



ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY



1110 West Washington Street Phoenix, Arizona 85007
(602) 771-2300 www.azdeq.gov

Small MS4 Annual Report

ID #: AZSM66049

MS4 Name: TOWN OF CAMP VERDE MS4

Reporting Period: 01-Jul-2019 To 30-Jun-2020

Main Office

1110 W. Washington Street . Phoenix, AZ 85007
(602)771-2300

Southern Regional Office

400 W. Congress Street . Suite 433 . Tucson, AZ 85701
(520)628-6733

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Annual Report Summary

Company Information

Name : TOWN OF CAMP VERDE
 395 S MAIN ST
 CAMP VERDE
 AZ , 86322

Question: During this reporting period, was additional land annexed into the regulated MS4 area?

Answer: No

Question: Is stormwater sewer mapping 100 percent complete?

Answer: Yes

Provide the description of the measurable goal:

Question: Is outfall mapping 100 percent complete?

Answer: Yes

Number of outfalls mapped: 9

Provide the description of the measurable goal:

Question: Is identification of receiving waters information 100 percent complete?

Answer: Yes

Provide the description of the measurable goal:

Question: Has an Illicit Discharge Detection and Elimination (IDDE) enforcement authority or other regulatory mechanism been established?

Answer: Yes

Name	Title/Code/Citation	Effective Date	Inactive Date
Public Works/Stormwater Department with Town Community Development Department and Code Enforcement.	Existing Article 7-9 of Town Code for Stormwater Protection.	07/01/2005	

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Question: Has a Construction Site Stormwater Runoff enforcement authority or other regulatory mechanism been established?

Answer: Yes

Name	Title/Code/Citation	Effective Date	Inactive Date
Camp Verde Public Works/Stormwater along with Community Development Department and Town Code Enforcement Department	Existing Article 7-9 of the TownCode for Stormwater Protection.	07/01/2005	

Question: Has a Post-Construction Stormwater Management enforcement authority or other regulatory mechanism been established?

Answer: Yes

Name	Title/Code/Citation	Effective Date	Inactive Date
Camp Verde Public Works/Stormwater and Community Development /Building Department	Existing Article 7-9 of the Town Code for Stormwater Protection	07/01/2005	

Question: For each BMP in the Minimum Control Measure 1: Public Education and Outreach, what was completed during this reporting period?

Answer:

BMP Name: National Night Out

Category: Special Event

Personnel Position/Department: Public Works/Stormwater

BMP Description :

Stormwater presentation and Stormwater model to the entire Town at Town hall gathering.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Targeted Audience: Public

Frequency: 1 One time event

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Milestone Description:

Target Public participation with Stormwater Pollution Prevention community wide.

Were milestones/measurable goals achieved for this reporting period? No

ADEQ Directed No

Change:

Provide a description of the reason(s) why milestones were not met and include measures that will be implemented to get back on schedule.

Due to COVID 19, this Town event has been cancelled. Measures for Public outreach will be met at a later Town event.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Measures for Public outreach will be met at a later Town event

BMP Name: Brochures

Category: Brochures

Personnel Position/Department: Public Works

BMP Description :

Prepare brochures annually for presentation to the public at National Night out, Science and Technology Festival, Public Budget Forums.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Targeted Audience: Public **Frequency:** 1 Daily

Milestone Description:

Provide the public with informative tips regarding storm water run off, water pollution, and various measures that residents can take and reduce storm water pollution. The brochure addresses pollutants such as motor oil, pet waste, and waste from other residential and commercial activities.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

All handouts were taken willingly by residents.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue brochures, add coloring pages/activities, crossword searches for kids.

BMP Name: Webpage

Category: Webpage

Personnel Position/Department: Public Works

BMP Description :

Provides links to Yavapai County Storm water information site as well as links to Town Permit on the Town website. Post new ordinance changes to the Town website as they are adopted by the Council.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Targeted Audience: Public **Frequency:** 1 Daily

Milestone Description:

Cost effective Public Outreach method of sharing information with the public. The Site includes information such as:

Importance of storm water quality, Pollution prevention tips, Hazardous waste identification information, Water conservation tips, Storm water complaint form, Storm water brochure, Camp Verde Storm water management plan, Contact information.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Updated website, transferring all Stormwater information was successful.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Pollution prevention outreach games for kids.

BMP Name: Meeting

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Category: Meeting

Personnel Position/Department: Public Works/Stormwater

BMP Description :

Establish a Town Council work session for Public information on the new proposed Drainage and Stormwater ordinance well before approval deadline of September, 2020

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/01/2020

Targeted End Date: 09/29/2021

Targeted Audience: Town Council/ Public **Frequency:** 1 One time event

Milestone Description:

Establish a Town Council work session for Public information on the new proposed Drainage and Stormwater ordinance well before approval deadline of September, 2020

Were milestones/measurable goals achieved for this reporting period? No

ADEQ Directed No

Change:

Provide a description of the reason(s) why milestones were not met and include measures that will be implemented to get back on schedule.

Due to unforeseen circumstances of Covid-19, this has been scheduled for a later date.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Budget is established, and was approved by Town Council on August, 2020. As soon as in person work session restrictions are lifted by the Governor's order(s), the Town will continue with proposed ordinance.

BMP Name: Visual Aide

Category: Display/ Posters

Personnel Position/Department: Public Works/Stormwater

BMP Description :

Create new and unique posters and display boards for National Night out, Science and Technology Festival, Public Budget Forums, etc.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

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Targeted End Date: 09/29/2021

Targeted Audience: Public Volunteers **Frequency:** 1 Daily

Milestone Description:

Create new and unique posters and display boards for National Night out, Science and Technology Festival, Public Budget Forums, etc.

Were milestones/measurable goals achieved for this reporting period? No

ADEQ Directed No

Change:

Provide a description of the reason(s) why milestones were not met and include measures that will be implemented to get back on schedule.

Due to unforeseen circumstances of Covid -19, all Town Public held events have been cancelled until further notice due to the Governor's restrictions.

The Town is currently working on creating smaller, Public events. We will have handouts, posters, and demonstrations while implementing all mandated safety precautions and social distance measures.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

The Town has continued to follow all precautions and safety measures regulating the opening of Town events and buildings. All Stormwater Outreach/materials will be uploaded on the Town website if restrictions are not lifted within the next reporting period.

BMP Name: Pre-Development Meetings

Category: Meeting

Personnel Position/Department: Public Works/Stormwater

BMP Description :

Attend and inform developers of requirements and responsibilities for their project as permit applications are made by the members of the public.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Targeted Audience: Developers **Frequency:** 1 Daily

Milestone Description:

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Attend and inform developers of requirements and responsibilities for their project as permit applications are made by the members of the public.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Continue to attend and educate the developers at pre construction meetings, during construction inspections and post construction evaluations. Check lists and SWPP plans on site.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue to attend and inform developers of requirements and responsibilities for their project as permit applications are made by the members of the public.

Question: Minimum Control Measure 1: Public Education and Outreach, Did the program implement any additional BMPs during this reporting period?

Answer:

Did the program implement any additional BMPs during this reporting period? Yes

BMP Name: Brochures

Provide a description of the BMP, include reason(s) for implementing the BMP, its effectiveness, frequency, and goal:

Provides the public with informative tips regarding stormwater run off, water pollution and various measures that residents can take and reduce stormwater pollution. The brochure addresses pollutants such as motor oil, pet waste, and waste from other residential and commercial activities.

