



Town of Camp Verde

Community Development Department – Building Division

◆ 473 S. Main Street, Suite 108 ◆ Camp Verde, Arizona 86322 ◆

◆ Telephone: 928.554.0050 ◆ www.campverde.az.gov ◆

COMMERCIAL GRADING PERMIT APPLICATION

To ensure the most expedient permit processing, commercial applicants must receive approval for Development Standards Requirements through the Planning & Zoning Department prior to submitting an application for construction. *All contractors must have a valid ROC License in the State of Arizona. A Town issued Business License is also required to perform services in the Town of Camp Verde.* Please see Section 401 – Grading/Drainage/Detention of the current Planning & Zoning Ordinance for additional information and requirements.

In order to process a commercial grading permit application, the following information must be submitted:

- Completed Application Packet** - including project information, property information, property owner information, applicant information, contractor information, and plot plan sketch and *if applicable*:
 - Designation of Agent
 - Special Structural Inspections Certificate
 - Driveway/Culvert Application
- One (1) Set Of Electronic PDF Construction Documents (Plans)**
- Six (6) Sets Of Construction Documents (Plans)** – One (1) Set Provided Must Be Original Wet Seal
 - Plans must be submitted on a minimum of 18" x 24" and a maximum of 36" x 48" size paper at no less than ¼" = 1' and details at ½" = 1'. Plans, including calculations shall be legible and easy to read, and of sufficient clarity to indicate the location, nature and extent of the work proposed.
 - Cover Sheet** – Including The Following Information:
 - Contacts (Principal, Company Name, Address & Phone Number)
 - Parcel Number & Address
 - Owners Name, Address & Phone Number
 - Sheet Index
 - Project Data (Codes Referenced, Zoning, Use, Site Coverage, Cut & Fill Amounts, etc.)
 - Site Plan** - Including An 8.5" x 11" Plot Plan Drawn To Scale Or Dimensioned Indicating The Following:
 - Assessor's Parcel Number and Project Address
 - Scale Used (May Be Engineer Or Architect's Scale)
 - Direction of North
 - Parcel Diagram (Including Property Lines and Dimensions)
 - Label front of property.
 - Label adjacent streets or alleys within 150' of property. Indicate width, length, turning radius and grade.
 - Indicate location and dimensions of easements that apply with proof of legal access.
 - Indicate ingress/egress (driveway locations).
 - Indicate topography, both existing and proposed, with contour lines shown in two (2) foot increments.
 - Indicate the location of any terrain features that affect placements including washes, creeks or ditches within twenty (20) feet of the building site.
 - Indicate all existing and proposed buildings and structures (actual footprints).
 - Indicate dimension and setbacks of all buildings to property lines and between new and existing structures.
 - Indicate utility easements and lines.
 - Indicate location of existing or proposed septic tank and leach lines, sewer line(s), water line(s), fire hydrant(s), electric and any other utility lines (including dimensions, size and setback or distance from proposed building).
 - Indicate location of well (if applicable).
 - Indicate location of propane tanks (including dimensions, size and setback or distance from proposed building, if applicable).
 - Delineate parking spaces and include ADA accessibility.
 - Show calculations for number of required parking spaces for type of use.
 - Indicate areas to be landscaped (15% of parking area) and list plant types and size.
- Civil Plans** – Shall Include and Be Designed and Sealed by an Arizona Registered Design Professional.
 - Paving, Grading and Drainage Plan.
 - Topographical Survey (May be waived by Town Engineer under certain circumstances.)
 - Storm Water Pollution Prevention Plan (if applicable).
 - Water and Sewer Plans.
 - Utility locations and connections.
 - Sealed Engineers cost estimate for off-site improvements to include a 10% contingency to be approved by the Town Engineer.
 - Notarized Bond for off-site improvements with additional 20% contingency of Engineer's total cost estimate, to be approved by Town Attorney.
- Three (3) Copies of Drainage Report** – One (1) Copy Provided Must Be Original Wet Seal.

- Three (3) Copies of Engineered Geotechnical Report** – One (1) Copy Provided Must Be Original Wet Seal.
- ADEQ Notice of Intent (NOI)/Authorization to Discharge** – If Applicable
- Deposit** will be collected upon submittal of application in accordance with the current adopted fee schedule.

