

It's in Your Hands
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Shop Locally

Final Budget

for Fiscal Year
2014-15

Town of Camp Verde, Arizona

473 S Main Street
Camp Verde, AZ 86322
(928) 554-0000
www.campverde.az.gov

The Center Of It All

Table of Contents

	<u>Page #</u>		<u>Page #</u>
Table of Contents	i, ii		
Chapter 1: Introduction	1	Chapter 4: General Fund (Cont'd)	
General Fund at a Glance	2	Public Works	61
Key Officials & Staff	3	-Engineering	62
Town Organization Chart	4	-Stormwater	64
Staffing Levels	5	-Maintenance	66
Chapter 2: Financial Structure, Policy & Process	7	Community Development	69
Budget Fund Structure	8	-Community Development	70
Major Funds	9	-Building	72
Department / Fund Relationships	10	-Planning & Zoning	74
Basis of Accounting & Budgeting	11	-Code Enforcement	76
Fiscal Policy	12	Marshal's Department	79
Budget Policy	13	-Marshall's Office	80
Debt Policy	16	-Animal Control	83
Investment Policy	18	Library	87
Budget Calendar	23	Parks & Rec	91
Budget Format Tutorial	24	-Parks & Rec	92
Chapter 3: Financial Overview	25	-Pool	94
Budget Overview - FY Comparison	26	-Programing	96
Budget Overview - by Fund	27	Chapter 5: Capital Project Funds	99
What is Fund Balance?	28	Capital Project Funds Information	100
Significant Changes in Fund Balances	29	Capital Improvements Plan	101
Revenue Analysis	30	Capital Projects Funds Summary	107
Chapter 4: General Fund	33	Capital Improvements Fund	108
General Purpose Revenues	34	Parks Fund	109
Dept. Summaries & Transfers	35	Chapter 6: Special Revenue Funds	111
Expenditures by Category	36	Special Revenue Funds Information	112
General Government	37	Special Revenue Funds Summary	113
-Mayor & Council	38	HURF	114
-Town Manager	40	Non-Federal Grants	117
-Clerk	42	Federal Grants	118
-Finance	44	CDBG Grant	120
-HR	46	Library	121
-Risk Management	48	Yavapai-Apache Gaming	122
-Economic Development	50	Magistrate	123
-IT	52	Impact Fees	124
-Non Departmental	54	Housing	125
Municipal Court	57	Donations & Resticted Monies	126
		9-1-1	128

Table of Contents (Cont'd)

	<u>Page #</u>
Chapter 7: Other Funds	129
Debt Service Summary	130
Debt Service Fund	131
Debt Schedules	132
Sewer Operations Summary	135
Sewer Operations Fund	136
Sewer District Debt Summary	138
Sewer District Debt Fund	139
Sewer District Debt Schedules	140
Chapter 8: Appendix	149
Schedule A	150
Schedule C	151
Schedule D	154
Schedule E	155
Schedule G	156



Chapter One

Introduction

	<u>Page #</u>
General Fund at a Glance	2
Key Officials and Staff	3
Town Organization Chart	4
Staffing Levels	5

Town of Camp Verde

FY15 General Fund at a Glance Budget

Inflows

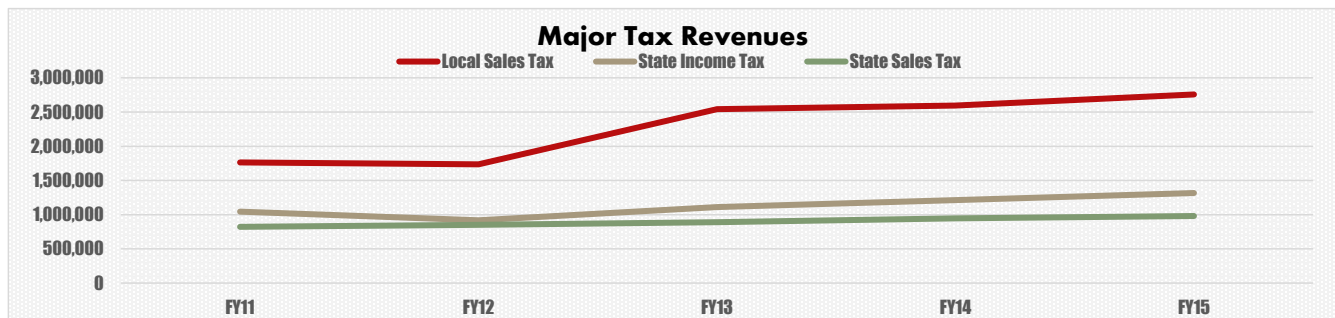
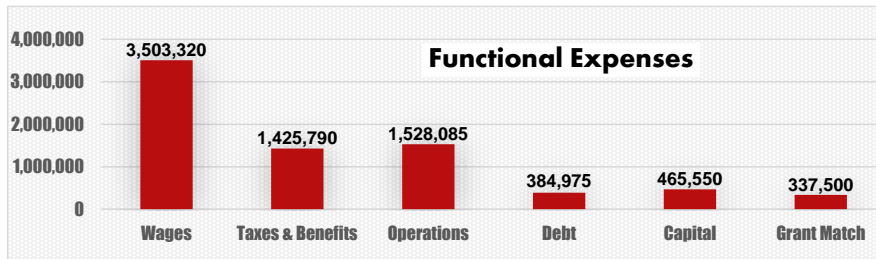
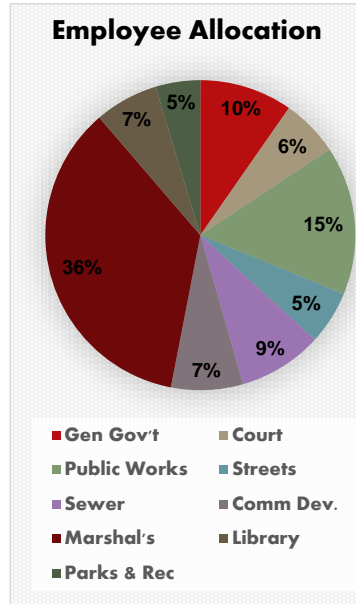
Source	2012-13 ACTUAL	2013-14 EST'D	2014-15 BUDGET
Local Sales Taxes	2,544,472	2,557,550	2,756,900
Potential Food Tax Rev's	0	0	450,000
Franchise Fees	250,326	266,444	261,000
Intergovernmental Revenues	2,731,295	3,015,138	3,154,600
Licenses & Permits	159,532	159,225	217,400
Fines & Forfeitures	269,316	194,976	258,750
Charges for Services	104,291	93,801	130,150
Grants & Donations	280	980	3,300
Miscellaneous	47,061	24,727	20,000
Net Transfers Into General Fund	44,021	24,988	36,050
Total Funds In	\$ 6,150,594	\$ 6,337,829	\$ 7,288,150

General Fund Reserve	
(Rounded to nearest \$1000)	
FY11	\$3,006,000
FY12	\$1,917,000
FY13	\$1,590,000
FY14*	\$1,876,000
FY15*	\$1,519,000
* - Estimated	

Local Sales Tax	
(Rounded to nearest \$1000)	
FY11	\$1,763,000
FY12	\$1,735,000
FY13 ¹	\$2,541,000
FY14	\$2,595,000
FY15 ²	\$2,757,000
1 - Tax rate change - 2% to 3%.	
2 - Estimated	

Outflows

Function	2012-13 ACTUAL	2013-14 EST'D	2014-15 BUDGET
General Government	1,428,114	1,343,966	1,626,455
Magistrate Court	353,936	355,748	379,920
Public Works	564,485	679,257	801,690
Community Development	336,277	363,553	462,625
Marshal's Office	2,139,688	2,306,847	2,571,185
Library	339,384	334,119	378,145
Parks & Rec	206,202	220,787	252,725
Transfers Out to Pay Debt	289,661	384,877	384,975
Transfers Out to Cover Grant Matches	0	0	337,500
Transfers Out for Capital Improv's	157,408	63,000	450,000
Total Funds Out	\$ 5,815,155	\$ 6,052,155	\$ 7,645,220
Net From Operations	\$ 335,439	\$ 285,674	\$ (357,070)





Town of Camp Verde

Key Officials and Staff



Mayor and Council Members (Left to right)

Front Row: Councilor Robin Whatley, Vice-Mayor Jackie Baker, Councilor Carol German

Back Row: Councilor Bruce George, Councilor Brad Gordon, Mayor Charlie German, Councilor Jessie Jones.

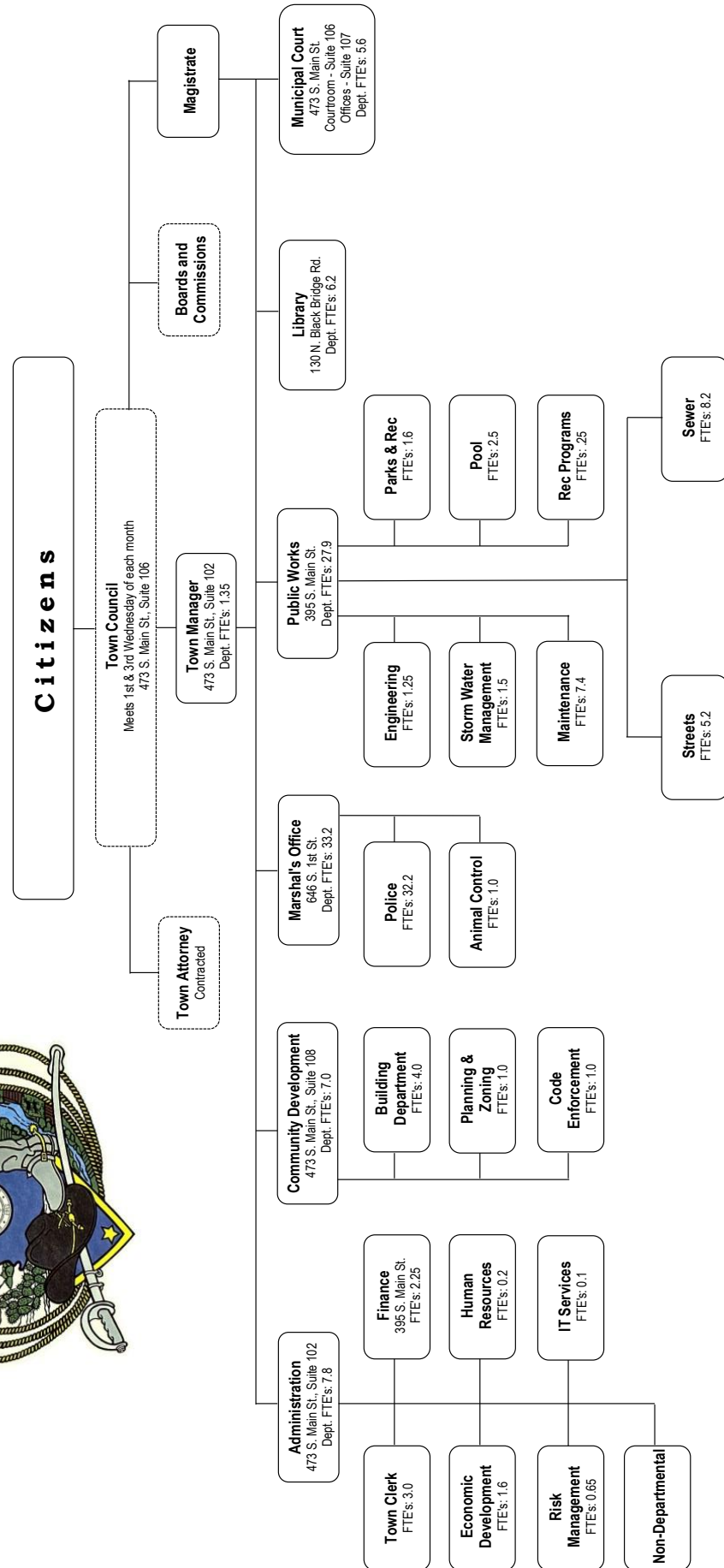
Department Heads

Russ Martin, *Town Manager*
Deborah Barber, *Town Clerk*
Mike Showers, *Finance Director*
Nancy Gardner, *Marshal*
Kathy Hellman, *Library Director*
Harry Cipriano, *Presiding Magistrate*

Michael Jenkins, *Community Development Director*
Ronald Long, *Engineer/Public Works Director*
Steve Ayers, *Economic Development Director*
Veronica Pineda, *Court Supervisor*
Carol Brown, *Risk Management*

Town of Camp Verde, Arizona

Town Organization Chart



FTE Staffing Levels

Department	FY13	FY14	FY15
General Government	8.10	8.90	9.15
Town Council	N/A	N/A	N/A
Manager's Office	1.65	1.65	1.35
Clerk's Office	2.80	2.80	3.00
Finance Dept.	2.00	2.20	2.25
HR	.20	.20	.20
Risk Management	.35	.35	.65
Economic Development	1.00	1.60	1.60
IT Dept	.10	.10	.10
Magistrate Court	5.60	5.60	5.60
Public Works	20.66	22.84	23.55
Engineering	.97	1.12	1.25
Stormwater	.72	1.30	1.50
Maintenance	6.17	7.22	7.40
Streets	5.80	6.20	5.20
Sewer	7.00	7.00	8.20
Community Development	5.00	5.00	7.00
Building	2.00	2.00	4.00
Planning & Zoning	1.00	1.00	1.00
Code Enforcement	1.00	1.00	1.00
Admin	1.00	1.00	1.00
Marshal's Office	26.70	31.20	32.20
Sworn Officers	18.00	20.00	20.00
Dispatch	6.00	8.00	9.00
Admin	2.70	3.20	3.20
Animal Control	1.00	1.00	1.00
Library	5.30	5.80	6.20
Parks & Rec	3.50	4.00	4.35
Pool	2.30	2.30	2.50
Rec Programs	.30	.30	.25
Admin	.90	1.40	1.60
Total FTE's	<u><u>74.86</u></u>	<u><u>83.34</u></u>	<u><u>88.05</u></u>

Staffing Changes - 4.71 FTE's were added in FY15 as follows:

The Admin Assistant in the Clerks office was moved to full time.....	+ .2
The Sewer department added a full-time Wastewater Operator position.....	+1.0
Community Development added a 2 nd full-time Building Inspector & Permit Tech.....	+2.0
The Marshal's Office added a full-time Dispatcher.....	+1.0
The Library added a part-time Library Clerk.....	+ .4
Parks & Rec added more seasonal hours at the pool.....	+ .1
2 Public employees were partially allocated to Parks & Rec (.25 total).....	0.0

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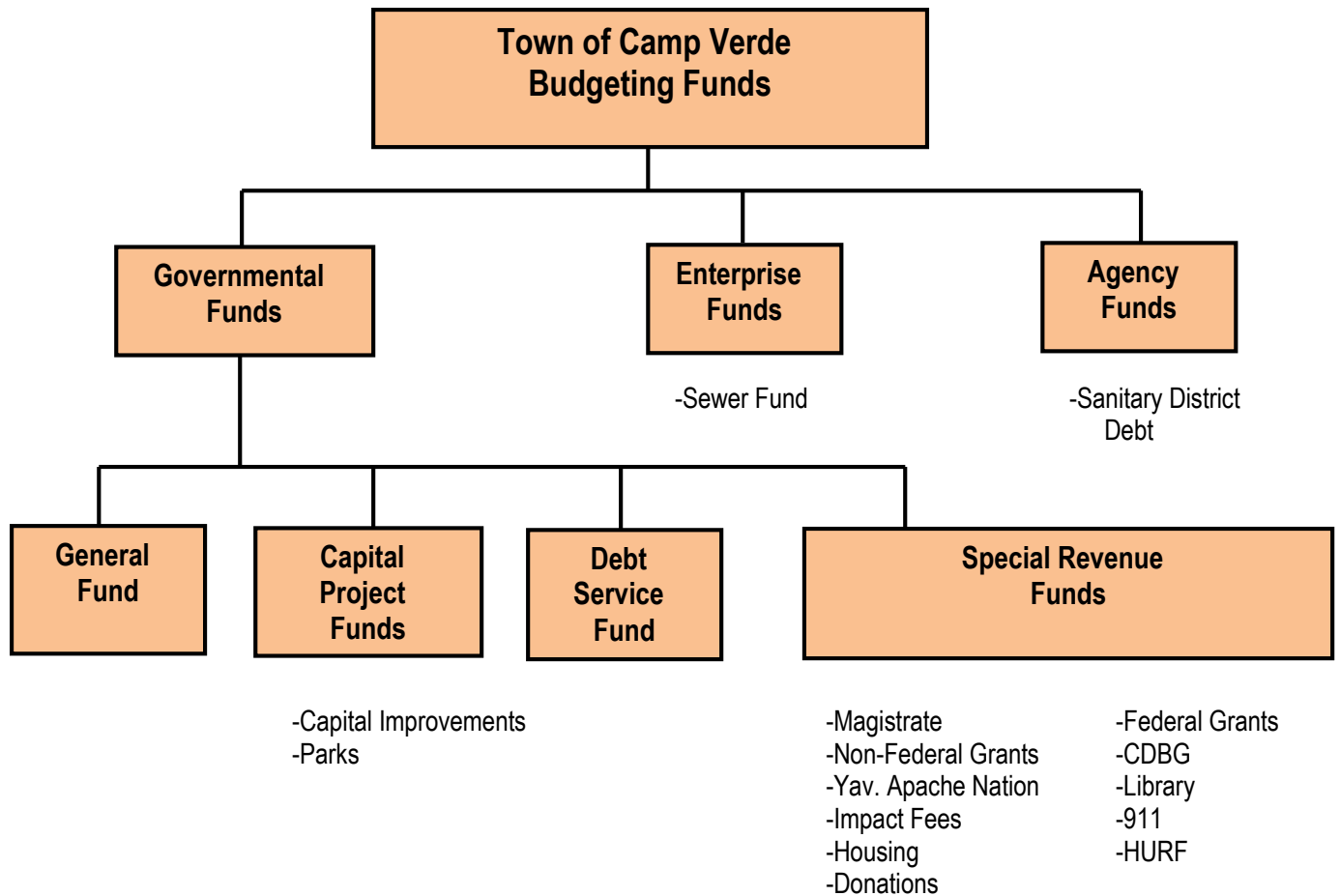


Chapter Two

Financial Structure, Policy & Process

	<u>Page #</u>
Budget Fund Structure	8
Major Funds	9
Department / Fund Relationships	10
Basis of Accounting & Budgeting	11
Policies	
-Fiscal Policy	12
-Budget Policy	13
-Debt Policy	16
-Investment Policy	18
Budget Calendar	23
Budget Format Tutorial	24

Budget Fund Structure



Fund Types

Governmental Funds: Are used to account for activities primarily supported by taxes, grants and similar revenue sources.

- **General Fund:** The main operating fund used to account for and report all financial resources not accounted for and reported in another fund.
- **Capital Project Funds:** Used to track the financial resources to be used for the acquisition, construction or major renovation of capital assets.
- **Debt Service Funds:** Used to account for the funding allocations and the payments of general long-term debt principal, interest and related costs.
- **Special Revenue Funds:** Used to account for and report the proceeds from special revenue sources that are restricted or committed for specific purposes other than debt or capital projects.

Enterprise Funds: Used to report any activity for which a fee is charged to external users for goods or services.

Agency Funds: Used to report resources held by the Town in a purely custodial capacity.

Major Funds

Major funds are those funds where expenditures or revenues are greater than 10% of the total budgeted expenditures or revenues for the Town. Major funds for budgetary purposes differ from the major funds reported by the Town in the 2013 audited financial statements. The Town had X major funds in its 2013 audited financial statements while only four are presented here. The reason for the difference in major fund reporting is that asset and liability numbers are considered in reporting major funds for financial statements reporting and they are not considered for budgeting purposes. Furthermore, for fiscal year 2013, the Town's operations did not include the Sewer Fund which was taken over by the Town on July 1, 2013.

General Fund

The General Fund is the main operating fund for the Town. It receives all tax revenues and most fees, fines, permits and license revenue. It is also where the majority of payroll related costs are incurred. For the Town, the General Fund is the focal point for a *Balanced Budget*.

(Budget detail starts on page 33)

Sewer Fund

The Sewer Fund contains all operations of what used to be known as the Camp Verde Sanitary District. The Town took over operations of the sewer district on July 1, 2013. The Sewer Fund is a self-sustaining enterprise fund charging user fees to residential and commercial customers within the district boundaries. Those fees pay for all operations within the fund.

(Budget detail starts on page 135)

Library Fund

The Library Fund becomes a major fund this year due to the expectation of construction of a new library facility in this coming fiscal year. The fund is used to receive all monies designated for the construction and establishment of the new facility and the corresponding expenditures for that purpose.

(Budget detail starts on page 121)

Federal Grants

The Federal Grants fund is used to account for federal grant monies received and the corresponding expenditures made according to the directives of each specific grant obligation.

(Budget detail starts on page 118)

Department / Fund Relationships

The following chart depicts which funds each department is budgeted within.

Depts	Funds				
	General	Sewer	Library	Federal Grants	Non-Major
Mayor & Council	●				
Town Manager	●				
Town Clerk	●				
Finance	●				
HR	●				
Risk Management	●				
Economic Development	●				
IT	●				
Non Departmental	●		●		●
Municipal Court	●				●
Engineering	●				
Stormwater	●			●	●
Maintenance	●				●
Streets				●	●
Sewer		●			
Community Development	●				
Building	●				
Planning & Zoning	●				
Code Enforcement	●				●
Marshal's Office	●			●	●
Animal Control	●				●
Library	●			●	●
Parks & Rec	●				●
Pool	●				
Rec Programs	●				

Basis of Accounting & Budgeting

The *Basis of Accounting* and *Basis of Budgeting* determine when revenues and expenditures are recognized for the purposes of financial reporting and budget control. Accounting on a *cash basis* means that revenues and expenditures are recorded when cash is actually received or paid out. *Full accrual accounting* is where revenues are reported when earned, as opposed to when received, and expenditures are recognized when an obligation to pay is incurred, as opposed to when the payment is made. Capital purchases are recognized over the life of the asset through the use of depreciation.

Governments typically use a hybrid basis of accounting termed *modified accrual*. Under this system, revenues are recognized when they become measurable and available and expenditures are recognized when the obligation to pay is incurred. However, capital expenditures are recognized at the time of purchase. This means that governments may experience significant increases and decreases in total expenditures from year to year, as capital expenses tend to be large and unevenly timed. To help explain year to year expenditure trends, governments typically report capital expenditures separately from operating costs.

The Town of Camp Verde uses modified accrual accounting and budgeting for its governmental fund types. For proprietary fund types (the Sewer Fund), the Town uses full accrual accounting but budgets under the modified accrual accounting to show the purchases of capital assets and the use of other financing sources (ie loans) for a more transparent view of the use of funds within that enterprise fund.



Town of Camp Verde

Financial Policies

Fiscal Policies

ACCOUNTING

The Town's accounting and financial reporting systems will be maintained in conformance with Generally Accepted Accounting Principles and standards of the Government Accounting Standards Board. A fixed asset system will be maintained to identify all Town assets, their condition, historical cost, replacement value and useful life.

AUDIT

An annual audit will be performed by an independent public accounting firm with the subsequent issue of an official Comprehensive Annual Financial Report, including an audit opinion.

FINANCIAL

- To maintain a financially viable Town that can maintain an adequate level of municipal services.
- To maintain financial flexibility in order to be able to continually adapt to local and regional economic changes.
- To maintain and enhance the sound fiscal condition of the Town.
- To maintain a positive municipal credit rating.

RESERVES

The Town will maintain General Fund reserves of unrestricted monies in the amount of \$500,000. The Finance Director will alert the Council anytime Unrestricted General Fund reserves drop below \$1,000,000 and will continue to update Council members until unrestricted General Fund reserves reach the \$1,000,000 threshold or until directed by Council that the reporting is no longer necessary.

The Town will also maintain HURF Fund reserves in an amount equal to three (3) months of budgeted HURF expenditures. This reserve balance shall not be used without approval from the Council.

BUDGET POLICY

PURPOSE: To establish policies and procedures to carefully account for public funds, manage the finances wisely and plan for adequate funding of services that are desired by the public. The following budget policy provides guidance for preparing the Town of Camp Verde's annual budget (all funds) as well as adoption, implementation, and monitoring of the budget.

I. POLICIES

- A. BUDGET PHILOSOPHY. The Town of Camp Verde's budget philosophy includes funding the service delivery system using the resources provided through current revenue collection while planning for future needs through capital funding and maintenance.
- B. BALANCED BUDGET. Arizona law (Title 42 Arizona Revised Statutes) requires the Town Council to annually adopt a balanced budget. The Town of Camp Verde will develop a balanced budget by June 30th each year, where projected revenues meet or exceed projected expenditures. In the event that projected revenues are not adequate to sustain the service delivery system desired by the Town's citizens, a draw on fund balance may be authorized by the Town Council in accordance with Town Code Section 3-4-5 Fund Balance Policy. In addition, the Town will not use one-time (non-recurring) revenues to fund continuing (recurring) expenditures.
- C. CONSERVATIVE PROJECTIONS. Revenues and Expenditures will be determined through conservative projections. Current revenues will be sufficient to support current operating expenditures allowing the Town to maintain a positive operating position.
- D. USER FEES. User Fees will be adjusted as necessary to recover the full cost of services provided, except when the Town Council determines that a subsidy from the General Fund is in the public interest.

II. PROCEDURES

A. BUDGET PROCESS

1. The Town Manager will meet with all Department Directors to discuss his/her outlook for the coming year and give staff direction as to the financial direction of the new year's budget.
2. Department Heads will develop the budgets for their departments based on the recommended direction of the Town Manager.
3. Department Heads will enter their completed budget requests into the computer accounting system with appropriate notes for review by the Town Manager. Individual meetings are held with each of the Department Heads to discuss their budget requests and to assure that the Departments' narratives are complete.
4. The compiled preliminary draft budget is distributed to Council Members and Department Heads. Budget Work Sessions are scheduled to present each budgetary unit to Council, answer questions that may arise, make adjustments as directed, and obtain Council's preliminary approval of the requests. The Finance Department, with the Town Manager's direction, makes final adjustments to the budget and verifies that all information is properly included in the budget document.
5. In June, the Tentative Budget is approved by Council and the budget is advertised in the local newspapers for two consecutive weeks.
6. In July, Public Hearings on the Tentative Budget are held. If no changes have been directed, the Final Budget is adopted and implemented.

B. BUDGET AMENDMENT POLICY

1. Once the tentative budget is adopted, the expenditure limitation amount is set for the fiscal year. The Town Council may not approve additional appropriations above that amount.
2. Throughout the fiscal year, amendments may be made to the adopted budget. All budget amendments must be approved by the Town Council. Budget amendments include, but are not limited to, transfers of appropriations between departments, transfers of appropriations from the Contingency to departments and/or funds, and transfers of appropriations between funds.
3. The Town Manager may approve budget reallocations within functional department areas as follows:
 - a. General Government – All “100 & 900” department account numbers
 - b. Magistrate Court – All “300” department account numbers
 - c. Public Works – All “400” department account numbers
 - d. Community Development – All “500” department account numbers
 - e. Marshal’s Office – All “600” department account numbers
 - f. Library – All “700” department account numbers
 - g. Parks & Rec – All “800” department account numbers
4. A budget adjustment is requested with the Budget Change/Re-Appropriation Form. The form is submitted to the Finance Director for review.
5. The Finance Director shall submit the completed Budget Change/Re-Appropriation Form to Council for approval.
6. Approved changes to the budget shall be documented, signed and entered by the Finance Director and filed in an annual budget adjustment file.

C. BUDGET MONITORING

1. The Finance Department, along with each Department Head, monitors the budget continuously throughout the fiscal year. The Town focuses on the object level (total salary expenditures, total operational expenditures, etc.) of tracking rather than focusing on the sub-object level (each specific line item). This means that instead of tracking each line item to ensure that it remains within the budget appropriation, the focus is on whether the Department as a whole operates within its total budget appropriation.
2. Revenue projections are monitored monthly and statistically projected throughout the remainder of the fiscal year to determine the need to decrease expenditure appropriations in order to maintain a balanced budget.
3. Financial reports are given to the Town Council and Department Heads quarterly detailing the status of each department and the Town as a whole. Along with these reports, the Finance Department also presents a report to Council detailing the revenue projections through the end of the fiscal year and makes recommendations as needed to decrease appropriated expenditures, as a result of any shortfall in our revenue base, which may materialize.

D. BUDGET CALENDAR

1. In February of each year, the Finance Director shall obtain approval of the budget calendar for the following fiscal year.

E. CAPITAL IMPROVEMENTS

1. The Town will make all capital improvements in accordance with an adopted and funded capital improvement program (CIP). The CIP will provide for adequate design, construction, maintenance and replacement of the Town’s capital assets over a five-year period.
2. The Town will use intergovernmental assistance to finance only those capital improvements that is consistent with the Capital Improvement Plan and Town priorities, and who’s operating and maintenance costs have been included in the budget.

3. The Town will coordinate development of the capital improvement budget with the development of the operating budget.
4. If funding new facilities, the Parks Fund and other special development impact funds may only be used if those new facilities are included in the Town's master plans.

F. FUND ACCOUNTING

1. The Town utilizes fund accounting, which is a method of tracking revenues and expenditures based on restrictions being placed on the revenues requiring that they be used for specific purposes only. Each fund is considered a separate accounting entity. All funds except agency funds are included in the budget document. Agency funds are not required to be included in the budget document as they are monies belonging to separate entities, which the Town holds in trust for them.

G. GOVERNMENTAL FUNDS

1. General Fund - The General Fund is the main operating fund of the Town of Camp Verde; it accounts for the majority of the departments within the Town.
2. Special Revenue Fund - Special Revenue Funds are separate accounting records used to track revenues (and the related expenditures) that are legally restricted for specific purposes.
3. Debt Service Fund - Debt Service Fund is used to account for the funding allocations and the payments of general long-term debt principal, interest and related costs.
4. Capital Project Fund - Capital Project Funds are used to track the financial resources to be used for the acquisition or construction of capital assets. A capital asset is defined by the Town as any item with an extended useful life whose purchase price (or value if donated) is \$5,000 or more.
5. All Governmental Funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available. Measurable means that the amount of the transaction can be determined. Available means that the funds are collectible within the current period or soon thereafter to pay liabilities of the current period. Expenditures are recognized when the related liability is incurred.

H. FIDUCIARY FUNDS

1. Agency Fund - The Agency Fund is used to account for monies belonging to other agencies that the Town holds in a trustee capacity.
2. Fiduciary Funds - Fiduciary Funds are accounted for using the accrual basis of accounting. This method of accounting recognizes the financial effects of transactions and other events and circumstances that have cash consequences in the periods in which transactions, events, and circumstances occur, rather than only in the periods in which cash is received or paid by the government.

I. BUDGET BASIS

1. The Town maintains its financial records in accordance with Generally Accepted Accounting Principles (GAAP) for government entities. The budgets of General Government Funds are prepared on a modified accrual basis. This includes all fund types managed by the Town of Camp Verde.

DEBT POLICY

PURPOSE: To establish policies and procedures to provide for the preservation and eventual enhancement of the Town's bond ratings, the maintenance of adequate debt service reserves, compliance with debt instrument covenants and provisions and required disclosures to investors, underwriters, and rating agencies. These policy guidelines will also be used when evaluating the purpose, necessity, and condition under which debt will be issued. These policies are meant to supplement the legal framework of public debt laws provided by the Arizona Constitution, State Statutes, City Charter, federal tax laws, and the Town's current bond resolutions and covenants.

The Town utilizes long-term debt to finance capital projects with long useful lives. Financing capital projects with debt provides for an "intergenerational equity", as the actual users of the capital asset pay for its cost over time, rather than one group of users paying in advance for the cost of the asset.

All projects funded with General Obligation Bonds or Revenue Bonds can only be undertaken after voter approval through a town-wide bond election.

I. POLICIES/PROCEDURES

- A. The overall debt management policy of the Town is to ensure that financial resources of Town are adequate in any general economic situation to not preclude the Town's ability to pay its debt when due.
- B. The Town will not use long-term debt to fund current operations or projects that can be financed from current revenues or resources. The Town will first attempt "pay as you go" capital financing.
- C. The Town does not intend to issue commercial paper (CP) or bond anticipation notes (BANs) for periods longer than two years or for the term of a construction project. If CP or a BAN is issued for a capital project, it will be converted to a long-term bond or redeemed at its maturity.
- D. Whenever the Town finds it necessary to issue revenue bonds, the following guidelines will be adhered to:
 - 1. Revenue Bonds are defined as bonds in which the debt service is payable from the revenue generated from the operation of the project being financed or a category of facilities, from other non-tax sources of the Town, or from other designated taxes such as Highway User's Revenues, excise tax, or special fees or taxes. For any bonds or lease-purchase obligations in which the debt service is paid from revenue generated by the project, that debt service is deemed to be revenue bonds and are excluded from the calculation of the annual debt service limitation.
 - 2. Revenue Bonds of the Town will be analyzed carefully by the Finance Department for fiscal soundness. The issuance of Revenue Bonds will be subject to the most careful review and must be secured by covenants sufficient to protect the bondholders and the name of the Town.
 - 3. Revenue Bonds should be structured to provide level annual debt service over the life of the issue.
 - 4. Debt Service Reserve Funds should be provided when required by rating agencies, bond insurers, or existing bond covenants.
 - 5. Interest earnings on the reserve fund balances will be used to pay debt service on the bonds unless otherwise committed for other uses or purposes of the project.
 - 6. The term of any revenue bond or lease obligation issue will not exceed the useful life of the capital project, facility or equipment for which the borrowing is intended.
 - 7. The target for the term of Revenue Bonds will typically be between twenty and thirty years. The target for the "average weighted maturities" for Revenue Bonds of the Town (except for those issued through the Arizona Water Infrastructure Finance Authority) will be twelve and one half (12 1/2) years.

