



# ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY



1110 West Washington Street Phoenix, Arizona 85007  
(602) 771-2300 [www.azdeq.gov](http://www.azdeq.gov)

## Small MS4 Annual Report

**ID #: AZSM66049**

**MS4 Name: TOWN OF CAMP VERDE MS4**

**Reporting Period: 01-Jul-2018 To 30-Jun-2019**

### Main Office

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# Annual Report Summary

## Company Information

**Name :** TOWN OF CAMP VERDE  
 395 S MAIN ST  
 CAMP VERDE  
 AZ , 86322

**Question:** During this reporting period, was additional land annexed into the regulated MS4 area?

Answer: No

**Question:** Is stormwater sewer mapping 100 percent complete?

Answer: Yes

*Provide the description of the measurable goal:*

**Question:** Is outfall mapping 100 percent complete?

Answer: Yes

**Number of outfalls mapped:** 9

*Provide the description of the measurable goal:*

**Question:** Is identification of receiving waters information 100 percent complete?

Answer: Yes

*Provide the description of the measurable goal:*

**Question:** Has an Illicit Discharge Detection and Elimination (IDDE) enforcement authority or other regulatory mechanism been established?

Answer: Yes

Name	Title/Code/Citation	Effective Date	Inactive Date
Public Works/Stormwater Department with Town Community Development Department and Code Enforcement.	Existing Article 7-9 of Town Code for Stormwater Protection.	07/01/2005	

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**Question: Has a Construction Site Stormwater Runoff enforcement authority or other regulatory mechanism been established?**

Answer: Yes

Name	Title/Code/Citation	Effective Date	Inactive Date
Camp Verde Public Works/Stormwater along with Community Development Department and Town Code Enforcement Department	Existing Article 7-9 of the TownCode for Stormwater Protection.	07/01/2005	

**Question: Has a Post-Construction Stormwater Management enforcement authority or other regulatory mechanism been established?**

Answer: Yes

Name	Title/Code/Citation	Effective Date	Inactive Date
Camp Verde Public Works/Stormwater and Community Development /Building Department	Existing Article 7-9 of the Town Code for Stormwater Protection	07/01/2005	

**Question: For each BMP in the Minimum Control Measure 1: Public Education and Outreach, what was completed during this reporting period?**

Answer:

**BMP Name:** National Night Out

**Category:** Special Event

**Personnel Position/Department:** Public Works/Stormwater

**BMP Description :**

Stormwater presentation and Stormwater model to the entire Town at Town hall gathering.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Targeted Audience:** Public

**Frequency:** 1 One time event

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**Milestone Description:**

Target Public participation with Stormwater Pollution Prevention community wide.

**Were milestones/measurable goals achieved for this reporting period?** No

**ADEQ Directed** No

**Change:**

**Provide a description of the reason(s) why milestones were not met and include measures that will be implemented to get back on schedule.**

National Night out has yet to happen for 2019.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

prepare all materials for public outreach at National Night out.

**BMP Name:** Brochures

**Category:** Brochures

**Personnel Position/Department:** Public Works

**BMP Description :**

Prepare brochures annually for presentation to the public at National Night out, Science and Technology Festival, Public Budget Forums.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Targeted Audience:** Public **Frequency:** 1 Daily

**Milestone Description:**

Provide the public with informative tips regarding storm water run off, water pollution, and various measures that residents can take and reduce storm water pollution. The brochure addresses pollutants such as motor oil, pet waste, and waste from other residential and commercial activities.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Date:**

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Residents have seemed to take more precautions in pet waste on Town Grounds and Parks. Parade candy wrappers are noticeably decreased as well.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Same as previous. Continue with bold and bright colors to attract attention to reading materials.

---

**BMP Name:** Webpage

**Category:** Webpage

**Personnel Position/Department:** Public Works

**BMP Description :**

Provides links to Yavapai County Storm water information site as well as links to Town Permit on the Town website. Post new ordinance changes to the Town website as they are adopted by the Council.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Targeted Audience:** Public **Frequency:** 1 Daily

**Milestone Description:**

Cost effective Public Outreach method of sharing information with the public. The Site includes information such as:

Importance of storm water quality, Pollution prevention tips, Hazardous waste identification information, Water conservation tips, Storm water complaint form, Storm water brochure, Camp Verde Storm water management plan, Contact information.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Available to public 24/7

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue to keep latest information available.

---

**BMP Name:** Meeting  
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**Category:** Meeting

**Personnel Position/Department:** Public Works/Stormwater

***BMP Description :***

Establish a Town Council work session for Public information on the new proposed Drainage and Stormwater ordinance well before approval deadline of September, 2020

***Is another government entity responsible for this BMP ?*** No

**Measurable Goals:**

**Start Date:** 09/01/2020

**Targeted End Date:** 09/29/2021

**Targeted Audience:** Town Council/ Public **Frequency:** 1 One time event

***Milestone Description:***

Establish a Town Council work session for Public information on the new proposed Drainage and Stormwater ordinance well before approval deadline of September, 2020

***Were milestones/measurable goals achieved for this reporting period?*** No

**ADEQ Directed** No

***Change:***

***Provide a description of the reason(s) why milestones were not met and include measures that will be implemented to get back on schedule.***

New Ordinance will be presented to Council at targeted date.

***Provide a summary of activities planned for next reporting period***

***BMP does not apply for next reporting period:*** No

***Milestone Description:***

hopeful that proposed Ordinance will also free up more CIP funds for additional Storm water projects throughout the Town.

**BMP Name:** Visual Aide

**Category:** Display/ Posters

**Personnel Position/Department:** Public Works/Stormwater

***BMP Description :***

Create new and unique posters and display boards for National Night out, Science and Technology Festival, Public Budget Forums, etc.

***Is another government entity responsible for this BMP ?*** No

**Measurable Goals:**

**Start Date:** 09/30/2016

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**Targeted End Date:** 09/29/2021

**Targeted Audience:** Public Volunteers **Frequency:** 1 Daily

**Milestone Description:**

Create new and unique posters and display boards for National Night out, Science and Technology Festival, Public Budget Forums, etc.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Younger kids take more interest. This is important outreach for our Community.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue to target a younger audience. "Teach them young."

---

**BMP Name:** Pre-Development Meetings

**Category:** Meeting

**Personnel Position/Department:** Public Works/Stormwater

**BMP Description :**

Attend and inform developers of requirements and responsibilities for their project as permit applications are made by the members of the public.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Targeted Audience:** Developers **Frequency:** 1 Daily

**Milestone Description:**

Attend and inform developers of requirements and responsibilities for their project as permit applications are made by the members of the public.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

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Very effective with the Staff/Contractor relationship when it comes to SWPP plans and the proper materials needed. Staff has noticed that most Contractors are MORE than willing to go above and beyond the necessary precautions required..

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue with the same program.

**Question: Minimum Control Measure 1: Public Education and Outreach, Did the program implement any additional BMPs during this reporting period?**

Answer:

**Did the program implement any additional BMPs during this reporting period?** No

**Provide a summary of compliance with the requirements for Minimum Control Measure1.**

Continue to target all public Audience.