PLEASE NOTE: A Notice of Termination from the Arizona Department of Environmental Quality (ADEQ) along with Two (2) sets of As-Built Plans and/or Engineer’s Letter of Certification of Grading Improvements will be required as a condition of the permit prior to final approval and/or bond release.

**Additional Information may be required as determined by the Building Official/Town Engineer.
A separate permit will be required for all deferred submittal items.**

The Following Approvals May Be Required Before a Commercial Grading Permit Is Issued:

- Camp Verde Building Department
- Camp Verde Planning & Zoning Department
- Camp Verde Public Works Department
- Camp Verde Wastewater Division
- Camp Verde Fire District
- Yavapai County Flood Control
- Yavapai County Environmental Services – (Submit Plans Directly to Yavapai County Environmental Services for Approval)
- Yavapai County Health Services – (Submit Plans Directly to Yavapai County for Approval)
- Arizona Department of Transportation – ADOT (Submit Plans Directly to ADOT For Approval)
- Arizona Department of Environmental Quality – ADEQ (Submit Plans Directly to ADEQ For Approval)

AN INCOMPLETE APPLICATION WILL CAUSE YOUR PERMIT TO BE DELAYED

Note: 9-495. Arizona Revised Statute In any written communication between a city or town and a person, the city or town shall provide the name, telephone number and email address of the employee who is authorized and able to provide information about the communication if the communication does any of the following:

- 1.Demands payment of a tax, fee, penalty fine or assessment;
- 2.Denies an application for a permit or license that is issued by the city or town; or
- 3.Requests corrections, revisions or additional information or materials needed for approval of any application for a permit, license or other authorization that is issued by the city or town.

An employee who is authorized and able to provide information about any communication that is described above shall reply within five (5) business days after the city or town receives that communication.





Town of Camp Verde Community Development

♦ 473 S. Main Street, Suite 108 ♦ Camp Verde, Arizona 86322 ♦
♦ Telephone: 928.554.0050 ♦ www.campverde.az.gov ♦

OFFICIAL USE ONLY:

PERMIT NUMBER: _____

TIME/DATE STAMP: _____

APPLICATION FOR PERMIT

PROJECT INFORMATION:

PROJECT TYPE: RESIDENTIAL COMMERCIAL ADDITION ALTERATION/REMODELING DEMOLITION NEW OTHER

DESCRIPTION OF PROJECT: _____ VALUATION: \$ _____

HAS CONSTRUCTION STARTED ON THIS PROPERTY: YES NO SQUARE/LINEAR FOOTAGE: _____ BLDG HEIGHT: _____

PROPERTY INFORMATION:

PARCEL NUMBER: _____ - _____ - _____ PHYSICAL ADDRESS: _____

PROPANE NATURAL GAS ALL ELECTRIC

SANITATION SERVICE PROVIDED BY:

CAMP VERDE WASTEWATER (SEWER) PERMIT # _____ SEPTIC SYSTEM PERMIT # _____

Note: Sewer connection permits must be obtained directly from the Camp Verde Waster Water Division. Please contact the Waste Water Division at (928) 567-6794. Septic permits must be obtained directly from Yavapai County Development Services. Please contact Yavapai County at (928) 639-8151 or www.yavapai.us.

WATER SERVICE PROVIDED BY:

CAMP VERDE WATER COMPANY VERDE LAKES WATER COMPANY WELL – PERMIT NUMBER: _____

Note: Well licensing information can be obtained through Arizona Department of Water Resources (ADWR). Please contact ADWR at (602) 771-8500 or www.azwater.gov.

PROPERTY OWNER INFORMATION:

OWNER(S) NAME: _____

MAILING ADDRESS: _____ CITY: _____ STATE: _____

ZIP CODE: _____ PHONE: (_____) _____ - _____ E-MAIL: _____

Note: If you recently purchased this property and Yavapai County does not yet reflect you as the current property owner, you will be required to show proof of ownership documentation at the time of application submittal.

