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AGENDA

**TOWN OF CAMP VERDE
REGULAR SESSION
PARKS & RECREATION COMMISSION
473 S MAIN STREET, SUITE 106
MONDAY, JUNE 5, 2023 AT 6:30 P.M.
ZOOM MEETING LINK:**

<https://us02web.zoom.us/j/89943765810?pwd=RWtwRXNVdjNQZThURmIPb3FKR2hRZz09>

**One Tap Mobile: 1-253-205-0468 or 1-253-215-7799
Meeting ID: 89943765810
Passcode: 643207**

If you want to speak ON ANY ITEM ON THE AGENDA, PLEASE complete the Request to Speak Form

Note: Commission member(s) may attend Meetings either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
2. **Roll Call:** Chairperson Dave Grondin, Vice Chairperson Candra Faulkner, Commissioner Glenda Duncan, Commissioner Mary Hughes, Commissioner Jerry Morris, Commissioner Jeffrey Noonan, and Commissioner Karen Wade
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission requests.
 - a) **Approval of Minutes:**
 - 1) Regular Session – May 1, 2023
 - 2) Work Session – May 22, 2023
 - b) **Approval of Verde Lakes Design Principles and Verde Lakes Strategic Development Plan**
 - c) **Set Next Meeting Date and Time:**
 - 1) Monday, July 3, 2023 at 6:30 p.m.
5. **Special Announcements and presentations:**
 - **There are no Special Announcements or Presentations**

6. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Commission from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))
7. **Discussion, Consideration and Possible Approval of a Questionnaire that can be used by the Commission and Parks & Recreation to gather information from the public, to include information about survey methods, the previous survey conducted by Finance, and the press release.** (Staff Resource Michael Marshall)
8. **Presentation and update on the status of the Capital Improvement Project (CIP) Gazebo project.** (Staff Resource Michael Marshall)
9. **Presentation, Discussion, and Review of the possible commercial kitchen project.** (Staff Resource Michael Marshall)
10. **Commission Informational Reports.** These reports are relative to the committee meetings or events that Commission members attended.
11. **Discussion and Direction to staff on topics for future Agenda Items.** (Staff Resource Michael Marshall).
12. **Staff report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Commission and public of such events and activities. The Commission will have no discussion, consideration, or take action on any such item, except that an individual Commission member may request that the item be placed on a future agenda.
13. **Adjournment**

Note: Pursuant to A.R.S. §38-431.03A.2 and A.3, the Parks and Recreation Commission may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item. The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and the Town Web site on 5/31/2023 at 2:00 p.m..

Shawna Figy

Shawna Figy, Parks & Recreation Supervisor

DRAFT MINUTES
REGULAR SESSION
THE PARKS & RECREATION COMMISSION
473 S. MAIN STREET
CAMP VERDE, AZ. 86322
COUNCIL CHAMBERS STE. 106
MONDAY, MAY 1, 2023
6:30 PM

All Commission meetings will end at 9 PM, any remaining agenda items will be heard at the next Commission meeting.

1. Call to Order

Chairman Dave Grondin called the meeting to order at 6:30 p.m.

2. Roll Call

Chairman Dave Grondin, Vice Chairman Candra Faulkner, Commissioner Glenda Duncan, Commissioner Jerry Morris, Commissioner Jeffrey Noonan, and Commissioner Karen Wade were present. Commissioner Mary Hughes is absent.

3. Also Present

Parks & Recreation Manager Michael Marshall, Parks & Recreation Supervisor Shawna Figy, Town Clerk Cindy Pemberton and Recording Secretary Jennifer Reed.

4. Pledge of Allegiance

Commissioner Wade led the Pledge.

5. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission so requests.

A. Approval of Minutes: April 3, 2023, Regular Session

B. Set Meeting Dates: Monday, June 5, 2023, at 6:30 pm Regular Session

Commissioner Morris would like to make a correction to the minutes. Item 8, under the title of **Parks Wish List**, the very last sentence should read, "*Commissioner Morris suggest fixing up the tennis courts at Butler Park for ~~pickleball~~ tennis use and the basketball court could be used for Pickleball.*"

Chairman Grondin would like to make another correction to the minutes. Item 11, second bullet point should read, "*~~Commissioners~~ Commissioner Noonan suggested proposing a name change of the Sports Complex to the Camp Verde Veteran's Memorial Park to Council.*"

Motion was made by Commissioner Morris to accept the consent agenda as amended.

Second was made by Commissioner Duncan.

Roll Call:

Commissioner Hughes: Absent

Commissioner Wade: Aye

Commissioner Morris: Aye

Commissioner Noonan: Aye

Commissioner Duncan: Aye

Vice Chair Faulkner: Aye

Chairman Grondin: Aye
Motion Passed 6-0.

6. Special Announcements and presentations:

- There are no Special Announcements or Presentations

7. Call to the Public for Items Not on the Agenda. *(Please complete Request to Speak Card and turn in to the Clerk.) Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H)).*

Robyn Henslin spoke about getting the tennis courts at Butler Park refurbished or resurfaced for them to play on.

8. Presentation, discussion and review of Public Works Department and the relationship with parks and recreation. (Staff Resource Ken Krebs)

Director of Public Works Ken Krebs reviewed the chain of command (Organizational Chart) for his department.

9. Presentation, discussion and review of the Camp Verde Sports Complex progress. (Staff Resource Ken Krebs)

Director of Public Works Ken Krebs updated the Commission on current projects:

- South field will be open May 5th
- North field will be open the following weekend May 12th
- This week
 - Benches will be placed in the dugouts
 - Pitching plates and base anchors will be installed - South Field
 - Top dress both fields
 - Infield mix - North Field (already in place in the South Field)
- Within the next 2 weeks
 - Foul poles for the baseball fields
 - Uprights for the football fields
- Electric- they are working with APS to close that out. Lights are up, just finishing connecting everything.
- Within the next 3 weeks going out to bid for-
 - Concession stand
 - Water
 - Sewer Lift Station
 - Irrigation for pond up above
- Main walkway - will wait until concession is in.

Commission Noonin asked when the next phase would be started for amenities such as pickleball, tennis courts, disc golf, etc. Mr. Krebs stated that Mr. Marshal was talking to a Disc golf designer. That is in the design phase. The other amenities will need to wait until the first phase is done then they will need to go out for grants; none of that was part of the grant.

Commissioners and Mr. Krebbs discussed the masterplan and the main focus of the Sports Complex. They also talked about loans, grants and the original budget for the project; what was to be included and what would be on a wish list. Mr. Krebbs would like to finish the projects that are already started then prioritize the remaining projects.

Commissioner Morris asked who decides what project will be taken over next. Mr. Krebbs said he is hoping the 501c3 (Camp Verde Recreation Association) that was started to raise money for the park will be completed. Mr. Marshall said the intent for the 501c3 was for it to serve as an umbrella organization for all activities out there. The department met with them and as a new organization they are trying to figure out what they want to focus on. The Parks and Rec Department will meet with them to discuss the next phase. After that meeting, they intend to bring back information to Parks and Rec Commission to get an agreement on priorities. Vice Chairperson Faulkner asked about the irrigation at the Sports Complex and how we were watering currently. Commissioner Noonan inquired about the 501c3 wanting to know if this was run by a Town employee or civilian. Mr. Krebbs explained the irrigation and that the 501c3 was civilian organized.

Chairman Grondin asked about the excessive amount of change orders. Mr. Krebbs stated that the change orders he was involved with, the difference in costs. The original cost was from three years ago. Most things have had a significant price increase. Mr. Krebbs said if any has any questions please let him know, his door is always open.

