

**(Corrected) MINUTES
TOWN OF CAMP VERDE
SPECIAL SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, MAY 24, 2023 at 5:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. **Call to Order**-Mayor Jenkins called the meeting to order at 5:30 p.m.
2. **Roll Call.** Council Members: Jackie Baker (absent), Wendy Escoffier, Robin Godwin (absent), Cris McPhail, Jessie Murdock, Vice Mayor Marie Moore, and Mayor Dee Jenkins.

Also present: Interim Town Manager Gayle Mabery, Finance Director Mike Showers, Utilities Director Jeff Low (via Zoom), Town Clerk, Cindy Pemberton and Recording Secretary Dana Donahue.

3. **Pledge of Allegiance**-was led by Councilor Escoffier.
4. **Call to the Public or items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

None

5. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

- a) **Proclamation – Designating May 21st-27th, 2023 as National Public Works Week. Staff Resource: Ken Krebbs**

Mayor Jenkins proclaimed May 21-27, 2023, National Public Works Week.

- b) **Approval of the FY24 debt levy certification to Yavapai County for \$661,530, acting as the Trustee to the Camp Verde Sanitary District. Staff Resource: Mike**

Showers

- c) **Approval of the FY24 special assessment levy of \$222,057 for annual payments against the Camp Verde Sanitary District's WIFA note 910175, acting as the Trustee to the Camp Verde Sanitary District.** Staff Resource: Mike Showers

On a motion by Councilor McPhail, seconded by Vice Mayor Moore, Council moved to approve the Consent Agenda as presented.

Councilor Escoffier-aye
Councilor Murdock-aye
Councilor McPhail-aye
Vice Mayor Moore-aye
Mayor Dee Jenkins-aye
Motion passes 5-0

6. **Discussion, Consideration, and Possible Approval to staff to submit an Arizona Commerce Authority Economic Strength Project grant in an amount up to \$500,000 to fund drainage project at Dickison Circle.** Staff Resource: Molly Spangler and Jeff Low

Background Synopsis;

The Economic Strength Project (ESP) is a competitive grant program designed to enhance the economic strength and competitiveness of Arizona's rural communities. Staff recommends and seeks approval to apply for up to \$500,000 of ESP funds for the drainage project on Dickison Circle. This project will open acreage for commercial development, improve long term access to Dickison Circle and will assist in protecting the Town's water and sewer lines.

Economic Development Director Molly Spangler presented this agenda item. Staff is seeking permission to apply for the ESP Grant for the drainage project at Dickison Circle. Funding for this project had been approved in 2021 through ARPA funds. Completion of the project will open the property for rezoning to commercial development.

Vice Mayor Moore inquired when this money may be appropriated.
Ms. Spangler stated it would be in next year's budget (2024).

Councilor Escoffier asked if any work has been done on the project thus far.
Ms. Spangler replied there are preliminary designs and estimates from Town staff.

On a motion by Vice Mayor Moore, seconded by Councilor Escoffier, Council moved to approve staff to submit an Arizona Commerce Authority Economic Strength Project Grant in an amount up to \$500,000 to fund drainage project at Dickison Circle.

Councilor Escoffier-aye

Councilor Murdock-aye
Councilor McPhail-aye
Vice Mayor Moore-aye
Mayor Dee Jenkins-aye
Motion passes 5-0

7. Discussion, Consideration and Possible Approval of a request for the Town of Camp Verde to be a sponsor for the Verde Valley Sanctuary's 30th Anniversary Gala, with potential sponsorship amount ranging from \$500-\$10,000.

Resource: Mayor Dee Jenkins

Background synopsis;

Consideration of funding (from the FY2023 budget) a portion of the Verde Valley Sanctuary's 30th Anniversary Gala. The total budget line for the Community Outreach in FY2023 was \$60k, of which \$23,500 remains.

Mayor Dee Jenkins spoke regarding this item. She referred to the packet provided to Council. According to Interim Town Manager Gayle Mabery, there is \$23,500 dollars remaining in the Community Budget for this fiscal year.

Mayor Jenkins encouraged Council to examine this request and perhaps fund a portion for the Gala.

Vice Mayor Moore asked about the money, and future requests for Community Outreach. Vice Mayor Moore mentioned that the Town is reaching the end of its budget year.

Ms. Mabery stated there are no requests at this time.