APPLICANT INFORMATION:

OWNER TENANT AGENT CONTRACTOR OTHER

APPLICANT NAME: _____

MAILING ADDRESS: _____ CITY: _____ STATE: _____

ZIP CODE: _____ PHONE: (_____) _____ - _____ E-MAIL: _____

Attention Applicant: If you are not the property owner, you must have something in writing from the property owner granting you permission to act on their behalf as agent. Or the following Designation of Agent clause must be signed by the property owner:

DESIGNATION OF AGENT

WHEREAS, the above property owner is seeking to develop or improve real property within the municipal limits of the Town of Camp Verde, Yavapai County, Arizona, which will require the filing, processing, and payment of certain zoning, construction and inspection permits and reports, both from the Town and related agencies, and WHEREAS, the owner elects to designate an agent with authority to file and process all necessary permits and information related to property zoning and improvement, including the authority to pay fees and consent to inspections, NOW THEREFORE, the undersigned owner hereby designates:

_____, whose address is: _____

whose email is: _____, whose phone number is: _____

agent to file the permit applications and related documents with the Town of Camp Verde, with such authority to continue until the application process is complete or as may be earlier revoked in writing.

OWNER NAME: _____ SIGNATURE: _____ DATE: _____

CONTRACTOR INFORMATION:

ARS §32-1169. Local proof of valid license; violation; penalty. A. Each county, city, or other political subdivision or authority of this state or any agency, department, board or commission of this state which requires the issuance of a building permit as a condition precedent to the construction, alteration, improvement, demolition or repair of a building, structure or other improvement to real property for which a license is required under this chapter, as part of the application procedures which it utilizes, shall require that each applicant for a building permit file a signed statement that the applicant is currently licensed under the provisions of the chapter with the applicant's license number and the applicant's privilege license number required pursuant to ARS Section §42-5005. If the applicant purports to be exempt from the licensing requirements of this chapter, the statement shall contain the basis of the asserted exemption and the name and license number of any general, mechanical, electrical or plumbing contractor who will be employed on the work. The local issuing authority may require from the applicant a statement signed by the registrar to verify any purported exemption. B. The filing of an application containing false or incorrect information concerning an applicant's contractor's license or transaction privilege license with the intent to avoid the licensing requirements of this chapter is unsworn falsification pursuant to ARS Section§13-2704.

I AM CURRENTLY A LICENSED CONTRACTOR:

NAME: _____ COMPANY NAME: _____

ROC LICENSE NUMBER: _____ LICENSE CLASS: _____ TOWN BUSINESS LICENSE #: _____

SIGNATURE: _____ TITLE: _____ DATE: _____

Note: All contractors performing work within the Town of Camp Verde are required to obtain a Town Business License. Town Business Licenses can be obtained through the Clerk's Office at 473 S. Main St. Ste. 102, Camp Verde, AZ 86322.

EXEMPTION FROM LICENSING:

I am exempt from Arizona Contractors' License Laws on the basis of the license exemptions contained in ARS §32-1121A, namely:

- ARS §32-1121A.5 – I am the owner/builder of the property and the property will not be sold or rented for at least one year after completion of this project.
- ARS §32-1121A.6 – I am the owner/developer of this property and I will contract with a licensed general contractor to provide all construction services.
 - All contractors' names and license numbers will be included in all sales documents.
- Other – (Please Specify): _____

I understand that the exemption provided by ARS §32-1121A.14 (The Handyman Exemption) does not apply to any construction project which requires a building permit and/or the total cost of materials and labor are \$1,000 or more.

