

**AMENDED AGENDA  
TOWN OF CAMP VERDE  
REGULAR SESSION  
MAYOR AND COUNCIL  
473 S. MAIN STREET, SUITE 106  
WEDNESDAY, AUGUST 2, 2023 at 6:30 P.M.**

**ZOOM MEETING LINK:**

<https://us02web.zoom.us/j/87816455977?pwd=eFhQMENTL2RrbnIwUURJamVCU3Ardz09>

**One Tap Mobile: 1-719-359-4580 or 1-253-205-0468**

**Meeting ID: 878 1645 5977**

**Passcode: 443817**

## **ADDING ITEM 4.C**

- a) Consideration & possible approval of Resolution 2023-1110, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting fees for Town services for Fiscal Year 2023-24 and superseding Resolution 2022-1090. Staff Resource Mike Showers**



*Support your local merchants*

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Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. **Call to Order**
2. **Roll Call.** Council Members: Jackie Baker, Wendy Escoffier, Robin Godwin, Cris McPhail, Jessie Murdock, Vice Mayor Marie Moore, and Mayor Dee Jenkins.
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
  - a) **Approval of the Minutes:**
    - 1) No minutes to approve
  - b) **Set Next Meeting, Date and Time:**
    - 1) Work Session – Wednesday August 9, 2023 at 5:30 p.m.
    - 2) Regular Session – Wednesday August 16, 2023 at 6:30 p.m.
    - 3) Work Session – Wednesday August 23, 2023 at 5:30 p.m.
  - c) **Consideration & possible approval of Resolution 2023-1110, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting fees for Town services for Fiscal Year 2023-24 and superseding Resolution 2022-1090.** Staff Resource Mike Showers
5. **Call to the Public or items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open

call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

**6. Special Announcements and Presentations:**

- **None**

**7. Summary of Current Events.** The Town Council and the Town Manager may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will not propose, discuss, deliberate or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda. Summaries may include committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai-Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation.

**8. Discussion, Consideration and Possible Direction to the Town Manager to purchase soccer goal posts for placement at the Sports Complex.** Staff Resource: Ken Krebbs

**9. Discussion, Consideration and Possible Direction to staff relating to the implementation of Utility Rate Adjustments as outlined in the Town's Water and Wastewater Rate Study/Analysis prepared by Economists.com.** Staff Resource: Mike Showers

**10. Discussion, Consideration, and Possible Approval of Contract No. 23-177 for Engineering services for the 7<sup>th</sup> Street sidewalk CBDG Improvement Project in and amount not to exceed \$60,000.** Staff Resource: Martin Smith

**11. Discussion, Consideration, and Possible Approval of Resolution 2023-1117; A Resolution of the Mayor and Town Council of the Town of Camp Verde, Arizona, authorizing the acquisition of certain real property in the Town located near west Head Street and south First Street, Yavapai County Parcel Nos. 404-28-055N, 404-28-062C, and 404-28-062B, for the purpose of providing municipal services, and authorizing and directing the Mayor, Town Manager, and Town Attorney to acquire title to certain parcels of real property on behalf of the Town by donation, eminent domain or purchase for an amount not to exceed the fair market value of the property, plus acquisition and closing costs.** Staff Resource: Barbara Goodrich

**12. Discussion, Consideration, and Possible Approval of a real estate purchase contract between the Town of Camp Verde, Arizona and Brock and Kate Blevins for the purchase by the Town of certain real property in the Town located near west Head Street and south First Street, Yavapai County Parcel Nos. 404-28-055N, 404-28-062C, and 404-28-062B for an amount not to exceed \$790,000.00 and related closing costs. Staff Resource: Barbara Goodrich**

**13. Adjournment**

*Note: Upon a public majority vote of a quorum of the Town Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the purpose of discussion or consultation for legal advice with the Town Attorney as permitted by A.R.S. § 38-431.03(A)(3). Any other executive sessions will be separately included on the agenda above if an executive session will be held at the meeting.*

*Pursuant to A.R.S. §38-431.01 Meetings shall be open to the public - All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All legal action of public bodies shall occur during a public meeting. Pursuant to Town Code, Section 2-3-7.1 the Mayor shall call for a vote of the Council to allow the meeting to continue past the deadline of 10:00 p.m. The Town of Camp Verde Council Chambers is accessible to persons with disabilities. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk at 928-554-0021.*

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Bhasas on 07-31-2023 at 2:00 p.m.

Cindy Pemberton

Cindy Pemberton, Town Clerk



**Agenda Item Submission Form – Section I**

**Meeting Date:** August 2<sup>nd</sup>, 2023

- Consent Agenda       Decision Agenda       Executive Session Requested
- Presentation Only       Action/Presentation

**Requesting Department:** Finance      **Staff Resource/Contact Person:** Mike Showers

**Agenda Title (be exact):** Discussion, consideration & possible approval of Resolution 2023-1110, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting fees for Town services for Fiscal Year 2023-24 and superseding Resolution 2022-1090.

**List Attached Documents:** 1) Resolution 2023-1110, 2) Report on Reasons for Increases, 3) FY24 Proposed Town Fee Schedule

**Estimated Presentation Time:** 2 mins

**Estimated Discussion Time:** 5 mins

**Reviews and Comments Completed by:**

- Town Manager: \_\_\_\_\_  Department Head: \_\_\_\_\_
- Town Attorney Comments: \_\_\_\_\_
- Risk Management: \_\_\_\_\_
- Finance Department  
Fiscal Impact:  
Budget Code: \_\_\_\_\_ Amount Remaining: \_\_\_\_\_  
Comments: \_\_\_\_\_

**Background Information:** Per Town Code, the Town fees must be reviewed and adopted each year by Resolution. The attached fee schedule will become effective September 1, 2023. The proposed fees were posted on the Town website on June 2<sup>nd</sup>, 2023.

**Recommended Action (Motion):** Move to approve Resolution 2023-1110, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting fees for Town services for Fiscal Year 2023-24 and superseding Resolution 2022-1090.

**Instructions to the Clerk:** Process the Resolution.



## Town of Camp Verde

### FY24 Proposed Fee Increases Reasoning by Department

#### **Copy Fees**

Copy fees for commercial requests have been increased to keep up with increased costs.

#### **Finance Division Fees**

NSF Fees were changed to match to match the amount charged by our bank.

#### **Marshal's Office Fees**

Animal Licensing late fees were added to reinforce the need to have animals licensed.