Councilor Escoffier stated she thought a \$10k donation would be appropriate.

Councilor Murdock expressed her gratitude for the Sanctuary and asked if the Town donates the \$10k, does the remainder of the Community Outreach budget roll over (\$13,500), or does the Town lose it?

Ms. Mabery indicated the money will not roll over to the next budget year.

Councilor Murdock asked about the Verde Valley Senior Center/ Meals on Wheels and if this was a place Town could use the remaining monies.

Ms. Mabery reminded Council that they had earmarked a certain amount of money for the Meals on Wheels Program earlier in the Fiscal Year, and decided to revisit the amount at the end of the Fiscal Year. Any action by Council will have to be made before June 30th of this year.

Council thought the amount promised to Meals on Wheels for this budget year was in

the amount of \$25k.

Mayor Jenkins requested at the next meeting, for staff re-examine the Meals on Wheels donation and bring it back before Council.

On a motion by Vice Mayor Moore, seconded by Councilor Escoffier, Council moved to approve the request from the Verde Valley Sanctuary for a sponsorship in the amount of \$10,000 dollars for their 30th Anniversary Gala, and direct staff to pay for the sponsorship using FY2023 Community Outreach Funds.

Councilor Escoffier-aye
Councilor Murdock-aye
Councilor McPhail-aye
Vice Mayor Moore-aye
Mayor Dee Jenkins-aye
Motion passes 5-0

8. **Discussion, Consideration and Possible Approval of the Finance Director to make the attached budget adjustment labeled BAFY23-03 for the FY23 budget year moving the budgeted \$41,035 expenses from the Risk Management division to the Public Works Admin division.** Staff Resource: Mike Showers

Background synopsis;

The Project Manager position was initially budgeted within the Risk Management budget for FY2023, however, in February, this position was relocated under Public Works. This adjustment will move 5 months of wages and ERE budget amounts from Risk Management to Public Works to cover Feb-June wage expenses in the new department.

Finance Director Mike Showers explained that this agenda item moves the remaining budget (from February on) for the CIP Project Manager to be transferred to the Public Works Admin Division.

On a motion by Councilor Escoffier, seconded by Council McPhail, Council moved to approve the Finance Director to make the attached budget adjustment labeled BAFY23-03 for the FY23 budget year moving the budgeted \$41,035 expenses from Risk Management division to the Public Works Admin division.

Councilor Escoffier-aye
Councilor Murdock-aye
Councilor McPhail-aye
Vice Mayor Moore-aye
Mayor Dee Jenkins-aye
Motion passes 5-0

9. **Discussion, Consideration and Possible Direction to staff relating to the implementation of Utility Rate Adjustments as outlined in the Town's Water and Wastewater Rate Study/Analysis prepared by Economists.com.** Staff Resource: Jeff Low and Mike Showers

Background synopsis and Recommendations.

Based on the pervious Council Workshop completed by Dan Jackson on April 19, 2023, staff requested Mr. Jackson revise his presentation. Staff recommends the following;

- *Select Scenario II for Water Rates*
 1. *Promotes responsible use of water*
 2. *Make the first increase effective Oct. 2023, with the additional adjustments in January thereafter through 2027*

- *Continue with Fixture Based Rates for Wastewater*
 1. *Not enough usage data to change over to volume-based rates*
 2. *Recommend reevaluation study and change rates to volume base in late 2024*
 3. *Make the first increase effective Oct. 2023, with additional adjustments in January thereafter through 2027.*

Utilities Director Jeff Low (via zoom) requested direction from Council on the utility rates presented in the Council's packet. Town staff recommends proceeding with the tiered rates for water and sticking with the fixture counts for wastewater. The fixture counts for wastewater will be reevaluated in 2024.

Ms. Mabery explained these rates are from the rate study analysis. There are two areas; water and wastewater. The Town kept the water rates the same as the transition from private water company to a Town public utility occurred, to give Town time to analyze rate structures. The rate study recommends a tiered rate structure for water, originally beginning July 1, 2023, then January 1, 2024 for the next four years. However, the rate cannot be implemented until October 1, 2023 because of noticing requirements. Staff recommends the rate structure be implemented October 1, 2023 and then transition in January 2024 and January thereafter for the next four years. This will allow Town to stay in line with the proposal.