I will be using the following licensed contractors on this project:

GENERAL CONTRACTOR	TOWN BUSINESS LICENSE NUMBER	ROC LICENSE NUMBER	LICENSE CLASS
ELECTRICAL CONTRACTOR	TOWN BUSINESS LICENSE NUMBER	ROC LICENSE NUMBER	LICENSE CLASS
MECHANICAL CONTRACTOR	TOWN BUSINESS LICENSE NUMBER	ROC LICENSE NUMBER	LICENSE CLASS
PLUMBING CONTRACTOR	TOWN BUSINESS LICENSE NUMBER	ROC LICENSE NUMBER	LICENSE CLASS

NAME: _____ SIGNATURE: _____ DATE: _____

BUILDING CODE REQUIREMENTS:

2018 INTERNATIONAL BUILDING CODE (IBC) & APPENDIX J
 2018 INTERNATIONAL EXISTING BUILDING CODE (IEBC)
 2018 INTERNATIONAL FUEL GAS CODE (IFGC) & APPENDICES A, B, C, D
 2017 NATIONAL ELECTRICAL CODE (NEC)
 2018 INTERNATIONAL RESIDENTIAL CODE (IRC) & APPENDICES M, N, Q
 TOWN CODE CHAPTER 7 – BUILDING

2018 INTERNATIONAL ENERGY CONSERVATION CODE (IECC)
 2018 INTERNATIONAL FIRE CODE (IFC) & APPENDICES B, C, D
 2018 INTERNATIONAL MECHANICAL CODE (IMC) & APPENDIX A
 2018 INTERNATIONAL PLUMBING CODE (IPC) & APPENDIX F
 2018 INTERNATIONAL SWIMMING POOL AND SPA CODE (ISpsc)

Note: Applicant assumes all responsibility for complying with any deed restrictions (CC&R's) that may apply to the property.

UNDER PENALTY OF INTENTIONAL MISREPRESENTATION AND/OR PERJURY, I DECLARE that I have examined and/or made this application and it is true and correct to the best of my knowledge and belief. I agree to construct said improvement in compliance with all provisions of the Ordinances of the Town of Camp Verde. I realize that the information that I have stated heron forms a basis for the issuance of the Building Permit herein applied for and approval of any plans in connection therewith shall not be construed to permit any construction upon said premises or use thereof in violation of any provision of the Town Code or any other ordinance or to excuse the owner or his successors from complying therewith. WHERE NO WORK HAS COMMENCED WITHIN 180 DAYS AFTER THE ISSUANCE OF A PERMIT OR WHEN MORE THAN 180 DAYS LAPSES BETWEEN APPROVAL OF REQUIRED INSPECTIONS, SUCH PERMIT SHALL BE VOID. I hereby certify that I am the OWNER at this address or that, for the purposes of obtaining this approval; I am acting on behalf of the owner. All contract work on this project will be done by a contractor holding a valid privilege tax license issued by the Town of Camp Verde and contractor's license issued by the State of Arizona.

NAME: _____ SIGNATURE: _____ DATE: _____

OFFICIAL USE ONLY:

Building:	\$
Plan Review:	\$
Engineering:	\$
Fire:	\$
Zoning:	\$
Inv. Fee:	\$
ICC Valuation:	\$
Subtotal:	\$
3% Tech Fee:	\$
Total Due:	
Deposit Amount:	
Balance Due:	
Application Taken By:	

PLOT PLAN SKETCH:

Show lot/parcel lines and dimensions, adjacent streets and alleys, front of property, driveway, location of all proposed and existing buildings including dimensions, all building setbacks and distances between buildings, location of septic tank and leach lines, locations of incoming water yard lines and meter, electric yard line and meter, gas lines and tanks, any terrain features that affect placements, location and dimensions of easements and any washes, creeks or ditches within twenty (20) feet of the property.

PARCEL NUMBER _____ - _____ - _____

SCALE: _____
NO SMALLER THAN 1" = 50'

INDICATE NORTH:



I/WE, _____, certify that I/WE are the Owner or Owner's Agent, that all information provided for this plot plan is correct and that this plot plan, as a part of the permit application, indicates all structures (including fences, walls, and pads), correct setback distances, legal access and easements, cuts, fills, drainage and any water course (including washes, drainage ditches, etc.) on or adjacent to the property within twenty (20) feet of any proposed or existing structure(s). I/WE, the Owner or Owner's Agent indemnify and hold harmless the Town of Camp Verde, its officers, agents and employees for any omissions knowingly or unknowingly made by the Owner, Applicant or Agent on this plot plan, resulting in the issuance of permit. I/WE understand that any items constructed in an easement, legal access area or right-of-way may be required to be removed. Furthermore, I/WE, the Owner or Owner's Agent understand that the Town of Camp Verde, its officers, agents and employees, will not be responsible for removal and replacement of said structure(s), AND removal/replacement of said structures will be at the Owner's expense. I/WE certify that the proposed construction will conform to the dimensions and uses shown and that no changes will be made without first obtaining approval.

