.6360	2,752.62	34,466.68	338,304.52
19	1/1/2015		338,304.52	0.00	0.00	2,767.33	1.6360	2,537.28	5,304.61	338,304.52
20	7/1/2015		338,304.52	29,612.27	0.00	2,767.33	1.6360	2,537.28	34,916.88	308,692.25
21	1/1/2016		308,692.25	0.00	0.00	2,525.10	1.6360	2,315.19	4,840.29	308,692.25
22	7/1/2016		308,692.25	30,540.91	0.00	2,525.10	1.6360	2,315.19	35,381.20	278,151.34
23	1/1/2017		278,151.34	0.00	0.00	2,275.28	1.6360	2,086.14	4,361.42	278,151.34
24	7/1/2017		278,151.34	31,498.65	0.00	2,275.28	1.6360	2,086.14	35,860.07	246,652.69
25	1/1/2018		246,652.69	0.00	0.00	2,017.62	1.6360	1,849.90	3,867.52	246,652.69
26	7/1/2018		246,652.69	32,486.45	0.00	2,017.62	1.6360	1,849.90	36,353.97	214,166.24
27	1/1/2019		214,166.24	0.00	0.00	1,751.88	1.6360	1,606.25	3,358.13	214,166.24
28	7/1/2019		214,166.24	33,505.23	0.00	1,751.88	1.6360	1,606.25	36,863.36	180,661.01
29	1/1/2020		180,661.01	0.00	0.00	1,477.81	1.6360	1,354.96	2,832.77	180,661.01
30	7/1/2020		180,661.01	34,555.95	0.00	1,477.81	1.6360	1,354.96	37,388.72	146,105.06
31	1/1/2021		146,105.06	0.00	0.00	1,195.14	1.6360	1,095.79	2,290.93	146,105.06
32	7/1/2021		146,105.06	35,639.63	0.00	1,195.14	1.6360	1,095.79	37,930.56	110,465.43
33	1/1/2022		110,465.43	0.00	0.00	903.61	1.6360	828.49	1,732.10	110,465.43
34	7/1/2022		110,465.43	36,757.29	0.00	903.61	1.6360	828.49	38,489.39	73,708.14
35	1/1/2023		73,708.14	0.00	0.00	602.93	1.6360	552.81	1,155.74	73,708.14
36	7/1/2023		73,708.14	37,910.01	0.00	602.93	1.6360	552.81	39,065.75	35,798.13
37	1/1/2024		35,798.13	0.00	0.00	292.83	1.6360	268.49	561.32	35,798.13
38	7/1/2024		35,798.13	35,798.13	0.00	292.83	1.6360	268.49	36,359.45	0.00

Loan Schedule

Print Date: 2/13/2014
Loan Amount: 600,000
Interest rate: 1.6360%
Administrative Fee: 1.5000%
Term: 19 Years

Borrower: Camp Verde Sanitary District
Loan Number: 910071-05

Ref Num	Due Date	Date Received	Beginning Balance	Principal Payment	DSR Payment	Interest Payment	Interest Rate %	Administrative Fees	Total Payment	Ending Balance
			600,000.00	0.00	0.00	101,239.65		94,849.40	796,089.05	

Loan Schedule

Print Date: 2/13/2014
Loan Amount: 4,500,000
Interest rate: 2.9930%
Administrative Fee: 0.3000%
Term: 19 Years

