

**RATIFIED MINUTES  
TOWN OF CAMP VERDE  
REGULAR SESSION  
MAYOR AND COUNCIL  
473 S. MAIN STREET, SUITE 106  
WEDNESDAY, JULY 6, 2022 at 6:30 P.M.**

**ZOOM MEETING LINK:**

<https://us02web.zoom.us/j/88967232617?pwd=ly4v9TPzX-bS1Q3Vm2AgVnIKBluLgG.1>

**One Tap Mobile: 1-253-215-8782 or 346-248-7799**

**Meeting ID: 889 6723 2617**

**Passcode: 411391**

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

**1. Call to Order**

- 2. Roll Call.** Council Members Jackie Baker, Cris McPhail, Marie Moore, Jessie Murdock, Robin Whatley, and Mayor Dee Jenkins. Vice Mayor Joe Butner was absent

**Others Present:** Town Manager Russ Martin, Town Clerk Cindy Pemberton, Assistance Clerk Jadie Edwards, Town Marshal Corey Rowley, Librarian Kathy Hellman, Risk Manager Heather Vinson, Human Resource Director Julia Kaiser, Maintenance Foreman Jeff Koble, Community Development Director John Knight, Planner B.J. Ratlief, Deputy Clerk Virginia Jones and Recording Secretary Dana Donohue

**3. Pledge of Allegiance**

Councilmember Moore led the Pledge of Allegiance

Mayor Jenkins requested a Point of Personal Privilege and requested everyone to join her in a moment of silence for Yavapai County Officer Rick Lopez who was killed in the line of duty.

- 4. Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

**a) Approval of the Minutes:**

- 1) Special Session– June 8, 2022 at 5:30 p.m.
- 2) Regular Session– June 15, 2022 at 6:30 p.m.

**b) Set Next Meeting, Date and Time:**

- 1) Work Session – Wednesday July 13, 2022 at 5:30 p.m.
- 2) Regular Session – Wednesday July 20, 2022 at 6:30 p.m.

3) Regular Session – Wednesday August 3, 2022 at 6:30 p.m.

Council Member Moore requested the Minutes from June 8, 2022 be pulled.

Town Clerk indicated the Work Session on July 13, 2022 would be 5:00 p.m. on July 20<sup>th</sup>, Manager confirmed.

On a motion by McPhail, seconded by Whatley, Council voted 6.0 to approve the consent agenda as presented, correcting the work session time to 5:00 p.m. and not including item 4A1, June 8, 2022 minutes that were pulled for discussion.

**Roll Call Vote:**

Councilor Baker: Aye

Councilor McPhail: Aye

Councilor Whatley: Aye

Councilor Moore: Aye

Councilor Murdock: Aye

Mayor Jenkins: Aye

**Motion Carried: 6:0**

Councilor Moore stated the June 8<sup>th</sup> minutes were not up to standard, with several typos, very vague information. Moore stated the level of transparency is very important and the Town should have a level of transparency and a level of standards that we should follow. The Clerk and Deputy Clerk have a lot that they have to put together, along with a deadline of when items need to be turned in, just as the transcribers have a deadline to submit the draft minutes. If these items are not given to the Clerk in a timely manner she does not have the ability to make sure items are up to our standard. Moore stated our minutes need to be up to standards and requested the minutes of June 8<sup>th</sup> be redone properly and brought back for approval at the July 20<sup>th</sup> meeting, and clarify that the Clerk has to get the items for the Agenda in a timely manner so they would have the appropriate time to review the items.

Motion by Moore to **not** accept the minutes of the June 8<sup>th</sup> Meeting and directed staff to revise the minutes and bring them back for approval at the July 20, 2022 meeting. Council Murdock seconded the motion.

**Roll Call Vote:**

Councilor Baker: No

Councilor McPhail: Aye

Councilor Whatley: Aye

Councilor Moore: Aye

Councilor Murdock: Aye

Mayor Jenkins: Aye

**Motion Carried: 5:1**

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking

any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

**Sheri Hauser** updated Council regarding activities for Camp Verde Chamber-Business Alliance. Sheri stated they have appointed Emily Point as a new Board Member. Current Board Members are Emily Point, Dr. John Watson, David Love, John Smoley and Sheri Hauser. Sheri stated the Chamber Web site is very active and the best in the state. The new Chamber Resource Guide is completed, they added 80 pages and will be available at the Corn Festival. The Board is discussing and considering a tourist Kiosk, no details have been decided. Chamber is also conventional Chamber Mixers coupled with education targeting business. Hauser provided the Clerk with a flyer for the August and September Mixer dates and times, along with topics.

