

**AMENDED AGENDA  
TOWN OF CAMP VERDE  
REGULAR SESSION  
MAYOR AND COUNCIL  
473 S. MAIN STREET, SUITE 106  
WEDNESDAY, APRIL 5, 2023 at 6:30 P.M.**

**ZOOM MEETING LINK:**

<https://us02web.zoom.us/j/82100913095?pwd=YnU0UC9uQzB4bUxpSVdEMk1vMi9GQT09>

**One Tap Mobile: 1-253-215-8782 or 1-346-248-7799**

**Meeting ID: 821 0091 3095**

**Passcode: 763079**

**ADDING ITEM 8.1**

**PUBLIC HEARING FOLLOWED BY DISCUSSION, CONSIDERATION AND POSSIBLE RECOMMENDATION OF APPROVAL FOR A CLASS 12 (RESTAURANT) LIQUOR LICENSE APPLICATION #231565-SVETLANA PAKANAEV-ASTORIA INTERNATIONAL BISTRO LOCATED AT 348 S. MAIN STREET, #17, CAMP VERDE, AZ 86322.**

- **STAFF COMMENTS**
- **PUBLIC HEARING OPEN**
- **PUBLIC HEARING CLOSED**
- **COUNCIL DISCUSSION**



*Support your local merchants*

**AMENDED AGENDA  
TOWN OF CAMP VERDE  
REGULAR SESSION  
MAYOR AND COUNCIL  
473 S. MAIN STREET, SUITE 106  
WEDNESDAY, APRIL 5, 2023 at 6:30 P.M.**

**ZOOM MEETING LINK:**

<https://us02web.zoom.us/j/82100913095?pwd=YnU0UC9uQzB4bUxpSVdEMk1vMi9GQT09>

**One Tap Mobile: 1-253-215-8782 or 1-346-248-7799**

**Meeting ID: 821 0091 3095**

**Passcode: 763079**

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. **Call to Order**
2. **Roll Call.** Council Members: Jackie Baker, Wendy Escoffier, Robin Godwin, Cris McPhail, Jessie Murdock, Vice Mayor Marie Moore, and Mayor Dee Jenkins.
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
  - a) **Approval of the Minutes:**
    - 1) Work Session – March 15, 2023
    - 2) Regular Session – March 15, 2023
    - 3) Work Session – March 22, 2023
  - b) **Set Next Meeting, Date and Time:**
    - 1) Special Session – Wednesday April 12, 2023 at 5:30 p.m.
    - 2) Special Session – Thursday April 13, 2023 at 5:30 p.m.
    - 3) Special Session – Wednesday April 19, 2023 at 5:30 p.m.
    - 4) Regular Session – Wednesday April 19, 2023 at 6:30 p.m.
    - 5) Joint Session with P&Z Commission – Wednesday April 26, 2023 at 5:30 p.m.
5. **Call to the Public or items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a

matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

**6. Special Announcements and Presentations:**

- **Proclamation – Designating April 23-29, 2023 as National Library Week.** Library Director, Kathy Hellman
- **Proclamation – Designating April 16-22, 2023 as National Volunteer Week.** Library Director, Kathy Hellman
- **Proclamation – Designating the month of April as Sexual Assault Awareness Month.** Tracey McConnell, Verde Valley Sanctuary

**7. Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai-Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

**8. Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

**8.1 PUBLIC HEARING FOLLOWED BY DISCUSSION, CONSIDERATION AND POSSIBLE RECOMMENDATION OF APPROVAL FOR A CLASS 12 (RESTAURANT) LIQUOR LICENSE APPLICATION #231565-SVETLANA PAKANAEV-ASTORIA INTERNATIONAL BISTRO LOCATED AT 348 S. MAIN STREET, #17, CAMP VERDE, AZ 86322.**

- **STAFF COMMENTS**
- **PUBLIC HEARING OPEN**
- **PUBLIC HEARING CLOSED**
- **COUNCIL DISCUSSION**

**9. Discussion of proposed amendments to the Town’s Personnel Manual.** Staff Resource: Julia Kaiser

**10. Discussion, Consideration, and Possible Approval amendment to the Town’s**

**Salary Plan, effective at the start of the April 16, 2023 payroll cycle.** Staff Resource: Julia Kaiser

11. **Discussion, Consideration, Public Hearing and Possible Approval to regulate Occupational Licensing requirements for Peddlers and Solicitors under Chapter 9, Article 1 of the Town Code.** Staff Resource: Trish Stuhan
  - **Staff Comments**
  - **Public Hearing Open**
  - **Public Hearing Closed**
  - **Council Discussion**
12. **Discussion, Consideration and Possible Acceptance of West Clear Creek Restoration and Recreation Plan - Draft Plan produced by The Nature Conservancy.** Staff Resource: Michael Marshall and Troy Odell
13. **Discussion, Consideration and Possible Approval of Contract No. 23-172 for engineering services for the Town of Camp Verde Water Master Plan and GIS System Development to Water Works Engineers in an amount not to exceed \$183,200.00.** Staff Resource: Jeff Low
14. **Discussion, Consideration and Possible Approval of Contract No. 23-173 for construction services for the Town of Camp Verde to upgrade radio and control technology for the water SCADA system to Ripple Industries in an amount not to exceed \$68,370.00.** Staff Resource: Jeff Low
15. **Discussion, Consideration and Possible Direction to Staff to Pursue Receipt of Donation of Yavapai County APN 404-32-077 in the Verde Lakes Subdivision, Unit 4.** Staff Resource: Jeff Low
16. **Adjournment**

*Note:* Upon a public majority vote of a quorum of the Town Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the purpose of discussion or consultation for legal advice with the Town Attorney as permitted by A.R.S. § 38-431.03(A)(3). Any other executive sessions will be separately included on the agenda above if an executive session will be held at the meeting.