Borrower: Camp Verde Sanitary District
Loan Number: 910088-06

Ref Num	Due Date	Date Received	Beginning Balance	Principal Payment	DSR Payment	Interest Payment	Interest Rate %	Administrative Fees	Total Payment	Ending Balance
1	1/1/2007	1/1/2007	287,030.00	0.00	0.00	3,536.58	2.9930	355.60	3,892.18	287,030.00
2	7/1/2007	6/27/2007	330,000.00	0.00	0.00	4,469.19	2.9930	448.04	4,917.23	330,000.00
3	1/1/2008	1/15/2008	3,720,906.11	0.00	0.00	21,813.27	2.9930	2,186.79	24,000.06	3,720,906.11
4	7/1/2008	6/26/2008	4,500,000.00	236,842.11	0.00	66,748.39	2.9930	6,691.56	310,282.06	4,263,157.89
5	1/1/2009	1/8/2009	4,263,157.89	0.00	0.00	63,787.50	2.9930	6,394.74	70,182.24	4,263,157.89
6	7/1/2009	7/1/2009	4,263,157.89	236,842.11	0.00	63,798.16	2.9930	6,394.74	307,035.01	4,026,315.78
7	1/1/2010	12/31/2009	4,026,315.78	0.00	0.00	60,253.82	2.9930	6,039.47	66,293.29	4,026,315.78
8	7/1/2010	6/30/2010	4,026,315.78	236,842.11	0.00	60,253.82	2.9930	6,039.47	303,135.40	3,789,473.67
9	1/1/2011	12/30/2010	3,789,473.67	0.00	0.00	56,709.47	2.9930	5,684.21	62,393.68	3,789,473.67
10	7/1/2011	6/30/2011	3,789,473.67	236,842.11	0.00	56,709.47	2.9930	5,684.21	299,235.79	3,552,631.56
11	1/1/2012	12/29/2011	3,552,631.56	0.00	0.00	53,165.13	2.9930	5,328.95	58,494.08	3,552,631.56
12	7/1/2012	6/28/2012	3,552,631.56	236,842.11	0.00	53,165.13	2.9930	5,328.95	295,336.19	3,315,789.45
13	1/1/2013	12/31/2012	3,315,789.45	0.00	0.00	49,620.79	2.9930	4,973.68	54,594.47	3,315,789.45
14	7/1/2013	6/27/2013	3,315,789.45	236,842.11	0.00	49,620.79	2.9930	4,973.68	291,436.58	3,078,947.34
16	1/1/2014	12/30/2013	3,078,947.34	0.00	0.00	46,076.45	2.9930	4,618.42	50,694.87	3,078,947.34
18	7/1/2014		3,078,947.34	236,842.11	0.00	46,076.45	2.9930	4,618.42	287,536.98	2,842,105.23
20	1/1/2015		2,842,105.23	0.00	0.00	42,532.10	2.9930	4,263.16	46,795.26	2,842,105.23
22	7/1/2015		2,842,105.23	236,842.11	0.00	42,532.10	2.9930	4,263.16	283,637.37	2,605,263.12
24	1/1/2016		2,605,263.12	0.00	0.00	38,987.76	2.9930	3,907.89	42,895.65	2,605,263.12
26	7/1/2016		2,605,263.12	236,842.11	0.00	38,987.76	2.9930	3,907.89	279,737.76	2,368,421.01
28	1/1/2017		2,368,421.01	0.00	0.00	35,443.42	2.9930	3,552.63	38,996.05	2,368,421.01
30	7/1/2017		2,368,421.01	236,842.11	0.00	35,443.42	2.9930	3,552.63	275,838.16	2,131,578.90
32	1/1/2018		2,131,578.90	0.00	0.00	31,899.08	2.9930	3,197.37	35,096.45	2,131,578.90
34	7/1/2018		2,131,578.90	236,842.11	0.00	31,899.08	2.9930	3,197.37	271,938.56	1,894,736.79
36	1/1/2019		1,894,736.79	0.00	0.00	28,354.74	2.9930	2,842.11	31,196.85	1,894,736.79
38	7/1/2019		1,894,736.79	236,842.11	0.00	28,354.74	2.9930	2,842.11	268,038.96	1,657,894.68
40	1/1/2020		1,657,894.68	0.00	0.00	24,810.39	2.9930	2,486.84	27,297.23	1,657,894.68
28	7/1/2020		1,657,894.68	236,842.11	0.00	24,810.39	2.9930	2,486.84	264,139.34	1,421,052.57
29	1/1/2021		1,421,052.57	0.00	0.00	21,266.05	2.9930	2,131.58	23,397.63	1,421,052.57
30	7/1/2021		1,421,052.57	236,842.11	0.00	21,266.05	2.9930	2,131.58	260,239.74	1,184,210.46
31	1/1/2022		1,184,210.46	0.00	0.00	17,721.71	2.9930	1,776.32	19,498.03	1,184,210.46
32	7/1/2022		1,184,210.46	236,842.11	0.00	17,721.71	2.9930	1,776.32	256,340.14	947,368.35
33	1/1/2023		947,368.35	0.00	0.00	14,177.37	2.9930	1,421.05	15,598.42	947,368.35
34	7/1/2023		947,368.35	236,842.11	0.00	14,177.37	2.9930	1,421.05	252,440.53	710,526.24
35	1/1/2024		710,526.24	0.00	0.00	10,633.03	2.9930	1,065.79	11,698.82	710,526.24
36	7/1/2024		710,526.24	236,842.11	0.00	10,633.03	2.9930	1,065.79	248,540.93	473,684.13
37	1/1/2025		473,684.13	0.00	0.00	7,088.68	2.9930	710.53	7,799.21	473,684.13
38	7/1/2025		473,684.13	236,842.11	0.00	7,088.68	2.9930	710.53	244,641.32	236,842.02
39	1/1/2026		236,842.02	0.00	0.00	3,544.34	2.9930	355.26	3,899.60	236,842.02

Loan Schedule

Print Date: 2/13/2014
Loan Amount: 4,500,000
Interest rate: 2.9930%
Administrative Fee: 0.3000%
Term: 19 Years

Borrower: Camp Verde Sanitary District
Loan Number: 910088-06

Ref Num	Due Date	Date Received	Beginning Balance	Principal Payment	DSR Payment	Interest Payment	Interest Rate %	Administrative Fees	Total Payment	Ending Balance
40	7/1/2026		236,842.02	236,842.02	0.00	3,544.34	2.9930	355.26	240,741.62	0.00
				4,500,000.00	0.00	1,308,721.75		131,181.99	5,939,903.74	

Loan Schedule

Print Date: 2/13/2014
Loan Amount: 4,619,184
Interest rate: 2.1900%
Administrative Fee: 1.5000%
Term: 23 Years