- E. Improvement District (ID) and Community Facility District (CFD) Bonds shall be issued only when the formation of the district demonstrates a clear and significant purpose for the Town. It is intended that Improvement District and Community Facility District Bonds will be primarily issued for neighborhoods and business districts desiring improvements to their property such as roads, water lines, sewer lines, streetlights, and drainage. The District must provide a specific benefit to the property owner(s). The Town will review each project through active involvement of Town staff and/or selected consultants to prepare projections, review pro-forma information and business plans, perform engineering studies, and analyze minimum debt coverage and value to debt ratios, and other analyses necessary to consider the proposal against specific criteria. Both ID and CFD Bonds will be utilized only when it is expected that they will be outstanding for their full term.
- F. Refunding Bonds will be measured against a standard of the net present value debt service savings exceeding 5% of the debt service amount of the bonds being refunded, or if savings exceed \$750,000, or for the purpose of modifying restrictive covenants or to modify the existing debt structure to the benefit of the Town.
- G. The Town shall comply with all U.S. Internal Revenue Service arbitrage rebate requirements for bonded indebtedness.
- H. The Town shall comply with all requirements of Title 15.1 Arizona Revised Statutes and other legal requirements regarding the issuance of bonds and certificates of the Town or its debt issuing authority.
- I. The Town will maintain regular contact with rating agencies through meetings and visits on and off-site. The Town will secure ratings on all bonds issued if economically feasible.

II. SHORT-TERM DEBT

- A. The Town may use short-term debt to cover temporary or emergency cash flow shortages. All short-term borrowing will be subject to Council approval by ordinance or resolution.
- B. The Town may issue inter-fund loans, rather than outside debt instruments to meet short-term cash flow needs. Inter-fund loans will be permitted only if an analysis of the affected fund indicates excess funds are available and the use of these funds will not impact the fund's current operations.

III. LONG-TERM DEBT

- A. The Town will confine long-term borrowing to capital improvements that cannot be funded from current revenues.
- B. Where possible, the Town will use special assessment revenue or other self-supporting bonds instead of general obligation bonds.

INVESTMENT POLICIES

PURPOSE: To establish policies and procedures to create a guide for the investment of Town funds. The Town also desires to take advantage of resources not available to the Town through the Local Government Investment Pool.

Therefore, it is the investment policy of the Town and its designee, the Finance Director, to maintain the safety of principal, maintain liquidity to meet cash flow needs and provide competitive investment returns as identified below. The Finance Director will strive to invest with the judgment and care that prudent individuals would exercise in their own affairs.

I. POLICIES/PROCEDURES

A. GOVERNING AUTHORITY

1. The investment program of the Town shall be operated in conformance with Federal, State and other legal requirements, primarily outlined in A.R.S. §35–323.

B. APPROVAL OF THE INVESTMENT POLICY

1. The investment policy shall be formally approved and adopted by the Town Council and reviewed on or about July 1 of every odd numbered year by the Town Council or their designee.

C. SCOPE

1. The Town will consolidate cash and reserve balances from all funds in order to maximize investment earnings and to increase efficiencies with regard to investment management pricing, safekeeping costs and administration costs, except for cash in certain restricted and/or special funds, which are exempted from this policy.
2. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.
3. The Finance Director will follow A.R.S. §35–323 and other investment guidelines mandated by statute. Investments that need to restrict yield for purposes of the Internal Revenue Service's Arbitrage Bond Regulations (Treasury Regulation Section 1.148-1 *et seq.*) will be deposited into a separate account and invested in a manner that meets arbitrage guidelines permitted by the IRS.

D. INVESTMENT POLICY OBJECTIVES

1. The primary investment objectives of the Town in order of priority are:
 - a. Safety
 - b. Liquidity
 - c. Optimal yield
 - d. Collateralization
2. These objectives are defined below:
 - a. Safety - Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to prudently mitigate credit risk and interest rate risk. It is understood by the Town that no investment is completely free of risk.
 - 1) Credit Risk - The Town will seek to mitigate credit risk, which is defined as the risk of loss due to the failure of the security issuer or backer. Mitigating credit risk is to be accomplished by:
 - a) Limiting investments in the portfolio to the asset classes designated as acceptable in A.R.S. §35-323;

- b) Diversifying the investment portfolio so that the impact of potential losses from any one individual issuer held in the portfolio will be limited. Specific diversification parameters will be noted in Section VIII. Portfolio Criteria;
 - c) Utilizing external research and advice regarding the current global economic condition and its impact on the outlook for domestic corporate credit quality.
- 2) Interest Rate Risk - The Town will seek to mitigate interest rate risk, which is defined as the risk that the market value of securities held in the portfolio will decline due to increases in market interest rates subsequent to their purchase. This mitigation will be accomplished by:
- a) Structuring the investment portfolio so that securities mature concurrent with the anticipated cash requirements for ongoing operations, thereby avoiding, as much as possible, the need to sell securities in an adverse market environment prior to maturity;
 - b) Investing funds primarily in shorter-term securities or similar investment pools and limiting the average maturity of the portfolio in accordance with the needs of the Town;
 - c) Utilizing external research and advice regarding the current interest rate outlook and global economic condition to optimize portfolio duration strategy.
- b. Liquidity - The investment portfolio shall remain sufficiently liquid to meet anticipated cash flow requirements. This is to be accomplished by structuring the portfolio so that securities mature concurrent with anticipated cash flow needs (static liquidity). Furthermore, because all possible cash demands cannot be anticipated, the portfolio should consist of securities for which there exist active secondary markets (dynamic liquidity). Alternately, a portion of the portfolio may be placed in money market mutual funds or the Local Government Investment Pool, which offers same-day liquidity for short-term funds.
- c. Optimal Yield - Return on investment is of lesser importance compared to the safety and liquidity objectives described above. The investment portfolio shall be designed to optimize the yield the Town obtains from the portfolio taking into account the criteria of the investment policy, the dynamic liquidity needs of the Town and the current interest rate outlook/economic condition.
- d. Collateralization – Securities will be registered in the name of the Town of Camp Verde.

E. INVESTMENT MANAGEMENT AUTHORITY

1. Authority to manage internally or to delegate the management of the investment program of the Town to an external manager is granted to the Finance Director. If authority to manage all or a part of the investment program of the Town is delegated to an external manager, the Finance Director is responsible for:
 - a. Periodic investment portfolio reporting;
 - b. Evaluating the performance of the externally managed portfolio;
 - c. Monitoring manager compliance with the investment policy;
 - d. Conveying the investment needs of the Town to the external manager;
 - e. Developing investment strategy with the external manager.

F. BROKERS/DEALERS

1. When the Town is investing directly with Brokers/Dealers, investment transactions shall only be conducted with financial institutions that are licensed, as may be required by law, to do business in Arizona. Primary government securities dealers or broker-dealers, engaged in the business of selling government securities, shall be registered in compliance with section 15 or 15C of the Securities Exchange Act of 1934 and registered pursuant to A.R.S. §44-3101, as amended. In addition, investment transactions shall be conducted only with those direct issuers who meet both credit and capital requirements established by the Finance Director. It shall be the responsibility of the broker-dealer to provide the following:
 - a. Audited, most recent annual financial statements within six months of the close of the fiscal year;
 - b. Unaudited, most recent quarterly financial statements;
 - c. Proof of National Association of Security Dealers certification;
 - d. Proof of Arizona registration (as needed);
 - e. A signed letter acknowledging that they have read and agree to abide by the investment policy.

G. PORTFOLIO CRITERIA

1. Acceptable Asset Classes

As of 4/16/2007, A.R.S. §35-323A defines the acceptable asset classes available for the Town to invest in as follows:

- a. Certificates of deposit in eligible depositories.
- b. Certificates of deposit in one or more federally insured banks or savings and loan associations in accordance with the procedures prescribed in Section 35-323.01.
- c. Interest-bearing savings accounts in banks and savings and loan institutions doing business in this state whose accounts are insured by federal deposit insurance for their industry, but only if deposits in excess of the insured amount are secured by the eligible depository to the same extent and in the same manner as required under this article.
- d. Repurchase agreements with a maximum maturity of one hundred eighty days.
- e. The pooled investment funds established by the state treasurer pursuant to § 35-326.
- f. Obligations issued or guaranteed by the United States or any of the senior debt of its agencies, sponsored agencies, corporations, sponsored corporations or instrumentalities.
- g. Bonds or other evidences of indebtedness of this state or any of its counties, incorporated cities or towns or school districts.
- h. Bonds, notes or evidences of indebtedness of any county, municipal district, municipal utility or special taxing district within this state that are payable from revenues, earnings or a special tax specifically pledged for the payment of the principal and interest on the obligations, and for the payment of which a lawful sinking fund or reserve fund has been established and is being maintained, but only if no default in payment on principal or interest on the obligations to be purchased has occurred within five years of the date of investment, or, if such obligations were issued less than five years before the date of investment, no default in payment of principal or interest has occurred on the obligations to be purchased nor any other obligations of the issuer within five years of the investment.
- i. Bonds, notes or evidences of indebtedness issued by any county improvement district or municipal improvement district in this state to finance local improvements authorized by law, if the principal and interest of the obligations are payable from assessments on real property within the improvement district. An investment shall not be made if:
 - 1) The face value of all such obligations, and similar obligations outstanding, exceeds fifty per cent of the market value of the real property, and if improvements on which the bonds or the assessments for the payment of principal and interest on the bonds are liens inferior only to the liens for general ad valorem taxes.
 - 2) A default in payment of principal or interest on the obligations to be purchased has occurred within five years of the date of investment, or, if the obligations were issued less than five years before the date of investment, a default in the payment of principal or interest has occurred on the obligations to be purchased or on any other obligation of the issuer within five years of the investment.
- j. Commercial paper of prime quality that is rated "P1" by Moody's Investor Service or rated "A1" or better by Standard and Poor's rating service or their successors. All commercial paper must be issued by corporations organized and doing business in the United States.
- k. Bonds, debentures and notes that are issued by corporations organized and doing business in the United States and that are rated "A" or better by Moody's Investor Service or Standard and Poor's rating service or their successors.
- l. All other investments are thereby prohibited from consideration for investment. Furthermore, the Town may desire to be more conservative in its investment portfolio and restrict or prohibit certain of the investments listed above.

H. BENCHMARK

1. The performance of an actively managed portfolio on behalf of the Town will be expected to at least match the performance of the Local Government Investment Pool during any one-year period.
2. Occasionally, based on the liquidity needs and the portfolio strategy of the Town it may be reasonable and desirable to measure portfolio performance against a total return benchmark. The Finance Director shall define such a benchmark after consultation with professionals in the field of financial management and the Town Council.

I. MATURITY PARAMETERS

Funds Maximum Maturity:	3 Years
Maximum Maturity for Repurchase Agreements:	180 Days
Portfolio Duration Target:	To be defined by the Finance Director in consultation with the Town Council.
Portfolio Duration Range:	+ / - 20% of the Portfolio Duration Target

J. CONCENTRATION AND DIVERSIFICATION

1. At the time of purchase a maximum of 5% of the market value of the portfolio may be invested in debt issued by any single entity. Debt backed by the United States Treasury or GSE's are exempt from this concentration criterion.

K. MINIMUM ACCEPTABLE CREDIT QUALITY

1. As indicated in the table below, all corporate portfolio holdings at the time of purchase must have a minimum rating (*) by at least one of the Nationally Recognized Statistical Rating Organizations (NRSRO's).

	S & P	Moody's
Short Term Rating	Not lower than the Town of Camp Verde current G.O. Bond Rating or its commensurate short term rating * (see exhibit 1)	Not lower than the Town of Camp Verde current G.O. Bond Rating or its commensurate short term rating * (see exhibit 1)
Long Term Rating	One grade higher than the Town of Camp Verde current G.O. Bond Rating *	One grade higher than the Town of Camp Verde current G.O. Bond Rating *

*In no case shall the rating be lower than that required by A.R.S. §35-323, as amended.

L. SAFEKEEPING AND CUSTODY

1. Delivery vs. Payment - All trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.
2. Safekeeping - Securities will be held by a custodian selected by the Town and evidenced by custodial reports. The safekeeping institution shall annually provide a copy of their most recent report on internal controls (Statement of Auditing Standards No. 70, or SAS 70).

M. REPORTING

1. The Finance Director shall produce for the governing body of the Town or their designee a quarterly investment report.

N. CUSTODIAN RECONCILIATION

1. The report of investment holdings shall be reconciled within 30 days of the close of each month to the Finance Director's custodian bank. Discrepancies shall be reported to the Finance Director.

O. ETHICS AND CONFLICTS OF INTEREST

1. Officers and employees involved in the investment process shall refrain from personal business activities that could conflict with the proper execution and management of the investment program or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose, within ten (10) days, any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the Town.

P. POLICY CONSIDERATIONS

1. Exemption – Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy. Any deviation from the preceding policy shall require the prior specific written authority of the Town Council.

Q. INVESTMENT TRAINING

1. Investment officials shall have a finance, accounting or related degree and knowledge of treasury functions. Investment training must take place not less than once in a two-year period and receive no less than ten hours of instruction relating to investment responsibilities from an independent source such as Government Finance Officers Association, Municipal Treasurers Association, American Institute of Certified Public Accountants, Government Finance Officers Association-Arizona, Arizona Society of Public Accounting or other professional organizations.
2. The Chief Financial Officer and all investment officials of the Town shall attend at least one training session relating to their cash management and investment responsibilities within 12 months of assuming these duties for the Town. Training must include education in investment controls, security risks, strategy risks, market risks, and compliance with state investment statutes.
3. A report of the training(s) attended shall be submitted to Council at the time of the bi-annual review of the Investment Policy subject to Section 3-4-4.3.



Town of Camp Verde

Proposed Budget Calendar for FY 2014-15 per approval by Council on February 19, 2014

Date	Task
Feb. 18 th	Finance Department distributes budget worksheets and instructions to department heads.
Feb. 19 th	Brief Council and obtain approval of the budget calendar
Mar. 18 th	Dept. worksheets due to Finance Director
Mar. 24 th – 27 th	Finance Dept. meets with Department Heads to review/discuss budget proposals.
Apr. 11 th	Distribute draft budget with supplementary documentation to Council
Apr 30 th	Council budget work sessions in Council Chambers. -Meet with Dept. Heads (4:00 p.m. - 7:00 p.m.)
May 2 nd	Council budget work sessions in Council Chambers. -Meet with Dept. Heads (8:00 a.m. - 11:00 a.m.)
May 9 th	Council budget review w/Town Mngr & Finance Director (8:00 a.m. - 11:00 a.m.) -Council Chambers
June 4 th	Council Meeting: Final revisions and Possible Adoption of Tentative Budget
June 18 th & June 25 th	Budget advertisement in local newspapers & website
July 2 nd	Special session to receive public input and Adopt Final Budget

**Please note that dates are estimates only and may change if necessary.*

Budget Format Tutorial

The Budget Format Tutorial provides a brief explanation of the various components that comprise a budgetary unit's budget worksheet. This format is used throughout the detail sections of the budget document.

Department or Fund Name.		Data from the last 2 completed audits.			
Department / Fund		2011-12	2012-13	2013-14	2014-15
Expenditures	ACCOUNT TITLE	AUDITED ACTUALS	AUDITED ACTUALS	ADJUSTED BUDGET	COUNCIL ADOPTION
Wages & Related					
	Salaries				
	Overtime				
	FICA				
	Medicare				
	Retirement				
	Unemployment Insurance				
	Workman's Compensation				
	Health, Dental, Life & STD Insurance				
	Total Wages & Related	\$ -	\$ -	\$ -	\$ -
Operating Expenditures					
	Training				
	Travel				
	Office Supplies				
	Subscriptions/Memberships				
	Books/Tapes/Publications				
	Printing				
	Advertising				
	Postage				
	Computer Services/Software				
	Fuel				
	Electric				
	Gas/Propane				
	Water				
	Sewer				
	Waste Removal				
	Pest Control				
	Legal Services				
	Total Operating Expenditures	\$ -	\$ -	\$ -	\$ -
Capital Expenditures					
	Office Equipment/Furniture				
	Computer / Network Infrastructure				
	Total Equipment/Capital Expenditures	\$ -	\$ -	\$ -	\$ -
	Total Expenditures	\$ -	\$ -	\$ -	\$ -
Revenues					
Departmental Revenues					
	Copies				
	Total Departmental Revenues	\$ -	\$ -	\$ -	\$ -
Operating Transfers					
	Op. Trans. In - YAN F07	33,268	33,268	60,000	24,674
	Total Operating Transfers	\$ 33,268	\$ 33,268	\$ 60,000	\$ 24,674
Net Cost to General Fund					
		\$ (33,268)	\$ (33,268)	\$ (60,000)	\$ (24,674)

Department or Fund Name.

Data from the last 2 completed audits.

Department / Fund

Expenditures

ACCOUNT TITLE

2011-12 AUDITED ACTUALS

2012-13 AUDITED ACTUALS

2013-14 ADJUSTED BUDGET

2014-15 COUNCIL ADOPTION

Wages & Related

- Salaries
- Overtime
- FICA
- Medicare
- Retirement
- Unemployment Insurance
- Workman's Compensation
- Health, Dental, Life & STD Insurance

Total Wages & Related

Operating Expenditures

- Training
- Travel
- Office Supplies
- Subscriptions/Memberships
- Books/Tapes/Publications
- Printing
- Advertising
- Postage
- Computer Services/Software
- Fuel
- Electric
- Gas/Propane
- Water
- Sewer
- Waste Removal
- Pest Control
- Legal Services

Total Operating Expenditures

Capital Expenditures

- Office Equipment/Furniture
- Computer / Network Infrastructure

Total Equipment/Capital Expenditures

Total Expenditures

Revenues

Departmental Revenues

- Copies

Total Departmental Revenues

Operating Transfers

- Op. Trans. In - YAN F07

Total Operating Transfers

Net Cost to General Fund

Expenditures are broken down into three (3) categories: Wages & Related, Operating Expenditures, and Capital Expenditures.

Ending Budget after Adjustments made during the fiscal year.

Amount approved by Council to fund fiscal year expenditures.

Budgetary unit's total expenditures.

Revenues generated by the budgetary unit used to offset the unit's expenditures.

Movement of monies between different Funds.

Amount of financial resources required from or (contributed to) the General Fund



Chapter Three

Financial Overview

	<u>Page #</u>
Budget Overview - FY Comparison	26
Budget Overview - by Fund	27
What is Fund Balance?	28
Significant Changes in Fund Balances	29
Revenue Analysis	30

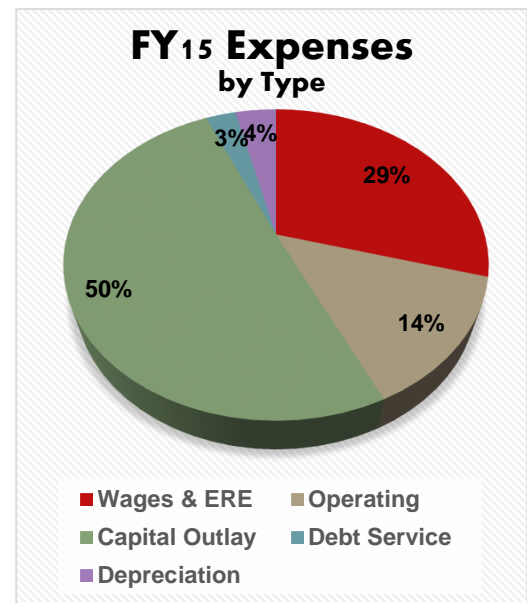
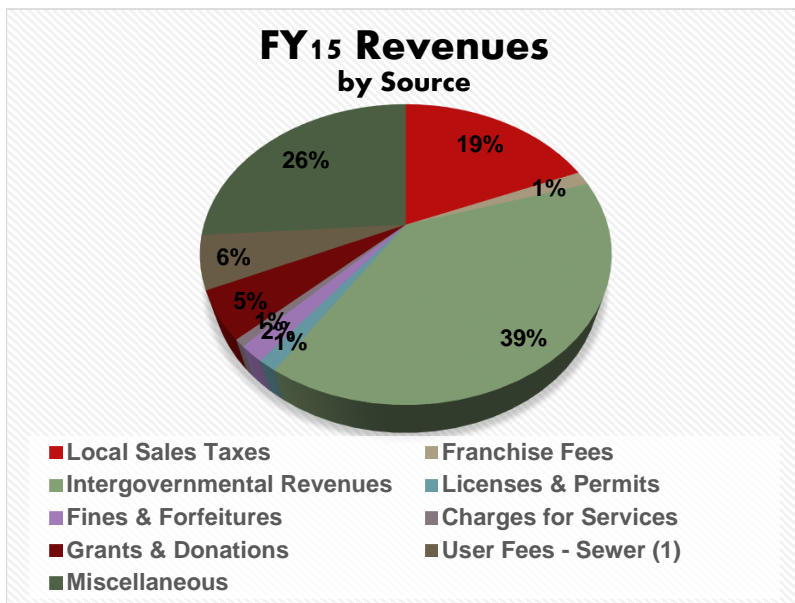
Complete Town Budget Overview All Funds

Revenues by Source

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Local Sales Taxes	1,738,753	2,544,472	2,803,921	3,206,900
Franchise Fees	245,501	250,326	250,950	261,000
Intergovernmental Revenues	4,023,306	4,280,485	4,313,505	6,703,180
Licenses & Permits	123,738	159,532	116,900	217,400
Fines & Forfeitures	338,789	269,316	362,720	306,928
Charges for Services	104,365	104,291	112,075	130,150
Grants & Donations	362,723	331,247	378,100	896,300
User Fees - Sewer (1)	734,003	815,369	975,615	988,700
Miscellaneous	94,875	805,923	88,400	4,494,481
Total Revenues	\$ 7,766,053	\$ 9,560,961	\$ 9,402,186	\$ 17,205,039

Expenses by Type

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL ADOPTED
Wages & ERE	4,374,659	4,538,397	5,420,440	5,827,930
Operating	2,646,835	2,408,110	2,721,041	2,718,363
Capital Outlay	771,113	1,925,807	2,216,607	10,034,178
Debt Service	273,832	392,510	551,590	550,465
Depreciation	713,649	715,264	720,000	740,000
Total Expenses	\$ 8,780,088	\$ 9,980,088	\$ 11,629,678	\$ 19,870,936



**Complete Town Budget Overview
All Funds
FY 2014-15**

Revenues by Source	Major Budget Funds				Non Major Funds	Total Governmental Funds
	General Fund	Federal Grants Fund	Library Fund	Sewer Fund		
Local Sales Taxes	3,206,900				0	3,206,900
Franchise Fees	261,000				0	261,000
Intergovernmental Revenues	3,154,600	1,775,030			1,773,550	6,703,180
Licenses & Permits	217,400				0	217,400
Fines & Forfeitures	258,750				48,178	306,928
Charges for Services	130,150			988,700	0	1,118,850
Grants & Donations	3,300		370,000	425,000	98,000	896,300
Miscellaneous	20,000		3,492,418	957,425	24,638	4,494,481
Total Revenues	\$ 7,252,100	\$ 1,775,030	\$ 3,862,418	\$ 2,371,125	\$ 1,944,366	\$ 17,205,039
Expenses by Type						
Wages & ERE	4,929,110	50,000		463,430	385,390	5,827,930
Operating	1,528,085	33,000		519,055	638,223	2,718,363
Capital Outlay	15,550	2,190,130	4,260,000	1,383,725	2,184,773	10,034,178
Depreciation				740,000	0	740,000
Debt Service					550,465	550,465
Total Expenses	\$ 6,472,745	\$ 2,273,130	\$ 4,260,000	\$ 3,106,210	\$ 3,758,851	\$ 19,870,936
Operating Transfers						
Transfers Out	1,172,475	49,316			931,454	2,153,245
Transfers In	(36,050)	(535,100)	(83,350)		(1,498,745)	(2,153,245)
Total Transfers	\$ 1,136,425	\$ (485,784)	\$ (83,350)	\$ -	\$ (567,291)	\$ -
Net Increase/(Decrease) in Fund Balance	\$ (357,070)	\$ (12,316)	\$ (314,232)	\$ (735,085)	\$ (1,247,194)	\$ (2,665,897)
Changes in Fund Balance						
Beginning Fund Balance	2,537,950	5,987	314,232	7,245,113	1,759,397	11,862,679
Ending Fund Balance	\$ 2,180,880	\$ (6,329)	\$ -	\$ 6,510,028	\$ 512,203	\$ 9,196,782
Percentage change in Fund Balance	14%	206%	100%	10%	71%	22%

What is Fund Balance?

Fund balance reflects the net financial resources of a fund, in other words, assets minus liabilities. In simpler terms, it is dollars available to spend. If some of the funds' resources are not available to spend, this would be indicated by restricting or reserving a portion of the fund balance. Those restricted portions are broken into four separate categories, which when considering "unrestricted" funds, makes for five separate fund balance categories as defined below:

- **Nonspendable:** The net current financial resources that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. Generally, not in spendable form means that an item is not expected to be converted into cash.
- **Restricted:** The portion of fund balance on which constraints have been placed by creditors, grantors, contributors, laws or regulations of other governments, constitutional provisions or enabling legislation.
- **Committed:** The portion of fund balance that can only be used for specific purposes pursuant to constraints imposed by formal action of the highest level of decision-making authority; the Town Council. These amounts cannot be used for any other purpose unless the Town Council removes or changes the specified use by taking the same action it employed to previously commit the amounts.
- **Assigned:** The portion of fund balance this is intended to be used for specific purposes, but is neither restricted nor committed.
- **Unassigned:** The remaining portion of fund balance that represents amounts that are not nonspendable, restricted, committed or assigned to specific purposes.

Explanation of Significant Changes In Fund Balances

General Fund: The General Fund is budgeted to drop \$357,070, or 14% in FY15. The entirety of that change is our application for two Federal and one local grant that together would require, if all three grants were received, \$337,500 in matching funds. The grants are highly competitive. Being awarded one of them would be an accomplishment, let alone all three. Still, it is believed that the opportunity should not be passed up even if we have to use unassigned funds from our fund balance to do so. Furthermore, in this FY15 budget year, we included the expenditure of committed and assigned funds in our general fund, \$30,050 of Legal Defense in our Risk Management Department and \$5,100 for Media in our Library budget. Eliminating these three grants and the use of the reserved funds on hand would change that number to a 1% increase in fund balance.

Federal Grants Fund: The change in the Federal Grants fund balance is 206% which may seem high but in reality is extremely small. The entire change from \$5,987 to (\$6,329) was the movement of funds into the General Fund that were originally received in the Federal Grants fund in a prior year but were for expenses that were made in the General Fund.

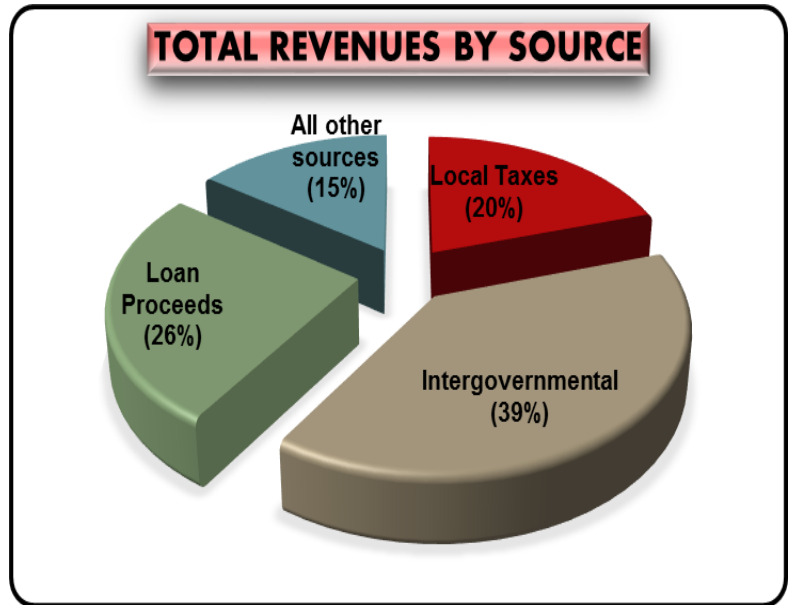
Library Fund: The change in the Library Fund is due to our expectation of beginning the construction of the new Library which, as is the purpose of the fund, would deplete the fund to a zero balance and ultimately its closure.

Sewer Fund: The entire Sewer fund balance change at 10% is Depreciation, a non-cash expense. All remaining budgeted items (cash) would show effectively an increase of \$5,000.

Non-Major Funds: The fund balance for Non-Major funds in total drops 71%. This can be tied to four major factors. First, the Magistrate Fund budgeted to use \$100,000 or its Court Enhancement funds to potentially build/re-construct a new court facility. Secondly, The Yavapai-Apache Nation fund is budgeted to fully expend all monies received in FY14 that have now been budgeted for expenditure in FY15 (\$171,696). Third, all Impact Fee fund monies are budgeted to be expended this year, eliminating the entire fund (\$290,564). Lastly, the HURF fund has transfers out to the CIP, Federal Grants and CDBG funds of \$327,100 for capital projects and/or grant matching support.

Revenues

FY15 revenues sources can be broken down into 4 broad sections: 1) Local Taxes, 2) Intergovernmental, 3) Loan Proceeds and 4) everything else, as seen in the graph to the right. Revenues for FY15 nearly doubled (83% increase) from FY14. While this may seem alarming at first glance, the explanation is quite simple. The most significant impact on the growth (57%) is the budgeted use of loan proceeds for the new library construction (\$3.5M) and major sewer improvements (\$950K). The budget for grants and donations also increased 227% over last year's budget (\$2.2M increase). Those amounts alone account for \$6.7M of the total \$7.8M increase. If you further consider that we budgeted for a potential new tax revenue source in a potential food tax (\$450K), that is nearly the entire increase in revenues from the prior year.

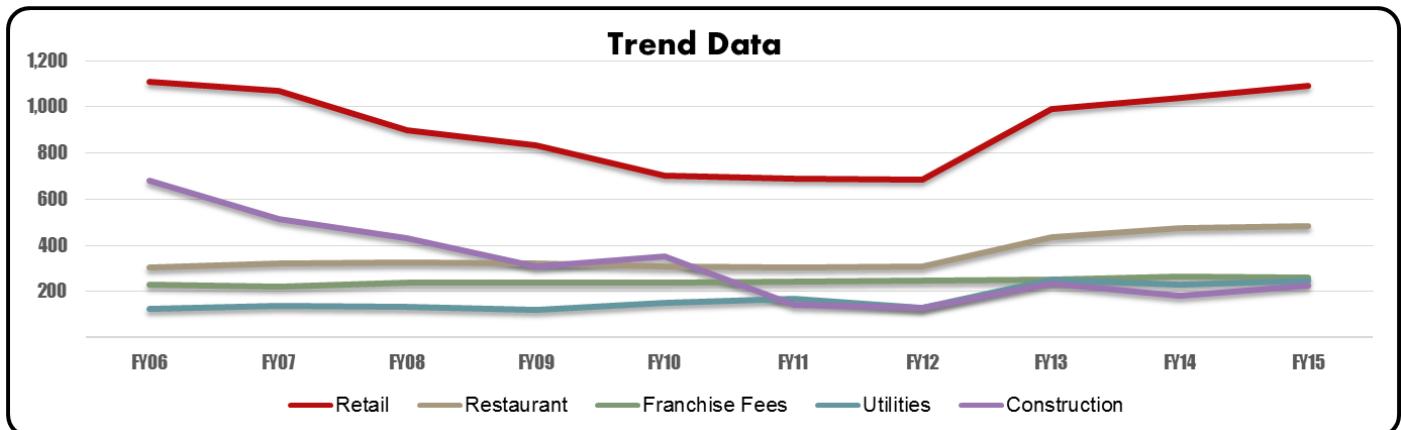


Local Taxes

The first segment, Local Taxes, is composed of numerous sub-categories, the most significant of which are detailed below for the last 10 years. In August of 2012, Camp Verde increased its sales tax rate from 2% to in most categories. A listing of the current rates follows below as well. It is important to note that the Town of Camp Verde does not receive any property tax revenues.

Local Sales Tax Detail (in Thousands)

Source	FY06	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15
Retail	1,108	1,068	899	833	702	691	686	990	1,040	1,091
Restaurant	306	321	324	319	308	302	309	437	473	483
Franchise Fees	231	220	237	238	240	243	246	250	266	261
Utilities	126	136	135	119	151	168	127	252	231	245
Construction	682	513	431	308	353	143	128	236	183	227



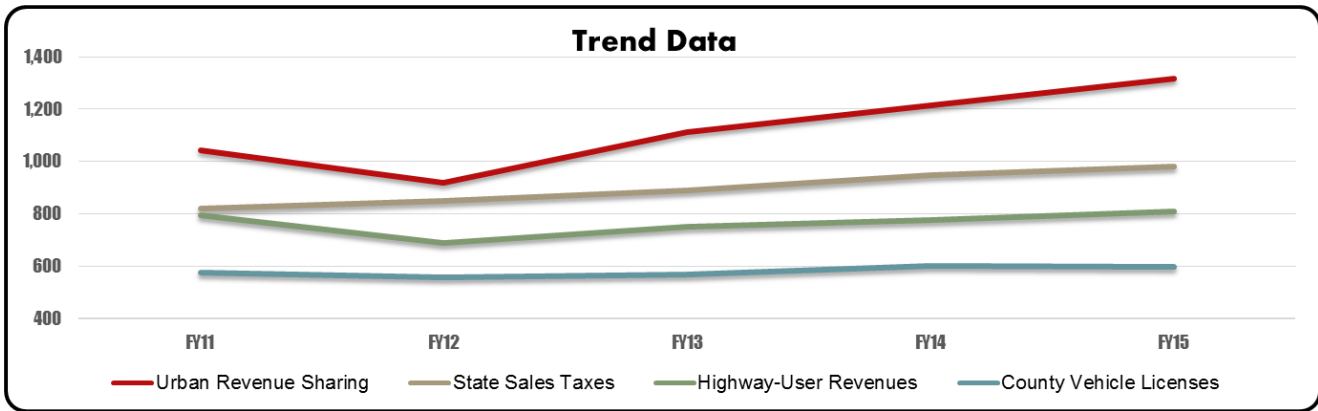
Revenues (Cont'd)

Intergovernmental Revenues

Intergovernmental revenues are comprised of State shared revenues (\$1.3M), State sales taxes (\$980K), State Highway User Revenue funds (\$809K) and County vehicle license taxes (\$600K) as well as Federal, State and County grants (\$2.7M) and other miscellaneous items (\$310K). The last 5 fiscal years of State and County Taxes are listed below.