10. Presentation, discussion and review of the Maintenance Division and their role in parks and recreation. (Staff Resource Jeff Kobel)

Grounds and Maintenance Lead Ezra Collin filled in for Jeff Kobel and gave an overview of his department and who works in the department. At the moment they are shorthanded and could really use another full time person. Mr. Collin went over some projects they are currently working on:

- They are maintaining the grass on all of the fields.
- Equipment and what has been purchased to maintain the fields.
- Irrigation and explained how the pump works.
- Pool Projects; pool is ready to open on the 13th

Mr. Collin said Butler Park needs a lot of attention. He said specifically the tennis courts and basketball courts need to be resurfaced. The fields also need some attention; they are over used by teams. All of them have dangerous areas which they have tried to fix with the equipment they do have.

Mr. Marshall said the maintenance staff does a ton of work on the maintenance of the fields and facilities. They really care about doing better. In addition to mowing, maintenance does a lot around events, like setting up barricades, trashcans, putting up banners, and setting up tables & chairs.

11. Review and discussion regarding the Commission's public questions and talking points for communication with the general public. (Staff Resource Michael Marshall)

Parks & Recreation Manager Mike Marshall would like to know what kind of questions Commissioners would like to ask the public to add to the questionnaire. He suggested Commissioners ask the public questions like:

1. What is the highest priority for recreation in the town?
2. Do you attend Town events?

3. Do you have kids that participate in Town Events/Programs.

4. Do you go on Friday Trips?

He also suggested Commissioners come up with 4-6 open ended questions.

Chair Grondin thought about adding these questions:

1. Are you a resident or nonresident?

2. What do you enjoy about Camp Verde's parks and amenities?

3. What would you like to see improved on existing facilities?

4. What would you like to see developed for new facilities?

5. Would you be willing to help Parks and Rec?

Commissioner Morris said he wondered if it would be worthwhile putting out a poll to reach more of the community. Maybe put something on the website? A questionnaire. Review at a meeting.

Chairman Faulkner suggested doing a survey like the one finance put out a couple months ago. A survey with simple questions.

Mr. Marshall suggested doing some informal discussions at Bashas or an events would be good as well.

Direction to Commissioners: please send Mr. Marshal some questions you would like to see on the questionnaire and he will put it together and bring back as an action item.

12. Review and discussion of the options and methodology for naming Town parks and recreational facilities including the Camp Verde Sports Complex. (Staff Resource Michael Marshall)

Parks & Recreation Manager Mike Marshall explained Council determines what things are named. Commissions can bring them a recommendation. He reviewed some things that were done in the past.

Morris stepped out 7:42pm

Mr. Marshall stated sponsorships is an option; names can be placed on banners and mentioned in radio ads. Keep in mind the Sports Complex is a giant facility and it could have several smaller components inside the park that could be named different things.

Morris back 7:44pm

Commissioner Noonin explained his concept when he suggested renaming the complex. He said the whole complex/both sides would be part of the Veteran's Memorial Park, then give the naming to different organizations who are financing the park. The overall complex as you enter the facility, would be Camp Verde Veterans Memorial Park. He would love to have something to pay tribute to; maybe have names on a wall/rock. Maybe a plaza inside the complex, and then rent out fields; have their name on banners.

Commissioner Morris suggested tasking the Camp Verde Recreation Association with going out to get sponsors, for naming rights. This could back the operation costs.

Mr. Marshall thinks a potential use for this Commission would be to try to come up with a protocol or a policy or a recommendation of what we'd like it to look like. Think about what the criteria would be. He said going forward this Commission would bring ideas then he would compile the information and bring it back for discussion.

Chairman Grondin suggested making a call to the public for a grand name for the park. Commissioners can email thoughts to Mr. Marshal.

Ms. Pemberton clarified the process of how to present items for the meeting agenda.

- 13. Discussion and direction to staff on topics for future Agenda Items.** (Staff Resource Michael Marshall)
Commissioner Duncan would like to set a date for a Work Session to get together hash out ideas and discuss roles. Ms. Pemberton explained how Work Sessions and Retreats work. Vice Chair Faulkner would like a report on the status of the Memorial Park Gazebo. Commissioner Morris would like to discuss the Commercial Kitchen, the rate schedule, and how it will affect Parks and Recreation.
Chairman Grondin would like to discuss what is happening in Verde Lakes (the Council approved trail system- West Clear Creek) and put the questionnaire as an Action Item. He would also like the Commission be more involved in the acceptance of bids, for future work at the sports complex. He would like to see the Commission get more involved heavily in the decision making process so when it does go to the Council, this Commission has voiced their opinion on it. This Commission should have the same responsibilities as the Planning and Zoning. If we are considering spending millions of dollars, he thinks the Commission should have more say in how that millions of dollars are spent.
- 14. Commission Informational Reports:** *These reports are related to the committee meetings or events that Commission Members attended.*
Commissioner Duncan attended the 2nd Annual Spring Fest at Verde Lakes Park. Commissioner Noonan wanted to give a shout out to the Maintenance Department, they were outstanding and went above and beyond with the Vietnam Wall Exhibit.
- 15. Call to the Public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.)**
No public to speak.
- 16. Staff Comments:**
Mike Marshall
- Handed out a Parks and Rec Monthly Report. He wanted to point out the last bullet on the report. Parks & Recreation Coordinator Phyllis Nettik has successfully completed her Certified Youth Sports Administrator Certification. This highlights their attempts in the Parks and Recreation Department to make sure that staff is trained and certified and that they are attempting to provide programs that reflect and meet national standards whenever possible.
- 15. Adjournment:**
Motion made by Commissioner Morris to adjourn the meeting. Second was made by Vice Chair Faulkner.
Roll Call:
Commissioner Hughes: Absent
Commissioner Wade: Aye
Commissioner Morris: Aye
Commissioner Noonan: Aye
Commissioner Duncan: Aye
Vice Chair Faulkner: Aye

Chairman Grondin: Aye
Motion Passed 6-0.

Meeting was adjourned at 8:17 p.m.

Chairman Dave Grondin

Parks & Rec Manager Mike Marshall

CERTIFICATION

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Parks & Rec Commission of the Town of Camp Verde, Arizona during the Regular Session held on the 1st day of May 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 1st day of May 2023.

Jennifer Reed

Jennifer Reed, Recording Secretary

DRAFT

DRAFT MINUTES
WORK SESSION
THE PARKS & RECREATION COMMISSION
473 S. MAIN STREET
CAMP VERDE, AZ. 86322
COUNCIL CHAMBERS STE. 106
MONDAY, MAY 22, 2023
6:30 PM

All Commission meetings will end at 9 PM, any remaining agenda items will be heard at the next Commission meeting.

1. Call to Order

Chairman Dave Grondin called the meeting to order at 6:30 p.m.

2. Roll Call

Chairman Dave Grondin, Vice Chairman Candra Faulkner, Commissioner Glenda Duncan, Commissioner Jerry Morris, Commissioner Jeffrey Noonan, Commissioner Mary Hughes and Commissioner Karen Wade were present.

3. Also Present

Parks & Recreation Manager Michael Marshall, Parks & Recreation Supervisor Shawna Figy, Town Clerk Cindy Pemberton and Recording Secretary Jennifer Reed.

4. Pledge of Allegiance

Commissioner Hughes led the Pledge.

5. Presentation, discussion, and development of a questionnaire that can be used by the Parks & Recreation staff and Commission to gather information from the public. Staff Resource: Michael Marshall

Parks and Recreation Manager Michael Marshall said this item has been talked about at several past meetings and thought this could be worked on in a Work Session. He said there could be a couple of questionnaires; 1- a brief/short term casual information gathering questionnaire to use on the street or at events; for specific topics or 2- or a more formalized electronic poll, used for long term master planning type of research.

Recreation Supervisor Shawna Figy reviewed some online survey options.

Commissioners discussed ideas on what kinds of questions they'd like to include and how to use the information once it is collected. Commissioners also asked if there was a budget for this type of project. Mr. Marshall will look into the cost of possibly printing an insert to be placed in the paper and locating a drop box where the community can drop off a survey once it's completed. Ms. Pemberton said other departments have active accounts with survey monkey that could possibly be used to create an online survey.