#### 6. **Special Announcements and Presentations:**

- **Presentation of e-Notify, a Tool to Help Community Members Stay Informed.** Presenter Kathy Hellman

Librarian Kathy Hellman provided PowerPoint presentation educating the Council and Public about the Town's -e-notify system on the Town's official website along with step by step directions for citizens to be notified of any or all points of interest they may want to receive.

- **Presentation and recognition of Dobie Champion who was awarded the Arizona State Citizen Forester of the Year award.** Presenter Old Guys

On behalf of the 'Old Guys' Recreation Leader, Angie Grubbs stated she was honored to introduce and recognize Dobie Champion who was awarded the 2022 Arizona Citizen Forester of the Year from the Department of Forestry and Fire Management's Recognition Program. The Citizen Forester of the Year is someone who upholds and demonstrates values associated with a dedication to forestry and responsible management of forest resources. This person is a constructive member and dedicated volunteer within their community.

Angie stated Dobie is a Founding Member of the Tree Advisory Committee, she assisted the Town being recognized as a Tree City USA, helped raise over \$6,000.00 for the initial planting of trees and shrubs at the library, helped develop the Suggested Plant Palette for the Town of Camp Verde, along with several other numerous accomplishments.

Angie presented Dobie with the "Tree Cookie" plaque from the Arizona Department of Forestry and Fire Management.

**7. Discussion, Consideration and Possible Approval of Resolution 2022-1092, a Resolution of the Mayor and Common Council designating the Chief Fiscal Officer for Official submitting the Fiscal Year 2023 Expenditure Limitation Report to the Arizona Auditor General. Staff Resource: Michael Showers**

Manger Martin explained this is an annual resolution required by the state written by the state and in the future will most likely be placed on the consent Agenda.

Councilor Murdock explained the Expenditure Limitation places a cap on the amount of funds the Town can spend.

On a motion by Murdock, seconded by McPhail, Council voted unanimously to approve Resolution 2022-1092, a Resolution of the Mayor and Common Council designating the Chief Fiscal Officer for Official submitting the Fiscal Year 2023 Expenditure Limitation Report to the Arizona Auditor General.

**Roll Call Vote:**

Councilor Baker: Aye

Councilor McPhail: Aye

Councilor Whatley: Aye

Councilor Moore: Aye

Councilor Murdock: Aye

Mayor Jenkins: Aye

**Motion Carried: 6:0**

**8. Discussion, Consideration and Possible Approval of Ordinance 2022-A468 an Ordinance of the Mayor and Common Council for a Zoning Map change from C2-3 (Commercial: General Sales and Services, minimum 3,000 square foot lot) to C3 (Commercial: Heavy Commercial) for approximately four (4) acres, specifically described in Exhibit A (currently parcel 403-22-019J), located off of W. Wilshire Boulevard and W. Moonrise Drive, Town of Camp Verde, Yavapai County Arizona. Staff Resource: John Knight**

Community Development Director John Knight stated he is turning this item over to Planner B.J. Ratlief., who has been working with the applicants who are also in the audience if you have any questions. Ratlief stated Dan and Alicia Ely submitted the application a couple months ago, they own Firebird Towing and are local residents. They started Firebird Towing in 2013, leasing property and have had the opportunity to purchase their own property. The current property is zoned C-2 which does not allow a towing yard. They requested the zoning be changes to C-3.. There was a Planning & Zoning Commission Public Hearing last month with unanimous recommendation from the Commission, and Staff supports the change, it is in line with the General Plan. There have been several other rezones in the same area.

On a motion by Murdock, seconded by Moore, Council voted unanimously to approve Ordinance 2022-A468 an Ordinance of the Mayor and Common Council for a Zoning Map change from C2-3 (Commercial: General Sales and Services, minimum 3,000

square foot lot) to C3 (Commercial: Heavy Commercial) for approximately four (4) acres, specifically described in Exhibit A (currently parcel 403-22-019J), located off of W. Wilshire Boulevard and W. Moonrise Drive, Town of Camp Verde, Yavapai County Arizona.