**Question: For each BMP in the Minimum Control Measure 2: Public Involvement and Participation, what was completed during this reporting period?**

Answer:

**BMP Name:** SWMP and Annual Reports

**Category:** Public Involvement

**Personnel Position/Department:** Public Works

**BMP Description :**

Our current SWMP and Annual reports are available online at our Town Website to conform with permit section 6.4.2.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 100 Percent per year

**Milestone Description:**

Our current SWMP and Annual reports are available online at our Town Website to conform with permit section 6.4.2.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

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**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Community Development along with Public Works Department has noticed less call volume with the information available through website.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue to keep all information needed available on line.

---

**BMP Name:** Public Meeting

**Category:** Public Involvement

**Personnel Position/Department:** Public Works/Stormwater

**BMP Description :**

Establish a Town Council work session for Public comment and interaction on the new proposed drainage and stormwater ordinance. Due by September 2020

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/01/2020

**Targeted End Date:** 09/29/2021

**Frequency:** 1 One time event

**Milestone Description:**

Establish a Town Council work session for Public comment and interaction on the new proposed drainage and stormwater ordinance. Due by September 2020

**Were milestones/measurable goals achieved for this reporting period?** No

**ADEQ Directed** No

**Change:**

**Provide a description of the reason(s) why milestones were not met and include measures that will be implemented to get back on schedule.**

Not yet presented to Council.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Present to Council. Adopt Ordinance.

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**BMP Name:** Adopt A Road

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**Category:** Public Involvement

**Personnel Position/Department:** Public works/Volunteer's

**BMP Description :**

Approximately four individual groups come to our office and sign out equipment twice annually in order to go out and pick up trash alongside their appointed roadways within our community. The Town provides them with equipment and trash bags.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 2 Annually

**Milestone Description:**

Approximately four individual groups come to our office and sign out equipment twice annually in order to go out and pick up trash alongside their appointed roadways within our community. The Town provides them with equipment and trash bags.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Effective way of cleaning up trash without Staff funding used.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue to make the equipment available to Volunteer groups.

**BMP Name:** Free Dump Day

**Category:** Public Involvement

**Personnel Position/Department:** Public/ Yavapai County

**BMP Description :**

The Town of Camp Verde encourages citizens to take part in Yavapai County clean up days twice annually at our waste transfer station in Camp Verde.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 2 Annually

**Milestone Description:**

The Town of Camp Verde encourages citizens to take part in Yavapai County clean up days twice annually at our waste transfer station in Camp Verde.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Very effective. The County will have to give Information on Official numbers of Residents that participated.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue to direct residents of when and where to go.

**Question: For Minimum Control Measure 2: Public Involvement and Participation, Did the program implement any additional BMPs during this reporting period?**

Answer:

**Did the program implement any additional BMPs during this reporting period?** No

**Provide a summary of compliance with the requirements for Minimum Control Measure2.**

Public Outreach is available at one of the Town's largest events

**Question: For each BMP in the Minimum Control Measure 3: Illicit Discharge Detection and Elimination Program, what was completed during this reporting period?**

Answer:

**BMP Name:** Dry Weather Screening

**Category:** Dry Weather Screening

**Personnel Position/Department:** Public Works/ Stormwater

**BMP Description :**

Walk through inspection of drainage ways, watercourses, and outfalls by Public Works/ Storm water Staff.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

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**Targeted End Date:** 09/29/2021

**Frequency:** 4 Annually

**Milestone Description:**

Document screenings visually for the Annual Report.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Physical evaluation and reporting of outfalls. Visual inspection for effectiveness

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue as required.

**BMP Name:** Building Inspection Training

**Category:** Staff Training

**Personnel Position/Department:** Public Works

**BMP Description :**

Have Building safety inspectors attend training conferences in the future for SWPP inspection training.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 07/14/2017

**Targeted End Date:** 07/14/2021

**Frequency:** 2 Annually

**Milestone Description:**

Begin this in next years training budget

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 07/14/2017

**Date:**

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Forms, notices of violation, etc. Effective way to track as required.

**Provide a summary of activities planned for next reporting period**

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**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue with program

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**BMP Name:** Written IDDE Procedures

**Category:** Written IDDE Procedures

**Personnel Position/Department:** Public Works

**BMP Description :**

Operate under article 7-9 Stormwater protection code implemented in Camp Verde Town Code on July 20, 2005

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 03/29/2017

**Targeted End Date:** 09/29/2021

**Frequency:** 100 Percent per year

**Milestone Description:**

Effective Adoption

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 03/29/2017

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Gives Authority to enforce Town Procedure

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue with Adoption

---

**BMP Name:** Training

**Category:** Staff Training

**Personnel Position/Department:** Public Works

**BMP Description :**

Current and past Public Works / Storm water staff have been MS4 Certified by training seminars or have attended conferences offered in the State of Arizona for continuing training and education. Training is budgeted annually.

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**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 03/29/2017

**Targeted End Date:** 09/29/2021

**Frequency:** 2 Quarterly

**Milestone Description:**

Ongoing training with Staff offered at in-state Storm water conferences. The Town will strive to implement in-house training with all departments on illicit discharge, and reporting. In order to track the Town's progress on the implementation of their selected BMP's, the Town has defined specific measurable goals. The Town will strive to implement these programs within the time frame specified.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 03/29/2017

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Effective. Keeps Staff reminded of the pollution possibilities in their every day work.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue to keep the awareness top priority.

**BMP Name:** Wet Weather Moitoring

**Category:** Wet Weather Monitoring

**Personnel Position/Department:** Public Works/ Stormwater

**BMP Description :**

Inspections of all drainage ways, watercourses and outfalls by Staff during storms to determine illicit discharges and need for maintenance.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 4 Annually

**Milestone Description:**

Visually inspect flows within the water courses during storm events noticed no illicit discharges.

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**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Date:**

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Effective. Wet weather reporting by visual and physical inspections. Collect data and report findings.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue for Stormwater Pollution prevention.

---

**BMP Name:** Stormwater Ordinance

**Category:** Implement IDDE Program

**Personnel Position/Department:** Public Works

**BMP Description :**

Draft and Adopt a New Town of Camp Verde Stormwater Ordinance.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 07/14/2017

**Targeted End Date:** 07/14/2021

**Frequency:** 100 Percent per year

**Milestone Description:**

Approx 20% complete first draft

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 07/14/2017

**Date:**

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Adoption allows Town to enforce Ordinance

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue with adoption long term.

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**Question: For Minimum Control Measure 3: Illicit Discharge Detection and Elimination Program, Did the program implement any additional BMPs during this reporting period?**

Answer:

***Did the program implement any additional BMPs during this reporting period?*** No

***Provide a summary of compliance with the requirements for Minimum Control Measure3.***

The Town follows all required criteria.