State & County Tax Detail (in Thousands)

Source	FY11	FY12	FY13	FY14	FY15
Urban Revenue Sharing	1,044	918	1,111	1,213	1,316
State Sales Taxes	822	850	890	946	980
Highway-User Revenues	796	688	751	777	809
County Vehicle Licenses	575	559	567	600	600



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Chapter Four

General Fund

	Page #
Overview	
General Purpose Revenues	34
Departmental Expense Summaries and Operating Transfers	35
Expenditures by Category	36
General Government Summary	37
Mayor & Council	38
Town Manager	40
Town Clerk	42
Finance	44
Human Resources	46
Risk Management	48
Economic Development	50
Information Technology Services	52
Non-Departmental	54
Municipal Court Summary	57
Municipal Court	58
Public Works Summary	61
Public Works / Engineer	62
Stormwater	64
Maintenance	66
Community Development Summary	69
Community Development	70
Buiding Department	72
Planning & Zoning	74
Code Enforcement	76
Marshal's Department Summary	79
Marshal's Office	80
Animal Control	83
Community Library Summary	87
Library	88
Parks & Rec Summary	91
Parks & Rec Admin	92
Heritage Pool	94
Programming	96

General Fund

General Purpose Revenues

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Local Revenues				
Sales Taxes				
Town Sales Tax	1,522,119	2,176,612	2,467,921	2,396,100
Food Tax	0	0	0	450,000
Accommodation Tax	88,626	131,748	120,000	134,000
Construction Tax (2% CIP)	85,765	157,408	144,000	151,200
Construction Tax (1% Debt)	42,243	78,704	72,000	75,600
Total Sales Taxes	\$ 1,738,753	\$ 2,544,472	\$ 2,803,921	\$ 3,206,900
Franchise Fees				
APS Franchise Fee	204,722	209,946	210,000	220,000
Camp Verde Water Franchise Fee	21,769	21,862	22,050	22,000
NPG Cable Franchise Fee	10,468	10,567	10,500	11,000
UNS Gas Franchise Fee	8,542	7,951	8,400	8,000
Total Franchise Fees	\$ 245,501	\$ 250,326	\$ 250,950	\$ 261,000
Miscellaneous				
Yavapai County - Fort Verde IGA	30,000	0	0	0
Refunds & Reimbursements	11,121	28,867	0	0
Miscellaneous	2,281	965	0	0
Surplus Property Sales	1,350	(229)	0	0
Scrap Sales	1,448	80	0	0
Interest	5,665	16,276	25,000	20,000
Total Miscellaneous	\$ 56,152	\$ 45,959	\$ 25,000	\$ 20,000
Total Local Revenues	\$ 2,040,406	\$ 2,840,757	\$ 3,079,871	\$ 3,487,900
Intergovernmental Revenues				
Urban Revenue Sharing	917,689	1,110,654	1,213,000	1,316,000
State Sales Tax	849,619	889,975	915,000	980,000
Vehicle License Tax	558,632	567,262	565,000	600,000
Total Intergovernmental Revenues	\$ 2,325,940	\$ 2,567,891	\$ 2,693,000	\$ 2,896,000
Total General Purpose Revenues	\$ 4,366,346	\$ 5,408,648	\$ 5,772,871	\$ 6,383,900

General Fund Departmental Summaries & Operating Transfers

ACCOUNT NUMBERS	ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
General Fund Net Department Cost					
100	Mayor & Council	20,267	17,488	41,640	45,925
110	Town Manager	193,742	184,941	205,595	194,055
120	Town Clerk	129,149	178,471	190,110	210,735
130	Finance	197,841	183,895	219,825	226,570
140	Human Resources	47,113	14,862	27,565	25,760
160	Risk Management	205,346	272,869	273,040	346,105
170	Economic Development	244,130	165,292	171,415	154,235
180	Information Technology	139,082	213,358	130,635	141,490
300	Magistrate Court	34,479	80,586	59,010	115,920
400	Public Works Engineer	68,775	83,674	108,250	116,340
410	Storm Water	31,684	28,604	93,295	129,200
420	Maintenance	397,713	439,236	489,502	542,150
500	Community Development	91,815	61,870	112,310	111,185
510	Building	(11,848)	(46,963)	3,580	(31,445)
520	Planning & Zoning	9,479	39,758	55,820	42,460
540	Code Enforcement	8,644	91,550	62,245	70,125
600	Marshal	1,826,221	1,971,628	2,087,588	2,313,145
610	Animal Control	117,200	77,645	71,550	66,440
700	Library	190,120	245,666	257,840	295,445
800	Parks & Rec	127,031	116,301	124,450	129,265
820	Pool	(63)	24,051	56,172	76,380
830	Children's Rec	4,314	2,990	8,015	8,980
999	Non Departmental	140,254	178,368	393,918	262,080
Total Net Departmental Costs		\$ 4,212,488	\$ 4,626,140	\$ 5,243,370	\$ 5,592,545

Non-Departmental Operating Transfers					
500700	Transfer In from YAN Gaming Fund	0	0	0	(11,734)
500800	Transfer In from Fed Grants Fund	0	0	0	(12,316)
550300	Transfer Out to CIP Fund	959,616	157,408	163,000	450,000
550600	Transfer Out to Non-Fed Grants Fund	5,566	0	0	37,500
550800	Transfer Out to Fed Grants Fund	0	0	14,210	300,000
551300	Transfer Out to Debt Service Fund	243,165	289,661	385,272	158,175
551300	Transfer Out to Debt Serv. (All Const Tax)	0	0	0	226,800
Total Non-Departmental Operating Transfers		\$ 1,235,626	\$ 447,069	\$ 562,482	\$ 1,148,425

Net Effect on General Fund Balance					
General Revenues		(4,366,346)	(5,408,648)	(5,772,871)	(6,383,900)
Net Departmental Costs & Transfers		5,448,114	5,073,209	5,805,852	6,740,970
Use of / (Surplus to) Fund Balance		\$ 1,081,768	\$ (335,439)	\$ 32,981	\$ 357,070
Planned use of Restr'd Reserve Funds		\$ -	\$ -	\$ 32,981	\$ 35,150
Effect on Unencumbered Funds		\$ 1,081,768	\$ (335,439)	\$ -	\$ 321,920

**General Fund Expenditures
by Category**

EXPENSE CATEGORY	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Salary Related Expenditures				
Salaries	2,619,792	2,765,383	3,190,615	3,419,220
Pro Tem Judges	0	684	2,700	2,700
Overtime	45,586	72,640	41,000	42,000
Holiday Pay	29,173	1,265	11,400	12,700
Uniform Allowance	19,123	23,321	31,200	26,700
FICA	118,234	134,337	158,955	179,215
Medicare	38,344	40,406	47,540	50,840
Retirement	325,313	340,809	417,095	520,315
Unemployment Insurance	6,216	2,344	1,140	6,310
Workman's Compensation	69,491	69,754	78,905	109,350
Health, Dental, Life & STD Insurance	371,350	400,760	494,870	559,760
Total Salary Related Expenditures	\$ 3,642,622	\$ 3,851,703	\$ 4,475,420	\$ 4,929,110
Operational Expenditures				
Training	17,747	20,152	31,750	30,300
Tuition Reimbursement	4,397	0	2,500	1,000
Travel	13,273	19,675	23,050	24,300
Uniforms	7,465	6,145	2,400	4,000
Office Supplies	23,860	27,987	24,200	27,100
Subscriptions/Memberships	14,857	15,783	20,355	21,945
Books/Tapes/Publications	20,629	25,538	22,820	29,225
Printing	3,052	3,821	7,275	6,625
Advertising	3,255	19,844	17,200	6,925
Postage	3,212	4,754	7,050	7,025
Computer Services/Software	83,312	140,666	125,108	151,910
Auto Repair/Maintenance	53,792	51,437	20,950	22,600
Fuel	69,529	68,465	60,550	61,500
Utilities	163,415	144,720	179,463	163,650
Waste Removal	5,788	6,985	9,750	7,530
Cell Phone	3,576	4,432	13,100	16,450
Pest Control	2,878	2,433	6,147	2,940
Consulting Services	117,536	156,293	70,500	88,500
Legal Services	18,449	38,737	42,400	46,100
Contract Labor/Services	98,009	106,710	138,090	144,290
Interpreters	0	387	500	500
Equipment & Maint	14,607	28,934	32,090	27,830
Service Charges	6,616	5,901	5,500	5,000
Credit Card Processing Fees	5,928	1,660	1,500	2,000
Liability Insurance	163,283	169,528	172,200	172,200
Legal Defense	0	0	15,000	30,050
Safety / Security Program	0	4,193	5,500	3,000
Department Specific Expenditures	908,509	407,526	342,835	323,420
Employee Term Payouts	0	0	25,000	25,000
Employee Wage Increases	0	0	0	0
Contingency	0	0	200,000	75,170
Total Operational Expenditures	\$ 1,826,974	\$ 1,482,706	\$ 1,624,783	\$ 1,528,085
Equipment/Capital Expenditures				
Office Equipment/Furniture	14,531	26,093	0	10,000
Structural	0	0	0	0
Equipment Lease	9,165	7,584	5,400	5,550
Total Equipment/Capital Expenditures	\$ 23,696	\$ 33,677	\$ 5,400	\$ 15,550
Total General Fund Expenditures	\$ 5,493,292	\$ 5,368,086	\$ 6,105,603	\$ 6,472,745

General Government Summary



Departments

Manager ♦ Clerk ♦ Council ♦ Finance ♦ HR
 Risk Management ♦ IT ♦ Economic Development
 Non Departmental

	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
<i>Expenditures</i>				
Wages & Related	\$ 584,436	\$ 585,814	\$ 682,045	\$ 735,515
Operating Expenditures	\$ 769,019	\$ 842,292	\$ 1,010,198	\$ 890,940
Equipment/Capital Expenditures	\$ 14,766	\$ 8	\$ -	\$ -
Total Expenditures	\$ 1,368,221	\$ 1,428,114	\$ 1,692,243	\$ 1,626,455
<i>Revenues</i>				
Total Revenues	\$ 51,297	\$ 18,570	\$ 38,500	\$ 19,500
<i>Operating Transfers</i>				
Total Transfers	\$ -	\$ -	\$ -	\$ -
<i>Net Cost to General Fund</i>	\$ 1,316,924	\$ 1,409,544	\$ 1,653,743	\$ 1,606,955

MAYOR & COUNCIL

473 S. MAIN ST. - (928) 554-0000



Mission

To provide a natural and social environment suitable for a variety of commercial, recreational, and personal pursuits in which people can live, work, play, grow up and grow old reasonably safe from crime and harm; to reduce the pain and suffering of the less fortunate; to recognize the worth of all people and value all elements of our Town; to elevate the trust and understanding of citizens through informed public consent, irreproachable stewardship of public resources, and the proactive pursuit and protection of shared values without undue interference in their lives; and to protect and enrich the quality of life for current and future generations of Camp Verde residents, businesses, and visitors while preserving our heritage, friendliness, historic character, rural western and small town atmosphere.

Responsibilities

The Mayor is the Chief Elected Official of the Town and serves a two-year term, while the six other Council members serve four-year terms. The Council, including the Mayor, advocates for and represents citizens at all levels of government, regardless of candidate or party affiliation. The Council performs legislative, budgetary, and policy-making functions, while directing the responsible use of Town resources. The Council establishes the vision and sets directions for department activities to plan for future community challenges and opportunities.

OBJECTIVES

Accomplishments for the past Fiscal Year 2013-14

1. Maintained a balanced budget while completing capital projects such as Hollamon Street, Library design, and park improvements.
2. Continued the partnership with State Parks to keep Ft. Verde State Park open.
3. Continued to promote economic development through public/private partnerships with event promoters.

Goals for the upcoming Fiscal Year 2014-15

1. Continue our commitment to fiscal responsibility. We will maintain a balanced budget to the extent possible without eliminating services.
2. Continue our strong commitment to citizen satisfaction.
3. Keep an active watch on legislative matters with potential impact to the Town of Camp Verde.
4. Work actively toward a building a strong economy.
5. Work actively with the Yavapai-Apache Nation and local businesses to develop and maintain a sustainable and healthy economy.

Personnel

Mayor

Charlie German

Vice-Mayor

Jackie Baker

Council Members: Carol German, Jessie Jones, Robin Whatley, Bruce George & Bradford Gordon

Statistics

- Approved 22 New Resolutions and Ordinances
- Issued 23 Liquor and Wine Festival Permits
- 65 Council Meetings, including Regular, Special, Work, and Executive Sessions

Mayor & Council

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
<i>Expenditures</i>				
Wages & Related				
Salaries	3,633	3,650	22,200	22,200
FICA	225	226	1,380	1,380
Medicare	51	56	325	325
Unemployment	54	23	45	225
Workman's Compensation	177	77	340	445
Total Wages & Related	\$ 4,140	\$ 4,032	\$ 24,290	\$ 24,575
Operating Expenditures				
Training	4,020	2,270	5,000	5,000
Travel	4,243	4,989	4,750	4,750
Office Supplies	129	25	0	0
Legal Services	7,121	5,738	6,000	10,000
Public Relations	221	97	1,000	1,000
Dinner/Reception Expense	393	337	600	600
Total Operating Expenditures	\$ 16,127	\$ 13,456	\$ 17,350	\$ 21,350
Total Departmental Expenditures	\$ 20,267	\$ 17,488	\$ 41,640	\$ 45,925
<i>Net Effect on General Fund</i>	\$ 20,267	\$ 17,488	\$ 41,640	\$ 45,925

TOWN MANAGER

473 S. MAIN ST. - (928) 554-0000



Mission

To serve the citizens of Camp Verde in ways that will demonstrate our commitment to excellence and to ensure that the day-to-day operations of the Town Government are carried out in an efficient and effective manner.

Responsibilities

To build partnerships with Council, staff and citizens that fosters the efficient administration of all the Town affairs, which are under the Town Manager's control.

OBJECTIVES

Accomplishments for the past Fiscal Year 2013-14

1. IGA completed for \$66 million dollar funding allocation to the SR 260 widening project.
2. Library building: began ground construction.
3. Advanced and continue to implement trusteeship with the Waste Water Treatment Plant (WWTP) via an IGA as required by Arizona Revised Statutes including operations/debt/additions to the Position, Classification and Salary Plan.
4. Supported Emergency Operations Center planning/training/table top exercise.

Goals for the upcoming Fiscal Year 2014-15

1. Develop use of greener technology in all departments that includes solar power.
2. Complete construction of new library.
3. Ensure final design of SR 260 improvements.
4. Balancing the budget.
5. Development of a more specific Capital Improvement Project (CIP) Plan for the responsible use of public revenues (taxpayer dollars).
6. In partnership with Economic Development Director, develop fresh opportunities and marketing for Town activities.

Personnel

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
FTE's	1.65	1.65	1.35
FT Positions	2	2	2
PT Positions	0	0	0
Seasonal	0	0	0

Camp Verde Fun Facts

Camp Verde was designated as the Arizona's official 2012 Centennial Center of Arizona City on February 15, 2012. A monument displaying related information can be visited at Rezzonico Park.

Town Manager

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related				
Salaries	149,415	138,735	142,385	133,990
FICA	8,528	7,848	8,830	8,310
Medicare	1,994	1,835	2,065	1,945
Retirement	16,101	15,467	16,435	15,545
Unemployment	248	30	25	95
Workman's Compensation	441	379	385	480
Health, Dental & Life Ins	13,036	11,858	12,620	11,165
Total Wages & Related	\$ 189,763	\$ 176,152	\$ 182,745	\$ 171,530
Operating Expenditures				
Training	1,460	755	1,250	1,250
Travel	478	720	1,000	1,000
Office Supplies	426	1,432	750	750
Subscriptions/Memberships	50	875	1,200	1,200
Books/Tapes/Publications	0	0	200	100
Printing	0	62	500	100
Postage	0	0	50	25
Cell Phone	1,263	1,107	1,200	1,200
Legal Services	19	234	200	500
Contract Labor/Services	0	2,500	15,500	15,400
Public Relations	283	1,104	1,000	1,000
Total Operating Expenditures	\$ 3,979	\$ 8,789	\$ 22,850	\$ 22,525
Total Departmental Expenditures	\$ 193,742	\$ 184,941	\$ 205,595	\$ 194,055
Net Effect on General Fund	\$ 193,742	\$ 184,941	\$ 205,595	\$ 194,055

TOWN CLERK

473 S. MAIN ST. - (928) 554-0000



Mission

We succeed when we meet or exceed the expectations of our citizens. We have a passion for excellence and endeavor to set and deliver the highest standards of service, value, integrity, and fairness. We celebrate the diversity and power of our democracy through its people, ideas, and cultures. We lead by examples of creativity, enthusiasm, and loyalty to our community in which we are honored to serve.

Responsibilities

The Clerk's Office serves as the Information Center of Town government. The department exists as a legislative branch of local government, ensuring that the public's business is conducted in public, while maintaining an open and fair process for citizen access to public information and records. The Clerk's function is very much entwined with the basic tenets of democracy. Some key attributes of these tenets include balance and separation of powers; open access to information; open decision-making; fair elections; accountability for decision-making; and due process or rule of law. As administrators of the legislative process, a Clerk's purpose is to ensure that these basic principles are upheld throughout the process of governing. The Clerk assists in clarifying procedures and processes in dialogues that continually occur between administration, the Council, and the public. The Clerk is also responsible for municipal elections, records management, maintaining a true and accurate record of Council actions, permits and licenses, agendas, and agenda packets.

OBJECTIVES

Accomplishments for the past Fiscal Year 2013-14

1. Completed the 2010 Community Development Block Grant close-out.
2. Completed the HOME Grant Owner-Occupied Housing Rehabilitation project.
3. Completed the Citizen Participation Plan for the upcoming CDBG application.
4. Completed the 2014 CDBG application (Arnold Street project).

Goals for the upcoming Fiscal Year 2014-15

1. Continue to oversee statutory compliance with regard to records, which includes purging, preparing retention/destruction forms, and filing and indexing.
2. Update Records Management Manual and Town Code as needed.
3. Provide training to every department with regard to the Town's Records Management policy and encourage digital storage of all records for ease of access.
4. Administer the 2014 CDBG street improvement project.
5. Attend Certification training and conferences.

Personnel

	FY13	FY14	FY15
FTE's	2.8	2.8	3.0
FT Positions	2	2	3
PT Positions	1	1	0
Seasonal	0	0	0

Statistics

1. 604 Business Licenses on File
2. 22 New Resolutions and Ordinances
3. 120 New Documents Processed
4. 23 Special Event Applications
5. 21 Liquor and Wine Festival Permits
6. 65 Council Meetings, including Regular, Special Work and Executive Session

Town Clerk

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related				
Salaries	108,385	134,665	139,135	154,140
FICA	6,389	8,039	8,630	9,560
Medicare	1,612	1,880	2,020	2,235
Retirement	10,404	13,785	16,060	17,880
Unemployment	263	108	40	210
Workman's Compensation	287	367	380	550
Health, Dental & Life Ins	12,467	14,352	15,295	24,810
Total Wages & Related	\$ 139,807	\$ 173,196	\$ 181,560	\$ 209,385
Operating Expenditures				
Training	780	364	500	1,000
Travel	949	151	500	600
Office Supplies	1,989	1,943	1,500	2,000
Subscriptions/Memberships	565	439	500	600
Advertising	1,757	292	2,000	2,000
Computer Services/Software	430	0	0	0
Legal Services	259	0	1,000	1,000
Contract Labor/Services	0	1,050	12,000	7,500
Office Equipment	0	0	0	1,500
Elections	0	18,388	0	0
Recording Fees	4	8	50	150
Records Management	0	1,010	2,000	2,000
Total Operating Expenditures	\$ 6,733	\$ 23,645	\$ 20,050	\$ 18,350
Total Departmental Expenditures	\$ 146,540	\$ 196,841	\$ 201,610	\$ 227,735
Revenues				
Copies	11	5	0	0
Bus. License Fees	14,615	14,785	10,000	15,000
Liquor License Fees	2,740	3,580	1,500	2,000
Special Event Permits	25	0	0	0
Total Departmental Revenues	\$ 17,391	\$ 18,370	\$ 11,500	\$ 17,000
Net Effect on General Fund	\$ 129,149	\$ 178,471	\$ 190,110	\$ 210,735

FINANCE

395 S. MAIN ST. - (928) 554-0000



Mission

To administer the Town’s financial affairs in a manner which comports with all Governmental Accounting and Auditing Standards and to provide a broad array of financial services to the departments which make up the Town’s service delivery system in the areas of accounting, budget development and execution, financial reporting and management and payroll processing.

Responsibilities

The Finance Department is responsible for all financial aspects of the Town including;

- Creating and monitoring the budget
- Monitoring monthly financial reports to compare various department’s compliance with the budget
- Maintaining the Town’s bank accounts and investments
- Accounts payable
- Payroll
- Assisting the auditing firm with the Town’s annual financial audit

OBJECTIVES

Accomplishments for the past Fiscal Year 2013-14

1. Received an Unqualified Opinion for FY13 CAFR.
2. Received the GFOA Certificate of Achievement for Excellence in Financial Reporting for FY13 CAFR.
3. Integrated Sanitary District into Town’s accounting records successfully.
4. Successful implementation of Az Open Books online program.

Goals for the upcoming Fiscal Year 2014-15

1. Complete CAFR for FY14 Audit & submit for GFOA award.
2. Continue to develop transparent reporting systems for staff, council and the public.
3. Work towards submitting the annual budget for GFOA award.
4. Develop a more efficient budget system with further public input.

Personnel

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
FTE’s	2.0	2.17	2.25
FT Positions	2	3	3
PT Positions	0	0	0
Seasonal	0	0	1

Statistics

- 2,399 Regular AP Checks cut
- 577 Vendors Paid
- Budget *start-to-finish* time-line: 149 days

Finance

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related				
Salaries	94,611	101,284	110,905	116,975
FICA	5,839	6,265	6,875	7,255
Medicare	1,357	1,465	1,610	1,700
Retirement	10,126	11,293	12,800	13,390
Unemployment	443	31	30	170
Workman's Compensation	217	276	300	415
Health, Dental & Life Ins	12,081	14,357	16,825	17,950
Total Wages & Related	\$ 124,674	\$ 134,971	\$ 149,345	\$ 157,855
Operating Expenditures				
Training	1,845	465	2,250	1,750
Travel	981	1,493	2,000	1,750
Office Supplies	1,856	1,707	2,500	1,800
Subscriptions/Memberships	280	430	1,080	1,215
Books/Tapes/Publications	167	178	250	0
Printing	543	0	600	500
Advertising	300	375	600	400
Computer Services/Software	0	152	0	0
Software Recurring Fees	0	15,116	23,800	27,000
Consulting Services	44,270	5,000	7,000	4,000
Legal Services	204	0	400	300
Contract Labor/Services	18,007	24,000	30,000	30,000
Total Operating Expenditures	\$ 68,822	\$ 48,916	\$ 70,480	\$ 68,715
Equipment/Capital Expenditures				
Equipment Lease	1,361	8	0	0
Total Equipment/Capital Expenditures	\$ 4,345	\$ 8	\$ -	\$ -
Total Departmental Expenditures	\$ 197,841	\$ 183,895	\$ 219,825	\$ 226,570
Net Effect on General Fund	\$ 197,841	\$ 183,895	\$ 219,825	\$ 226,570

HUMAN RESOURCES

473 S. MAIN ST. - (928) 554-0000



Mission

To be a strategic partner in the development and accomplishment of the organization's objectives through training management, compensation management and organizational development.

Responsibilities

The Human Resource Department is responsible for the overall administration of all human resource related functions including: compensation issues, interpretation and development of personnel policies, staff development, benefits administration, recruitment and retention.

OBJECTIVES

Accomplishments for the past Fiscal Year 2013-14

1. Completed revisions to Personnel Manual.
2. Conducted 2 annual employee trainings focusing on the following topics:
Sexual Harassment training and Dangers of texting while driving.

Goals for the upcoming Fiscal Year 2014-15

1. Continue to assist all departments with Human Resource issues.
2. Coordinate training on various topics for all employees.
3. Expand awareness on employee benefits and recognition.

Personnel

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
FTE's	0.15	0.2	0.2
FT Positions	1	1	1
PT Positions	0	0	0
Seasonal	0	0	0

Camp Verde Fun Facts

On December 8, 1906, President Theodore Roosevelt celebrated the passage of the Antiquities Act by declaring four sites of historic and cultural significance as our nation's first National Monuments. Among these was Montezuma Castle, which the President identified as a place "of the greatest ethnological value and scientific interest."

**Source: nps.gov*

Human Resources

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related				
Salaries	26,441	19	8,910	9,365
FICA	1,639	2	555	580
Medicare	383	0	130	140
Retirement	2,846	2	1,030	1,090
Unemployment	86	2	5	15
Workman's Compensation	61	0	25	35
Health, Dental & Life Ins	4,648	7	1,530	1,655
Total Wages & Related	\$ 36,104	\$ 32	\$ 12,185	\$ 12,880
Operating Expenditures				
Training	0	479	700	700
Tuition Reimbursement	4,397	0	2,500	1,000
Travel	0	0	300	300
Office Supplies	215	336	400	400
Subscriptions/Memberships	180	0	480	480
Advertising	940	3,514	1,500	1,500
Legal Services	296	1,410	1,000	1,000
Contract Labor/Services	0	0	0	0
Personnel Expenses	360	3,260	4,000	2,000
Recruitment Expenses	3,149	5,063	3,000	4,000
Employee Recognition	1,472	768	1,500	1,500
Total Operating Expenditures	\$ 11,009	\$ 14,830	\$ 15,380	\$ 12,880
Total Departmental Expenditures	\$ 47,113	\$ 14,862	\$ 27,565	\$ 25,760
Net Effect on General Fund	\$ 47,113	\$ 14,862	\$ 27,565	\$ 25,760

RISK MANAGEMENT

473 S. MAIN ST. - (928) 554-0000



Mission

To develop and maintain an integrated, multi-disciplinary program for effective management of the Town’s resources, assets, and liabilities to protect its employees, property and citizens and enable the Town to achieve its primary aim of efficient and effective day-to-day operation of the Town Government.

Responsibilities

Risk Management is responsible for the control of risk and proactively focuses on the Town’s valuable human, financial and physical assets. The Risk Management process offers a variety of tools and services to help safeguard the Town’s small, rural budget including: risk assessment/ monitoring, risk transfer, loss control site reviews, contract and policy review relative to insurance, safety training, workers’ compensation and acts as liaison to insurance companies, Counsel and individuals with respect to risk matters.

OBJECTIVES

Accomplishments for the past Fiscal Year 2013-14

1. Collected \$44,491.30 by seeking insurance coverages and restitution judgments relative to damaged Town property.
2. In partnership with the Town Marshal/Yavapai County, began Emergency Operations Center (EOC) Management including: 1) All-Hazards Preparedness training for Senior Elected and Appointed Officials; and 2) Planning/training/table top exercise for 26 employees.
3. Updated ‘Hazard Communication Program’ replacing the ‘Hazard Communications System’.
4. Collected approximately 350 Certificates of Insurance; frequently requiring a policy review to verify the particulars of the insurance coverage.

Goals for the upcoming Fiscal Year 2014-15

1. In partnership with the Town Marshal continue to develop Emergency Operations Planning including a joint table top exercise with other agencies.
2. Continue to update the Global Harmonizing System (GHS) and train end users to standards.
3. Continue creating a solid foundation for Risk Management including partnering with Verde Valley HR/Risk Managers to evaluate options to share resources.

Personnel

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
FTE’s	.35	.35	.65
FT Positions	1	1	1
PT Positions	0	0	0
Seasonal	0	0	0

Camp Verde Fun Facts

Fort Verde Days began in 1957 and will hold its 57th annual event in October of 2013. The first Fort Verde Days event was a celebration to honor “all who had supported and visited that first museum”.

**Source: sedonaverdevalley.org*

Risk Management

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related				
Salaries	290	17,197	17,745	34,430
FICA	18	1,065	1,100	2,135
Medicare	4	249	260	500
Retirement	32	1,917	2,050	3,995
Unemployment	0	5	5	50
Workman's Compensation	1	47	50	125
Health, Dental & Life Ins	0	2,499	2,680	5,380
Total Wages & Related	\$ 345	\$ 22,979	\$ 23,890	\$ 46,615
Operating Expenditures				
Training	0	605	600	600
Travel	0	0	200	200
Office Supplies	0	191	300	200
Subscriptions/Memberships	0	55	250	200
Books/Tapes/Publications	0	0	200	100
Printing	0	79	100	100
Advertising	0	0	200	100
Consulting Services	0	0	500	15,000
Legal Services	4,049	3,543	7,500	5,000
Contract Labor/Services	71,000	71,000	71,000	72,140
Pers. Protection Equipment	0	505	300	300
Liability Insurance	163,283	169,528	172,200	172,200
Legal Defense	0	0	15,000	30,050
Safety / Security Program	0	4,193	5,500	3,000
Medical Supplies	0	191	300	300
Total Operating Expenditures	\$ 238,332	\$ 249,890	\$ 274,150	\$ 299,490
Total Departmental Expenditures	\$ 238,677	\$ 272,869	\$ 298,040	\$ 346,105
Revenues				
Liability Ins. Rebate	33,331	0	25,000	0
Total Departmental Revenues	\$ 33,331	\$ -	\$ 25,000	\$ -
Net Effect on General Fund	\$ 205,346	\$ 272,869	\$ 273,040	\$ 346,105
Planned Use of Rest'd Reserve Funds	0	0	0	30,050

ECONOMIC DEVELOPMENT

473 S. MAIN ST. - (928) 554-0000



Mission

Create and build a business environment that preserves, attracts and promotes sustainable growth and creates meaningful jobs

Responsibilities

Work with the local business community as well as regional partners, state and federal agencies, and non-governmental organizations to create economic opportunities that will grow Camp Verde's economic base while retaining its community identity, values and sense of place

OBJECTIVES

Accomplishments for the past Fiscal Year 2013-14

1. Assisted in a community wide effort while lobbying hospital staff to have Verde Valley Medical Center develop a 29 acre parcel at SR260 and Finnie Flat Road. VVMC announced in March it will build a \$15 million facility on site by the end of 2015.
2. Developed and launched a new tourism Website, visitcampverde.com.
3. Developed and launched a new tourism ad campaign centered on the visitcampverde.com logo and website
4. Developed new tourism tools including a Facebook page, literature and a new logo
5. Launched an economic development strategic plan through Arizona public Service's Focus Future program, which will also serve as the economic development element of the Town's General Plan.

Goals for the upcoming Fiscal Year 2014-15

1. Continue to build partnerships
2. Continue developing Web presence including a new website devoted to Camp Verde's economic development efforts
3. Develop a building/district ordinance and water conservation ordinance/plan
4. Organize a business advisory commission
5. Develop a river recreation plan
6. Work with landowners and real estate interests to begin marketing the SR260 corridor

Personnel

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
FTE's	1.0	1.6	1.6
FT Positions	1	1	1
PT Positions	0	2	2
Seasonal	0	0	0

Camp Verde Fun Facts

The historical Camp Verde Jail, located across from the Town gym on Hollomon St. was originally built in 1933 and was in use until 1961 when those services were moved to the Marshal's office.

**Source: examiner.com*

Economic Development

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related				
Salaries	62,196	57,983	80,300	82,840
FICA	3,856	3,594	4,980	5,140
Medicare	902	841	1,165	1,205
Retirement	6,685	5,876	7,540	7,845
Unemployment	0	18	30	210
Workman's Compensation	168	158	220	675
Health, Dental & Life Ins	6,579	5,982	7,650	8,270
Total Wages & Related	\$ 80,386	\$ 74,452	\$ 101,885	\$ 106,185
Operating Expenditures				
Training	0	1,253	2,500	1,250
Office Supplies	0	291	300	300
Subscriptions/Memberships	0	273	400	1,000
Advertising	0	14,280	10,000	0
Consulting Services	0	0	5,000	2,000
Web Campaign	0	15,137	5,000	7,000
Business Recruitment & PR	9,319	1,161	2,000	3,000
Special Events	0	0	12,500	9,000
Incubator Feasibility Study	0	19,980	0	0
Projects	0	219	15,000	15,000
Visitor's Center	55,000	446	8,830	12,000
Fort Verde Operations	75,000	38,000	10,000	0
Total Operating Expenditures	\$ 164,319	\$ 91,040	\$ 71,530	\$ 50,550
Total Departmental Expenditures	\$ 244,705	\$ 165,492	\$ 173,415	\$ 156,735
Revenues				
Advertising Sponsorships	575	200	2,000	2,500
Total Departmental Revenues	\$ 575	\$ 200	\$ 2,000	\$ 2,500
Net Effect on General Fund	\$ 244,130	\$ 165,292	\$ 171,415	\$ 154,235

IT SERVICES

473 S. MAIN ST. - (928) 554-0000



Mission

To provide the highest quality technology-based services, in the most cost-effective manner, to facilitate the town's mission as it applies to the management, staff support, and community service.

Responsibilities

To coordinate strategic plans for Town telecommunications and e-government; to assist Town employees in effective utilization of Town information and telecommunications technology; to design and implement tools that support Town goals; and to provide effective, economical, friendly, and courteous support to our customers in a timely manner.

OBJECTIVES

Accomplishments for the past Fiscal Year 2012-13

1. Designed and Implemented Inter-site Enterprise Backup / Disaster Recovery Solution.
2. Upgraded Email System to Microsoft Exchange 2013.
3. Upgraded Town-wide Phone System.
4. Deployed Video / Screen share- Conferencing, in process of rolling out town-wide.
5. Upgraded Core Server Infrastructure to Windows Server 2012.
6. Commenced Office 2013 upgrades to all Town workstations.

Goals for the upcoming Fiscal Year 2013-14

1. Implement comprehensive Business Continuity Solution, with the primary objective of ensuring continued operations and accessibility of all systems in the event of a catastrophic disruption at our primary datacenter.
2. Deploy real-time monitoring and alerting solution for all critical infrastructure components.
3. Implement Workstation Lifecycle Management process to maintain consistent hardware baseline for all Town workstations and provide a Five-year procurement schedule for all Town PC Workstations and Laptops.
4. Upgrade Wireless Area Network (WAN) Infrastructure to increase site-to-site bandwidth, thereby improving quality Voice and Video communications and overall user experience for all facilities.

