

**(Corrected) MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, DECEMBER 21, 2022 at 6:30 P.M.**

ZOOM MEETING LINK:

<https://us02web.zoom.us/j/88447867342?pwd=YS9DU24zdJl6Z0RLbk51RGNNWnJtZz09>

Phone: 1-346-248-7799 or 1-669-444-9171

Meeting ID: 884 4786 7342

Passcode: 400122

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. **Call to Order**
2. **Roll Call.** Council Members Jackie Baker, Wendy Escoffier, Cris McPhail, Jessie Murdock, Robin Whatley, Vice Mayor Marie Moore, and Mayor Dee Jenkins. All present.
3. **Pledge of Allegiance** Councilor Escoffier led the pledge.

Mayor Jenkins said some of the items on the agenda will be tabled to a later session so that they have plenty of time to do an Executive Session, as there have been new items added to the Executive Session. Vice Mayor Moore asked that number 10 be set to a later date to speak more in depth on this item. She felt the public that was there to speak on it, deserved adequate time to speak. Councilor Murdock clarified that it is an item on the agenda, so they would need to make a motion for this.

Vice Mayor Moore made a **motion** to table item number 10 Discussion, Consideration, and Possible Approval of Ordinance 2022-A470, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, to amend Zoning Ordinance Section 203 – Use Districts to include a new overlay district. This district will provide flexibility in the areas of height, density, and intensity for an associated highway interchange location to the next available Council Meeting in January. The motion was seconded by Councilor Baker.

Roll Call Vote:

Councilor Baker: Aye
Councilor Escoffier: Aye
Councilor McPhail: Aye
Councilor Murdock: Aye
Councilor Whatley: Aye
Vice Mayor Moore: Aye
Mayor Jenkins: Aye

Motion Passed 7-0.

Mayor Jenkins thanked and apologized to attendees who showed up for item 10 and let them know it's in their best interest to move the item to a time where they'll get their full

time to speak in January.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
 - a. **Approval of Resolution 2022-1101 a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, establishing Hours of Operation, Superseding 2022-1096.** Staff Resource Cindy Pemberton and John Knight
 - b. **Approval of Resolution 2022-1102, A Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona setting the 2022 Meeting Dates and Times for meetings of the Council and all Commission/Committees, and superseding Resolution 2022-1081.** Staff Resource: Cindy Pemberton
 - c. **Approval of Letter of Engagement for Pierce/Coleman Legal Firm for Municipal Law Services.** Staff Resource: Corey Rowley

Councilor Murdock asked the Clerk why there were no Draft Minutes to be approved at this meeting. Ms. Pemberton said that it's because their staff did not have time to review the meetings, however, Draft Minutes are available in their office if anybody would like a copy.

Councilor Escoffier wanted to pull item 4B from discussion because it is listed as setting the 2022 Meeting Dates. There was also an error where 2022 was used rather than 2023. She would like it to come back corrected. She would like to make a motion for this because she doesn't feel comfortable correcting the agenda since it had already been posted.

Vice Mayor Moore clarified that Councilor Escoffier was asking to pull 4B from discussion. Mayor Jenkins said if there were no further questions, Council can approve the Consent Agenda, minus 4B.

Vice Mayor Moore said that if they remove 4B, they will not have meetings set, so she wondered where this would leave them.

Ms. Pemberton recommended to Council to acknowledge the typo publicly, then let the Clerks Office correct the typo, so they can approve the meeting dates and proceed. If they were to pull this off, they would have to have a meeting before January 1st to address the meeting minutes.

Councilor Escoffier wanted to have an attorney available to correct the agenda. She said they can easily make a motion to correct the resolution, but it's correcting the agenda that was her concern.

Councilor McPhail said that the resolution can have the 2022 typo in it because they're voting on it in 2022. Councilor Escoffier told her that was correct, but in the Agenda, it says they are setting the "2022 Meeting Dates", which is not correct. She wondered if you could correct an error on the Agenda while you're at the meeting. She thought it sounded like a good legal question.

Ms. Pemberton said they could ask the Town Attorney. Vice Mayor Moore agreed they should call him. Town Attorney Steve Coleman was on the line.

Councilor Murdock said that she would have no problem making a correction to the resolution, changing the date to 2023.