Will this BMP be used for future reporting periods? Yes

Please add this BMP to the NOI to have it auto-populate in future annual reports

Provide a summary of compliance with the requirements for Minimum Control Measure1.

Cost effective public outreach method for compliance.

Question: For each BMP in the Minimum Control Measure 2: Public Involvement and Participation, what was completed during this reporting period?

Answer:

BMP Name: SWMP and Annual Reports

Category: Public Involvement

Personnel Position/Department: Public Works

BMP Description :

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Our current SWMP and Annual reports are available online at our Town Website to conform with permit section 6.4.2.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 100 Percent per year

Milestone Description:

Our current SWMP and Annual reports are available online at our Town Website to conform with permit section 6.4.2.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Our current SWMP and Annual reports are available online at our Town Website to conform with permit section 6.4.2

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Availability is 24 Hours a day, 7 Days a week.

BMP Name: Public Meeting

Category: Public Involvement

Personnel Position/Department: Public Works/Stormwater

BMP Description :

Establish a Town Council work session for Public comment and interaction on the new proposed drainage and stormwater ordinance. Due by September 2020

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/01/2020

Targeted End Date: 09/29/2021

Frequency: 1 One time event

Milestone Description:

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Establish a Town Council work session for Public comment and interaction on the new proposed drainage and stormwater ordinance. Due by September 2020

Were milestones/measurable goals achieved for this reporting period? No

ADEQ Directed No

Change:

Provide a description of the reason(s) why milestones were not met and include measures that will be implemented to get back on schedule.

Due to COVID-19, restrictions did not allow for milestone to to be met.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

As soon as COVID-19 restrictions on Publicly held meetings are lifted, Staff is prepared to establish a Town Council work session for Public comment and interaction on the new proposed drainage and stormwater ordinance.

BMP Name: Adopt A Road

Category: Public Involvement

Personnel Position/Department: Public works/Volunteer's

BMP Description :

Approximately four individual groups come to our office and sign out equipment twice annually in order to go out and pick up trash alongside their appointed roadways within our community. The Town provides them with equipment and trash bags.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 2 Annually

Milestone Description:

Approximately four individual groups come to our office and sign out equipment twice annually in order to go out and pick up trash alongside their appointed roadways within our community. The Town provides them with equipment and trash bags.

Were milestones/measurable goals achieved for this reporting period? No

ADEQ Directed No

Change:

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Provide a description of the reason(s) why milestones were not met and include measures that will be implemented to get back on schedule.

Due to COVID-19, restrictions did not allow for milestone to to be met.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

The Town will encourage groups to participate once restrictions from COVID-19 are lifted.

BMP Name: Free Dump Day

Category: Public Involvement

Personnel Position/Department: Public/ Yavapai County

BMP Description :

The Town of Camp Verde encourages citizens to take part in Yavapai County clean up days twice annually at our waste transfer station in Camp Verde.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 2 Annually

Milestone Description:

The Town of Camp Verde encourages citizens to take part in Yavapai County clean up days twice annually at our waste transfer station in Camp Verde.

Were milestones/measurable goals achieved for this reporting period? No

ADEQ Directed No

Change:

Provide a description of the reason(s) why milestones were not met and include measures that will be implemented to get back on schedule.

Due to COVID-19, restrictions did not allow for milestone to to be met.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

The Town will encourage citizens to participate once restrictions from COVID-19 are lifted.

Question: For Minimum Control Measure 2: Public Involvement and Participation, Did the program implement any additional BMPs during this reporting period?

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Answer:

Did the program implement any additional BMPs during this reporting period? No

Provide a summary of compliance with the requirements for Minimum Control Measure2.

Our current SWMP and Annual reports are available online at our Town Website to conform with permit section 6.4.2.

Question: For each BMP in the Minimum Control Measure 3: Illicit Discharge Detection and Elimination Program, what was completed during this reporting period?

Answer:

BMP Name: Training

Category: Staff Training

Personnel Position/Department: Public Works

BMP Description :

Current and past Public Works / Storm water staff have been MS4 Certified by training seminars or have attended conferences offered in the State of Arizona for continuing training and education. Training is budgeted annually.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 03/29/2017

Targeted End Date: 09/29/2021

Frequency: 2 Quarterly

Milestone Description:

Ongoing training with Staff offered at in-state Storm water conferences. The Town will strive to implement in-house training with all departments on illicit discharge, and reporting. In order to track the Town's progress on the implementation of their selected BMP's, the Town has defined specific measurable goals. The Town will strive to implement these programs within the time frame specified.

Were milestones/measurable goals achieved for this reporting period? No

ADEQ Directed No

Change:

Provide a description of the reason(s) why milestones were not met and include measures that will be implemented to get back on schedule.

Due to COVID-19 restrictions, travel and training has been put on hold. The money WAS allocated in the FY budget, to be able to stay on schedule, once permitted.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

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Milestone Description:

The Town is striving to implement in house training with all departments on illicit discharge and reporting until in person training can resume following COVID-19 restrictions.

BMP Name: Dry Weather Screening

Category: Dry Weather Screening

Personnel Position/Department: Public Works/ Stormwater

BMP Description :

Walk through inspection of drainage ways, watercourses, and outfalls by Public Works/ Storm water Staff.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 4 Annually

Milestone Description:

Document screenings visually for the Annual Report.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Even with COVID-19 Restrictions in the workplace, walk through inspections of drainage ways, watercourses, and outfalls were able to be screened.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue to document screenings for the Annual Report.

BMP Name: Written IDDE Procedures

Category: Written IDDE Procedures

Personnel Position/Department: Public Works

BMP Description :

Operate under article 7-9 Stormwater protection code implemented in Camp Verde Town Code on July 20, 2005

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 03/29/2017
Targeted End Date: 09/29/2021
Frequency: 100 Percent per year

Milestone Description:

Effective Adoption

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 03/29/2017

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Operate under article 7-9 Stormwater protection code implemented in Camp Verde Town Code on July 20, 2005.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Effective Adoption

BMP Name: Stormwater Ordinance

Category: Implement IDDE Program

Personnel Position/Department: Public Works

BMP Description :

Draft and Adopt a New Town of Camp Verde Stormwater Ordinance.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 07/14/2017
Targeted End Date: 07/14/2021
Frequency: 100 Percent per year

Milestone Description:

Approx 20% complete first draft

Were milestones/measurable goals achieved for this reporting period? Yes

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Actual BMP Start 07/14/2017

Date:

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Approx 20% complete first draft

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Draft and Adopt a New Town of Camp Verde Stormwater Ordinance.

BMP Name: Wet Weather Moitoring

Category: Wet Weather Monitoring

Personnel Position/Department: Public Works/ Stormwater

BMP Description :

Inspections of all drainage ways, watercourses and outfalls by Staff during storms to determine illicit discharges and need for maintenance.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 4 Annually

Milestone Description:

Visually inspect flows within the water courses during storm events noticed no illicit discharges.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start 09/30/2016

Date:

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Even with COVID-19 Restrictions in the workplace, wet weather monitoring of drainage ways, watercourses, and outfalls were able to be inspected.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Visually inspected flows within the water courses during storm events.