Ms. Figy read through the questionnaire questions Karen Wade had submitted prior to the meeting.

After a lengthy discussion, the Commission agreed to start with these (5) questions for Mr. Marshall to devise into a questionnaire:

1. Where do you live?
2. Do you participate in Parks and Rec programs or activities? If so, which ones?

3. What type of recreation programs and/or park amenities do you want to see in the future?
4. What is Parks and Recreation doing right, at the moment?
5. What could Parks and Recreation improve for the future?

Commissioner Morris left the meeting at 7:20pm

Commissioner Morris came back to the meeting at 7:22pm

Mr. Marshall will start with this and bring back the final questionnaire as an action item on the next agenda. Commissioner Morris wants to see the questionnaire before it goes out since it will have the names of the Parks and Rec Commission on it.

Commissioner Noonin also wondered if people know about the Commission. Mr. Marshall will put together a press release to introduce the Commission and talk about the questionnaire. This Press Release will be placed on the agenda as an action item at the next meeting.

6. Presentation, discussion and review of the Policy, Procedure, and Roles of the Parks & Recreation Commission. Staff Resource: Cindy Pemberton

Town Clerk Cindy Pemberton gave out a 'Roberts Rule of Order Cheat Sheet'. She went through the handout with the Commissioners. Commissioner Morris asked how does Council know what is happening with the Parks and Rec Commission? Ms. Pemberton explained the Chairman can go to a Council Meeting and introduce himself and explain what they are working on. Mr. Marshall will also be giving a report quarterly. She encourages the Chairman or Vice Chair to present with Mr. Marshall. Ms. Pemberton also went over agenda setting logistics and how to prepare future agendas.

7. Presentation, discussion and review of the Verde Lakes Community Park Design Principles and the Verde Lakes Community Park Strategic Plan. Staff Resource: Michael Marshall.

Parks and Recreation Manager Michael Marshall reviewed the Verde Lakes Community Park Design Principles and the Verde Lakes Community Park Strategic Plan. Chairman Grondin would like to see the conceptual plan. Mr. Marshall will email it out to Commissioners.

Chairman Grondin would like to take a field trip to see these parks as part of a work session: Sports Complex, Rezzonico Park and Verde Lakes.

8. Discussion and direction to staff on topics for future Agenda Items. Staff Resource: Michael Marshall

- Questionnaires
- Press Release
- Quarterly Report
- Set a date for a Work Session and Park Tour - June 3rd at 5pm. Talk about the idea of using food trucks instead of putting in a concession stand.

Commissioner Morris left the meeting at 8:44pm

Commissioner Morris came back to the meeting at 8:46pm

- Commissioner Morris would like to consider applying for a tennis court grant, he gave Mr. Marshall the information.
- A presentation from the Camp Verde Parks and Rec Association.
- More information about a public meeting regarding the Sports Complex.

9. **Adjournment:**
Meeting was adjourned at 8:52 p.m.

Chairman Dave Grondin

Parks & Rec Manager Mike Marshall

CERTIFICATION

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Parks & Rec Commission of the Town of Camp Verde, Arizona during the Work Session held on the 22nd day of May 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 22nd day of May 2023.

Jennifer Reed

Jennifer Reed, Recording Secretary

DRAFT



Verde Lakes Community Park

Strategic Development Plan

May 30, 2023

Purpose

This plan describes the strategic goals for the cooperative development of the Community Lake Community Park (Park), a joint venture between the Town of Camp Verde (Town) and the Verde Lakes Recreation Corporation (Corporation). This document lists the strategic goals to be achieved by the plan and a conceptual outline of action steps to be taken to achieve those goals.

Park Lease and Operation

The Town currently has an ongoing cooperative lease agreement for the Park property to allow the Town to operate the Park as a Town recreation site. The lease on the larger Park parcel may be cancelled at any time by either party and the cancellation would take effect “one year from tomorrow”. The smaller Park parcel has a twenty-five year lease agreement pursuant to the Camp Verde Community Library (Library) automated branch annex plans outlined below.

Park Property Description

The Park is comprised of two contiguous land parcels totaling 6.79 acres, Parcel #404-15-267D (6.56 acres) and Parcel #404-15-267C (.23 acres). The smaller parcel has a twenty-five year lease agreement pursuant to the Library automated branch annex plans outlined below. Located at 3012 S. Aspen Way in the Verde Lakes neighborhood the two parcels are currently held in a Warranty Deed from 1982 by the Verde Lakes Recreation Corporation, a 501c 3 organization. The Corporation has for many years operated the property as a membership park for local residents. Restrictions on the deed require that the property be “used as a recreational area and park” or it reverts to the original owner. The property is bounded by Hilltop Drive to the north and S. Aspen Way to the east with vehicle and pedestrian access from both those streets. Private single family residential properties are located to the west, south and northeast. There is a very old and fragile split-rail wood fence along the S. Aspen Way side and various private fencing along residential boundaries.

Two small ponds are fed by an irrigation ditch in the northeast part of the property and water flows from the smaller “upper pond” to the larger “lower pond” via a concrete spillway and pedestrian bridge depending on water availability. The ponds are formed, and water impounded by an earthen embankment to the west and south sides of the lower pond. The ponds are unlined and have several feet of accumulated silt in each pond and severely undercut and eroded banks. There are several large Cottonwood trees around the perimeter of the ponds, several of which have fallen or died over the years due to water supply problems or undercutting of roots along the pond banks. Much of the rest of the park has smaller mesquite and other trees, and shrubs.

Since entering into a cooperative lease agreement in the spring of 2021 the Town has done significant hazard tree and brush removal as well as routine tree pruning and other ground cover maintenance. In addition, the Town installed rule and identification signage, removed hazardous picnic tables and benches, installed new picnic tables and benches and perimeter pipe-rail fencing along Hillside Drive and the southern

property line with a residence and defined a parking area off the Hillside Drive entrance with boulders. Plans are currently under way to improve signage and add additional amenities such as barbeque grills, a concrete Corn Hole board set, and modify the park entrance off S. Aspen Way as funding allows in FY 23.

In addition, the Town commissioned a professional land survey to establish definitive park boundaries as well as topography in the park in preparation for various improvements. This will allow more accurate planning and construction to move forward. There are several areas of boundary encroachment on the park's south and west boundaries which due to age will result in them being the new property boundaries.

The Camp Verde Parks & Recreation Division (Parks & Rec) is responsible for the use and programming of Town parks and as such has taken the lead in planning for amenity improvements in the Park. The Camp Verde Public Works Department and the Town Engineer (Public Works) have taken the lead on restoration and construction details around the ponds as well as the water supply issues. The Camp Verde Maintenance Division (Maintenance) has assumed responsibility for daily park maintenance and working to help Parks & Rec make amenity improvements. The Public Works Director is the main point of contact between the Corporation and the Town for this project.

Strategic Goals

This Strategic Development Plan (Plan) has identified the following four Strategic Goals to improve the public benefits from this Park.

- 1) For the Town and the Corporation to work cooperatively to establish a Town ownership plan or long-term lease agreement for the Park to enable the Town to provide funding and direction for amenity construction and park restoration and maintenance.**
- 2) For the Town and the Corporation to work together to authorize, fund, install and maintain various recreation and support amenities for the Park as determined by public and staff input according to various Town recreation plans.**
- 3) For the Town and Corporation to work cooperatively with the Camp Verde Community Library (Library) to establish an automated library branch annex at the Park.**
- 4) For the Town and Corporation to work cooperatively to improve the physical condition of the ponds and improve the water supply available to maintain adequate water levels in the two Park ponds for the benefit of the public.**

Strategic Goal #1 & Action Steps

- 1) For the Town and the Corporation to work cooperatively to establish a Town ownership plan or long-term lease agreement for the Park to enable the Town to provide funding and direction for amenity construction and park restoration and maintenance.**

Most grant opportunities require land ownership or a long-term control agreement in order to qualify for the grant. A long-term lease agreement or ownership by the Town would allow more options when looking for grant funding sources for improvements to the Park. The Town Council is also hesitant to approve

significant funding for permanent Park improvements without the guarantee of long-term public access afforded by a longer-term lease or Town ownership plan.