Mr. Coleman said he agrees. The agenda item refers to the correct number and the document is part of the agenda packet, so the public has had an opportunity to review the dates, and the actual meeting dates are correct within the document. He believes they can adopt the resolution and just note for the record that there is a typo and the intent was to adopt the 2023 schedule.

Mayor Jenkins told him that it was a little more detailed than that because there were several meeting dates that are incorrect as well that list 2022 for the commissions. She wondered if they must go through every incorrect date in order to make a motion. She went through the packet to show Mr. Coleman all the incorrect dates.

Mr. Coleman said that because there will be a meeting on January 4th, the most efficient thing to do would be to adopt this resolution and then have it be subject to corrections later because the Council Meetings are correct. On the January 4th Council Meeting, he recommends putting on the agenda an amended schedule correcting all the issues.

Mayor Jenkins said she was pleased with that.

Councilor Escoffier made a **motion** to approve the consent agenda items 4A and 4C and pull item 4B for separate consideration. Councilor Baker made a second to the motion.

Roll Call Vote:

Councilor Baker: Aye

Councilor Escoffier: Aye

Councilor McPhail: Aye

Councilor Murdock: Aye

Councilor Whatley: Aye

Vice Mayor Moore: Aye

Mayor Jenkins: Aye

Motion Passed 7-0

Mayor Jenkins went back to 4B.

Councilor Escoffier made a **motion**, to approve item 4B setting the 2023 meeting dates and times and noting that the resolution should read a resolution of the Mayor and Common Council the Town of Camp Verde Yavapai County Arizona setting the 2023 meeting dates and times for meetings of the Council and all Commissions in superseding resolution 2021-1081 that we approve it and bring it back for amendment in January. Councilor McPhail made a second to the motion.

Councilor Baker made mention that they list two meetings per month for Council. She said often, however, because of all they must put on the schedule, the meetings are very long. In the past they have scheduled the second Wednesday of the month for a work session if

needed. She wonders if they should set up more meetings than they have listed. She knows that 2 meetings a month won't work for everything.

Mayor Jenkins said that in years past they would end up cancelling the work session, which means the Clerks office would then have to do notices to cancel meetings. That's why they weren't scheduling the work sessions ahead of time, but instead as they needed them.

Councilor Baker said that they may need to address this in a better manner because what they're having to do is set more meetings that are not on the schedule because they are needed.

Mayor Jenkins didn't have an answer for her.

Councilor Escoffier said she was okay setting this the way it was and then, if need be, they can add additional meetings. It's easier for the Clerk, rather than continuously having to send out notices to cancel meetings.

Roll Call Vote:

Councilor Baker: Nay

Councilor Escoffier: Aye

Councilor McPhail: Aye

Councilor Murdock: Aye

Councilor Whatley: Aye

Vice Mayor Moore: Aye

Mayor Jenkins: Aye

Motion Passed 6-1

- 5. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

(Pursuant to ARS §38-431.01(H))

Jessica Oium asked to go first. She spoke regarding her property and the point system the Town has regarding horses on properties. She would like Council to review and change the current animal count and point system. She purchased her property with five stalls and a hay barn back in April of 2011. The animal count became an ordinance in 2011. She would like to know if her property is grandfathered in. Nobody can tell her. All she has been told is that it will be investigated. She has six horses on her property, two of which are retired. She has a son who is part of FFA as well as multiple rodeo associations. Both of her children are involved in many rodeo events. These events require multiple horses. She also owns a dog breeding business. Current code says that this is too many animals on her one acre. Regarding her son's rodeo events, this limits what he's able to compete in. She said her horses are not out there free ranging and roaming. They are very dependent on her family to take care of

them. Additionally, the current code system is not allowing them to raise their own meat. She believes the code is limiting not only her family, but many families in town who are involved in the same activities. In the past her family was approved for a youth permit for their horses. John Knight, however, says he is denying her application for a youth permit because the town code states "market animal" for the permit. There seems to be a misunderstanding between Mr. Knight and the Youth Permit. They have applied for a business license for her dog breeding and raising. Per current code, she should be able to be approved for this, however, she was denied this license by Mr. Knight who told her she does not meet the current code for this. She's been to court for her dog breeding business and the supposed breaking of Town code. Ms. Oium feels she has jumped through every hoop possible to be able to proceed forward on her property with her various animals. It has taken an emotional toll on her. There have also been instances where she has caught Town employees snooping over her privacy fence to check on her animals. She had scheduled visits with Community Development and found an employee in an unmarked vehicle unscheduled at her house. She is asking Council to address these issues because she feels she is being treated like a criminal due to breaking code.