Personnel

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
FTE's	.10	.10	.10
FT Positions	1	1	1
PT Positions	0	0	0
Seasonal	0	0	0

Camp Verde Fun Facts

In 1911, Camp Verde became one of the first communities in the state to enact prohibition by popular vote, nearly eight years before the rest of the nation.

**Source: Steve Ayers & the Camp Verde Historical Society from the Book, "Images of America Camp Verde".*

IT Services

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related				
Salaries	6,315	0	4,495	4,715
FICA	391	0	280	295
Medicare	92	0	65	70
Retirement	672	0	520	550
Unemployment	0	0	5	10
Workman's Compensation	17	0	15	20
Health, Dental & Life Ins	1,730	0	765	830
Total Wages & Related	\$ 9,217	\$ -	\$ 6,145	\$ 6,490
Operating Expenditures				
Training	0	0	750	0
Computer Services/Software	67,133	24,731	14,940	12,000
Internet / Wireless / Telephone	10,521	44,979	26,500	45,000
Software Recurring Fees	0	27,748	36,800	28,000
Consulting Services	52,211	115,900	45,000	50,000
Office Equipment	0	0	500	0
Total Operating Expenditures	\$ 129,865	\$ 213,358	\$ 124,490	\$ 135,000
Total Departmental Expenditures	\$ 139,082	\$ 213,358	\$ 130,635	\$ 141,490
Net Effect on General Fund	\$ 139,082	\$ 213,358	\$ 130,635	\$ 141,490

NON-DEPARTMENTAL

473 S. MAIN ST. - (928) 554-0000



Description

Non-Departmental expenditures represent budget line items that are either not directly attributable to any one department or shared resource items that cannot or do not need to be allocated to any particular departments. Non-Departmental expenditures are better described as expenses of the Town rather than any individual department.



Personnel

The Non-Departmental "department" does not have any employee time allocated to it.

Non-Departmental

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Operating Expenditures				
Office Supplies	0	0	0	3,000
Copier Paper	2,713	2,551	2,500	2,500
Subscriptions/Memberships	10,681	11,056	11,500	11,600
Postage	184	3,992	6,000	6,000
Auto Repair/Maintenance	1,167	359	1,500	1,000
Fuel	524	660	600	600
Electric	21,276	24,028	37,910	40,000
Gas/Propane	6,446	7,021	13,088	6,075
Water	4,608	5,672	9,720	4,710
Sewer	5,741	6,063	14,060	11,060
Waste Removal	1,644	2,123	4,100	3,880
Consulting Services	0	31,500	0	0
Equipment Rental	1,020	1,020	1,020	840
Equipment Maint. Agreements	4,037	3,404	2,900	3,125
Service Charges	6,616	5,901	5,500	5,000
Conference Room Supplies	79	0	200	200
Recycling	980	6,000	0	6,000
Emergency Services Agreement	4,675	4,675	4,675	4,675
Bus. Incentive - Coury	1,303	28,416	25,000	30,000
Stewards of Public Lands	0	0	1,500	0
Verde Valley Senior Center	12,500	17,500	12,500	5,000
Water Adjudication	10,101	2,276	3,000	5,000
Yavapai County Water Advisor	8,000	11,645	11,645	11,645
Miscellaneous	1	2,506	0	0
Employee Termination Payouts	0	0	25,000	25,000
Contingency	0	0	200,000	75,170
Total Operating Expenditures	\$ 129,833	\$ 178,368	\$ 393,918	\$ 262,080
Net Effect on General Fund	\$ 140,254	\$ 178,368	\$ 393,918	\$ 262,080

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Magistrate Court Summary



Departments

◆ Magistrate Court ◆

	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related	\$ 280,004	\$ 317,963	\$ 335,255	\$ 340,365
Operating Expenditures	\$ 23,902	\$ 33,460	\$ 34,355	\$ 36,055
Equipment/Capital Expenditures	\$ -	\$ 2,513	\$ 3,400	\$ 3,500
Total Expenditures	\$ 303,906	\$ 353,936	\$ 373,010	\$ 379,920
Revenues				
Total Revenues	\$ 269,427	\$ 273,350	\$ 314,000	\$ 264,000
Operating Transfers				
Total Transfers	\$ -	\$ -	\$ -	\$ -
Net Cost to General Fund	\$ 34,479	\$ 80,586	\$ 59,010	\$ 115,920

MUNICIPAL COURT

473 S. MAIN ST. - (928) 554-0030



Mission

To contribute to the quality of life in our community by fairly and impartially administering justice in the most effective, efficient and professional manner possible.

Responsibilities

The Camp Verde Municipal Court is responsible for misdemeanor and civil traffic complaints for matters occurring within the Town of Camp Verde precinct. The Court also issues protective orders along with search warrants. The Camp Verde Municipal Court is responsible for providing all individuals equal access, professionalism and impartial treatment, with just resolution to all court matters.

OBJECTIVES

Accomplishments for the past Fiscal Year 2013-14

1. Court Operational Review by AOC completed and the findings very minor on items needing to be adjusted by the Court.
2. Acquired the necessary training by all Court personnel to fulfill our newly re-instated mandate of 16 hr COJET training requirements for the year.
3. Worked with Administrative of the Courts to implement an electronic document management system (EDMS) to handle document storage.
4. Attained compliance with administrative orders, rules of court (regarding the retention of records) and Court Order Monitoring by assigning this duty to one clerk fulltime.

Goals for the upcoming Fiscal Year 2014-15

1. Work with Council towards the courts security and or relocating of the Courts building.
2. Acquire yearly COJET training of 16 hours for all court staff for the year.
3. Continue the implementation of a Court operations/ procedures manual to include court financial procedures.
4. Remain in compliance with regards to record retention standards.
5. Continue to monitor court orders.
6. Implement all suggested procedures from the Court Operational Review.

Personnel

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
FTE's	5.6	5.6	5.6
FT Positions	5	5	5
PT Positions	2	2	2
Seasonal	0	0	0

Statistics

	<u>FY14</u>	<u>FY13</u>
• Misdemeanor/FTA	656	676
• DUI	130	126
• Serious Traffic	15	15
• Criminal Traffic	195	204
• Civil traffic	2,195	1,813
• Harassment injunction	21	28
• Order of protection	25	22

Municipal Court

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related				
Salaries	213,516	237,189	246,245	247,245
Pro Tem Judge Salaries	0	684	2,700	2,700
FICA	12,763	14,185	15,435	15,500
Medicare	2,993	3,317	3,610	3,625
Retirement	22,600	26,182	28,420	28,680
Unemployment	448	167	85	450
Workman's Compensation	533	645	525	815
Health, Dental & Life Ins	27,151	35,594	38,235	41,350
Total Wages & Related	\$ 280,004	\$ 317,963	\$ 335,255	\$ 340,365
Operating Expenditures				
Training	0	1,411	1,500	2,000
Travel	0	601	1,000	1,700
Office Supplies	2,148	2,461	3,000	3,000
Subscriptions/Memberships	125	150	300	200
Books/Tapes/Publications	169	210	300	300
Printing	1,152	562	700	700
Telephone	0	851	905	905
Legal Services	0	0	500	500
Contract Labor/Services	761	1,251	1,400	1,400
Interpreters	0	387	500	500
Equipment Rental	0	8,250	9,000	9,000
Equipment Maint. Agreements	0	870	0	0
Office Equipment	507	484	500	500
Court Appointed Attorneys	14,465	15,065	14,000	14,000
Jury Fees	13	116	200	200
Recording System	0	540	0	600
Security System	0	251	350	350
Public Relations	0	0	200	200
Total Operating Expenditures	\$ 23,902	\$ 33,460	\$ 34,355	\$ 36,055
Equipment/Capital Expenditures				
Capital Lease	0	2,513	3,400	3,500
Total Equipment/Capital Expenditures	\$ -	\$ 2,513	\$ 3,400	\$ 3,500
Total Departmental Expenditures	\$ 303,906	\$ 353,936	\$ 373,010	\$ 379,920
Revenues				
Fees, Fines & Forfeitures	256,159	255,974	300,000	250,000
Court Appointed Attorney Reimb's	13,268	17,376	14,000	14,000
Total Departmental Revenues	\$ 269,427	\$ 273,350	\$ 314,000	\$ 264,000
Net Effect on General Fund	\$ 34,479	\$ 80,586	\$ 59,010	\$ 115,920

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Public Works Summary



Departments

Engineer ♦ Stormwater ♦ Maintenance

	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related	\$ 389,815	\$ 452,860	\$ 561,450	\$ 646,320
Operating Expenditures	\$ 633,416	\$ 111,625	\$ 140,097	\$ 155,370
Equipment/Capital Expenditures	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 1,023,231	\$ 564,485	\$ 701,547	\$ 801,690
Revenues				
Total Revenues	\$ 525,059	\$ 450	\$ 500	\$ 2,000
Operating Transfers				
Total Transfers	\$ -	\$ (12,521)	\$ (10,000)	\$ (12,000)
Net Cost to General Fund	\$ 498,172	\$ 551,514	\$ 691,047	\$ 787,690

ENGINEERING

395 S. MAIN ST. - (928) 554-0820



Mission

Plans, develops and maintains streets, stormwater, sewer utilities, facilities & grounds and our parks to promote public health, personal safety, transportation economic growth and civic vitality.

Responsibilities

The Public Works Director is the Town Engineer and provides support to Community Development for Plan and Engineering Design Review, The department also assists with and manages a wide variety of Town related streets, stormwater and utility infrastructure projects. Director and staff work to maintain Town standards, codes and ordinances both as a guide for current projects and future development.

OBJECTIVES

Accomplishments for the past Fiscal Year 2013-14

1. Obtained survey and Forest Service Easement to the Community Park and Sewer Utility.
2. Worked with NAU engineering students to design the entrance and preliminary grading at the Community Park.
3. Worked with ADOT for the SR-260 widening project and Industrial Way roundabout.
4. Completed the Job Order Contract Request for Qualifications.
5. Worked with the architect and Kathy Hellman for the Library bid.
6. Worked with Yavapai Apache Nation to establish two transportation stops for the Nation's buses.

Goals for the upcoming Fiscal Year 2014-15

1. Oversee the construction of the Library
2. Continue to provide engineering support to Community Development
3. Hire consultant for the Tri-Intersection design
4. Complete the Finnie Flat Sidewalk construction

Personnel

	<u>FY13</u>	<u>FY14</u>	<u>FY14</u>
FTE's	.97	1.12	1.25
FT Positions	3	4	4
PT Positions	0	0	0
Seasonal	0	0	0

Camp Verde Fun Facts

The Town of Camp Verde covers 43.14 square miles. That makes Camp Verde the 27th largest town/city within Arizona, right below Williams and just above Prescott.

**Source: factfinder2.census.gov*

Public Works Engineer

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related				
Salaries	51,577	59,088	74,300	80,710
FICA	3,196	3,662	4,610	5,005
Medicare	748	857	1,080	1,170
Retirement	5,355	6,497	8,575	9,365
Unemployment	98	17	15	90
Workman's Compensation	484	968	1,455	1,525
Health, Dental & Life Ins	4,836	6,420	8,565	10,255
Total Wages & Related	\$ 66,294	\$ 77,509	\$ 98,600	\$ 108,120
Operating Expenditures				
Training	245	235	1,000	1,000
Travel	526	2,027	1,750	1,750
Office Supplies	521	718	400	450
Subscriptions/Memberships	360	245	400	400
Books/Tapes/Publications	282	0	250	250
Printing	149	224	150	150
Advertising	0	100	100	100
Computer Services/Software	0	0	0	1,200
Auto Repair/Maintenance	0	0	50	300
Fuel	0	80	150	200
Consulting Services	5,223	0	2,500	2,000
Legal Services	870	1,940	3,000	2,000
Office Equipment	58	1,046	400	420
Total Operating Expenditures	\$ 8,234	\$ 6,615	\$ 10,150	\$ 10,220
Equipment/Capital Expenditures				
Finnie Flat Sidewalk Project	0	0	0	0
Total Equipment/Capital Expenditures	\$ -	\$ -	\$ -	\$ -
Total Departmental Expenditures	\$ 74,528	\$ 84,124	\$ 108,750	\$ 118,340
Revenues				
Plan Review Fees	5,753	450	500	2,000
Total Departmental Revenues	\$ 5,753	\$ 450	\$ 500	\$ 2,000
Net Effect on General Fund	\$ 68,775	\$ 83,674	\$ 108,250	\$ 116,340

STORMWATER

395 S. MAIN ST. - (928) 554-0820



Mission

To provide environmental protection, minimize the impacts to public and private property due to flooding from storms events and promote public health and safety through education and the implementation of stormwater regulations, policies and engineering.

Responsibilities

To ensure that public and private facilities within the Town's corporate boundary are compliant with all applicable floodplain and stormwater regulations, policies and design criteria. The Stormwater department works closely with Yavapai County Flood Control District to establish and maintain consistent policies and criteria that ensure the uniform construction of all drainage infrastructures within the Town of Camp Verde

OBJECTIVES

Accomplishments for the past Fiscal Year 2013-14

1. Submitted the annual MS4 report to ADEQ and completed required street sweeping.
2. Complete Phase II Cliffs Parkway Drainage Improvements.
3. Identify and prioritize comprehensive 5 year Stormwater improvement projects to be funded by Yavapai County Flood.
4. Begin a master list and maintenance schedule for all Town owned storm water structures.
5. Repaired Detention ponds on Armoire
6. Improved Drainage along Quarterhorse
7. MS4 Training

Goals for the upcoming Fiscal Year 2014-15

1. Purchase, training and enter BMPS into new MS4 Software
2. Update and approve Storm Water Management Plan and Ordinance
3. Map all outfalls
4. Continued Education on Stormwater regulations
5. Hire Stormwater Maintenance Worker
6. Improve Drainage in flood areas.

Personnel

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
FTE's	.72	1.3	1.5
FT Pos's	7	9	9
PT Pos's	0	0	0
Seasonal Pos's	2	0	0

Fun Facts

In 1912, the Camp Verde School District organized its first high school class which had a total of 5 students. Algebra, geometry, Spanish, English and ancient history were the 5 classes taught.

**Source: Steve Ayers & the Camp Verde Historical Society from the Book, "Images of America Camp Verde".*

Stormwater

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related				
Salaries	21,084	17,669	58,980	79,240
FICA	1,307	1,094	3,660	4,915
Medicare	306	256	855	1,150
Retirement	2,253	1,849	6,350	9,195
Unemployment	6	9	25	110
Workman's Compensation	1,459	305	2,025	3,200
Health, Dental & Life Ins	2,614	2,000	8,950	11,440
Total Wages & Related	\$ 29,029	\$ 23,182	\$ 80,845	\$ 109,250
Operating Expenditures				
Training	500	268	1,000	1,000
Travel	1,189	459	1,200	1,200
Office Supplies	41	1,972	250	250
Subscriptions/Memberships	0	0	100	100
Books/Tapes/Publications	102	0	100	100
Printing	0	293	150	300
Computer Services/Software	0	0	500	3,000
Software Recurring Fees	0	0	0	800
Cell Phone	0	0	450	1,500
Consulting Services	823	2,293	3,000	3,000
Legal Services	0	137	300	300
Contract Labor/Services	0	0	0	2,350
Office Equipment	0	0	200	200
Maintenance Equipment	0	0	200	200
Infrastructure Maintenance	0	0	0	500
Recording Fees	0	0	0	150
Permits	0	0	5,000	5,000
Total Operating Expenditures	\$ 521,961	\$ 5,422	\$ 12,450	\$ 19,950
Total Departmental Expenditures	\$ 550,990	\$ 28,604	\$ 93,295	\$ 129,200
Net Effect on General Fund	\$ 31,684	\$ 28,604	\$ 93,295	\$ 129,200

MAINTENANCE

395 S. MAIN ST. - (928) 554-0820



Mission

To keep all facilities, parks, landscape, and outdoor recreational amenities in good and safe working order. Our goal is to do this with a framework of safety, quality service, environmental sensitivity and operational efficiency.

Responsibilities

The Maintenance Department is responsible for the general maintenance of all Town buildings, equipment, parks and recreational sites and facilities. Maintenance Personnel perform regular inspections of these areas and equipment as well as making sure all areas are safe and secure. The maintenance division is responsible for Main Street landscaping and decorations. Maintenance personnel also assist with special event and programs.

OBJECTIVES

Accomplishments for the past Fiscal Year 2013-14

1. Improvements to the Senior Center
2. Worked with Parks & Recreation Division & So. Verde High School to purchase safety wall mats for Gym walls, installed by Maintenance.
3. Worked with Parks & Recreation Division to have contractor refinish Community Center Gym floor.
4. Worked with Parks & Recreation Division to have old bleachers removed by Yavapai Adult Probation, purchase new bleachers & install new bleachers by contractor in Community Center Gym.
5. Worked with Parks & Recreation Division & volunteers to have Community Center Gym walls repainted by Yavapai Adult Probation & AmeriCorps volunteers.
6. Worked with Parks & Recreation Division to ensure preparations for events, facility rentals and other program needs.

Goals for the upcoming Fiscal Year 2014-15

1. Re-Key all Town Buildings with new core series and work with Admin. to set-up electronic key records
2. Advertise and hire a part-time employee to assist with grounds and facilities maintenance.

Personnel

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
FTE's	6.17	7.22	7.4
FT Positions	8	11	11
PT Positions	0	0	1
Seasonal	0	1	0

Statistics

435 Work Order Requests covering 1013 hours

Town Departments: 202 requests - 516 hours
 Key sets: 30 requests - 29 hours
 Special events: 86 requests - 191 hours
 General repairs: 91 requests - 194 hours

Maintenance

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related				
Salaries	206,306	252,189	266,980	294,845
Overtime	231	245	0	0
Uniform Allowance		0	0	900
FICA	12,696	15,471	16,555	18,340
Medicare	2,969	3,677	3,870	4,290
Retirement	21,817	26,076	30,260	34,310
Unemployment	536	301	105	590
Workman's Compensation	8,600	9,403	10,170	14,560
Health, Dental & Life Ins	41,337	44,807	54,065	61,115
Total Wages & Related	\$ 294,492	\$ 352,169	\$ 382,005	\$ 428,950
Operating Expenditures				
Training	3,835	3,350	3,000	3,000
Travel	914	692	1,000	1,000
Uniforms	1,958	3,450	2,400	3,000
Office Supplies	259	83	300	300
Books/Tapes/Publications	0	0	0	100
Advertising	59	0	100	200
Software Recurring Fees	0	1,200	1,200	2,800
Auto Repair/Maintenance	7,799	1,723	2,500	4,000
Fuel	4,797	5,677	4,500	5,000
Electric	0	0	0	500
Gas/Propane	0	0	0	660
Water	0	0	0	450
Cell Phone	1,608	1,605	2,200	2,050
Pest Control	2,878	2,433	6,147	2,940
Legal Services	0	0	200	0
Equipment Rental	0	0	250	0
Office Equipment	0	0	100	0
Maintenance Equipment	3,354	3,159	3,500	4,000
Building Maintenance	47,566	44,059	48,000	48,000
Safety Equipment	643	6	600	600
OSHA Medical Supplies	607	380	800	400
Graffiti Clean-Up	431	0	200	200
Fire Extinguishers	1,780	3,243	2,400	2,600
Park Facilities Maintenance	1,901	12,521	10,000	12,000
Grounds Maintenance	7,234	5,636	10,000	12,000
Flags & Banners	0	763	1,400	2,000
Fertilizer / Herbicides	5,468	1,155	6,200	6,200

Maintenance (Cont'd)

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
<i>Visitor's Center Maintenance</i>	1,841	255	800	1,500
Janitorial Supplies	6,126	5,969	7,000	7,000
Mats & Rugs	2,163	2,229	2,700	2,700
Total Operating Expenditures	\$ 103,221	\$ 99,588	\$ 117,497	\$ 125,200
Equipment/Capital Expenditures				
Structural	0	0	0	0
Total Equipment/Capital Expenditures	\$ -	\$ -	\$ -	\$ -
Total Departmental Expenditures	\$ 397,713	\$ 451,757	\$ 499,502	\$ 554,150
Operating Transfers				
Transfer In from Parks Fund (Maint)	0	(12,521)	(10,000)	(12,000)
Total Departmental Revenues	\$ -	\$ (12,521)	\$ (10,000)	\$ (12,000)
Net Effect on General Fund	\$ 397,713	\$ 439,236	\$ 489,502	\$ 542,150

Community Development Summary



Departments

- Community Development ♦ Planning & Zoning
- Building ♦ Code Enforcement

	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related	\$ 218,740	\$ 290,399	\$ 328,825	\$ 404,375
Operating Expenditures	\$ 28,773	\$ 43,786	\$ 54,155	\$ 56,200
Equipment/Capital Expenditures	\$ 2,076	\$ 2,092	\$ 2,000	\$ 2,050
Total Expenditures	\$ 249,589	\$ 336,277	\$ 384,980	\$ 462,625
Revenues				
Total Revenues	\$ 151,499	\$ 190,062	\$ 151,025	\$ 270,300
Operating Transfers				
Total Transfers	\$ -	\$ -	\$ -	\$ -
Net Cost to General Fund	\$ 98,090	\$ 146,215	\$ 233,955	\$ 192,325

COMMUNITY DEVELOPMENT

473 S. MAIN ST. - (928) 554-0050



Mission

To manage growth through planning, zoning and building services and protect the enjoyment of private property owners while providing professional, competent, and consistent service to the public in order to enhance the community and the lives of the residents.

Responsibilities

Oversees and prepares department procedures for the development process and code enforcement within the Town of Camp Verde. As the umbrella for the Building, Planning & Zoning and Code Enforcement Divisions, the Community Development Department performs the management activities and is the direct contact to the Town Council and the Town Manager. This umbrella department provides for and facilitates the activities and functions of the Planning & Zoning Commission and the Board of Adjustments for the public hearing process and training.

OBJECTIVES

Accomplishments for the past Fiscal Year 2013-14

1. Initiated the update of the Town’s General Plan with the introduction of Character Areas under the Land Use Element.
2. Facilitated Public Input meetings, and prepared amendments to the Administrative Code for the 2012 Building Codes.
3. With the internal processes developed and in place for zoning and nuisance violations, the department has experienced a great success in achieving volunteer compliance with issuing of citations as a last resort.

Goals for the upcoming Fiscal Year 2014-15

1. Continue to review incomplete or expired approvals for subdivisions and bring recommendations of voiding to the Town Council.
2. Continue the Public input process for the General Plan and its 10 elements.
3. Continue to evaluate staff levels as service demands increase.

Personnel

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
FTE’s	1.0	1.0	1.0
FT Positions	1	1	1
PT Positions	0	0	0
Seasonal	0	0	0

Statistics

Total Permits Issued – 394
 Regular & General Plan work sessions – 24
 Board of Adjustments & Appeals sessions – 1
 P&Z sessions with Council - 4

Community Development

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related				
Salaries	61,061	34,439	73,815	75,075
FICA	3,592	1,974	4,580	4,655
Medicare	840	461	1,070	1,090
Retirement	6,366	3,821	8,520	8,705
Unemployment	106	11	15	70
Workman's Compensation	577	563	1,465	1,945
Health, Dental & Life Ins	9,861	4,446	7,650	8,270
Total Wages & Related	\$ 82,403	\$ 45,715	\$ 97,115	\$ 99,810
Operating Expenditures				
Training	717	1,015	1,000	1,000
Travel	526	0	500	500
Office Supplies	120	28	200	200
Subscriptions/Memberships	544	569	600	650
Books/Tapes/Publications	0	0	120	75
Printing	2	9	50	0
Advertising	0	15	100	0
Auto Repair/Maintenance	384	714	400	600
Fuel	392	251	400	400
Cell Phone	0	272	0	0
Legal Services	1,980	8,643	6,000	3,000
Equipment Maint. Agreements	1,520	767	2,000	600
Credit Card Processing Fees	1,166	1,660	1,500	2,000
Safety Equipment	0	202	300	300
Maps / Cartography	2	0	50	50
Total Operating Expenditures	\$ 7,353	\$ 14,145	\$ 13,220	\$ 9,375
Equipment/Capital Expenditures				
Equipment Lease	2,076	2,092	2,000	2,050
Total Equipment/Capital Expenditures	\$ 2,076	\$ 2,092	\$ 2,000	\$ 2,050
Total Departmental Expenditures	\$ 91,832	\$ 61,952	\$ 112,335	\$ 111,235
Revenues				
Copies	17	82	25	50
Total Departmental Revenues	\$ 17	\$ 82	\$ 25	\$ 50
Net Effect on General Fund	\$ 91,815	\$ 61,870	\$ 112,310	\$ 111,185

BUILDING

473 S. MAIN ST. - (928) 554-0050



Mission

To provide the public with excellent customer service through our professionalism, dedication and commitment to excellence. We are committed to providing our customers the most successful permitting experience possible before, during and after construction with expedient permit processing, plan review and inspection services.

Responsibilities

The Building Division is responsible for effectively enforcing all building codes and other applicable codes that have been adopted by the Town of Camp Verde and to establish the minimum requirements to safeguard the public's health, safety and general welfare.

OBJECTIVES

Accomplishments for the past Fiscal Year 2013-14

1. Renewed International Code Council (ICC) certification for Permit Technician and Plans Examiner to maintain 100% ICC department certification levels.
2. Attended and gained 100% department FEMA certification level for EOC Management and Operations.
3. Held fifteen public meetings on the potential adoption of the 2012 Building Codes and successfully drafted technical amendments and revised administrative sections to propose and recommend to Town Council for adoption.

Goals for the upcoming Fiscal Year 2014-15

1. Improve customer service and project processing times by obtaining another ICC certification for Residential Plans Examiner and Permit Technician.
2. Revise and update all Building Department forms and webpages to reflect the changes in the adoption of the 2012 Building Codes.
3. Revise and update Tyler INCODE to incorporate changes that have been made in departmental procedures over the course of the past few years.
4. Renew any expiring IGA agreements or department certifications.

Personnel

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
FTE's	2.0	2.0	4.0
FT Positions	2	2	4
PT Positions	0	0	0
Seasonal	0	0	0

Statistics

	<u>FY14</u>	<u>FY13</u>
Permits Applied For	402	400
Permits Issued	361	385

Building Department

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related				
Salaries	76,098	82,224	93,765	138,145
FICA	4,345	4,684	5,815	8,565
Medicare	1,016	1,096	1,360	2,005
Retirement	8,219	9,036	10,820	16,025
Unemployment	175	29	30	280
Workman's Compensation	851	1,068	1,170	2,115
Health, Dental & Life Ins	13,610	13,585	15,295	28,945
Total Wages & Related	\$ 104,314	\$ 111,722	\$ 128,255	\$ 196,080
Operating Expenditures				
Training	1,530	1,435	1,750	2,000
Travel	730	0	1,000	1,500
Office Supplies	238	1,107	750	1,000
Subscriptions/Memberships	275	125	300	350
Books/Tapes/Publications	772	1,965	0	500
Printing	2	302	525	525
Advertising	0	110	300	300
Auto Repair/Maintenance	251	64	500	500
Fuel	1,048	1,932	2,400	2,500
Cell Phone	191	0	300	300
Consulting Services	15,009	1,600	2,500	7,500
Equipment	0	0	0	500
Total Operating Expenditures	\$ 20,046	\$ 8,640	\$ 10,325	\$ 17,475
Total Departmental Expenditures	\$ 124,360	\$ 120,362	\$ 138,580	\$ 213,555
Revenues				
Plan Review Fees	50,814	52,540	50,000	75,000
Building Permits	85,394	114,785	85,000	170,000
Total Departmental Revenues	\$ 136,208	\$ 167,325	\$ 135,000	\$ 245,000
Net Effect on General Fund	\$ (11,848)	\$ (46,963)	\$ 3,580	\$ (31,445)

PLANNING & ZONING

473 S. MAIN ST. - (928) 554-0050



Mission

To manage growth through current and long range planning processes while providing professional, competent and consistent service to the public in order to enhance the community and the lives of the residents and protecting the heritage and natural surroundings in a manner that will maintain a balance between the quality of life and the economic stability of the Town.

Responsibilities

Reviews and processes all new development proposals and applications. Manages and updates the General Plan, Planning & Zoning Ordinances and the regional planning activities with other agencies.

OBJECTIVES

Accomplishments for the past Fiscal Year 2013-14

1. In addition to the statistics provided below, Current Planning is experiencing an increase in submittals for Zoning, General Plan Amendments, Use Permits and Minor Land Divisions while maintaining historical service levels. These increases are expected to continue through this fiscal year.

Goals for the upcoming Fiscal Year 2014-15

1. Continue to participate on the General Plan update to provide technical input to the Commission and Council.
2. Complete research to provide for a proposed update to the Planning & Zoning Ordinance addressing the Sign Ordinances and to create a Heritage Preservation Ordinance.

Personnel

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
FTE's	1.0	1.0	1.0
FT Positions	1	1	1
PT Positions	0	0	0
Seasonal	0	0	0

Statistics

Planning & Zoning Permits – 33
 Ordinances & Resolutions – 8
 Residential Zoning Clearances – 119
 Commercial Zoning Clearances - 55

Planning & Zoning

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related				
Salaries	17,209	43,870	38,965	40,435
FICA	1,002	2,590	2,420	2,510
Medicare	235	605	565	590
Retirement	1,992	4,835	4,500	4,690
Unemployment	40	14	15	70
Workman's Compensation	311	426	105	145
Health, Dental & Life Ins	2,409	7,329	7,650	8,270
Total Wages & Related	\$ 23,198	\$ 59,669	\$ 54,220	\$ 56,710
Operating Expenditures				
Office Supplies	552	646	1,000	750
Printing	0	0	2,000	2,000
Advertising	199	800	2,000	2,000
Consulting Services	0	0	5,000	5,000
Maps / Cartography	0	0	1,500	0
General Plan	0	0	5,000	1,000
Recording Fees	0	4	100	0
Total Operating Expenditures	\$ 751	\$ 1,450	\$ 16,600	\$ 10,750
Total Departmental Expenditures	\$ 23,949	\$ 61,119	\$ 70,820	\$ 67,460
Revenues				
Permit Fees	14,470	21,361	15,000	25,000
Total Departmental Revenues	\$ 14,470	\$ 21,361	\$ 15,000	\$ 25,000
Net Effect on General Fund	\$ 9,479	\$ 39,758	\$ 55,820	\$ 42,460

CODE ENFORCEMENT

473 S. MAIN ST. - (928) 554-0050



Mission

To manage code enforcement with the intent of preserving the peaceful enjoyment of private properties within the Town while providing professional, competent, courteous and consistent service to the public.

Responsibilities

To investigate and seek compliance with the Town’s Zoning and Nuisance Ordinances. Issue Courtesy and Violation Notices when necessary as well as citations for zoning violations and abatement.

OBJECTIVES

Accomplishments for the past Fiscal Year 2013-14

1. With the Nuisance Violation Section being transferred to the Town Code, the processes for enforcement are different than under a Zoning Violation. The Community Development Department revised the enforcement violation documents to now address Nuisance & Zoning Violation individually.
2. A new item was also added to the Town Code for Off-Premise Solicitation (Signage). Documents and processes for enforcement have now been created to address this new item.
3. A newly state defined issue has been included in the Arizona Revised Statutes for hoarding. The Community Development Director and Code Enforcement Officer have been attending conferences with other Code Enforcement officials to address collaborative measures to handle these types of complaints.

Goals for the upcoming Fiscal Year 2014-15

1. The Community Development Director will continue to provide training to the Code Enforcement Officers to become familiar with the entire Planning & Zoning Ordinance, the Town Code and the Justice Court procedures for expert witnesses.
2. Provide technical support for the updating of the Planning and Zoning Ordinance.

Personnel

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
FTE's	1.0	1.0	1.0
FT Positions	2	2	2
PT Positions	0	0	0
Seasonal	0	0	0

Statistics

Code Enforcement Complaints – 139
 Violations found – 122
 Violations Not Found – 17
 Cases Closed – 117
 Citations Issued – 8
 Nuisance Abatements – 11
 Liens Recorded - 2

Code Enforcement

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related				
Salaries	6,528	53,225	34,300	35,645
FICA	373	2,955	2,130	2,210
Medicare	87	726	500	520
Retirement	699	5,835	3,960	4,135
Unemployment	12	65	15	70
Workman's Compensation	207	971	680	925
Health, Dental & Life Ins	919	9,516	7,650	8,270
Total Wages & Related	\$ 8,825	\$ 73,293	\$ 49,235	\$ 51,775
Operating Expenditures				
Training	0	750	500	1,000
Travel	0	0	500	1,000
Office Supplies	67	13	200	100
Auto Repair/Maintenance	0	8	0	0
Fuel	440	132	0	0
Cell Phone	116	420	450	400
Nuisance Abatement	0	5,980	5,000	6,000
Dangerous Bldg. Abatement	0	12,200	7,000	10,000
Recording Fees	0	48	360	100
Total Operating Expenditures	\$ 623	\$ 19,551	\$ 14,010	\$ 18,600
Total Departmental Expenditures	\$ 9,448	\$ 92,844	\$ 63,245	\$ 70,375
Revenues				
Zoning Fines	804	1,294	1,000	250
Total Departmental Revenues	\$ 804	\$ 1,294	\$ 1,000	\$ 250
Net Effect on General Fund	\$ 8,644	\$ 91,550	\$ 62,245	\$ 70,125

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Marshal's Department Summary



Departments

Marshal's Office ♦ Animal Control

	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related	\$ 1,822,514	\$ 1,819,623	\$ 2,132,700	\$ 2,336,270
Operating Expenditures	\$ 224,678	\$ 291,009	\$ 216,638	\$ 224,915
Equipment/Capital Expenditures	\$ 2,510	\$ 29,056	\$ -	\$ 10,000
Total Expenditures	\$ 2,049,702	\$ 2,139,688	\$ 2,349,338	\$ 2,571,185
Revenues				
Total Revenues	\$ 106,281	\$ 90,415	\$ 190,200	\$ 191,600
Operating Transfers				
Total Transfers	\$ -	\$ -	\$ -	\$ -
Net Cost to General Fund	\$ 1,943,421	\$ 2,049,273	\$ 2,159,138	\$ 2,379,585

MARSHAL'S OFFICE

473 S. MAIN ST. - (928) 554-8300



Mission

To value employees, work together in partnership with other law enforcement entities to be a model of excellence in policing and embrace the community by delivering the highest level of professional service.