OWNER/AGENT SIGNATURE: _____ DATE: _____

OFFICIAL USE ONLY:

PERMIT NUMBER: _____ APPROVED BY: _____ DATE: _____



Town of Camp Verde

Phone: (928) 554-0050

Community Development

473 S. Main Street, Suite 108
Camp Verde, AZ 86322

Special Structural Inspections Certificate

TO BE COMPLETED BY ENGINEER/ARCHITECT RESPONSIBLE FOR SPECIAL INSPECTIONS

PERMIT #	PROJECT NAME	PROJECT ADDRESS	
PARCEL #			
PROJECT OWNER/OWNERS AGENT	MAILING ADDRESS		PHONE #
ENGINEER/ARCHITECT NAME	MAILING ADDRESS		PHONE #
FIRM NAME	EMAIL ADDRESS		FAX #

I hereby affirm that I am familiar with the design of this project and have been designated by the Owner/Owner's Agent as the Engineer/Architect responsible for implementing the Special Structural Inspections Program required by the 2018 International Building Code, Chapter 17. I have determined that the types of work checked below require Special Structural Inspection and the individuals(s) or firm(s) named below are qualified to perform the Special Inspections. I understand and agree to inform the project owner, the contractor(s), and the Special Inspector(s) about all Special Inspection Program requirements and limitations, including that the Special Inspector(s) must be independent third-party individual(s) or firm(s) and shall not be the installing contractor(s).

(Seal, sign and date)

Y E S	N O	TYPES OF WORK REQUIRING SPECIAL STRUCTURAL INSPECTION	QUALIFIED SPECIAL INSPECTOR, INDIVIDUAL(S) OR FIRM(S)
		(ATTACH SUPPLEMENT IF NECESSARY)	(ATTACH SUPPLEMENTAL IF NECESSARY)
		CONCRETE	
		BOLTS INSTALLED IN CONCRETE	
		SPECIAL MOMENT-RESISTING CONCRETE FRAME	
		REINFORCING STEEL AND PRE-STRESSING STEEL TENDONS	
		STRUCTURAL WELDING	
		HIGH-STRENGTH BOLTING	
		STRUCTURAL MASONRY	
		EXPANSION/EPOXY ANCHORS	
		SOILS	
		COMPACTION	
		OTHER (PLEASE SPECIFY)	

BUILDING OFFICIAL'S APPROVAL OF PROPOSAL OF SPECIAL INSPECTION:

BUILDING OFFICIAL: _____ **DATE:** _____

OWNER CERTIFICATION:

I hereby certify that I will employ the aforementioned Special Inspector to perform the inspections shown above.

OWNER/owner applicant: _____ **DATE:** _____

NOTES: Special Inspection weekly reports must be submitted to the owner and to the Building Official within 5 working days of the last day of the week being reported to avoid suspension of the building permit and possible Stop Work Order. A monthly summary letter is required for overall status including any outstanding items that require follow-up. The final special inspection approval letter(s) must be submitted before use or occupancy. Any variation to the special inspection proposal requires prior approval of the Building Official.

**DRIVEWAYS / CULVERT
APPLICATION FOR PERMIT TO USE
TOWN OF CAMP VERDE ROADS OR DEDICATED STREETS**

The undersigned herewith make application for a permit to enter in upon and use a portion of the right-of-way of the Town of Camp Verde roads or dedicated streets for the purpose of installing a driveway and/or driveway culvert.

LOCATION OF WORK _____

(parcel number and 911 street address if known)

FOR AND IN THE CONSIDERATION of the granting of a permit for the purpose set forth herein the Permittee hereby agrees, covenants and binds said Permittee as follows, to-wit:

CONDITIONS

1. That the permittee assumes the responsibility and all liability for any injury or damage to said highway, or to any person while using said highway in a lawful manner, caused by or arising out of the exercise of this permit.