Action steps

- The Town Manager and the Corporation will meet to discuss and create plans to progress toward ownership by the Town or a long-term lease agreement between the Town and the Verde Lakes Recreation Corporation for the property to ensure public recreation benefit and facilitate improvements.

Strategic Goal #2 & Action Steps

- 2) For the Town and the Corporation to work together to authorize, fund, install and maintain various recreation and support amenities for the Park as determined by public, staff and Parks & Recreation Commission input and Town Council direction and various Town recreation plans.**

Through a series of public meetings, discussions with the Corporation and Town staff, Parks & Rec established the following Design Principles statement for the Park to guide their recreation planning and amenity choices.

Verde Lakes Community Park Design Principles

Vision: Verde Lakes Community Park is a neighborhood park just under 7 acres in size intended to capitalize on its ponds and natural setting, location in a well-established residential neighborhood and various access options. Development level is intended to be moderate while retaining a significant amount of the natural environment. Design will be guided by the Camp Verde Recreation Master plan, currently in development as well as user input.

Users: Low intensity use will be the expected norm except for occasional community events or programming with individuals, families and small groups being the expected users. Other than parking access, movement in the park is for pedestrians, strollers, bicycles, powered mobility aids and other non-motorized use. Priority is for passive informal recreation or limited formal programs focusing on the natural environment.

Environment: Park is intended to be a mostly natural environment with improvements designed to enhance and complement the vision and design while fitting in with the neighborhood. Plantings will be mostly native species and whenever possible low water use and drought tolerant. Structures and other improvements will be appropriate for the vision and design.

Design restrictions: Some users, improvements and structures are not considered compatible with the Park's vision. These include regular large group activities, large enclosed buildings, large covered picnic ramadas, irrigated natural or artificial turf playing fields, night time large area lighting and other improvements intended for use by large groups. Care will be taken to minimize disruption to neighbors by facility layout, amenity choices and program options.

Preliminary specific design ideas: The following structures and improvements are currently considered **appropriate** for the park:

- Park identification and rule signs
- Access control fencing of park
- Privacy/security fencing for neighbors
- Picnic tables and covered picnic ramadas for small and medium groups
- Small to medium sized play structure(s) for children
- Walking/interpretive trail around park
- Benches for seating
- Interpretive & other signage in park
- Restroom & drinking fountain facilities
- Security lighting as appropriate
- Corn Hole, Horse shoe games

Preliminary specific design restrictions: The following structures and improvements are currently considered **not appropriate** for this park;

- Irrigated natural or artificial turf sports fields such as baseball & soccer fields
- Large area lighting such as for sports fields and large parking lots
- Large enclosed structures for use as meeting rooms, community buildings or gymnasium space
- Large open-air structures such as shade ramadas like Redinger Ramada
- Large surfaced parking lots

Prior Action Steps

When the initial lease was implemented Parks & Rec funded park identification and rule signage from their operating budget and worked with Maintenance and the Town Streets crew to define a parking area off Hilltop Drive. In addition, Parks & Rec began efforts on planning in the Park as shown in the above Design Principles. The Town Streets crew and Maintenance crew removed significant amounts of dead and down trees, brush and other debris from the Park. Maintenance continued to trim trees, shrubs and grass and remove hazard trees and damaged and dangerous picnic tables, benches and other amenities from the park. Maintenance assigned staff to the Park to catch up on a large backlog of deferred maintenance to make the Park safe, attractive and usable.

Current and Future Action Steps

- For FY 23 Parks & Rec received authorization for up to \$50,000 in Capital Improvement Plan (CIP) funds from the Town Council for improvements at the Park. Because of the short-term nature of the current land lease Parks & Rec is unable to apply for any grant funding for the Park. In addition, Council direction is to mostly spend the funding on amenities which may be removed easily if the lease is canceled.

- The Town Manager authorized approximately \$14,000 of the CIP funds to be spent on permanent fencing due to the public safety of the situation and the desire to provide better perimeter definition and access control. Eight metal picnic tables and five metal park benches at a cost of a little over \$14,000 were purchased and installed in the park to replace the dangerous ones removed. Maintenance salvaged and refurbished three existing wooden picnic tables in the Park. A portable toilet was placed in the Park and planning is underway for additional amenities.
- Parks & Rec will continue to request funding authorization from the Council to implement amenity improvements as identified in the Park Design Principles. Future decisions will involve continued public input including through the Town of Camp Verde Parks & Recreation Commission and be affected by the property ownership status and Council direction.

Strategic Goal #3 & Action Steps

3) For the Town and Corporation to work cooperatively with the Camp Verde Community Library (Library) to establish an automated library branch annex at the Park.

Through a series of meetings between representatives of the Corporation and Town staff, the following goals related to the automated Library branch annex were defined.

Verde Lakes Community Library Branch

- **Access to Library Materials and Resources:** Purchase and install automated equipment that provides access to library materials such as books, movies, and tablets to Verde Lakes Community members.
- **Onsite Access to Library Programs and Services:** Bring supplemental programming such as story time, hands-on STEAM activities, and technology assistance to children and families in the community.
- **Access to Wi-Fi:** The library branch will house the equipment that brings free public access to Wi-Fi to the area. Access will be available on a limited yet-to-be-determined basis, potentially from 6:00am to 10:00pm daily.
- **Emergency Communication:** Provide a point of communication with community members via a library-managed digital screen during emergencies such as the Backbone Fire and recent flooding event.
- **(Additional goal) Restroom Facility:** Install one unisex permanent restroom facility for use by Park and Library branch visitors.

Prior Action Steps

Background Information: In November 2021, Council supported the Library Director's application for State Grants in Aid Construction 2022 funds for \$50,000 with a \$50,000 required match to build the shelter canopy for an automated library branch in Verde Lakes Estates. The project was expected to be funded from Cares Act or ARPA funds which were intended to expand Town services and connectivity to under-served

areas like the Verde Lakes community. After looking at various locations, staff settled on Parcel 404-15-267C on S Hilltop Drive at Verde Lakes Ponds as the best option.

- The Library Director and Town Manager worked with the Corporation to draft an amendment to *the Lease Agreement Between the Town of Camp Verde and Verde Lakes Recreation Corporation 2021*.
- The First Amendment to *Lease Agreement Between the Town of Camp Verde and Verde Lakes Recreation Corporation 2022* granting the Town 25-year lease on Parcel 404-15-267C was accepted by Camp Verde Town Council on December 21, 2022.
- The Library Director received a \$50,000 State Grants in Aid Construction Grant for the construction of a canopy enclosure to house an automated library branch on Verde Lakes Parcel 404-15-257C. The construction grant, requiring a one-to-one match with a deadline of June 2024, was approved by Camp Verde Town Council on February 1, 2023. Final approval will be dependent on Council CIP funding approval.

Current and Future Action Steps

- Work with Corporation on design concept for canopy/enclosure in keeping with the communities Park Design Principles referenced in this document to include one restroom and possible enclosed space for Internet computers.
- Determine alternative to Envisionware™ 24-Hour Automated Library.
- Submit Land Use Permit Application for Parcel 404-15-257C.
- Arrange neighborhood notification and meetings.
- Bring electrical connections to the location.
- In conjunction with Broadband Initiative, investigate and choose best option to supply broadband connection to the site.
- Determine contract for canopy/enclosure.
- Build foundation and install canopy.
- Pursue additional grant funding for automated library branch and communication display screen

Strategic Goal #4 & Action Steps

- 4) For the Town and Corporation to work cooperatively to improve the physical condition of the ponds and improve the water supply available to maintain adequate water levels in the two Park ponds for the benefit of the public.**

The Town of Camp Verde is committed to working with the Corporation to improve and preserve the ponds at Park over time. The Town recognizes the value of the riparian character of the Park and ponds to the people, plants, and animals in the area.