Responsibilities

The Camp Verde Marshal's Office is responsible for providing law enforcement services to the citizens and visitors of the Town of Camp Verde twenty-four hours a day, seven days a week. Some of the law enforcement services include providing a 911 communications center to the Yavapai Apache Police Department, Clarkdale Police Department and Jerome Police Department. Providing community education and crime prevention, investigating crimes and traffic accidents, protecting life and property. The Marshal's Office is committed to enforcing federal, state, and local laws, upholding the constitutional rights of all persons, providing emergency management and animal/code enforcement services. The department exists to serve the public and improve the quality of life for all citizens.

OBJECTIVES

Accomplishments for the past Fiscal Year 2013-14

1. Marshal's Office volunteers (VIPS) contributed over 4000 hours.
2. CVMO employees received over 100 hours of individual training.
3. Began dispatching for Jerome and Clarkdale.
4. Received a grant from Homeland Security for interoperability radio communications in amt. \$120,000.
5. CVMO and other local agencies held active shooter training at the HS and trained 61 officers.
6. Created a Crime Scene Investigation response team comprised of 4 civilian employees.

Goals for the upcoming Fiscal Year 2014-15

1. Continue to update current operating procedure/policy manual.
2. Recertify sworn personnel on Taser guns (has not been done since 2004).
3. Provide re-qualification on rifles.
4. Conduct audit of current Spillman system to determine if we are using it to its full compacity.

Personnel

	<u>FY13</u>	<u>FY14</u>	<u>FY14</u>
FTE's	26.7	31.2	32.2
FT Positions	27	34	35
PT Positions	0	0	0
Seasonal	0	0	0

Statistics

Total Citations Issued - 485	
Homicide - 1	Domestic Violence - 126
Sexual Assaults - 0	DUI Arrests - 30
Residential Burglary - 31	Juvenile Arrests - 55
Commercial Burglary - 3	Adult Arrests - 187
Thefts - 166	Traffic Accidents - 101
Motor Vehicle Theft - 14	

*For the 9-month period of July 2013 through March 2014

Marshal's Office

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related				
Salaries	1,185,224	1,206,998	1,406,045	1,478,815
Overtime	44,627	71,223	40,000	40,000
Holiday Pay Premium	27,904	1,265	11,000	12,300
Uniform Allowance	17,323	21,746	29,400	24,000
FICA	31,495	40,887	47,905	58,385
Medicare	17,942	18,420	21,550	22,550
Retirement	179,846	178,702	199,480	249,680
Retirement Penalty	0	0	26,550	55,345
Unemployment	2,338	867	440	2,290
Workman's Compensation	48,242	51,116	56,635	75,920
Health, Dental & Life Ins	170,755	181,556	240,495	260,095
Total Wages & Related	\$ 1,725,696	\$ 1,772,780	\$ 2,079,500	\$ 2,279,380
Operating Expenditures				
Training	2,693	3,632	6,000	5,000
Travel	2,505	7,920	6,000	5,000
Uniforms	4,910	2,028	0	1,000
Office Supplies	7,535	5,903	6,000	5,500
Subscriptions/Memberships	1,177	1,637	1,295	2,000
Books/Tapes/Publications	183	562	600	600
Printing	62	612	1,250	1,000
Postage	10	61	0	0
Computer Services/Software	4,437	25,307	19,868	30,610
Auto Repair/Maintenance	43,681	48,569	15,000	15,000
Fuel	60,116	57,102	50,000	50,000
Electric	20,309	21,746	20,000	23,300
Gas/Propane	2,776	1,926	3,500	1,800
Water	2,876	2,924	3,000	2,900
Sewer	2,503	2,310	2,880	3,300
Waste Removal	600	642	1,800	660
Cell Phone	398	1,028	8,500	11,000
Legal Services	2,966	15,353	15,000	20,000
Equipment Maint. Agreements	1,596	1,786	1,440	1,195
Office Equipment	0	247	2,630	2,000
Equipment Maintenance	0	5,958	0	1,000
Patrol/Investigation Equip.	5,787	32,587	7,500	10,000
Patrol/Investigation Equip. Maint	7,258	5,325	3,000	3,500
Communication Equipment	710	985	800	0

Marshal's Office (Cont'd)

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Communication Equip. Maint	755	14,782	2,000	3,000
Repeater/Generator Maint	5,944	1,671	1,800	1,800
Crime Prevention	790	1,564	1,500	1,000
Advocacy Center	2,646	2,825	2,825	2,800
Volunteers	0	1,436	2,000	2,000
Medical Supplies	397	433	1,000	500
K-9 Expenditures	1,930	1,301	2,500	1,500
Total Operating Expenditures	\$ 195,312	\$ 270,162	\$ 189,688	\$ 208,965
Equipment/Capital Expenditures				
Equipment	0	9,177	0	10,000
Equipment Lease	2,510	2,963	0	0
Total Equipment/Capital Expenditures	\$ 2,510	\$ 12,140	\$ -	\$ 10,000
Total Departmental Expenditures	\$ 1,923,518	\$ 2,055,082	\$ 2,269,188	\$ 2,498,345
Revenues				
Copies	1,309	1,387	1,400	1,000
Fingerprint Fees	880	835	800	600
Auto Impound Fees	0	7,200	800	5,000
Miscellaneous	2,383	432	0	0
Dispatch Services	92,725	73,600	178,600	178,600
Total Departmental Revenues	\$ 97,297	\$ 83,454	\$ 181,600	\$ 185,200
Net Effect on General Fund	\$ 1,826,221	\$ 1,971,628	\$ 2,087,588	\$ 2,313,145

ANIMAL CONTROL

646 S. FIRST ST. - (928) 554-8300



Mission

To balance the health, public safety, and welfare needs of citizens and the animals in our community.

Responsibilities

To respond to calls for service involving animal problems, code enforcement violations / zoning code violations.

O B J E C T I V E S

Accomplishments for the past Fiscal Year 2013-14

1. Opened an animal impound at Industrial Park.
2. Reassigned a patrol pickup to the unit and added graphics.
3. VIP accompanied local veterinary clinic during reduce vaccination clinics and issue dog licenses.
4. Worked with local rescues to find impounded dogs homes vs. taking to shelter.

Goals for the upcoming Fiscal Year 2014-15

1. Continue to educate the citizens on town ordinances.
2. Provide responsible pet ownership education in schools.
3. Work to obtain donations for dog runs at the animal impound.

Personnel

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
FTE's	1.0	1.0	1.0
FT Positions	2	2	2
PT Positions	0	0	0
Seasonal	0	0	0

Statistics

Dogs Impounded – 61
 Dogs to rescue – 14
 Dogs returned to owner – 17
 Dogs taken to Humane Society - 26

Animal Control

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related				
Salaries	65,632	30,510	34,910	35,645
Overtime	728	1,172	1,000	2,000
Holiday Pay Premium	1,269	0	400	400
Uniform Allowance	1,800	1,575	1,800	1,800
FICA	4,282	1,787	2,365	2,470
Medicare	1,001	453	555	580
Retirement	6,625	3,604	4,400	4,625
Unemployment	226	75	15	70
Workman's Compensation	1,639	669	105	1,030
Health, Dental & Life Ins	13,616	6,998	7,650	8,270
Total Wages & Related	\$ 96,818	\$ 46,843	\$ 53,200	\$ 56,890
Operating Expenditures				
Training	35	1,020	500	1,000
Travel	177	150	500	1,000
Uniforms	597	667	0	0
Office Supplies	0	9	250	250
Subscriptions/Memberships	25	0	150	150
Printing	1,142	1,678	1,250	1,250
Auto Repair/Maintenance	510	0	1,000	1,000
Fuel	2,212	2,631	2,500	2,500
Electric	2,568	209	1,500	1,500
Gas/Propane	1,643	0	0	500
Water	0	0	0	300
Telephone	360	0	300	0
Office Equipment	0	0	2,000	500
Animal Control Equipment	1,745	1,035	4,000	2,000
Animal Cremations	1,568	1,355	1,000	0
Shelter Fees	0	0	0	4,000
Facility Lease Payments	16,432	12,093	12,000	0
Total Operating Expenditures	\$ 29,366	\$ 20,847	\$ 26,950	\$ 15,950
Equipment/Capital Expenditures				
Equipment	0	16,916	0	0
Total Equipment/Capital Expenditures	\$ -	\$ 16,916	\$ -	\$ -
Total Departmental Expenditures	\$ 126,184	\$ 84,606	\$ 80,150	\$ 72,840

Animal Control (Cont'd)

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
<i>Revenues</i>				
Dog Licenses	6,494	5,021	5,400	5,400
Impound Fees	1,795	1,890	2,200	1,000
Adoption Fees	695	50	1,000	0
Total Departmental Revenues	\$ 8,984	\$ 6,961	\$ 8,600	\$ 6,400
<i>Net Effect on General Fund</i>	\$ 117,200	\$ 77,645	\$ 71,550	\$ 66,440

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Community Library Summary



Departments

Community Library

	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related	\$ 226,216	\$ 279,201	\$ 293,360	\$ 315,435
Operating Expenditures	\$ 59,146	\$ 60,183	\$ 59,100	\$ 62,710
Equipment/Capital Expenditures	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 285,362	\$ 339,384	\$ 352,460	\$ 378,145
Revenues				
Total Revenues	\$ 95,242	\$ 93,718	\$ 94,620	\$ 82,700
Operating Transfers				
Total Transfers	\$ -	\$ -	\$ -	\$ -
Net Cost to General Fund	\$ 190,120	\$ 245,666	\$ 257,840	\$ 295,445

LIBRARY

130 N. BLACK BRIDGE ROAD - (928) 554-8380



Mission

Our mission is to make Camp Verde Community Library the preferred destination for community members by delivering outstanding value, an exceptional patron experience and continuous innovation. We achieve this when we listen to our patrons, provide superior service, embrace positive change, and consistently fulfill our “good company is always welcome” motto.

Responsibilities

Camp Verde Community Library dedicates its resources to providing library services that are forward-looking while honoring the tradition of a welcoming, hospitable place, with the can-do attitude that built the library and the Town of Camp Verde. In addition to providing materials in many formats and for a variety of ages and reading levels, the library offers a friendly place for people to gather and exchange ideas or use technology to access information and resources. CVCL uses the best library practices to promote literacy, empower individuals, enrich lives, improve the quality of life and support local educational and cultural opportunities that reflect the rich cultural diversity and interests of the service area.

OBJECTIVES

Accomplishments for the past Fiscal Year 2012-13

1. Participated in Town Events: Pecan & Wine Festival, 4th of July Parade, National Night Out, Trick or Treat on Main, Fort Verde Days – produced a Creator Faire at Ft Verde Days.
2. Launched LSTA Grant-funded Teen Advisory Board & began Baby Literacy programming.
3. Partnered with Parks & Recreation in Teen Pool Party, Movie Nights and other events.
4. Submitted library plans to County and Town for review in preparation for project Bid.
5. Demolished former Marshal’s Office in preparation for new library
6. Created library presence on Facebook

Goals for the upcoming Fiscal Year 2013-14

1. Explore partnerships like ASU’s Alexandria Network to provide more opportunities to the community.
2. Open Mondays and extend hours of operation on Fridays and Saturdays.
3. Work through EDGE Benchmark resources to determine where we should focus improving library services.
4. Expand involvement in community events throughout the year.

Personnel

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
FTE’s	5.3	5.8	6.2
FT Positions	4	4	4
PT Positions	3	4	5
Seasonal	0	0	0

Statistics

	<u>FY14</u>	<u>FY13</u>
Public PC Access	9,114	6,711
Traffic Count	33,787	28,324
Total Circulation	102,747	93,855
A/V Media Circulation	12,020	8,023
Total New Items	2,237	1,163
Programs	453	145
Program Attendance	7,551	2,027
Volunteer Hours	5,929	3,174

Community Library

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related				
Salaries	170,739	208,849	222,105	234,075
FICA	10,582	12,944	13,770	14,515
Medicare	2,475	3,027	3,225	3,395
Retirement	16,329	21,244	22,100	27,155
Unemployment	459	280	110	805
Workman's Compensation	827	554	1,460	2,410
Health, Dental & Life Ins	24,805	32,303	30,590	33,080
Total Wages & Related	\$ 226,216	\$ 279,201	\$ 293,360	\$ 315,435
Operating Expenditures				
Training	87	693	600	400
Travel	55	410	450	650
Office Supplies	4,675	5,606	3,000	1,750
Cataloging Supplies	0	0	0	2,000
Subscriptions/Memberships	107	(128)	1,700	1,700
Books/Tapes/Publications	18,954	22,623	20,800	22,000
Media - Reserve Fund	0	0	0	5,100
Postage	3,018	701	1,000	1,000
Computer Services/Software	439	1,433	1,500	1,500
Electric	7,591	7,604	6,500	8,200
Gas/Propane	3,633	1,212	3,000	4,000
Water	467	503	750	550
Waste Removal	600	642	700	660
Legal Services	685	1,739	1,000	2,000
Contract Labor/Services	4,741	5,829	5,500	5,500
Equipment Rental	670	268	0	0
Office Equipment	294	655	500	500
Equipment Maintenance	0	73	500	0
Volunteer Expense	867	1,099	1,100	1,200
Library Programs	3,049	2,664	3,500	3,000
Records Cataloging	1,372	938	1,000	1,000
Library Network Services	5,575	5,619	6,000	0
Total Operating Expenditures	\$ 59,146	\$ 60,183	\$ 59,100	\$ 62,710
Total Departmental Expenditures	\$ 285,362	\$ 339,384	\$ 352,460	\$ 378,145

Community Library (Cont'd)

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Revenues				
Copies	1,206	286	50	200
Fines & Forfeitures	4,237	2,958	3,800	2,500
Surplus Property Sales	738	670	770	0
Yav County Library District	88,992	89,804	90,000	80,000
Total Departmental Revenues	\$ 95,242	\$ 93,718	\$ 94,620	\$ 82,700
Net Effect on General Fund	\$ 190,120	\$ 245,666	\$ 257,840	\$ 295,445
Planned Use of Rest'd Reserve Funds	0	0	0	5,100

Parks & Rec Summary



Departments

Administration ♦ Heritage Pool
Programs

	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related	\$ 120,897	\$ 105,843	\$ 141,785	\$ 150,830
Operating Expenditures	\$ 88,040	\$ 100,351	\$ 110,240	\$ 101,895
Equipment/Capital Expenditures	\$ 4,344	\$ 8	\$ -	\$ -
Total Expenditures	\$ 213,281	\$ 206,202	\$ 252,025	\$ 252,725
Revenues				
Total Revenues	\$ 28,999	\$ 31,360	\$ 48,400	\$ 38,100
Operating Transfers				
Total Transfers	\$ (53,000)	\$ (31,500)	\$ (14,988)	\$ -
Net Cost to General Fund	\$ 131,282	\$ 143,342	\$ 188,637	\$ 214,625

PARKS & REC ADMIN

395 S. MAIN ST. - (928) 554-0828



Mission

To provide quality recreational, educational, cultural, fitness, social and environmental opportunities that meet the diverse needs of the community.

Responsibilities

To provide recreational programs and events for all ages including:

- Planning and implementing community events and programs alone or with partnership organizations.
- Scheduling and rental of facilities and ball fields.
- Working with Little League, AYSO and Youth Football and other user groups to schedule field usage and lighting at Butler Park fields.
- Hire and supervise part-time and seasonal employees in various Program Areas such as: referees, scorekeepers, umpires, lifeguards and summer program staff.

OBJECTIVES

Accomplishments for the past Fiscal Year 2013-14

1. Worked with So. Verde High School to purchase safety wall mats for Gym walls, installed by Maintenance.
2. Coordinated with Maintenance to have old bleachers removed by Yavapai Adult Probation, purchase new bleachers & install new bleachers by contractor in Community Center Gym.
3. Coordinated with Maintenance & volunteers to have Community Center Gym walls repainted by Yavapai Adult Probation & AmeriCorps volunteers.
4. Coordinated with AmeriCorps & Philadelphia Church of God to paint room 204.
5. Hired temporary part time receptionist/recreation aide to assist with office and program delivery work.

Goals for the upcoming Fiscal Year 2014-15

1. Continue to increase partnership relationships to provide additional opportunities and improvements without increasing budgetary costs.

Personnel

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
FTE's	0.9	1.4	1.6
FT Positions	1	1	1
PT Positions	0	1	1
Seasonal	0	0	0

Fun Facts

Camp Verde, later Fort Verde, was originally founded as a recreation area for soldiers. You could say the current Town grew as a means of supporting the mission of Parks & Recreation.

Parks & Rec

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related				
Salaries	55,468	42,233	52,975	60,280
FICA	3,364	2,402	3,285	3,740
Medicare	787	562	770	875
Retirement	5,779	4,216	5,645	6,995
Unemployment	97	60	25	140
Workman's Compensation	1,565	711	355	670
Health, Dental & Life Ins	7,922	6,106	8,795	8,270
Total Wages & Related	\$ 74,982	\$ 56,290	\$ 71,850	\$ 80,970
Operating Expenditures				
Training	0	0	350	350
Travel	0	63	400	400
Office Supplies	376	965	600	600
Subscriptions/Memberships	488	57	100	100
Advertising	0	358	300	325
Auto Repair/Maintenance	0	0	0	200
Fuel	0	0	0	300
Electric	39,334	44,636	40,000	31,880
Gas/Propane	5,281	4,546	6,000	4,000
Water	2,831	3,040	3,000	710
Waste Removal	2,944	3,578	3,150	2,330
Legal Services	0	0	300	500
Contract Labor/Services	0	0	0	8,000
Office Equipment	0	0	0	450
Rec. Equipment	0	5,720	0	0
OSHA Medical Supplies	0	364	500	200
Permits	0	400	400	450
Total Operating Expenditures	\$ 51,454	\$ 63,727	\$ 55,100	\$ 50,795
Total Departmental Expenditures	\$ 130,780	\$ 120,025	\$ 126,950	\$ 131,765
Revenues				
Facility Rental Fees	3,749	3,724	2,500	2,500
Total Departmental Revenues	\$ 3,749	\$ 3,724	\$ 2,500	\$ 2,500
Net Effect on General Fund	\$ 127,031	\$ 116,301	\$ 124,450	\$ 129,265

HERITAGE POOL

290 W. APACHE TRAIL - (928) 567-0288



Mission

To provide an aquatic facility that is safe and affordable while providing recreational programs and services that enhance the physical, social and emotional well-being of all residents.

Responsibilities

The Heritage Pool Program is responsible for the management, supervision and operation of the pool. This includes the following duties:

- Hiring, training and supervising seasonal pool staff
- Providing a safe, clean and professional environment for pool users and employees.
- Providing aquatic recreational opportunities such as swim lessons, lap swim, open swim and aquatic fitness.
- Being prepared and equipped to respond to emergencies at the pool by ensuring adequate supervision, training, preparation and supplies for pool staff.
- Work with outside groups to schedule pool rental and swim practice times.
- Coordinate with Facilities Maintenance to ensure compliance with pool water quality standards.
- Work with outside groups to schedule pool rental and swim practice times.

OBJECTIVES

Accomplishments for the past Fiscal Year 2012-13

1. Provided swim lessons to 125 children.
2. Hosted a free water safety introduction class in cooperation with Northern Arizona Council of Government - Home Based Head Start.
3. Extended pool season until the end of September.
4. Michael Marshall, Parks & Recreation Coordinator, attended training and became a Certified Pool Operator through the National Swimming Pool Foundation and Certified Lifeguard Manager through the American Red Cross.
5. Worked with Facility Maintenance to coordinate completion of pool upgrades including handicapped access ramp, new pool chlorination system and expanded hardscape areas.

Goals for the upcoming Fiscal Year 2013-14

1. Increase professionalism of pool operations.
2. Increase quality of visitor experience at the pool.

Personnel

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
FTE's	2.3	2.3	2.5
FT Pos's	1	1	1
PT Pos's	0	0	0
Seasonal Pos's	15	20	20

Fun Facts

The Camp Verde Heritage Pool was built in 1996 through a combination of a Heritage grant and local residents fundraising efforts.

**Source: Campverdebugleonline.com & Town records.*

Heritage Pool

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related				
Salaries	34,014	39,009	52,770	54,380
FICA	2,106	2,393	3,275	3,375
Medicare	492	560	765	790
Retirement	312	572	1,080	1,115
Unemployment	545	222	45	230
Workman's Compensation	2,511	964	910	1,220
Health, Dental & Life Ins	533	1,045	1,915	2,070
Total Wages & Related	\$ 40,513	\$ 44,765	\$ 60,760	\$ 63,180
Operating Expenditures				
Training	0	152	1,000	1,000
Electric	6,960	7,159	5,000	7,000
Gas/Propane	3,524	2,958	8,000	9,000
Telephone	299	312	350	350
OSHA Med Supplies	0	0	150	150
Pool Chemicals	4,202	4,128	5,500	5,500
Pool Supplies	2,026	4,215	3,700	3,700
Equipment Maintenance	3,298	4,070	3,000	3,000
Concession Supplies	25	42	200	300
Permits	0	397	900	500
Total Operating Expenditures	\$ 20,334	\$ 23,433	\$ 27,800	\$ 30,500
Total Departmental Expenditures	\$ 60,847	\$ 68,198	\$ 88,560	\$ 93,680
Revenues				
User Fees	16,520	17,926	17,000	17,000
Concession Sales	390	221	400	300
Total Departmental Revenues	\$ 16,910	\$ 18,147	\$ 17,400	\$ 17,300
Operating Transfers				
Transfer In from YAN Fund	(44,000)	(26,000)	(14,988)	0
Total Operating Transfers	\$ (44,000)	\$ (26,000)	\$ (14,988)	\$ -
Net Effect on General Fund	\$ (63)	\$ 24,051	\$ 56,172	\$ 76,380

PROGRAMMING

395 S. MAIN ST. - (928) 554-0828



Mission

To provide a variety of affordable opportunities and positive programs for residents of all ages to have fun while developing physically, emotionally and socially.

Responsibilities

Organizing and overseeing various community programs. Children’s programs include Grasshopper basketball, summer field trips and working with partners such as Little League, AYSO and Youth Football. Adult recreation usually takes the form of recreation leagues such as basketball, softball, volleyball and other team sports. Community recreation includes Trick or Treat on Main, Parade of Lights, sports trips and health education workshops. Most adult & community programs are intended to support themselves through user fees.

OBJECTIVES

Accomplishments for the past Fiscal Year 2013-14

1. Conducted a successful co-ed youth basketball program for 79, 1st – 4th graders & 40, 5th – 8th graders.
2. Worked with Community Library to host eight Free Family Friday double feature movie nights.
3. Held two Parent/Child campouts in conjunction with movie nights.
4. Conducted six summer program day trips and six Diamondback game trips.
5. Provided adult Co-ed softball league.
6. Provided a safe and enjoyable Trick or Treat community event, larger Christmas Craft Bazaar and Parade of Lights.
7. Worked with various agencies to provide free health talk program and Fall Health Fair.

Goals for the upcoming Fiscal Year 2014-15

1. Provide additional bus trips for children summer programs and additional community trips on a self-supporting revenue/expense basis.
2. Continue and expand Grasshopper Basketball program, Trick or Treat on Main, Parade of Lights and Christmas Bazaar.
3. Provide organized men’s, women’s and co-ed sports leagues.
4. Continue working with partners to provide opportunities.

Personnel

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
FTE's	.3	.3	.25
FT Positions	0	0	0
PT Positions	0	0	0
Seasonal	5	7	7

Fun Facts

Camp Verde has more than 18 miles of the Verde River within its Town limits.

Spanish explorers Antonio Espejo and Marcos Farfan were the first known “outsiders” to visit the Verde River in 1583 and 1599 respectively.

Programming

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related				
Salaries	4,050	4,358	8,385	6,030
FICA	246	270	520	375
Medicare	58	63	125	90
Unemployment	36	10	15	60
Workman's Compensation	316	87	130	125
Total Wages & Related	\$ 5,402	\$ 4,788	\$ 9,175	\$ 6,680
Operating Expenditures				
Contract Labor/Services	3,500	1,080	2,690	2,000
Equipment Rental	327	25	1,000	0
Rec. Equipment	1,224	728	3,650	2,000
Children's Programs	6,183	5,232	5,000	5,000
Adult Programs	0	190	300	500
Community Programs	5,018	29	6,100	6,100
Rec Programs Sponsors	0	4,763	0	0
Summer Program	0	1,144	8,600	5,000
Total Operating Expenditures	\$ 16,252	\$ 13,191	\$ 27,340	\$ 20,600
Total Departmental Expenditures	\$ 21,654	\$ 17,979	\$ 36,515	\$ 27,280
Revenues				
Children's Rec Program	2,340	4,765	13,600	7,000
Adult Rec Program	2,162	1,361	3,800	2,000
Community Programs	1,353	3,083	5,000	6,000
Child Rec Program Support	2,065	0	2,100	1,500
Child Rec Tuition Support	0	280	1,500	800
Community Program Support	420	0	2,500	1,000
Total Departmental Revenues	\$ 8,340	\$ 9,489	\$ 28,500	\$ 18,300
Operating Transfers				
Transfer In from YAN Fund	(9,000)	(5,500)	0	0
Total Operating Transfers	\$ (9,000)	\$ (5,500)	\$ -	\$ -
Net Effect on General Fund	\$ 4,314	\$ 2,990	\$ 8,015	\$ 8,980

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Chapter Five

Capital Project Funds

	<u>Page #</u>
Overview	
Capital Project Funds Information	100
Capital Improvements Plan	101
Capital Projects Funds Summary	107
Funds	
Capital Improvement's Fund	108
Parks Fund	109

Capital Project Funds

The Town of Camp Verde's (Town) Capital Project Funds include the Capital Improvement Projects (CIP) Fund and the Parks Fund. These funds are used primarily for expenditures that are for a structure, improvement, equipment or other major asset having a useful life of at least two years. The Town has a \$5,000 threshold for capitalizing assets.

The CIP Fund is used primarily for all capital purchases/projects of the Town. Non-capitalized expenses are also sometimes managed within the CIP fund. These are typically large one-time maintenance projects that do not qualify for capitalization under GAAP but are large enough to distort annual comparisons of the General Fund expenses.

The Parks Fund is maintained to hold a note due to the Town's General Fund in the amount of \$630,000 for the purchase of the land to be used for a local park.

A critical piece in the Town's ability to budget for these types of expenditures is the Capital Improvements Plan. It is an important implementation tool of the General Plan. The Capital Improvements Plan is a multi-year plan that outlines current capital and infrastructure needs, future anticipated needs, current projects and future costs to the community. It addresses both repair and replacement of existing infrastructure as well as the development of new facilities to accommodate future growth and/or improve services.

Town of Camp Verde

Capital Improvements Plan

The CIP is a critical piece in the Town's overall planning. It is the most important implementation tool of the General Plan. Development of the community's facilities and services is one of the primary functions of municipal government. Without functional public services including water and wastewater facilities, public safety, streets, drainage systems, managed development, and parks and recreation, Camp Verde cannot reach its potential as a quality place to live. While the Town does not currently provide all of these services to the entire community, it is imperative that a plan is formulated as development occurs.

The CIP is a five-year plan that outlines current capital and infrastructure needs, future anticipated needs, current projects and future costs to the community. The CIP addresses both repair and replacement of existing infrastructure as well as the development of new facilities to accommodate future growth and/or improve services. The CIP links the Town's planning and budgeting functions.

The immediate purpose of this year's CIP plan is to identify Fiscal Year 2013-2014 projects to coincide with the budget approval process. Staff has provided additional projects for years 2015 through 2018. Each year discussions should focus on prioritizing and mapping a clear and realistic update of the plan, making adjustments that reflect changes in needs and importance. When evaluating the projects it is helpful to define the criteria for the importance placed on each project to arrive at the order of priority for the current and next five fiscal year plans. A weighting system is used to consider the following:

- Health, Safety and legal impacts: What does the project do to improve the overall health and safety of citizens, employees and visitors or provide a recognized standard service to the community? Does the project mitigate any potential legal issues?
- Fiscal Impact: What fiscal impact does the project have on the Town's finances? Is there outside funding sources? Is there potential for recouping or adding to revenues?
- Environmental Impact: Will the project address environmental concerns or enhance the natural environment?
- Operations: What impact will the project make on operational efficiency and maintenance costs, how will staffing levels be affected (does the project provide better efficiency, will additional staff be required)

- **Economic Development:** Will the project improve the Town's position to attract economic growth - a significant part of the equation being physical image?
- **Public Desire:** Has the community expressed a desire for the project through surveys, public meetings etc.? What percentage of residents and what level will they benefit from the implementation of the project?
- **Service Levels:** Will customer service be improved? Will the community benefit from the completion of the project?

As the Capital Improvement Plan develops and is used as a guide in decision making, a formal process should be put into place to include public input through public meetings, mailings and outreach.

FINANCIAL

Camp Verde, like most communities, will most likely have more needs than financial resources. It is important to carefully examine the current financial condition of the Town as well as possible funding alternatives.

The key to implementing the CIP is consistent, systematic funding. Camp Verde uses a number of funding options to finance its operations. The majority of revenues go toward day-to-day operations: salaries, benefits, insurance, utilities, fuel and other costs. This leaves little left over to finance large capital projects. For this reason, alternate funding methods need to be examined.

A critical component of funding is user fees. These fees should be adjusted periodically to ensure that the fees adequately cover the cost of service and replacement so that the general fund in no way subsidizes user services.

In addition, the Town needs to work closely with developers to ensure that future development pays for its appropriate share of infrastructure and amenities so adequate funding can be allocated to the CIP.

Funding Options:

- **Pay-as-you-go:** from current revenues. A large portion of Town revenues are from State shared sources distributed on a per-capita basis; including state sales tax and state income tax.
- **Municipal Bonds:** The Town can issue Bonds, which must be paid back, with interest, over a period of time. The issuance of municipal bonds must be approved by a majority

of the voters. A Pledge Revenue Obligation Bond Issue is generally the least expensive way to finance large municipal projects. The bond's repayment is backed by pledged tax revenues of the town.

- **Lease–Purchase Agreements:** This method lessens the up-front costs to the municipality. Interest is paid, but the payoff period is typically for a shorter period than bonds, and the Town will have the option to purchase the leased equipment at the end of the agreement.
- **Grants:** Grants must be identified and researched and are obtained through an application process that has no guarantee of funding. Federal, state, county, and private grants are available to finance capital projects. Grants must be identified and researched and are obtained through an application process that has no guarantee of funding and many require either financial or “in-kind” matches. All grants require staffing resources.
- **User Fees:** Fees paid by service or facility users that should be sufficient enough to maintain existing facilities and develop additional capacity.

Current Debt/Obligations

The town currently has three long-term obligations of debt and pledged revenues.

- **2005 Revenue Obligation Bond**
Outstanding principle -\$1,595,000, 3.125% to 5% interest is paid semi-annually with a principle payment in July of each year, the current annual payment is \$168,000. The obligation expires in 2024.
- **2011 Revenue Obligation Bond**
Outstanding principle- \$1,005,000, 3.91% interest is paid semi-annually with a principle payment in July of each year, the current annual payment is \$107,000. The obligations expire in 2023.
- **Pledged Revenues for Camp Verde Sanitary District Lease-Purchase Agreement**
Annual commitment-\$135,000, last year's actual payment -\$118,800. The obligation expires in 2032.