#### **Parks & Recreation Department Fees**

The following Class D fees were increased at the request of the Town Council to ensure that there was no discount applied to Class D fees and they paid the same or equivalent to the full market commercial fees (Class C).

- Ball Field Lights
- Sports Fields – Butler & Community Center Field
- Sports Fields – Sports Complex
- Restrooms – Sports Complex
- Concession Stand - Sports Complex
- Gym

The following Class D fees were increased at the request of the Town Council to ensure that there was no discount applied to Class D fees and they paid the same or equivalent to the full market commercial fees (Class C) and a minimum charge equivalent to Class C daily rate was added.

- Park Ramadas, Gazebo, Town Ramada

The following Class D fees were increased at the request of the Town Council to ensure that there was no discount applied to Class D fees and they paid the same or equivalent to the full market commercial fees (Class C). New hourly rate is analogous to ½ and full day Class C rate but no daily maximum.

- Kitchen

## **Community Development Department Fees**

Council chose to remove the 3% technology fee surcharge from all fees and simply have the fee increased by the 3%. While most fees seem to have increased, they are really just moving the technology fee portion directly to the listed fee.

## **Water Division Fees**

Meter Fees for 5/8", 1" and 1 1/2" meters have been increased to due to increases in the cost of the meters and the cost of staff time to intall.

Hydrant use and relocation fees were created to cover the cost of staff time for those services.

Establishment fees and Temporary turn-off fees have been increased to cover the cost of staff time to perform services.

The civil penalty fee is being established to cover the cost of new locks, potential damage and staff time to reinstall the locks.



# Town of Camp Verde

## FY24 Proposed Fee Schedule

2022-23	2023-24
Approved 6/15/22, Effective 8/1/22	Department Proposed Changes

### Copy/Duplication Fees (All Departments Except Municipal Court)

Duplication Rates		
Black & White (8.5 x 11 or 11 x 17)	Various	\$0.15
Color (8.5 x 11 or 11 x 17)	Various	\$0.65
Large Format (greater than 11 x 17) per page	\$5.00	
Recordings on CD (from Clerk's office only)	\$5.00	
Jump Drive (for copying records request or other large files)	\$10.00	
Public Records Request (per page)	\$1.00	
Public Records Electronic Request	No Charge	
Commercial Public Records Request	\$30 per hour - \$100 minimum charge	\$45 per hour - \$100 minimum charge

	2022-23	2023-24
	Approved 6/15/22, Effective 8/1/22	Department Proposed Changes
<b>Clerk's Office</b>		
<b>Duplication Rates</b>		
Current Agenda Packets (per page)	\$0.25	Remove Fee
Minutes	\$0.25	Remove Fee
Recordings (per CD)	\$5.00	Moved above
Recordings (when town provides jump drive)	\$10.00	Moved above
Public Records Request (per page)	\$1.00	Moved above
Public Records Electronic Request	No Charge	Moved above
Commercial Public Records Request	\$30 per hour - \$100 minimum charge	Moved above
<b>Notary Fees</b>	No Charge	
<b>Publicity Pamphlet</b>	\$200.00	
<b>Business License Fees</b>		
Business License Fee/Inspection/Setup Fee	\$50.00	
Peddler/Solicitor's License (in addition to \$1,000 Bond & Cost of Background Ck)	25.00 Per day	
Special Event Promoter (Per Event)	No Charge	Delete
Special Event Vendor (Non-Profits)	No Charge	Delete
Special Event Vendor (Waived for non-profits)	\$25.00 Per Event	
<b>Renewal of Existing Current Business License</b>		
Business License Fee (annual)	\$25.00	
Name/Address Change in Addition to Annual Fee	No Charge	
<b>Liquor License Permits</b>		
Application/Posting/Inspection Fee	\$250.00	
<b>Business License (annually) + the following:</b>		
Series 01 through 14 and Series 16 & 17	\$50.00	
One-time Special Event Permit	\$50.00	
Temporary Extension of Premise	\$25.00	
Permanent Extension of Premise	\$50.00	

2022-23	2023-24
Approved 6/15/22, Effective 8/1/22	Department Proposed Changes

**Public Works**

Site Plan Review	\$225.00 per applicable sheet (1st & 2nd Reviews)	
Engineering report reviews (drainage reports, design reports, traffic reports (TIA) soils reports, and others)	\$250.00 per report (includes first 2 reviews; \$150 for each subsequent review)	
Construction Plans and Grading Plans (Civil grading and drainage, As Built Plan Review)	\$225 per applicable sheet (includes first 2 reviews; \$250.00 for each subsequent review)	
Plat Review (Preliminary & Final plat reviews)	\$250 per applicable sheet (includes first 2 reviews; \$150 for each subsequent review)	
<b>Right of Way:</b>		
Encroachment permit		\$291.00
Right of Way Permits (excluding utility companies)		\$50.00
After the Fact Right of Way Permit		\$100.00
<b>Miscellaneous Plan Review:</b>		
Engineer's Cost Estimate Residential grading plan review (\$100 for entire submittal) Plan revision reviews	\$100.00 per applicable sheet	
Any Additional inspections	\$50.00 per inspection	
Public Improvement Construction Inspection		\$225.00
<b>Signs:</b>		
New Private Road Street Signs (per sign). Includes installation.		\$120.00
Adopt-a-road Street Signs (per sign), includes installation.		\$150.00

**Finance Department**

Non Sufficient Funds (NSF) Check Charge	\$10.00	\$13.00
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2022-23  
Approved 6/15/22, Effective 8/1/22

2023-24  
Department Proposed Changes

**Municipal Court**

**ARS §22-404**

Minimum Clerk Fee	\$17.00
Research in Locating a Document	\$17.00
Record Duplication	\$17.00
Per Page Fee	\$0.50

**Special Fees**

Injunction Against Harassment	No charge
Domestic Violence Order of Protection	No charge
Civil Traffic Default Fee	\$50.00
Warrant Fee	\$150.00
Municipal Court Enhancement	\$20.00 per charge
Court Appointed Counsel Fee	\$25.00 per case
Deferral fee (\$1.00 - \$500.00)	1.00 - 500.00

**Library**

Photocopies - B&W	\$0.15	Moved above
Photocopies - Color	\$0.65	Moved above
B&W Printouts from Public Internet Computers.	\$0.15	Moved above
Color Printouts from Public Internet Computers	\$0.65	Moved above
Card Replacement	\$3.00	
Equipment Overdue Fees	\$5.00 per day	
Non-CV Library Overdue items (inside county)	Varies by Library	
Non-CV Library Overdue items (outside county) (per- day)	\$1.00	
Lost items	Replacement Cost	