Collectively, the Town does not believe the fixture count rate method is suitable as a long-term choice. The analyst/consultant recommends staying with the fixture count rate method for one more year to gather additional data. Gathering data for an additional year, will give the analyst more detailed information for a recommendation. The volume-based structure is better but cannot be compiled accurately without proper data collection.

Mayor Jenkins asked what type of data points will be collected in this next year and what about the "wastewater only" customers.

Ms. Mabery replied, explaining the most likely scenario will be an average for the “wastewater only” customers. This will move us completely away from fixture unit counts.

Mr. Low explained that Dan Jackson, the analyst, did not have enough water company data to make a concrete recommendation on the volumetric billing (combined billing of water and wastewater for one year). Volume based rates would encourage conservation, which would affect rates.

Ms. Mabery explained the analyst is projecting what the average daily water usage will be, and that is what he is using as a base for the wastewater rate structure.

Vice Mayor Moore expressed concerns about the rates, and deciding when not all the data points are available. She supports moving the item forward with the staff recommendations.

Councilor McPhail explained that Town is not raising utility rates to pay for the water company. State Law prohibits that action. The acquisition of the water company is entirely separate from the rate adjustments being discussed.

Councilor Murdock asked about conservation rates and wastewater contributions. She would like to see a senior citizen rate or widow/widower rate. This needs to be examined. Camp Verde is a diverse community and not all households use the same amount of water and or wastewater. Gallon thresholds need to be examined. Wastewater rates need to be reviewed as well.

Ms. Mabery stated the recommendation is Scenario Two in the packet. She explained the tiered system and the subsequent rate adjustments. Previously, the lowest tier was 10,000 and Council requested staff to explore another tier in-between such as the 1,000 to 10,000 tiers listed.

Mayor Jenkins asked Councilor Murdock if she wanted to revisit the rates now, or when Council discusses wastewater rates after the data is complete.

Councilor Murdock replied, no, not right now. She expressed concerns regarding the rates and how they are achieved and being transparent to the public. The system (water/wastewater) needs to pay for itself. The General Fund should not fund the water company. She does not want to overcharge or undercharge the consumer. Water and wastewater are a public utility, not a private company. However, as a public utility, infrastructure and upkeep must be included in the budget.

Ms. Mabery said status quo fixture rate is being recommended for wastewater. Prior to January 2025, staff will have collected additional data. With that data, Mr. Jackson will return with another rate recommendation. According to Council’s previous discussions, the goal is to move to a water volume-based rate for wastewater.

Councilor Escoffier stated she hopes the public understands that there are many

upgrades to the water system that need to be addressed, such as the arsenic removal systems. She is heartened by the Sanitary Districts' debt decreasing.

Mr. Devon Dahl (a member of the public) expressed his desire for wastewater rates to be adjusted immediately.

Ms. Mabery explained that the missing data is related to the conservation rates, and how that will significantly affect the rates in the future. Water conservation rates need to be in place for a year. Volume based recommendation doubles the rates as opposed to fixture-based rates. More time is needed to assess how that will affect the rates. Ms. Mabery stated the lowest rate recommended is 3,000 gallons per month. She stated all the information regarding water and wastewater rates is available online.

Ms. Pamela Waitkus is in favor of making the wastewater rates lower.

Mayor Jenkins acknowledged the rate structure and how it needs to be done correctly.

Councilor Murdock stated that acquiring the water company and making it a public utility has been a long-term goal. However, there is currently not enough accurate data to make a firm determination on rates. She spoke about fixture count and how it is used to determine rate. She requested Mr. Low provide Council with how the fixture rate is determined. She stated there are opportunities to save the public money.

Mr. Low replied the fixture rate information comes from wastewater.

Councilor Murdock requested staff provide Council the method fixtures are counted. She will be available to meet with staff to examine the method of counting fixtures and perhaps finding ways to save people money.

On a motion by Councilor McPhail, seconded by Councilor Escoffier, Council moved to direct staff to move forward with the water rates under scenario II, conservation and wastewater under the fixture unit's scenario.

Councilor Escoffier-aye
Councilor Murdock-aye
Councilor McPhail-aye
Vice Mayor Moore-aye
Mayor Dee Jenkins-aye
Motion passes 5-0

10. Discussion and Review with Council of FY24 Town Manager recommended budget and proposed Capital Improvement Plan. Staff Resource: Mike Showers

Finance Director Mike Showers referred to the budget packet provided to Council. It includes all the items that were previously missing. This budget packet is an update to what was discussed earlier, focused on operations. The budget is not currently complete.

