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**AGENDA
TOWN OF CAMP VERDE – PLANNING & ZONING COMMISSION
WORK SESSION**

**473 S. MAIN STREET, SUITE 106
THURSDAY, FEBRUARY 9, 2023 at 6:00 P.M.**

ZOOM MEETING LINK:

<https://us06web.zoom.us/j/84620757891?pwd=ZXhseWVXUWYxc3pXRnZEWjA3dDZHZz09>

One Tap Mobile: 1-669-900-9128 or 1-253-215-8782

Meeting ID: 846 2075 7891

Passcode: 766870

- 1. Call to Order**
- 2. Roll Call.** Commissioner Greg Blue, Commissioner Robert Foreman, Commissioner Ingrid Osses, Commissioner William Tippet, Commissioner Mike Hough, Chairman Andrew Faiella, Vice Chairman Todd Scantlebury.
- 3. Pledge of Allegiance**
- 4. Discussion regarding meeting procedures, motions/voting, and responsibilities of the Commission and Staff.**
- 5. Adjournment**

The Planning and Zoning Staff makes every attempt to provide a complete agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Community Development Department prior to a meeting for copies of supporting documentation, if any that were unavailable at the time agenda packets were prepared.

Note: Pursuant to A.R.S. §38-431.03A.2 and A.3, the Planning & Zoning Commission may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item. The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Bashas on January 24, 2023 (date) at 13:00 (time) in accordance with the statement filed by the Camp Verde Town Council with the Town Clerk
(signed) Cory L Mulcaire, Cory Mulcaire, Planner (print name and title)



Agenda Item Submission Form – Section I

Meeting Date: Planning and Zoning Commission: Thursday, February 9, 2023

Consent Agenda Decision Agenda Executive Session Requested

Presentation Only Action/Presentation Pre-Session Agenda

Requesting Department: Community Development

Staff Resource/Contact Person: John Knight, Community Development Director

Agenda Title: Discussion regarding meeting procedures, motions and voting, and responsibilities of the Commission and Staff.

List Attached Documents: None

Estimated Presentation Time: 30 minutes

Estimated Discussion Time: 2 hours

Background Information: Discussion related to Planning and Zoning Commission Meetings, including but not limited to the following:

- Responsibilities of commission
- Responsibilities of staff
- Meeting Procedure
- How motions are presented
- Discussing a motion
- Modifying a motion
- Voting on a motion