**Roll Call Vote:**

Councilor Baker: Aye

Councilor McPhail: Aye

Councilor Whatley: Aye

Councilor Moore: Aye

Councilor Murdock: Aye

Mayor Jenkins: Aye

**Motion Carried: 6:0**

- 9. Discussion Consideration and Possible Approval of an Annual renewal of Use Permit 20210297 for the purpose of operating a Bed and Breakfast on two (2) parcels comprising approximately 3.29 acres. The property is zoned R1-35 (Residential: Single-Family, 35,000 square foot minimum) and located on Schaeffer Lane, just south of East Stolen Boulevard (APNs 404-04-047G and 404-04-047H). Staff Resource: John Knight**

Mayor Jenkins called for clarification stating the staff report indicated this item as Consent Agenda, Clerk Pemberton stated it looked like a clerical error, it should be a decision item.

Director Knight stated this was originally anticipated as a consent agenda item, previously use permit extensions were consent items. Knight explained this is an extension of Use permit previously approved by Council one year ago. The applicants have been operating their bed and breakfast for a year, there have been no problems or concerns. The original use permit is valid for three years with an annual review and at the end of the three years, the extension of the Use permit may be considered.

Mayor Jenkins asked if the owner would like to speak.

Owner Randy Rosan stated the project is going very well, it is a work in progress get most of clients that are coming to the area for recreational purposes. Most of them come because of the reviews they receive on Air B&B.

In response to questions from Council, Director Knight stated Use Permits should be approved on conditions and operations, should be reviewed for compliance, believe there is a little bit of change in policy going forward this Council is interested in having a Use Permit for a period of time. A better policy going forward is giving conditions. Unfortunately, if Council did not approve extensions, the property owner has spent a great deal of money on this project. Use Permits do go with the property. This was approved by a Resolution and the only way to change a Resolution is by another Resolution.

Councilors stated support and indicated it makes sense to do it in perpetuity.

On a motion by Baker seconded by McPhail, Council voted to approve the renewal of Use Permit 20210297 for an additional year to July 7, 2023.

**Roll Call Vote:**

Councilor Baker: Aye

Councilor McPhail: Aye

Councilor Whatley: Aye

Councilor Moore: Aye

Councilor Murdock: Aye

Mayor Jenkins: Aye

**Motion Carried: 6:0**

- 10. Discussion, Consideration, and Possible Approval to order up to 11 vehicles not to exceed \$640,000.00 for the departments of Community Development, Public Works and Library. The vehicles would be ordered/purchased using 2023 FY Budgeted funds. Staff Resource: Russ Martin**

Manager Martin stated he has been working with staff over the last couple of months and the manager and staff are recommending approval of 7 vehicles not to exceed \$85,000.00 annually instead of the requested 11 Vehicles. Martin explained all 11 vehicles are not necessary at this time, there are some vehicles that can be moved to different departments, the spreadsheet in the packet explains the vehicles that would be purchased and some of the vehicles that would be shifted to other departments. The Town would be looking at a 5-year lease program, based on orders and purchased at the end of the lease.

In response to questions regarding maintenance on the Leased Vehicles Martin stated the maintenance is included in the lease price, not the replacement of tires, but contracted with local businesses.

On a motion by Murdock, seconded by McPhail Council moved to approve the order of seven (7) vehicles for an annual cost of up to \$85,000.00 per year as the manager recommended.

**Roll Call Vote:**

Councilor Baker: Aye

Councilor McPhail: Aye

Councilor Whatley: Aye

Councilor Moore: Aye

Councilor Murdock: Aye

Mayor Jenkins: Aye

**Motion Carried: 6:0**

**11. Discussion, Consideration, and Possible Approval amendment to the Town's Salary Plan by adding the Administrative Support Manager for Public Works and Utilities Department to the Plan.**

Manager Martin introduced new Human Resource Director Julia Kaiser. Mayor Jenkins requested the Manager explain the ramification of each position as it comes on the agenda.