Mayor Jenkins asked that staff take note of all of this and add a follow up to Mrs. Oium.

Debbie Roulette said she had a negative response on the raise. However, she wanted to say that she appreciates Mayor Jenkins and Vice Mayor Moore. They do not get paid enough for what they do, but they do so much.

Mary Phelps spoke regarding animal counts and youth permits. She said back in August of 2022, there were numerous people who showed up to the Planning and Zoning meeting regarding the right to farm. The meeting held many stories like Jessica Oium. It was brought up by the Commission that a committee be formed within the community with regards to the number count of animals, the right to farm, right to ag, non-conforming properties, and setbacks. During this time, Ms. Oium was bringing up her issues, and was told by John Knight that they would talk. Fast forward to now, and Mrs. Oium was here at this meeting to talk about the same issues, meaning this same item is not being taken care of. She has been at a previous Council Meetings asking that this committee be formed to start addressing some of these issues. Still to this day, she has not heard anything from Planning and Zoning or the Council regarding this. She feels a lot of these problems exist in the town of Camp Verde. She has done research in other towns that do not have animal counts, nor any regulations, minus sq. footage regulations. Wickenburg and Cave Creek have a "Code of the West" that gives insight on how to avoid surprises and be a good neighbor in their rural, farm and ranching towns. She thinks they need to protect what they have in this Town, not the other way around.

Christa Brunori spoke regarding animal count and youth AG permits. She too agreed with those that spoke before her on the point system that the Town has. It's an issue that keeps coming up in the Town. She believes it is now in the Council's hand to make the change needed. She believes more people are being weaponized, than they are being protected. She would like to see this put on the agenda for a Council Meeting soon.

John Lacy spoke regarding Camp Verde and its original roots. He too agreed with those who spoke before him. He's a proponent of saving their way of life, their Western Culture. He is a long time Verde Valley resident, and he's seen what's happened in other towns. He feels Camp Verde is the last vestige of how the Verde Valley used to be. He wants to protect what they have here. The Town is slowly leaving the way of life that so many who have lived there for so long are used to. New residents are coming in and wanting to change this Town to be like where they came from. To add a historical perspective to the Oium's property. He has a coworker who had the property over 30 years ago. They were the ones who built the stalls, that now the city is saying is too many for that size of property. He feels that this means they should be able to have what already exists on their property.

Ms. Pemberton asked if Mayor Jenkins had any direction to staff on these cards. Mayor Jenkins said all of it is related, and after the first speaker she asked staff to follow up on the issue.

6. Special Announcements and Presentations:

- None

7. Discussion, Consideration and Possible Approval of the FY24 Budget Calendar;
Staff Resource: Mike Showers

Finance Director, Mike Showers said this is his second attempt to get a calendar that's going to work for Council. He said basically everything is the same, but he added the 22nd for the Town Fees. There will be a work session for that. He added optional days as well. Two of those days might conflict with Planning and Zoning, however, Planning and Zoning said they could move their meeting.

Vice Mayor Moore thanked Mr. Showers for working the dates out and changing them to evenings. She also thanked him for creating a survey for the town. She said it's a great way to get people involved.

Mr. Showers said they have had over 2% responses. Hopefully the word will continue to get out. Right now, it's mostly social media and web page that people are seeing it.

Councilor Escoffier wanted to thank Mr. Showers for the detailed timeline.

He told Councilor Baker, regarding her input on work sessions, he had 5 of the first 10 second and fourth Wednesdays scheduled in the budget calendar as budget times.

Councilor Murdock said she won't be available on May 17th, which she knows is a big one. If she has any notes or commentary, she'll send it with the Mayor and Clerk.

Vice Mayor Moore made a **motion** to approve the proposed budget calendar for FY2023-2024. Seconded by Councilor Baker.

Roll Call Vote:

Councilor Baker: Aye

Councilor Escoffier: Aye

Councilor McPhail: Aye

Councilor Murdock: Aye

Councilor Whatley: Aye
Vice Mayor Moore: Aye
Mayor Jenkins: Aye
Motion Passed 7-0

Vice Mayor Moore told Mr. Showers they will need him for another item this evening. He said he is picking up his daughter from the airport. Vice Mayor Moore told him they will muddle by without him and to drive safely.