2. **Maintenance of driveway and/or driveway culvert shall be the sole responsibility of the property owner and will in no way be responsibility of the Town of Camp Verde.** All work shall be at the sole cost and expense of the permittee and shall be done at such time and in some manner as to be the least inconvenient to the traveling public. No driveway will be approved which causes a hazard to the traveling public.

3. If at any time hereafter the right-of-way, or any portion thereof, occupied and used by the permittee may be needed or required by the Permittee, application may be revoked by the Permitter and all right thereunder terminated and upon sufficient notice, the Permittee shall and will remove all property belonging to said Permittee.

4. All culverts shall be set at the apparent flow line of the ditch. No construction done under this permit shall alter the existing characteristics of the roadway and/or the drainage ditch without prior permission from the Town of Camp Verde Engineer's office.

5. Permit shall be in effect for thirty (30) days from the date issued.

6. MISCELLANEOUS -

- a. Any and all work performed within a Town right-of-way and/or a Town maintained road shall require a permit from the Town of Camp Verde engineer's Office and shall be subject to whatever inspections that shall be deemed necessary by the Town Engineer.
- b. The Permittee shall replace all signs moved or damaged during construction.
- c. During the course of work, the Permittee shall maintain the work area in a clean and orderly condition. When a hazardous condition is created to the traveling public, barricades or proper warning devices should be used. Excess excavation, debris, etc., will not be permitted to accumulate on the road surface of shoulders. Work shall progress in such a manner that no condition such as soft trenches, drop-offs from the edge of the pavement, etc., will exist. Upon completion of installation, the Permittee shall clean the pavement surface, pull and dress shoulders, and otherwise put in order the entire work area covered by the permit to the satisfaction of the Town Engineer or his representative.

IN WITNESS WHEREOF this application has been duly signed this _____ day of _____, _____.

Name (Please Print): _____

Mailing Address: _____

Phone Number: _____

Signature of Applicant

THIS APPLICATION IS APPROVED WITH THE FOLLOWING REQUIREMENTS:

_____ NCR - No culvert is required at this time. However, if in the future this road is improved, a culvert of the proper size will be required at the owner's expense.

_____ " (inside diameter) CMP 16-gauge culvert required.

_____ " (inside Diameter) CMP 16-gauge culvert or arch equivalent required.

_____ Date

_____ Town of Camp Verde

COMMENTS:



Town of Camp Verde
Public Works Department
 395 S. Main Street
 Camp Verde, AZ 86322
 (928) 554-0820
 (928) 567-1540 Fax
 www.cvaz.org

**PUBLIC WORKS FEE
 SCHEDULE**

SITE PLAN REVIEW	
1 st and 2 nd Reviews	\$225.00 Per Applicable Sheet
ENGINEERING REPORT REVIEW	
1 st and 2 nd Reviews <u>Includes:</u> Drainage Reports, Design Reports, Traffic Reports (TIA), Soils Reports and Other Reports	\$250.00 Per Report \$150.00 For Each Subsequent Review
CONSTRUCTION PLANS & GRADING PLAN	
1 st and 2 nd Reviews <u>Includes:</u> Civil Grading & Drainage, SWPPP, Water, Sewer, Streets, Signing & Striping, Irrigation, and Other <i>(Note: Each separate infrastructure component shall be counted and billed separately regardless of the number of components placed on one sheet)</i>	\$225.00 Per Applicable Sheet \$250.00 For Each Subsequent Review
AS BUILT PLAN REVIEW	
	\$91.00 Per Applicable Sheet
PLAT REVIEW	
1 st and 2 nd Reviews <u>Includes:</u> Preliminary and Final Plat Reviews	\$250.00 Per Applicable Sheet \$150.00 For Each Subsequent Review
RIGHT-OF-WAY	
Encroachment Permit	\$291.00
MISCELLANEOUS PLAN REVIEW	
<u>Includes:</u> Engineer's Cost Estimates, Residential Grading Plan Review, and Plan Revision Reviews	\$100.00 Per Applicable Sheet \$100.00 For Entire Residential Grading Plan Submittal/ Review
ANY ADDITIONAL INSPECTIONS	
Note: Request Form Must Be Submitted	\$50.00 Per Inspection
PRIVATE ROAD SIGNS	
New Private Road Street Signs <u>Includes:</u> Installation	\$85.00 Each
ROAD CUT PERMITS	
Excludes Utility Companies	\$50.00 Each
PUBLIC IMPROVEMENT CONSTRUCTION INSPECTION	
	\$225.00 Per Inspection