Community members should know that the necessary repairs and improvements cannot be done all at once and must be done in the right way to make the investment in the future worthwhile. These are expensive projects and will be significantly dependent on the success of Strategic Goal One.

Current and Future Action Steps

- Stabilize the edges of both ponds to preserve as many trees and parts of trees as is possible. Portions of the pond shoreline have become undermined and are being eroded or are collapsing. These areas of the bank would be filled, bladed to finish, and compacted for placement of the future liner. This work will be done during the winter months and will require the ponds to remain empty so they can be as dry as possible while the work occurs. This will be done on a schedule dependent on funding and other related operations with a variety of equipment and will require that parts or all of some trees be removed.
- Remove material in the ponds to deepen and strengthen the structure of the ponds to prepare for the installation of pond lining. The removal of material from each pond bottom and sides would increase storage depth and storage volume. This would allow for compaction of the lower banks, the dams, and the pond bottoms to strengthen the structure of the ponds while solidifying the dam structures and would serve to prepare the ponds for lining with clean bedding, liners and aggregates for protection. The ponds could also be deepened to a point that would provide storage of water for firefighting. Grants could be applied for to help in construction of these deeper ponds for fire support water storage but grant research and writing is time consuming. The pond liners once placed would ensure adequate dam strength for the future and would mean overall much less water demand to maintain the ponds at a full level by reducing water loss out of the ponds to the ground.
- Work on a plan for a solution to maintain an adequate water level in the ponds throughout the year to ensure that the ponds remain healthy for plant, animal, and human use. Water rights for the property are in dispute or questionable and uncertain as to future resolution. This would encompass drainage improvement work on those roads that are uphill and surrounding the ponds to route Stormwater runoff to the ponds in order that there is a method to maintain a higher water level during times of rain. If ponds were to become an emergency source of water to fight fires, a large diameter supply well could be permitted to keep the ponds full in the dry times that wildfires would occur.

Verde Lakes Community Park

Design Principles

Vision: Verde Lakes Community Park is a neighborhood park just under 7 acres in size intended to capitalize on its ponds and natural setting, location in a well-established neighborhood and various access options. Development level is intended to be moderate while retaining a significant amount of the natural environment. Design will be guided by the Camp Verde Recreation Master plan, currently in development as well as user input.

Users: Low intensity use will be the expected norm except for occasional community events or programming with individuals, families and small groups being the expected users. Other than parking access, movement in the park is for pedestrians, strollers, bicycles, powered mobility aids and other non-motorized use. Priority is for passive informal recreation or limited formal programs focusing on the natural environment.

Environment: Park is intended to be a mostly natural environment with improvements designed to enhance and complement the vision and design while fitting in with the neighborhood. Plantings will be mostly native species and whenever possible low water use and drought tolerant. Structures and other improvements will be appropriate for the vision and design.

Design restrictions: Some users, improvements and structures are not considered compatible with the Park's vision. These include regular large group activities, large enclosed buildings, large covered picnic ramadas, irrigated natural or artificial turf playing fields, night time large area lighting and other improvements intended for use by large groups. Care will be taken to minimize disruption to neighbors by facility layout, amenity choices and program options.

Preliminary specific design ideas: The following structures and improvements are currently considered **appropriate** for the park;

- Park identification and rule signs
- Access control fencing of park
- Privacy/security fencing for neighbors
- Picnic tables and covered picnic ramadas for small and medium groups
- Small to medium sized play structure(s) for children
- Walking/interpretive trail around park
- Benches for seating
- Interpretive & other signage in park
- Restroom & drinking fountain facilities
- Security lighting as appropriate
- Corn Hole, Horse shoe games

Preliminary specific design restrictions: The following structures and improvements are currently considered **not appropriate** for this park;

- Irrigated natural or artificial turf sports fields such as baseball & soccer fields
- Large area lighting such as for sports fields and large parking lots
- Large enclosed structures for use as meeting rooms, community buildings or gymnasium space
- Large open-air structures such as shade ramadas like Redinger Ramada
- Large surfaced parking lots

Parks & Recreation Questionnaire

- 1) Are you a Camp Verde resident? If not, where do you live?
 - 2) Do you participate in Parks & Recreation programs or events? If so, which ones?
 - 3) What programs or park amenities would you like to see offered through Parks & Recreation?
 - 4) What do you feel Parks & Recreation is doing well?
 - 5) What areas do you think Parks & Recreation can improve?
-

Suggested Alternate Questions that may be more useful and give us better feedback:

- 1) Do you utilize Town facilities? (Butler, Sports Complex, Pool, meeting rooms, ramadas, Gym, Verde Lakes, Arturo, Rezzonico, Skate Park) If so, how often?
____ Once a week ____ Once a month ____ Once a year
- 2) Do you attend Town events? (Touch A Truck, Pecan & Wine, Corn Fest, Earth Day, National Night Out, Fort Verde Days, Trunk or Treat, Turquoise Circuit Block Party, Christmas Craft Bazaar and Parade) If so, how many?
____ Once a year ____ 2-3 events a year ____ Almost all
- 3) If you do not utilize P&R facilities, can you tell us why?
- 4) If you do not attend our P&R events, can you tell us why?
- 5) Would you support a name change for the Camp Verde Sports Complex? If so, what is your suggestion?

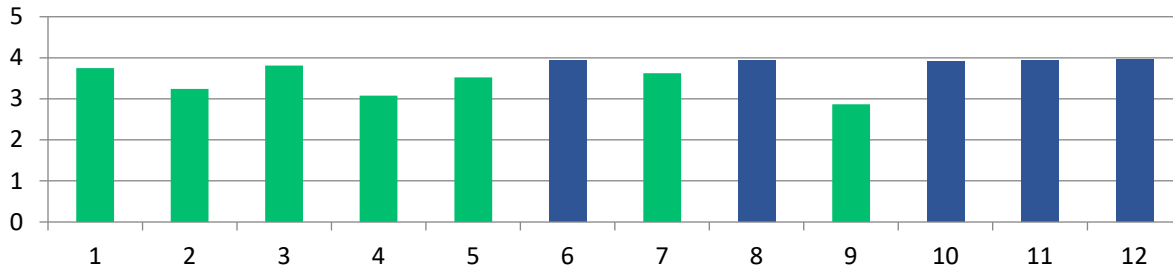
TOWN OF CAMP VERDE FY24 BUDGET SURVEY

Strategic Planning Response Summaries

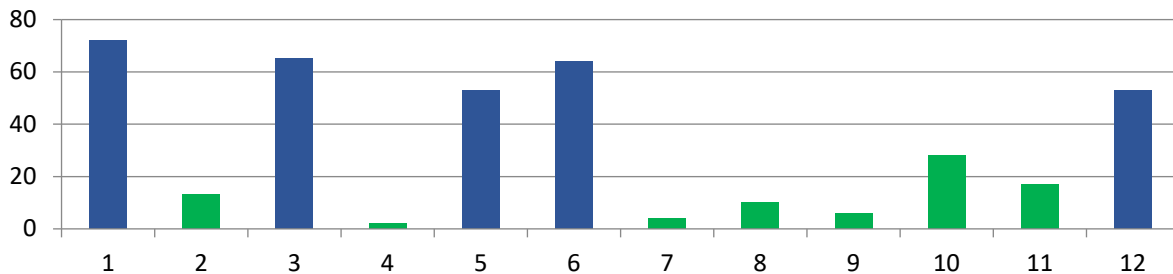
FY22 Strategic Planning Outcome Statements

- 1 Create a marketing program focused on business development, tourism and support, healthcare expansion and Main St. area.
- 2 Providing access to the Verde River.
- 3 Fully Develop the Camp Verde Sports Complex.
- 4 Expand wastewater services Northward along Hwy 260.
- 5 Stimulate the growth of quality affordable housing.
- 6 Encourage development that retains our rural and historical, western character while following the layout of the General Plan.
- 7 Retain current employee's while attracting and developing leaders of respect within their fields.
- 8 Expand, improve and maintain the Town park system.
- 9 Re-align Main St. and Montezuma Castle intersection.
- 10 Improve broadband access.
- 11 Work to improve career/technical educational opportunities within the Verde Valley.
- 12 Improve and remedy infrastructure related safety issues including; roads, sidewalks and stormwater run-off.