2022-23	2023-24
Approved 6/15/22, Effective 8/1/22	Department Proposed Changes

**Marshal's Office**

Reports (up to 20 pages)	\$9.00	Moved above
Additional pages (per page)	\$0.25	Moved above
Vehicle Impound Administrative Hearing	\$150.00	
911 Tape	\$15.00	
Photographs	\$15.00	
Fingerprints (per card)	\$10.00	Remove Fee
Local Background Checks	\$10.00	
<b>Training Room Fee for all private and profit organizations</b>		
4-8 hours (waived for non-profits.)	\$25.00	
Less that 4 hours (waived for non-profits)	\$15.00	
<b>Animal Shelter</b>		
Impound Fee - where any of the following exist: 1) a current license pursuant to section 11-1008 exists or 2) animal has been sterilaized and implanted with microchip or 3) a veterinarian determines that a medical contraindication exists	\$30.00	
Impound Fee - where any of the following <b>don't</b> exist: 1) a current license pursuant to section 11-1008 exists or 2) animal has been sterilaized and implanted with microchip or 3) a veterinarian determines that a medical contraindication exists	\$50.00	
Additional Fee per night	\$10.00	
<b>Animal License Fees</b>		
Altered Dog	\$12.00	
Unaltered Dog	\$24.00	
Licensing late fee each month Jan 31 each year	New Fee	\$5.00
<b>NO LICENSE WILL BE ISSUED WITHOUT PROOF OF RABIES VACCINATION.</b>		

2022-23	2023-24
Approved 6/15/22, Effective 8/1/22	Department Proposed Changes

**Parks & Recreation**

**Heritage Pool Fees**

**Adults (18 & over):**

Per Visit	\$3.00
10 Visits	\$25.00
Season Pass	\$80.00

**Children:**

Per Visit	\$2.00
10 Visits	\$16.00
Season	\$60.00

**Family Pass (Immediate Family Only)**

10 Visits	\$40.00
Season - open swim & Family nights only	\$150.00

**Swim Lessons**

Swim Lessons (30 minutes) two week session 4 days a week	\$25.00
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**Pool Rental Fee**

Private Use- Non-commercial up to 44 Participants (Per Hour) Includes 3 Lifeguards	\$90.00
Private Use - Non-commercial 45-88 Participants (Per Hour) Includes 4 Lifeguards	\$110.00
Private picnic area - when pool is open	\$20/hr
Reservation Fee	\$100.00

**Pool Specialty Classes**

Adult - 25% of fees to Town/75% to Instructor. Fees to be determined by instructor.	25% / 75%
Youth - 20% of fees to Town/80% to Instructor. Fees to be determined by instructor.	20% / 80%

2022-23	2023-24
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**Parks & Rec (Cont'd)**

**Parks & Recreation Facility Fees - General**

Class A - Town co-sponsored groups, non-profits, churches, schools, civic groups, government agencies, and organizations or individuals holding an open not-for-profit event.

Class B - Private events for individuals or groups using the facilities in a clearly not-for-profit manner.

Class C - Profit making individuals, groups or organizations.

Class D - Groups meeting ARS 9-500.14 definition about election or policy positions

**Deposits**

Key Deposit (all classes) (per key)	\$110.00	
Key Card Deposit (all classes) (per key card)	\$40.00	

**Banner Pole Fee**

Class A	No Charge	
Class B	\$25.00	
Class C & D	Not Allowed	

**Gym Tables**

Class A	No Charge	
Class B, C & D first 30 tables	No Charge - Included with Fee	
Class B, C & D over 30 tables	\$5.00 per table over 30	

**Chairs (if available)**

Class A	No Charge	
Class B, C & D first 100 chairs	No Charge - Included with Fee	
Class B, C & D over 100 chairs	\$1.00 per chair over 100	

**Meeting Room Fee**

Class A	No Charge	
Class B (per hour-2hr min / per day)	\$15 / \$60	
Class C (per hour-2hr min / per day)	\$25 / \$100	
Class D (per hour-2hr Min)	\$15.00	\$25.00

Rooms have tables & chairs on an "as available" basis for no additional charge

2022-23	2023-24
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**Park's & Recreation (Cont'd)**

<b>Electrical Use Fee</b>			
Park/Gazebo/Ramada - Class A		No Charge	
Park/Gazebo/Ramada - Class B w/Bounce house or Band		\$20.00	
Park/Gazebo/Ramada - Class C		\$20.00	
Park/Gazebo/Ramada - Class D - w/Bounce House, band or equipment		\$20.00	
Field power connection		\$20.00 per power post	
<b>Ball Field Lights (24-hour cancellation notice required)</b>			
Class A		No Charge	
Class B & <del>D</del>		\$10.00 per hour per field	
Class C & <del>D</del>		\$20.00 per hour per field	
<b>Specialty Classes</b>			
25% of fees to Town / 75% to Instructor (adult). Fees to be determined by instructor.		25% / 75%	
20% of fees to Town / 80% to Instructor (youth). Fees to be determined by instructor.		20% / 80%	
<b>Outfield Fencing Fee</b>			
Class A		No Charge	
Class B & D		\$75.00 per field	
Class C		\$75.00 per field	
<b>Sports Fields: Butler Park &amp; Community Center Fees</b>			
Class A		No charge	
Class B (per hour/per day)		\$25 / \$75	
Class C & <del>D</del> (per hour)		\$40.00	
<del>Class D</del>		<del>\$25 per hour</del>	Delete
<b>Sports Fields: Sports Complex</b>			
Class A		No Charge	
Class B		\$35.00 per hour or \$140.00 per day per field	
Class C		\$60.00 per hour or \$240.00 per day per field	
Class D		\$35 per hour per field	\$60.00
Restroom Fee - Class A & B & <del>D</del>		No Charge - Included w/ field	
Restroom Fee - Class C & <del>D</del>		\$50.00 per day	
Damage deposit		\$300.00 per field	



2022-23	2023-24
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**Park's & Recreation (Cont'd)**