**Town of Camp Verde
Five -Year Capital Improvement Projects Plan (FY 2013-2018)**

Department	Description	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Year Total
	<u>Equestrian Trailhead</u>	\$ 50,000					\$ 50,000
	Total Administration CIP:	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Clerk	<u>206-207-208 Council Chambers-Council Offices-Conf Room</u>			\$ 161,500			\$ 161,500
	<u>Archival Room-File System</u>			\$ 22,000			\$ 22,000
	<u>Audio System-Current Chamber</u>	\$ 15,000					\$ 15,000
	Total Clerk CIP:	\$ 15,000	\$ -	\$ 183,500	\$ -	\$ -	\$ 198,500
	<u>Office Remodel</u>	\$ 16,000					\$ 16,000
	Total Community Development CIP:	\$ 16,000	\$ -	\$ -	\$ -	\$ -	\$ 16,000
Court	<u>New Court Room</u>			\$ 200,000			\$ 200,000
	Total Court CIP:	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000
Library	<u>Library Building</u>	\$ 2,084,000					\$ 2,084,000
	<u>Radio Frequency Identification Equipment</u>	\$ 20,000	\$ 60,000				\$ 80,000
	Total Library CIP:	\$ 2,104,000	\$ 60,000	\$ -	\$ -	\$ -	\$ 2,164,000
Marshal Office	<u>Animal Control</u>	\$ 10,500					\$ 10,500
	<u>Expansion of Property & Evidence Room Option 1</u>		\$ 125,000	\$ 45,000			\$ 170,000
	<u>Expansion of Property & Evidence Room Option 2</u>		\$ 207,500	\$ 45,000			\$ 252,500
	<u>Improve Police Radio Reception</u>		\$ 75,000	\$ 30,000			\$ 105,000
	<u>Police Records Remodel</u>				\$ 50,000		\$ 50,000
	<u>Relocate Detective Unit to Teen Center</u>			\$ 9,000			\$ 9,000
	<u>Replace Dispatch Consoles</u>					\$ 36,000	\$ 36,000
	Total Marshal Office CIP:	\$ 10,500	\$ 407,500	\$ 129,000	\$ 50,000	\$ 36,000	\$ 633,000
Public Works / Engineering	<u>Black Bridge Improvements</u>			\$ 150,000	\$ 892,000		\$ 1,042,000
	<u>Camp Verde Water System Acquisition</u>			\$ 6,500,000			\$ 6,500,000
	<u>Facilities Comprehensive Plan</u>	\$ 35,000					\$ 35,000
	<u>Geographic Information System (GIS)</u>	\$ 185,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 505,000
	<u>Old Highway 279 Improvements</u>		\$ 95,000	\$ 850,000			\$ 945,000
	<u>Public Transit System</u>	\$ 15,000	\$ 146,500				\$ 161,500
	Public Works / Engineering Total:	\$ 220,000	\$ 175,000	\$ 7,580,000	\$ 972,000	\$ 80,000	\$ 9,027,000
Public Works / Maintenance	<u>Banners, Flags and Holiday Decorations</u>	\$ 15,000	\$ 10,000	\$ 10,000	\$ 10,000		\$ 45,000
	<u>Gym and Kitchen Remodel</u>	\$ 120,000					\$ 120,000
	<u>Gym Floor & Bleachers</u>	\$ 70,500					\$ 70,500
	<u>Remodel Public Works Entry/300 Building</u>	\$ 22,000					\$ 22,000
	<u>Remodel Room 304</u>	\$ 30,000					\$ 30,000
	<u>Repairs to Historical Society Building</u>	\$ 28,000					\$ 28,000
	<u>Replace Doors on 300 Building</u>	\$ 20,000	\$ 10,000				\$ 30,000
	<u>Replace Shingle Roofs on Gymnasium, & Rooms 304 & 306</u>	\$ 135,000					\$ 135,000
	<u>Roll Shutters</u>	\$ 13,025					\$ 13,025
	<u>Tractor Backhoe Attachment</u>	\$ 17,000					\$ 17,000
	<u>Upgrade Electrical Service Panel 200 Building</u>	\$ 10,000					\$ 10,000
	<u>Vehicles Replacement</u>	\$ -	\$ -	\$ 76,000			\$ 76,000
	Public Works / Maintenance Total:	\$ 480,525	\$ 20,000	\$ 86,000	\$ 10,000	\$ -	\$ 596,525

**Town of Camp Verde
Five -Year Capital Improvement Projects Plan (FY 2013-2018)**

Department	Description	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	5 Year Total	
Public Works / Parks & Recreation	Butler Park	\$ 66,000	\$ 40,000				\$ 106,000	
	Camp Verde Trails System	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 75,000	
	Community Park	\$ 795,000	\$ 750,000	\$ 585,000	\$ 700,000	\$ 525,000	\$ 3,355,000	
	Pool Upgrades	\$ 29,000					\$ 29,000	
	Rezonico Park Development	\$ 18,000	\$ 45,000	\$ 45,000	\$ 39,000	\$ 45,000	\$ 192,000	
	Splash Pad			\$ 80,000			\$ 80,000	
	Top Dresser Material Handler	\$ 18,500					\$ 18,500	
	Public Works / Parks & Recreation Total:	\$ 941,500	\$ 850,000	\$ 725,000	\$ 754,000	\$ 585,000	\$ 3,855,500	
	Public Works / Stormwater	Annual Stormwater Improvements Projects	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
		Cliffs Parkway Drainage Basin Improvements	\$ 25,500	\$ 15,000				\$ 40,500
Gadis Wash Drainage Improvements		\$ 45,000	\$ 7,500	\$ 25,000	\$ 8,500	\$ 9,500	\$ 95,500	
Hollamon St., Main Street Drainage			\$ 225,750		\$ 1,675,250		\$ 1,901,000	
Murdock Road Drainage Improvements			\$ 85,000				\$ 85,000	
Public Works / Stormwater Total:		\$ 100,500	\$ 363,250	\$ 55,000	\$ 1,713,750	\$ 39,500	\$ 2,272,000	
Lift Gate			\$ 10,500				\$ 10,500	
Materials Crusher				\$ 250,000			\$ 250,000	
Materials Spreader		\$ 10,000					\$ 10,000	
Nine Wheel Roller Compactor			\$ 25,000				\$ 25,000	
PadfootSheep's Foot roller compactor				\$ 25,250		\$ 25,250		
Powerscreen					\$ 125,000	\$ 125,000		
Sidewalk, Curb and gutter Replacement and Development	\$ 20,900	\$ 21,840	\$ 22,822	\$ 23,848	\$ 24,921	\$ 114,331		
Sign Truck		\$ 25,500				\$ 25,500		
Skiploader		\$ 35,500				\$ 35,500		
SR 260 & Industrial Dr. Goswick Way		\$ 450,000				\$ 450,000		
Steel Wheel Drum Vibratory Roller			\$ 27,750			\$ 27,750		
Street Sweeper	\$ 27,250	\$ 8,376				\$ 125,000		
Tire Replacement Program	\$ 58,150	\$ 701,716	\$ 300,572	\$ 49,098	\$ 149,921	\$ 1,259,457		
Public Works / Streets Division Total:	\$ 1,800,675	\$ 2,109,966	\$ 8,746,572	\$ 3,498,848	\$ 854,421	\$ 17,010,482		
Total for all Divisions of Public Works:								
Town of Camp Verde - 5 Year Capital Improvement Projects Plan		\$ 3,996,175	\$ 2,577,466	\$ 9,259,072	\$ 3,548,848	\$ 890,421	\$ 20,271,982	

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Capital Projects Funds Summary



Departments

Capital Improvement Projects Fund ◆ Parks Fund

	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
<i>Expenditures</i>				
Buildings & Improvements	\$ 76,231	\$ 59,945	\$ 71,000	\$ 213,566
Vehicles	\$ -	\$ -	\$ -	\$ -
Equipment	\$ 311,173	\$ 484,510	\$ 45,000	\$ -
Land & Improvements	\$ 177,701	\$ 655,213	\$ 77,400	\$ 77,400
Streets	\$ 11,990	\$ 70,713	\$ 227,831	\$ 247,835
Community Parks	\$ 19,497	\$ 136,172	\$ 166,700	\$ 94,700
Food Tax Revenue Expenditures	\$ -	\$ -	\$ -	\$ 450,000
Total Expenditures	\$ 596,592	\$ 1,406,553	\$ 587,931	\$ 1,083,501

CIP Fund

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Operating Expenditures				
Building Maint HVAC Units	0	52,455	0	0
Building Maint Resurface Gym Floor	0	0	17,000	0
Park Facilities Maint - Pool Upgrades	0	133,172	30,000	0
Total Operating Expenditures	\$ 11,082	\$ 185,627	\$ 47,000	\$ -
Capital Expenditures				
300 Bldg Attic Insulation	0	7,490	0	0
3 New Gym Doors	0	0	20,000	20,000
Public Works Office Changes	0	0	19,000	19,000
Transit Stop	0	0	15,000	5,786
Court Improvements	0	0	0	168,780
Equipment	0	475,962	0	0
Maint Equipment /Fleet Update	0	8,548	0	0
New Gym Bleachers	0	0	45,000	0
411: Cliffs/Finnie Flat Drainage Project	7,806	528,069	0	0
411: Basha's Drain Channel Project	0	5,000	15,000	15,000
PW Yard Facility Improvements	78,771	122,144	0	0
Rezzonico Park - Fencing, Signage, Etc.	0	0	25,000	0
Field Electric Expansion	0	0	12,000	0
Verde Lakes Drive Culverts	17,619	0	62,400	62,400
Finnie Flat Sidewalk Enhancement	0	67,713	180,831	200,835
Hollamon & VC Parking Lots	0	3,000	47,000	47,000
CommPark: Pre Development Costs	3,800	3,000	79,700	74,700
Material for Comm Park Entrance	0	0	20,000	20,000
Expenditures from Food Tax Revenues	0	0	0	450,000
Total Capital Expenditures	\$ 585,510	\$ 1,220,926	\$ 540,931	\$ 1,083,501
Revenues				
Other Financing Sources - Lease Financing	0	764,664	0	0
Interest	0	54	0	0
Total Revenues	\$ -	\$ 764,718	\$ -	\$ -
Operating Transfers				
Transfer In from General Fund	(959,616)	(157,408)	(163,000)	(450,000)
Transfer In from Parks Fund	0	(226,200)	0	0
Transfer In from Magistrate Fund	0	0	0	(100,000)
Transfer In from Non-Fed Grants Fund	0	(230,694)	0	0
Transfer In from Impact Fees Fund	0	0	0	(68,780)
Transfer In from HURF Fund	(350,000)	(20,000)	(120,000)	(140,000)
Total Operating Transfers	\$ (1,309,616)	\$ (634,302)	\$ (283,000)	\$ (758,780)
Net Effect on CIP Fund				
	\$ (713,024)	\$ 7,533	\$ 304,931	\$ 324,721
Prior Year Ending CIP Fund Balance	\$ (18,809)	\$ 694,215	\$ 686,682	\$ 333,947
Estimated Ending CIP Fund Balance	\$ 694,215	\$ 686,682	\$ 381,751	\$ 9,226

Parks Fund

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
<i>Operating Transfers</i>				
Transfer to Gen Fund for Park Maint		12,521	10,000	12,000
Transfer to CIP for Rezzonico & Butler Imprvs		46,000	0	0
Transfer to CIP for Community Park Imprvs		86,200	0	0
Transfer to CIP for Pool Imprvs		94,000	0	0
Total Operating Transfers	\$ 5,400	\$ 238,721	\$ 10,000	\$ 12,000
<i>Net Effect on Parks Fund</i>				
	\$ 12,386	\$ 238,721	\$ 10,000	\$ 12,000
Prior Year Ending Fund Balance	\$ (352,099)	\$ (364,485)	\$ (364,485)	\$ (613,206)
Estimated Ending Fund Balance	\$ (364,485)	\$ (603,206)	\$ (374,485)	\$ (625,206)

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Chapter Six

Special Revenue Funds

	<u>Page #</u>
Overview	
Special Revenue Funds Information	112
Special Reserve Funds Summary	113
Funds	
Highway User's Revenue Fund (HURF/Streets)	114
Non-Federal Grants Fund	117
Federal Grants Fund	118
CDBG Grants Fund	120
Library Building Fund	121
Yavapai-Apache Gaming Compact Fund	122
Magistrate Special Revenue Fund	123
Impact Fee Fund	124
Housing Grant Fund	125
Donations Fund	126
9-1-1 Fund	128

Special Revenue Funds

The Town of Camp Verde's (Town) Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes or resources dedicated for specific purposes. The Town's Special Revenue funds are as follows:

1. **Magistrate:** Accounts for Local JCEF, Fill the Gap and court Enhancement revenues.
2. **Non-Federal Grants:** Accounts for all non-federal grants received by the Town.
3. **Yavapai-Apache Gaming Compact:** Accounts for the gaming compact revenues received from the Yavapai-Apache Tribe.
4. **Federal Grants:** Accounts for all federal grants received by the Town.
5. **Community Development Block Grants (CDBG):** Accounts for the CDBG specific grants received by the Town.
6. **9-1-1:** Accounts for 9-1-1 distributions.
7. **Library Building:** Accounts for monies given the Community Library.
8. **Impact Fees:** Accounts for development impact fees.
9. **Housing:** Accounts for both Home Grant and Revolving Loan Funds
10. **Donations & Restricted Monies:** Accounts for gifts and special funds received by the town.
11. **Highway Users Revenue (HURF):** Accounts for all Highway Users Revenue received from the state.

Special Revenue Funds Summary



Funds

Magistrate ◆ Donations ◆ Yavapai-Apache Gaming
 Library Bldg ◆ Impact Fees ◆ Revolving Loan ◆ HURF
 Federal & Non-Federal Grants ◆ CDBG ◆ 911

	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related	\$ 370,460	\$ 310,391	\$ 543,895	\$ 435,390
Operating Expenditures	\$ 325,669	\$ 311,912	\$ 576,508	\$ 671,223
Equipment/Capital Expenditures	\$ 150,825	\$ 671,204	\$ 1,548,226	\$ 7,551,402
Operating Transfers Out	\$ 395,423	\$ 385,043	\$ 287,096	\$ 160,820
Total Expenditures	\$ 1,242,377	\$ 1,678,550	\$ 2,955,725	\$ 8,818,835
Revenues				
Total Revenues	\$ 1,417,371	\$ 1,618,019	\$ 1,805,755	\$ 7,581,814
Net Dec/(Inc) in Fund Balances	\$ (174,994)	\$ 60,531	\$ 1,149,970	\$ 1,237,021

HURF/STREETS

395 S. MAIN ST. - (928) 554-0820



Mission

To provide the highest quality public roads through the prudent use of resources, technology, innovations, teamwork and coordination with Town employees and public agencies. We recognize the importance of preserving the Town's major investments in streets infrastructure.

Responsibilities

The HURF/Streets division is responsible for all maintenance and development of roadways within the Town maintaining over 110 Miles of paved roads and several miles of dirt roads.

OBJECTIVES

Accomplishments for the past Fiscal Year 2013-14

1. Hired a well-qualified Streets Supervisor
2. Built cul-de-sac at Black Bridge Loop Road
3. Street improvements on 3rd Street
4. Installed Guardrail on 7th Street

Goals for the upcoming Fiscal Year 2014-15

1. Identify and participate in training in order to learn new techniques and keep current certifications
2. Install Signs received from the Highway Safety Improvement Program Grant
3. Continue training staff on heavy equipment
4. Complete the sewer connection at the Public Works Yard
5. Construct entrance to Sewer Utility and Community Park
6. Work with County for an economical solution to Middle Verde Road

Personnel

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
FTE's	5.8	6.2	5.2
FT Positions	7	9	9
PT Positions	0	0	0
Seasonal	2	1	0

Fun Facts

The Camp Verde Historical Society and Visitor's Center are housed in what was Camp Verde's first schoolhouse, constructed in 1914.

**Source: Steve Ayers & the Camp Verde Historical Society from the Book, "Images of America Camp Verde".*

HURF Fund

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related				
Salaries	215,299	210,268	261,540	227,515
Overtime	176	312	0	700
FICA	13,359	13,095	16,215	14,150
Medicare	3,124	3,062	3,795	3,310
Retirement	20,283	21,226	29,600	26,475
Unemployment Insurance	632	114	90	365
Workman's Compensation	12,691	15,538	16,955	19,705
Health Insurance	30,075	32,944	46,190	43,170
Total Wages & Related	\$ 295,639	\$ 296,559	\$ 374,385	\$ 335,390
Operational Expenditures				
Training	590	962	500	2,500
Travel	524	12	500	500
Uniforms	3,734	3,658	3,500	2,750
Office Supplies	465	376	600	300
Subscriptions/Memberships	0	304	300	600
Books/Tapes/Publications	0	80	100	100
Printing	19	330	200	200
Advertising	118	104	500	200
Computer Services/Software	0	1,200	1,200	1,500
Auto Repair/Maintenance	24,610	27,192	15,000	30,000
Fuel	16,499	18,791	18,000	28,000
Electric	2,484	3,153	3,000	4,200
Traffic Signal Electricity	7,266	9,608	9,000	10,000
Main Street Lights/Irrigation Electricity	11,201	7,251	10,000	10,000
Gas/Propane	997	1,578	3,000	1,000
Water	1,220	1,613	1,300	1,500
Sewer	147	147	1,440	200
Waste Removal	80	534	600	600
Telephone	521	0	0	750
Cell Phone	1,712	2,205	2,800	3,000
Pest Control	307	286	600	600
Legal Services	278	98	2,000	1,000
Contract Labor/Services	1,630	0	5,000	5,000
Equipment Rental	0	0	1,200	1,500
Equipment Maint. Agreements	105	455	450	275
Office Equipment	74	1,069	600	3,600
Maintenance Equipment	4,375	7,330	2,500	2,500
Liability Insurance	12,378	10,000	10,000	10,000
OSHA Medical Supplies	844	3,608	1,650	2,900
Mapping	39	13	200	200

HURF Fund (Cont'd)

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Recording Fees	18	0	300	100
Street Maintenance	74,541	18,575	60,000	85,000
Street Striping	116	132	25,000	25,000
Chip Seal / Maintenance	24,812	15,306	65,000	0
Right-of-Way Aquisition	0	0	3,000	0
Street & Safety Signing	10,017	23,178	5,000	5,000
Traffic Signal Maintenance	2,515	2,687	4,000	5,000
Small Tools	2,794	2,631	2,500	3,000
Litter Abatement	0	0	500	500
Total Operational Expenditures	\$ 211,680	\$ 164,466	\$ 261,040	\$ 249,075
Equipment/Capital Expenditures				
Equipment Lease	1,361	8	0	22,000
Structural	0	0	0	12,000
Vehicles	8,500	0	0	20,000
Street Construction	3,287	24,518	50,000	0
Street Paving	0	0	25,000	0
Total Equipment/Capital Expenditures	\$ 20,926	\$ 24,526	\$ 75,000	\$ 54,000
Total Expenditures	\$ 528,245	\$ 485,551	\$ 710,425	\$ 638,465
Revenues				
HURF Revenue	688,134	750,879	750,000	809,000
Refunds/Reimbursements	190	50	800	0
Surplus Property Sales	0	1,279	600	2,100
Interest	4,006	9,026	5,000	5,000
Total Departmental Revenues	\$ 692,436	\$ 761,234	\$ 756,400	\$ 816,100
Operating Transfers				
Transfer Out to CIP Fund	350,000	20,000	28,000	48,000
Transfer Out to CIP Fund (Reserve)	0	0	92,000	92,000
Transfer Out to CDBG Fund	0	23,960	0	152,000
Transfer Out to Fed Grants Fund	0	0	7,253	35,100
Transfer Out to Debt Service Fund	25,268	102,849	166,318	165,490
Total Operating Transfers	\$ 375,268	\$ 146,809	\$ 293,571	\$ 492,590
Net Effect on HURF Fund	\$ 211,077	\$ (128,874)	\$ 247,596	\$ 314,955
Beginning HURF Reserve Balance (Est'd)	\$ 1,357,164	\$ 1,146,087	\$ 915,686	\$ 1,270,764
8-year Repayment Plan Set-aside	\$ 565,000	\$ 514,000	\$ 464,000	\$ 414,000
Ending HURF Reserve Balance (Est'd)	\$ 581,087	\$ 760,961	\$ 204,090	\$ 541,809

Non-Federal Grants Fund

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
RICO Grant				
Expenditures				
Grant Exps	21,448	67,829	112,052	31,718
Yav. County Anti-Racketeering Rev's	(21,448)	(67,829)	(50,000)	(30,000)
Net RICO Grants	\$ -	\$ -	\$ 62,052	\$ 1,718
RICO Year End Balance Estimate				
Prior Year Ending RICO Balance	0	0	26,563	1,718
Estimated Ending RICO Balance	\$ -	\$ -	\$ (35,489)	\$ -
Gov's Office of Emergency MGT				
Infrastructure	0	0	0	350,000
GOEM Grant Revenue	0	0	0	(262,500)
Transfer In fm General Fund	0	0	0	(37,500)
Net GOE Grant	\$ -	\$ -	\$ -	\$ 50,000
Yavapai County Flood Control Grant				
Drainage Channel Project (CIP Fund)	0	0	75,000	100,000
Yavapai County Flood Control Grant	0	(230,694)	(75,000)	(350,000)
Transfer Out to Federal Grants	0	0	0	200,000
Transfer Out to CIP Fund	0	230,694	0	0
Net Yavapai County Grants	\$ -	\$ -	\$ -	\$ (50,000)
Animal Control Grant				
Spay Neuter costs	0	5,500	15,000	10,000
Grant Revenues	0	(5,500)	(15,000)	(10,000)
Net Animal Control Grant	\$ -	\$ -	\$ -	\$ -
100 Club Grant				
Patrol Equipment	0	0	5,000	5,000
K9 Expenses	0	0	0	2,500
Grant Revenues	0	0	(5,000)	(7,500)
Net 100 Club Grant	\$ -	\$ -	\$ -	\$ -
Walton Family Grant				
Expenditures	0	0	0	50,000
Revenues	0	0	0	(50,000)
Net Walton Family Grant	\$ -	\$ -	\$ -	\$ -
CVUSD - School Resource Officer				
Wages & ERE	0	0	42,625	50,000
SRO Grant	0	0	(42,625)	(50,000)
Net SRO Grant	\$ -	\$ -	\$ -	\$ -
Volunteer in Policing Grant				
Grant Expenses	0	0	0	5,000
Grant Revenues	0	0	0	(5,000)
Net VIP Grant	\$ -	\$ -	\$ -	\$ -
Net Effect on Non-Fed Grants Fund	\$ -	\$ -	\$ 62,052	\$ 1,718

Federal Grants Fund

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
HSIP Grant				
Street & Safety Signing	0	0	75,000	75,000
HSIP Grant Revenues	0	0	(75,000)	(75,000)
Net HSIP Grant	\$ -	\$ -	\$ -	\$ -
ADOT Grants				
ADOT Black Bridge Grant Expenditures	0	0	127,253	0
ADOT Tri-Intersection Grant Expenditures	0	0	0	119,430
Finnie Flat Sidewalk Grant Exps	35,829	0	0	0
ADOT Black Bridge Grant Revenues	0	0	(120,000)	0
ADOT Tri-Intersection Grant Revenues	0	0	0	(84,330)
Finnie Flat Sidewalk Grant Revenues	(9,530)	(26,299)	0	0
Operating Transfer In from HURF	0	0	(7,253)	(35,100)
Net ADOT Black bridge Grant	\$ 26,299	\$ (26,299)	\$ -	\$ -
FEMA Flood Control Grants				
Infrastructure	0	0	0	1,800,000
FEMA Grant Revenue	0	0	0	(1,300,000)
Transfer In fm Non-Federal Grants Fund	0	0	0	(200,000)
Transfer In fm General Fund	0	0	0	(300,000)
Net FEMA Grants	\$ -	\$ -	\$ -	\$ -
School Resource Officer				
Wages & ERE	0	0	14,210	0
Operating Transfer in from General Fund	0	0	(14,210)	0
Net SRO Program	\$ -	\$ -	\$ -	\$ -
PANT Grant				
Wages & ERE	64,004	7,502	62,675	15,000
PANT Grant Revenues	(64,004)	(7,502)	(62,675)	(15,000)
Net PANT Grant	\$ -	\$ -	\$ -	\$ -
Az. State Library Grants				
Website	0	0	0	10,700
Books	0	0	0	25,000
TAB Manager's Salary	0	0	0	10,000
Transfer to Library Fund	0	0	0	37,000
Grant Revenue	0	0	0	(82,700)
Net GOHS Grant	\$ -	\$ -	\$ -	\$ -

Federal Grants Fund (Cont'd)

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Gov's Office of Highway Safety Grant				
Overtime for DUI Enforcement	0	6,330	50,000	25,000
GOHS Grant Revenues	0	0	(50,000)	(25,000)
Net GOHS Grant	\$ -	\$ 6,330	\$ -	\$ -
Homeland Security Grant				
Expenditures	0	0	90,000	185,000
Revenues	0	0	(90,000)	(185,000)
Net Program Revenues	\$ -	\$ -	\$ -	\$ -
Library Services & Technology Grant				
LSTA Grant Expenditures	0	800	33,455	0
LSTA Grant Revenues	0	(800)	(33,455)	0
Net Program Revenues	\$ -	\$ -	\$ -	\$ -
GOEP Lighting Grant				
Grant Exps	0	14,661	0	0
Grant Revs	0	(14,661)	0	0
Net HSIP Grant	\$ -	\$ -	\$ -	\$ -
ADOC Energy Grant				
Operating Transfer Out to Gen. Fund	0	0	0	12,316
Net ADOC Grant	\$ (12,316)	\$ -	\$ -	\$ 12,316
DOJ Grant				
Uniforms / Vests	2,465	0	0	8,000
Grant Revenues	(2,465)	0	0	(8,000)
Net PANT Grant	\$ -	\$ -	\$ -	\$ -
Net Effect on Fed Grants Fund	\$ 13,983	\$ (19,969)	\$ -	\$ 12,316

CDBG Grants Fund

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Project Expenditures				
Street Project Admin	0	0	0	5,300
Street Project	0	0	0	411,200
Hollamon St. Improvements	4,911	372,345	0	0
Hollamon Grant Administration	4,710	43	0	0
Total Project Expenditures	\$ 9,621	\$ 372,388	\$ -	\$ 416,500
Revenues				
Street Project	0	0	0	264,500
Hollamon St. Improv's Revenue	0	342,985	0	0
Hollamon Grant Admin Revenue	9,621	5,443	0	0
Total Revenues	\$ 9,621	\$ 348,428	\$ -	\$ 264,500
Operating Transfers				
Transfers In from HURF Fund	0	(23,960)	0	(152,000)
Total Revenues	\$ -	\$ (23,960)	\$ -	\$ (152,000)
Net Effect on CDBG Fund	\$ -	\$ -	\$ -	\$ -

Library Building Fund

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Project Expenditures				
Library Building	0	151,649	946,560	4,260,000
Total Project Expenditures	\$ -	\$ 151,649	\$ 946,560	\$ 4,260,000
Revenues				
Donations	356,503	10,788	350,000	370,000
Other Financing Sources	251	2,121	0	3,490,000
Interest	1,107	4,899	2,000	2,418
Total Departmental Revenues	\$ 357,861	\$ 17,808	\$ 352,000	\$ 3,862,418
Operating Transfers				
Transfers In from YAN Fund	(27,279)	(500)	0	0
Transfers In from Fed Grants Fund	0	0	0	(37,000)
Transfers In from Impact Fee Fund	0	0	(46,434)	(46,350)
Total Operating Transfers	\$ (27,279)	\$ (500)	\$ (46,434)	\$ (83,350)
Net Effect on Library Fund	\$ (385,140)	\$ 133,341	\$ 548,126	\$ 314,232
Library Fund Year End Balance Estimate				
Prior Year Ending Library Fund Balance	\$ 250,885	\$ 636,025	\$ 514,018	\$ 314,232
Estimated Ending Library Fund Balance	\$ 636,025	\$ 502,684	\$ (34,108)	\$ 0

Yavapai-Apache Nation Gaming Fund

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Project Expenditures				
CVHS Tutor	0	16,639	15,000	30,000
South Verde High	0	0	0	5,000
MUHS Tutor	39,615	15,019	74,863	65,765
Clarkdale-Jerome School	0	10,000	0	12,000
American Heritage Academy	0	0	0	11,000
Beaver Creek School District	0	0	0	12,000
United Christian School	0	0	0	11,000
Cott-Oak Creek School district	0	0	0	5,000
Mountain View Preparatory	0	0	5,700	0
Rimrock High School	0	0	0	3,000
St. Joseph's Catholic School	0	0	0	1,000
Sunny Side Charter School	0	0	15,000	0
Camp Verde Senior Center	0	7,000	7,500	4,197
Total Project Expenditures	\$ 39,615	\$ 48,658	\$ 118,063	\$ 159,962
Operating Transfers				
Transfer Out to Gen Fund	0	0	0	11,734
Transfer Out to Gen Fund: Heritage Pool	44,000	26,000	14,988	0
Transfer Out to Gen Fund: Children's Rec	9,000	5,500	0	0
Transfer Out to Library Bldg Fund	0	500	0	0
Total Operating Transfers	\$ 53,000	\$ 32,000	\$ 14,988	\$ 11,734
Revenues				
Yav-Apache Gaming Compact Revenues	79,297	73,188	0	0
Total Departmental Revenues	\$ 79,297	\$ 73,188	\$ -	\$ -
Net Effect on YAN Gaming Funds	\$ 13,318	\$ 7,470	\$ 133,051	\$ 171,696
YAN Year End Balance Estimate				
Prior Year Ending YAN Gaming Fund Balance	\$ 183,820	\$ 170,502	\$ 133,051	\$ 171,696
Estimated Ending YAN Gaming Fund Balance	\$ 170,502	\$ 163,032	\$ -	\$ -

Magistrate Fund

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Local JCEF				
Operating Expenditures				
Training	0	1,623	2,000	2,000
Total Operating Expenditures	\$ 1,550	\$ 1,623	\$ 2,000	\$ 2,000
Revenues				
Local JCEF	4,055	4,674	4,720	4,178
Net JCEF Program	\$ (2,505)	\$ (3,051)	\$ (2,720)	\$ (2,178)
Local JCEF Year End Balance Estimate				
Prior Year Ending Local JCEF Balance	31,200	33,705	35,773	38,449
Estimated Ending Local JCEF Balance	\$33,705	\$36,756	\$38,493	\$40,627
Fill the GAP				
Revenues				
Fill the GAP	3,371	3,910	3,150	2,550
Net Fill the GAP Program	\$ 9,768	\$ (3,910)	\$ (3,150)	\$ (2,550)
Fill the GAP Year End Balance Estimate				
Prior Year Ending Fill the GAP Balance	19,571	9,803	12,492	15,873
Estimated Ending Fill the GAP Balance	\$9,803	\$13,713	\$15,642	\$18,423
Court Enhancement				
Operating Expenditures				
Legal	0	0	1,700	1,700
Miscellaneous	0	365	2,250	4,000
Total Operating Expenditures	\$ 7,061	\$ 365	\$ 3,950	\$ 5,700
Total Departmental Expenditures	\$ 7,061	\$ 365	\$ 3,950	\$ 5,700
Revenues				
Court Enhancement	40,685	47,979	48,600	41,000
Total Department Revenues	\$ 40,685	\$ 47,979	\$ 48,600	\$ 41,000
Operating Transfers				
Transfers Out to CIP Fund	0	0	0	100,000
Total Operating Transfers	\$ -	\$ -	\$ -	\$ 100,000
Net Court Enhancement Program	\$ (33,624)	\$ (47,614)	\$ (44,650)	\$ 64,700
Court Enhancement Year End Balance Estimate				
Prior Year Ending Court Enhancement Balance	45,972	79,596	114,851	155,942
Estimated Ending Court Enhancement Balance	\$79,596	\$127,210	\$159,501	\$91,242
Net Effect on Magistrate Fund	\$ (26,361)	\$ (54,575)	\$ (50,520)	\$ 59,972

Impact Fees Fund

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
General Gov't				
Operating Transfer Out to CIP Fund	0	0	0	68,780
Interest	(192)	(203)	(300)	(107)
Net General Gov't	\$ (1,122)	\$ (203)	\$ (300)	\$ 68,673
Gen. Gov't Year End Balance Estimate				
Prior Year Ending Gen. Gov't Balance	67,472	68,594	68,594	68,902
Estimated Ending Gen. Gov't Balance	\$68,594	\$68,797	\$68,894	\$229
Police Services				
CVMO Vehicles	0	14,725	63,983	74,000
Interest	(207)	(186)	0	(78)
Net Police Services	\$ (757)	\$ 14,539	\$ 63,983	\$ 73,922
Police Services Year End Balance Estimate				
Prior Year Ending Police Services Balance	73,097	73,854	73,854	59,406
Estimated Ending Police Services Balance	\$73,854	\$59,315	\$9,871	(\$14,516)
Library				
Operating Transfer Out to Library Fund	0	0	46,434	46,350
Interest	(130)	(137)	(100)	(53)
Net Library	\$ (679)	\$ (137)	\$ 46,334	\$ 46,297
Library Year End Balance Estimate				
Prior Year Ending Library Balance	45,565	46,244	46,244	46,452
Estimated Ending Library Balance	\$46,244	\$46,381	(90)	\$155
Parks & Rec				
Parks & Rec Expenditures	0	0	0	101,772
Interest	(289)	(440)	(700)	(100)
Net Parks & Rec	\$ (1,514)	\$ (440)	\$ (700)	\$ 101,672
Parks & Rec Year End Balance Estimate				
Prior Year Ending P&R Balance	101,554	103,068	103,508	103,665
Estimated Ending P&R Balance	\$103,068	\$103,508	\$104,208	\$1,993
Net Effect on Fund	\$ (4,072)	\$ 13,759	\$ 109,317	\$ 290,564

Housing Fund

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
<i>Revolving Loan</i>				
New Project Expenditures	630	73,124	95,430	70,000
Loan Payments	(14,194)	(15,621)	(15,430)	(15,600)
Home Sale	0	41,794	0	0
Interest on Cash	(2,191)	(2,030)	(2,000)	(1,600)
Net Revolving Loan Grant	\$ (15,755)	\$ 97,267	\$ 78,000	\$ 52,800
<i>Home Grant</i>				
Wages & ERE	10,817	0	0	0
Home Grant Admin Exp's	2,645	437	0	0
Home Grant Rehab Exp's	81,174	34,355	0	0
Home Grant Rehab Rev's	(75,000)	(25,000)	0	0
Home Grant Admin Rev's	(7,002)	0	0	0
Net Home Grant	\$ 12,634	\$ 9,792	\$ -	\$ -
<i>Net Effect on Fund</i>	\$ (3,121)	\$ 107,059	\$ 78,000	\$ 52,800
<i>Parks & Rec Year End Balance Estimate</i>				
Prior Year Ending Housing Fund Balance	\$ 172,900	\$ 176,021	\$ 68,962	\$ 71,281
Estimated Ending Housing Fund Balance	\$ 176,021	\$ 68,962	\$ (9,038)	\$ 18,481

Donations & Restricted Monies Fund

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Safety Equipment Program				
Expenses	0	0	4,400	8,088
Revenues	(1,054)	(1,745)	(1,600)	(3,000)
Net Safety Equipment	\$ (1,054)	\$ (1,745)	\$ 2,800	\$ 5,088
Safety Equip Year End Balance Estimate				
Prior Year Ending Safety Equip Balance	0	1,054	2,800	5,796
Estimated Ending Safety Equip Balance	\$ 1,054	\$ 2,799	\$ -	\$ 708
Volunteers in Police Services				
Expenses	0	23	430	427
Donations	(100)	(100)	0	0
Net Volunteers	\$ (100)	\$ (77)	\$ 430	\$ 427
VIP Year End Balance Estimate				
Prior Year Ending VIP Balance	250	350	430	427
Estimated Ending VIP Balance	\$350	\$427	\$0	\$0
General CVMO				
Expenses	0	270	930	980
Donations	0	(200)	0	0
Net General CVMO	\$ -	\$ 70	\$ 930	\$ 980
CVMO Year End Balance Estimate				
Prior Year Ending CVMO Balance	1,000	1,000	930	980
Estimated Ending CVMO Balance	\$1,000	\$930	\$0	\$0
K-9				
Expenses	1,779	1,490	1,815	2,336
Donations	(890)	(1,541)	0	(500)
Net K-9	\$ 889	\$ (51)	\$ 1,815	\$ 1,836
K-9 Year End Balance Estimate				
Prior Year Ending K-9 Balance	2,650	1,761	1,815	1,836
Estimated Ending K-9 Balance	\$ 1,761	\$ 1,812	\$ -	\$ -

