



**AGENDA
TOWN OF CAMP VERDE
SPECIAL SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, MAY 10, 2023 AT 5:30 P.M.**

ZOOM MEETING LINK:

<https://us02web.zoom.us/j/83296341584?pwd=MDhwOEJSRGc4UEJ6ZTd3NDZYOXFuUT09>

One Tap Mobile: 1-669-900-9128 or 1-719-359-4580

Meeting ID: 832 9634 1584

Passcode: 577130

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

2. Roll Call. Council Members Jackie Baker, Wendy Escoffier, Robin Godwin, Cris McPhail, Jessie Murdock, Vice Mayor Marie Moore, and Mayor Dee Jenkins

3. Pledge of Allegiance

4. Discussion, Consideration and Possible Action to approve staff to submit a Water Conservation Grant application to the Water Infrastructure Financing Authority (WIFA) in an amount up to \$3M to fund wastewater infrastructure along Hwy 260.
Staff Resource: Molly Spangler and Jeff Low

5. Recess into and hold Executive Session on Agenda Items 6 and 7

6. Discussion Consideration and Possible Direction to staff relating to the selection of, and interview process for, semi-finalist candidates for the Town Manager Position.
Note: Council may vote to go into Executive Session pursuant to ARS §38-431.03(A)(1) to review and identify Semi-Finalist Candidates for the Town Manager position, and discuss the evaluation/interview process for said candidates. No evaluation of any current employee will be conducted. Staff Resource: Gayle Mabery

7. Discussion, Consideration and Possible Direction to staff relating to the timeline and interview process for finalist candidates for the Town Manager position. Note: Council may vote to go into Executive Session pursuant to ARS §38-431.03(A)(1) to discuss the timeline and interview process for Finalist Candidates for the Town Manager position. No evaluation of any current employee will be conducted. Staff Resource: Gayle Mabery

Reconvene Open Session

8. Adjournment

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Bashas on 05-04-2023 at 4:00 p.m.

Cindy Pemberton

Cindy Pemberton, Town Clerk

Pursuant to A.R.S. §38-431.01 Meetings shall be open to the public - All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All legal action of public bodies shall occur during a public meeting. The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk at 928-554-0021.



Agenda Item Submission Form – Section I

Meeting Date: May 10, 2023

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation Work Session

Requesting Department: *Economic Development and Utilities*

Staff Resource/Contact Person: *Molly Spangler / Jeff Low*

Agenda Title (be exact): *Discussion, consideration and possible action to approve staff to submit a Water Conservation Grant application to the Water Infrastructure Financing Authority (WIFA) in an amount up to \$3M to fund wastewater infrastructure along Hwy 260.*

List Attached Documents:

Estimated Presentation Time: *5 minutes*

Estimated Discussion Time: *5 minutes*

Reviews and comments Completed by:

- Town Manager: _____ Department Head: Molly Spangler / Jeff Low
- Town Attorney Comments: _____
- Risk Management: _____
- Finance Department
Fiscal Impact:
Budget Code: _____ Amount Remaining: _____
Comments:

Background Information: In 2022, the Arizona Legislature created the Water Conservation Grant Fund to help facilitate conservation projects across the state. As part of a larger investment in Arizona’s water supplies, this fund is targeted to make sure that water across the state is used effectively, efficiently, and sustainably. To that end, the Legislature appropriated \$200 million dollars to be awarded as grants to government entities, like counties, cities, towns, irrigation districts, natural resources conservation districts, and NGOs who partner with one of those entities, to enact a wide variety of water-saving projects in all corners of the state. The maximum request is \$3M with a required 25% match.

As called out in the 2016 Town General Plan and the 2022 Community and Economic Development Strategic Plan, wastewater infrastructure is needed along Hwy 260 to achieve the

desired outcomes of housing, commercial, and industrial development; protection/conservation of the Verde River watershed; and an overall improvement of the community's quality of life and well-being. To fully implement the necessary wastewater infrastructure will be a large-scale and multi-year program that will require significant funding (potentially \$15M+). The Utilities Department proposes splitting the project into three phases to install the necessary wastewater infrastructure over the next several years.

Staff recommends the Town seek a Water Conservation Grant from the Water Infrastructure Financing Authority (WIFA). The grant request will be up to \$3M to fund the first phase of the Hwy 260 wastewater infrastructure implementation. Phase 1 will likely include gravity sewer lines from W. Horseshoe Bend Drive and Hwy 260 intersection area (near La Fonda's) to Lift Station #2 at the Verde Ranch RV Resort near I-17. Future phases will include sewer lines up to Aultman Parkway and additional Lift Station #3.

This grant request requires a match of 25%. For a \$3M grant, a minimum match of \$750K will be required. Staff plans to leverage the design and engineering costs and other Utilities Department work as in-kind match. However, more match funding may be required to comport with WIFA grant match requirements as well as the Phase 1 project completion. Since the Town currently does not have funding for this, staff will explore other grant and loan opportunities. Most likely, financing will be the only available option. Should that occur, staff recommends the Town seek financing up to \$1M for this project. This could be a Town loan with WIFA or other partner agencies. If a loan is required to satisfy the match requirements, staff will present the financing recommendations to the Town Council for discussion, consideration, and possible approval.

Staff seeks Town Council approval to apply for this grant funding with the caveat that more match, potentially a loan, may be needed. The approval would only give staff permission to apply for grant funds and not commit the Town to a loan. If a loan is necessary, that will be a forthcoming presentation to the Town Council.

Recommended Action (Motion): Approval for staff to submit a grant application to the Water Infrastructure Financing Authority (WIFA) in an amount up to \$3M to fund wastewater infrastructure along Hwy 260.

Instructions to the Clerk: