

**MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, DECEMBER 6, 2023 at 6:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. **Call to Order** Mayor Dee Jenkins called the meeting to order at 6:30 PM.
2. **Roll Call.** Council Members Jackie Baker, Wendy Escoffier, Cris McPhail, Jessie Murdock, Robin Godwin, Vice-Mayor Marie Moore, and Mayor Dee Jenkins.

Also Present. Town Attorney Trish Stuhan, Interim Town Manager Corey Rowley, Assistant Clerk Jadie Edwards, Deputy Clerk Virginia Jones and Recording Secretary Mary Frewin.

3. **Pledge of Allegiance** Councilor McPhail led the Pledge of Allegiance.
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Regular Session – November 15, 2023
- 2) Special Session – November 1, 2023
- 3) Special Session – November 15, 2023
- 4) Special Session – November 17, 2023

b) Set Next Meeting, Date and Time:

- 1) Regular Session – Wednesday December 20, 2023 at 6:30 p.m.

- c) **Approval of Resolution 2023-1128, A Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona setting the 2024 meeting dates and times for meetings of the Council and all Commission/Committees, and superseding Resolution 2022-1102.** Staff Resource: Corey Rowley

- d) **Approval of Resolution 2023-1129, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, establishing the hours of operations, superseding 2022-1096.** Staff Resource: Corey

Rowley

- e) **Approval and Possible Adoption of 2024 policy statement that authorizes the Mayor, as the Town Chief Elected Official to support or oppose bills introduced during Legislative Sessions when they affect the Town's interest and require an immediate response. (Town Code Section 2-2-4F)**
Staff Resource: Corey Rowley

- f) **Approve the Finance Director to make the attached budget adjustment labeled BAFY24-01 for the FY 24 budget year moving \$78,150 of budgeted legal expenses from the various listed divisions into the General Fund Non-Departmental division.** Staff Resource Michael Showers

- g) **Approval of Separation and Release Agreement with Tedmond Soltis.** Staff Resource: Trish Stuhan

On a **motion** by Councilor Escoffier, seconded by Councilor Godwin, the Council **moved** to approve the consent agenda 4 B and G, but to pull 4 A, C, D E, and F for discussion.

Roll Call Vote:

Councilor Baker: Aye
Councilor Escoffier: Aye
Councilor Murdock: Aye
Mayor Jenkins: Aye
Vice-Mayor Moore: Aye
Councilor McPhail Aye
Councilor Godwin: Aye

Motion Carried 7-0.

Vice-Mayor Moore and Councilor Escoffier had minor corrections to the minutes on 4A. Additionally, Councilor Escoffier had some questions and requested more information on 4 E and F. Councilor Escoffier requested to cancel the September 2nd Parks and Recreation Commission meeting, as it's a legal holiday, and cancel the December 26th Planning and Zoning Commission meeting, as it's right after Christmas.

Town Attorney Trish Stuhan and Interim Town Manager Corey Rowley took time to help answer the questions. 4F will be pulled for more information and brought back to Council.

On a **motion** by Vice-Mayor Moore, seconded by Councilor McPhail, the Council **moved** to approve consent agenda items A, C, and E.

Roll Call Vote:

Councilor Baker: Aye

Councilor Escoffier: Aye

Councilor Murdock: Aye

Mayor Jenkins: Aye

Vice-Mayor Moore: Aye

Councilor McPhail Aye

Councilor Godwin: Aye

Motion Carried 7-0.

Councilor Baker suggested that the hours of operation for the Town should be Monday-Friday 8am-5pm to better serve the citizens in the community. Councilor Godwin felt it valuable to citizens to be open an hour earlier in the morning.

On a **motion** by Councilor Godwin, seconded by Councilor McPhail, the Council **moved** to approve 4D as is.

Roll Call Vote:

Councilor Baker: Nay

Councilor Escoffier: Aye

Councilor Murdock: Aye

Mayor Jenkins: Aye

Vice-Mayor Moore: Aye

Councilor McPhail Aye

Councilor Godwin: Aye

Motion Carried 6-1.

5. **Call to the Public or items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

No Blue Cards.

6. **Special Announcements and Presentations:**

- **Business Resource Innovation Center (Bric) Award**
- **Introduction of New Economic Development Specialist Dave Meyers**

Economic Development Director Molly Spangler spoke on behalf of the BRIC Award. She shared she is very happy and proud to be a part of an award-winning center. Ms. Spangler introduced Economic Development Specialist Crisi Clark to

Council, who has gone above and beyond for the BRIC. Ms. Clark shared information on the award won and her experience working for the BRIC.