<b>Concession Stand - Sports Complex</b>		
Class A up to 4 hours	No Charge	
Class A over 4 hours	\$20.00 per day	
Class B	\$40 per 4hr block or \$80 per day	
Class C	\$80 per 4hr block or \$160 per day	
Class D	\$10 per hour	\$20/hour w/ min \$80
Damage/Cleaning Deposit	\$200.00	
<b>Gym Fees</b>		
Class A - less than 100 attending	No Charge	
Class A (per hour-2hr min/per day) - more than 100 attending	\$25 / \$150	
Class B (per hour-2hr min/per day)	\$50 / \$300	
Class C (per hour-2hr min/per day)	\$100 / \$500	
Class D (per hour-2hr min)	\$50 per hour	\$100/hour
Cleaning/Damage Deposit - All Classes	\$500.00	
<b>Gym Floor Preparation Fee</b>		
All Classes	\$75.00	
<b>Park Ramada, Gazebo or Town Ramada Fee</b>		
Class A	No Charge	
Class B	No Charge	
Class C	\$75.00	
Class D	\$15 per hour	\$15 per hour w/ min \$75
<b>Kitchen Fee</b>		
Class A	No Charge	
Class B -4 Hour	\$25.00	
Class B (per day)	\$75.00	
Class C - 4 Hour	\$50.00	
Class C (per day)	\$100.00	
Class D	\$10 per hour	\$15 per hour w/ min \$100
Kitchen cleaning fee (if dirty after use)	\$50.00	

2022-23	2023-24
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## Community Development

Technology Fee		
A 3% Technology fee will be added to ALL permits in addition to all fees listed below.		
		Delete Row
Board of Adjustment & Appeals		
Appeal (Refundable if decision over-turned)	\$525.00	\$540.00
Variance (Commercial)	\$840.00	\$865.00
Variance (Residential)	\$525.00	\$540.00
Additional Variance/Same Application	\$58.00	\$60.00
Copies of Maps (plotted or color)		
Large Format (greater than 11 x 17)	\$5.00 a page	Delete Row - Moved Above
Copies - General		
B & W Copies (8 1/2 x 11 or 11 x 17)	\$.10 a copy - Minimum Fee \$10.00	Delete Row - Moved Above
Color Copies (8 1/2 x 11 or 11 x 17)	\$.20 a copy - Minimum Fee \$10.00	Delete Row - Moved Above
General Plan Amendment		
Minor	\$1,785.00	\$1,840.00
Major	\$1,785.00	\$1,840.00
Map Change for Zoning (ZMC)		
To Agriculture zone	\$1,785.00	Delete Row
Residential to Residential (up to 50 acres)	\$1,785.00	Delete Row
— Each additional acre over 50 acres	\$58.00	Delete Row
Residential to Commercial (up to 5 acres)	\$1,785.00	Delete Row
— Each additional acre over 5 acres	\$89.00	Delete Row
Commercial to Commercial (up to 5 acres)	\$1,785.00	Delete Row
— Each additional acre over 5 acres	\$89.00	Delete Row
Commercial to Industrial (up to 5 acres)	\$1,785.00	Delete Row
— Each additional acre over 5 acres	\$89.00	Delete Row
PAD and PUD (for one (1) acre or less)	\$1,785.00	Delete Row
— Each additional acre up to 10 acres	\$58.00	Delete Row
— Each additional acre over 10 acres	\$2.00	Delete Row
Base Fee (Traditional Rezone)		\$1,840.00
Each additional acre over 5 acres		\$100/acre up to \$25k max
Rezone to PAD		\$5,000.00
Each additional acre over 5 acres		\$200/acre up to \$25k max

2022-23	2023-24
Approved 6/15/22, Effective 8/1/22	Department Proposed Changes

**Community Development (Cont'd)**

<b>Map Change for Zoning (ZMC) (Cont'd)</b>		
Major Amendment (one (1) acre or less)	\$1,785.00	Delete Row
<del>Each additional acre up to 10 acres</del>	<del>\$68.00</del>	Delete Row
<del>Each additional acre over 10 acres</del>	<del>\$2.00</del>	Delete Row
<b>Land Use Applications</b>		
Minor Land Division	\$300.00	\$310.00
Lot Line Adjustment	\$300.00	\$310.00
Accessory Dwelling Unit Rental Permit	\$155.00	\$160.00
<b>Land Use Applications</b>		
Delete entire row - redundant		
Residential Temporary Use or Dwelling Permit	\$152 / \$55 Renewal	\$155 / \$55 Renewal
Commercial Temporary Use or Dwelling Permit	\$210 / \$55 Renewal	\$215 / \$55 Renewal
Development Standards Review - Commercial/Industrial		\$2,500 plus \$10 sq. ft. over 5000 sq. ft. (\$15k max) plus Fire Marshal Review Fee
Development Standards Review - Multifamily, RV, Lodging		\$2,500 plus \$10/unit, RV space or room (\$15k max) plus Fire Marshal Review Fee
<del>Development Standards Review</del>	<del>\$525 plus Fire Marshal Review Fee</del>	Delete Row
<del>Development Standards Review w/Final Site Plan</del>	<del>Remove Duplicate</del>	
Zoning Verification (previously Verification Letter)	\$250.00	\$260.00
Text Amendment to Planning & Zoning Ordinance (Citizen Initiated)	\$1,785.00	\$1,840.00
<b>Subdivision Plats</b>		
Administrative Conceptual Plan Review (Subdivisions)	No Fee - \$0	
Preliminary Plat (for 10 lots or less)	\$2,100 Plus Fire Marshall Review Fee.	\$2,165 plus Fire Marshall Review Fee
Each lot over 10 lots	\$12.00	\$13.00
Preliminary Plat (for 10 lots or less) if with a ZMC Plus Fire Fee	\$1,050 Plus Fire Marshall Review Fee	\$1,080 plus Fire Marshall Review Fee
Each lot over 10 lots	\$12.00	\$13.00
Final Plat (for 10 lots or less)	\$1,470.00	\$1,515.00
Each lot over 10 lots	\$12.00	\$13.00
Amended Plat (for 10 lots or less)	\$877.00	\$905.00
Each additional lot over 10 lots	\$12.00	\$13.00
Time Extensions	\$315.00	\$325.00
<b>Community Facilities District</b>		
	As determined by the Town Manager	

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**Community Development (Cont'd)**