Please rate the following Town strategic planning outcomes.



Which of the above outcomes is the most important outcome to allocate resources to?



TOWN OF CAMP VERDE FY24 BUDGET SURVEY

Strategic Planning Response Summaries

What important strategic focal point is missing from the above outcomes?

1 Bring in more businesses, retail, restaurants	38
2 Another grocery store	24
3 Family activities, entertainment, adult sports, community projects for kids	20
4 Keep it Rural, maintain uniqueness	15
5 Concerned with water issues	9
Support local businesses	9
Quality jobs, economic development	9
8 Complete Sport Complex, hold tournaments, add park	8
Affordable / Senior Housing	8
10 Improve law enforcement, animal control	6

TOWN OF CAMP VERDE FY24 BUDGET SURVEY

Please rate the following Town strategic planning outcomes.

- 1 Create a marketing program focused on business development, tourism and support, healthcare expansion and Main St. area.
- 2 Providing access to the Verde River.
- 3 Fully Develop the Camp Verde Sports Complex.
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- 11 Work to improve career/technical educational opportunities within the Verde Valley.
- 12 Improve and remedy infrastructure related safety issues including; roads, sidewalks and stormwater run-off.

	Don't allocate resources to this		Not very important		Could go either way	
1	6.92%	27	7.95%	31	16.41%	64
2	11.57%	45	16.45%	64	24.68%	96
3	5.13%	20	9.49%	37	19.23%	75
4	12.14%	47	13.95%	54	37.47%	145
5	13.40%	52	9.02%	35	19.33%	75
6	4.60%	18	6.39%	25	15.60%	61
7	4.64%	18	6.19%	24	30.93%	120
8	2.30%	9	4.35%	17	16.88%	66
9	17.27%	67	22.16%	86	28.87%	112
10	5.68%	22	6.98%	27	17.05%	66
11	4.09%	16	3.84%	15	19.18%	75
12	2.56%	10	5.38%	21	14.87%	58

	Important		Very Important		Total	Weighted Average
1	40.26%	157	28.46%	111	390	3.75
2	30.85%	120	16.45%	64	389	3.24
3	32.05%	125	34.10%	133	390	3.81
4	26.36%	102	10.08%	39	387	3.08
5	28.87%	112	29.38%	114	388	3.52
6	37.34%	146	36.06%	141	391	3.94
7	38.92%	151	19.33%	75	388	3.62
8	49.87%	195	26.60%	104	391	3.94
9	19.33%	75	12.37%	48	388	2.87
10	30.75%	119	39.53%	153	387	3.91
11	40.92%	160	31.97%	125	391	3.93
12	46.41%	181	30.77%	120	390	3.97

Answered: 392 Skipped: 30

TOWN OF CAMP VERDE FY24 BUDGET SURVEY

Which of the above outcomes is the most important outcome to allocate resources to?

1 Create a marketing program focused on business development, tourism and support, healthcare expansion and Main St. area.	18.60%	72
2 Providing access to the Verde River.	3.36%	13
3 Fully Develop the Camp Verde Sports Complex.	16.80%	65
4 Expand wastewater services Northward along Hwy 260.	0.52%	2
5 Stimulate the growth of quality affordable housing.	13.70%	53
6 Encourage development that retains our rural and historical, western character while following the layout of the General Plan.	16.54%	64
7 Retain current employee's while attracting and developing leaders of respect within their fields.	1.03%	4
8 Expand, improve and maintain the Town park system.	2.58%	10
9 Re-align Main St. and Montezuma Castle intersection.	1.55%	6
10 Improve broadband access.	7.24%	28
11 Work to improve career/technical educational opportunities within the Verde Valley.	4.39%	17
12 Improve and remedy infrastructure related safety issues including; roads, sidewalks and stormwater run-off.	13.70%	53
	Answered	387
	Skipped	35

TOWN OF CAMP VERDE FY24 BUDGET SURVEY

What important strategic focal point is missing from the above outcomes?

1 Bring in more businesses, retail, restaurants	38
2 Another grocery store	24
3 Family activities, entertainment, adult sports, community projects for kids	20
4 Keep it Rural, maintain uniqueness	15
5 Concerned with water issues	9
Support local businesses	9
Quality jobs, economic development	9
8 Complete Sport Complex, hold tournaments, add park	8
Affordable / Senior Housing	8
10 Improve law enforcement, animal control	6
Bike path, sidewalks, wheelchair accessible	5
River access cleanup	5
Lower taxes	4
Better healthcare options, Doctors, Urgent care	4
Clean up the town, weed control, trash pickup	4
Maintenance of streets and parks	4
Conservation, air quality	4
Increase tourism, add signage to I-17, promote businesses	4
Natural gas line	3
Public transportation	3
Clean up Verde Lakes, fire, and police protection	3
Revive Main Street	2
Better school access and safety	2
Expand Water infrastructure	2
No more RV parks	2

Additional suggestions

Yavapai College site
 Quiet area in Library
 Staff training, re-educate Mayor, and Council, transparency, and accountability
 Large animal vet service
 Extend Middle Verde, connect Sedona
 Improve town permit process
 Traffic control along 260
 Event parking downtown
 Marijuana revenue
 Mitigation runoff water
 Agriculture support

TOWN OF CAMP VERDE FY24 BUDGET SURVEY

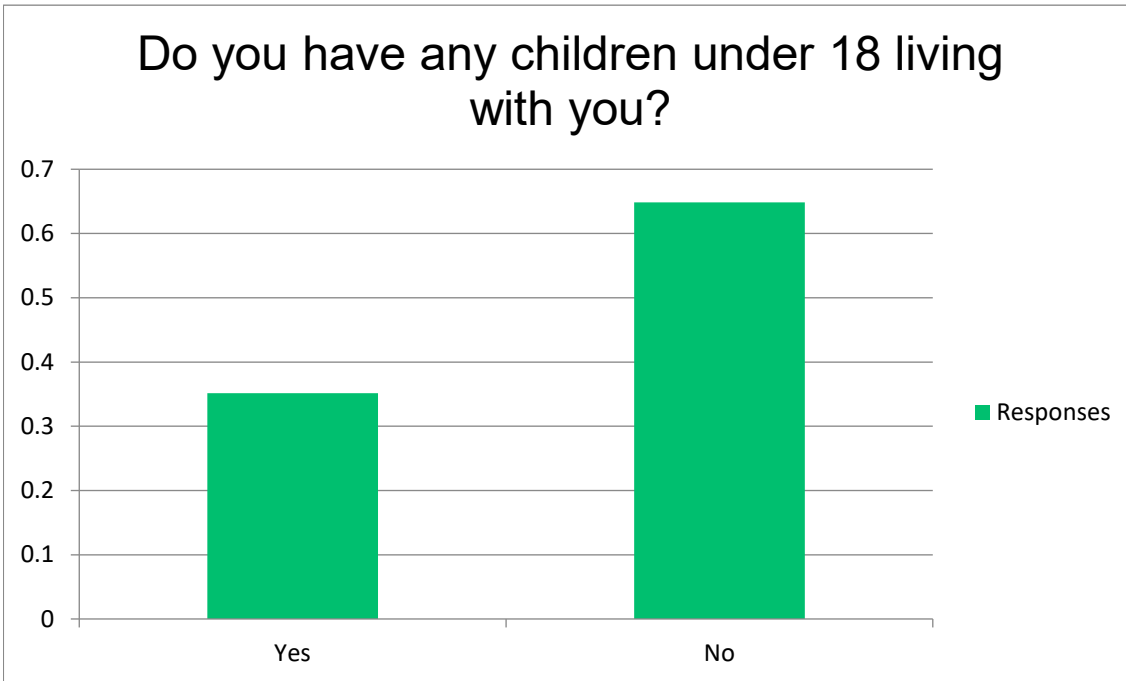
Background Info

Years lived in Camp Verde

0-10 years	207	49.40%
11-20 years	79	18.85%
21-30 years	59	14.31%
31 years plus	74	17.66%
Responses	419	