Additionally, Ms. Spangler introduced Dave Meyers, the newly hired Economic Development Specialist. With his hire, they are now fully staffed in Economic Development. Mr. Meyers introduced himself to the Council.

7. Discussion, Consideration, and Possible Approval of Contract 2023-185 with Water Works Engineers for Professional Services for the Town of Camp Verde Wastewater Master Plan, GIS Update and WWTP Evaluations in an Amount not to exceed \$190,788.00. Staff Resource Jeff Low

Utilities Director Jeff Low shared that staff requested a proposal from Water Works Engineers on October 26th to develop a comprehensive Wastewater Master Plan to inventory, document, analyze, and identify future capital improvement needed to the existing Wastewater Collection System and Treatment Plant.

Mr. Low stated the Plan would include Wastewater capacity projections for Town build out, recommendations for expansion areas for the collections system, develop a comprehensive capital improvement program and update the GIS mapping and database developed by Water Works Engineers for the Town's water distribution system to include the sanitary system. The masterplan will also evaluate the Wastewater plant, lift station, and collection system. Specific tasks associated with the treatment plant evaluation include full design of the septic receiving station, determination of the effluent management for the Town, review solid drying bed design and construction, lower building upgrade, plant power needs, and overall wastewater supervisory control and data base acquisitions data system. After completion of the Wastewater Capital Improvement Program, a separate contract will be awarded to develop Wastewater Impact Development and Capacity Fees. The Town has awarded the contract to analyze the water impact fees which should be concluded within 6 months. Water Works Engineers was selected for the work based on their experience with the Town GIS system and current project with the water system.

Mayor Jenkins thanked Mr. Low for the great documentation.

In response to questions regarding completion date, Mr. Low stated they expect to be done in about 9 months. Councilor Baker asked if the septic receiving station would be separate from what they currently have at the plant. Mr. Low explained what they currently have is not safe, so this will be to determine what they want to do and get a final design to get it moving.

On a **motion** by Councilor Baker, seconded by Vice-Mayor Moore, Council **moved** to approve Contract 2023-185 with Water Works Engineers for engineering design purposes for the Town of Camp Verde Wastewater Master Plan, GIS Update and WWTP Evaluations in an amount not to exceed \$190,788.00.

Roll Call Vote:

Councilor Baker: Aye

Councilor Escoffier: Aye

Councilor Murdock: Aye

Mayor Jenkins: Aye

Vice-Mayor Moore: Aye

Councilor McPhail Aye

Councilor Godwin: Aye

Motion Carried 7-0.

8. Discussion and/or direction to staff regarding potential options for the Board of Adjustment. Staff Resource: John Knight and Trish Stuhan.

Community Development Director John Knight presented to Council three (3) options for the Board of Adjustments.

1. Continue with a 5-member board, which is currently combined with the Board of Appeals.
2. Council can serve in the capacity of the Board of Adjustments.
3. Hire a hearing officer.

Mr. Knight stated he attended a meeting in the City of Sedona, where they use a Hearing Officer, and he was very pleased with how it went. Appeals for the Hearing Officer's Decision would go to a Board, in which the Council would be the body for. If the Council's decision was appealed, it would go to Superior Court.

Ms. Stuhan shared that if they decided to change their Board of Adjustments, they can change the Town Code to appoint a Board of Appeals on an as needed basis. Additionally, even if they hire a Hearing Officer, they will still need a Board, whether that be the Council, or an appointed Board of Adjustments.

Mr. Knight stated there might also be some financial advantages to hiring a Hearing Officer. It was noted Sedona loves having a Hearing Officer, and Clarkdale wants to move toward having a Hearing Officer.

Vice-Mayor Moore suggested that the County Board of Adjustments step in as the "stop gap" instead of the Council stepping in.

Blue Cards:

Cheri Wischmeyer stated she feels it would create conflict if Council were to sit in as the Board of Adjustment and Appeals. She likes the idea of a Hearing Officer.

After discussion Council directed staff to bring back more information on a Hearing Officer. This information would consist of who might be available and what the Ordinance might potentially look like that describes their activities. Additionally,

they'd like staff to, as quickly as possible, bring back a stop gap measure, in the event that they don't have a 5-member Board of Adjustments.