There will be additional updates, with specific update pages. The budget for the Park is in process, so it is currently zero pending more information.

Mr. Showers discussed updated numbers for operations and pointed out the changes. He explained some of the budget items and how they were approached. The budget is balanced. The largest change is the \$500k from the General Fund Reserves to CIP. The water fund includes the grant funds. The HURF fund had some buyouts on vehicles.

The items to note include the search for a Town Manager. Staff included a \$12k relocation fee which was not needed. That money went into the General Fund. Money went to the Lobbyist for the Improvement District. Council legal fees were bumped up, but in reality, it is a bump up for the Town. This money can be used for other departments at the Council's discretion. General Operations was bumped up to get to the net zero. The balance of the projected General Fund at this time shows \$-495,185 because staff is suggesting using an additional \$500k from reserves. The reality is that the General Fund is budget in the positive for \$4,815 dollars. That is an operational balanced budget.

Mr. Showers spoke regarding revenue. The month of February was low in revenue as was March. The first look at revenues occurs in April. April is \$75k above budget. It looks as if Town may come close to be evenly balanced on the budget this year. It will be one to less than one percent off. Mr. Showers believes May will be at or above budget as will June, which will make up nearly \$100k of the deficits of February and March. Town's budget is nearly spot on except for a possible bill to repeal of the residential rental tax (2%) by the State Legislature, which will affect Town's budget by \$190k per year. Mr. Showers does not recommend increasing or decreasing the budget. If the Governor signs the bill, it will go into effect in January which will only impact half of Town's budget year, for about \$95k. Through March, the General fund is 7% under budget. Town can still move forward toward reserves. He does not recommend increasing or decreasing the revenue budget.

Councilor Murdock asked how the Town gets "under budget" as a Council and a Town.

Mr. Showers replied in government, it is ideal not to be punished for not spending money. Historically, Town management has not taken away money that was not spent the previous year. Typically, monies are taken away when they are *never* spent.

Mayor Jenkins stated that the Marshal's Office had the largest savings through personnel vacancies.

Ms. Mabery explained that those saving are from vacant positions. Historically, when there are savings from operational costs at the end of the year, they are rolled into the CIP projects.

Councilor Murdock explained that budgets are moved around near the end of the year.

Mr. Showers informed Council there is a position that has been requested from all

departments. The position is a "Procurement Position". The position would be responsible for the bid process, following purchase policy and follow through of various contracts. The position would review change orders, provide information on contracts and getting information to the Clerks office. He also spoke about the position providing support for Grant Management. The Town currently has several excellent opportunities for multiple grants.

Staff will support this position (housed in Finance). The budget for the position will not be requested from Council. There are several questions that still need to be answered such as salary, training, and costs.

Ms. Mabery discussed the three Community Outreach requests. There is an additional request for next fiscal year from The Archeological Society. The Society is asking for fee waivers for its center. Staff does not recommend fee waivers, rather staff recommends Town appropriate a dollar amount. Staff recommends up to \$6k for these requests. Council has requests of \$45k for the Senior Center and \$12k for Friends of the Verde River. If Council grants the Archeological Society request of \$6k, it will put the funds of total requests at \$63k and there is \$60k in the budget for Community Outreach.

Vice Mayor Moore reminded Council about the monies recently granted to the Verde Valley Sanctuary. She anticipates a similar request next year.

Mayor Jenkins asked who owns the Archeological "Park".

Councilor McPhail replied that the Park belongs to the Archeological Center and is on Homestead Parkway.

Mayor Jenkins expressed concerns granting \$6k on private property, even if it is a non-profit.

Councilor Murdock felt \$6k is a high number. In the past, the Society has been supported by the Town with a dollar year lease to a facility on Main Street. She recognizes that the Society does a lot for the community. She asked if the Society has any partnerships with other groups.

Ms. Mabery explained to Council that a decision does not need to be made tonight. There is \$66k in the Community Budget and Council can allocate the monies as they see fit.

Mayor Jenkins suggested Council gather more information on this request.

Councilor Murdock stated she would reach out to the Center and share that information with the Manager and Clerk who can forward that information to Council.