8. Discussion, Consideration and Possible Approval to accept or reject the FIRST AMMENDMENT TO LEASE AGREEMENT Between the Town of Camp Verde and Verde Lakes Recreation Corporation 2022 for Parcel 404-15-257C. Staff Resource: Kathy Hellman

Ms. Hellman said that most of the Verde Lakes Recreation Board is here this evening. She said it's been something they've been working on for a while now. She believes the agenda item is straight forward. Councilor Escoffier had asked a question prior to the meeting regarding the lease agreement. Ms. Hellman let her know that she checked with the state librarian to see if anything would be affected by the SGIAC Grant, and they said it wouldn't. They are comfortable with the amendment. The 25-year lease on that property allows them to accept the grant. If the amendment is proven, they will still be going through the community assessment with the community development. They will go through with the steps they need to go through.

Councilor Escoffier asked if the lease didn't renew, would the improvements revert to the property owners. Ms. Hellman said yes. Councilor Escoffier also asked if they'll be seeing the grant application come back to them anytime soon. Ms. Hellman said she hopes so, but it was pulled from this agenda ahead of time because of time constraints.

Councilor Escoffier is anxious to see it and approve it.

Councilor Baker asked her if the 25-year requirement is standard with grants.

She said no, they require you to own the property, but a 25-year lease satisfies that requirement instead.

Councilor Baker asked if Mr. Moore and Ms. Duncan, who are the Verde Lakes Recreation Corporation, are here this evening.

Ms. Hellman said that Mr. Moore was here, wondering if Councilor Baker needed to speak with them? She said no.

Deborah Moody wanted to speak on this item. She thanked them for their willingness to follow through with the library. It's Verde Lakes' 50th anniversary, and her family has been a part of it since the beginning. There has been struggle out there for generations with children and adults getting into trouble. Bringing the library to Verde Lakes will open a full new future for them. She thanked them again for letting Verde Lakes be a part of what Camp Verde is all about. Her family would have chosen to give the property to the town, if it wasn't for the corporation.

Councilor Baker made a **motion** to accept the first amendment to lease agreement between the Town of Camp Verde and Verde Lakes Recreation Corporation 2022.

Councilor Escoffier made a second motion.

Roll Call Vote:

Councilor Baker: Aye
Councilor Escoffier: Aye
Councilor McPhail: Aye
Councilor Murdock: Aye
Councilor Whatley: Aye
Vice Mayor Moore: Aye
Mayor Jenkins: Aye
Motion Passed 7-0.

9. Discussion, Consideration, and Possible Direction to staff regarding budgeted hiring schedule. Resource: Vice Mayor Moore

Councilor Moore said that it's not a hiring freeze she's asking for. She wants to discuss unfulfilled and filled positions that are approved for the fiscal year. The ones that are still open are Deputy Town Manager, IT Manager, Storm Water Tech, Civil Engineer, and Library Manager. The Library Manager has been posted, closed, and an applicant has been accepted.

She wants discussion about the finance portion for this. They don't have an updated monthly financial report, and they haven't gotten one since September. She's looking for direction on this and a discussion on what their priority is with these positions. She wonders if they want their Interim Manager to deal with this, or should they wait until they hire their actual manager.

Councilor McPhail thanked her for bringing this up and said they can't assume staff knows the direction until Council discusses it. She crunched some numbers, and she thought maybe they should put the hiring of the Deputy Town Manager on hold. They will have an interim, and their full-time real manager. She feels who they hire full time should have a say in who the Deputy Town Manager is. Her estimate is it's about \$130,000. Additionally, she thinks they can take care of their unforeseen issues they'll be discussing later if they don't go out for a Deputy Town Manager. She thinks there is a need for the other positions.

Mayor Jenkins said that her thought process wasn't necessarily about the money. She's already run the numbers and knew they were going to use the savings. They're in a transition period right now. She would like to hold off on positions that aren't necessary until they have an Interim Manager in to look at things and give their opinion. She said a few of these positions would report to the Interim Manager.

Councilor Baker agrees with Mayor Jenkins. She thought they already decided not to move forward with a Deputy Town Manager.

Councilor McPhail agreed. They're moving forward quickly, so it's okay to put Deputy Town Manager, Storm Water Tech, Civil Engineer, and IT Manager positions on hold while they wait for the Interim Manager. Because the Library Manager position has been filled, they need to move forward with that one.