BMP Name: Building Inspection Training

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Category: Staff Training

Personnel Position/Department: Public Works

BMP Description :

Have Building safety inspectors attend training conferences in the future for SWPP inspection training.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 07/14/2017

Targeted End Date: 07/14/2021

Frequency: 2 Annually

Milestone Description:

Begin this in next years training budget

Were milestones/measurable goals achieved for this reporting period? No

ADEQ Directed No

Change:

Provide a description of the reason(s) why milestones were not met and include measures that will be implemented to get back on schedule.

Due to COVID-19 Restrictions within the workplace, not all measures were able to be reached.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

The Town is striving to implement in house training with all departments on illicit discharge and reporting until in person training can resume following COVID-19 restrictions.

Question: For Minimum Control Measure 3: Illicit Discharge Detection and Elimination Program, Did the program implement any additional BMPs during this reporting period?

Answer:

Did the program implement any additional BMPs during this reporting period? No

Provide a summary of compliance with the requirements for Minimum Control Measure3.

The Town Staff will continue to strive to implement in-house training to all departments on illicit discharge and reporting within the time frame specified.

Question: Were staff trained in IDDE Awareness and Response?

Answer:

Yes

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Sr.No.	Date of Training Event	Training Subject	Number of Employees Trained	Frequency of Training
1	05/14/2020	Streets New Hire SWPP Awareness	1	One time event
2	02/20/2020	Minstreet SWWP	4	One time event

Question: Minimum Control Measure 1: Illicit Discharge Detection and Elimination Program, Provide the details of the Illicit Discharge Detection and Elimination (IDDE) incidents that occurred during this reporting period.

Answer:

Number of IDDE incidents reported in this reporting period: 0

Number of IDDE incidents responded to in this reporting period: 0

Sr.No.	Enforcement Actions	Enforcements Issued	Enforcements Resolved	Enforcements Unresolved
1	NOV	0	0	0
2	NOC	0	0	0
3	Stop Work	0	0	0
4	Admin Order	0	0	0
5	Admin Fines	0	0	0
6	Civil Penalties	0	0	0
7	Criminal Action	0	0	0
	Total	0	0	0

Question: Were there any unpermitted discharges to the MS4?

Answer: No

Question: Were any samples collected to characterize illicit discharge(s) in this reporting period?

Answer: No

Number of Illicit Discharges Sampled are: No illicit discharges to report.

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Question: For each BMP in the Minimum Control Measure 4: Construction Activity Stormwater Runoff Control, what was completed during this reporting period?

Answer:

BMP Name: Concrete Wash-out Tub

Category: Control Wastes

Personnel Position/Department: Public Works/ Building inspectors

BMP Description :

Concrete trucks properly dispose of material and "wash out" in appropriate wash out tubs.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 100 Percent per year

Milestone Description:

The Town ensures that proper waste collection and disposal of a worksite is enforced.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Concrete trucks properly dispose of material and "wash out" in appropriate wash out tubs

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Concrete trucks to properly dispose of material and "wash out" in appropriate wash out tubs

BMP Name: Inspections

Category: Inspections

Personnel Position/Department: Public Works/Building Safety

BMP Description :

Building safety Inspections include concrete washout containment's and track out prevention expand to also include all site-wide BMP's shown in the approved SWPP Plans.

Is another government entity responsible for this BMP ? No

Measurable Goals:

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Start Date: 09/30/2016
Targeted End Date: 09/29/2021
Frequency: 100 Percent per year

Milestone Description:

Current Building safety inspectors now inspect site-wide BMP's shown in approved SWPP Plans. Training of inspectors planned for in next year's training budget.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Current Building safety inspectors continue to inspect site-wide BMP's shown in approved SWPP Plans.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Training online due to COVID-19 restrictions. Training will continue until in person training resumes. Continue to appropriate funding within the Town's Stormwater budget for training.

BMP Name: BMP'S Erosion/Sediment Control

Category: Erosion/ Sediment Control

Personnel Position/Department: Public Works

BMP Description :

Establish requirements for Construction operators to follow for permit section 6.4.4.2.f

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016
Targeted End Date: 09/29/2021
Frequency: 100 Percent per year

Milestone Description:

Building officials to look for requires BMP's on site and in SWPP reviews during required building inspections. Draft a new storm water Ordinance which contains this requirement.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

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Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Building Officials inspected all sites for BMP's and SWPP plan. Stormwater draft Ordinance in review with Stormwater Manager. COVID-19 circumstances have made this previous report goal difficult to achieve.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Maintain inspections to prevent trackout prevention on sites and illicit discharge violations.

BMP Name: Written Procedure

Category: Written Procedures

Personnel Position/Department: Public Works/ Building Inspector

BMP Description :

Inspection Checklists and Record keeping

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 100 Percent per year

Milestone Description:

Inspection forms are used by staff to utilize during their inspections.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Date:

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Inspection Checklists and Record keeping between the different Departments performing the inspection(s).

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Inspection forms will continued to be used by staff, to utilize during their inspections.

BMP Name: Site Plan Review

Category: Site Plan Review

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Personnel Position/Department: Public Works

BMP Description :

Review all required SWPP's within the community

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 100 Percent per year

Milestone Description:

Program in place and will continue. Plan review allows the Town to ensure compliant documents that are then used for inspections.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Regardless of COVID-19 Office restrictions, review for all required SWPP's within the community continued.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Program in place and will continue. Plan review(s) will continue to allow the Town to ensure compliant documents that are used for inspections

BMP Name: Construction Inspection

Category: Construction Operator Training

Personnel Position/Department: Public Works/ Building Inspectors

BMP Description :

Town Inspectors/Staff shall go over the job site check list with Operators before work is to commence.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 100 Percent per year

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Milestone Description:

This will ensure the Town that the Operator is aware of pollution prevention practice.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

All pre construction meetings commenced as usual with Town Staff/Inspectors and Developers. BMP's implemented 100% of job construction duration.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

BMP's will continue to be implemented 100% of job construction duration.

Question: For Minimum Control Measure 4: Construction Activity Stormwater Runoff Control, Did the program implement any additional BMPs during this reporting period?

Answer:

Did the program implement any additional BMPs during this reporting period? No

Provide a summary of compliance with the requirements for Minimum Control Measure4.

Construction activity and Stormwater run off control plan already in place and will continue.

Question: Were any construction activity operator training events conducted?

Answer:

No

Why weren't training events conducted?

Due to COVID -19 restrictions, no training events commenced.

Question: Minimum Control Measure 4: Construction Activity Stormwater Runoff Control, Provide the details of the construction activity complaints and inspections that were conducted during this reporting period.

Answer:

Number of active construction sites in this reporting period: 13

Has an inspection frequency been developed and implemented? YES

Number of active construction sites inspected at least weekly: 13

Number of active construction sites inspected at least one time every six months: 13

Number of active construction sites inspected at least monthly: 13

Number of active construction sites inspected at least annually: 5

Number of construction activity complaints that were resolved or responded to: 3

Number of active construction sites not inspected: 0

Number of construction activity complaints received in this reporting period: 3

Number of active construction sites that required re-inspections in this reporting period: 13

Sr.No.	Enforcement Actions	Enforcements Issued	Enforcements Resolved	Enforcements Unresolved
1	NOV	0	0	0
2	NOC	0	0	0
3	Stop Work	0	0	0
4	Admin Order	0	0	0
5	Admin Fines	0	0	0
6	Civil Penalties	0	0	0
7	Criminal Action	0	0	0
	Total	0	0	0

Question: For each BMP in the Minimum Control Measure 5: Post-Construction Stormwater Management in New Development and Redevelopment, what was completed during this reporting period?