**Question: Were staff trained in IDDE Awareness and Response?**

Answer:

No

***Why weren't training events conducted?***

Training is scheduled for October, 2019

**Question: Minimum Control Measure 1: Illicit Discharge Detection and Elimination Program, Provide the details of the Illicit Discharge Detection and Elimination (IDDE) incidents that occurred during this reporting period.**

Answer:

***Number of IDDE incidents reported in this reporting period:*** 0

***Number of IDDE incidents responded to in this reporting period:*** 0

Sr.No.	Enforcement Actions	Enforcements Issued	Enforcements Resolved	Enforcements Unresolved
1	NOV	0	0	0
2	NOC	0	0	0
3	Stop Work	0	0	0
4	Admin Order	0	0	0
5	Admin Fines	0	0	0
6	Civil Penalties	0	0	0
7	Criminal Action	0	0	0
	Total	0	0	0

**Question: Were there any unpermitted discharges to the MS4?**

Answer: No

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**Question: Were any samples collected to characterize illicit discharge(s) in this reporting period?**

Answer: No

**Number of Illicit Discharges Sampled are:** From July, 2019 there has not been enough weather to gather samples

**Question: For each BMP in the Minimum Control Measure 4: Construction Activity Stormwater Runoff Control, what was completed during this reporting period?**

Answer:

**BMP Name:** BMP'S Erosion/Sediment Control

**Category:** Erosion/ Sediment Control

**Personnel Position/Department:** Public Works

**BMP Description :**

Establish requirements for Construction operators to follow for permit section 6.4.4.2.f

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 100 Percent per year

**Milestone Description:**

Building officials to look for requires BMP's on site and in SWPP reviews during required building inspections. Draft a new storm water Ordinance which contains this requirement.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Construction Contractors and Operators are well aware of ADEQ compliance

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue Awareness, and compliance

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**BMP Name:** Construction Inspection

**Category:** Construction Operator Training

**Personnel Position/Department:** Public Works/ Building Inspectors

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**BMP Description :**

Town Inspectors/Staff shall go over the job site check list with Operators before work is to commence.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 100 Percent per year

**Milestone Description:**

This will ensure the Town that the Operator is aware of pollution prevention practice.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

SWPP Track out measures at all times. Check off lists to reports

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

continue with all reports and check lists.

**BMP Name:** Inspections

**Category:** Inspections

**Personnel Position/Department:** Public Works/Building Safety

**BMP Description :**

Building safety Inspections include concrete washout containment's and track out prevention expand to also include all site-wide BMP's shown in the approved SWPP Plans.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 100 Percent per year

**Milestone Description:**

Current Building safety inspectors now inspect site-wide BMP's shown in approved SWPP Plans. Training of inspectors planned for in next year's training budget.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Date:**

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Ensures that Town Code is being enforced at all times.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue with effectiveness of illicit discharge measures.

---

**BMP Name:** Concrete Wash-out Tub

**Category:** Control Wastes

**Personnel Position/Department:** Public Works/ Building inspectors

**BMP Description :**

Concrete trucks properly dispose of material and "wash out" in appropriate wash out tubs.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 100 Percent per year

**Milestone Description:**

The Town ensures that proper waste collection and disposal of a worksite is enforced.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Date:**

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Concrete truck drivers are aware and comply

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue to comply with necessary measures.

---

**BMP Name:** Written Procedure

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**Category:** Written Procedures

**Personnel Position/Department:** Public Works/ Building Inspector

***BMP Description :***

Inspection Checklists and Record keeping

***Is another government entity responsible for this BMP ?*** No

**Measurable Goals:**

***Start Date:*** 09/30/2016

***Targeted End Date:*** 09/29/2021

***Frequency:*** 100 Percent per year

***Milestone Description:***

Inspection forms are used by staff to utilize during their inspections.

***Were milestones/measurable goals achieved for this reporting period?*** Yes

***Actual BMP Start Date:*** 09/30/2016

***Provide a description of BMP effectiveness, including metrics used to determine effectiveness.***

effective forms and check list to ensure idde provisions are met

***Provide a summary of activities planned for next reporting period***

***BMP does not apply for next reporting period:*** No

***Milestone Description:***

Continue with required program

***BMP Name:*** Site Plan Review

***Category:*** Site Plan Review

***Personnel Position/Department:*** Public Works

***BMP Description :***

Review all required SWPP's within the community

***Is another government entity responsible for this BMP ?*** No

**Measurable Goals:**

***Start Date:*** 09/30/2016

***Targeted End Date:*** 09/29/2021

***Frequency:*** 100 Percent per year

***Milestone Description:***

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Program in place and will continue. Plan review allows the Town to ensure compliant documents that are then used for inspections.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Ensures that compliance of IDDE is in place at all times.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Program will remain in place as required.

**Question: For Minimum Control Measure 4: Construction Activity Stormwater Runoff Control, Did the program implement any additional BMPs during this reporting period?**

Answer:

**Did the program implement any additional BMPs during this reporting period?** No

**Provide a summary of compliance with the requirements for Minimum Control Measure4.**

From July, 2019 no additional BMP for Post Construction evaluation has been necessary.

**Question: Were any construction activity operator training events conducted?**

Answer:

No

**Why weren't training events conducted?**

Scheduled for Fall, 2019

**Question: Minimum Control Measure 4: Construction Activity Stormwater Runoff Control, Provide the details of the construction activity complaints and inspections that were conducted during this reporting period.**

Answer:

**Number of active construction sites in this reporting period:** 3

**Has an inspection frequency been developed and implemented?** YES

**Number of active construction sites inspected at least weekly:** 1

**Number of active construction sites inspected at least monthly:** 1

**Number of active construction sites inspected at least one time every six months:** 1

**Number of active construction sites inspected at least annually:** 0

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**Number of active construction sites not inspected:** 0

**Number of active construction sites that required re-inspections in this reporting period:** 0

**Number of construction activity complaints received in this reporting period:** 0

**Number of construction activity complaints that were resolved or responded to:** 0

Sr.No.	Enforcement Actions	Enforcements Issued	Enforcements Resolved	Enforcements Unresolved
1	NOV	0	0	0
2	NOC	0	0	0
3	Stop Work	0	0	0
4	Admin Order	0	0	0
5	Admin Fines	0	0	0
6	Civil Penalties	0	0	0
7	Criminal Action	0	0	0
	Total	0	0	0

**Question: For each BMP in the Minimum Control Measure 5: Post-Construction Stormwater Management in New Development and Redevelopment, what was completed during this reporting period?**

Answer:

**BMP Name:** Site Inspection

**Category:** Site Plan Reviews

**Personnel Position/Department:** Public Works/ Inspectors

**BMP Description :**

Educate developers/public on post construction BMP's. Inspections pf required BMP's at time of site final and requires C of O (Certificate of Occupancy )

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

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**Start Date:** 09/30/2016  
**Targeted End Date:** 09/29/2021  
**Frequency:** 100 Percent per year

**Milestone Description:**

Town code Article 7, Section 7-2-107-Certificate of Occupancy and final approvals

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Effective to ensure BMP is being followed at all times. Reports and Certificate of Occupancy is a measurable tool.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue with required BMP program.