Children under 18 living with you

Yes	148	35.15%
No	273	64.85%
Responses	421	

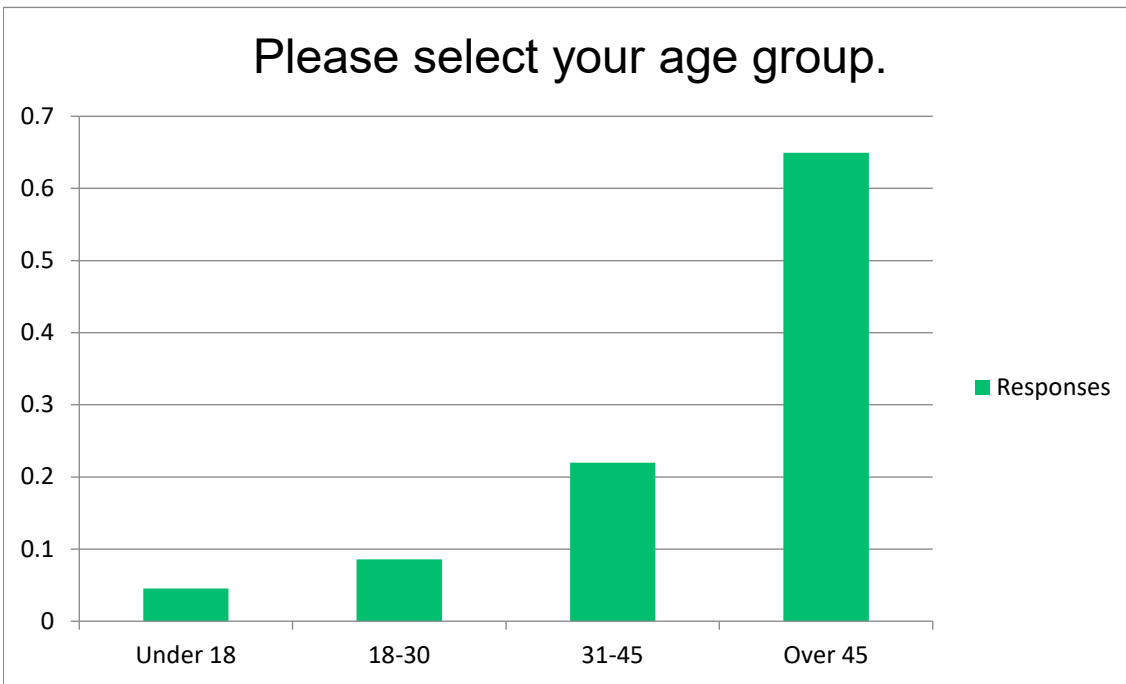


TOWN OF CAMP VERDE FY24 BUDGET SURVEY

Background Info

Age Group

Under 18	19	4.53%
18-30	36	8.59%
31-45	92	21.96%
Over 45	272	64.92%
Resposes	419	



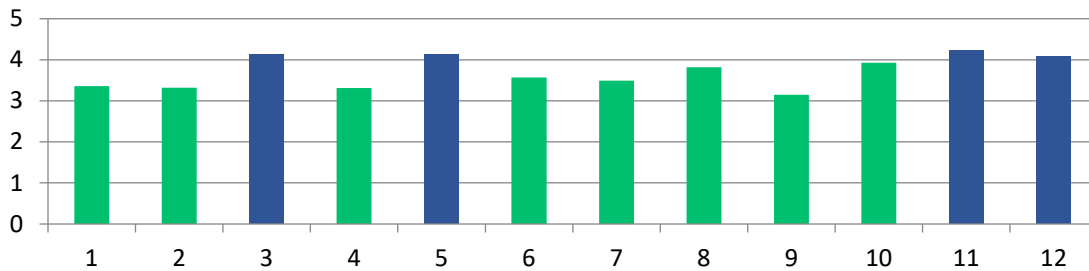
TOWN OF CAMP VERDE FY24 BUDGET SURVEY - CVHS

Strategic Planning Response Summaries

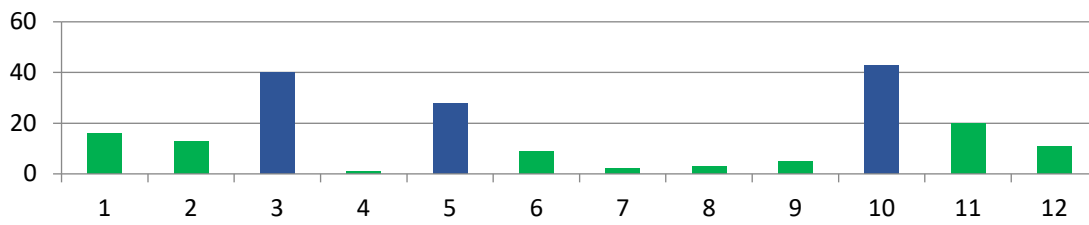
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- 10 Improve broadband access.
- 11 Work to improve career/technical educational opportunities within the Verde Valley.
- 12 Improve and remedy infrastructure related safety issues including; roads, sidewalks and stormwater run-off.

Please rate the following Town strategic planning outcomes.



Which of the above outcomes is the most important outcome to allocate resources to?



TOWN OF CAMP VERDE FY24 BUDGET SURVEY - CVHS

Strategic Planning Response Summaries

What important strategic focal point is missing from the above outcomes?

1 Better fast-food options, more restaurants	19
2 More stores, gym, clothing	16
3 Internet improvement	12
More activities, entertainment	12
5 Improve roads, address stormwater issues	10
School building upgrades, better school funding	10
7 Affordable housing	5
Clean preserve river, conservation	5
9 Add another grocery store	3
Movie theater	3

TOWN OF CAMP VERDE FY24 BUDGET SURVEY - CVHS

Please rate the following Town strategic planning outcomes.

- 1 Create a marketing program focused on business development, tourism and support, healthcare expansion and Main St. area.
- 2 Providing access to the Verde River.
- 3 Fully Develop the Camp Verde Sports Complex.
- 4 Expand wastewater services Northward along Hwy 260.
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- 6 Encourage development that retains our rural and historical, western character while following the layout of the General Plan.
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- 9 Re-align Main St. and Montezuma Castle intersection.
- 10 Improve broadband access.
- 11 Work to improve career/technical educational opportunities within the Verde Valley.
- 12 Improve and remedy infrastructure related safety issues including; roads, sidewalks and stormwater run-off.