Councilor Escoffier supports some money from the remaining \$13k of the Community Budget for the Society requests.

A break was taken at 6:45 p.m.
Council returned to session at 6:55.

Mr. Showers explained "Other Funds". The Federal Grants Fund, which is \$21.5 million dollars. He feels Camp Verde may be able to get several million dollars of this fund. A large portion of Towns total budget comes from The Federal Grants Fund. The non-Federal Grants Fund, is \$1.9 million in Grants.

Mr. Showers referred to the "Debt Fund", which is \$1.7 million (Town's current debt) in the General Fund. The Town needs to budget for additional debt in the wastewater and water fund. Improvements to the utilities will be paid for with fees.

Mr. Showers referred to the last page of the budget packet. The Camp Verde Sanitary District budget is in the Town's budget, but it does not tie into the Town's budget totals.

Mr. Showers discussed ARPA, CIP and the Parks funds. He explained how the ARPA document is color coded. Green means the project is finished. Yellow; the project has started, and Orange means the project has not been started. Of the colors, pink is staff recommendations. Finance is recommending the following;

- Removing the building 300 generator from the ARPA funds entirely.
- The building 300 restrooms should be moved down to \$75k, not \$100k
- Facility expansion is a "plug" number for possible expansion.

Councilor Murdock asked about the MATFORCE building.
Mr. Showers stated that will be discussed in the CIP budget.

Vice Mayor Moore asked about the "Court Security Checkpoint".
Mr. Showers replied \$100k was budgeted, however, \$100k will not be enough. ARPA funds may not be appropriate for this project. There is only \$25k remaining to spend in the ARPA funds on this project. This project is not on solid footing. The \$25k can be spent on immediate costs. However, it might be smart to back up and reassess this project.

Ms. Mabery explained staff recommends removing the \$25,468 from the ARPA fund and take another look at the funding. The remaining money would become available for another project.

Vice Mayor Moore expressed that the project needs to be finished for the publics' safety. This project needs to be a priority.

Mr. Showers referred to the Sewer Fund and moving the \$130k from the Maryvale sewer repair and moving the monies to the Dickison Erosion repair project. Town is requesting a \$500k grant for the Dickison project. The changes and expenses will close out the ARPA fund this year.

Mr. Showers moved to page 96; CIP funds through March. Finance would like to remove the Finnie Flat Streetscape, currently at \$15,369 and the Stormwater projects at \$19,960. Stormwater has been there for a while and Town is doing a Stormwater Study.

Town vehicles are moving quickly. The \$715k budget may be fully utilized soon.

Mayor Jenkins asked for clarification about a few items. Is it necessary to remodel the 300-building space? And, could Mr. Showers ask about the Camp Verde Arena Association restrooms and concession stand that may have already been completed?

Mr. Showers explained details regarding the MATFORCE building and the 300 building. It is uncertain how much money it would cost to move into the MATFORCE building. \$40k was budgeted for moving. However, this needs to be revisited because the 300 building could use another bathroom. There are a lot of people in the building.

There is a group coming on Friday to assess the MATFORCE building and how it can be remodeled for Town staff use. The bid will include the cost to move into the building. He anticipates getting a quote for the assessment.

Finance Staff is busy developing the 16 project sheets for new projects that are being suggested on the CIP plan.

Mr. Showers referred to the CIP plan. This is a five-year projection. The first two years are funded. It should be noted that by year three, four and five, the CIP budget will be underfunded. This is due to chip seal expenses. Mr. Showers suggested a conceptual process for chip seal or a funding source. Operational money from HURF could be used to start chip seal. Town has money every year for chip seal from HURF monies. He pointed out that Stormwater is funded over five years.

Mayor Jenkins explained that years four and five are estimates and may not be true numbers.

Mr. Showers went on to explain several details with the CIP budget. These numbers have been modified from the original request. Mr. Showers explained the Verde Lakes Park Improvements. Money has been allocated for the opportunity for the project.

The Commercial Kitchen is being paid for entirely by a grant, no Town funds are being used. Regarding any specific item in Outdoor Parks and Rec improvements, Finance is allowing \$50k as a starter.

Councilor Escoffier asked about the Gazebo repair.

Mr. Showers replied it has its own budget. This page shows additional projects in the CIP. This plan is highlighting the new projects.

