

Tuesday, December 12, 2023

Section 305 Workgroup Meeting

In Attendance: Mark Rudder, Cheri Wischmeyer, Trampus Mansker, Linda Wolfe Buchanan (via Zoom), Claudia Hauser, Mary Phelps, Sam Badger (via Zoom) Director John Knight, b j ratlief, planner, Interim Town Manager Gayle Mabery

Stephanie Johnson was not in attendance.

Meeting agenda:

-Introduction

-Ordinance Discussion

-Solidify next meeting schedule and time

Introduction:

Town Planner b j ratlief opened the meeting at 5:30 P.M.

To begin the meeting, Ms. Ratlief introduced Sam Badger, an ASU grad student who will be assisting the department. She is volunteering her time to assist the department with ordinance updates as part of her Marvin Andrews/Jane Morris Fellowship. As a student, Ms. Badger has access to a great deal of research that will be helpful to the town in the ordinance updating process.

Additionally, Ms. Ratlief welcomed Gayle Mabery, who is back as the Interim Town Manager.

Ordinance Discussion:

An updated DRAFT04 (general criteria) was shared with the group which incorporated discussion points from the previous meeting.

The following sections were discussed in broad parameters – notes were taken to incorporate many of these ideas into the DRAFT text for the future ordinance:

1. Setbacks
2. Use Permits and Conditional Use Permits
3. Sanitary and Nuisance

Setbacks: It was agreed the setback section which applies to structures housing livestock, currently contained within the ordinance, would be removed from the new ordinance and incorporated into the Use Districts.

Use Permits and Conditional Uses were briefly discussed, as a way to introduce these topics for discussion in January.

- Review of Youth Permits and swine – clarifying previous discussion

Sanitation and Nuisance discussion included:

- Proper storing and disposing of manure on properties
- The timeframe to clean animal pens and frequency requirements
- Time frame to dispose of manure
- Placement of manure for temporary storage, composting piles or bins in relation to other parcels
- Nuisances and their possible impacting of a property owner to enjoy their property
- Ability to mulch, disk or similarly disseminate manure into pasture lands;

Tour of Town residential sites

- A formal group field trip/tour around town will take place after the holidays. The purpose of a workgroup tour/field trip is to provide a common frame of reference when discussing the number of animals and sizes of properties as well as general knowledge of parcel sizes and basic/standard development often found on residential properties.

Meeting Schedule:

The next meeting is scheduled for Tuesday, January 9th at 5:30 P.M.

Future Meetings are scheduled for:

- Tuesday, January 23rd at 5:30 pm
- Tuesday, February 06th, at 5:30 pm
- Tuesday, February 20th, at 5:30 pm

Ms. Ratlief asked the Workgroup to continue looking into and adding on to these topics before the next meeting. She would like them to specifically be thinking about Use Permits and Conditional Uses.

Meeting notes were taken and will be uploaded-published to this site:

<https://www.campverde.az.gov/departments/community-development/planning-zoning>

Closing:

The meeting was closed at 7:30 P.M.