Borrower: Camp Verde Sanitary District
Loan Number: 910105-09

Ref Num	Due Date	Date Received	Beginning Balance	Principal Payment	DSR Payment	Interest Payment	Interest Rate %	Administrative Fees	Total Payment	Ending Balance
1	7/1/2009	6/29/2009	2,078,545.63	0.00	0.00	18,536.35	2.1900	12,696.13	31,232.48	2,078,545.63
2	1/1/2010	12/29/2009	3,515,125.01	0.00	0.00	31,444.34	2.1900	21,537.22	52,981.56	3,515,125.01
3	7/1/2010	7/2/2010	4,119,184.44	158,811.30	0.00	44,453.97	2.1900	30,447.93	233,713.20	3,960,373.14
4	1/1/2011	12/28/2010	4,460,373.14	0.00	0.00	44,674.00	2.1900	30,598.63	75,272.63	4,460,373.14
5	7/1/2011	6/28/2011	4,460,373.14	164,671.42	0.00	48,841.09	2.1900	33,452.80	246,965.31	4,295,701.72
6	1/1/2012	1/3/2012	4,295,701.72	0.00	0.00	47,037.93	2.1900	32,217.76	79,255.69	4,295,701.72
7	7/1/2012	6/29/2012	4,295,701.72	170,747.82	0.00	47,037.93	2.1900	32,217.76	250,003.51	4,124,953.90
8	1/1/2013	12/28/2012	4,124,953.90	0.00	0.00	45,168.25	2.1900	30,937.15	76,105.40	4,124,953.90
9	7/1/2013	6/18/2013	4,124,953.90	177,048.40	0.00	45,168.25	2.1900	30,937.15	253,153.80	3,947,905.50
10	1/1/2014	1/2/2014	3,947,905.50	0.00	0.00	43,229.57	2.1900	29,609.29	72,838.86	3,947,905.50
11	7/1/2014		3,947,905.50	183,581.48	0.00	43,229.57	2.1900	29,609.29	256,420.34	3,764,324.02
12	1/1/2015		3,764,324.02	0.00	0.00	41,219.35	2.1900	28,232.43	69,451.78	3,764,324.02
13	7/1/2015		3,764,324.02	190,355.64	0.00	41,219.35	2.1900	28,232.43	259,807.42	3,573,968.38
14	1/1/2016		3,573,968.38	0.00	0.00	39,134.95	2.1900	26,804.76	65,939.71	3,573,968.38
15	7/1/2016		3,573,968.38	197,379.78	0.00	39,134.95	2.1900	26,804.76	263,319.49	3,376,588.60
16	1/1/2017		3,376,588.60	0.00	0.00	36,973.65	2.1900	25,324.41	62,298.06	3,376,588.60
17	7/1/2017		3,376,588.60	204,663.08	0.00	36,973.65	2.1900	25,324.41	266,961.14	3,171,925.52
18	1/1/2018		3,171,925.52	0.00	0.00	34,732.58	2.1900	23,789.44	58,522.02	3,171,925.52
19	7/1/2018		3,171,925.52	212,215.16	0.00	34,732.58	2.1900	23,789.44	270,737.18	2,959,710.36
20	1/1/2019		2,959,710.36	0.00	0.00	32,408.83	2.1900	22,197.83	54,606.66	2,959,710.36
21	7/1/2019		2,959,710.36	220,045.90	0.00	32,408.83	2.1900	22,197.83	274,652.56	2,739,664.46
22	1/1/2020		2,739,664.46	0.00	0.00	29,999.33	2.1900	20,547.48	50,546.81	2,739,664.46
23	7/1/2020		2,739,664.46	228,165.58	0.00	29,999.33	2.1900	20,547.48	278,712.39	2,511,498.88
24	1/1/2021		2,511,498.88	0.00	0.00	27,500.91	2.1900	18,836.24	46,337.15	2,511,498.88
25	7/1/2021		2,511,498.88	236,584.90	0.00	27,500.91	2.1900	18,836.24	282,922.05	2,274,913.98
26	1/1/2022		2,274,913.98	0.00	0.00	24,910.31	2.1900	17,061.85	41,972.16	2,274,913.98
27	7/1/2022		2,274,913.98	245,314.88	0.00	24,910.31	2.1900	17,061.85	287,287.04	2,029,599.10
28	1/1/2023		2,029,599.10	0.00	0.00	22,224.11	2.1900	15,221.99	37,446.10	2,029,599.10
29	7/1/2023		2,029,599.10	254,367.00	0.00	22,224.11	2.1900	15,221.99	291,813.10	1,775,232.10
30	1/1/2024		1,775,232.10	0.00	0.00	19,438.79	2.1900	13,314.24	32,753.03	1,775,232.10
31	7/1/2024		1,775,232.10	263,753.14	0.00	19,438.79	2.1900	13,314.24	296,506.17	1,511,478.96
32	1/1/2025		1,511,478.96	0.00	0.00	16,550.69	2.1900	11,336.09	27,886.78	1,511,478.96
33	7/1/2025		1,511,478.96	273,485.64	0.00	16,550.69	2.1900	11,336.09	301,372.42	1,237,993.32
34	1/1/2026		1,237,993.32	0.00	0.00	13,556.03	2.1900	9,284.95	22,840.98	1,237,993.32
35	7/1/2026		1,237,993.32	283,577.24	0.00	13,556.03	2.1900	9,284.95	306,418.22	954,416.08
36	1/1/2027		954,416.08	0.00	0.00	10,450.86	2.1900	7,158.12	17,608.98	954,416.08
37	7/1/2027		954,416.08	294,041.24	0.00	10,450.86	2.1900	7,158.12	311,650.22	660,374.84
38	1/1/2028		660,374.84	0.00	0.00	7,231.10	2.1900	4,952.81	12,183.91	660,374.84
39	7/1/2028		660,374.84	304,891.38	0.00	7,231.10	2.1900	4,952.81	317,075.29	355,483.46