Councilor Escoffier asked if these projects will be finished in the current budget year.

She would like to see the projects in the budget carried over.

Mr. Showers replied no, but they will be carried over to the next year.

Mr. Showers explained the chip seal program and how it is funded. An inflation factor needs to be budgeted into the numbers. These numbers are estimates.

Mr. Showers moved onto Flood Plain studies, explaining that \$170k of the \$300k is covered by Yavapai County.

Mr. Showers discussed the remodel of the MATFORCE building. This is still in process. Facilities Masterplan is an estimate. Facilities expansion is entirely ARPA funded. Lower Maintenance Building Addition is projected at \$75k. The building 300 reroofing needs to go out to bid from a contractor and not be done in house.

Mayor Jenkins asked about the money for the building 300 reroofing, stating that the roof has been done several times.

Councilor Murdock asked where the repairs on building 300s roof was done in the past.

Mr. Showers explained the middle (over the kitchen, corridor, and offices) of building 300s roof needs to be repaired/reroofed.

Mr. Showers explained the Patrol Vehicle Replace/upgrade item on the list. A portion of this money could possibly be acquired through a grant.

Mayor Jenkins asked about CARES ACT monies and broadband.

Mr. Showers explained there may be money for broadband through grants.

Councilor Murdock explained the schools are seriously underserved in broadband service as is the Yavapai Apache Nation.

Ms. Mabery explained that Council has appropriated money for a Broadband Consultant to examine the broadband issues affecting the Camp Verde community.

Mr. Showers replied the CARES ACT money has been spent through the CIP fund the year Town received it. Town spent every cent of the CARES ACT money. There were no restrictions on CARES ACT monies.

Mr. Showers said the Comm Center backup battery is a required purchase for accreditation.

Mr. Showers explained how the balances roll into the following budget years and how it affects the CIP projects. Mr. Showers explained the CIP Plan. Town could essentially end the fiscal year with \$600k. It's important to plan the projects appropriately and take

into consideration how much time and resources it takes to complete a project.

Mayor Jenkins would like timeframes included in the plans. What realistically can get done in a year? Perhaps more projects need to be contracted out.

Mr. Showers hopes the CIP Plan (which will include CIP, ARPA and Grant monies) will enable staff to project timelines. Putting the information out in a concise form will allow managers/directors to make effective decisions.

Ms. Mabery suggested that over the next year, there be a quarterly update on CIP projects presented to the Council as an agenda item at a work session.

Councilor Murdock responded, stating that was initially proposed, however, it overwhelmed staff.

Mayor Jenkins stated that Finance is tracking the CIP projects and delivering that information to Council. Staff is making progress and getting updates to Council.

Council discussed the School Road Project and how it is being funded. Mr. Showers reminded Council that ARPA monies are not to be used for streets or chip seal. Council spent \$25k for the study only. Mr. Showers explained about ARPA funds and how they are to be used. He gave a few examples of how other cities have used ARPA funds.

Councilor Escoffier stated Council should not lose track of the current CIP projects that aren't included in the five-year plan.

Discussion moved to the Sports Complex. The balance shows zero for a reason. Mr. Showers explained there is about \$5.4 million for the park if the grant requests come through and the transfer of \$789k into the park fund. The \$5.4 million is not listed because Mr. Showers would like to provide an exact, detailed budget for the park, broken down into sub levels on one document that includes the total amount broken down into specific funding levels.

Mayor Jenkins asked what specific items remained to be completed at the park. Mr. Showers gave multiple examples, such as the lift station, the water supply, the pond work, the concession stand, potable water, bleachers, and broadband, stating it will cost \$6.4 million dollars to finish with \$5.4 million dollars of funding available.

Ms. Mabery explained that the Park budget needed to be fine-tuned before it is brought to Council.

Mayor Jenkins reiterated that Council wants details regarding progress on the park.

Mr. Showers explained the funding and the timelines required as it refers to the budget. The purpose of this meeting was to get the preprocess out of the way.

Councilor Escoffier thanked Mr. Showers for his work and supports the new Procurement position that staff is recommending.

11. Adjournment

With no further discussion, the meeting adjourned at 8:10 p.m.

DM Jenkins
Mayor Dee Jenkins

Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on May 24, 2023. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 26th day of June, 2023.

Cindy Pemberton
Cindy Pemberton, Town Clerk