<b>Planned Area Development (PAD)</b>		
Final Site Plan PAD Review	\$525 Plus Fire Marshall Review Fee	\$1,000 plus Fire Marshal Review Fee
Major Amendment	\$525 Plus Fire Marshall Review Fee	50% of Rezone to PAD Fee plus Fire Marshal Review Fee
Minor Amendment	\$210.00	\$500.00
<b>Use Permits</b>		
Open Space Uses	\$1,785 Plus Fire Marshall Review Fee	\$1,840 plus Fire Marshall Review Fee
Residential Uses	\$1,785 Plus Fire Marshall Review Fee	\$1,840 plus Fire Marshall Review Fee
Commercial (C1 & C2)	\$1,785 Plus Fire Marshall Review Fee	\$1,840 plus Fire Marshall Review Fee
Heavy Commercial/Industrial Uses (C3, PM, M1, M2)	\$1,785 Plus Fire Marshall Review Fee	\$1,840 plus Fire Marshall Review Fee
<b>Use Permits (Cont'd)</b>		
Mobile/Manufactured Home Parks (for 10 spaces or less)	\$1,785 Plus Fire Marshall Review Fee	\$1,840 plus Fire Marshall Review Fee
Each additional space up to 100 spaces	Plus \$17 / space up to 100 spaces	Plus \$20 / space up to 100 spaces
Each additional space over 100 spaces	Plus \$12 / each additional space	Plus \$13 each additional space
RV Parks	\$1,785 Plus Fire Marshall Review Fee	\$1,840 plus Fire Marshall Review Fee
Cost per space up to 100 spaces	\$16.00	\$17.00
Each additional space over 100 spaces	\$12.00	\$13.00
Mining (5 acres or less)	\$1,050.00	\$1,080.00
Each additional acre up to 50 acres	Plus \$57 / acre up to 50 acres	Plus \$60 / acre up to 50 acres
Each additional acre over 50 acres	Plus \$12 / additional acre	Plus \$13 / additional acre
<b>Continuance of Hearing</b>		
Before Advertising (Applicants Request)	\$158.00	\$165.00
After Advertising (Applicants Request)	\$315.00	\$325.00
<b>Sign Permits</b>		
Zoning Clearance	\$105.00	\$110.00
Building Review	\$63.00	\$65.00
Illuminated	Additional \$80.00	\$80
	\$27.50 for each additional sign. Includes up to (2) inspections	Each Permit Includes up to (2) Signs, Plus \$30 For Each Additional Sign. Includes up to (2) Inspections.
Flags / Banners	No Fee	
A Frame Sign	No Fee	
Mural	\$53.00	\$55.00

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<b>Miscellaneous</b>		
Abandonments and/or Reversion to Acreage	\$1,785 Plus Fire Marshall Review Fee	\$1,840 plus Fire Marshall Review Fee
Street Name Change (Citizen Initiated)	\$525.00	\$540.00
Underground Utilities Exemption	\$210.00	\$215.00
<b>Wireless Communication</b>		
Administrative Review	\$525.00	\$540.00
Applications requiring Special UP towers less than 99'	\$1,890.00	\$1,945.00
Towers 100 to 199'	\$2,205.00	\$2,270.00
Towers 200' and above	\$2,835.00	\$2,920.00
<b>Zoning Clearance for Building Permits</b>		
Residential single family dwelling (includes Manufactured and Factory-Built/Modular Buildings)	\$184.00	\$190.00
	\$89.00	\$90.00
Residential remodel \ Accessory structure	Up to two (2) Accessory Structures plus \$27 for each structure thereafter	Up to two (2) Accessory Structures plus \$30 for each structure thereafter
	\$105.00	\$110.00
Commercial Remodel \ Accessory structure	Up to two (2) Accessory Structures plus \$27 for each structure thereafter	Up to two (2) Accessory Structures plus \$30 for each structure thereafter
New Commercial (includes Factory-Built/Modular Buildings)	\$315.00	\$325.00
Investigation Fee (Installing accessory structure, sign, fence, outdoor lighting, or other structures requiring zoning clearance or conducting activities requiring a land use permits without an authorized permit)	Equal to the cost of the Zoning Clearance Fee and/or Land Use Fee	

THE VALUE OR VALUATION OF A BUILDING OR STRUCTURE FOR THE PURPOSE OF DETERMINING PERMIT AND PLAN REVIEW FEES WILL BE ESTABLISHED USING THE BUILDING VALUATION DATA (BVD) CONTAINED IN THE INTERNATIONAL CODE COUNCIL BUILDING SAFETY JOURNAL PUBLISHED ANNUALLY IN FEBRUARY. THIS DOCUMENT IS AVAILABLE FOR PUBLIC INSPECTION IN THE TOWN OF CAMP VERDE OFFICE OF COMMUNITY DEVELOPMENT, AUTHORITY TO DETERMINE VALUE PER PROVISIONS OF ADOPTED CODES.

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**Community Development (Cont'd)**

<b>GRADING PERMIT FEES</b>		
50 Cubic Yards or Less	\$60.00	\$62.00
51 to 100 Cubic Yards	\$80.00	\$83.00
101 to 1,000 Cubic Yards	\$100.00	\$105.00
1,001 to 10,000 Cubic Yards	\$210.00 for the first 1,000 Cubic Yards plus \$16.00 for each additional 1,000 Cubic Yards	\$215.00 for the first 1,000 Cubic Yards plus \$16.50 for each additional 1,000 Cubic Yards
10,001 to 100,000 Cubic Yards	\$365.00 for the first 10,000 Cubic Yards plus \$52.00 for each additional 10,000 Cubic Yards	\$375.00 for the first 10,000 Cubic Yard plus \$55.00 for each additional 10,000 Cubic Yards
100,001 Cubic Yards or More	\$960.00 for the first 100,000 Cubic Yards plus \$52.00 for each additional 10,000 Cubic Yards	\$990.00 for the first 100,000 Cubic Yards plus \$55.00 for each additional 10,000 Cubic Yards

**BUILDING PERMIT FEES**

**Total Valuation**

**NOTE: Unless otherwise noted, the fees listed below are utilized to establish Valuation (cost of construction including labor and materials) to be used in calculating permit fees and do not reflect the actual cost of the permit.**