Loan Schedule

Print Date: 2/13/2014
Loan Amount: 4,619,184
Interest rate: 2.1900%
Administrative Fee: 1.5000%
Term: 23 Years

Borrower: Camp Verde Sanitary District
Loan Number: 910105-09

Ref Num	Due Date	Date Received	Beginning Balance	Principal Payment	DSR Payment	Interest Payment	Interest Rate %	Administrative Fees	Total Payment	Ending Balance
41	1/1/2029		355,483.46	0.00	0.00	3,892.54	2.1900	2,666.13	6,558.67	355,483.46
43	7/1/2029		355,483.46	316,141.88	0.00	3,892.54	2.1900	2,666.13	322,700.55	39,341.58
45	1/1/2030		39,341.58	0.00	0.00	430.79	2.1900	295.06	725.85	39,341.58
47	7/1/2030		39,341.58	327,807.50	0.00	430.79	2.1900	295.06	328,533.35	-288,465.92
44	1/1/2031		-288,465.92	0.00	0.00	0.00	2.1900	295.06	295.06	-288,465.92
45	7/1/2031		-288,465.92	339,903.60	0.00	0.00	2.1900	0.00	339,903.60	-628,369.52
46	1/1/2032		-628,369.52	0.00	0.00	0.00	2.1900	0.00	0.00	-628,369.52
47	7/1/2032		-628,369.52	352,446.04	0.00	0.00	2.1900	0.00	352,446.04	-980,815.56
				5,600,000.00	0.00	1,180,130.89		808,603.83	7,588,734.72	

Loan Schedule

Print Date: 2/13/2014
Loan Amount: 1,902,000
Interest rate: 1.8380%
Administrative Fee: 1.5000%
Term: 23 Years

Borrower: Camp Verde Sanitary District
Loan Number: 910123-10

Ref Num	Due Date	Date Received	Beginning Balance	Principal Payment	DSR Payment	Interest Payment	Interest Rate %	Administrative Fees	Total Payment	Ending Balance
1	1/1/2010	12/24/2009	1,902,000.00	0.00	0.00	15,343.01	1.8380	12,521.50	27,864.51	1,902,000.00
2	7/1/2010	7/8/2010	1,902,000.00	56,282.02	0.00	17,479.38	1.8380	14,265.00	88,026.40	1,845,717.98
3	1/1/2011	1/3/2011	1,845,717.98	0.00	0.00	16,962.15	1.8380	13,842.88	30,805.03	1,845,717.98
4	7/1/2011	9/13/2011	1,845,717.98	58,160.72	0.00	16,962.15	1.8380	13,842.88	88,965.75	1,787,557.26
5	1/1/2012	12/29/2011	1,787,557.26	0.00	0.00	16,427.65	1.8380	13,406.68	29,834.33	1,787,557.26
6	7/1/2012	7/1/2012	1,787,557.26	60,102.12	0.00	16,427.65	1.8380	13,406.68	89,936.45	1,727,455.14
7	1/1/2013	1/2/2013	1,727,455.14	0.00	0.00	15,875.31	1.8380	12,955.91	28,831.22	1,727,455.14
8	7/1/2013	7/1/2013	1,727,455.14	62,108.34	0.00	15,875.31	1.8380	12,955.91	90,939.56	1,665,346.80
9	1/1/2014	1/2/2014	1,665,346.80	0.00	0.00	15,304.54	1.8380	12,490.10	27,794.64	1,665,346.80
10	7/1/2014		1,665,346.80	64,181.50	0.00	15,304.54	1.8380	12,490.10	91,976.14	1,601,165.30
11	1/1/2015		1,601,165.30	0.00	0.00	14,714.71	1.8380	12,008.74	26,723.45	1,601,165.30
12	7/1/2015		1,601,165.30	66,323.88	0.00	14,714.71	1.8380	12,008.74	93,047.33	1,534,841.42
13	1/1/2016		1,534,841.42	0.00	0.00	14,105.19	1.8380	11,511.31	25,616.50	1,534,841.42
14	7/1/2016		1,534,841.42	68,537.78	0.00	14,105.19	1.8380	11,511.31	94,154.28	1,466,303.64
15	1/1/2017		1,466,303.64	0.00	0.00	13,475.33	1.8380	10,997.28	24,472.61	1,466,303.64
16	7/1/2017		1,466,303.64	70,825.56	0.00	13,475.33	1.8380	10,997.28	95,298.17	1,395,478.08
17	1/1/2018		1,395,478.08	0.00	0.00	12,824.44	1.8380	10,466.09	23,290.53	1,395,478.08
18	7/1/2018		1,395,478.08	73,189.72	0.00	12,824.44	1.8380	10,466.09	96,480.25	1,322,288.36
19	1/1/2019		1,322,288.36	0.00	0.00	12,151.83	1.8380	9,917.16	22,068.99	1,322,288.36
20	7/1/2019		1,322,288.36	75,632.80	0.00	12,151.83	1.8380	9,917.16	97,701.79	1,246,655.56
21	1/1/2020		1,246,655.56	0.00	0.00	11,456.76	1.8380	9,349.92	20,806.68	1,246,655.56
22	7/1/2020		1,246,655.56	78,157.42	0.00	11,456.76	1.8380	9,349.92	98,964.10	1,168,498.14
23	1/1/2021		1,168,498.14	0.00	0.00	10,738.50	1.8380	8,763.74	19,502.24	1,168,498.14
24	7/1/2021		1,168,498.14	80,766.30	0.00	10,738.50	1.8380	8,763.74	100,268.54	1,087,731.84
25	1/1/2022		1,087,731.84	0.00	0.00	9,996.26	1.8380	8,157.99	18,154.25	1,087,731.84
26	7/1/2022		1,087,731.84	83,462.28	0.00	9,996.26	1.8380	8,157.99	101,616.53	1,004,269.56
27	1/1/2023		1,004,269.56	0.00	0.00	9,229.24	1.8380	7,532.02	16,761.26	1,004,269.56
28	7/1/2023		1,004,269.56	86,248.26	0.00	9,229.24	1.8380	7,532.02	103,009.52	918,021.30
29	1/1/2024		918,021.30	0.00	0.00	8,436.62	1.8380	6,885.16	15,321.78	918,021.30
30	7/1/2024		918,021.30	89,127.22	0.00	8,436.62	1.8380	6,885.16	104,449.00	828,894.08
31	1/1/2025		828,894.08	0.00	0.00	7,617.54	1.8380	6,216.71	13,834.25	828,894.08
32	7/1/2025		828,894.08	92,102.28	0.00	7,617.54	1.8380	6,216.71	105,936.53	736,791.80
33	1/1/2026		736,791.80	0.00	0.00	6,771.12	1.8380	5,525.94	12,297.06	736,791.80
34	7/1/2026		736,791.80	95,176.66	0.00	6,771.12	1.8380	5,525.94	107,473.72	641,615.14
35	1/1/2027		641,615.14	0.00	0.00	5,896.44	1.8380	4,812.11	10,708.55	641,615.14
36	7/1/2027		641,615.14	98,353.68	0.00	5,896.44	1.8380	4,812.11	109,062.23	543,261.46
37	1/1/2028		543,261.46	0.00	0.00	4,992.57	1.8380	4,074.46	9,067.03	543,261.46
38	7/1/2028		543,261.46	101,636.72	0.00	4,992.57	1.8380	4,074.46	110,703.75	441,624.74
39	1/1/2029		441,624.74	0.00	0.00	4,058.53	1.8380	3,312.19	7,370.72	441,624.74