Answer:

BMP Name: Non Structural / Structural

Category: Structural/Non-Structural BMP

Personnel Position/Department: Public Works / Inspectors

BMP Description :

Perform periodic inspections of new post construction developments to verify SWPP measures are maintained and in place until project/subdivision build out and that post development BMP's are maintained by the Stormwater Department

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Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016
Targeted End Date: 09/29/2021
Frequency: 100 Percent per year

Milestone Description:

Educate developers/Public on post construction BMP's and review development plans for these measures

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Inspections have shown effective tidiness of the job sites, by the measures taken with the Inspector(s) and Developer(s).

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue to educate developers/Public on post construction BMP's and review development plans for these measures

BMP Name: Inventory

Category: Inventory

Personnel Position/Department: Public Works/ Town Inspectors

BMP Description :

Develop a post construction Inventory list.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/01/2017
Targeted End Date: 09/29/2021
Frequency: 100 Percent per year

Milestone Description:

Develop Inventory checklist for post construction site.

Were milestones/measurable goals achieved for this reporting period? Yes

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Actual BMP Start 09/30/2016

Date:

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Effectiveness of record keeping on each construction job.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue use of the post construction Inventory list.

BMP Name: Post Construction O & M Program

Category: O&M Procedures

Personnel Position/Department: Public Works/ Stormwater

BMP Description :

Develop a Post Construction O & M Procedure by the date of September. 2020

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/01/2020

Targeted End Date: 09/29/2021

Frequency: 100 Percent per year

Milestone Description:

Develop a Post Construction O & M Procedure by the date of September. 2020

Were milestones/measurable goals achieved for this reporting period? No

ADEQ Directed No

Change:

Provide a description of the reason(s) why milestones were not met and include measures that will be implemented to get back on schedule.

Due to COVID-19, this goal was not able to be met.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Develop a Post Construction O & M Procedure by the date of June, 2021

BMP Name: Site Inspection

Category: Site Plan Reviews

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Personnel Position/Department: Public Works/ Inspectors

BMP Description :

Educate developers/public on post construction BMP's. Inspections pf required BMP's at time of site final and requires C of O (Certificate of Occupancy)

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 100 Percent per year

Milestone Description:

Town code Article 7, Section 7-2-107-Certificate of Occupancy and final approvals

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Developers have been more prepared for final approval with the additional BMP(s) in place.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue to educate developers/public on post construction BMP's. Inspections pf required BMP's at time of site final and requires C of O (Certificate of Occupancy)

Question: For Minimum Control Measure 5: Post-Construction Stormwater Management in New Development and Redevelopment, Did the program implement any additional BMPs during this reporting period?

Answer:

Did the program implement any additional BMPs during this reporting period? No

Provide a summary of compliance with the requirements for Minimum Control Measure5.

100% Stormwater Staff are current with MS4 Training.

Question: Minimum Control Measure 5: Post-Construction Stormwater Management in New Development and Redevelopment, Provide the details of the Post-Construction Stormwater controls used during this reporting period

Answer:

Number of sites that required Post-Construction Stormwater controls in this reporting period: 0

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**Number of Post-Construction Stormwater controls inspected in 0
this reporting period:**

Sr.No.	Enforcement Actions	Enforcements Issued	Enforcements Resolved	Enforcements Unresolved
1	NOV	0	0	0
2	NOC	0	0	0
3	Stop Work	0	0	0
4	Admin Order	0	0	0
5	Admin Fines	0	0	0
6	Civil Penalties	0	0	0
7	Criminal Action	0	0	0
	Total	0	0	0

Question: For each BMP in the Minimum Control Measure 6: Pollution Prevention and Good Housekeeping, what was completed during this reporting period?

Answer:

BMP Name: WW Plant Maintenance Schedule

Category: Maintenance Schedule

Facility Information:

Wastewater Treatment Plant

Personnel Position/Department: WW Staff/Public Works/ Stormwater

BMP Description :

Daily Inspections to assure maintenance and cleanliness of grounds, equipment, and run off areas as required.

Daily, 24 hour monitoring under operation

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

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Frequency: 2 Daily

Milestone Description:

Annual Inspection by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

Daily Inspections twice daily, or as necessary by WW Staff.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Daily Inspections and maintenance and cleanliness of grounds, equipment, and run off areas as required has show effective in pollution prevention.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue annual Inspection's by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas. Daily Inspections twice daily, or as necessary by WW Staff.

BMP Name: Park Inspections

Category: Inspections

Facility Information:

Arturo Park, Butler Park

Personnel Position/Department: Public Works/ Maintenance

BMP Description :

Daily evaluation and inspections as community parks are used by the public and staff.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 1 Daily

Milestone Description:

Daily evaluation and inspections as community parks are used by the public and staff. The frequent inspections and garbage collection reduces the chance for Stormwater pollution.

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Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Date:

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

No Violations were reported of overflowing receptacles or complaints called in. All measures taken showed effective.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue daily evaluation's and inspections as community parks are used by the public and staff. The frequent inspections and garbage collection reduces the chance for Stormwater pollution

BMP Name: WW Treatment Plant O &M Procedures

Category: O&M Procedures

Facility Information:

Wastewater Treatment Plant

Personnel Position/Department: WW Staff/Public Works/ Stormwater

BMP Description :

Annual Inspection by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 2 Annually

Milestone Description:

Continue maintenance and cleanliness of grounds, equipment, and run off areas to prevent Stormwater pollution.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Date:

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

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No Violations were noted from inspections showing that all measures are proving effective in pollution prevention.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue maintenance and cleanliness of grounds, equipment, and run off areas to prevent Stormwater pollution

BMP Name: ROW Maintenance Schedule

Category: Maintenance Schedule

Facility Information:

Town Roadways and Rights of Way

Personnel Position/Department: Streets Department

BMP Description :

Weekly Inspections of Town Right of Way for necessary BMP improvements for pollution prevention.

Monday Mornings 6:00 a.m.

Thursday Mornings 6:00 a.m.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 2 Weekly

Milestone Description:

Weekly Inspections of Town Right of Way for necessary BMP improvements for pollution prevention.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

All measures taken has proven effective in stormwater pollution

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

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Continue weekly Inspections of Town Right of Way for necessary BMP improvements for pollution prevention.

BMP Name: Trash Canister Collection

Category: Maintenance Schedule

Facility Information:

Camp Verde Heriatage Pool

Personnel Position/Department: Maintenance Department Division

BMP Description :

Trash canister pick -up once weekly

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 1 Weekly

Milestone Description:

Once a week collection to reduce Stormwater pollution.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Keeping trash picked up weekly has proven effective to keep debris clear of becoming in contact with potential stormwater.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue with a schedule of; once a week collection to reduce Stormwater pollution.