\$1.00 TO \$500.00	\$45.00	\$47.00
\$501.00 TO \$2,000.00	\$45.00 for the first \$500.00 plus \$4.00 for each additional \$100.00 or fraction thereof	\$47.00 for the first \$500.00 plus \$4.25 for each additional \$100.00 or fraction thereof
\$2001.00 to \$25,000.00	\$105.00 for the first \$2,000.00 plus \$16.00 for each additional \$1,000.00 or fraction thereof	\$108.00 for the first \$2,000.00 plus \$16.50 for each additional \$1,000.00 or fraction thereof
\$25,001 to \$50,000.00	\$462.00 for the first \$25,000.00 plus \$12.00 for each additional \$1,000.00 or fraction thereof	\$476.00 for the first \$25,000.00 plus \$12.50 for each additional \$1,000.00 or fracion thereof
\$50,001.00 to \$100,000.00	\$761.00 for the first \$50,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof	\$784.00 for the first \$50,000.00 plus \$9.25 for each additional \$1,000.00 or fracion thereof
\$100,001.00 to \$500,000.00	\$1,181.00 for the first \$100,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof	\$1,217.00 for the first \$100,000.00 plus \$7.25 for each additional \$1,000.00 or fracion thereof
\$500,001.00 to \$1,000,000.00	\$3,880.00 for the first \$500,000.00 plus \$6.00 for each additional \$1,000.00 or fraction thereof	\$3,997.00 for the first \$500,000.00 plus \$6.25 for each additional \$1,000.00 or fracion thereof
\$1,000,001.00 and up	\$6,778.00 for the first \$1,000,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof	\$6,982.00 for the first \$1,000,000.00 plus \$5.25 for each additional \$1,000.00 or fracion thereof

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**Community Development (Cont'd)**

<b>Other Building Fees</b>		
Investigation Fee (Building without a permit)	Equal to the cost of the Building Permit Fee and Building Plan Review Fee	
Inspection Outside of Normal Business Hrs	\$100.00 Per Hour/1 Hour Minimum*	
Re-Inspection Fee (After 2 failed inspections)	\$80.00 Per Inspection	
Miscellaneous Inspection Fee (Inspection fee for which no fee is specifically indicated*)	\$80.00	
Building Plan Review Fee	65% of Bldg Permit Fee	
Master Building Plan Review Fee (First Floorplan Review)	65% of Bldg Permit Fee	
Master Building Plan Review Fee (Each additional Floorplan Review under same approved plan)	\$175.00	\$180.00
<b>Other Building Fees (Cont'd)</b>		
Additional Plan Review (After Two Failed Plan Reviews OR As Required By Changes, Additions, Alterations Or Revisions To Plans)	\$65.00 / Hour - 1 Hour Minimum*	
Plan Review Fee for Prefabricated Sheds Not Exceeding 500 Square Feet	New Fee	\$100.00
Outside Plan Review Or Inspection (For Use Of Outside Consultants and/or Fire Marshal Plan Reviews, Inspections, Or Both**)	Actual Cost**	
Building Permit Application Extension Fee (One Time Extension)	\$25.00	
Building Permit Extension Fee (One Time Extension)	\$25.00	
Temporary Issuance Fee (One Time Residential Certificate of Occupancy)	\$300.00	
Temporary Issuance Fee (One Time Commercial Certificate of Occupancy)	\$500.00	

**NOTE: \*Or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved. \*\*Actual costs include administrative and overhead costs.**

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**Community Development (Cont'd)**

**Deposits For Building Permit Applications**

Commercial Projects	Equal To Building Plan Review Fees Plus Engineer Plan Review Fees Plus Fire Plan Review Fees Plus Sanitary Plan Review Fees Plus Zoning Clearance Fees	
New Single/Multi-Family Residence		\$250.00
Residential Projects Less Than \$5,000.00		\$25.00
Residential Projects \$5,000.01 to \$10,000.00		\$80.00
Residential Projects \$10,000.01 to \$25,000.00		\$100.00
Residential Projects \$25,000.00 or More		\$250.00

**NOTE: Deposits are due at the time of submittal and are NON REFUNDABLE.**

**Refunds**

Building Plan Review Fees (Once Plan Review Has Begun)	No refund	
Project Cancellation/Withdrawl (Before Permit Has Been Issued)	Retain Deposit	
Issued Building Permits (One (1) Year From Permit Issuance, Where No Work Has Started/No Inspections Have Been Called For)	Retain \$50.00 or 25%, Whichever is greater	
Issued Over The Counter Building Permits (One (1) Year From Permit Issuance, Where No Work Has Started/No Inspections Have Been Called For)	Retain \$25.00 or 25%, whichever is greater.	

**Valuation Data**

~~(One (1) Year From Permit Issuance, Where No Work Has Started/No Inspections Have Been Called For)~~ Delete striked verbage. This header is explaining the valuations per sq. ft. to come.

<b>Residential</b> (New Single and Multi-FamilyResidences, Excludes Moblie/Manufactured Homes)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
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**Community Development (Cont'd)**

**Detached Residential Accessory Buildings/Structures**

Barn (Pole, Wood, Metal, or Masonry) (per sq ft)**	\$24.00	
Shade/Mare Motel (per sq ft)**	\$13.00	
Greenhouse (per sq ft)**	\$21.00	
Storage Building (Shed) (Over 200 sq ft) (per sq ft)**	\$24.00	
Carport (per sq ft)**	\$19.00	
Balcony (per sq ft)**	<del>\$21.00</del>	Delete
Covered Patio at Grade Level (per sq ft)**	<del>\$21.00</del>	Delete
Covered Deck Elevated (per sq ft)**	<del>\$21.00</del>	Delete
Open Deck Elevated (per sq ft)**	<del>\$21.00</del>	Delete
Screened Porch Under Existing Roof Cover (per sq ft)**	<del>\$10.00</del>	Delete
Gazebo/Ramada (per sq ft)**	\$21.00	
Pre-Fab Canvas/Metal Awning (Engineered) (per sq ft)**	\$8.00	
Stairs (per sq ft) (regardless of square footage)	\$11.00	

**Attached Residential Accessory Buildings/Structures**

Greenhouse (per sq ft)**		\$21.00
Storage Building (Shed) (per sq ft)**		\$24.00
Carport (per sq ft)**		\$19.00
Balcony (per sq ft)**		\$21.00
Covered Patio at Grade Level (per sq ft)**		\$21.00
Covered Deck Elevated (per sq ft)**		\$21.00
Open Deck Elevated (per sq ft)**		\$21.00
Screened Porch Under Existing Roof Cover (per sq ft)**		\$10.00
Pre-Fab Canvas/Metal Awning (Engineered) (per sq ft)**		\$8.00
Stairs (per sq ft)		\$11.00

<b>Residential Alteration/Remodel Of Existing Structure</b>	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
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**\*\*PLUS ANY UTILITIES INSTALLED**

**NOTE: Where no additional floor area or roof coverage is created, such as the conversion of a patio or garage to habitable space, the valuation shall be determined as the difference in valuation between the two occupancies plus utilities, unless otherwise noted.**

