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**FINAL MINUTES
TOWN OF CAMP VERDE – PLANNING & ZONING COMMISSION
REGULAR SESSION – WORK SESSION
473 S. MAIN STREET, SUITE 106
THURSDAY, JULY 13, 2023 at 6:00 P.M.**

ZOOM MEETING LINK:

<https://us06web.zoom.us/j/84620757891?pwd=ZXhseWVXUWYxc3pXRnZEWjA3dDZHZz09>

One Tap Mobile: 1.669.444.9171 or 1.669900.6833

Meeting ID: 846 2075 7891

Passcode: 766870

1. **Call to Order** Chairman Faiella called the meeting to order at 6:00.
2. **Roll Call.** Commissioner Greg Blue, Commissioner Robert Foreman, Commissioner Ingrid Osses, Commissioner William Tippet, Commissioner Mark Lomeland, Chairman Andrew Faiella, Vice Chairman Todd Scantlebury.

All Commissioners were present.

Also Present. Community Development Director John Knight, Code Enforcement Officer Cliff Bryson, Planner Cory Mulcaire.

3. **Pledge of Allegiance** Vice Chairman Scantlebury led the Pledge of Allegiance.
4. **Consent Agenda** - All items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of the Commission requests.

a. **Set Next Meeting, Date and Time:**

July 27, 2023 @ 6:00 pm, Regular Session

August 10, 2023 @ 6:00 pm, Regular Session

Commissioner Foreman **moved** to approve the Consent Agenda as presented.

Second by Commissioner Lomeland.

Roll Call Vote:

Commissioner Blue: Aye

Commissioner Foreman: Aye

Commissioner Osses: Aye

Commissioner Lomeland: Aye

Commissioner Tippet: Aye

Vice Chairman Scantlebury: Aye

Chairman Faiella: Aye

Motion Passed: 7-0

5. **Planning and Zoning Commission Work Session.** No action will be taken during the Work Session. Discussion and possible directions to staff may occur.

A) Follow up from joint meeting and previous work session.

Planner Ratlief followed up on the DOT Exercise from our previous Work Session with the Town Council and how the direction came down from Council changing the priority. This means that an update to Section 305 – Animal Count has become the top priority and staff has been directed to move it forward immediately.

All Commissioners wanted to discuss the Animal Count at this time, but Planner Ratlief told them that it would be discussed further down the agenda.

Planner Ratlief went on to discuss we are also working to professionalize our Ordinance and working to finalize a draft of the Sign Ordinance. We are also still working on moving the General Plan update forward.

All Commissioners were also concerned that the Council changed the priorities after the Joint Work Session.

Director Knight reminded the Commission that priorities change quickly, and we ultimately answer to the Town Council.

All Commissioners expressed their concern with hiring a consultant to update the Planning and Zoning Ordinance.

Vice Chairman Scantlebury recommended all Commissioners watch the 6/20 meeting and that would give them some insight into why the Council wants to move the Animal Count Ordinance up.

B) Code Enforcement presentation

Code Enforcement Officer Cliff Bryson did a presentation on current issues for enforcement as well as plans to make enforcement more efficient.

Cliff also spoke on the Hearing Officer process and that we are moving forward.

Commissioners asked multiple questions about proactive and reactive enforcement, who else helped with code enforcement, and would objective enforcement be easier.

Cliff was able to answer all questions.

Director Knight was also able to answer Commissioner questions.

Break: 7:20

Resume: 7:26

C) Discussion: Updating Zoning Codes and Definitions

BJ spoke on Zoning Codes and Definitions and had Commissioners look up definitions in their Zoning Ordinance.

Director Knight spoke about updating Uses because the Ordinance is silent on a lot of things, and everything Use that is silent in our code is not a permitted use.

Commissioners asked if updates are criticism driven, would more guidelines be better and less rules.

BJ stated that we are updating for clarity purposes.

1) RV's and RV Parks

Director Knight has Commissioners go through the code to look up the definition of RV Parks and what zones they are allowed in.

Commissioners responded that this exercise was useful and that they had no idea how complicated the Zoning Ordinance was to use.

2) Section 305 - Animals

BJ informed the Commission that this was strictly an update and not for discussion. Town Council will be hosting a Work Session on August 9 to come up with a public outreach strategy. Once code amendment is updated it will come to the Planning and Zoning Commission for a Public Hearing.

6. Adjournment Chairman Faiella adjourned the meeting at 8:15



Chairman Andrew Faiella



Community Development Director John Knight

CERTIFICATION

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Planning & Zoning Commission of the Town of Camp Verde, Arizona during the Work Session held on the 8th day of June 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 8th day of June 2023.

Cory L. Mulcaire

Cory Mulcaire, Recording Secretary