Loan Schedule

Print Date: 2/13/2014
Loan Amount: 1,902,000
Interest rate: 1.8380%
Administrative Fee: 1.5000%
Term: 23 Years

Borrower: Camp Verde Sanitary District
Loan Number: 910123-10

Ref Num	Due Date	Date Received	Beginning Balance	Principal Payment	DSR Payment	Interest Payment	Interest Rate %	Administrative Fees	Total Payment	Ending Balance
40	7/1/2029		441,624.74	105,029.34	0.00	4,058.53	1.8380	3,312.19	112,400.06	336,595.40
41	1/1/2030		336,595.40	0.00	0.00	3,093.31	1.8380	2,524.47	5,617.78	336,595.40
42	7/1/2030		336,595.40	108,535.22	0.00	3,093.31	1.8380	2,524.47	114,153.00	228,060.18
43	1/1/2031		228,060.18	0.00	0.00	2,095.87	1.8380	1,710.45	3,806.32	228,060.18
44	7/1/2031		228,060.18	112,158.14	0.00	2,095.87	1.8380	1,710.45	115,964.46	115,902.04
45	1/1/2032		115,902.04	0.00	0.00	1,065.14	1.8380	869.27	1,934.41	115,902.04
46	7/1/2032		115,902.04	115,902.04	0.00	1,065.14	1.8380	869.27	117,836.45	0.00
				1,902,000.00	0.00	467,400.49		381,447.66	2,750,848.15	

**Camp Verde Sanitary District of Yavapai County, Arizona
2001 Camp Verde Sanitary District
Plant & Collection Line Project, Series 1**

Loan #: 92-07
Interest Rate: 4.125%
Original Principal: \$3,936,473.00
Maturity Date: July 1, 2032
Originally Dated: June 13, 2007
Principal payments due: July 1st
Interest payments due: July 1st & January 1st

Maturity (July 1st)	Principal Amount	Maturity (July 1st)	Principal Amount
2009	\$99,116.00	2021	\$155,363.90
2010	\$227,001.51	2022	\$162,004.90
2011	\$101,833.90	2023	\$168,919.90
2012	\$106,266.90	2024	\$176,119.90
2013	\$110,882.90	2025	\$183,616.90
2014	\$115,688.90	2026	\$191,423.90
2015	\$120,692.90	2027	\$199,551.90
2016	\$125,903.90	2028	\$208,015.90
2017	\$131,328.90	2029	\$216,828.90
2018	\$136,978.90	2030	\$226,004.90
2019	\$142,860.90	2031	\$235,559.90
2020	\$148,986.90	2032	\$245,519.59