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**Community Development (Cont'd)**

<b>Commercial</b> (New Building)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
<b>Commercial Accessory Buildings/Structures</b> (New)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
<b>Commercial Alteration/Remodel Of Existing Structure</b> (Tenant Improvements)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
<b>Demolition of Any Existing Structure</b> (Residential or Commercial)		
Up To Two (2) Structures On Same Assessor's Parcel Number	\$85.00	\$90.00
More Than Two (2) Structures On Same Assessor's Parcel Number	\$85.00 For First Two (2) Structures plus \$27.00 For Each Structure Thereafter	\$90.00 For the First Two (2) Structures plus \$30.00 For Each Structure Thereafter
<b>Fireplace/Free Standing Stove/Inserts</b> (Other than New Construction)		
Concrete or Masonry	\$400.00 (Includes Plan Review)	\$415.00 (Includes Plan Review)
Pre-Fabricated Metal (Free standing/Inserts Pellet, Wood, Gas or Electric)	\$150.00 (Includes Plan Review)	\$155.00 (Includes Plan Review)
<b>Block/Retaining Wall</b>		
(Measured from bottom of footing to top of wall; Retaining Walls over 4' require engineered plans)		(Length x Height = Sq Footage)
Retaining Wall: (CMU, Concrete, Brick, Manufactured Unit, Rock/Stone, Etc) (per sq ft)	\$20.00	
Block Wall: (Fence Or Free Standing Wall; No Retaining/Surcharge) (per sq ft)	\$15.00	
<b>Roof Structure Replacement</b> (includes trusses, rafters, sheeting and roofing material)	Applicant's Valuation OR \$16.00 a Sq.Ft., Whichever Is Greater	
<b>Shell Building</b>	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	

**Definition of Shell Building:** A shell building is defined as a building for which HVAC, lighting, suspended ceilings, plumbing and electrical systems, partition layouts and interior finishes are not shown on the plans and for which NO SPECIFIC USE or TENANT has been noted. A separate permit with plans for tenant improvements will be required at a later date for completion of a shell building. A "Shell Only" building may include a fire extinguishing system as needed for fire protection requirements and minimal electric for lighting (house panel only) and main under slab sewer drain (not to include fixtures) along with slab floor. Warehouses and industrial buildings shall not be considered as a shell building. NO Certificate of Occupancy shall be issued for any building permitted as a SHELL BUILDING under this definition.

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**Community Development (Cont'd)**

<b>Swimming Pool/Spas</b>		
In Ground Pool (Includes Utilities)	Applicant's Valuation OR \$60.00 a Sq.Ft., Whichever Is Greater	
In Ground Spa or Whirlpool (Includes Utilities)	Applicant's Valuation OR \$3500.00, Whichever Is Greater	
On/Above Ground Pool (Pre-fabricated, Flat Fee) * Plus Any Utilities Installed	\$160.00	\$165.00
On/Above Ground Spa (Flat Fee, Utilities Included)	\$215.00	\$220.00
<b>Above Ground Water Tank (Over 5,000 Gallons)</b>		
A. Residential	\$100 + Fire Review Fee (if applicable)	\$105.00
B. Commercial	\$525.00 + All Applicable Plan Review Fees	\$540.00
<b>UTILITIES/EQUIPMENT</b>		
<b>New Construction or Addition</b>		
Plumbing (per sq. ft)	\$4.50	
Electrical (per sq. ft)	\$3.50	
Mechanical (per sq. ft)	\$3.50	
Single Permit, Plans Required (electric, plumbing, mechanical)	Applicant's Valuation OR Cost Per Sq. Ft. Listed Above, Whichever Is Greater	
<b>Residential Over the Counter Permits</b>		
Electrical	\$85.00	\$90.00
Mechanical	\$85.00	\$90.00
Plumbing	\$85.00	\$90.00
Building	\$85.00	\$90.00
<b>Residential Over the Counter Permits (Cont'd)</b>		
Combo (Any Combination Of The Above)	\$85.00 Flat Fee Plus \$27.00 For Each Added Over The Counter Permit (Includes Two (2) Inspections)	\$90.00 Flat Fee Plus \$30.00 For Each Added Over The Counter Permit (Includes Two (2) Inspections)

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**Community Development (Cont'd)**

<b>Solar Installation, Wind Turbines, Generators</b>		
Residential	\$200.00 Flat Fee for All Systems up to 15kwh; Systems Over 15kwh Based on Applicant's Valuation or \$2.67 a Watt, Whichever is Greater, Plus Fire Marshal Fees	\$206.00 Flat Fee for all Systems up to 15kwh AC/DC; Systems Over 15kwh will be Calculated Using 20% of Applicant Valuation or \$2.75/watt, Whichever is Greater. Plus Building, Zoning & Fire Marshal Plan Review Fees.
Commercial	\$200.00 Flat Fee for All Systems up to 15kwh; Systems Over 15kwh Based on Applicant's Valuation or \$2.67 a Watt, Whichever is Greater, Plus Fire Marshal Fees	\$206.00 Flat Fee for All Systems up to 15kwh AC/DC; Systems Over 15kwh will be Calculated Using 20% of Applicant Valuation or \$2.75/watt, Whichever is Greater, Plus Building, Zoning & Fire Marshal Plan Review Fees.
<b>MISCELLANEOUS EQUIPMENT</b>		
<b>Fire Alarm</b>		
Commercial	Applicants valuation or \$3.50 a sq. ft. whichever is greater plus Fire Marshal Fees.	
Residential	Applicants valuation or \$1.50 a sq. ft. whichever is greater plus Fire Marshal Fees.	
<b>Kitchen Type I or II Hood System</b>	Applicant's Valuation OR \$6000.00, Whichever is Greater, Plus Fire Marshal Fees	
<b>Fire Suppression</b>		
Commercial	Applicants valuation or \$2.50 a sq. ft., Whichever is greater plus Fire Marshal Fees.	
Residential	Applicants valuation or \$2.00 a sq. ft. Whichever is greater plus Fire Marshal Fees.	
Commercial/Residential Retrofit	Applicants valuation or \$2.50 a sq. ft., Whichever is greater, plus Fire Marshal Fees.	
<b>Tower New Installation</b>		
Up to \$6,000	\$200.00, Plus Applicable Plan Review Fees	\$206.00, Plus Applicable Plan Review Fees
\$6,001 or More	Applicant's Valuation OR \$200.00 + \$8.00 per Every Thousand over \$6,000, Whichever Is Greater, Plus Applicable Plan Review Fees	Applicant's Valuation OR \$205.00 + \$8.25 per Every Thousand over \$6,000, Whichever Is Greater, Plus Applicable Plan Review Fees
<b>Co-Locate Existing Tower</b>		
Up to \$6,000	\$175.00, Plus Applicable Plan Review Fees	\$180.00, Plus Applicable Plan Review Fees
\$6,001 or More	Applicant's Valuation OR \$175.00 + \$8.00 per Every Thousand over \$6,000, Whichever Is Greater, Plus Applicable Plan Review Fees	Applicant's Valuation OR \$180.00 + \$8.25 per Every Thousand over \$6,000, Whichever Is Greater, Plus Applicable Plan Review Fees

