

(Corrected) DRAFT MINUTES
TOWN OF CAMP VERDE
JOINT SPECIAL SESSION
MAYOR AND COUNCIL
PARKS & RECREATION COMMISSION
473 S MAIN STREET
CAMP VERDE, AZ 86322
WEDNESDAY, JULY 26, 2023, at 5:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor Jenkins called the meeting to order at 5:30 p.m.

2. Roll Call

Mayor Dee Jenkins, Vice Mayor Marie Moore, Councilor Jesse Murdock, Councilor Robin Godwin, Councilor Jackie Baker and Councilor Cris McPhail are all present. Councilor Wendy Escoffier is absent.

Also Present

Interim Town Manager Barbara Goodrich, Marshal Corey Rowley, Administrative Clerk Jadie Edwards, Parks & Recreation Manager Michael Marshall, Parks & Recreation Supervisor Shawna Figy and Recording Secretary Jennifer Reed.

3. Pledge of Allegiance

Councilor McPhail led the Pledge.

4. Call to Order of the Planning & Zoning Commission

5. Roll Call – Parks & Recreation Commission:

Commissioner Mary Hughes, Commissioner Jerry Morris, Commissioner Jeffrey Noonan (5:51pm), Vice Chair Candra Faulkner and Chair Dave Grondin are present. Commissioner Glenda Duncan and Commissioner Karen Wade are absent.

6. Joint Council/Parks & Recreation Commission Work Session. No action will be taken during the Work Session. Discussion and Possible direction to staff may occur.

a) Introductions- Town Council and Parks and Recreation Commission went around the table and introduced themselves.

b) Communication, Roles and Responsibilities and Priorities set for Parks & Recreation Commission. Staff Resource: Barbara Goodrich

Interim Manager Barbara Goodrich explained during this meeting there will be more of an informal discussion to talk about roles and relationship between the Council and Commission. She pointed out the Resolution that established the Parks and Recreation Commission.

Tonight's discussion could be about priority setting or procedural related questions, she will take note of anything that the group would like to capture as part of the meeting.

Mayor Jenkins gave an overview of past Parks and Recreation Commissions and the need to bring back the Commission. She pointed out Councilor Murdock used to work in the Parks and

Rec Department in the past and Councilor Goodwin used to sit on a Parks & Rec Commission; there are people on Council with experience.

Chair Grondin is happy the Town has established this Commission. He went over the need for recreational amenities. He asked Councilor Murdock about her experience with the Parks and Rec Department. Councilor Murdock reviewed her duties and experiences.

Chairman Grondin would like to know who the Commission is, what does the Commission do and how do we go about doing that. There has been some frustration within the Commission, not knowing these items.

Commissioner Morris wants clarification of the roles of the Town; what are the responsibilities of the different departments. He would like to know if Commission Meetings should include the Public Works Department.

Vice Mayor Moore wanted to clarify that the Sports Complex is in a phase where decisions have been made and Council isn't looking to hear from the Parks and Rec Commission on the Sports Complex.

Councilors believe the roles of the Commission should include:

- Evaluate current park uses.
- Evaluate future Sports Complex Phases
- Interact with the Public (Be the voice of the people)
- Be involved with community events
- Evaluate the trails and park conditions.
- Determine priorities of the trails and parks
- Determine new community events & amenities.
 - Dog Park
 - Splash Pad
 - Prior event
- Bring recommendations to Council.
- Other considerations should be:
 - Consider updating/clarifying the Parks & Rec Commission Resolution.
 - Provide the Social Media Policy to the Commission
 - Should there be a separate P&R Commission Facebook Page
 - Agenda Setting Meetings prior to the meeting.
 - Regular inclusion of other staff members in meetings when appropriate.

Councilor Baker feels like the Parks and Rec Department should coordinate with surrounding communities, so we are not competing for events.

Councilor McPhail suggests when completing a survey, consider how much response you want to get back. Some people don't have internet. Have paper copies available throughout town. Councilor Murdock added some people don't want to complete the google survey because they can't remain anonymous. She suggests the Town get a "subscription" so people can remain anonymous.

Parks & Recreation Supervisor Shawna Figy wanted clarification about clerical items. She asked if Commissioners could help pass out surveys and help tabulate? The answer is yes.

Councilors and Commissioners discussed the organization of meetings, and the public using blue cards. Meetings need to be more structured. Commissioners should become familiar with the structure of meetings. They also discussed the difference between committees and commissions. Commission meetings are for discussion but still need to follow open meeting laws. Agenda items should be listed on the agenda as, "Discussion, consideration and possible recommendation..." This will tell the Commission this item is an "Action Item".

7. Adjournment

Mayor Jenkins adjourned the meeting at 7:27 p.m.



Mayor Dee Jenkins

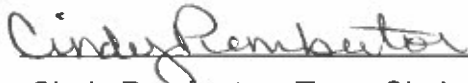


Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Joint Special Session of the Town Council & Parks and Recreation Commission, of Camp Verde, Arizona, held on July 26, 2023. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 28th day of August, 2023.



Cindy Pemberton, Town Clerk