**BMP Name:** Inventory

**Category:** Inventory

**Personnel Position/Department:** Public Works/ Town Inspectors

**BMP Description :**

Develop a post construction Inventory list.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/01/2017  
**Targeted End Date:** 09/29/2021  
**Frequency:** 100 Percent per year

**Milestone Description:**

Develop Inventory checklist for post construction site.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Post Construction List to ensure all steps are taken

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue with all required BMP's

---

**BMP Name:** Non Structural / Structural

**Category:** Structural/Non-Structural BMP

**Personnel Position/Department:** Public Works / Inspectors

**BMP Description :**

Perform periodic inspections of new post construction developments to verify SWPP measures are maintained and in place until project/subdivision build out and that post development BMP's are maintained by the Stormwater Department

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 100 Percent per year

**Milestone Description:**

Educate developers/Public on post construction BMP's and review development plans for these measures

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Perform periodic inspections of new post construction developments to verify SWPP measures are maintained

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue inspections

---

**BMP Name:** Post Construction O & M Program

**Category:** O&M Procedures

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**Personnel Position/Department:** Public Works/ Stormwater

**BMP Description :**

Develop a Post Construction O & M Procedure by the date of September. 2020

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/01/2020

**Targeted End Date:** 09/29/2021

**Frequency:** 100 Percent per year

**Milestone Description:**

Develop a Post Construction O & M Procedure by the date of September. 2020

**Were milestones/measurable goals achieved for this reporting period?** No

**ADEQ Directed** No

**Change:**

**Provide a description of the reason(s) why milestones were not met and include measures that will be implemented to get back on schedule.**

Develop a Post Construction O & M Procedure by the date of September. 2020

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Develop a Post Construction O & M Procedure by the date of September. 2020

**Question: For Minimum Control Measure 5: Post-Construction Stormwater Management in New Development and Redevelopment, Did the program implement any additional BMPs during this reporting period?**

Answer:

**Did the program implement any additional BMPs during this reporting period?** No

**Provide a summary of compliance with the requirements for Minimum Control Measure5.**

Develop a Post Construction O & M Procedure by the date of September. 2020

**Question: Minimum Control Measure 5: Post-Construction Stormwater Management in New Development and Redevelopment, Provide the details of the Post-Construction Stormwater controls used during this reporting period**

Answer:

**Number of sites that required Post-Construction Stormwater controls in this reporting period:** 0

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**Number of Post-Construction Stormwater controls inspected in this reporting period:** 0

Sr.No.	Enforcement Actions	Enforcements Issued	Enforcements Resolved	Enforcements Unresolved
1	NOV	0	0	0
2	NOC	0	0	0
3	Stop Work	0	0	0
4	Admin Order	0	0	0
5	Admin Fines	0	0	0
6	Civil Penalties	0	0	0
7	Criminal Action	0	0	0
	Total	0	0	0

**Question: For each BMP in the Minimum Control Measure 6: Pollution Prevention and Good Housekeeping, what was completed during this reporting period?**

Answer:

**BMP Name:** Streets Yard Maintenance Schedule

**Category:** Maintenance Schedule

**Facility Information:**

Streets Yard

**Personnel Position/Department:** Streets Department

**BMP Description :**

Inspect yard, equipment, fuel, and oil containment's clean and maintain as necessary. 2:30-3:30 p.m. every Thursday.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Weekly

**Milestone Description:**

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Inspect yard, equipment, fuel, and oil containment's clean and maintain as necessary. 2:30-3:30 p.m. every Thursday.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Inspect yard, equipment, fuel, and oil containment's clean and maintain as necessary. 2:30-3:30 p.m. every Thursday.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Inspect yard, equipment, fuel, and oil containment's clean and maintain as necessary. 2:30-3:30 p.m. every Thursday.

**BMP Name:** Parks Maintenance Schedule

**Category:** Maintenance Schedule

**Facility Information:**

Arturo Park, Butler Park

**Personnel Position/Department:** Public Works/ Maintenance

**BMP Description :**

Weekly Inspections of Town Parks for necessary BMP improvements for pollution prevention.

Monday Mornings 6:00 a.m.

Thursday Mornings 6:00 a.m.

OR AS NEEDED

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 2 Weekly

**Milestone Description:**

Priority lists have been made for areas that need to be inspected for problems prior to and after each storm as required.

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**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Date:**

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Weekly Inspections of Town Parks for necessary BMP improvements for pollution prevention. Monday Mornings 6:00 a.m. Thursday Mornings 6:00 a.m. OR AS NEEDED

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Weekly Inspections of Town Parks for necessary BMP improvements for pollution prevention. Monday Mornings 6:00 a.m. Thursday Mornings 6:00 a.m. OR AS NEEDED

---

**BMP Name:** Public Works Facility Inspections

**Category:** Inspections

**Facility Information:**

Mainstreet Campus/Downtown Area

**Personnel Position/Department:** Public Works/ Maintenance

**BMP Description :**

Inspection of Town Facilities for necessary BMP improvements for pollution prevention.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Weekly

**Milestone Description:**

Inspection of Town Facilities for necessary BMP improvements for pollution prevention.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Date:**

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Inspection of Town Facilities for necessary BMP improvements for pollution prevention.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

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**Milestone Description:**

Continue with Inspection of Town Facilities for necessary BMP improvements for pollution prevention.

---

**BMP Name:** ROW Inspections

**Category:** Inspections

**Facility Information:**

Town Roadways and Rights of Way

**Personnel Position/Department:** Public Works / Streets Department

**BMP Description :**

Daily evaluation as community roads are traveled by Public Works Staff.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Daily

**Milestone Description:**

Daily evaluation as community roads are traveled by Public Works Staff.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Date:**

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Daily evaluation as community roads are traveled by Public Works Staff.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue with Daily evaluation as community roads are traveled by Public Works Staff.

---

**BMP Name:** Right of Way O & M

**Category:** O&M Procedures

**Facility Information:**

Town Roadways and Rights of Way

**Personnel Position/Department:** Public Works/Stormwater

**BMP Description :**

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Annual Inspection by Stormwater Department to assure maintenance and cleanliness of right of way/outlets.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 2 Annually

**Milestone Description:**

Annual Inspection by Stormwater Department to assure maintenance and cleanliness of right of way/outlets. Reduce possibility of Stormwater pollution.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Annual Inspection by Stormwater Department to assure maintenance and cleanliness of right of way/outlets.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Annual Inspection by Stormwater Department to assure maintenance and cleanliness of right of way/outlets.

**BMP Name:** WW Plant Inspections

**Category:** Inspections

**Facility Information:**

Wastewater Treatment Plant

**Personnel Position/Department:** Public Works/Stormwater

**BMP Description :**

Daily evaluation and inspections performed by WW treatment plant staff.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Daily

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**Milestone Description:**

Staff is well familiarized with Plant areas that are problematic with Stormwater. Daily inspections are performed of maintenance and cleanliness of grounds, equipment, and run off areas to prevent possible Stormwater pollution as required.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Daily evaluation and inspections performed by WW treatment plant staff.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Daily evaluation and inspections performed by WW treatment plant staff.