**Camp Verde Sanitary District of Yavapai County, Arizona
2001 Camp Verde Sanitary District
Plant & Collection Line Project, Series 2**

Loan #: 92-09
Interest Rate: 4.125%
Original Principal: \$584,479.00
Maturity Date: July 1, 2032
Originally Dated: June 13, 2007
Principal payments due: July 1st
Interest payments due: July 1st & January 1st

Maturity (July 1st)	Principal Amount	Maturity (July 1st)	Principal Amount
2009	\$24,353.00	2021	\$24,353.00
2010	\$24,353.00	2022	\$24,353.00
2011	\$24,353.00	2023	\$24,353.00
2012	\$24,353.00	2024	\$24,353.00
2013	\$24,353.00	2025	\$24,353.00
2014	\$24,353.00	2026	\$24,353.00
2015	\$24,353.00	2027	\$24,353.00
2016	\$24,353.00	2028	\$24,353.00
2017	\$24,353.00	2029	\$24,353.00
2018	\$24,353.00	2030	\$24,353.00
2019	\$24,353.00	2031	\$24,353.00
2020	\$24,353.00	2032	\$24,360.00



Chapter Eight

Appendix

	<u>Page #</u>
State Schedule A	158
State Schedule C	159
State Schedule D	162
State Schedule E	163
State Schedule G	164

Town of Camp Verde
 Summary Schedule of Estimated Revenues and Expenditures/Expenses
 Fiscal Year 2016

Fiscal Year	S c h	FUNDS										Total All Funds	
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds					
2015	E	6,472,745	8,658,015	550,465	1,083,501	0	3,106,210	0	19,870,936	0	19,870,936	0	19,870,936
2015	E	6,050,324	1,451,440	573,926	90,390	0	1,753,422	0	9,919,502	0	9,919,502	0	9,919,502
2016		1,943,787	5,521,705	1,310,441	232,564		19,444,737		28,453,234		28,453,234		28,453,234
2016	B	0							0		0		0
2016	B												0
2016	C	7,585,445	2,048,417	0	0	0	1,814,384	0	11,448,246	0	11,448,246	0	11,448,246
2016	D	0	0	0	0	0	804,884	0	804,884	0	804,884	0	804,884
2016	D	0	0	0	0	0	(804,884)	0	(804,884)	0	(804,884)	0	(804,884)
2016	D	23,669	152,000	767,034	888,223	0	1,830,926	0	1,830,926	0	1,830,926	0	1,830,926
2016	D	(981,325)	(842,807)	0	(6,794)	0	0	0	(1,830,926)	0	(1,830,926)	0	(1,830,926)
LESS: Amounts for Future Debt Retirement:													
2016		10,534,226	8,564,929	2,077,475	1,127,581	0	22,868,889	0	45,173,100	0	45,173,100	0	45,173,100
2016	E	6,654,314	5,673,523	2,108,393	1,299,612	0	2,561,073	0	18,297,115	0	18,297,115	0	18,297,115

EXPENDITURE LIMITATION COMPARISON

	2015	2016
1. Budgeted expenditures/expenses	\$ 19,870,936	\$ 18,297,115
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	19,870,936	18,297,115
4. Less: estimated exclusions	9,713,070	8,971,162
5. Amount subject to the expenditure limitation	\$ 10,157,866	\$ 9,325,953
6. EEC expenditure limitation	\$ 11,358,040	\$ 11,538,560

X The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

- * Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.
- ** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.
- *** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal

There will be a special meeting on July 15th, 2015 in Council chambers at 6:00 p.m. to receive input directly from the public and to approve the Final Budget.
 The detailed approved Tentative Budget may be reviewed at the Town Clerk's office, the Camp Verde Public Library and on the Town's web page within the *Finance Documents* section.

**Town of Camp Verde
Revenues Other Than Property Taxes
Fiscal Year 2016**

SOURCE OF REVENUES	ESTIMATED REVENUES 2015	ACTUAL REVENUES* 2015	ESTIMATED REVENUES 2016
GENERAL FUND			
Local taxes			
Transaction Priviledge Tax	\$ 3,206,900	\$ 2,913,000	\$ 3,430,550
Franchise Fees	261,000	265,700	275,500
Licenses and permits			
Building Fees & Permits	195,000	145,742	190,000
Business License & Events	17,000	22,760	17,000
Pet License	5,400	5,242	5,400
Intergovernmental			
State Shared Revenues	1,316,000	1,316,000	1,309,100
State Transaction Priviledge Tax	980,000	985,000	1,038,730
Vehicle License Tax	600,000	600,000	644,350
Dispatch Services	178,600	178,600	178,600
Other	80,000	77,114	75,000
Charges for services			
Charges for Services	130,150	88,430	115,850
Fines and forfeits			
Magistrate Court	250,000	170,000	250,000
Other	8,750	13,833	10,800
Interest on investments			
Interest	20,000	5,000	11,000
In-lieu property taxes			
None			
Contributions			
Voluntary contributions	3,300	3,445	3,300
Grants			
Miscellaneous			
Miscellaneous	0	11,022	30,265
Total General Fund	\$ 7,252,100	\$ 6,800,888	\$ 7,585,445