Donations & Restricted Monies Fund (Cont'd)

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Animal Shelter				
Expenses	6,483	2,398	5,000	25
Donations	2,591	(610)	0	0
Net Animal Shelter	\$ 9,074	\$ 1,788	\$ 5,000	\$ 25
Animal Shelter Year End Balance Estimate				
Prior Year Ending Animal Shelter Balance	10,862	1,788	5,000	25
Estimated Ending Animal Shelter Balance	\$ 1,788	\$ -	\$ -	\$ -
Book Purchases				
Book Purchases	0	624	13	0
Donations	0	0	0	0
Net Book Purch's	\$ -	\$ 624	\$ 13	\$ -
Book Purch's Year End Balance Estimate				
Prior Year Ending Book Purch's Balance	637	637	13	0
Estimated Ending Book Purch's Balance	\$637	\$13	\$0	\$0
General Library				
Expenditures	1,719	2,285	6,800	33,957
Donations	(4,336)	(1,294)	(2,000)	(30,000)
Net General Library	\$ (2,617)	\$ 991	\$ 4,800	\$ 3,957
Library Year End Balance Estimate				
Prior Year Ending Library Balance	2,893	5,510	4,800	4,022
Estimated Ending Library Balance	\$5,510	\$4,519	\$0	\$65
Parks & Rec				
Expenditures	0	200	4,000	3,952
Donations	(1,000)	(200)	0	0
Net Parks & Rec	\$ (1,000)	\$ -	\$ 4,000	\$ 3,952
Parks & Rec Year End Balance Estimate				
Prior Year Ending Parks & Rec Balance	2,952	3,952	4,000	4,402
Estimated Ending Parks & Rec Balance	\$3,952	\$3,952	\$0	\$450
Net Effect on Fund	\$ 5,192	\$ 1,600	\$ 19,788	\$ 16,265

911 Fund

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Project Expenditures				
911 Expenditures	130	720	2,560	2,503
Total Project Expenditures	\$ 130	\$ 720	\$ 2,560	\$ 2,503
Revenues				
911 Distributions	0	0	0	0
Total Revenues	\$ -	\$ -	\$ -	\$ -
Net Effect on 911 Fund	\$ 130	\$ 720	\$ 2,560	\$ 2,503
Prior Year Ending 911 Fund Balance	\$ 3,410	\$ 3,410	\$ 2,560	\$ 2,503
Estimated Ending 911 Fund Balance	\$ 3,280	\$ 2,690	\$ -	\$ -



Chapter Seven

Other Funds

	<u>Page #</u>
Debt Service Fund	
-Debt Service Summary	130
-Debt Service Fund	131
-Debt Schedules	132
Enterprise Fund	
-Sewer Operations Summary	135
-Sewer Operations Fund	136
Agency Fund	
-Sewer District Debt Summary	138
-Sewer District Debt Fund	139
-Sewer District Debt Schedules	140

Debt Service Fund Summary



Debt Summary

<u>Inception</u>	<u>Purpose</u>	<u>Face Value</u>	<u>Current Value</u>	<u>Payoff Date</u>
Feb. 2005	Marshal's Office	\$ 2,040,000	\$ 1,410,000	Aug 2024
July 2009	Sanitary District IGA	\$ 1,902,000	\$ 1,665,347	July 2032
May 2011	Public Works Yard	\$ 1,005,000	\$ 871,084	July 2023
May 2013	Equipment Lease/Purch	\$ 764,664	\$ 614,962	Jan 2018
	Totals	<u>\$ 5,711,664</u>	<u>\$ 4,561,393</u>	

Debt Ratio – 24%	Debt Service Ratio – 7%
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	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2012-13 ADJUSTED BUDGET	2013-14 COUNCIL APPROVED
Expenditures				
Principal	\$ 147,514	\$ 219,176	\$ 376,929	\$ 387,095
Interest & Charges	\$ 126,318	\$ 173,334	\$ 174,661	\$ 163,370
Total Expenditures	\$ 273,832	\$ 392,510	\$ 551,590	\$ 550,465

Debt Service Fund

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Sanitary District				
Principal	58,161	60,102	62,110	64,185
Interest	60,639	58,666	56,626	54,520
Total Sanitary District Expenditures	\$ 118,800	\$ 118,768	\$ 118,736	\$ 118,705
2011 Rev Bond - Public Works Yard				
Principal	0	63,800	70,116	72,860
Interest	23,468	38,048	35,430	32,640
Misc. Charges	1,800	1,000	1,800	1,000
Total PW Yard Expenditures	\$ 25,268	\$ 102,848	\$ 107,346	\$ 106,500
GADA Loan - Marshal's Office				
Principal	85,000	90,000	95,000	100,000
Interest	38,600	74,950	70,325	65,450
Misc. Charges	711	425	800	425
Total Marshal's Office Expenditures	\$ 124,311	\$ 165,375	\$ 166,125	\$ 165,875
Butler Park				
Principal	4,353	5,274	0	0
Interest	805	37	0	0
Misc. Charges	295	208	0	0
Total Butler Park Expenditures	\$ 5,453	\$ 5,519	\$ -	\$ -
Equipment Lease Purchase				
Principal	0	0	149,703	150,050
Interest	0	0	9,680	9,335
Total Lease Expenditures	\$ -	\$ -	\$ 159,383	\$ 159,385
Total Debt Expenditures	\$ 273,832	\$ 392,510	\$ 551,590	\$ 550,465
Operating Transfers				
Transfers In from GF	(200,495)	(210,957)	(169,272)	(158,175)
Transfers In from GF (Const Tax)	(42,669)	(78,704)	(216,000)	(226,800)
Transfers In from HURF	(25,268)	(102,849)	(166,318)	(165,490)
Total Operating Transfers	\$ (273,832)	\$ (392,510)	\$ (551,590)	\$ (550,465)
Net Effect on Fund	\$ -	\$ -	\$ -	\$ -

GADA Loan

DETAILED BOND DEBT SERVICE

Greater Arizona Development Authority
 Town of Camp Verde, Arizona
 Excise Tax Revenue Bonds, Series 2005

Dated Date 2/23/2005
 Delivery Date 2/23/2005

Serial Bond

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
2/23/2005					
2/1/2006			86,706.39	86,706.39	
8/1/2006	35,000	5.000%	46,175.00	81,175.00	167,881.39
2/1/2007			45,300.00	45,300.00	
8/1/2007	80,000	2.375%	45,300.00	125,300.00	170,600.00
2/1/2008			44,350.00	44,350.00	
8/1/2008	80,000	2.750%	44,350.00	124,350.00	168,700.00
2/1/2009			43,250.00	43,250.00	
8/1/2009	80,000	3.125%	43,250.00	123,250.00	166,500.00
2/1/2010			42,000.00	42,000.00	
8/1/2010	85,000	3.000%	42,000.00	127,000.00	169,000.00
2/1/2011			40,725.00	40,725.00	
8/1/2011	85,000	5.000%	40,725.00	125,725.00	166,450.00
2/1/2012			38,600.00	38,600.00	
8/1/2012	90,000	5.000%	38,600.00	128,600.00	167,200.00
2/1/2013			36,350.00	36,350.00	
8/1/2013	95,000	5.000%	36,350.00	131,350.00	167,700.00
2/1/2014			33,975.00	33,975.00	
8/1/2014	100,000	5.000%	33,975.00	133,975.00	167,950.00
2/1/2015			31,475.00	31,475.00	
8/1/2015	105,000	5.000%	31,475.00	136,475.00	167,950.00
2/1/2016			28,850.00	28,850.00	
8/1/2016	110,000	5.000%	28,850.00	138,850.00	167,700.00
2/1/2017			26,100.00	26,100.00	
8/1/2017	115,000	5.000%	26,100.00	141,100.00	167,200.00
2/1/2018			23,225.00	23,225.00	
8/1/2018	120,000	5.000%	23,225.00	143,225.00	166,450.00
2/1/2019			20,225.00	20,225.00	
8/1/2019	125,000	5.000%	20,225.00	145,225.00	165,450.00
2/1/2020			17,100.00	17,100.00	
8/1/2020	135,000	4.000%	17,100.00	152,100.00	169,200.00
2/1/2021			14,400.00	14,400.00	
8/1/2021	140,000	5.000%	14,400.00	154,400.00	168,800.00
2/1/2022			10,900.00	10,900.00	
8/1/2022	145,000	5.000%	10,900.00	155,900.00	166,800.00
2/1/2023			7,275.00	7,275.00	
8/1/2023	155,000	5.000%	7,275.00	162,275.00	169,550.00
2/1/2024			3,400.00	3,400.00	
8/1/2024	160,000	4.250%	3,400.00	163,400.00	166,800.00
	<u>2,040,000</u>		<u>1,147,881.39</u>	<u>3,187,881.39</u>	<u>3,187,881.39</u>

Camp Verde Sanitary District IGA

Section 2: Loan Repayment Schedule
Camp Verde Sanitary District
7/22/2009

Year	Period	Semi-Annual Payment Dates	Combined Interest and Fee Rate	Semi-Annual Combined Interest and Fee Payment	Annual Principal Repayment	Total Annual Payment
1	1	1/1/2010	3.338%	27,688.15		
1	2	7/1/2010	3.338%	31,744.38	56,282.02	115,714.55
2	3	1/1/2011	3.338%	30,805.03		
2	4	7/1/2011	3.338%	30,805.03	58,160.72	119,770.78
3	5	1/1/2012	3.338%	29,834.33		
3	6	7/1/2012	3.338%	29,834.33	60,102.12	119,770.78
4	7	1/1/2013	3.338%	28,831.22		
4	8	7/1/2013	3.338%	28,831.22	62,108.34	119,770.78
5	9	1/1/2014	3.338%	27,794.64		
5	10	7/1/2014	3.338%	27,794.64	64,181.50	119,770.78
6	11	1/1/2015	3.338%	26,723.45		
6	12	7/1/2015	3.338%	26,723.45	66,323.88	119,770.78
7	13	1/1/2016	3.338%	25,616.50		
7	14	7/1/2016	3.338%	25,616.50	68,537.78	119,770.78
8	15	1/1/2017	3.338%	24,472.61		
8	16	7/1/2017	3.338%	24,472.61	70,825.56	119,770.78
9	17	1/1/2018	3.338%	23,290.53		
9	18	7/1/2018	3.338%	23,290.53	73,189.72	119,770.78
10	19	1/1/2019	3.338%	22,068.99		
10	20	7/1/2019	3.338%	22,068.99	75,632.80	119,770.78
11	21	1/1/2020	3.338%	20,806.68		
11	22	7/1/2020	3.338%	20,806.68	78,157.42	119,770.78
12	23	1/1/2021	3.338%	19,502.24		
12	24	7/1/2021	3.338%	19,502.24	80,766.30	119,770.78
13	25	1/1/2022	3.338%	18,154.25		
13	26	7/1/2022	3.338%	18,154.25	83,462.28	119,770.78
14	27	1/1/2023	3.338%	16,761.26		
14	28	7/1/2023	3.338%	16,761.26	86,248.26	119,770.78
15	29	1/1/2024	3.338%	15,321.78		
15	30	7/1/2024	3.338%	15,321.78	89,127.22	119,770.78
16	31	1/1/2025	3.338%	13,834.25		
16	32	7/1/2025	3.338%	13,834.25	92,102.28	119,770.78
17	33	1/1/2026	3.338%	12,297.06		
17	34	7/1/2026	3.338%	12,297.06	95,176.66	119,770.78
18	35	1/1/2027	3.338%	10,708.55		
18	36	7/1/2027	3.338%	10,708.55	98,353.68	119,770.78
19	37	1/1/2028	3.338%	9,067.03		
19	38	7/1/2028	3.338%	9,067.03	101,636.72	119,770.78
20	39	1/1/2029	3.338%	7,370.72		
20	40	7/1/2029	3.338%	7,370.72	105,029.34	119,770.78
21	41	1/1/2030	3.338%	5,617.78		
21	42	7/1/2030	3.338%	5,617.78	108,535.22	119,770.78
22	43	1/1/2031	3.338%	3,806.32		
22	44	7/1/2031	3.338%	3,806.32	112,158.14	119,770.78
23	45	1/1/2032	3.338%	1,934.41		
23	46	7/1/2032	3.338%	1,934.41	115,902.04	119,770.86
				848,671.79	1,902,000.00	2,750,671.79

Industrial Ground Lease Purchase

DEBT SERVICE SCHEDULE

Pledged Revenue Obligation, Series 2011 (Private Placement)

Year	Period	Payment Dates	Interest Rate	Principal	Annual Interest Payment	Debt Service	Annual Total Repayment
1	1	1/1/2012			\$ 23,468.15	\$ 23,468.15	
1	2	7/1/2012	3.91%	\$ 63,800.30	\$ 19,647.75	\$ 83,448.05	\$ 106,916.20
2	3	1/1/2013			\$ 18,400.45	\$ 18,400.45	
2	4	7/1/2013	3.91%	\$ 70,115.30	\$ 18,400.45	\$ 88,515.75	\$ 106,916.20
3	5	1/1/2014			\$ 17,029.70	\$ 17,029.70	
3	6	7/1/2014	3.91%	\$ 72,856.80	\$ 17,029.70	\$ 89,886.50	\$ 106,916.20
4	7	1/1/2015			\$ 15,605.35	\$ 15,605.35	
4	8	7/1/2015	3.91%	\$ 75,705.50	\$ 15,605.35	\$ 91,310.85	\$ 106,916.20
5	9	1/1/2016			\$ 14,125.31	\$ 14,125.31	
5	10	7/1/2016	3.91%	\$ 78,665.60	\$ 14,125.31	\$ 92,790.91	\$ 106,916.22
6	11	1/1/2017			\$ 12,587.39	\$ 12,587.39	
6	12	7/1/2017	3.91%	\$ 81,741.40	\$ 12,587.39	\$ 94,328.79	\$ 106,916.18
7	13	1/1/2018			\$ 10,989.35	\$ 10,989.35	
7	14	7/1/2018	3.91%	\$ 84,937.50	\$ 10,989.35	\$ 95,926.85	\$ 106,916.20
8	15	1/1/2019			\$ 9,328.82	\$ 9,328.82	
8	16	7/1/2019	3.91%	\$ 88,258.50	\$ 9,328.82	\$ 97,587.32	\$ 106,916.14
9	17	1/1/2020			\$ 7,603.37	\$ 7,603.37	
9	18	7/1/2020	3.91%	\$ 91,709.40	\$ 7,603.37	\$ 99,312.77	\$ 106,916.14
10	19	1/1/2021			\$ 5,810.45	\$ 5,810.45	
10	20	7/1/2021	3.91%	\$ 95,295.30	\$ 5,810.45	\$ 101,105.75	\$ 106,916.20
11	21	1/1/2022			\$ 3,947.43	\$ 3,947.43	
11	22	7/1/2022	3.91%	\$ 99,021.30	\$ 3,947.43	\$ 102,968.73	\$ 106,916.16
12	23	1/1/2023			\$ 2,011.56	\$ 2,011.56	
12	24	7/1/2023	3.91%	\$ 102,893.10	\$ 2,011.56	\$ 104,904.66	\$ 106,916.22
				\$ 1,005,000.00	\$ 277,994.26	\$ 1,282,994.26	\$ 1,282,994.26

Prepared by Stone & Youngberg LLC

Equipment Lease/Purchase

DEBT SERVICE SCHEDULE

Payment No.	Due Date	Principal	Interest	Payment	Termination Amount
1	7/28/2013	\$ 75,578.20	\$ 4,112.80	\$ 79,691.00	\$ 689,085.86
2	1/28/2014	\$ 74,124.09	\$ 5,566.91	\$ 79,691.00	\$ 614,961.77
3	7/28/2014	\$ 74,722.92	\$ 4,968.08	\$ 79,691.00	\$ 540,238.85
4	1/28/2015	\$ 75,326.58	\$ 4,364.42	\$ 79,691.00	\$ 464,912.27
5	7/28/2015	\$ 75,935.12	\$ 3,755.88	\$ 79,691.00	\$ 388,977.16
6	1/28/2016	\$ 76,548.57	\$ 3,142.43	\$ 79,691.00	\$ 312,428.58
7	7/28/2016	\$ 77,166.99	\$ 2,524.01	\$ 79,691.00	\$ 235,261.59
8	1/28/2017	\$ 77,790.39	\$ 1,900.61	\$ 79,691.00	\$ 157,471.20
9	7/28/2017	\$ 78,418.84	\$ 1,272.16	\$ 79,691.00	\$ 79,052.36
10	1/28/2018	\$ 79,052.36	\$ 638.64	\$ 79,691.00	\$ -
TOTALS:		\$ 764,664.06	\$ 32,245.94	\$ 796,910.00	

Prepared by US Bank

SEWER

1000 E. STATE ROUTE 260 - (928) 567-6794



Mission

The Sewer Division is committed to assuring a quality of life for the citizens of Camp Verde, both current and future, by providing sanitary sewer services in a safe and efficient manner. To achieve this we will comprehensively plan,

Responsibilities

The Sewer Division is committed to assuring a quality of life for the citizens of Camp Verde, both current and future, by providing sanitary sewer services in a safe and efficient manner. To achieve this we will comprehensively plan, develop, maintain and operate the City's utility systems in a financially sound and efficient manner.

Camp Verde Sanitary District Take-over

Through the passage of Resolution 2013-888 by General Election on March 12, 2013, the Town took over the Camp Verde Sanitary District (District) operations and is acting as Trustee for the remaining debt outstanding on District assets. Take-over of operations and employees officially took place July 1, 2013. The Operating and Debt budgets of the District are included here in the Town Budget as Enterprise and Agency Funds respectively. Historical audit information for the District is included in the budget information for comparative purposes only and is presented in its summarized audit form for the previous two years audits.

OBJECTIVES

Accomplishments for the past Fiscal Year 2013-14

1. The Camp Verde Sanitary District became a functioning utility of the Town on July, 1 2013.
2. This year was spent in the transition from District to Town. It has been a fairly smooth transition on both sides.
3. Town Council approved many projects to be financed with an existing loan from the Water Infrastructure Finance Authority (WIFA). These projects are in various stages at this time.
4. The plant remains in compliance with its APP due to the ingenuity and hard work of the staff.

Goals for the upcoming Fiscal Year 2014-15

1. Complete WIFA funded projects: Install new Headworks, Repair/Replace the ultraviolet disinfection lights, Construct Maintenance Building, Install influent Grinder Pump & Rock Trap & Construct Sludge Drying Beds.
2. Obtain further staff certifications.

Fun Facts

Capt. Charles King published two of his several novels based on experiences he had while stationed at Fort Verde. One of those books, *The Colonel's Daughter*, was the inspiration behind the title awarded to one young lady each year during Fort Verde Days.

*Source: Steve Ayers & the Camp Verde Historical Society from the Book, "Images of America Camp Verde".

Personnel

	FY13	FY14	FY14
FTE's	7.0	7.0	8.2
FT Pos's	7	8	10
PT Pos's	0	0	0
Seasonal Pos's	0	0	0

Sewer

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Expenditures				
Wages & Related				
Salaries	255,119	261,248	282,790	317,785
FICA	15,567	16,197	17,530	19,705
Medicare	3,646	3,788	4,110	4,615
Retirement			32,640	38,870
Unemployment	2,169	2,221	965	575
Workman's Compensation	7,654	7,837	9,540	14,230
Health, Dental & Life Ins	77,422	85,011	53,550	67,650
Total Wages & Related	\$ 361,577	\$ 376,303	\$ 401,125	\$ 463,430
Operating Expenditures				
Training			2,500	2,200
Travel			1,000	1,500
Office Supplies			8,000	2,200
Subscriptions/Memberships			1,500	500
Printing			0	4,000
Postage			4,200	3,500
Internet Wireless Access			2,050	1,500
Software Recurring Fees			0	1,400
Auto Repair/Maintenance			6,000	8,000
Fuel			10,000	8,000
Electric			100,500	90,000
Water			0	700
Waste Removal			0	1,900
Telephone			4,500	1,450
Cell Phone			0	4,100
Pest Control			0	500
Consulting Services	55,645	17,121	20,000	9,000
Legal Services			4,000	4,000
Audit			13,000	13,000
Service Charges			1,500	1,100
Liability Insurance			28,000	6,900
Personnel Expenditures			0	300
Lagoon Closure			10,000	25,000
Lab Equipment			2,000	2,000
Lab Services			28,000	25,000
Lab Supplies			5,500	5,500
Plant Operations	404,630	384,769	205,000	0
Contracted Services - Plant				13,440
Maintenance - Plant				90,275
Operational Supplies - Plant				30,970
Rental Equipment - Plant				2,940
Uniforms - Plant			0	6,800
Polymer - Plant				12,810

Sewer Fund (Cont'd)

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL APPROVED
Chlorine - Plant				29,400
Sludge Disposal - Plant				46,000
Mosquito Control - Plant			5,500	5,500
Contracted Services - Collections				3,150
Maintenance - Collections				38,850
Operational Supplies - Collections				2,940
Rental Equipment - Collections				2,730
Permits	33,917	25,975	10,000	10,000
Total Operating Expenditures	\$ 494,192	\$ 427,865	\$ 472,750	\$ 519,055
Equipment/Capital Expenditures				
Vehicles & Equipment	0	0	50,000	5,000
Structural Improvements	0	0	72,050	1,378,725
Total Equipment/Capital Expenditures	\$ -	\$ -	\$ 122,050	\$ 1,383,725
Total Expenditures	\$ 855,769	\$ 804,168	\$ 995,925	\$ 2,366,210
Revenues				
Operating Fees				
User Fees	622,660	630,906	801,435	804,000
Account Transfer Fees	0	0	2,520	1,000
Septage Fees	94,932	177,133	100,000	135,000
W.A.S. Fees	0	0	59,000	35,000
Port-a-Potty Fees	0	0	9,000	10,000
Connection Fees	16,411	7,330	3,500	3,500
Inspection Fees	0	0	160	200
Late Fees	6,454	0	6,700	2,500
Other Operating Revenues	0	8,340	0	953,725
Total Operating Fees	\$ 740,457	\$ 823,709	\$ 982,315	\$ 1,944,925
Net Operating (Gain)/Loss	\$ 115,312	\$ (19,541)	\$ 13,610	\$ 421,285
Non-Operating Items				
Depreciation	713,649	715,264	720,000	740,000
Grant Revenue	0	(310,734)	0	(425,000)
Interest	(2,954)	(3,834)	(4,000)	(1,200)
Total Non-Operating Items	\$ 710,695	\$ 400,696	\$ 716,000	\$ 313,800
Net Effect on Sewer Fund	\$ 826,007	\$ 381,155	\$ 729,610	\$ 735,085
Sewer Year End Balance Estimate				
Prior Year Ending Reserve Balance	\$ -	\$ 84,361	\$ 418,470	\$ 613,878
Estimated Ending Reserve Balance	N/A	\$ 418,470	\$ 408,860	\$ 618,793

AGENCY FUND CAMP VERDE SANITARY DISTRICT DEBT

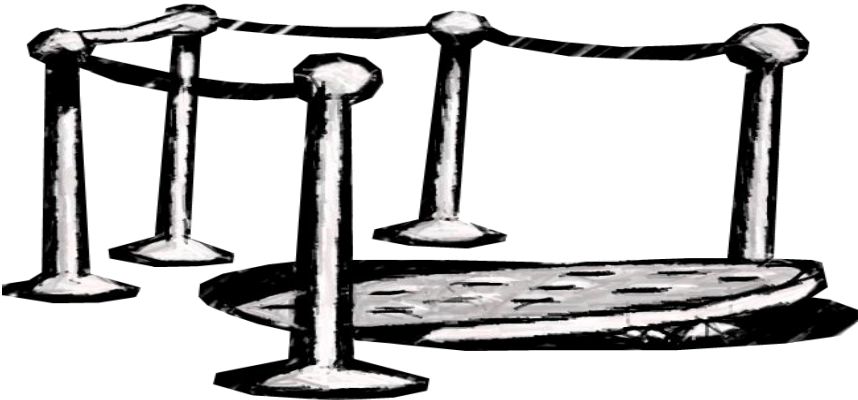
Camp Verde Sanitary District Take-Over

Through the passage of Resolution 2013-888 by General Election on March 12, 2013, the Town has taken over the Camp Verde Sanitary District (District) operations and is acting as Trustee for the remaining debt outstanding on District assets. All District employees are now Town of Camp Verde employees and the governing board of the District has become an advisory board to the Town Council. Take-over of operations and employees officially took place July 1, 2013. The Debt budget of the District is included here in the Town budget as an Agency Fund. Historical information for the District debt is included in the budget information for comparative purposes only. The District completed their own audits separately up through fiscal year 2013.

Outstanding Debt

WIFA Loan 910071-05	\$	338,304.52		USDA Loan 92-07	\$	3,175,682.89
WIFA Loan 910088-06	\$	2,842,105.23		USDA Loan 92-09	\$	438,361.00
WIFA Loan 910105-09	\$	3,764,324.02				
WIFA Loan 910123-10	\$	1,665,346.80				

Total Debt Outstanding - \$12,224,125



Sewer District Debt Service Fund

ACCOUNT TITLE	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 APPROVED BUDGET	2014-15 COUNCIL APPROVED
<i>Principal & Interest</i>				
Debt Principle Payments	515,533	635,188	662,000	666,100
Interest on Debt	526,262	492,488	525,000	481,900
Total Principal & Interest	\$ 1,041,795	\$ 1,127,676	\$ 1,187,000	\$ 1,148,000
<i>Revenue Sources</i>				
Property Taxes	1,099,666	959,347	1,167,000	1,104,200
Property Tax Allowance for Bad Debt	0	0	(75,000)	(75,000)
IGA with Town of Camp Verde	119,771	119,771	119,771	118,700
Interest	0	0	0	1,500
Total Tax Levy & IGA	\$ 1,219,437	\$ 1,079,118	\$ 1,211,771	\$ 1,149,400
<i>Net Adjustment to Fund Balance</i>	\$ (177,642)	\$ 48,558	\$ (24,771)	\$ (1,400)

Loan Schedule

Print Date: 2/13/2014
 Loan Amount: 600,000
 Interest rate: 1.6360%
 Administrative Fee: 1.5000%
 Term: 19 Years

Borrower: Camp Verde Sanitary District
 Loan Number: 910071-05

Ref Num	Due Date	Date Received	Beginning Balance	Principal Payment	DSR Payment	Interest Payment	Interest Rate %	Administrative Fees	Total Payment	Ending Balance
1	1/1/2006	1/1/2006	600,000.00	0.00	0.00	4,908.00	1.6360	4,500.00	9,408.00	600,000.00
2	7/1/2006	7/1/2006	600,000.00	23,578.25	0.00	4,908.00	1.6360	4,500.00	32,986.25	576,421.75
3	1/1/2007	1/1/2007	576,421.75	0.00	0.00	4,715.13	1.6360	4,323.16	9,038.29	576,421.75
4	7/1/2007	6/27/2007	576,421.75	24,317.67	0.00	4,715.13	1.6360	4,323.16	33,355.96	552,104.08
5	1/1/2008	1/15/2008	552,104.08	0.00	0.00	4,516.21	1.6360	4,140.78	8,656.99	552,104.08
6	7/1/2008	6/26/2008	552,104.08	25,080.27	0.00	4,516.21	1.6360	4,140.78	33,737.26	527,023.81
7	1/1/2009	1/8/2009	527,023.81	0.00	0.00	4,311.05	1.6360	3,952.68	8,263.73	527,023.81
8	7/1/2009	7/1/2009	527,023.81	25,866.79	0.00	4,311.05	1.6360	3,952.68	34,130.52	501,157.02
9	1/1/2010	12/31/2009	501,157.02	0.00	0.00	4,099.46	1.6360	3,758.68	7,858.14	501,157.02
10	7/1/2010	6/30/2010	501,157.02	26,677.97	0.00	4,099.46	1.6360	3,758.68	34,536.11	474,479.05
Adj1	10/19/2010	10/19/2010	474,479.05	24,317.66	0.00	0.00	1.6360	0.00	24,317.66	450,161.39
11	1/1/2011	12/30/2010	450,161.39	0.00	0.00	1,472.93	1.6360	3,376.21	4,849.14	450,161.39
12	7/1/2011	6/30/2011	450,161.39	28,313.82	0.00	3,682.32	1.6360	3,376.21	35,372.35	421,847.57
13	1/1/2012	12/29/2011	421,847.57	0.00	0.00	3,450.71	1.6360	3,163.86	6,614.57	421,847.57
14	7/1/2012	6/28/2012	421,847.57	26,992.35	0.00	3,450.71	1.6360	3,163.86	33,606.92	394,855.22
15	1/1/2013	12/31/2012	394,855.22	0.00	0.00	3,229.92	1.6360	2,961.41	6,191.33	394,855.22
16	7/1/2013	6/27/2013	394,855.22	27,838.83	0.00	3,229.92	1.6360	2,961.41	34,030.16	367,016.39
17	1/1/2014	12/30/2013	367,016.39	0.00	0.00	3,002.19	1.6360	2,752.62	5,754.81	367,016.39
18	7/1/2014		367,016.39	28,711.87	0.00	3,002.19	1.6360	2,752.62	34,466.68	338,304.52
19	1/1/2015		338,304.52	0.00	0.00	2,767.33	1.6360	2,537.28	5,304.61	338,304.52
20	7/1/2015		338,304.52	29,612.27	0.00	2,767.33	1.6360	2,537.28	34,916.88	308,692.25
21	1/1/2016		308,692.25	0.00	0.00	2,525.10	1.6360	2,315.19	4,840.29	308,692.25
22	7/1/2016		308,692.25	30,540.91	0.00	2,525.10	1.6360	2,315.19	35,381.20	278,151.34
23	1/1/2017		278,151.34	0.00	0.00	2,275.28	1.6360	2,086.14	4,361.42	278,151.34
24	7/1/2017		278,151.34	31,498.65	0.00	2,275.28	1.6360	2,086.14	35,860.07	246,652.69
25	1/1/2018		246,652.69	0.00	0.00	2,017.62	1.6360	1,849.90	3,867.52	246,652.69
26	7/1/2018		246,652.69	32,486.45	0.00	2,017.62	1.6360	1,849.90	36,353.97	214,166.24
27	1/1/2019		214,166.24	0.00	0.00	1,751.88	1.6360	1,606.25	3,358.13	214,166.24
28	7/1/2019		214,166.24	33,505.23	0.00	1,751.88	1.6360	1,606.25	36,863.36	180,661.01
29	1/1/2020		180,661.01	0.00	0.00	1,477.81	1.6360	1,354.96	2,832.77	180,661.01
30	7/1/2020		180,661.01	34,555.95	0.00	1,477.81	1.6360	1,354.96	37,388.72	146,105.06
31	1/1/2021		146,105.06	0.00	0.00	1,195.14	1.6360	1,095.79	2,290.93	146,105.06
32	7/1/2021		146,105.06	35,639.63	0.00	1,195.14	1.6360	1,095.79	37,930.56	110,465.43
33	1/1/2022		110,465.43	0.00	0.00	903.61	1.6360	828.49	1,732.10	110,465.43
34	7/1/2022		110,465.43	36,757.29	0.00	903.61	1.6360	828.49	38,489.39	73,708.14
35	1/1/2023		73,708.14	0.00	0.00	602.93	1.6360	552.81	1,155.74	73,708.14
36	7/1/2023		73,708.14	37,910.01	0.00	602.93	1.6360	552.81	39,065.75	35,798.13
37	1/1/2024		35,798.13	0.00	0.00	292.83	1.6360	268.49	561.32	35,798.13
38	7/1/2024		35,798.13	35,798.13	0.00	292.83	1.6360	268.49	36,359.45	0.00

Loan Schedule

Print Date: 2/13/2014
Loan Amount: 600,000
Interest rate: 1.6360%
Administrative Fee: 1.5000%
Term: 19 Years

Borrower: Camp Verde Sanitary District
Loan Number: 910071-05

Ref Num	Due Date	Date Received	Beginning Balance	Principal Payment	DSR Payment	Interest Payment	Interest Rate %	Administrative Fees	Total Payment	Ending Balance
			600,000.00	0.00	0.00	101,239.65		94,849.40	796,089.05	

Loan Schedule

Print Date: 2/13/2014
Loan Amount: 4,500,000
Interest rate: 2.9930%
Administrative Fee: 0.3000%
Term: 19 Years