**BMP Name:** Ground Litter Pick Up

**Category:** Maintenance Activities

**Facility Information:**

Arturo Park, Butler Park

**Personnel Position/Department:** Maintenance Division

**BMP Description :**

Weekly ground trash collection with stick pick up at both park locations.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Weekly

**Milestone Description:**

Reduce the risk of Stormwater pollution.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Date:**

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Reduce the risk of Stormwater pollution.

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**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Reduce the risk of Stormwater pollution.

---

**BMP Name:** Park Inspections

**Category:** Inspections

**Facility Information:**

Arturo Park, Butler Park

**Personnel Position/Department:** Public Works/ Maintenance

**BMP Description :**

Daily evaluation and inspections as community parks are used by the public and staff.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Daily

**Milestone Description:**

Daily evaluation and inspections as community parks are used by the public and staff. The frequent inspections and garbage collection reduces the chance for Stormwater pollution.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Daily evaluation and inspections as community parks are used by the public and staff.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Daily evaluation and inspections as community parks are used by the public and staff.

---

**BMP Name:** Street Sweeping

**Category:** Street Sweeping

**Facility Information:**

Town Roadways and Rights of Way

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**Personnel Position/Department:** Public Works /Streets Department

**BMP Description :**

Sweep streets after storms, ditch clean out and maintenance.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Monthly

**Milestone Description:**

Sweep streets after storms, ditch clean out and maintenance.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Sweep streets after storms, ditch clean out and maintenance.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Sweep streets after storms, ditch clean out and maintenance.

**BMP Name:** ROW Maintenance Schedule

**Category:** Maintenance Schedule

**Facility Information:**

Town Roadways and Rights of Way

**Personnel Position/Department:** Streets Department

**BMP Description :**

Weekly Inspections of Town Right of Way for necessary BMP improvements for pollution prevention.

Monday Mornings 6:00 a.m.

Thursday Mornings 6:00 a.m.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

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**Targeted End Date:** 09/29/2021

**Frequency:** 2 Weekly

**Milestone Description:**

Weekly Inspections of Town Right of Way for necessary BMP improvements for pollution prevention.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Weekly Inspections of Town Right of Way for necessary BMP improvements for pollution prevention.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Weekly Inspections of Town Right of Way for necessary BMP improvements for pollution prevention.

**BMP Name:** Trash Canister Collection

**Category:** Maintenance Schedule

**Facility Information:**

Camp Verde Heriatage Pool

**Personnel Position/Department:** Maintenance Department Division

**BMP Description :**

Trash canister pick -up once weekly

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Weekly

**Milestone Description:**

Once a week collection to reduce Stormwater pollution.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

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Trash canister pick -up once weekly

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

rash canister pick -up once weekly

---

**BMP Name:** Streets Inventory

**Category:** Inventory

**Facility Information:**

Streets Yard

**Personnel Position/Department:** Public Works/Stormwater

**BMP Description :**

Streets Crew checks all Equipment for dis-repair leaks daily prior to use.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Daily

**Milestone Description:**

Streets Crew checks all Equipment for dis-repair leaks daily prior to use.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Streets Crew checks all Equipment for dis-repair leaks daily prior to use.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Streets Crew checks all Equipment for dis-repair leaks daily prior to use.

---

**BMP Name:** Right of Way pollution prevention training

**Category:** Training

**Facility Information:**

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Town Roadways and Rights of Way

**Personnel Position/Department:** Streets/Public Works/Stormwater

**BMP Description :**

Staff meetings are held at time of inspection to discuss/instruct staff on maintenance of right of way's including; stormwater pollution prevention.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Monthly

**Milestone Description:**

Staff meetings are held at time of inspection to discuss/instruct staff on maintenance of right of way's including; stormwater pollution prevention.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Staff meetings are held at time of inspection to discuss/instruct staff on maintenance of right of way's including; stormwater pollution prevention

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue to ensure that meetings are held at time of inspection to discuss/instruct staff on maintenance of right of way's including; stormwater pollution prevention

**BMP Name:** WW Treatment Plant Inventory

**Category:** Inventory

**Facility Information:**

Wastewater Treatment Plant

**Personnel Position/Department:** WW Staff/Public Works/ Stormwater

**BMP Description :**

Staff is well familiarized with the plant areas that are problematic with Stormwater. Priority lists have been made for areas that need to be inspected for problems prior to and after each storm.

**Is another government entity responsible for this BMP ?** No

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**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 2 Daily

**Milestone Description:**

Inventory checklists are performed at the beginning of each workers shift. The Plant is A 24 Hour Operation.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Date:**

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Staff is well familiarized with the plant areas that are problematic with Stormwater. Priority lists have been made for areas that need to be inspected for problems prior to and after each storm.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue to ensure that Staff is well familiarized with the plant areas that are problematic with Stormwater. Priority lists have been made for areas that need to be inspected for problems prior to and after each storm.

**BMP Name:** Streets Yard Maintenance Activity

**Category:** Maintenance Activities

**Facility Information:**

Streets Yard

**Personnel Position/Department:** Stormwater / Public Works

**BMP Description :**

Clean up around all fuel containment's, oil containment's. general yard maintenance and landscaping. Pick up garbage.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Weekly

**Milestone Description:**

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Clean up around all fuel containment's, oil containment's. general yard maintenance and landscaping.  
Pick up garbage.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start** 09/30/2016

**Date:**

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Clean up around all fuel containment's, oil containment's. general yard maintenance and landscaping.  
Pick up garbage.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Clean up around all fuel containment's, oil containment's. general yard maintenance and landscaping.  
Pick up garbage.

**BMP Name:** Bus Stop Maintenance Schedule

**Category:** Maintenance Schedule

**Facility Information:**

Bus Stops

**Personnel Position/Department:** Public Works/ Maintenance/Stormwater

**BMP Description :**

Annual Inspections of Bus Stops for necessary BMP improvements for pollution prevention.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Monthly

**Milestone Description:**

Annual Inspection by Public Works and Stormwater Department to assure maintenance and cleanliness of Bus Stop grounds, and run off areas.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start** 09/30/2016

**Date:**

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

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Annual Inspection by Public Works and Stormwater Department to assure maintenance and cleanliness of Bus Stop grounds, and run off areas.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue Program

---

**BMP Name:** Public-Works Campus Maintenance Activities

**Category:** Maintenance Activities

**Facility Information:**

Mainstreet Campus/Downtown Area

**Personnel Position/Department:** Public Works/ Maintenance

**BMP Description :**

Leaf and grass clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of irrigation limit berms, maintain drainage ditches. All efforts are made to prevent stormwater pollution.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Weekly

**Milestone Description:**

Once a week collection of trash to reduce Stormwater pollution. Weekly inspections, or as needed to ensure that all stormwater run off areas are clear of debris as required.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Leaf and grass clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of irrigation limit berms, maintain drainage ditches. All efforts are made to prevent stormwater pollution.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

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Continue with Leaf and grass clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of irrigation limit berms, maintain drainage ditches. All efforts are made to prevent stormwater pollution.