Council and staff will continue to put word out to the community about the vacancies on the Board of Adjustments, to continue trying to fill those spots and take care of the problem.

- 9. Discussion, Consideration and possible approval of Ordinance 2023-A488 an Ordinance of the Town of Camp Verde, Yavapai County, Arizona amending the Code of Camp Verde, Arizona, Chapter 5 Municipal Court, Article 5-2 Presiding Officer, by amending Section 5-2-4 Assistant Magistrate, related to the adoption of revisions to the Assistant Magistrate/Judge Pro Tempore provisions of Code to Comport with Town Practices; providing for repeal of conflicting Ordinances; and providing Severability.** Staff Resource: Heather Vinson and Trish Stuhan

Risk Management Director Heather Vinson stated the purpose of this item was to clean up the Town Code to match what current practices are.

In response to questions regarding calling them Pro-Temp, Judge Pro-Temp or Assistant Magistrate, Attorney Stuhan stated they were the same, just different terminology being used.

On a motion by Councilor Godwin, seconded by Councilor Baker, the Council moved to approve Ordinance 2023-A488.

Roll Call Vote:

Councilor Baker: Aye

Councilor Escoffier: Aye

Councilor Murdock: Aye

Mayor Jenkins: Aye

Vice-Mayor Moore: Aye

Councilor McPhail Aye

Councilor Godwin: Aye

Motion Carried 7-0.

- 10. Discussion, consideration and possible approval of Professional Services Agreement for Judge Pro Tempore Services for Michael A. Shaw and Ron Ramsey for a two (2) year term each effective January 1, 2024 and setting an hourly pay rate of \$50.00 per hour on an as need basis with a three (3) hour minimum.** Staff Resource: Veronica Pineda

Magistrate Gary Horton shared with the Council that there is no change, this item is before them because it is time for contract renewals.

On a **motion** by Vice-Mayor Moore, seconded by Councilor Baker, the Council **moved** to approve Professional Services Agreement for Judge Pro Tempore Services for Michael A. Shaw and Ron Ramsey for a two (2) year term each effective January 1, 2024, and setting an hourly pay rate of \$50.00 per hour on an as need basis with a three (3) hour minimum.

Roll Call Vote:

Councilor Baker: Aye
Councilor Escoffier: Aye
Councilor Murdock: Aye
Mayor Jenkins: Aye
Vice-Mayor Moore: Aye
Councilor McPhail Aye
Councilor Godwin: Aye
Motion Carried 7-0.

11. **Discussion, consideration and possible appointment of three (3) members to the Parks and Recreation Commission. Applicants are: Candra Faulkner, Mary Hughes and Wayne Smith. The Interview Committee interviewed 3 applicants on November 9, 2023 for the positions and recommended Council approve Candra Faulkner, Mary Hughes and Wayne Smith. Staff Resource: Corey Rowley**

Acting Manager Mr. Rowley called up the applicants.

Mary Hughes and Wayne Smith introduced themselves to the Council and gave some background information on themselves and their desire to be on the Parks and Recreation Commission.

Candra Faulker was not in attendance.

On a **motion** by Councilor Godwin, seconded by Councilor Escoffier, the Council moved to appoint Candra Faulkner, Mary Hughes, and Wayne Smith to the Parks and Recreation Commission with terms expiring in January 2027.

Roll Call Vote:

Councilor Baker: Aye
Councilor Escoffier: Aye
Councilor Murdock: Aye
Mayor Jenkins: Aye
Vice-Mayor Moore: Aye
Councilor McPhail Aye
Councilor Godwin: Aye
Motion Carried 7-0.

12. **Discussion, consideration and possible appointment of three (3) members to serve on the Planning & Zoning Commission There are three (3) for a term expiring January 2027. The Interview Committee interviewed applicants on November 7th and made the following Recommendation: Appoint Claudia Hauser, Bill Tippett and Todd Scantlebury to serve on the Planning & Zoning Commission for all terms to expire January 2027. Staff Resource: Corey Rowley**

Mr. Rowley called up the applicants.

Claudia Hauser and Bill Tippett introduced themselves to the Council and gave some background information on themselves and their desire to be on the Planning and Zoning Commission.

Todd Scantlebury was not in attendance.