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was

**Town of Camp Verde
Revenues Other Than Property Taxes
Fiscal Year 2016**

SOURCE OF REVENUES	ESTIMATED REVENUES 2015	ACTUAL REVENUES* 2015	ESTIMATED REVENUES 2016
SPECIAL REVENUE FUNDS			
Magistrate Fund			
Local JCEF	\$ 4,178	\$ 4,178	\$ 3,947
Fill The Gap	2,550	2,550	2,770
Court Enhancement	41,000	41,000	39,651
	<u>\$ 47,728</u>	<u>\$ 47,728</u>	<u>\$ 46,368</u>
HURF Fund			
State HURF Revenues	\$ 809,000	\$ 850,000	\$ 847,000
Interest & Other	7,100	16,300	10,300
	<u>\$ 816,100</u>	<u>\$ 866,300</u>	<u>\$ 857,300</u>
Impact Fees Fund			
Interest	\$ 338	\$ 310	\$ 199
	<u>\$ 338</u>	<u>\$ 310</u>	<u>\$ 199</u>
Library Building Fund			
Donations	\$ 370,000	\$ 10,382	\$ 375,000
Interest	2,418	387	525
Bond Issue	3,490,000	3,507,248	0
	<u>\$ 3,862,418</u>	<u>\$ 3,518,017</u>	<u>\$ 375,525</u>
Housing Fund			
Loan Payment Principle	\$ 15,600	\$ 16,000	\$ 15,600
Interest	1,600	1,500	1,000
	<u>\$ 17,200</u>	<u>\$ 17,500</u>	<u>\$ 16,600</u>
Yavapai-Apache Gaming Fund	<u>\$ 0</u>	<u>\$ 16,875</u>	<u>\$ 0</u>
Federal Grants Fund	<u>1,775,030</u>	<u>215,354</u>	<u>179,925</u>
Non-Federal Grants Fund	<u>765,000</u>	<u>268,598</u>	<u>288,000</u>
CDBG Fund	<u>264,500</u>	<u>6,263</u>	<u>259,200</u>
Donations Fund	<u>33,500</u>	<u>8,332</u>	<u>25,300</u>
	<u>\$ 2,838,030</u>	<u>\$ 515,422</u>	<u>\$ 752,425</u>
Total Special Revenue Funds	<u>\$ 7,581,814</u>	<u>\$ 4,965,277</u>	<u>\$ 2,048,417</u>

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was

**Town of Camp Verde
Revenues Other Than Property Taxes
Fiscal Year 2016**

SOURCE OF REVENUES	ESTIMATED REVENUES 2015	ACTUAL REVENUES* 2015	ESTIMATED REVENUES 2016
DEBT SERVICE FUNDS			
Interest	\$ 0	\$ 84	\$ 0
Bond Issue	0	1,396,752	0
	\$ 0	\$ 1,396,836	\$ 0
Total Debt Service Funds	\$ 0	\$ 1,396,836	\$ 0
CAPITAL PROJECTS FUNDS			
N/A	\$ 0	\$ 0	\$ 0
Total Capital Projects Funds	\$ 0	\$ 0	\$ 0
PERMANENT FUNDS			
None	\$	\$	\$
Total Permanent Funds	\$ 0	\$ 0	\$ 0
ENTERPRISE FUNDS			
Wastewater Fund			
Operating Revenues	\$ 991,200	\$ 1,019,720	\$ 1,008,300
Grants	425,000	0	0
Interest & Other	1,200	3,047	1,200
Loan Proceeds	953,725	148,841	804,884
	\$ 2,371,125	\$ 1,171,608	\$ 1,814,384
Total Enterprise Funds	\$ 2,371,125	\$ 1,171,608	\$ 1,814,384
INTERNAL SERVICE FUNDS			
None	\$ 0	\$ 0	\$ 0
Total Internal Service Funds	\$ 0	\$ 0	\$ 0
TOTAL ALL FUNDS	\$ 17,205,039	\$ 14,334,609	\$ 11,448,246

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was

Town of Camp Verde
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2016

FUND	OTHER FINANCING		INTERFUND TRANSFERS	
	2016		2016	
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
CIP Fund	\$	\$	\$	\$ (394,800)
Debt Service Fund				(586,525)
YAN Gaming Fund			16,875	
Parks Fund			6,794	
Total General Fund	\$ 0	\$ 0	\$ 23,669	\$ (981,325)
SPECIAL REVENUE FUNDS				
Magistrate Fund	\$	\$	\$	\$ (150,000)
Non-Federal Grants Fund				(75,000)
YAN Gaming Fund				(16,875)
CDBG Fund			152,000	
Impact Fees Fund				(69,000)
HURF Fund				(531,932)
Total Special Revenue Funds	\$ 0	\$ 0	\$ 152,000	\$ (842,807)
DEBT SERVICE FUNDS				
General Fund	\$	\$	\$ 586,525	\$
HURF Fund			180,509	
Total Debt Service Funds	\$ 0	\$ 0	\$ 767,034	\$ 0
CAPITAL PROJECTS FUNDS				
General Fund	\$	\$	\$ 394,800	\$ (6,794)
Magistrate Fund			150,000	
Non-Federal Grants Fund			75,000	
HURF Fund			199,423	
Impact Fees			69,000	
Total Capital Projects Funds	\$ 0	\$ 0	\$ 888,223	\$ (6,794)
PERMANENT FUNDS				
None	\$	\$	\$	\$
Total Permanent Funds	\$ 0	\$ 0	\$ 0	\$ 0
ENTERPRISE FUNDS				
WIFA Loan Funds	\$ 804,884	\$	\$	\$
Plant Improvements	\$	\$ (804,884)	\$	\$
Total Enterprise Funds	\$ 804,884	\$ (804,884)	\$ 0	\$ 0
INTERNAL SERVICE FUNDS				
None	\$	\$	\$	\$
Total Internal Service Funds	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL ALL FUNDS	\$ 804,884	\$ (804,884)	\$ 1,830,926	\$ (1,830,926)