---

**BMP Name:** P-Works Campus Inventory

**Category:** Inventory

**Facility Information:**

Mainstreet Campus/Downtown Area

**Personnel Position/Department:** Public Works/ Maintenance

**BMP Description :**

Priority lists have been made for future stormwater improvement projects as well as Town ground areas that need to be inspected for problems prior to and after each storm.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 2 Monthly

**Milestone Description:**

Twice Monthly, or as needed Inspection Lists are performed by Public Works Staff and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Priority lists have been made for future stormwater improvement projects as well as Town ground areas that need to be inspected for problems prior to and after each storm.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue with Priority lists for future stormwater improvement projects as well as Town ground areas that need to be inspected for problems prior to and after each storm.

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**BMP Name:** Bus Stop O&M Procedures

**Category:** O&M Procedures

**Facility Information:**

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Bus Stops

**Personnel Position/Department:** Public Works/Stormwater

**BMP Description :**

Annual Inspection by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 2 Annually

**Milestone Description:**

Annual Inspection by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas as required.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Annual Inspection by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue Annual Inspection by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

**BMP Name:** Pollution Prevention

**Category:** Reduce Trash/Floatables

**Facility Information:**

Arturo Park, Butler Park

**Personnel Position/Department:** Public Works/ Maintenance Department Division

**BMP Description :**

Leaf and grass clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of irrigation limit berms, maintenance drainage ditches, maintain pool back wash dry well.

**Is another government entity responsible for this BMP ?** No

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**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 2 Weekly

**Milestone Description:**

Reduce possibility of trash pollution.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Leaf and grass clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of irrigation limit berms, maintenance drainage ditches, maintain pool back wash dry well.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue with Leaf and grass clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of irrigation limit berms, maintenance drainage ditches, maintain pool back wash dry well.

**BMP Name:** WW Treatment Plant Training

**Category:** Training

**Facility Information:**

Wastewater Treatment Plant

**Personnel Position/Department:** WW Staff/Public Works/ Stormwater

**BMP Description :**

Staff meetings are held at time of inspection to discuss/instruct staff on maintenance of Treatment Plant grounds; stormwater pollution prevention.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Monthly

**Milestone Description:**

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Staff is well familiarized with the areas that are problematic with Stormwater. Priority lists have been made for areas that need to be inspected for problems prior to and after each storm.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start** 09/30/2016

**Date:**

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Staff meetings are held at time of inspection to discuss/instruct staff on maintenance of Treatment Plant grounds; stormwater pollution prevention.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Staff meetings are held at time of inspection to discuss/instruct staff on maintenance of Treatment Plant grounds; stormwater pollution prevention.

**BMP Name:** Stormwater Training

**Category:** Training

**Facility Information:**

Mainstreet Campus/Downtown Area

**Personnel Position/Department:** Public Works/Stormwater

**BMP Description :**

Stormwater staff to give informational talk to all Town staff to enhance awareness of need of BMP's and Pollution Prevention at all Town facilities.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 2 Annually

**Milestone Description:**

Stormwater staff to give informational talk to all Town staff to enhance awareness of need of BMP's and Pollution Prevention at all Town facilities.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start** 09/30/2016

**Date:**

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**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Stormwater staff to give informational talk to all Town staff to enhance awareness of need of BMP's and Pollution Prevention at all Town facilities.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue Stormwater staff to give informational talk to all Town staff to enhance awareness of need of BMP's and Pollution Prevention at all Town facilities.

**BMP Name:** Streets Yard Training

**Category:** Training

**Facility Information:**

Streets Yard

**Personnel Position/Department:** Stormwater

**BMP Description :**

Semi-annual inspections and streets yard staff meetings. Staff meetings are held at time of inspection to discuss/instruct streets yard staff on maintenance of equipment and yard including; stormwater pollution prevention.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Two times per year

**Milestone Description:**

Semi-annual inspections and streets yard staff meetings. Staff meetings are held at time of inspection to discuss/instruct streets yard staff on maintenance of equipment and yard including; stormwater pollution prevention.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Semi-annual inspections and streets yard staff meetings. Staff meetings are held at time of inspection to discuss/instruct streets yard staff on maintenance of equipment and yard including; stormwater pollution prevention.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Semi-annual inspections and streets yard staff meetings. Staff meetings are held at time of inspection to discuss/instruct streets yard staff on maintenance of equipment and yard including; stormwater pollution prevention.

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**BMP Name:** Streets Yard

**Category:** O&M Procedures

**Facility Information:**

Streets Yard

**Personnel Position/Department:** Streets/Public Works/Stormwater

**BMP Description :**

Annual Inspection by Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 2 Annually

**Milestone Description:**

Annual Inspection by Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Annual Inspection by Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Annual Inspection by Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

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**BMP Name:** Parks Training

**Category:** Training

**Facility Information:**

Arturo Park, Butler Park

**Personnel Position/Department:** Public Works/ Maintenance

**BMP Description :**

Staff meetings are held at time of inspection to discuss/instruct staff on maintenance of right of way's including; stormwater pollution prevention.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Monthly

**Milestone Description:**

Leaf and grass clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of irrigation limit berms, maintain drainage ditches. All efforts are made to prevent stormwater pollution.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Staff meetings are held at time of inspection to discuss/instruct staff on maintenance of right of way's including; stormwater pollution prevention.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Staff meetings are held at time of inspection to discuss/instruct staff on maintenance of right of way's including; stormwater pollution prevention.

**BMP Name:** WW Treatment Plant O &M Procedures

**Category:** O&M Procedures

**Facility Information:**

Wastewater Treatment Plant

**Personnel Position/Department:** WW Staff/Public Works/ Stormwater

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**BMP Description :**

Annual Inspection by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 2 Annually

**Milestone Description:**

Continue maintenance and cleanliness of grounds, equipment, and run off areas to prevent Stormwater pollution.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Date:**

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Annual Inspection by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Annual Inspection by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

**BMP Name:** Park Inventory

**Category:** Inventory

**Facility Information:**

Arturo Park, Butler Park

**Personnel Position/Department:** Public Works/ Maintenance

**BMP Description :**

Priority lists have been made for stormwater pollution prevention inspections.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

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**Frequency:** 2 Monthly

**Milestone Description:**

Priority lists have been made for stormwater pollution prevention inspections. Staff is well familiarized with problematic areas. Problem areas are cleared frequently to prevent stormwater pollution.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**  
Priority lists have been made for stormwater pollution prevention inspections.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Priority lists have been made for stormwater pollution prevention inspections.

---

**BMP Name:** Pool Inspections

**Category:** Inspections

**Facility Information:**

Camp Verde Heriatage Pool

**Personnel Position/Department:** Pool Staff, Maintenance/Stormwater Staff

**BMP Description :**

Daily evaluation and inspections as community pool is used by the public and staff. Weed clipping and pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of drainage ditches, maintain pool back wash dry well.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 2 Daily

**Milestone Description:**

Inspections are performed as little as 2 times daily during the summer months.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

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**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Daily evaluation and inspections as community pool is used by the public and staff. Weed clipping and pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of drainage ditches, maintain pool back wash dry well.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Daily evaluation and inspections as community pool is used by the public and staff. Weed clipping and pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of drainage ditches, maintain pool back wash dry well.