On a motion by Councilor Godwin, seconded by Councilor McPhail, the Council moved to appoint Claudia Hauser, Bill Tippett, and Todd Scantlebury to the Planning and Zoning Commission with terms expiring in January 2027.

Roll Call Vote:

Councilor Baker: Aye

Councilor Escoffier: Aye

Councilor Murdock: Aye

Mayor Jenkins: Aye

Vice-Mayor Moore: Aye

Councilor McPhail Aye

Councilor Godwin: Aye

Motion Carried 7-0.

13. **Discussion, Consideration, and Possible adoption of Resolution 2023-1126, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, Declaring Chapter 7-Building, Article 7-7 Enforcement Procedures for Violations of the Town Code, Dated December 6, 2023 to be a Public Record. Staff Resource: Cliff Bryson and John Knight**

Mr. Knight shared with Council regarding updating and improving the code enforcement process, indicating it has been difficult processing and moving cases forward. As it stands, the processes take a lot of time and brings a lot of frustration. The proposal this evening includes a Resolution and Ordinance and will make the process more efficient.

Mr. Knight turned it over to Code Enforcement Officer Cliff Bryson.

Using a PowerPoint presentation, Mr. Bryson shared with the Council a comprehensive rewrite of chapter 7 in the Town code. They are looking to reinstate the Civil Hearing Officer Process. He gave information to Council on the current code and the changes this rewrite would make.

Vice-Mayor Moore thanked Mr. Bryson for his presentation. She felt it was very thorough and well thought out stating she had a conversation with Ms. Stuhan and feels they still have some work to do with Code regarding what they consider a criminal violation vs a petty offense. She's not ready to move forward with this without cleaning it up a little bit.

Councilor Escoffier complimented Mr. Bryson for a well thought out process and mentioned the Town has used a hearing officer in the past had been successful.

Ms. Stuhan shared currently this Ordinance is legally fine. She gave insight into options that Council has moving forward. She feels this would make more sense for Code, rather than sending things to the Magistrate Court, and Mr. Bryson updated that for them to make it work.

Councilor Godwin left the dais at 8:18 PM.

Council Godwin returned at 8:21 PM.

On a **motion** by Councilor Escoffier, seconded by Councilor Godwin, the Council moved to adopt Resolution 2023-1126, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, Declaring Chapter 7-Building, Article 7-7 Enforcement Procedures for Violations of the Town Code, Dated December 6, 2023 to be a Public Record, noting that on section A5A, 'manager' should be spelled differently.

Roll Call Vote:

Councilor Baker: Aye

Councilor Escoffier: Aye

Councilor Murdock: Aye

Mayor Jenkins: Aye

Vice-Mayor Moore: Aye

Councilor McPhail Aye

Councilor Godwin: Aye

Motion Carried 7-0.

Vice-Mayor Moore requested they come back and talk about the different codes that will be criminalized and which will not. She would also like to have them come back with information on the Hearing Officer, specifically, the qualifications they'll be looking for.

Mr. Bryson said they have several individuals interested in the Hearing Officer position and will come back with the requested information.

- 14. Discussion, Consideration, and Possible adoption of Ordinance 2023-A487 an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting by reference Resolution 2023-1126, amending Chapter 7-Building, Article 7-7 Enforcement Procedures for violation of the Town Code, a Recodification of selected prior Ordinances of the Town and Prescribing Penalties for Violations.** Staff Resource: Cliff Bryson and John Knight.

Mr. Knight said this is the rest of the Hearing Officer component. This is the actual Ordinance they would be adopting, if they approve it tonight. It'll take 30 days to become effective.

Blue Card:

Susan Moning spoke regarding Cliff Bryson. Ms. Moning passed out paperwork to Council. She has a history with Code Enforcement. She brought up information from Ms. Bryson's past and shared some of her experiences with him currently. Additionally, she stated that she isn't hearing from Code Enforcement in a timely manner.

On a **motion** by Councilor Baker, seconded by Councilor McPhail, the Council **moved** to adopt Ordinance 2023-A487 an Ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting by reference Resolution 2023-1126, amending Chapter 7-Building, Article 7-7 Enforcement Procedures for violation of the Town Code, a Recodification of selected prior Ordinances of the Town and Prescribing Penalties for Violations.