BMP Name: ROW Maintenance Activities

Category: Maintenance Activities

Facility Information:

Town Roadways and Rights of Way

Personnel Position/Department: Stormwater

BMP Description :

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Mow grass and weeds throughout Right of way as required. Pick up dead animals and garbage. Sweep streets and gutters as required.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 1 Monthly

Milestone Description:

Mow grass and weeds throughout Right of way as required. Pick up dead animals and garbage. Sweep streets and gutters as required.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Mow grass and weeds throughout Right of way as required. Pick up dead animals and garbage. Sweep streets and gutters as required.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Mow grass and weeds throughout Right of way as required. Pick up dead animals and garbage. Sweep streets and gutters as required.

BMP Name: Bus Stop Maintenance Schedule

Category: Maintenance Schedule

Facility Information:

Bus Stops

Personnel Position/Department: Public Works/ Maintenance/Stormwater

BMP Description :

Annual Inspections of Bus Stops for necessary BMP improvements for pollution prevention.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 1 Monthly

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Milestone Description:

Annual Inspection by Public Works and Stormwater Department to assure maintenance and cleanliness of Bus Stop grounds, and run off areas.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Monthly trash removal has shown effective pollution prevention,

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue annual inspections by Public Works and Stormwater Department to assure maintenance and cleanliness of Bus Stop grounds, and run off areas

BMP Name: Bus STop Maintenance Activities

Category: Maintenance Activities

Facility Information:

Bus Stops

Personnel Position/Department: Public Works/ Maintenance

BMP Description :

Leaf and weed clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of curb, maintain drainage run off areas. All efforts are made to prevent stormwater pollution.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 1 Weekly

Milestone Description:

Once a week collection of trash to reduce Stormwater pollution. Weekly inspections, or as needed to ensure that all stormwater run off areas are clear of debris as required.

Were milestones/measurable goals achieved for this reporting period? Yes

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Actual BMP Start 09/30/2016

Date:

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

All efforts have proven effective pollution prevention.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue weekly collection of trash to reduce Stormwater pollution. Weekly inspections, or as needed to ensure that all stormwater run off areas are clear of debris as required.

BMP Name: Right of Way pollution prevention training

Category: Training

Facility Information:

Town Roadways and Rights of Way

Personnel Position/Department: Streets/Public Works/Stormwater

BMP Description :

Staff meetings are held at time of inspection to discuss/instruct staff on maintenance of right of way's including; stormwater pollution prevention.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 1 Monthly

Milestone Description:

Staff meetings are held at time of inspection to discuss/instruct staff on maintenance of right of way's including; stormwater pollution prevention.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start 09/30/2016

Date:

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Staff meetings held at time of inspection to discuss/instruct staff on maintenance of right of way's including; stormwater pollution prevention has shown effective awareness with Town Staff and developers/workers.

Provide a summary of activities planned for next reporting period

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BMP does not apply for next reporting period:

No

Milestone Description:

Continue Staff meetings at time of inspection to discuss/instruct staff on maintenance of right of way's including; stormwater pollution prevention. Also, provisions are included within the Right of Way application.

BMP Name: Bus Stop O&M Procedures

Category: O&M Procedures

Facility Information:

Bus Stops

Personnel Position/Department: Public Works/Stormwater

BMP Description :

Annual Inspection by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 2 Annually

Milestone Description:

Annual Inspection by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas as required.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Annual Inspection's done by Public Works and Stormwater Department, assuring maintenance and cleanliness of grounds, equipment, and run off areas has shown an effective BMP.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue annual Inspection's by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas

Category: Reduce Trash/Floatables

Facility Information:

Arturo Park, Butler Park

Personnel Position/Department: Public Works/ Maintenance Department Division

BMP Description :

Leaf and grass clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of irrigation limit berms, maintenance drainage ditches, maintain pool back wash dry well.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 2 Weekly

Milestone Description:

Reduce possibility of trash pollution.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

All efforts have proven effective at reducing the possibility of trash pollution.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Reduce possibility of trash pollution by continuing the leaf and grass clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of irrigation limit berms, maintenance drainage ditches, maintain pool back wash dry well.

BMP Name: Stormwater Training

Category: Training

Facility Information:

Mainstreet Campus/Downtown Area

Personnel Position/Department: Public Works/Stormwater

BMP Description :

Stormwater staff to give informational talk to all Town staff to enhance awareness of need of BMP's and Pollution Prevention at all Town facilities.

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Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 2 Annually

Milestone Description:

Stormwater staff to give informational talk to all Town staff to enhance awareness of need of BMP's and Pollution Prevention at all Town facilities.

Were milestones/measurable goals achieved for this reporting period? No

ADEQ Directed No

Change:

Provide a description of the reason(s) why milestones were not met and include measures that will be implemented to get back on schedule.

Due to COVID-19, Town Staff has been restricted for meeting this goal.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

As we get back on track after COVID-19 restrictions, continue with training and informational talks to all Town staff to enhance awareness of need of BMP's and Pollution Prevention at all Town facilities.

BMP Name: Right of Way O & M

Category: O&M Procedures

Facility Information:

Town Roadways and Rights of Way

Personnel Position/Department: Public Works/Stormwater

BMP Description :

Annual Inspection by Stormwater Department to assure maintenance and cleanliness of right of way/outlets.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 2 Annually

Milestone Description:

Annual Inspection by Stormwater Department to assure maintenance and cleanliness of right of way/outlets. Reduce possibility of Stormwater pollution.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Annual Inspection's by Stormwater Department has assured cleanliness of right of way/outlets.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue annual inspections by Stormwater Department to assure maintenance and cleanliness of right of way/outlets. Continue to reduce the possibility of Stormwater pollution.

BMP Name: Public Works Facility Inspections

Category: Inspections

Facility Information:

Mainstreet Campus/Downtown Area

Personnel Position/Department: Public Works/ Maintenance

BMP Description :

Inspection of Town Facilities for necessary BMP improvements for pollution prevention.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 1 Weekly

Milestone Description:

Inspection of Town Facilities for necessary BMP improvements for pollution prevention.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Inspection of Town Facilities for necessary BMP improvements for pollution prevention has shown to be effective in preventing stormwater pollution.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue inspection's of Town Facilities for necessary BMP improvements for pollution prevention.

BMP Name: ROW Inspections

Category: Inspections

Facility Information:

Town Roadways and Rights of Way

Personnel Position/Department: Public Works / Streets Department

BMP Description :

Daily evaluation as community roads are traveled by Public Works Staff.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 1 Daily

Milestone Description:

Daily evaluation as community roads are traveled by Public Works Staff.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Daily evaluation of community roads are traveled by Public Works Staff. These evaluations have shown effective in creating work orders for multiple departments needing to address an area of concern.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue daily evaluations of community roads which are traveled by Public Works Staff.