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**Community Development (Cont'd)**

**Mobile / Manufactured Housing**

Manufactured Housing Skirting (No Retaining/Surcharge)(per linear foot)	\$10.00 per every 10 linear feet.	
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**NOTE: Designated Fees below (\*) are established by the Arizona Department of Fire, Building and Life Safety Office of Manufactured Housing and adopted by the Town of Camp Verde through intergovernmental agreement pursuant to Arizona Administrative Code (A.A.C.) §R4-34-501 and §R4-34-801.**

*Residential Manufactured Home Set	See OMH Fee Schedule (Includes Three (3) Inspections)	
Residential Manufactured Home - Plan Review	\$175.00	\$180.00
*Residential Factory Built/Modular Building	See OMH Fee Schedule (Includes Three (3) Inspections)	
Residential Factory Built/modular - Plan Review	\$175.00	\$180.00
*Commercial Factory Built/Modular Building	See OMH Fee Schedule (Includes Three (3) Inspections)	
Commercial Factory Built/Modular Building - Plan Review	\$175.00, Plus Fire Marshal Fees	\$180.00

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**Sewer Fees**

<b>Residential Connection Fees</b>	
Single family residence	\$1,750.00
Multiple family residence	\$1,750.00 per residential unit
New Residential Subdivisions	\$1,750.00 per lot
<b>Commercial Connection Fees</b>	
Hotels, motels, resorts, lodges, hospitals, nursing homes & supervisory care facilities	\$350.00 per room
(Rooms equipped with kitchen facilities shall be treated as single-family residential units)	\$1,750.00 per room
Retail	\$.25 per square foot, \$1,750.00 minimum
Office	\$.50 per square foot, \$1,750.00 minimum
Restaurant, Bar	\$30.00 per seat
Warehouse, Manufacturing	\$.25 per square foot, \$1,750.00 minimum
<b>Inspection Fees</b>	
Single family residence	\$80.00
All other	\$100.00 per hour; 2 hour minimum
<b>Monthly User Fees</b>	
Single family residence, Apartments	\$2.90 per UPC discharge fixture unit
Commercial	\$4.51 per UPC discharge fixture unit
All other	\$4.51 per UPC discharge fixture unit
<b>Other Fees</b>	
Late Fee	\$5.00 or 1 1/2% of balance, whichever is greater
Account Transfer Fee	\$35.00
Availability Fee	\$50 per month
Return Check Fee	\$25.00
Reconnection Fee	\$1,750.00 plus actual costs incurred by Town
Annexation Fees	Actual cost incurred by Town
Plan Review Fees	Actual cost incurred by Town
Septage Fees	\$0.14 per gallon
Broken Hauler Station Card	Free if broken card returned, otherwise \$25.00
Lost Hauler Station Card	\$25.00
Septic Tank and Vault contents for users within the current District (This vault fee will only apply until the user is connected to the sewer system).	\$0.01 per gallon

\$13.00

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## Water Fees

Monthly Usage Charge:		
5/8" x 3/4" Meter	\$23.75	
3/4" Meter	\$23.75	Delete
1" Meter	\$50.00	
1 1/2" Meter	\$75.00	
2" Meter	\$175.00	
3" Meter	\$185.00	
4" Meter	\$225.00	
6" Meter	\$350.00	
8" Meter	\$600.00	
Gallonge Charge- Per 1000 gallons		
up to 50,000 gallons	\$3.35	
50,001 and above	\$5.70	
standpipe	\$3.35	
Service Line and Meter Installation Charges:		
<del>5/8" x 3/4" Meter</del>	\$430.00	\$600.00
<del>3/4" Meter</del>	<del>\$480.00</del>	Delete entire row
1" Meter	\$550.00	\$700.00
1 1/2" Meter	\$775.00	\$850.00
2" Meter	\$1,305.00	
2" Meter Turbo or Compound	\$1,900.00	Delete
<del>3" Meter Turbo or Compound</del>	Cost	
<del>4" Meter Turbo or Compound</del>	Cost	
<del>6" Meter Turbo or Compound</del>	Cost	
<del>8" Meter Turbo or Compound</del>	Cost	
Hydrants ( Non-Refundable)	Cost	
Use of hydrants and/or hydrant meters for residential, commercial or construction customers	New Fee	\$200.00 plus a \$1,500.00 refundable deposit
Relocation of hydrant meter	New Fee	\$100.00
Asphalt Cut and Patch Per Square Foot	\$3.50	Delete entire row
Road Boring	-Cost	Delete entire row
Slurry ( If Required)	-Cost	Delete entire row

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**Water Fees (Cont'd)**

<b>Service Charges:</b>		
Establishment	\$25.00	\$50.00
Establishment - After Hours	\$40.00	\$70.00
Reconnection Fee	\$25.00	\$50.00
Reconnection (After Hours)	\$40.00	\$70.00
NSF Check	\$25.00	\$13.00
Meter Reread (Waived if original incorrect)	\$10.00	
Meter Test (Waived if faulty)	\$25.00	\$100.00
<b>Deposit</b>	<b>By Meter Size</b>	<b>Delete</b>
Deposit Interest	6%	Delete
Reestablishment ( within 12 months )	Minimum Tariff of non- usage months	
Deferred Payment ( per month )	1.50%	
Late Payment Penalty ( per month )	1.50%	
Moving Customer Meter ( At customers request )	Cost	
Temporary Turn off	\$25.00	\$50.00
Temporary Turn off ( After Hours )	\$40.00	\$70.00
Hook up Fee - According to Meter Size	\$540.00	Delete
<b>Civil Penalties - Unauthorized Turn-on / Turn-off / Tampering</b>	<b>New Fee</b>	<b>\$100.00 per offense plus any part damages</b>