Vice Mayor Moore said she recalls things a little differently. She said there was an issue back in September with the Civil Engineer position. It came back to them as an Assistant Engineer, and they asked them to come back to them with an Engineer description and salary. Though there's no recorded minutes or video of this conversation they had back in October, she recollected that they had a discussion that the money they're boosting to the Engineer, would come from holding back on the Library Manager position. She said they can put a stop to the hiring of this position. The Civil Engineer job is posted. She wants to know if they are stopping all the not posted positions or stopping all the

unfulfilled positions. She'd like to know what Council recollects of that conversation. She would like to know where they're at with things that are not recorded in the minutes. She also feels it's bothersome to not have updated financials in front of her to see where they stand.

Councilor Murdock wants to hold off on the Deputy Town Manager Position. She thinks they need to continue seeking IT Manager, Storm Water Manager, and Civil Engineer. They've had a hard time looking, so she feels they need to keep it open. She asked if there were any applications received for any of these positions. It was clarified to her that IT and Storm Water are not posted, but they have not received applications on the other. She thought they were holding off on the Library Manager position as well. She remembers visiting that topic but deciding to wait to see how things were going since they had other positions they were seeking. She doesn't want this to come across as a hiring or wage freeze. There's a consensus that some of these positions need to be investigated.

Vice Mayor Jenkins said on two of the positions the job description isn't even approved yet.

Councilor McPhail said that her recollection was that they were going to wait until January for the Library Manager.

Councilor Escoffier said she wasn't part of the meeting where they discussed the Library Manager positions, but she recalls from the audience that there was a swap between the Library Manager and Community Development Planner. She would support holding off on these until the Interim City Manager is in place.

Vice Mayor Moore said she wants to be very clear for staff. She gets frustrated when there is a lot of discussion, but things aren't clear. She wants to know if they are going to hold off on the Deputy Town Manager, IT Manager, and Storm Water Tech because they aren't posted. The Civil Engineer position is posted, and Library Manager has a selection, so are they going to move forward with those, or stop what they're doing on all the positions until Interim Manager is in place.

Councilor Murdock said she doesn't want to stop the job descriptions on the ones that need them approved. She would like to see the Deputy Town Manager position removed. She would like to continue moving forward on the IT Manager job description approval. She would also like to see Storm Water Tech and Civil Engineer job description approval. She asked for a current update of where they are at with the Library Manager position.

Kathy Hellman gave an update on the Library Manager position. She said the position has been opened. They had an interview, made an offer, and that offer has been accepted. The offer letter has already gone out.

Ms. Pemberton said there were 3 individuals online that would like to speak about the situation.

Mr. Showers said they have sent out the October Monthly financial. She should have received that. The November one isn't due. The quarterly report has been posted online and was set to be given tonight, but it was pulled off the agenda due to time constraints. He said they have the most relevant financial information in front of them to see how things are progressing at this point. He said if they'd like to see any other specific items regarding making hiring decisions, they will get that to them.

Vice Mayor Moore and the rest of Council said they never received the October Monthly Financials. Ms. Pemberton said it was sent December 5th. Mr. Showers said he will have Ms. Pemberton send it again. Ms. Pemberton resent the email.

Director of Public Works, Ken Krebbs called in because he doesn't feel the pay scale is correct for the Civil Engineer. He's working closely with the new Utilities Director, and both have been researching the positions. They both agree they don't think they can bring the proper person in at that pay scale. He would like to take their time and work together on this. He doesn't want to stop the proceeding of that position, but he wants to make sure it is filled correctly.

Camp Verde, on the chat, wanted to know the rationale for holding off on hiring the Library Manager position. Council inquired who this person was, however, their name just said, "Camp Verde". Vice Mayor Moore said the rationale is that they have positions they created this year, and that position was talked about to be held off on during a meeting in October. There are no minutes or recordings of that conversation, but majority remember that it was put off till sometime in the New Year. It was, however, posted and filled, though all are not in agreement.

Councilor Murdock asked whether it was okay to have discourse between the online comments and Vice Mayor Moore. Ms. Pemberton told her that normally she can read the comments, and Council isn't able to respond, but in this case, Council is able to defend themselves.

Councilor Murdock asked Mr. Krebbs if it's possible to contract out with a Civil Engineering firm. At what point are they at that they need a Civil Engineer to review their daily and weekly plans, as well as projects moving forward? He said they can absolutely contract out, but he'd need to go out and check on prices to see how cost effective it is. They've had two applicants so far. He wants to make sure they hire the right person and take their time on it. He's here to serve Council and wants to make sure he does it correctly.

Councilor Murdock thanked him and said she just wanted to see where they were at with that position and explore different things.

Mr. Krebbs said there's a lot of liability with that position and he wants to make sure they're covered.

Councilor Whatley said her recollection was that they gave the library two different positions. She was happy that they said yes to those positions. She believes that it was posted and filled because they gave the okay for it.

Mayor Jenkins summarized that the Deputy Town Manager is on an indefinite hold. The IT Manager, Storm Water Tech, and Civil Engineer positions need to have their job descriptions revamped or brought to Council. The Library Manager position has been filled. She did not support this job during the Work Session or Budget Meeting, nor does she support it now, but what's done is done. They need to do the right thing.

Councilor Baker wanted to thank Mayor Jenkins for summarizing that. She said the discussion regarding the Civil Engineer and contracting out for it really points out the good reason to hold off on all of this until they have the Interim Town Manager or a permanent Town Manager.

Vice Mayor Moore made a **motion** to direct staff to come back to Council with appropriate job descriptions and salaries for the IT Manager, Storm Water Tech, and Civil Engineer Positions. The Deputy Town Manager position will be put on a definite hold. Motion was seconded by Councilor Whatley.

Roll Call Vote:

Councilor Baker: Aye
Councilor Escoffier: Aye
Councilor McPhail: Aye
Councilor Murdock: Aye
Councilor Whatley: Aye
Vice Mayor Moore: Aye
Mayor Jenkins: Aye

Motion Passed 7-0.

10. **Discussion, Consideration, and Possible Approval of Ordinance 2022-A470, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, to amend Zoning Ordinance Section 203 – Use Districts to include a new overlay district. This district will provide flexibility in the areas of height, density, and intensity for an associated highway interchange location. Staff Resource: John Knight, Director**

This agenda item is being skipped.

11. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to A.R.S. §38-431.01(H))

No cards.

12. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety

Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Council Reports are being skipped.

Mayor Jenkins said her plan was to go into Executive Session by 8p.m.

Vice Mayor Moore asked to skip this so they can take a restroom break before Executive Session.

- 13. Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

The Manager and Staff Reports were skipped.

- 14. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING SEPARATION AGREEMENT FOR TOWN MANAGER RUSS MARTIN. COUNCIL MAY VOTE TO ADJOURN INTO EXECUTIVE SESSION PURSUANT TO A.R.S. §38.431.01 (A)(3) FOR LEGAL ADVICE ON THIS AGENDA ITEM.” RECESS INTO AND HOLD EXECUTIVE SESSISON PURSUANT TO A.R.S. §38. 431.01 (A)(3) FOR LEGAL ADVICE ON THIS AGENDA ITEM.”**

Council member McPhail made a motion to enter into Executive Session.
Council member Baker seconded the motion.

Roll Call Vote:

Councilor Baker: Aye
Councilor Escoffier: Aye
Councilor McPhail: Aye
Councilor Murdock: Aye
Councilor Whatley: Aye
Vice Mayor Moore: Aye
Mayor Jenkins: Aye

Motion Passed 7-0.

- **Recess into and hold Executive Session pursuant to A.R.S. §38.431.03 (A)(2) and (A)(3).**

Council entered into Executive Session at 8:00 pm.

- **Reconvened Open Session at 8:24 pm**

Council member McPhail made a motion to approve the separation agreement with Russ Martin. Motion was seconded by Council member Baker

Roll Call Vote:

Councilor Baker: Aye
Councilor Escoffier: Aye
Councilor McPhail: Aye
Councilor Murdock: Aye
Councilor Whatley: Aye
Vice Mayor Moore: Aye
Mayor Jenkins: Aye

Motion Passed 7-0.

15. DISCUSSION AND/OR ACTION REGARDING AN AGREEMENT WITH INTERIM PUBLIC MANAGEMENT FOR INTERIM TOWN MANAGER SERVICES. NOTE COUNCIL MAY, BY MAJORITY VOTE, RECESS THE MEETING, HOLD AN EXECUTIVE SESSION WITH STAFF AND THEN RECONVENE FOR DISCUSSION AND POSSIBLE ACTION ON THIS ITEM AS COVERED UNDER A.R.S. 38-431.03 (A)(1) AND (A)(4). STAFF RESOURCE: HEATHER VINSON AND STEVE COLEMAN

- **RECESS INTO AND HOLD EXECUTIVE SESSION PURSUANT TO A.R.S. §38.431.03 (A)(1) AND (A)(4).**

Council member Whatley made a motion to enter into Executive Session.
Council member McPhail seconded the motion.