**BMP Name:** Public Works Campus Maintenance Schedule

**Category:** Maintenance Schedule

**Facility Information:**

Mainstreet Campus/Downtown Area

**Personnel Position/Department:** Maintenance Division

**BMP Description :**

Weekly Inspections and collections on Town Grounds for necessary BMP improvements for pollution prevention.

Monday Mornings 6:00 a.m. OR AS NEEDED.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Weekly

**Milestone Description:**

Weekly Maintenance to assure maintenance and cleanliness of grounds, equipment, and run off areas to prevent possible Stormwater pollution as required.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Weekly Maintenance to assure maintenance and cleanliness of grounds, equipment, and run off areas to prevent possible Stormwater pollution as required.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Weekly Maintenance to assure maintenance and cleanliness of grounds, equipment, and run off areas to prevent possible Stormwater pollution as required.

---

**BMP Name:** Public Works Campus O & M Procedures

**Category:** O&M Procedures

**Facility Information:**

Mainstreet Campus/Downtown Area

**Personnel Position/Department:** Public Works/ Maintenance/Stormwater

**BMP Description :**

Inspections performed by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 2 Quarterly

**Milestone Description:**

Quarterly, or as needed Inspections performed by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas. All necessary stormwater pollution prevention steps are taken as required.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Inspections performed by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Inspections performed by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

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**BMP Name:** Park O& M Procedures

**Category:** O&M Procedures

**Facility Information:**

Arturo Park, Butler Park

**Personnel Position/Department:** Stormwater/Maintenance

**BMP Description :**

Leaf and grass clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of irrigation limit berms, maintain drainage ditches.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 2 Weekly

**Milestone Description:**

Leaf and grass clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of irrigation limit berms, maintain drainage ditches. All efforts are made to prevent stormwater pollution.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Leaf and grass clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of irrigation limit berms, maintain drainage ditches.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Leaf and grass clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of irrigation limit berms, maintain drainage ditches.

**BMP Name:** Bus Stop Inspections

**Category:** Inspections

**Facility Information:**

Bus Stops

**Personnel Position/Department:** Public Works/ Maintenance/Streets Department

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**BMP Description :**

Daily evaluation and inspections by Staff as community bus stops are used by the public.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 2 Weekly

**Milestone Description:**

Leaf and grass clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of curb and run off areas as required.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Daily evaluation and inspections by Staff as community bus stops are used by the public

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Daily evaluation and inspections by Staff as community bus stops are used by the public

**BMP Name:** Bus Stop Training

**Category:** Training

**Facility Information:**

Bus Stops

**Personnel Position/Department:** Public Works/Stormwater

**BMP Description :**

Staff meetings are held at time of inspection to discuss/instruct staff on maintenance of public transportation sites including; stormwater pollution prevention.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Annually

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**Milestone Description:**

Staff is well familiarized with areas that are problematic with Stormwater. Priority lists have been made, noting areas that need to be inspected for problems prior to, and after each storm.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Staff meetings are held at time of inspection to discuss/instruct staff on maintenance of public transportation sites including; stormwater pollution prevention.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Staff meetings are held at time of inspection to discuss/instruct staff on maintenance of public transportation sites including; stormwater pollution prevention.

**BMP Name:** Bus STop Maintenance Activities

**Category:** Maintenance Activities

**Facility Information:**

Bus Stops

**Personnel Position/Department:** Public Works/ Maintenance

**BMP Description :**

Leaf and weed clipping pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of curb, maintain drainage run off areas. All efforts are made to prevent stormwater pollution.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Weekly

**Milestone Description:**

Once a week collection of trash to reduce Stormwater pollution. Weekly inspections, or as needed to ensure that all stormwater run off areas are clear of debris as required.

**Were milestones/measurable goals achieved for this reporting period?** Yes

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**Actual BMP Start** 09/30/2016

**Date:**

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Once a week collection of trash to reduce Stormwater pollution. Weekly inspections, or as needed to ensure that all stormwater run off areas are clear of debris as required.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue A Once a week collection of trash to reduce Stormwater pollution. Weekly inspections, or as needed to ensure that all stormwater run off areas are clear of debris as required.

**BMP Name:** Pool Training

**Category:** Training

**Facility Information:**

Camp Verde Heriatage Pool

**Personnel Position/Department:** Public Works/Stormwater

**BMP Description :**

Staff meetings are held at time of inspection to discuss/instruct staff on maintenance of Pool Facility including; stormwater pollution prevention.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/28/2021

**Frequency:** 1 Monthly

**Milestone Description:**

During the summer months, inspections and on site training's could be performed by Public Works and Stormwater Department as often as 1-2 times a week. Because of the required chemicals used, maintenance of all equipment and cleanliness of grounds, and run off areas are of very high priority for preventing stormwater pollution.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start** 09/30/2016

**Date:**

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

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Staff meetings are held at time of inspection to discuss/instruct staff on maintenance of Pool Facility including; stormwater pollution prevention.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Staff meetings will continue to be held at time of inspection to discuss/instruct staff on maintenance of Pool Facility including; stormwater pollution prevention.

**BMP Name:** WW Plant Maintenance Schedule

**Category:** Maintenance Schedule

**Facility Information:**

Wastewater Treatment Plant

**Personnel Position/Department:** WW Staff/Public Works/ Stormwater

**BMP Description :**

Daily Inspections to assure maintenance and cleanliness of grounds, equipment, and run off areas as required.

Daily, 24 hour monitoring under operation

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 2 Daily

**Milestone Description:**

Annual Inspection by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

Daily Inspections twice daily, or as necessary by WW Staff.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Daily Inspections to assure maintenance and cleanliness of grounds, equipment, and run off areas as required. Daily, 24 hour monitoring under operation

**Provide a summary of activities planned for next reporting period**

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**BMP does not apply for next reporting period:**

No

**Milestone Description:**

Continue with daily Inspections to assure maintenance and cleanliness of grounds, equipment, and run off areas as required. Daily, 24 hour monitoring under operation

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**BMP Name:** Bus Stop Inventory

**Category:** Inventory

**Facility Information:**

Bus Stops

**Personnel Position/Department:** Public Works/ Maintenance/Stormwater

**BMP Description :**

Staff is well familiarized with the public transport areas that are problematic with Stormwater. Priority lists have been made for areas that need to be inspected for problems prior to and after each storm.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Monthly

**Milestone Description:**

Once a week or "as needed"garbage collection has reduced the possibility of stormwater pollution. This is a multi department team effort. The results have drastically reduced the "solid garbage" in those areas..

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Staff is well familiarized with the public transport areas that are problematic with Stormwater. Priority lists have been made for areas that need to be inspected for problems prior to and after each storm.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue to ensure that Staff is well familiarized with the public transport areas that are problematic with Stormwater. Priority lists have been made for areas that need to be inspected for problems prior to and after each storm.

