

**MINUTES
TOWN OF CAMP VERDE
WORK SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106 RD, CAMP VERDE, AZ 86322
WEDNESDAY, APRIL 10, 2024, at 5:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor Jenkins called the meeting to order at 5:30 p.m.

2. Roll Call

Mayor Dee Jenkins, Vice Mayor Marie Moore, Councilor Jackie Baker, Councilor Wendy Escoffier (via ZOOM), Councilor Jesse Murdock Councilor Robin Godwin and Councilor Cris McPhail are all present.

Also Present

Acting Town Manager Gayle Mabery, Finance Director Mike Showers, Human Resource Director Julia Kaiser, Utilities Director Jeff Low, Acting Town Clerk Virginia Jones, Acting Town Clerk Jadie Edwards and Recording Secretary Jennifer Reed.

3. Pledge of Allegiance

Councilor Baker led the Pledge.

4. Work Session – A discussion of amendments to Town’s Salary Plan. Staff Resource: Human Resource Director Julia Kaiser

Human Resource Director Julia Kaiser presented the update to the salary table. Effective January 1st, 2024, Arizona’s Minimum Wage increased to \$14.35 per hour. Due to the minimum wage increase, the minimum hourly rate of the Town’s salary table must be increased as well, which subsequently leads to salary range adjustments. The new revised salary range table would go into effect on the first payroll cycle of the new FY25. This also includes new updated job titles. Job descriptions have been updated with descriptions of current work performed by employees. The HR Department will bring a final version of the salary plan table for adoption after the Council reviews departmental position requests. If a new requested position doesn’t get approved by the Council it will be removed from the salary table.

5. Discussion and direction to staff relating to Health Insurance rates and benefits strategies for the new FY25. Staff Resource: Human Resource Director Julia Kaiser

Human Resource Director Julia Kaiser explained the HR Department has received the new health insurance rates from Kairos Health Arizona, Inc. There is an increase of 9% to the rates. Ms. Kaiser presented a summary of most significant changes and new benefit strategies to ensure the Town is better situated in managing health insurance costs and remaining competitive with benefit offerings in the labor market. Staff is recommending, encouraging employees to participate in high deductible health plans. She reviewed the benefits of going with a high deductible healthcare plan and the cost difference from this year to the next.

Councilor Escoffier suggested making an incentive for employees to get their health screenings each year.

6. Presentation and discussion regarding the Town of Camp Verde Water System Master Plan. Staff Resource: Utilities Director Jeff Low

Utilities Director Jeff Low stated Town Council awarded Contract 23-173 to Water Works Engineers on April 5, 2023, for the Town of Camp Verde Water System Master Plan. The Master Plan is now complete. A presentation was given by Utilities Director Jeff Low, and Project Engineer at Water Works Engineers, Rob Bryant. The presentation highlighted the water system GIS data, water system model, build out water production estimates, and the 20-year Capital Projects recommendations for the Town's water system.

7. Work Session – A discussion regarding Town Code Chapter 17 - Public Services (Utilities). Staff Resource: Utilities Director Jeff Low

Utilities Director Jeff Low said he created the Town Code based on reviewing other municipal codes including Clarkdale, Cottonwood, Prescott and Safford. Presentation was given by Utilities Director Jeff Low, to highlight the sections of the new code and to address any questions, prior to bringing the final code to Council for implementation. Mr. Low indicated the Town Attorney has reviewed the document. Town Attorney Trish Stuhan joined the meeting via zoom, and went over code violation penalties and how the Council can decide which one to choose for what violation. Mr. Low reviewed the question-and-answer list.

Acting Town Manager Gayle Mabery and individual Council Members gave kudos to Mr. Low and the Utilities Department for the work they put into getting the Town Code together.

8. Adjournment

Mayor Jenkins adjourned the meeting at 6:44 p.m.



Mayor Dee Jenkins



Attest: Acting Town Clerk Virginia Jones

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on April 10, 2024. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 2nd day of May, 2024.



Virginia Jones, Acting Town Clerk