TOWN OF CAMP VERDE ENGINEERING PLAN REVIEW FEE SCHEDULE

1st Submittal 2nd Submittal 3rd Submittal *(additional fees apply)*

A COPY OF THIS FEE SCHEDULE IS TO ACCOMPANY EACH SUBMITTAL.

PROJECT NAME: _____
PROJECT ADDRESS: _____
Engineer: _____ **Phone #:** _____
Address: _____ **Fax #:** _____
Contact Person: _____ **Phone #:** _____
email: _____ **Fax #:** _____
Who is the contact person: Architect Owner Engineer other _____

TYPE OF REVIEW	NO. SHEETS or REPORTS REVIEWED	COST PER SHEET OR REPORT *	REVIEW FEE
1.) Site Plan*		\$ 225 per Sheet	
2.) Preliminary Plat*		\$ 250 per Sheet	
3.) Final Plat*		\$ 250 per Sheet	
4.) Engineering Design Reports			
a.) Grading & Drainage* <i>Stormwater (SW)</i>		\$ 250 per Report	
b.) Soils*		\$ 250 per Report	
c.) Traffic*		\$ 250 per Report	
d.) Streets*		\$ 250 per Report	
e.) Water*		\$ 250 per Report	
f.) Sewer*		\$ 250 per Report	
g.) Other*		\$ 250 per Report	
5.) Construction Plans			
a.) Grading & Drainage* <i>(SW)</i>		\$ 225 per Sheet	
b.) SWPPP* <i>(Stormwater)</i>		\$ 225 per Sheet	
c.) Water*		\$ 225 per Sheet	
d.) Sewer*		\$ 225 per Sheet	
e.) Signing & Striping*		\$ 225 per Sheet	
f.) Irrigation*		\$ 225 per Sheet	
g.) Other*		\$ 225 per Sheet	
6.) Engineer's Cost Estimate		\$ 100 per Sheet	
7.) As-Built Plan Review		\$ 91	
8.) Miscellaneous Plan Review <i>(Residential Grading, Non-Classified..)</i>		\$ 100	
9.) Public Improvement Insp.		\$ 225	
10.) Additional Inspection*		\$ 50. Per Insp.*	

TOTAL FEES	\$ _____
ENGINEER PLAN RVW 01-40-40-4140 \$ _____	STORMWATER 01-40-41-4140 \$ _____

PLAN REVIEW FEES ARE DUE AND PAYABLE UPON CONFIRMATION OF SUBMITTAL FROM ENGINEER.

**Cost includes 1st and 2nd Reviews and up to 3 Inspections; Third and subsequent reviews apply at \$150 per sheet/report.*

STAFF TO COMPLETE

Rec'd by: _____ Date Rec'd: _____ Date due: _____ Review # _____
 Returned red lines? Yes / No Routed to: _____ Comments: _____
 Fees Due \$ _____ Completed Fee schedule: Yes / No



Copper Canyon Fire & Medical District

26B Salt Mine Road, Camp Verde, AZ 86322
www.ccfmd.az.org Phone (928) 567-9401

Fee Schedules Include 1 Plan Review, 1 re-submittal Unless Noted Below, 2 Inspections