BMP Name: WW Treatment Plant Inventory

Category: Inventory

Facility Information:

Wastewater Treatment Plant

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Personnel Position/Department: WW Staff/Public Works/ Stormwater

BMP Description :

Staff is well familiarized with the plant areas that are problematic with Stormwater. Priority lists have been made for areas that need to be inspected for problems prior to and after each storm.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 2 Daily

Milestone Description:

Inventory checklists are performed at the beginning of each workers shift. The Plant is A 24 Hour Operation.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Has shown effective with accountability in the workplace with the Staff in this particular BMP.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue using inventory checklists at the beginning of each workers shift. The Plant is A 24 Hour Operation

BMP Name: Streets Yard Maintenance Activity

Category: Maintenance Activities

Facility Information:

Streets Yard

Personnel Position/Department: Stormwater / Public Works

BMP Description :

Clean up around all fuel containment's, oil containment's. general yard maintenance and landscaping. Pick up garbage.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

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Targeted End Date: 09/29/2021

Frequency: 1 Weekly

Milestone Description:

Clean up around all fuel containment's, oil containment's. general yard maintenance and landscaping. Pick up garbage.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Clean up around all fuel containment's, oil containment's. general yard maintenance and landscaping. Pick up garbage. All measures taken showed effective by zero illicit discharge violations.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue to clean up around all fuel containment's, oil containment's. general yard maintenance and landscaping. Pick up garbage.

BMP Name: Pool Inspections

Category: Inspections

Facility Information:

Camp Verde Heriatage Pool

Personnel Position/Department: Pool Staff, Maintenance/Stormwater Staff

BMP Description :

Daily evaluation and inspections as community pool is used by the public and staff. Weed clipping and pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of drainage ditches, maintain pool back wash dry well.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 2 Daily

Milestone Description:

Inspections are performed as little as 2 times daily during the summer months.

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Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Priority lists and inspections daily have show effective for record keeping and accountability for staff in making sure they are performing necessary inspections for stormwater pollution prevention.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue daily inspections during the summer months to prevent stormwater pollution.

BMP Name: Park O& M Procedures

Category: O&M Procedures

Facility Information:

Arturo Park, Butler Park

Personnel Position/Department: Stormwater/Maintenance

BMP Description :

Leaf and grass clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of irrigation limit berms, maintain drainage ditches.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 2 Weekly

Milestone Description:

Leaf and grass clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of irrigation limit berms, maintain drainage ditches. All efforts are made to prevent stormwater pollution.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

All measures taken has proven effective in stormwater pollution

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Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue leaf and grass clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of irrigation limit berms, maintain drainage ditches.

BMP Name: Bus Stop Training

Category: Training

Facility Information:

Bus Stops

Personnel Position/Department: Public Works/Stormwater

BMP Description :

Staff meetings are held at time of inspection to discuss/instruct staff on maintenance of public transportation sites including; stormwater pollution prevention.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 1 Annually

Milestone Description:

Staff is well familiarized with areas that are problematic with Stormwater. Priority lists have been made, noting areas that need to be inspected for problems prior to, and after each storm.

Were milestones/measurable goals achieved for this reporting period? No

ADEQ Directed No

Change:

Provide a description of the reason(s) why milestones were not met and include measures that will be implemented to get back on schedule.

Due to COVID -19 restrictions, this goal was not able to be achieved.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Staff is well familiarized with areas that are problematic with Stormwater. Priority lists have been made, noting areas that need to be inspected for problems prior to, and after each storm.

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BMP Name: Pool O & M Procedures

Category: O&M Procedures

Facility Information:

Camp Verde Heriatage Pool

Personnel Position/Department: Public Works/ Maintenance

BMP Description :

Annual Inspection by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 1 Monthly

Milestone Description:

During the summer months, monthly Inspections by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Annual Inspection by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

During the summer months, monthly Inspections by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

BMP Name: Pool Training

Category: Training

Facility Information:

Camp Verde Heriatage Pool

Personnel Position/Department: Public Works/Stormwater

BMP Description :

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Staff meetings are held at time of inspection to discuss/instruct staff on maintenance of Pool Facility including; stormwater pollution prevention.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/28/2021

Frequency: 1 Monthly

Milestone Description:

During the summer months, inspections and on site training's could be performed by Public Works and Stormwater Department as often as 1-2 times a week. Because of the required chemicals used, maintenance of all equipment and cleanliness of grounds, and run off areas are of very high priority for preventing stormwater pollution.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Staff meetings are held at time of inspection to discuss/instruct staff on maintenance of Pool Facility including; stormwater pollution prevention. Staff has made all efforts of compliance BMP'S

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue inspections during the summer months and on site training's performed by Public Works and Stormwater Department as often as 1-2 times a week. Because of the required chemicals used, maintenance of all equipment and cleanliness of grounds, and run off areas are of very high priority for preventing stormwater pollution.

BMP Name: P-Works Campus Inventory

Category: Inventory

Facility Information:

Mainstreet Campus/Downtown Area

Personnel Position/Department: Public Works/ Maintenance

BMP Description :

Priority lists have been made for future stormwater improvement projects as well as Town ground areas that need to be inspected for problems prior to and after each storm.

Is another government entity responsible for this BMP ? No

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Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 2 Monthly

Milestone Description:

Twice Monthly, or as needed Inspection Lists are performed by Public Works Staff and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Priority lists have shown effective for record keeping on stormwater improvement projects as well as Town ground areas that need to be inspected for problems prior to and after each storm.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Twice Monthly, or as needed Inspection Lists are performed by Public Works Staff and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas

BMP Name: Streets Yard Maintenance Schedule

Category: Maintenance Schedule

Facility Information:

Streets Yard

Personnel Position/Department: Streets Department

BMP Description :

Inspect yard, equipment, fuel, and oil containment's clean and maintain as necessary. 2:30-3:30 p.m. every Thursday.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 1 Weekly

Milestone Description:

Inspect yard, equipment, fuel, and oil containment's clean and maintain as necessary. 2:30-3:30 p.m. every Thursday.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

No Violations during inspections have shown that these measures are effective.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue to inspect yard, equipment, fuel, and oil containment's clean and maintain as necessary. 2:30-3:30 p.m. every Thursday

BMP Name: Public Works Campus Maintenance Schedule

Category: Maintenance Schedule

Facility Information:

Mainstreet Campus/Downtown Area

Personnel Position/Department: Maintenance Division

BMP Description :

Weekly Inspections and collections on Town Grounds for necessary BMP improvements for pollution prevention.

Monday Mornings 6:00 a.m. OR AS NEEDED.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 1 Weekly

Milestone Description:

Weekly Maintenance to assure maintenance and cleanliness of grounds, equipment, and run off areas to prevent possible Stormwater pollution as required.

Were milestones/measurable goals achieved for this reporting period? Yes

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Actual BMP Start 09/30/2016

Date:

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Weekly Inspections and collections on Town Grounds has shown effective results in preventing stormwater pollution.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue weekly Inspections and collections on Town Grounds for necessary BMP improvements for pollution prevention. Monday Mornings 6:00 a.m. OR AS NEEDED.

BMP Name: Bus Stop Inspections

Category: Inspections

Facility Information:

Bus Stops

Personnel Position/Department: Public Works/ Maintenance/Streets Department

BMP Description :

Daily evaluation and inspections by Staff as community bus stops are used by the public.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 2 Weekly

Milestone Description:

Leaf and grass clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of curb and run off areas as required.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start 09/30/2016

Date:

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Keeping trash and clippings picked up weekly has proven effective to keep debris clear of becoming in contact with potential stormwater.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

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Milestone Description:

Continue as follows: Leaf and grass clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of curb and run off areas as required.

