

**MINUTES  
TOWN OF CAMP VERDE  
REGULAR SESSION  
MAYOR AND COUNCIL  
473 S MAIN STREET, SUITE 106  
WEDNESDAY, JANUARY 18, 2023 at 6:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

**1. Call to Order**

Mayor Jenkins called the meeting to order at 6:30 p.m.

**2. Roll Call**

Mayor Dee Jenkins, Vice Mayor Marie Moore, Councilor Wendy Escoffier, Councilor Robin Godwin, Councilor Jesse Murdock, Councilor Jackie Baker and Councilor Cris McPhail are all present.

**Also Present**

Deputy Town Clerk Virginia Jones, Town Clerk Cindy Pemberton, Administrative Clerk Jadie Edwards and Recording Secretary Jennifer Reed.

**3. Pledge of Allegiance**

Councilor Murdock led the Pledge.

Vice Mayor Moore explained that although Mayor Jenkins is in attendance, she is unable to speak and Vice Mayor Moore will be speaking for the Mayor.

Vice Mayor called for a Moment of Silence for Out of Africa Co-Owner Dean Harrison who passed away January 8, 2023. In lieu of flowers or gifts they are asking donation be made for the continued support of the animals.

**4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.**

**a) Approval of the Minutes:**

- 1) Regular Session – December 21, 2022
- 2) Executive Session – December 21, 2022 (transcribed and on file)
- 3) Executive Session – December 21, 2022 (transcribed and on file)
- 4) Executive Session – December 21, 2022 (transcribed and on file)
- 5) Executive Session – December 21, 2022 (transcribed and on file)
- 6) Regular Session – January 4, 2023

**b) Set Next Meeting, Date and Time:**

- 1) Work Session - Wednesday, January 25, 2023, at 5:30 p.m.
- 2) Regular Session - Wednesday, February 1, 2023, at 6:30 p.m.
- 3) Work Session - Wednesday, February 8, 2023, at 5:30 p.m.
- 4) Work Session - Tuesday, February 14, 2023, at 5:30 p.m.

**c) Approval of funding disbursement for the One Arizona Distribution of Opioid Settlement agreement for years one and two, to Yavapai County Community Health Services for**

**PANT funding to allocate .97% of the total of \$335,282.70 to Camp Verde's jurisdiction in the amount of \$3,252.24. Staff Resource: Corey Rowley**

**Motion** made by Councilor Escoffier to approve the consent. Second was made by Councilor Baker.

**Roll Call Vote:**

Councilor Baker: aye

Councilor McPhail: aye

Councilor Murdock: aye

Councilor Whatley-Godwin: aye

Councilor Escoffier: aye

Vice Mayor Moore: aye

Mayor Jenkins: aye

**Motion** carried 7-0.

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.) Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))**

Ronald Bennett- a motor cross track was put in right next door to him and to a bird sanctuary. He said this track will actually bring down property values and they don't need this in the neighborhood.

Rita Fahbrough- neighbor to the new motor cross track feels this goes against the vision of Camp Verde. There is too much dust, loud music, and foul language. This might even be against the building code; she needs to do more research to find out.

Terry Andrews- was approached at his home and given a form to fill out that wanted to know what kind of weapons he had in his home. He spoke with the Marshall's Office, and they seemed to be unsure what this is all about, he is not getting clear answers. He isn't sure he wants to renew his business license with someone wanting this kind of information.

Ronnie and Peter Glodek- They have ideas that could benefit Camp Verde but do not know who to present them to. Their ideas include: 1. There is a problem getting out of the Verde Ranch Estates on to Vinnie Flat Road, they would like to see if it is possible to get a traffic light or 4 way stop sign put in there. 2. Possibly put in a cross walk to the Verde Ranch Estates, pedestrians are dodging traffic crossing road, 3. Possibly put in a sidewalk down to Bashas, their community is going to be expanding soon. Vice Mayor asked them to give their ideas to the Town Clerk so she can get these ideas to the right department.

6. **Special Announcements and presentations**

- None

7. **Council Informational Reports.** *These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.*

Councilor Whatley-Godwin- attended the School Board Meeting; they are looking for a Band Teacher if you know anyone. She also said there are some good speakers scheduled to speak at the Phillip England Center for the Arts. She also mentioned that there will be a Memorial for

Dean Harrison Saturday, February 25<sup>th</sup> at 5:00 p.m.

Councilor McPhail- attended Teen Game Night, Earth Day Committee Meetings; Earth Day is "live" this year, and she attended the MLK Jr. Event.

Councilor Murdock- she is proud of the middle school student from her school who gave an essay at the MLK Jr. Event. She also said there is a local family going through some hard times right now, there is a Benefit planned for Saturday, January 28<sup>th</sup> hosted in the Multi-Use Center at the Middle School. There will be a Cornhole Tournament beginning at 9am, a silent auction beginning at 5pm along with a Mexican food dinner & concert.

Councilor Escoffier- attended the Copper Canyon Fire District Board Meeting; pinning the badge of new Fire Marshal Nate Bailey and they also have a Budget Workshop scheduled for January 26<sup>th</sup> at 9:00 a.m. at Station 81 to discuss the path forward relating to their deficit.

Councilor Baker- read a message from Chandler Plant regarding the MLK Jr. March that he started.

Mayor Jenkins- attended her regular meetings and gave a speech at the MLK Jr. Event.

Vice Mayor Moore- announced the Welcome Home Vietnam Veterans Memorial Wall 2023 is scheduled for March 29<sup>th</sup> through April 2<sup>nd</sup> and will feature the Traveling Vietnam Wall. This event will be at the Community Center in downtown Camp Verde.

8. **Manager/Staff Report** *Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.*

Interim Town Manager Gayle Mabery

- Gayle Mabery introduced herself and explained that she is serving as Interim Manager until the end of May.
- She has been working with HR looking for a recruitment firm to assist in the recruitment of a Town Manager. Their plan is to bring a list of three to Council on February 1<sup>st</sup> for Council to choose one from.
- Regarding the Big Valley Drive complaint, the Marshal's Office deployed a speed trailer and then will analysis the data that it collects. That area may need additional stop signs.
- Staff did get additional information for the Council on the \$50,000 matching grant for the library. They will be bringing the information to Council on February 1<sup>st</sup>.
- Town Clerk Cindy Pemberton said the Legislative Season has started and is moving quickly. Council will be receiving updates; if they have any input, questions or comments please let her know.

9. **Presentation by Mr. Gioia followed by Discussion and Possible Approval of Resolution 2023-1101, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, supporting Wild and Scenic Protection for the Upper Verde River and its Tributaries and a Letter of Support Designating the Upper Verde a Wild and Scenic River.** Resource: Mayor Dee Jenkins

Mr. Tony Gioia explained that he is requesting Council's support for the initiative to protect The Upper Verde River and its Tributaries. Mr. Gioia gave a Power Point presentation of the Wild and Scenic Rivers Act. He explained there are about twenty representatives on the team made up of conservation organizations, cities & towns, and the Yavapai-Apache Nation. He let each team member who were in attendance introduce themselves. They included:

- Rachel Ellis works for a National Conservation Organization called American Rivers.
- Nicki Check who is a former Mayor of Jerome and former Board Member of the Friends of the Verde River founding organization the Verde River Basin Partnership. She is the current Development Director for the National History Institute in Prescott.
- Nancy Reese she is the Environmental Protection Supervisor for the Yavapai-Apache Nation, a Board Member of the Coalition as well as a representative of the Yavapai-Apache Nation.

Councilor Baker thought the part of the river that ran through Camp Verde was already designated as Wild and Scenic. Mr. Gioia explained it is but only from Beasley down. Getting the Urban areas established as Wild and Scenic designation is more difficult. Ms. Ellis said this designation will be very helpful to ensure the quality of the water remains, ensure the river would continue to flow, and upper head water area is protected. Mr. Gioia said the Yavapai-Apache Nation is working on the Federal Water Right. This will be another tool in the tool belt to protect the Verde River. The Development of a Comprehensive River Management Plan will be the responsibility of the Prescott National Forest, landowners, Arizona Game and Fish, the general Public, Fish and Wildlife, Arizona Department of Environmental Quality and anyone who is a stakeholder in the management of the river.

Councilor Murdock asked if there will be any access restriction to the river. Ms. Ellis said that is not being projected at this time. Ms. Murdock supports this designation but she doesn't want it to turn into something that was not intended.

**Motion** made by Councilor Murdock to approve Resolution 2023-1101, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, supporting Wild and Scenic Protection for The Upper Verde River and its Tributaries and a Letter of Support Designating the Upper Verde a Wild and Scenic River. Second was made by Councilor McPhail.

**Roll Call Vote:**

Councilor Baker: aye

Councilor McPhail: aye

Councilor Murdock: aye

Councilor Whatley-Godwin: aye

Councilor Escoffier: aye

Vice Mayor Moore: aye

Mayor Jenkins: aye

**Motion** carried 7-0.

10. **Discussion, Consideration and Possible Action to Appoint three (3) Council Members to serve as representatives on a Board and Commission Interview Subcommittee. The Committee will be responsible for interviewing Board and Commission candidates and providing recommendations to the Town Council relating to appointment of members of Boards and Commissions.** Staff Resource: Cindy Pemberton.

Interim Town Manager Gayle Mabery, suggested it would be appropriate to establish a three-person subcommittee to interview candidates and bring a recommendation to the Council after the interviews. This will alleviate the need for individual applicants for Boards and Commissions to be interviewed during Regular Council meetings. This committee will be utilized to appoint seven members to the newly created Parks and Recreation Commission. This committee would be considered a Town Manager Subcommittee and not subject to open meeting laws.

Councilor Baker, Councilor McPhail and Councilor Escoffier volunteered to be on the committee. Mayor Jenkins said she hoped that Vice Mayor Moore would also be a volunteer for this committee.

Ms. Mabery anticipates the committee be done interviewing the nine applicants by February 3<sup>rd</sup> so they can bring their recommendation to Council by February 15<sup>th</sup>.

**Motion** made by Councilor Escoffier to make a recommendation to the Town Manager to appoint 3 Council Members to serve as representatives on a Board and Commission Interview Subcommittee. The committee will be responsible for interviewing Board and Commission Candidates and providing recommendations to Town Council leading to appointment of members of Boards and Commissions. The Council Members that the Manager can draw from are Councilor Baker, Councilor Escoffier, Vice Mayor Moore and Councilor McPhail. Second was made by Councilor Baker.

**Roll Call Vote:**

Councilor Baker: aye

Councilor McPhail: aye

Councilor Murdock: aye

Councilor Whatley-Godwin: aye

Councilor Escoffier: aye

Vice Mayor Moore: aye

Mayor Jenkins: aye

**Motion** carried 7-0.

**11. Discussion, Consideration and Possible Ratification of Approval of Change Order #CO-12, in the amount of \$113,803.59, to the Town's contract with Tierra Verde Builders for the completion of the infields and top dressing of the outfield, and installation of football uprights for the Camp Verde Sports Complex. Staff Resource: Ken Krebbs**

Director of Public Works Ken Krebbs said the completion of the infields of the baseball/softball fields at the Camp Verde Sports Complex had been delayed due to supply chain issues and the availability of the special material needed for infield construction. The supplies are now available, but prices have increased since the project was originally bid. The subcontractors working on this project will be on the site on Monday, January 16th. In order to keep the project moving forward, and not risk the opportunity to secure these supplies or the company's mobilization, staff worked with Mayor Jenkins to authorize an emergency approval of the Change Order (which complies with our Financial Operations Guide). Doing this allowed the work on the infields, and the top dressing on the outfield to proceed early the week of January 16th. He also added the amount should be listed as \$110,753.59.

**Motion** made by Councilor Baker to ratify the approval of Change Order #CO-12, in the amount of \$110,753.59, to the Town's contract with Tierra Verde Builders for the completion of the infields and top dressing of the outfield, installation of football uprights for the Camp Verde Sports Complex. Second was made by Councilor Whatley-Godwin.

**Roll Call Vote:**

Councilor Baker: aye

Councilor McPhail: aye

Councilor Murdock: aye

Councilor Whatley-Godwin: aye

Councilor Escoffier: aye

Vice Mayor Moore: aye  
Mayor Jenkins: aye  
**Motion** carried 7-0.

12. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to A.R.S. §38-431.01(H))  
No public comment

13. **Adjournment**

Vice Mayor Moore adjourned the meeting at 7:46 p.m.



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Mayor Dee Jenkins

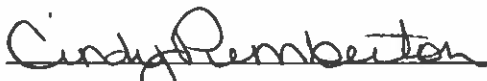


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Attest: Town Clerk Cindy Pemberton

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on January 18, 2023. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 7<sup>th</sup> day of February, 2023.



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Cindy Pemberton, Town Clerk