

MINUTES
TOWN OF CAMP VERDE
SPECIAL EXECUTIVE SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
TUESDAY DECEMBER 13, 2022 AT 6:00 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor Jenkins called the meeting to order at 6:00 p.m.

2. Roll Call. Council Members Jackie Baker, Wendy Escoffier, Cris McPhail, Jessie Murdock, Robin Whatley, Vice Mayor Marie Moore and Mayor Dee Jenkins

Also Present: Town Clerk Cindy Pemberton, Human Resource Director Julia Kaiser, Risk Manager and Recording Secretary Heather Vinson, Attorney Bill Sims and Attorney Steve Coleman from the Risk Pool.

3. Pledge of Allegiance

Councilor Murdock Led the Pledge of Allegiance

Vice Mayor Moore indicated the past few Executive Sessions, Council has requested the Executive Sessions not be recorded, Council chooses not to record and have written minutes only. Vice Mayor Moore requested an item be placed on a future agenda in January for further discussion. If Council is not recording, Council does need administrative staff on hand to do the written minutes per Town Code and Council needs to figure out how those minutes will be approved. For tonight's meeting Vice Mayor Moore recommended Risk Manager, Heather Vinson be the minute taker.

Heather Vinson, Risk Manager addressed Council stating in the past the recording has been very helpful as opposed to reading generic minutes because there could be something taken out of context, with the recording the margin for error is limited. It is helpful to staff for understanding direction. Recording would be the preference but we can move forward in January if that is what Council would like. When questioned regarding the current meeting Risk Manager Vinson recommended recording to make sure staff does not miss anything and it would be beneficial.

Risk Manager Vinson explained that as Risk Manager she is in a majority of Executive Sessions.

When questioned who is allowed to listen to Executive Session recordings, Town

Clerk Cindy Pemberton stated the Clerk's Office is responsible for releasing the Executive Session information. In the past the only times when it has been released is if a Council Member is absent from a meeting and would like to listen to the audio tape or if the Attorney General has requested a recording of it.

Vice Mayor Moore indicated Council needs to decide if tonight Council is going to choose to record or if minutes are going to be taken. Due to the nature of the meeting, Council needs to decide what is the best interest of the Town. Vice Mayor Moore recommended for tonight's meeting the best interest is to record.

Clarification was made, tonight's Executive Meeting will be recorded on a hand-held device and not a Zoom Recording, however the Attorneys will be attending the meeting via zoom.

When questioned, the two staff members who will remain in the Executive Session will be Human Resource Director Julia Kaiser and Risk Manager Heather Vinson.

4. Discussion, consideration, and possible instruction to the Town Attorney regarding legal advice concerning proposed Town Manager Severance Agreement and terms to be included in the Severance Agreement. Note: Council may vote to go into Executive Session pursuant to ARS §38-431.03(A)(3) and (4) for discussion, consultation with and instruction to the Town Attorney regarding the proposed Severance Agreement and claims related thereto. Staff Resource: Bill Sims.

- **Recess into and hold Executive Session pursuant to A.R.S. §38.431.03 (A)(3) and (A)(4).**
- **Reconvene Open Session and provide possible direction regarding the proposed Severance Agreement.**

On a motion by Vice Mayor Moore, seconded by Councilor Murdock Council moved to go into Executive Session at 6:13 p.m.

Roll Call Vote:

Vice Mayor Moore-aye
Councilor Baker-aye
Councilor Murdock-aye
Councilor McPhail-aye
Councilor Escoffier-aye
Councilor Whatley-aye
Mayor Jenkins- aye

Reconvene Open Session:

Council Reconvened Open Session at 9:50 p.m.

5. Adjournment

With no further objection, the meeting adjourned at 9:50 p.m.

Dee Jenkins
Mayor Dee Jenkins

Cindy Pemberton
Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special/Executive Session of the Town Council of Camp Verde, Arizona, held on December 13, 2022. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 6th day of July, 2023.

Cindy Pemberton
Cindy Pemberton, Town Clerk