	Don't allocate resources to this		Not very important		Could go either way	
1	7.89%	15	8.95%	17	36.84%	70
2	8.33%	16	15.10%	29	32.81%	63
3	2.59%	5	2.07%	4	19.17%	37
4	2.62%	5	10.99%	21	47.12%	90
5	3.65%	7	4.17%	8	17.71%	34
6	4.66%	9	7.77%	15	35.75%	69
7	3.13%	6	4.69%	9	44.27%	85
8	0.52%	1	5.76%	11	29.84%	57
9	10.11%	19	12.77%	24	44.15%	83
10	1.04%	2	8.33%	16	32.29%	62
11	0.52%	1	0.52%	1	16.58%	32
12	1.56%	3	2.08%	4	20.83%	40

	Important		Very Important		Total	Weighted Average
1	32.11%	61	14.21%	27	190	3.36
2	23.96%	46	19.79%	38	192	3.32
3	33.16%	64	43.01%	83	193	4.12
4	31.41%	60	7.85%	15	191	3.31
5	24.48%	47	50.00%	96	192	4.13
6	29.53%	57	22.28%	43	193	3.57
7	35.42%	68	12.50%	24	192	3.49
8	38.74%	74	25.13%	48	191	3.82
9	18.09%	34	14.89%	28	188	3.15
10	13.54%	26	44.79%	86	192	3.93
11	40.93%	79	41.45%	80	193	4.22
12	36.98%	71	38.54%	74	192	4.09

Answered: 193 Skipped: 0

TOWN OF CAMP VERDE FY24 BUDGET SURVEY - CVHS

Which of the above outcomes is the most important outcome to allocate resources to?

1 Create a marketing program focused on business development, tourism and support, healthcare expansion and Main St. area.	8.38%	16
2 Providing access to the Verde River.	6.81%	13
3 Fully Develop the Camp Verde Sports Complex.	20.94%	40
4 Expand wastewater services Northward along Hwy 260.	0.52%	1
5 Stimulate the growth of quality affordable housing.	14.66%	28
6 Encourage development that retains our rural and historical, western character while following the layout of the General Plan.	4.71%	9
7 Retain current employee's while attracting and developing leaders of respect within their fields.	1.05%	2
8 Expand, improve and maintain the Town park system.	1.57%	3
9 Re-align Main St. and Montezuma Castle intersection.	2.62%	5
10 Improve broadband access.	22.51%	43
11 Work to improve career/technical educational opportunities within the Verde Valley.	10.47%	20
12 Improve and remedy infrastructure related safety issues including; roads, sidewalks and stormwater run-off.	5.76%	11
	Answered	191
	Skipped	2

TOWN OF CAMP VERDE FY24 BUDGET SURVEY - CVHS

What important strategic focal point is missing from the above outcomes?

1 Better fast-food options, more restaurants	19
2 More stores, gym, clothing	16
3 Internet improvement	12
More activities, entertainment	12
5 Improve roads, address stormwater issues	10
School building upgrades, better school funding	10
7 Affordable housing	5
Clean preserve river, conservation	5
9 Add another grocery store	3
Movie theater	3
Against roundabout Main Montezuma	2
Education, job opportunities for young adults	2
Improve parks, basketball courts, fix skate park	2
Expand Town services	1
Improve safety, reduce drugs and violence	1
Cosmetic upgrades to the Town	1
Complete the Sport Complex	1
Dog park	1
Improve 260 and I-17 intersection	1
Build a hospital	1
Neighborhood accessibility	1

Parks & Recreation Monthly Report – May 2023

- Staff continued planning for summer camp, hosting staff training the week of May 22-25. Camp began on May 30th.
- Planning and registration continue for Corn Fest. Inside spaces are already full and we have a total of 66 vendors already registered.
- Staff continues to attend a variety of virtual forums including tournaments, aquatics, and special events to stay up on what is going on with other P&R Departments around the State.
- Scheduled facility uses this month were as follows: Meeting rooms had 77 uses, Ramadas were at 30 uses, Gym had 56 uses, Sports fields had 121 uses, kitchen 13 uses, and public showers 21.
- Pickleball increased play to 4 times per week. Yoga, Pilates, Silver Sneakers, and Stretch n Flex classes continue to grow in popularity. We have added a free Western Dance class being held on Thursday evenings in Room 204, which has already expanded to 2 classes a week due to its popularity. Friday night Cornhole League continues and we now have Nerf Wars in the gym on Monday evenings.
- Parks & Rec had 2 community trips this month. On May 12, we went to the Historic Biltmore and on May 26th, we traveled to Pine. We had 11 people travel with us this month. Staff has been working on the trips for next quarter.
- We had our second Diamondbacks trip on May 27th with 15 people attending the game against the Red Sox.
- Staff planned and hosted our second Downtown Food Truck Night on Thursday, May 18th. This event had 2 food trucks and 2 desert vendors. We have begun marketing for the next one scheduled for June 15th.
- Staff has ordered the new lanes lines, reel, and cover, and new solar pool covers for the Pool. We are waiting for an estimated delivery date on these items.
- Camp Verde Heritage Pool opened for weekends only on May 13th, and opened for the regular season May 27th. Staff policy/procedure and EAP training was held Friday, May 5th. Swim lesson registration opened May 8th and staff swim instructor training is being held June 2. The first session of swim lessons will begin June 5th. Registration is currently open for all 3 sessions of lessons for the summer. Aqua Zumba and water aerobics will begin May 30th.
- Summer camp staff training was held the week of May 22-25 with 5 new summer camp staff. Camp began on May 30th with a total of 40 kids registered for the first day. We received \$8,150 in sponsorship for Camp in the month of May. The sponsors so far are Kiwanis of Camp Verde, the Clif and Dee Jenkins Trust, and Quintus.
- Staff continue to work on the Verde Lakes Community Park improvements. The Verde Lakes Recreation Corporation have approved the ordering of the concrete cornhole boards and BBQ grills. Expected delivery of those items is 4-6 months out. Fencing installation is complete. Maintenance made improvements to the horseshoe pits, but due to some concern from the VLRC, we will removing them and need make some adjustments to our current approval process with the VLRC before we move forward with additional improvements in the park.
- Parks & Rec applied for and was awarded a non-matching grant through AARP to construct a new picnic/party area at the pool. The paver installation has been completed. The installation of the shade

structure poles has been delayed as we have determined they need engineering done to ensure they are installed safely and will withstand tension and wind.

- Staff hosted their third Parks & Recreation Commission meeting along with a work session in May. Staff have continued to work with the Clerk's Office to learn how to create agendas and agenda packets, post them online, proofread and create final minutes, and learn how to run the computer system in Council Chambers for meetings. Staff also worked on the work session and regular session agendas for the June 5th meetings.
- Staff continues the process of researching and earning accreditation through NRPA and The Commission for Accreditation of Park and Recreation Agencies.
- The second season of Adult Co-Ed soccer league began May 20th.
- We have hired all our seasonal staff for both summer camp and the pool. We are still looking to hire an umpire for Adult Co-Ed softball.
- Staff was extremely excited to launch our new vendor registration software Eventeny. This system went live May 18th. Registration opened online for both Corn Fest and Fort Verde Days. This software will assist staff in vendor registration, mapping, marketing, and many other things. It will allow vendors to register online, which is beneficial to the vendors and saves hours of staff time in processing paperwork and payment. It also allows the public to see what vendors have registered to attend our events.
- Staff worked 8 occurrences with a total of 45 hours for activities outside of regular business hours.
- Staff continues planning for Fort Verde Days, taking nominations for the Parade Grand Marshal and parade theme.
- Shawna attended Verde Valley Leadership on May 9th.
- Adult co-ed continued to play and ended the regular season on May 28th. They will play a single elimination tournament on June 11th.
- Staff attended meetings with the Camp Verde Recreation Association to clearly define their relationship and role with the Town regarding the Sports Complex. The CVRA is excited to start moving forward on building batting cages and sand volleyball courts at the SC.
- Both the North and South baseball fields opened for public use this month. The South field opened May 5th and the North field opened May 12th. Camp Verde Little League opted to not move any of their games to the new fields, but there are several teams practicing out there. They need to reserve the field with P&R and then come and get a key for access.
- The Concession/restroom stand was put out to bid in May and there was a pre-bid meeting for contractors held May 31.
- The Verde Valley Farmer's Market began for the season May 13th.
- Mike and Sean B. from Economic Development did a presentation on Placer ai for Parks and Recreation Director through APRA on May 25th. It was well attended.