BMP Name: Streets Yard Inspections

Category: Inspections

Facility Information:

Streets Yard

Personnel Position/Department: Stormwater / Public Works

BMP Description :

Perform annual inspections to assure maintenance and cleanliness of grounds, equipment, and run off areas.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 2 Annually

Milestone Description:

Perform annual inspections to assure maintenance and cleanliness of grounds, equipment, and run off areas.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

No illicit discharge violations have been reported during this reporting time showing effectiveness.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue to perform annual inspections to assure maintenance and cleanliness of grounds, equipment, and run off areas.

BMP Name: ROW Inventory

Category: Inventory

Facility Information:

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Town Roadways and Rights of Way

Personnel Position/Department: Public Works

BMP Description :

Staff is well familiarized with Right of way areas that are problematic with Stormwater. Priority lists have been made for future stormwater improvement projects as well as right of way areas that need to be inspected for problems prior to and after each storm.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 1 Daily

Milestone Description:

Staff is well familiarized with Right of way areas that are problematic with Stormwater. Priority lists have been made for future stormwater improvement projects as well as right of way areas that need to be inspected for problems prior to and after each storm.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Staff is well familiarized with Right of way areas that are problematic with Stormwater. Priority lists have been made for future stormwater improvement projects as well as right of way areas that need to be inspected for problems prior to and after each storm.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Staff is well familiarized with Right of way areas that are problematic with Stormwater. Priority lists have been made for future stormwater improvement projects as well as right of way areas that need to be inspected for problems prior to and after each storm.

BMP Name: Public Works Campus O & M Procedures

Category: O&M Procedures

Facility Information:

Mainstreet Campus/Downtown Area

Personnel Position/Department: Public Works/ Maintenance/Stormwater

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BMP Description :

Inspections performed by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 2 Quarterly

Milestone Description:

Quarterly, or as needed Inspections performed by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas. All necessary stormwater pollution prevention steps are taken as required.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

All measures taken has proven effective in stormwater pollution.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Quarterly, or as needed Inspections performed by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas. All necessary stormwater pollution prevention steps are taken as required

BMP Name: Parks Maintenance Schedule

Category: Maintenance Schedule

Facility Information:

Arturo Park, Butler Park

Personnel Position/Department: Public Works/ Maintenance

BMP Description :

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Weekly Inspections of Town Parks for necessary BMP improvements for pollution prevention.

Monday Mornings 6:00 a.m.

Thursday Mornings 6:00 a.m.

OR AS NEEDED

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 2 Weekly

Milestone Description:

Priority lists have been made for areas that need to be inspected for problems prior to and after each storm as required.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

All measures taken has proven effective in stormwater pollution. Weekly inspections has kept the Staff accountable in record keeping and inspections.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue using the priority lists that have been made for areas that need to be inspected for problems prior to and after each storm as required.

BMP Name: Pool Inventory

Category: Inventory

Facility Information:

Camp Verde Heriatage Pool

Personnel Position/Department: Pool Staff/Maintenance/Stormwater

BMP Description :

Priority lists have been made for stormwater pollution prevention inspections. Staff is well aware of best management practices for the pool's wash out area as required.

Is another government entity responsible for this BMP ? No

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Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 1 Daily

Milestone Description:

Priority lists have been made for stormwater pollution prevention inspections. Staff is well aware of best management practices for the pool's wash out area as required. All requirements to prevent stormwater pollution are followed as required.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Date:

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Priority lists have been made for stormwater pollution prevention inspections. Staff is well aware of best management practices for the pool's wash out area as required. Lists have proven effective accountability.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Priority lists have been made for stormwater pollution prevention inspections. Staff is well aware of best management practices for the pool's wash out area as required.

BMP Name: Streets Inventory

Category: Inventory

Facility Information:

Streets Yard

Personnel Position/Department: Public Works/Stormwater

BMP Description :

Streets Crew checks all Equipment for dis-repair leaks daily prior to use.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 1 Daily

Milestone Description:

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Streets Crew checks all Equipment for dis-repair leaks daily prior to use.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Sreets Crew continues checks on all Equipment for dis-repair leaks daily prior to use.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue checks on all equipment to prevent stormwater pollution.

BMP Name: WW Treatment Plant Maintenance Activities

Category: Maintenance Activities

Facility Information:

Wastewater Treatment Plant

Personnel Position/Department: WW Staff/Public Works/ Stormwater

BMP Description :

Daily collection of trash to reduce Stormwater pollution. Weekly or as needed inspections to ensure that all stormwater run off areas are clear of debris as required.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 1 Weekly

Milestone Description:

Weekly Maintenance to assure maintenance and cleanliness of grounds, equipment, and run off areas to prevent possible Stormwater pollution as required.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

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Daily collection of trash to reduce Stormwater pollution. Weekly or as needed inspections to ensure that all stormwater run off areas are clear of debris as required.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Weekly Maintenance to assure maintenance and cleanliness of grounds, equipment, and run off areas to prevent possible Stormwater pollution as required.

BMP Name: Bus Stop Inventory

Category: Inventory

Facility Information:

Bus Stops

Personnel Position/Department: Public Works/ Maintenance/Stormwater

BMP Description :

Staff is well familiarized with the public transport areas that are problematic with Stormwater. Priority lists have been made for areas that need to be inspected for problems prior to and after each storm.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 1 Monthly

Milestone Description:

Once a week or "as needed"garbage collection has reduced the possibility of stormwater pollution. This is a multi department team effort. The results have drastically reduced the "solid garbage" in those areas..

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Trash removal has been effective in keeping these areas clear of debris preventing pollution.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

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Continue regular scheduled maintenance of the "Once a week or "as needed"garbage collection. These measures have reduced the possibility of stormwater pollution. This is a multi department team effort. The results have drastically reduced the "solid garbage" in those areas.

BMP Name: Pool Maintenance Activities

Category: Maintenance Activities

Facility Information:

Camp Verde Heriatage Pool

Personnel Position/Department: Public Works/ Maintenance/Pool Staff

BMP Description :

Leaf and weed clippings pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of drainage ditches. Wash dry well inspection/maintenance as required. All efforts are made to prevent stormwater pollution.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/28/2021

Frequency: 2 Weekly

Milestone Description:

Inspections are performed as little as 2 times daily during the summer months.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Leaf and weed clippings pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of drainage ditches have made a drastic difference in the pool ares. Continue the wash dry well inspection/maintenance as required. All efforts made to prevent stormwater pollution.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Inspections and removal of debris will continue to be performed as little as 2 times daily during the summer months.

BMP Name: Public-Works Campus Maintenance Activities

Category: Maintenance Activities

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Facility Information:

Mainstreet Campus/Downtown Area

Personnel Position/Department: Public Works/ Maintenance

BMP Description :

Leaf and grass clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of irrigation limit berms, maintain drainage ditches. All efforts are made to prevent stormwater pollution.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 1 Weekly

Milestone Description:

Once a week collection of trash to reduce Stormwater pollution. Weekly inspections, or as needed to ensure that all stormwater run off areas are clear of debris as required.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Leaf and grass clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of irrigation limit berms, maintain drainage ditches. All efforts made during reporting period have shown effective measures at preventing stormwater pollution

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue once a week collection of trash to reduce Stormwater pollution. Weekly inspections, or as needed to ensure that all stormwater run off areas are clear of debris as required.