Roll Call Vote:

Councilor Baker: Aye
Councilor Escoffier: Aye
Councilor McPhail: Aye
Councilor Murdock: Aye
Councilor Whatley: Aye
Vice Mayor Moore: Aye
Mayor Jenkins: Aye

Motion Passed 7-0.

Council entered into Executive Session at 8:26 pm

- **Reconvened Open Session at 8:36 pm**

Council member McPhail made a motion to approve the professional service agreement with IPM for the placement of Gayle Mabery as Interim Town Manager.
Council member Escoffier seconded the motion.

Roll Call Vote:

Councilor Baker: Aye
Councilor Escoffier: Aye

Councilor McPhail: Aye
Councilor Murdock: Aye
Councilor Whatley: Aye
Vice Mayor Moore: Aye
Mayor Jenkins: Aye

Motion Passed 7-0.

16. **Consideration and action to adjourn into executive session for advice from the Town's attorneys on legal issues relating to or arising from the recruitment process for interim Town Manager, pursuant to A.R.S. § 38-431.03(A)(3), and for consultation with and instruction to the Town's attorneys regarding the Town's position on a possible notice of claim or legal action relating to surveying and planning services, pursuant to A.R.S. § 38-431.03(A)(4). Staff Resources – Stephen B. Coleman and Cathy Bowman.**

Council member McPhail made a motion to recess for a short break and then enter into Executive Session. Council member Baker seconded the motion.

Roll Call Vote:

Councilor Baker: Aye
Councilor Escoffier: Aye
Councilor McPhail: Aye
Councilor Murdock: Aye
Councilor Whatley: Aye
Vice Mayor Moore: Aye
Mayor Jenkins: Aye

Motion Passed 7-0

Executive Session began at 8:46 p.m. After a recess restroom break that started at 8:37 pm.

• **Recess into and hold Executive Session pursuant to A.R.S. §38.431.03 (A)(2) and (A)(3).**

• **Reconvened Open Session at 9:38 pm**

No action taken.

17. **Discussion, Consideration, Consultation and Direction to staff regarding the purchase of real property. Note Council may, by majority vote, recess the meeting, hold an executive session with staff and then reconvene for discussion and possible action on this item as covered under A.R.S. 38-431.03 (A)(7). Staff Resource: Steve Ayers and Heather Vinson**

Council member McPhail made a motion to enter into Executive Session.

Council member Escoffier seconded the motion.

Roll Call Vote:

Councilor Baker: Aye
Councilor Escoffier: Aye
Councilor McPhail: Aye
Councilor Murdock: Aye
Councilor Whatley: Aye
Vice Mayor Moore: Aye
Mayor Jenkins: Aye

Motion Passed 7-0

Executive Session began at 9:42 pm

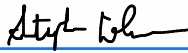
- **Recess into and hold Executive Session pursuant to A.R.S. §38.431.03 (A)(7).**
- **Reconvened Open Session at 9:59 pm**

No action taken.

18. Adjournment at 10:00 pm



Mayor Dee Jenkins


[Stephen Coleman \(Jan 26, 2023 15:17 MST\)](#)

Attest: Attorney Steve Coleman

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on December 21, 2022. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 26 day of January, 2023.


[Stephen Coleman \(Jan 26, 2023 15:17 MST\)](#)

Steve Coleman, Attorney


Corrected Minutes 12.21.2023 Council meeting

Final Audit Report


2023-01-26


Created:	2023-01-26
By:	Heather Vinson (heather.vinson@campverde.az.gov)
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"Corrected Minutes 12.21.2023 Council meeting" History


 Document created by Heather Vinson (heather.vinson@campverde.az.gov)
2023-01-26 - 9:56:30 PM GMT

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 Email viewed by steve@piercecoleman.com
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 Signer steve@piercecoleman.com entered name at signing as Stephen Coleman
2023-01-26 - 10:17:10 PM GMT

 Document e-signed by Stephen Coleman (steve@piercecoleman.com)
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