Roll Call Vote:

Councilor Baker: Aye

Councilor Escoffier: Aye

Councilor Murdock: Aye

Mayor Jenkins: Aye

Vice-Mayor Moore: Aye

Councilor McPhail: Aye

Councilor Godwin: Aye

Motion Carried 7-0.

Break 8:31 P.M.

Resume: 8:41 P.M.

- 15. Discussion, Consideration, and Possible Adoption of Resolution 2023-1123 a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, for Preliminary Plat 20230497, submitted by Rob Witt, for the purpose of developing a 12-lot Subdivision, known as "Feldmeier Estates" on approximately 15 acres. The proposed project is zoning R1L-35 and is located at 1902 and 2000 North Arena Del Loma Road**

on APN 403-21-009C, in Camp Verde, Yavapai County, Arizona. Staff Resource: John Knight

- Staff Comments

Town Planner BJ Ratlief spoke to Council and shared that Rob Witt, the applicant, submitted a preliminary plat for a 12-lot subdivision on 15 acres. Each lot will be slightly more than an acre. Mr. Witt has gotten all the preliminary plats, staff had done all the initial reviews, and it has met all the zoning requirements. They had some minor comments on the initial review from various reviewers, mostly Troy Oddel, on some technical issues, they have already met with the applicant on those. The applicant has already revised the plans. There is no water or sewer up there, they plan to install septic and wells. The applicant is looking to put in a separate well for fire suppression. More research must be don't to see if that is a viable option.

Mayor Jenkins shared her concerns about the wells and septic tanks, wondering if there was discussion regarding alternative water source and septic. She wondered if anyone had talked to the Yavapai Apache Nation, who has water and sewer out to Cliff Castle Casino.

Utilities Director Jeff Low, shared he has talked to the tribe, and they do have a water system for the Casino and a well on property off of Arena Del Loma. He has given Scott Canty's number to Mr. Witt. Additionally, Parkside Church has a well nearby. A couple of options have been given to Mr. Witt, they would like to see a regional well as opposed to 13 separate wells.

Councilor McPhail stated she preferred one well, or water provided by the nation, and it would help with water conservation.

Vice-Mayor Moore stated realistically The Town cannot require the applicant to find an alternate water source, just because they don't agree with the wells.

Mr. Knight shared their obligation as Town Council is to set policy ordinance as direction. Previous Town Council has not set a policy to prohibit citizens from drilling individual wells. The applicant has complied with all the ordinance and code requirements, and though they all agree not to have wells, there is no reason to not recommend approval.

Though, their best option is what the applicant has proposed today, he feels that contacting the tribe about the water would be a good starting point to discussions with the tribe and regional collaboration.

Applicant Robb Witt shared with Council he would be more than happy to explore water options. A lot of the steps of getting water from the nation are out of his control. He would like to add an additional water tank for the neighborhood to solve the fire problem in the area, but somebody would have to own the tank. As

it stands right now, the homes in that area do not have a close water source in the event of a fire.

The Council and Mr. Witt continued to discuss the specifics of the proposed preliminary plat.

Luke Sefton with Sefton Engineering spoke to Council and shared information on the water in the area. He has done housing projects for the Nation, and the Casino indicating where the lines are. He indicated there are options, as he's done a lot of work on the water and sewer sources nearby.

In response to questions, Mr. Witt stated the homes will be sight-built, the zoning is R1L.

Mr. Witt stated the biggest environment issue is the schools that are using septic tanks.

Public Hearing Open: *Mayor Jenkins opened the public hearing at 9:04 PM.*

Jerry 'Geronimo' Martin spoke to Council for Kathy Morgan, who was unable to be there. She lives on Esther Parkway, near the proposed subdivision. She had many concerns about this subdivision and hopes that it does not bring any detriment to the neighborhoods that already exist there, especially her own. These concerns included water tanks, wells, and the possibility of modular homes being brought in. She would like an impact study to be done.

- Public Hearing Closed: *Mayor Jenkins closed the public hearing at 9:08 p.m.*
- Council Discussion

Mr. Knight responded to previous comments and indicated there was some misinformation in Ms. Morgan's letter. Mr. Knight indicated the zoning allows for Modular homes but not Manufactured homes. Mr. Knight stated he has no concerns about this project bringing down the property values in the area. Additionally, the Town code does not require an environmental study.

Councilor Escoffier feels it's better to look at a planned subdivision rather than a wildcat subdivision.