Julia Kaiser, explained there are some job descriptions that are new and some that are updated job descriptions reflecting the true duties of the position. Kaiser referred Council to the Permanent Salary Range included in the packet with new positions in red

Kaiser explained item 11, Administrative Support Manager for Public Works and Utilities Department does not require any new staff, this job description is a clearer reflection of the actual duties of that position. This position would support Public Works and Utilities Department.

On a motion by Whatley, seconded by Baker, Council voted to approve the revisions to the Town's Salary Plan by adding the Administrative Support Manager for Public Works and Utilities Department to the Plan.

In response to questions from Council, Manager confirmed the old job description does not go away. Kaiser stated the job description by itself does not require someone to fill that position, moving forward in the future you may need that position and the job description is already there, and you could fill it if you needed it, depending on the budget.

**Roll Call Vote:**

Councilor Baker: Aye

Councilor McPhail: Aye

Councilor Whatley: Aye

Councilor Moore: Aye

Councilor Murdock: Aye

Mayor Jenkins: Aye

**Motion Carried: 6:0**

**12. Discussion, Consideration, and Possible Approval amendment to the Town's Salary Plan by adding the Building Inspector I to the Plan.**

Community Development Director Knight stated we hire good people, and want to keep good people. The Department is growing. We are going to open up new positions in the future and this is one of the positions, we currently have a building inspector but we would like to create a 'ladder' to include Building Inspector 1, Building Inspector 2 and Building Inspector 3. The only new position we are looking to fill is item #20 Senior Building Inspector.

In reply to Council's question the department currently has a Building Inspector. The Town is creating new positions for opportunities for advancement within the department.

On a motion by McPhail, seconded by Whatley, Council voted to approve the Town's Salary Plan by adding the Building Inspector I to the Plan.

Whatley requested Council address each job description individually.

**Roll Call Vote:**

Councilor Baker: Aye  
Councilor McPhail: Aye  
Councilor Whatley: Aye  
Councilor Moore: Aye  
Councilor Murdock: Aye  
Mayor Jenkins: Aye  
**Motion Carried: 6:0**

**13. Discussion, Consideration, and Possible Approval amendment to the Town's Salary Plan by adding the Building Inspector II to the Plan.**

Human Resource Director Kaiser stated this item does not require the hiring of an additional staff member, only a revised job description.

On a motion by McPhail, seconded by Whatley, Council voted to approve the Town's Salary Plan by adding Building Inspector II to the Plan.

In response to questions from Council, Manager stated that as the employee becomes more skilled, and experienced and more certification they will have the ability to move up the 'ladder', it does not necessarily mean the steps or additional people are part of the discussion, but the opportunity it there. Part of it is prestige or loyalty.

Director Knight stated Council is only approving positions, we are not hiring but it is giving us the tools for future use.

**Roll Call Vote:**

Councilor Baker: Aye  
Councilor McPhail: Aye  
Councilor Whatley: Aye  
Councilor Moore: Aye  
Councilor Murdock: Aye  
Mayor Jenkins: Aye  
**Motion Carried: 6:0**

**14. Discussion, Consideration, and Possible Approval amendment to the Town's Salary Plan by adding the Deputy Town Manager to the Plan.**



Kaiser stated this is a new position to assist the Town Manager, if the Manager is gone, the Assistant Manager would be in charge. In response to questions depending on the Deputy Manager and that persons qualifications, the duties will be 'as assigned'. There will be a need to change portions of the personnel manual and the Town Code.

Councilor McPhail made a motion to amend the Town's Salary Plan by adding the Deputy Town Manager to the Plan.

Councilor Baker stated we are a town of twelve thousand plus and she thought this had been discussed and was under the impression that the Manager did not feel the need for a Deputy Manager. Baker stated she was unnerved that this was an agenda item so soon. It has worked so well in the past with the Marshal and Clerk backing up when you are out of town.

Town Clerk Pemberton reminded everyone that per our normal process, we open it for discussion prior to any motion, when there is no further discussion as the Mayor stated you may then make a motion.

Councilor Murdock stated this is a support person for the Manager, and support this agenda item. He was given direction to bring this to Council.

Whatley seconded the motion that was on the floor.

**Roll Call Vote:**

Councilor Baker: No

Councilor McPhail: Aye

Councilor Whatley: Aye

Councilor Moore: Aye

Councilor Murdock: Aye

Mayor Jenkins: Aye

**Motion Carried: 5:1**

Council adjourned the meeting for a 10 minute break at 8:03 p.m.