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**BMP Name:** Pool Maintenance Activities

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**Category:** Maintenance Activities

**Facility Information:**

Camp Verde Heriatage Pool

**Personnel Position/Department:** Public Works/ Maintenance/Pool Staff

**BMP Description :**

Leaf and weed clippings pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of drainage ditches. Wash dry well inspection/maintenance as required. All efforts are made to prevent stormwater pollution.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/28/2021

**Frequency:** 2 Weekly

**Milestone Description:**

Inspections are performed as little as 2 times daily during the summer months.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Leaf and weed clippings pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of drainage ditches. Wash dry well inspection/maintenance as required. All efforts are made to prevent stormwater pollution.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Continue with Leaf and weed clippings pick up/ collection, trash collection from canisters, garbage stick pick up, maintenance of drainage ditches. Wash dry well inspection/maintenance as required. All efforts are made to prevent stormwater pollution.

**BMP Name:** Pool Inventory

**Category:** Inventory

**Facility Information:**

Camp Verde Heriatage Pool

**Personnel Position/Department:** Pool Staff/Maintenance/Stormwater

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**BMP Description :**

Priority lists have been made for stormwater pollution prevention inspections. Staff is well aware of best management practices for the pool's wash out area as required.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Daily

**Milestone Description:**

Priority lists have been made for stormwater pollution prevention inspections. Staff is well aware of best management practices for the pool's wash out area as required. All requirements to prevent stormwater pollution are followed as required.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Priority lists have been made for stormwater pollution prevention inspections. Staff is well aware of best management practices for the pool's wash out area as required.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Priority lists have been made for stormwater pollution prevention inspections. Staff is well aware of best management practices for the pool's wash out area as required.

**BMP Name:** ROW Maintenance Activities

**Category:** Maintenance Activities

**Facility Information:**

Town Roadways and Rights of Way

**Personnel Position/Department:** Stormwater

**BMP Description :**

Mow grass and weeds throughout Right of way as required. Pick up dead animals and garbage. Sweep streets and gutters as required.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

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**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Monthly

**Milestone Description:**

Mow grass and weeds throughout Right of way as required. Pick up dead animals and garbage. Sweep streets and gutters as required.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Mow grass and weeds throughout Right of way as required. Pick up dead animals and garbage. Sweep streets and gutters as required.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Mow grass and weeds throughout Right of way as required. Pick up dead animals and garbage. Sweep streets and gutters as required.

**BMP Name:** Streets Yard Inspections

**Category:** Inspections

**Facility Information:**

Streets Yard

**Personnel Position/Department:** Stormwater / Public Works

**BMP Description :**

Perform annual inspections to assure maintenance and cleanliness of grounds, equipment, and run off areas.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 2 Annually

**Milestone Description:**

Perform annual inspections to assure maintenance and cleanliness of grounds, equipment, and run off areas.

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**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Date:**

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Perform annual inspections to assure maintenance and cleanliness of grounds, equipment, and run off areas

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Perform annual inspections to assure maintenance and cleanliness of grounds, equipment, and run off areas

**BMP Name:** WW Treatment Plant Maintenance Activities

**Category:** Maintenance Activities

**Facility Information:**

Wastewater Treatment Plant

**Personnel Position/Department:** WW Staff/Public Works/ Stormwater

**BMP Description :**

Daily collection of trash to reduce Stormwater pollution. Weekly or as needed inspections to ensure that all stormwater run off areas are clear of debris as required.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Weekly

**Milestone Description:**

Weekly Maintenance to assure maintenance and cleanliness of grounds, equipment, and run off areas to prevent possible Stormwater pollution as required.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Date:**

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

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Daily collection of trash to reduce Stormwater pollution. Weekly or as needed inspections to ensure that all stormwater run off areas are clear of debris as required.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:** No

**Milestone Description:**

Daily collection of trash to reduce Stormwater pollution. Weekly or as needed inspections to ensure that all stormwater run off areas are clear of debris as required.

**BMP Name:** ROW Inventory

**Category:** Inventory

**Facility Information:**

Town Roadways and Rights of Way

**Personnel Position/Department:** Public Works

**BMP Description :**

Staff is well familiarized with Right of way areas that are problematic with Stormwater. Priority lists have been made for future stormwater improvement projects as well as right of way areas that need to be inspected for problems prior to and after each storm.

**Is another government entity responsible for this BMP ?** No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Daily

**Milestone Description:**

Staff is well familiarized with Right of way areas that are problematic with Stormwater. Priority lists have been made for future stormwater improvement projects as well as right of way areas that need to be inspected for problems prior to and after each storm.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Staff is well familiarized with Right of way areas that are problematic with Stormwater. Priority lists have been made for future stormwater improvement projects as well as right of way areas that need to be inspected for problems prior to and after each storm.

**Provide a summary of activities planned for next reporting period**

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**BMP does not apply for next reporting period:**

No

**Milestone Description:**

Staff is well familiarized with Right of way areas that are problematic with Stormwater. Priority lists have been made for future stormwater improvement projects as well as right of way areas that need to be inspected for problems prior to and after each storm.

**BMP Name:** Pool O & M Procedures

**Category:** O&M Procedures

**Facility Information:**

Camp Verde Heriatage Pool

**Personnel Position/Department:** Public Works/ Maintenance

**BMP Description :**

Annual Inspection by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

**Is another government entity responsible for this BMP ?**

No

**Measurable Goals:**

**Start Date:** 09/30/2016

**Targeted End Date:** 09/29/2021

**Frequency:** 1 Monthly

**Milestone Description:**

During the summer months, monthly Inspections by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

**Were milestones/measurable goals achieved for this reporting period?** Yes

**Actual BMP Start Date:** 09/30/2016

**Date:**

**Provide a description of BMP effectiveness, including metrics used to determine effectiveness.**

Annual Inspection by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

**Provide a summary of activities planned for next reporting period**

**BMP does not apply for next reporting period:**

No

**Milestone Description:**

Annual Inspection by Public Works and Stormwater Department to assure maintenance and cleanliness of grounds, equipment, and run off areas.

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**Question: For Minimum Control Measure 6: Pollution Prevention and Good Housekeeping, Did the program implement any additional BMPs during this reporting period?**

Answer:

***Did the program implement any additional BMPs during this reporting period?*** No

***Provide a summary of compliance with the requirements for Minimum Control Measure6.***

Taking all necessary BMP's to ensure Town is in compliance as required.

**Question: Was staff training conducted?**

Answer:

No

***Why weren't training events conducted?***

Training is scheduled for Fall, 2019

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# CERTIFICATION OF SUBMISSION

**DORIE BLAIR**

You validated your identity by answering your personal security question and password on myDEQ at **02:18 PM** on **09/10/2019**. At this time, you certified the summary information above by checking that you agreed to the following statement:

## **Certify your submission:**

By checking this box I certify under penalty of law that this submittal was prepared by me, or under my direction or supervision of personnel appropriately qualified to properly gather and evaluate the information submitted. The information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I understand that all information submitted to ADEQ is public record unless otherwise identified by law as confidential. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

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