BMP Name: Streets Yard Training

Category: Training

Facility Information:

Streets Yard

Personnel Position/Department: Stormwater

BMP Description :

Semi-annual inspections and streets yard staff meetings. Staff meetings are held at time of inspection to discuss/instruct streets yard staff on maintenance of equipment and yard including; stormwater pollution prevention.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 1 Two times per year

Milestone Description:

Semi-annual inspections and streets yard staff meetings. Staff meetings are held at time of inspection to discuss/instruct streets yard staff on maintenance of equipment and yard including; stormwater pollution prevention.

Were milestones/measurable goals achieved for this reporting period? No

ADEQ Directed No

Change:

Provide a description of the reason(s) why milestones were not met and include measures that will be implemented to get back on schedule.

Due to COVID-19, Town Staff has been restricted for meeting this goal

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

As the Town continues to restructure such goal(s) after COVID-19 restrictions, the plan of getting back on schedule will be to perform; semi-annual inspections and streets yard staff meetings. Staff meetings will be held at time of inspection(s) to discuss/instruct streets yard staff on maintenance of equipment and yard including; stormwater pollution prevention.

BMP Name: Streets Yard

Category: O&M Procedures

Facility Information:

Streets Yard

Personnel Position/Department: Streets/Public Works/Stormwater

BMP Description :

Annual Inspection by Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

Is another government entity responsible for this BMP ? No

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Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 2 Annually

Milestone Description:

Annual Inspection by Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Date:

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Inspections by Stormwater Department showed effective measure's of the Street Staff in maintaining maintenance and cleanliness of grounds, equipment, and run off areas.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue to perform annual inspection's by Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas continue to prevent stormwater pollution.

BMP Name: Parks Training

Category: Training

Facility Information:

Arturo Park, Butler Park

Personnel Position/Department: Public Works/ Maintenance

BMP Description :

Staff meetings are held at time of inspection to discuss/instruct staff on maintenance of right of way's including; stormwater pollution prevention.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 1 Monthly

Milestone Description:

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Leaf and grass clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of irrigation limit berms, maintain drainage ditches. All efforts are made to prevent stormwater pollution.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Staff meetings held at time of inspection to discuss/instruct staff on maintenance of right of way's including; stormwater pollution prevention showed effective in pollution prevention awareness.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue the following: Leaf and grass clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of irrigation limit berms, maintain drainage ditches. All efforts will continue to be made at preventing stormwater pollution.

BMP Name: WW Plant Inspections

Category: Inspections

Facility Information:

Wastewater Treatment Plant

Personnel Position/Department: Public Works/Stormwater

BMP Description :

Daily evaluation and inspections performed by WW treatment plant staff.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 1 Daily

Milestone Description:

Staff is well familiarized with Plant areas that are problematic with Stormwater. Daily inspections are performed of maintenance and cleanliness of grounds, equipment, and run off areas to prevent possible Stormwater pollution as required.

Were milestones/measurable goals achieved for this reporting period? Yes

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Actual BMP Start 09/30/2016

Date:

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Daily evaluation and inspections performed by WW treatment plant staff has shown effective in accountability of operational awareness and record keeping BMP's

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Staff is well familiarized with Plant areas that are problematic with Stormwater. Daily inspections are performed of maintenance and cleanliness of grounds, equipment, and run off areas to prevent possible Stormwater pollution as required. These measure's will continue.

BMP Name: Ground Litter Pick Up

Category: Maintenance Activities

Facility Information:

Arturo Park, Butler Park

Personnel Position/Department: Maintenance Division

BMP Description :

Weekly ground trash collection with stick pick up at both park locations.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 1 Weekly

Milestone Description:

Reduce the risk of Stormwater pollution.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start 09/30/2016

Date:

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Less neighbor complaints and call ins have shown this BMP is effective.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

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Continue weekly ground trash collection with stick pick up at both park locations.

BMP Name: Park Inventory

Category: Inventory

Facility Information:

Arturo Park, Butler Park

Personnel Position/Department: Public Works/ Maintenance

BMP Description :

Priority lists have been made for stormwater pollution prevention inspections.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 2 Monthly

Milestone Description:

Priority lists have been made for stormwater pollution prevention inspections. Staff is well familiarized with problematic areas. Problem areas are cleared frequently to prevent stormwater pollution.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Priority lists have show effective for record keeping and accountability for staff in making sure they are performing necessary inspections for stormwater pollution prevention.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue using the lists for stormwater pollution prevention inspections. Staff is well familiarized with problematic areas. Problem areas will continue to be cleared frequently to prevent stormwater pollution.

BMP Name: Street Sweeping

Category: Street Sweeping

Facility Information:

Town Roadways and Rights of Way

Personnel Position/Department: Public Works /Streets Department

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BMP Description :

Sweep streets after storms, ditch clean out and maintenance.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

Frequency: 1 Monthly

Milestone Description:

Sweep streets after storms, ditch clean out and maintenance.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Street sweeping has proven to be effective during this reporting period. The Town citizens are complimentary on our new machine.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Continue to sweep streets after storms, ditch clean out and maintenance will continue as it has shown effective at preventing stormwater pollution.

BMP Name: WW Treatment Plant Training

Category: Training

Facility Information:

Wastewater Treatment Plant

Personnel Position/Department: WW Staff/Public Works/ Stormwater

BMP Description :

Staff meetings are held at time of inspection to discuss/instruct staff on maintenance of Treatment Plant grounds; stormwater pollution prevention.

Is another government entity responsible for this BMP ? No

Measurable Goals:

Start Date: 09/30/2016

Targeted End Date: 09/29/2021

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Frequency: 1 Monthly

Milestone Description:

Staff is well familiarized with the areas that are problematic with Stormwater. Priority lists have been made for areas that need to be inspected for problems prior to and after each storm.

Were milestones/measurable goals achieved for this reporting period? Yes

Actual BMP Start Date: 09/30/2016

Provide a description of BMP effectiveness, including metrics used to determine effectiveness.

Staff has continued to be kept aware of problematic areas. The staff awareness of high probability has kept the wastewater staff accountable at documenting the inspections/meetings.

Provide a summary of activities planned for next reporting period

BMP does not apply for next reporting period: No

Milestone Description:

Staff is well familiarized with the areas that are problematic with Stormwater. Priority lists have been made for areas that need to be inspected for problems prior to and after each storm. Staff will continue to use all effective measures.

Question: For Minimum Control Measure 6: Pollution Prevention and Good Housekeeping, Did the program implement any additional BMPs during this reporting period?

Answer:

Did the program implement any additional BMPs during this reporting period? No

Provide a summary of compliance with the requirements for Minimum Control Measure6.

All compliance requirements is being met.

Question: Was staff training conducted?

Answer:

No

Why weren't training events conducted?

Due to Covid-19 Restrictions, training has been limited due to State and Town policies.

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CERTIFICATION OF SUBMISSION

DORIE BLAIR

You validated your identity by answering your personal security question and password on myDEQ at **01:48 PM** on **10/08/2020**. At this time, you certified the summary information above by checking that you agreed to the following statement:

Certify your submission:

By checking this box I certify under penalty of law that this submittal was prepared by me, or under my direction or supervision of personnel appropriately qualified to properly gather and evaluate the information submitted. The information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I understand that all information submitted to ADEQ is public record unless otherwise identified by law as confidential. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

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