**Town of Camp Verde
Expenditures/Expenses by Fund
Fiscal Year 2016**

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2015	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2015	ACTUAL EXPENDITURES/ EXPENSES* 2015	BUDGETED EXPENDITURES/ EXPENSES 2016
GENERAL FUND				
General Admin	\$ 1,626,455	\$ 0	\$ 1,472,274	\$ 1,650,242
Magistrate Court	379,920	0	356,034	373,153
Public Works	801,690	0	770,395	846,517
Community Development	462,625	0	416,044	482,783
Marshal's Office	2,571,185	0	2,455,617	2,651,801
Library	378,145	0	358,575	392,166
Parks & Rec	252,725	0	221,385	257,652
Total General Fund	\$ 6,472,745	\$ 0	\$ 6,050,324	\$ 6,654,314
SPECIAL REVENUE FUNDS				
Magistrate Fund	\$ 7,700	\$ 0	\$ 1,668	\$ 8,700
Non-Federal Grants Fund	604,218	0	208,273	273,325
Federal Grants Fund	2,273,130	0	282,822	152,496
YAN Gaming Fund	159,962	0	150,024	4,197
CDBG Fund	416,500	0	5,963	411,200
911 fund	2,503	0	360	2,143
Library Fund	4,260,000	0	205,223	3,998,684
Impact Fee Fund	175,772	0	0	163,300
Housing Fund	70,000	0	51,930	25,000
Donations Fund	49,765	0	11,833	37,769
HURF Fund	638,465	0	533,344	596,709
Total Special Revenue Funds	\$ 8,658,015	\$ 0	\$ 1,451,440	\$ 5,673,523
DEBT SERVICE FUNDS				
Debt Service Fund	\$ 550,465	\$ 0	\$ 573,926	\$ 2,108,593
Total Debt Service Funds	\$ 550,465	\$ 0	\$ 573,926	\$ 2,108,593
CAPITAL PROJECTS FUNDS				
CIP Fund	\$ 1,083,501	\$ 0	\$ 90,390	\$ 1,299,612
Parks Fund	0	0	0	0
Total Capital Projects Funds	\$ 1,083,501	\$ 0	\$ 90,390	\$ 1,299,612
PERMANENT FUNDS				
None	\$ 0	\$ 0	\$ 0	\$ 0
Total Permanent Funds	\$ 0	\$ 0	\$ 0	\$ 0
ENTERPRISE FUNDS				
Wastewater	\$ 3,106,210	\$ 0	\$ 1,753,422	\$ 2,561,073
Total Enterprise Funds	\$ 3,106,210	\$ 0	\$ 1,753,422	\$ 2,561,073
INTERNAL SERVICE FUNDS				
None	\$ 0	\$ 0	\$ 0	\$ 0
Total Internal Service Funds	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL ALL FUNDS	\$ 19,870,936	\$ 0	\$ 9,919,502	\$ 18,297,115

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed

**Town of Camp Verde
Full-Time Employees and Personnel Compensation
Fiscal Year 2016**

FUND	Full-Time Equivalent (FTE) 2016	Employee Salaries and Hourly Costs 2016	Retirement Costs 2016	Healthcare Costs 2016	Other Benefit Costs 2016	Total Estimated Personnel Compensation 2016
GENERAL FUND	79	\$ 3,821,754	\$ 568,060	\$ 607,110	\$ 95,678	\$ 5,092,602
SPECIAL REVENUE FUNDS						
HURF Fund	6	\$ 261,536	\$ 25,251	\$ 44,314	\$ 17,738	\$ 348,839
Non-Federal Grants	0	\$ 31,278	\$ 10,862	\$ 0	\$ 860	\$ 43,000
Total Special Revenue Funds	6	\$ 292,814	\$ 36,113	\$ 44,314	\$ 18,598	\$ 391,839
DEBT SERVICE FUNDS						
N/A	0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Debt Service Funds	0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
CAPITAL PROJECTS FUNDS						
N/A	0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Capital Projects Funds	0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
PERMANENT FUNDS						
None	0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Permanent Funds	0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
ENTERPRISE FUNDS						
Wastewater Fund	8	\$ 379,713	\$ 40,458	\$ 71,185	\$ 12,392	\$ 503,748
Total Enterprise Funds	8	\$ 379,713	\$ 40,458	\$ 71,185	\$ 12,392	\$ 503,748
INTERNAL SERVICE FUND						
None	0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Internal Service Fund	0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL ALL FUNDS	93	\$ 4,494,281	\$ 644,631	\$ 722,609	\$ 126,668	\$ 5,988,189

This Page Left Blank Intentionally