

**(Corrected) MINUTES**  
**TOWN OF CAMP VERDE**  
**WORK SESSION**  
**MAYOR AND COUNCIL**  
**473 S MAIN STREET, SUITE 106 RD, CAMP VERDE, AZ 86322**  
**WEDNESDAY, APRIL 24, 2024, at 5:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

**1. Call to Order**

Mayor Jenkins called the meeting to order at 5:30 p.m.

**2. Roll Call**

Mayor Dee Jenkins, Vice Mayor Marie Moore, Councilor Robin Godwin and Councilor Cris McPhail are present. Councilor Jackie Baker, Councilor Wendy Escoffier, and Councilor Jesse Murdock are absent.

**Also Present**

Acting Town Manager Gayle Mabery, Director of Public Works Ken Krebbs, CIP Project Manager Martin Smith, Acting Deputy Clerk Jadie Edwards and Recording Secretary Jennifer Reed.

**3. Pledge of Allegiance**

Councilor McPhail led the Pledge.

**4. Discussion, consideration, and possible direction to staff to proceed with alternative methods of construction for the Sports Complex Concession/Restroom building. Staff Resource: CIP Project Manager Martin Smith.**

CIP Project Manager Martin Smith explained that on March 20, 2024, staff asked Council to consider an alternative building solution for the proposed concession/restroom facility at the sports complex. Council approved staff to pursue this avenue for providing the concession/restroom facility but felt it warranted more discussion in a Work Session. They requested staff get 2-3 revised floor plans reflecting the specific changes. Mr. Smith said staff have set predetermined limits in the scope and hold the total costs to a million dollars or less. Included in the million dollars would be an additional cost to run electrical to the proposed maintenance facilities to the concession stand. Staff have received a quote from PurSolar for \$80,000. PurSolar has intimate knowledge of the plans and know what it is going to take.

Mr. Smith reviewed the floor plans included in the packet. There are two that fit within the budget. He said the amount of storage, family restrooms and the covered overhang were the main differences between the proposed floor plans. Mayor Jenkins asked if those items could be added at a later date. Mr. Smith explained these are prefab concrete buildings, the addition of the covered overhang is not possible unless staff does a framed covering or a pergola.

Acting Town Manager Gayle Mabery explained this is foundational information, examples. The Council doesn't have to select one of these specific floor plans, these are just to give Council an

idea of price ranges and what it could look like. Staff still has to go out for a formal bid. Mr. Martin will draft up a "scope of work".

Vice Mayor Moore asked what is the storage area going to be used for? Director of Public Works Ken Krebbs said maintenance will store equipment there or things like seed to keep safe from pack rats. There is nothing out there right now for maintenance. Mayor Jenkins asked what is the minimum that you need? Ms. Mabery explained there is always a need for more storage, more than what will be put into this project. They need to try to get as much storage as possible, but not give up on necessity areas and stay within budget.

Councilor Godwin hoped the paper would explain the project includes storage instead of building an additional maintenance facility.

The direction to staff is to use the two examples and stay within a \$700,000-\$750,000 range. Amenities to include storage, concession stand, family restroom, and all the fixtures. Councilor McPhail would also like to include some type of upgraded siding to be included in the price for aesthetics.

Mr. Smith went through the timeline, and the best-case scenario, staff could have this up and running for the next Little League season in Spring of 2025. Ms. Mabery went over the moving components of the construction process. They are in the process of getting water and sewer permits but cannot apply for them at the same time.

**5. Adjournment**

Mayor Jenkins adjourned the meeting at 6:06 p.m.

  
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Mayor Dee Jenkins

  
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Attest: Acting Deputy Clerk Jadie Edwards

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on April 24, 2024. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 20<sup>th</sup> day of May, 2024.

  
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Jadie Edwards, Acting Deputy Clerk