*Pursuant to A.R.S. §38-431.01 Meetings shall be open to the public - All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All legal action of public bodies shall occur during a public meeting. The Town of Camp Verde Council Chambers is accessible to persons with disabilities. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk at 928-554-0021.*

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Bashas on 04-03-2023 at 10:00 a.m. in accordance with the statement filed by the Camp Verde Town Council with the Town Clerk

Cindy Pemberton

Cindy Pemberton, Town Clerk



**Agenda Item Submission Form – Section I**

**Meeting Date:** April 05, 2023

- Consent Agenda       Decision Agenda       Executive Session Requested
- Presentation Only       Action/Presentation       Work Session

**Requesting Department:** Town Clerk

**Staff Resource/Contact Person:** Cindy Pemberton

**Agenda Title (be exact):** Public Hearing followed by Discussion, Consideration and Possible recommendation of Approval for a Class 12 (Restaurant) Liquor License Application #231565-Svetlana Pakanaev-Astoria International Bistro located at 348 S. Main Street, #17, Camp Verde, AZ 86322.

- Staff Comments
- Public Hearing Open
- Public Hearing Closed
- Council Discussion

**List Attached Documents:**

- Copy of Liquor License Application
- Copy of Town Resolution 2012-874 Entertainment District

**Estimated Presentation Time:** 5 Minutes

**Estimated Discussion Time:** 10 Minutes

**Reviews and comments Completed by:**

Town Manager:     N/A           Department Head: \_\_\_\_\_

Town Attorney Comments:     N/A     \_\_\_\_\_

Risk Management:     N/A     \_\_\_\_\_

**Finance Department**  
**Fiscal Impact:**  
**Budget Code:** \_\_\_\_\_ **Amount Remaining:** \_\_\_\_\_  
**Comments:**

**Background Information:** Application received via USPS on March 6, 2023. Application posted the required 20 days. All fees have been paid and no comments were received from the public

**Recommended Action (Motion):**

**Instructions to the Clerk:**

State of Arizona  
Department of Liquor Licenses and Control

Job#  
231565  
Camp  
Verde

Created 03/02/2023 @ 10:23:47 AM

Local Governing Body Report

**LICENSE**

Number: Type: 012 RESTAURANT  
Name: ASTORIA INTERNATIONAL BISTRO  
State: Pending  
Issue Date: Expiration Date:  
Original Issue Date:  
Location: 348 S MAIN STREET  
#17  
CAMP VERDE, AZ 86322  
USA  
Mailing Address: PO BOX 2417  
CAMP VERDE, AZ 86322  
USA  
Phone: (928) [REDACTED]  
Alt. Phone: (480) [REDACTED]  
Email: ASTORIA [REDACTED]

**AGENT**

Name: SVETLANA PAKANAEV  
Gender: Female  
Correspondence Address: PO BOX 2417  
CAMP VERDE, AZ 86322  
USA  
Phone: (480) [REDACTED]  
Alt. Phone:  
Email: ASTORIA [REDACTED]

**OWNER**

Name: ASTORIA INTERNATIONAL BISTRO LLC  
Contact Name: SVETLANA PAKANAEV  
Type: LIMITED LIABILITY COMPANY  
AZ CC File Number: 23387265 State of Incorporation: AZ  
Incorporation Date: 06/16/2022  
Correspondence Address: PO BOX 2417  
CAMP VERDE, AZ 86322  
USA  
Phone: (480) [REDACTED]  
Alt. Phone:  
Email: ASTORIA [REDACTED]

Officers / Stockholders

Name:  
SVETLANA PAKANAEV

Title:  
MEMBER

% Interest:  
100.00

## ASTORIA INTERNATIONAL BISTRO LLC - MEMBER

Name: SVETLANA PAKANAEV  
Gender: Female  
Correspondence Address: PO BOX 2417  
CAMP VERDE, AZ 86322  
USA  
Phone: (480) [REDACTED]  
Alt. Phone:  
Email: ASTORIA [REDACTED]@ [REDACTED].M

### APPLICATION INFORMATION

Application Number: 231565  
Application Type: New Application  
Created Date: 02/08/2023 *Chay*

### QUESTIONS & ANSWERS

#### 012 Restaurant

- 1) Are you applying for an Interim Permit (INP)?  
No
- 2) Are you one of the following? Please indicate below.  
Property Tenant  
Subtenant  
Property Owner  
Property Purchaser  
Property Management Company  
TENANT
- 3) Is there a penalty if lease is not fulfilled?  
No
- 4) Is the Business located within the incorporated limits of the city or town of which it is located?  
Yes
- 5) What is the total money borrowed for the business not including the lease?  
Please list each amount owed to lenders/individuals.  
0
- 6) Are there walk-up or drive-through windows on the premises?  
No
- 7) Does the establishment have a patio?  
Yes  
Is the patio contiguous or non-contiguous (within 30 feet)?  
CONTIGUOUS
- 8) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?  
No
- 9) What type of business will this license be used for?  
RESTAURANT