New Construction - within the Town of Camp Verde: includes new construction and tenant improvements	40% of Town of Camp Verde plan review fee based on project valuation	
New construction - within Yavapai County: includes new construction and tenant improvements. Based on total square footage of the project	40% of Yavapai County plan review fee based on project valuation	
Expedited Plan Review fee		\$572 per Submittal
Additional Plan Review after Per plan		\$100 per hour, minimum 1 hour.
Permit renewal, no plan review required		\$100
Plan submittal not on this schedule		\$100 per hour, minimum 1 hour.
Preliminary Plan Review		\$0
Use Permit		\$75
<u>Subdivision Plans</u>		
Conceptual		\$0
Preliminary		\$75
Final Plat		\$75
<u>Fire Alarm Systems</u>		
New Installation.		\$483
Over 10,000 sq. ft. Base Fee +.03 per Sq Ft		
Fire Alarm Modifications		\$300
1-20 devices		
> 21 devices		
<u>Fire Sprinklers Systems-</u>		
NFPA 13 & 13R - Commercial		\$600
Up to 10,000 sq. ft + \$0.03 per sq ft over 10,000 sq ft.		

Commercial Fire Sprinkler Modifications	\$400
NFPA - 13D - 1 & 2 family dwellings	\$400
Up to 10,000 sq ft. Base fee + \$0.03 per sq ft	
<u>Kitchen Fire Suppression Systems</u>	
New Install: Kitchen Suppression Systems	Single system - \$283 Per Submittal additional systems - \$130 per Submittal
Modifications: Kitchen Suppression Systems	Single system - \$160 additional systems - \$100
<u>CO2 Beverage System</u>	\$250 Per Submittal
<u>Fire Pump</u>	
New install	\$358 Per Submittal
Fire Pump Modification	\$293 per Submittal
<u>Underground Fire Lines</u>	
Fire Main/ FDC	\$500 per submittal
<u>Water tank for Private/ Commercial Fire Protection</u>	\$209 Per Submittal
<u>Alternate Water Supply, per NFPA 1142.</u>	
New Install	\$500 Per Submittal
Additional flow test for more than one fire hydrant	\$40 per fire hydrant.
<u>Fire hydrant installation and flow.</u>	
Fire Hydrant Flow test.	\$121 per Submittal
<u>Alternative Systems</u>	\$450 Per Submittal
<u>Spray Booth or Dipping Operations</u>	
Pre-Manufactured	\$125
Non pre-manufactured	\$225
<u>Fire Department Access Gates (Commercial)</u>	
New Install - Access gate (Commercial)	\$250 Per Submittal
Additional Gate(s), same property	\$25 per gate
Modification - Access gate (Commercial)	\$100 Per Submittal
<u>Solar Photovoltaic Power Systems</u>	
New install or modifications (commercial)	\$250
Residential Installation	\$200
Liquid Propane Gas (commercial)	\$250
Modification of system	\$100
<u>Storage - Per site</u>	
Flammable/Combustible Liquids Storage New install or modification	\$150

Compressed Gasses New install or modification	\$150
Hazardous Material Storage New install or modification	\$150
High-Piled Combustible Storage New install or modification	\$150
<u>Tents or Membrane Structures In the 2018 IFC canopies are now defined as a tent.</u>	
Additional tent(s); same vendor, same location	\$50
<u>Blasting</u>	
3-day single project, no non-site storage	\$100
> 3-day single project, no non-site storage	\$100
Magazine Storage (Each site)	\$100
<u>Fireworks/Pyrotechnics Display.</u>	\$500 Per Display/Show
<u>Additional fee for operational standby may be required.</u>	
<u>Special Events, does not include any standby fees.</u>	
	\$100
After Hours Inspections	\$312
Additional Standby fees may be required.	
<u>Miscellaneous Fees:</u>	
<u>Note: These fees are at the discretion of the AHJ</u>	
Multi-Story Building Inspection-Fire Sprinkler and Fire Alarm	\$125 above 2 floors
Re-inspection not otherwise specified	\$125 per inspection
After-Hours Construction Inspection	\$75 per hour, per inspector Per floor
<u>Starting or completion of work without a work permit.</u>	300% of original permit fee
Fire-Watch/ Standby- Fire Code Official 4-Hour Minimum. Does not include operational standby	\$75 per Hour
<u>Out-of-District Fire Investigations (Does Not Apply to Mutual-aid Partners)</u>	Investigators hourly wage plus employee related expenses
<u>Records</u>	
Incident/ EMS / Fire Investigation Report	\$20
Photos	\$10
Public Records (per page)	\$0.10
Additional Charge to Mail Request	\$2