Borrower: Camp Verde Sanitary District
Loan Number: 910088-06

Ref Num	Due Date	Date Received	Beginning Balance	Principal Payment	DSR Payment	Interest Payment	Interest Rate %	Administrative Fees	Total Payment	Ending Balance
1	1/1/2007	1/1/2007	287,030.00	0.00	0.00	3,536.58	2.9930	355.60	3,892.18	287,030.00
2	7/1/2007	6/27/2007	330,000.00	0.00	0.00	4,469.19	2.9930	448.04	4,917.23	330,000.00
3	1/1/2008	1/15/2008	3,720,906.11	0.00	0.00	21,813.27	2.9930	2,186.79	24,000.06	3,720,906.11
4	7/1/2008	6/26/2008	4,500,000.00	236,842.11	0.00	66,748.39	2.9930	6,691.56	310,282.06	4,263,157.89
5	1/1/2009	1/8/2009	4,263,157.89	0.00	0.00	63,787.50	2.9930	6,394.74	70,182.24	4,263,157.89
6	7/1/2009	7/1/2009	4,263,157.89	236,842.11	0.00	63,798.16	2.9930	6,394.74	307,035.01	4,026,315.78
7	1/1/2010	12/31/2009	4,026,315.78	0.00	0.00	60,253.82	2.9930	6,039.47	66,293.29	4,026,315.78
8	7/1/2010	6/30/2010	4,026,315.78	236,842.11	0.00	60,253.82	2.9930	6,039.47	303,135.40	3,789,473.67
9	1/1/2011	12/30/2010	3,789,473.67	0.00	0.00	56,709.47	2.9930	5,684.21	62,393.68	3,789,473.67
10	7/1/2011	6/30/2011	3,789,473.67	236,842.11	0.00	56,709.47	2.9930	5,684.21	299,235.79	3,552,631.56
11	1/1/2012	12/29/2011	3,552,631.56	0.00	0.00	53,165.13	2.9930	5,328.95	58,494.08	3,552,631.56
12	7/1/2012	6/28/2012	3,552,631.56	236,842.11	0.00	53,165.13	2.9930	5,328.95	295,336.19	3,315,789.45
13	1/1/2013	12/31/2012	3,315,789.45	0.00	0.00	49,620.79	2.9930	4,973.68	54,594.47	3,315,789.45
14	7/1/2013	6/27/2013	3,315,789.45	236,842.11	0.00	49,620.79	2.9930	4,973.68	291,436.58	3,078,947.34
16	1/1/2014	12/30/2013	3,078,947.34	0.00	0.00	46,076.45	2.9930	4,618.42	50,694.87	3,078,947.34
18	7/1/2014		3,078,947.34	236,842.11	0.00	46,076.45	2.9930	4,618.42	287,536.98	2,842,105.23
20	1/1/2015		2,842,105.23	0.00	0.00	42,532.10	2.9930	4,263.16	46,795.26	2,842,105.23
22	7/1/2015		2,842,105.23	236,842.11	0.00	42,532.10	2.9930	4,263.16	283,637.37	2,605,263.12
24	1/1/2016		2,605,263.12	0.00	0.00	38,987.76	2.9930	3,907.89	42,895.65	2,605,263.12
26	7/1/2016		2,605,263.12	236,842.11	0.00	38,987.76	2.9930	3,907.89	279,737.76	2,368,421.01
28	1/1/2017		2,368,421.01	0.00	0.00	35,443.42	2.9930	3,552.63	38,996.05	2,368,421.01
30	7/1/2017		2,368,421.01	236,842.11	0.00	35,443.42	2.9930	3,552.63	275,838.16	2,131,578.90
32	1/1/2018		2,131,578.90	0.00	0.00	31,899.08	2.9930	3,197.37	35,096.45	2,131,578.90
34	7/1/2018		2,131,578.90	236,842.11	0.00	31,899.08	2.9930	3,197.37	271,938.56	1,894,736.79
36	1/1/2019		1,894,736.79	0.00	0.00	28,354.74	2.9930	2,842.11	31,196.85	1,894,736.79
38	7/1/2019		1,894,736.79	236,842.11	0.00	28,354.74	2.9930	2,842.11	268,038.96	1,657,894.68
40	1/1/2020		1,657,894.68	0.00	0.00	24,810.39	2.9930	2,486.84	27,297.23	1,657,894.68
28	7/1/2020		1,657,894.68	236,842.11	0.00	24,810.39	2.9930	2,486.84	264,139.34	1,421,052.57
29	1/1/2021		1,421,052.57	0.00	0.00	21,266.05	2.9930	2,131.58	23,397.63	1,421,052.57
30	7/1/2021		1,421,052.57	236,842.11	0.00	21,266.05	2.9930	2,131.58	260,239.74	1,184,210.46
31	1/1/2022		1,184,210.46	0.00	0.00	17,721.71	2.9930	1,776.32	19,498.03	1,184,210.46
32	7/1/2022		1,184,210.46	236,842.11	0.00	17,721.71	2.9930	1,776.32	256,340.14	947,368.35
33	1/1/2023		947,368.35	0.00	0.00	14,177.37	2.9930	1,421.05	15,598.42	947,368.35
34	7/1/2023		947,368.35	236,842.11	0.00	14,177.37	2.9930	1,421.05	252,440.53	710,526.24
35	1/1/2024		710,526.24	0.00	0.00	10,633.03	2.9930	1,065.79	11,698.82	710,526.24
36	7/1/2024		710,526.24	236,842.11	0.00	10,633.03	2.9930	1,065.79	248,540.93	473,684.13
37	1/1/2025		473,684.13	0.00	0.00	7,088.68	2.9930	710.53	7,799.21	473,684.13
38	7/1/2025		473,684.13	236,842.11	0.00	7,088.68	2.9930	710.53	244,641.32	236,842.02
39	1/1/2026		236,842.02	0.00	0.00	3,544.34	2.9930	355.26	3,899.60	236,842.02

Loan Schedule

Borrower: Camp Verde Sanitary District
Loan Number: 910088-06

Print Date: 2/13/2014
Loan Amount: 4,500,000
Interest rate: 2.9930%
Administrative Fee: 0.3000%
Term: 19 Years

Ref Num	Due Date	Date Received	Beginning Balance	Principal Payment	DSR Payment	Interest Payment	Interest Rate %	Administrative Fees	Total Payment	Ending Balance
40	7/1/2026		236,842.02	236,842.02	0.00	3,544.34	2.9930	355.26	240,741.62	0.00
				4,500,000.00	0.00	1,308,721.75		131,181.99	5,939,903.74	

Loan Schedule

Print Date: 2/13/2014
Loan Amount: 4,619,184
Interest rate: 2.1900%
Administrative Fee: 1.5000%
Term: 23 Years

Borrower: Camp Verde Sanitary District
Loan Number: 910105-09

Ref Num	Due Date	Date Received	Beginning Balance	Principal Payment	DSR Payment	Interest Payment	Interest Rate %	Administrative Fees	Total Payment	Ending Balance
1	7/1/2009	6/29/2009	2,078,545.63	0.00	0.00	18,536.35	2.1900	12,696.13	31,232.48	2,078,545.63
2	1/1/2010	12/29/2009	3,515,125.01	0.00	0.00	31,444.34	2.1900	21,537.22	52,981.56	3,515,125.01
3	7/1/2010	7/2/2010	4,119,184.44	158,811.30	0.00	44,453.97	2.1900	30,447.93	233,713.20	3,960,373.14
4	1/1/2011	12/28/2010	4,460,373.14	0.00	0.00	44,674.00	2.1900	30,598.63	75,272.63	4,460,373.14
5	7/1/2011	6/28/2011	4,460,373.14	164,671.42	0.00	48,841.09	2.1900	33,452.80	246,965.31	4,295,701.72
6	1/1/2012	1/3/2012	4,295,701.72	0.00	0.00	47,037.93	2.1900	32,217.76	79,255.69	4,295,701.72
7	7/1/2012	6/29/2012	4,295,701.72	170,747.82	0.00	47,037.93	2.1900	32,217.76	250,003.51	4,124,953.90
8	1/1/2013	12/28/2012	4,124,953.90	0.00	0.00	45,168.25	2.1900	30,937.15	76,105.40	4,124,953.90
9	7/1/2013	6/18/2013	4,124,953.90	177,048.40	0.00	45,168.25	2.1900	30,937.15	253,153.80	3,947,905.50
10	1/1/2014	1/2/2014	3,947,905.50	0.00	0.00	43,229.57	2.1900	29,609.29	72,838.86	3,947,905.50
11	7/1/2014		3,947,905.50	183,581.48	0.00	43,229.57	2.1900	29,609.29	256,420.34	3,764,324.02
12	1/1/2015		3,764,324.02	0.00	0.00	41,219.35	2.1900	28,232.43	69,451.78	3,764,324.02
13	7/1/2015		3,764,324.02	190,355.64	0.00	41,219.35	2.1900	28,232.43	259,807.42	3,573,968.38
14	1/1/2016		3,573,968.38	0.00	0.00	39,134.95	2.1900	26,804.76	65,939.71	3,573,968.38
15	7/1/2016		3,573,968.38	197,379.78	0.00	39,134.95	2.1900	26,804.76	263,319.49	3,376,588.60
16	1/1/2017		3,376,588.60	0.00	0.00	36,973.65	2.1900	25,324.41	62,298.06	3,376,588.60
17	7/1/2017		3,376,588.60	204,663.08	0.00	36,973.65	2.1900	25,324.41	266,961.14	3,171,925.52
18	1/1/2018		3,171,925.52	0.00	0.00	34,732.58	2.1900	23,789.44	58,522.02	3,171,925.52
19	7/1/2018		3,171,925.52	212,215.16	0.00	34,732.58	2.1900	23,789.44	270,737.18	2,959,710.36
20	1/1/2019		2,959,710.36	0.00	0.00	32,408.83	2.1900	22,197.83	54,606.66	2,959,710.36
21	7/1/2019		2,959,710.36	220,045.90	0.00	32,408.83	2.1900	22,197.83	274,652.56	2,739,664.46
22	1/1/2020		2,739,664.46	0.00	0.00	29,999.33	2.1900	20,547.48	50,546.81	2,739,664.46
23	7/1/2020		2,739,664.46	228,165.58	0.00	29,999.33	2.1900	20,547.48	278,712.39	2,511,498.88
24	1/1/2021		2,511,498.88	0.00	0.00	27,500.91	2.1900	18,836.24	46,337.15	2,511,498.88
25	7/1/2021		2,511,498.88	236,584.90	0.00	27,500.91	2.1900	18,836.24	282,922.05	2,274,913.98
26	1/1/2022		2,274,913.98	0.00	0.00	24,910.31	2.1900	17,061.85	41,972.16	2,274,913.98
27	7/1/2022		2,274,913.98	245,314.88	0.00	24,910.31	2.1900	17,061.85	287,287.04	2,029,599.10
28	1/1/2023		2,029,599.10	0.00	0.00	22,224.11	2.1900	15,221.99	37,446.10	2,029,599.10
29	7/1/2023		2,029,599.10	254,367.00	0.00	22,224.11	2.1900	15,221.99	291,813.10	1,775,232.10
30	1/1/2024		1,775,232.10	0.00	0.00	19,438.79	2.1900	13,314.24	32,753.03	1,775,232.10
31	7/1/2024		1,775,232.10	263,753.14	0.00	19,438.79	2.1900	13,314.24	296,506.17	1,511,478.96
32	1/1/2025		1,511,478.96	0.00	0.00	16,550.69	2.1900	11,336.09	27,886.78	1,511,478.96
33	7/1/2025		1,511,478.96	273,485.64	0.00	16,550.69	2.1900	11,336.09	301,372.42	1,237,993.32
34	1/1/2026		1,237,993.32	0.00	0.00	13,556.03	2.1900	9,284.95	22,840.98	1,237,993.32
35	7/1/2026		1,237,993.32	283,577.24	0.00	13,556.03	2.1900	9,284.95	306,418.22	954,416.08
36	1/1/2027		954,416.08	0.00	0.00	10,450.86	2.1900	7,158.12	17,608.98	954,416.08
37	7/1/2027		954,416.08	294,041.24	0.00	10,450.86	2.1900	7,158.12	311,650.22	660,374.84
38	1/1/2028		660,374.84	0.00	0.00	7,231.10	2.1900	4,952.81	12,183.91	660,374.84
39	7/1/2028		660,374.84	304,891.38	0.00	7,231.10	2.1900	4,952.81	317,075.29	355,483.46

Loan Schedule

Print Date: 2/13/2014
Loan Amount: 4,619,184
Interest rate: 2.1900%
Administrative Fee: 1.5000%
Term: 23 Years

Borrower: Camp Verde Sanitary District
Loan Number: 910105-09

Ref Num	Due Date	Date Received	Beginning Balance	Principal Payment	DSR Payment	Interest Payment	Interest Rate %	Administrative Fees	Total Payment	Ending Balance
41	1/1/2029		355,483.46	0.00	0.00	3,892.54	2.1900	2,666.13	6,558.67	355,483.46
43	7/1/2029		355,483.46	316,141.88	0.00	3,892.54	2.1900	2,666.13	322,700.55	39,341.58
45	1/1/2030		39,341.58	0.00	0.00	430.79	2.1900	295.06	725.85	39,341.58
47	7/1/2030		39,341.58	327,807.50	0.00	430.79	2.1900	295.06	328,533.35	-288,465.92
44	1/1/2031		-288,465.92	0.00	0.00	0.00	2.1900	295.06	295.06	-288,465.92
45	7/1/2031		-288,465.92	339,903.60	0.00	0.00	2.1900	0.00	339,903.60	-628,369.52
46	1/1/2032		-628,369.52	0.00	0.00	0.00	2.1900	0.00	0.00	-628,369.52
47	7/1/2032		-628,369.52	352,446.04	0.00	0.00	2.1900	0.00	352,446.04	-980,815.56
				5,600,000.00	0.00	1,180,130.89		808,603.83	7,588,734.72	

Loan Schedule

Print Date: 2/13/2014
Loan Amount: 1,902,000
Interest rate: 1.8380%
Administrative Fee: 1.5000%
Term: 23 Years

Borrower: Camp Verde Sanitary District
Loan Number: 910123-10

Ref Num	Due Date	Date Received	Beginning Balance	Principal Payment	DSR Payment	Interest Payment	Interest Rate %	Administrative Fees	Total Payment	Ending Balance
1	1/1/2010	12/24/2009	1,902,000.00	0.00	0.00	15,343.01	1.8380	12,521.50	27,864.51	1,902,000.00
2	7/1/2010	7/8/2010	1,902,000.00	56,282.02	0.00	17,479.38	1.8380	14,265.00	88,026.40	1,845,717.98
3	1/1/2011	1/3/2011	1,845,717.98	0.00	0.00	16,962.15	1.8380	13,842.88	30,805.03	1,845,717.98
4	7/1/2011	9/13/2011	1,845,717.98	58,160.72	0.00	16,962.15	1.8380	13,842.88	88,965.75	1,787,557.26
5	1/1/2012	12/29/2011	1,787,557.26	0.00	0.00	16,427.65	1.8380	13,406.68	29,834.33	1,787,557.26
6	7/1/2012	7/1/2012	1,787,557.26	60,102.12	0.00	16,427.65	1.8380	13,406.68	89,936.45	1,727,455.14
7	1/1/2013	1/2/2013	1,727,455.14	0.00	0.00	15,875.31	1.8380	12,955.91	28,831.22	1,727,455.14
8	7/1/2013	7/1/2013	1,727,455.14	62,108.34	0.00	15,875.31	1.8380	12,955.91	90,939.56	1,665,346.80
9	1/1/2014	1/2/2014	1,665,346.80	0.00	0.00	15,304.54	1.8380	12,490.10	27,794.64	1,665,346.80
10	7/1/2014		1,665,346.80	64,181.50	0.00	15,304.54	1.8380	12,490.10	91,976.14	1,601,165.30
11	1/1/2015		1,601,165.30	0.00	0.00	14,714.71	1.8380	12,008.74	26,723.45	1,601,165.30
12	7/1/2015		1,601,165.30	66,323.88	0.00	14,714.71	1.8380	12,008.74	93,047.33	1,534,841.42
13	1/1/2016		1,534,841.42	0.00	0.00	14,105.19	1.8380	11,511.31	25,616.50	1,534,841.42
14	7/1/2016		1,534,841.42	68,537.78	0.00	14,105.19	1.8380	11,511.31	94,154.28	1,466,303.64
15	1/1/2017		1,466,303.64	0.00	0.00	13,475.33	1.8380	10,997.28	24,472.61	1,466,303.64
16	7/1/2017		1,466,303.64	70,825.56	0.00	13,475.33	1.8380	10,997.28	95,298.17	1,395,478.08
17	1/1/2018		1,395,478.08	0.00	0.00	12,824.44	1.8380	10,466.09	23,290.53	1,395,478.08
18	7/1/2018		1,395,478.08	73,189.72	0.00	12,824.44	1.8380	10,466.09	96,480.25	1,322,288.36
19	1/1/2019		1,322,288.36	0.00	0.00	12,151.83	1.8380	9,917.16	22,068.99	1,322,288.36
20	7/1/2019		1,322,288.36	75,632.80	0.00	12,151.83	1.8380	9,917.16	97,701.79	1,246,655.56
21	1/1/2020		1,246,655.56	0.00	0.00	11,456.76	1.8380	9,349.92	20,806.68	1,246,655.56
22	7/1/2020		1,246,655.56	78,157.42	0.00	11,456.76	1.8380	9,349.92	98,964.10	1,168,498.14
23	1/1/2021		1,168,498.14	0.00	0.00	10,738.50	1.8380	8,763.74	19,502.24	1,168,498.14
24	7/1/2021		1,168,498.14	80,766.30	0.00	10,738.50	1.8380	8,763.74	100,268.54	1,087,731.84
25	1/1/2022		1,087,731.84	0.00	0.00	9,996.26	1.8380	8,157.99	18,154.25	1,087,731.84
26	7/1/2022		1,087,731.84	83,462.28	0.00	9,996.26	1.8380	8,157.99	101,616.53	1,004,269.56
27	1/1/2023		1,004,269.56	0.00	0.00	9,229.24	1.8380	7,532.02	16,761.26	1,004,269.56
28	7/1/2023		1,004,269.56	86,248.26	0.00	9,229.24	1.8380	7,532.02	103,009.52	918,021.30
29	1/1/2024		918,021.30	0.00	0.00	8,436.62	1.8380	6,885.16	15,321.78	918,021.30
30	7/1/2024		918,021.30	89,127.22	0.00	8,436.62	1.8380	6,885.16	104,449.00	828,894.08
31	1/1/2025		828,894.08	0.00	0.00	7,617.54	1.8380	6,216.71	13,834.25	828,894.08
32	7/1/2025		828,894.08	92,102.28	0.00	7,617.54	1.8380	6,216.71	105,936.53	736,791.80
33	1/1/2026		736,791.80	0.00	0.00	6,771.12	1.8380	5,525.94	12,297.06	736,791.80
34	7/1/2026		736,791.80	95,176.66	0.00	6,771.12	1.8380	5,525.94	107,473.72	641,615.14
35	1/1/2027		641,615.14	0.00	0.00	5,896.44	1.8380	4,812.11	10,708.55	641,615.14
36	7/1/2027		641,615.14	98,353.68	0.00	5,896.44	1.8380	4,812.11	109,062.23	543,261.46
37	1/1/2028		543,261.46	0.00	0.00	4,992.57	1.8380	4,074.46	9,067.03	543,261.46
38	7/1/2028		543,261.46	101,636.72	0.00	4,992.57	1.8380	4,074.46	110,703.75	441,624.74
39	1/1/2029		441,624.74	0.00	0.00	4,058.53	1.8380	3,312.19	7,370.72	441,624.74

Loan Schedule

Print Date: 2/13/2014
Loan Amount: 1,902,000
Interest rate: 1.8380%
Administrative Fee: 1.5000%
Term: 23 Years

Borrower: Camp Verde Sanitary District
Loan Number: 910123-10

Ref Num	Due Date	Date Received	Beginning Balance	Principal Payment	DSR Payment	Interest Payment	Interest Rate %	Administrative Fees	Total Payment	Ending Balance
40	7/1/2029		441,624.74	105,029.34	0.00	4,058.53	1.8380	3,312.19	112,400.06	336,595.40
41	1/1/2030		336,595.40	0.00	0.00	3,093.31	1.8380	2,524.47	5,617.78	336,595.40
42	7/1/2030		336,595.40	108,535.22	0.00	3,093.31	1.8380	2,524.47	114,153.00	228,060.18
43	1/1/2031		228,060.18	0.00	0.00	2,095.87	1.8380	1,710.45	3,806.32	228,060.18
44	7/1/2031		228,060.18	112,158.14	0.00	2,095.87	1.8380	1,710.45	115,964.46	115,902.04
45	1/1/2032		115,902.04	0.00	0.00	1,065.14	1.8380	869.27	1,934.41	115,902.04
46	7/1/2032		115,902.04	115,902.04	0.00	1,065.14	1.8380	869.27	117,836.45	0.00
				1,902,000.00	0.00	467,400.49		381,447.66	2,750,848.15	

**Camp Verde Sanitary District of Yavapai County, Arizona
2001 Camp Verde Sanitary District
Plant & Collection Line Project, Series 1**

Loan #: 92-07
Interest Rate: 4.125%
Original Principal: \$3,936,473.00
Maturity Date: July 1, 2032
Originally Dated: June 13, 2007
Principal payments due: July 1st
Interest payments due: July 1st & January 1st

Maturity (July 1st)	Principal Amount	Maturity (July 1st)	Principal Amount
2009	\$99,116.00	2021	\$155,363.90
2010	\$227,001.51	2022	\$162,004.90
2011	\$101,833.90	2023	\$168,919.90
2012	\$106,266.90	2024	\$176,119.90
2013	\$110,882.90	2025	\$183,616.90
2014	\$115,688.90	2026	\$191,423.90
2015	\$120,692.90	2027	\$199,551.90
2016	\$125,903.90	2028	\$208,015.90
2017	\$131,328.90	2029	\$216,828.90
2018	\$136,978.90	2030	\$226,004.90
2019	\$142,860.90	2031	\$235,559.90
2020	\$148,986.90	2032	\$245,519.59

**Camp Verde Sanitary District of Yavapai County, Arizona
2001 Camp Verde Sanitary District
Plant & Collection Line Project, Series 2**

Loan #: 92-09
Interest Rate: 4.125%
Original Principal: \$584,479.00
Maturity Date: July 1, 2032
Originally Dated: June 13, 2007
Principal payments due: July 1st
Interest payments due: July 1st & January 1st

Maturity (July 1st)	Principal Amount	Maturity (July 1st)	Principal Amount
2009	\$24,353.00	2021	\$24,353.00
2010	\$24,353.00	2022	\$24,353.00
2011	\$24,353.00	2023	\$24,353.00
2012	\$24,353.00	2024	\$24,353.00
2013	\$24,353.00	2025	\$24,353.00
2014	\$24,353.00	2026	\$24,353.00
2015	\$24,353.00	2027	\$24,353.00
2016	\$24,353.00	2028	\$24,353.00
2017	\$24,353.00	2029	\$24,353.00
2018	\$24,353.00	2030	\$24,353.00
2019	\$24,353.00	2031	\$24,353.00
2020	\$24,353.00	2032	\$24,360.00



Chapter Eight

Appendix

	<u>Page #</u>
State Schedule A	150
State Schedule C	151
State Schedule D	154
State Schedule E	155
State Schedule G	156

Town of Camp Verde
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2015

FUND	ADOPTED BUDGETED EXPENDITURES/EXPENSES* 2014	ACTUAL EXPENDITURES/EXPENSES** 2014	FUND BALANCE/NET POSITION*** July 1, 2014**	PROPERTY TAX REVENUES 2015	ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2015	OTHER FINANCING 2015		INTERFUND TRANSFERS 2015		TOTAL FINANCIAL RESOURCES AVAILABLE 2015	BUDGETED EXPENDITURES/EXPENSES 2015
						SOURCES	<USES>	IN	<OUT>		
1. General Fund	\$ 6,072,622	\$ 5,604,278	\$ 1,069,085	Primary: \$ 7,252,100 Secondary: \$	\$ 7,252,100	\$	\$	\$ 36,050	\$ 1,172,475	\$ 7,184,760	\$ 6,476,410
2. Special Revenue Funds	2,626,004	1,067,955	2,066,929		7,581,814			807,950	968,770	9,487,923	8,656,285
3. Debt Service Funds Available	551,590	550,412						550,465		550,465	550,465
4. Less: Amounts for Future Debt Retirement											
5. Total Debt Service Funds	551,590	550,412						550,465		550,465	550,465
6. Capital Projects Funds	587,931	415,790	(279,258)					758,780	12,000	467,522	1,083,501
7. Permanent Funds											
8. Enterprise Funds Available	1,715,925	1,526,804	20,089,123							22,460,248	3,104,275
9. Less: Amounts for Future Debt Retirement											
10. Total Enterprise Funds	1,715,925	1,526,804	20,089,123							22,460,248	3,104,275
11. Internal Service Funds											
12. TOTAL ALL FUNDS	\$ 11,554,072	\$ 9,165,239	\$ 22,945,879	\$	\$ 17,205,039	\$	\$	\$ 2,153,245	\$ 2,153,245	\$ 40,150,918	\$ 19,870,936

EXPENDITURE LIMITATION COMPARISON

	2014	2015
1. Budgeted expenditures/expenses	\$ 11,554,072	\$ 19,870,936
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	11,554,072	19,870,936
4. Less: estimated exclusions	1,253,992	9,713,070
5. Amount subject to the expenditure limitation	\$ 10,300,080	\$ 10,157,866
6. EEC or voter-approved alternative expenditure limitation	\$ 11,385,842	\$ 11,358,040

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts in this column represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**Town of Camp Verde
Revenues Other Than Property Taxes
Fiscal Year 2015**

SOURCE OF REVENUES	ESTIMATED REVENUES 2014	ACTUAL REVENUES* 2014	ESTIMATED REVENUES 2015
GENERAL FUND			
Local taxes			
Transaction Priviledge (Sales) Taxes	\$ 2,803,921	\$ 2,557,550	\$ 3,206,900
Franchise Fees	250,950	266,444	261,000
Licenses and permits			
Building Fees & Permits	150,000	186,511	270,000
Business License & Events	11,500	17,650	17,000
Pet License	5,400	2,450	5,400
Intergovernmental			
State Shared Rev's	1,213,000	1,212,909	1,316,000
Vehicle License Tax	565,000	597,935	600,000
State Sales Tax	915,000	944,793	980,000
Other	90,000	100,901	80,000
Charges for services			
Dispatch Services	178,600	178,600	178,600
Other	71,175	54,094	64,450
Fines and forfeits			
Magistrate Court	300,000	163,976	250,000
Other	4,800	4,301	2,750
Interest on investments			
Interest	25,000	11,766	20,000
In-lieu property taxes			
Contributions			
Grants	0	0	0
Miscellaneous			
Miscellaneous	25,770	12,961	
Total General Fund	\$ 6,610,116	\$ 6,312,841	\$ 7,252,100

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**Town of Camp Verde
Revenues Other Than Property Taxes
Fiscal Year 2015**

SOURCE OF REVENUES	ESTIMATED REVENUES 2014	ACTUAL REVENUES* 2014	ESTIMATED REVENUES 2015
SPECIAL REVENUE FUNDS			
Magistrate Fund	\$	\$	\$
Local JCEF	4,720	2,986	4,178
Fill The Gap	3,150	2,160	2,550
Court Enhancement	48,600	29,396	41,000
	\$ 56,470	\$ 34,541	\$ 47,728
Non-Federal Grants Fund	\$	\$	\$
County Grants	75,000	359	350,000
State Grants	107,625	70,757	352,500
Non-Governmental Grants	5,000	3,600	62,500
	\$ 187,625	\$ 74,716	\$ 765,000
Yavpai-Apache Gaming Compact Fund	\$	\$ 113,734	\$
Federal Grants Fund	431,130	67,337	1,775,030
CDBG Fund			264,500
Donations Fund	3,600	8,358	33,500
	\$ 434,730	\$ 189,429	\$ 2,073,030
Impact Fees Fund	\$	\$	\$
Interest	1,100	424	338
	\$ 1,100	\$ 424	\$ 338
HURF Fund	\$	\$	\$
State HURF Revenues	750,000	767,463	809,000
Interest & Other	6,400	12,320	7,100
	\$ 756,400	\$ 779,783	\$ 816,100
Library Bldg. Fund	\$	\$	\$
Donations	350,000	5,300	370,000
Interest	2,000	4,005	2,418
Other Financing Sources			3,490,000
	\$ 352,000	\$ 9,305	\$ 3,862,418
Home Grant Fund	\$	\$	\$
Loan Payments	15,430	14,644	15,600
Interest	2,000	1,675	1,600
	\$ 17,430	\$ 16,319	\$ 17,200
Total Special Revenue Funds	\$ 1,805,755	\$ 1,104,518	\$ 7,581,814

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**Town of Camp Verde
Revenues Other Than Property Taxes
Fiscal Year 2015**

SOURCE OF REVENUES	ESTIMATED REVENUES 2014	ACTUAL REVENUES* 2014	ESTIMATED REVENUES 2015
DEBT SERVICE FUNDS			
<u>Total Debt Service Funds</u>	\$ _____	\$ _____	\$ _____
CAPITAL PROJECTS FUNDS			
Interest	\$ _____	\$ 55	\$ _____
<u>Total Capital Projects Funds</u>	\$ _____	\$ 55	\$ _____
PERMANENT FUNDS			
<u>Total Permanent Funds</u>	\$ _____	\$ _____	\$ _____
ENTERPRISE FUNDS			
Operating Revenues	\$ 982,315	\$ 969,673	\$ 1,944,925
Grants	_____	23,971	425,000
Interest & Other	4,000	8,568	1,200
<u>Total Enterprise Funds</u>	\$ 986,315	\$ 1,002,212	\$ 2,371,125
INTERNAL SERVICE FUNDS			
<u>Total Internal Service Funds</u>	\$ _____	\$ _____	\$ _____
TOTAL ALL FUNDS	\$ 9,402,186	\$ 8,419,626	\$ 17,205,039

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**Town of Camp Verde
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2015**

FUND	OTHER FINANCING 2015		INTERFUND TRANSFERS 2015	
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
CIP Fund	\$	\$	\$	\$ 450,000
Non-Federal Grants Fund				37,500
Federal Grants Fund				300,000
Debt Service Fund				384,975
Parks Fund			12,000	
YAN Gaming Fund			11,734	
Fed Grants Fund			12,316	
Total General Fund	\$	\$	\$ 36,050	\$ 1,172,475
SPECIAL REVENUE FUNDS				
YAN Fund	\$	\$	\$	11,734
HURF				492,590
CDBG			152,000	
Impact Fee Fund				115,130
Library Fund			83,350	
Non-Federal Grants Fund			37,500	200,000
Federal Grants Fund			535,100	49,316
Magistrate Fund				100,000
Total Special Revenue Funds	\$	\$	\$ 807,950	\$ 968,770
DEBT SERVICE FUNDS				
Debt Service Fund	\$	\$	\$ 550,465	\$
Total Debt Service Funds	\$	\$	\$ 550,465	\$
CAPITAL PROJECTS FUNDS				
CIP Fund	\$	\$	\$ 758,780	\$
Parks Fund				12,000
Total Capital Projects Funds	\$	\$	\$ 758,780	\$ 12,000
PERMANENT FUNDS				
	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
	\$	\$	\$	\$
Total Enterprise Funds	\$	\$	\$	\$
INTERNAL SERVICE FUNDS				
	\$	\$	\$	\$
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$	\$	\$ 2,153,245	\$ 2,153,245

**Town of Camp Verde
Expenditures/Expenses by Fund
Fiscal Year 2015**

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2014	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2014	ACTUAL EXPENDITURES/ EXPENSES* 2014	BUDGETED EXPENDITURES/ EXPENSES 2015
GENERAL FUND				
General Admin	\$ 1,662,209	\$	\$ 1,343,966	\$ 1,681,915
Magistrate Court	373,010		355,748	381,600
Public Works	698,600		679,257	784,800
Community Development	384,980		363,553	460,245
Marshal's Office	2,349,338		2,306,847	2,542,680
Library	352,460		334,119	373,645
Parks & Rec	252,025		220,787	251,525
Total General Fund	\$ 6,072,622	\$	\$ 5,604,278	\$ 6,476,410
SPECIAL REVENUE FUNDS				
Magistrate Special Revenue	\$ 5,950	\$	\$ 1,957	\$ 7,700
Non-Federal Grants Fund	207,052	42,625	72,998	604,218
Federal Grants Fund	452,593	(42,625)	67,337	2,273,130
Yavapai-Apache Gaming Fund	118,063		90,082	159,962
CDBG Fund				416,500
911 Fund	2,560		57	2,503
Library Fund	946,560		197,757	4,260,000
Impact Fee Fund	63,983			175,772
Housing Grant Fund	95,430		14,000	70,000
Donations Fund	23,388		5,322	49,765
HURF Fund	710,425		618,445	636,735
Total Special Revenue Funds	\$ 2,626,004	\$	\$ 1,067,955	\$ 8,656,285
DEBT SERVICE FUNDS				
Debt Service Fund	\$ 551,590	\$	\$ 550,412	\$ 550,465
Total Debt Service Funds	\$ 551,590	\$	\$ 550,412	\$ 550,465
CAPITAL PROJECTS FUNDS				
Capital Improvement Projects	\$ 587,931	\$	\$ 415,790	\$ 1,083,501
Parks Fund	0		0	0
Total Capital Projects Funds	\$ 587,931	\$	\$ 415,790	\$ 1,083,501
PERMANENT FUNDS				
	\$ 0	\$	\$ 0	\$ 0
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
Sewer Fund Operations	\$ 995,925	\$	\$ 806,804	\$ 2,364,275
Sewer Depreciation	720,000		720,000	740,000
Total Enterprise Funds	\$ 1,715,925	\$	\$ 1,526,804	\$ 3,104,275
INTERNAL SERVICE FUNDS				
	\$ 0	\$	\$ 0	\$ 0
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$ 11,554,072	\$	\$ 9,165,239	\$ 19,870,936

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**Town of Camp Verde
Full-Time Employees and Personnel Compensation
Fiscal Year 2015**

FUND	Full-Time Equivalent (FTE) 2015	Employee Salaries and Hourly Costs 2015	Retirement Costs 2015	Healthcare Costs 2015	Other Benefit Costs 2015	Total Estimated Personnel Compensation 2015
GENERAL FUND	72	\$ 3,733,375	\$ 520,315	\$ 559,760	\$ 115,660	\$ 4,929,110
SPECIAL REVENUE FUNDS						
HURF Fund	5	\$ 245,675	\$ 26,475	\$ 43,170	\$ 20,070	\$ 335,390
Federal Grants Fund	2	38,915	10,550		535	50,000
Non-Federal Grants Fund	1	37,500	7,875		4,625	50,000
Total Special Revenue Funds	8	\$ 322,090	\$ 44,900	\$ 43,170	\$ 25,230	\$ 435,390
DEBT SERVICE FUNDS						
Total Debt Service Funds		\$	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS						
Total Capital Projects Funds		\$	\$	\$	\$	\$
PERMANENT FUNDS						
Total Permanent Funds		\$	\$	\$	\$	\$
ENTERPRISE FUNDS						
Sewer	8	\$ 63,190	\$ 575	\$ 463,430	\$ 81,880	\$ 609,075
Total Enterprise Funds	8	\$ 63,190	\$ 575	\$ 463,430	\$ 81,880	\$ 609,075
TOTAL ALL FUNDS	88	\$ 4,118,655	\$ 565,790	\$ 1,066,360	\$ 222,770	\$ 5,973,575