On a **motion** by Councilor Baker, seconded by Vice-Mayor Moore, Council **moved** to adopt Resolution 2023-1123 of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, for Preliminary Plat 20230497, submitted by Rob Witt, for the purpose of developing a 12-lot Subdivision, known as "Feldmeier Estates" on approximately 15 acres. The proposed project is zoning R1L-35 and is located at 1902 and 2000 North Arena Del Loma Road on APN 403-21-009C, in Camp Verde, Yavapai County, Arizona.

Before the vote, Councilor McPhail encouraged Mr. Witt and the developers to find an alternative to dropping 12 or 13 wells.

Roll Call Vote:

Councilor Baker: Aye
Councilor Escoffier: Aye
Councilor Murdock: Aye
Mayor Jenkins: Aye
Vice-Mayor Moore: Aye
Councilor McPhail Aye
Councilor Godwin: Aye

Motion Carried 7-0.

16. **Discussion and/or action regarding approval of legal services agreement with Baron & Budd, PC, Cossich, Sumich, Parsiola & Taylor LLC, and Law Office of Joseph C. Tann, PLLC for legal services related to the PFAS litigation regarding claims against manufacturers of firefighting foam products due to toxic chemicals. Council may also convene into executive session for this item pursuant to A.R.S. Section 38-431.03(A)(3) and (A)(4) for legal advice and discussion and consultation with the Town Attorney and possible instruction regarding pending or contemplated litigation in the PFAS litigation. Staff Resource Jeff Low and Trish Stuhan**

Mr. Low shared that Brandon Taylor was on zoom if they had any specific questions on this litigation. He went over some items and information regarding PFAS before the Council convened into Executive Session.

Ms. Stuhan stated that these forever chemical lawsuits are important litigation throughout the United States. She recommended an executive session to talk to the experts.

On a motion by Councilor Godwin, seconded by Councilor Escoffier, the Council recessed into Executive Session at 9:15 p.m.

Roll Call Vote:

Councilor Baker: Aye
Councilor Escoffier: Aye
Councilor Murdock: Aye
Mayor Jenkins: Aye
Vice-Mayor Moore: Aye
Councilor McPhail Aye
Councilor Godwin: Aye

Motion Carried 7-0.

Council adjourned to Executive Session at 9:15 for discussion regarding

items 16 and 17.

Council reconvened Open Session at 9:56 p.m.

Open Session: On a motion by Vice-Mayor Moore, seconded by Councilor McPhail Council unanimously approved legal services agreement with Baron & Budd, PC, Cossich, Sumich, Parsiola & Taylor LLC, and Law Office of Joseph C. Tann, PLLC

Roll Call Vote:

Councilor Baker: Aye

Councilor Escoffier: Aye

Councilor Murdock: Aye

Mayor Jenkins: Aye

Vice-Mayor Moore: Aye

Councilor McPhail Aye

Councilor Godwin: Aye

Motion Carried 7-0.

17. **Discussion and/or action re: Selection of an Acting Town Manager, which may include approval of an Agreement for Acting Town Manager Services with Gayle Mabery and/or continuation of service of Acting Town Manager, and possible contract negotiations for Acting Town Manager's services.** Staff Resource: Trish Stuhan

Open Session: On a motion by Vice-Mayor Moore, seconded by Councilor Godwin Council unanimously voted to **approve** an employment agreement with Gayle Mabery.

Roll Call Vote:

Councilor Baker: Aye

Councilor Escoffier: Aye

Councilor Murdock: Aye

Mayor Jenkins: Aye

Vice-Mayor Moore: Aye

Councilor McPhail Aye

Councilor Godwin: Aye

Motion Carried 7-0

18. **Summary of Current Events.** The Town Council and the Town Manager may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will not propose, discuss, deliberate or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda. Summaries may include committee meetings that Council members attend. The

Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai-Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation.

Mayor Jenkins shared a summary of her events and activities. The rest of Council did not share.

Attorney Trish Stuhan stated for the record in open session Council approved item 16, Legal Services agreement and item 17, employment agreement with Ms. Mabery.

19. Adjournment

Without objection Mayor Dee Jenkins adjourned the meeting at 9:58 p.m.

Mr. Rowley will send the Council a Manager's Report.



Mayor Dee Jenkins



Deputy Town Clerk Virginia Jones

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on December 6th, 2023. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 8th day of January, 2023: 2024



Virginia Jones, Deputy Town Clerk