Council reconvened the meeting at 8:13 p.m.

**15. Discussion, Consideration, and Possible Approval amendment to the Town's Salary Plan by adding the Civilian Commander to the Plan.**

Marshal Rowley stated when he came to the Town he had a Commander, he retired and the position was not filled. he currently has 16 full time civilian staff plus volunteers. employees, is requesting a Civilian Commander to the Plan that 'may be required to be law enforcement certified'. This position is budgeted for and has the skill level to fill the position.

On a motion by Baker seconded by McPhail Council voted to amend the Town's

Salary Plan by adding the Civilian Commander to the Plan.

**Roll Call Vote:**

Councilor Baker: Aye  
Councilor McPhail: Aye  
Councilor Whatley: Aye  
Councilor Moore: Aye  
Councilor Murdock: Aye  
Mayor Jenkins: Aye  
**Motion Carried: 6:0**

**16. Discussion, Consideration, and Possible Approval amendment to the Town's Salary Plan by adding the Court Administrator to the Plan.**

Kaiser advised Council this is a revised job description to be added, does not include any additional position, just clarifying the current duties of that position.

In response to questions from Council regarding the Magistrate being a Contract employee, Martin advised, even though he is a Contract employee, he is a Department head and has the ability to hire and fire. This position would report to the Magistrate.

Clerk Pemberton reminded Council that in the interest of time Council still has 15 more items to review and 2 Executive Sessions with only an hour and one half before Council must to shut down the meeting.

On a motion by Moore, seconded by Whatley, Council voted to amend the Town's Salary Plan by adding the Court Administrator to the Plan.

**Roll Call Vote:**

Councilor Baker: Aye  
Councilor McPhail: Aye  
Councilor Whatley: Aye  
Councilor Moore: Aye  
Councilor Murdock: Aye  
Mayor Jenkins: Aye  
**Motion Carried: 6:0**

**17. Discussion, Consideration, and Possible Approval amendment to the Town's Salary Plan by adding the Library Manager to the Plan.**

Kaiser stated this is a new position to the Salary plan. Librarian Kathy Hellman stated currently the town has an America Corp-Vista Volunteer. Several years ago we created standard operating procedures, it list the duties that each employee performs on a daily, weekly, monthly basis. When you compare the Library Manager and the Director position less that 50% of the duties overlap. The duties of the Library

Manager can support staff in a way that the Director cannot.

Council stated concerns regarding the salary noting they very much support the Library however the salary is maybe not affordable at this time. Council also stated that volunteers are huge and it is important to have someone that can coordinate them.

Hellman stated if the position was not approved we would loose the momentum the Library currently has.

**Public Input:** Paul Schwimmer stated he is volunteer and very much supports the position.

On a motion by Baker, seconded by McPhail Council voted to amend the Town's Salary Plan by adding the Library Manager to the Plan.

**Roll Call Vote:**

Councilor Baker: Aye

Councilor McPhail: Aye

Councilor Whatley: Aye

Councilor Moore: No

Councilor Murdock: Aye

Mayor Jenkins: No

**Motion Carried: 4:2**

**18. Discussion, Consideration, and Possible Approval amendment to the Town's Salary Plan by adding the Library Specialist I to the Plan.**

Manager stated because of the time frame, he would like to release the two people waiting for the executive session, those items could be heard at a later time. Mayor suggested postponing the Salary Plan, Job Descriptions to a later date. Manager and Council agreed to finish the Library items.

Kaiser stated revised description, no additional staff is being added for item 18.

**Public Input:** Paul Schwimmer stated he withdrew his request to speak.

On a motion by McPhail, seconded by Whatley, Council voted to amend the Town's Salary Plan by adding Library Specialist 1 to the plan.

**Roll Call Vote:**

Councilor Baker: Aye

Councilor McPhail: Aye

Councilor Whatley: Aye

Councilor Moore: Aye

Councilor Murdock: Aye

Mayor Jenkins: Aye

**Motion Carried: 6:0**

**19. Discussion, Consideration, and Possible Approval amendment to the Town's Salary Plan by adding the Library Specialist II to the Plan.**

Kaiser indicated is another revised job description, does not require any new staff hire.

**Public Input:** Paul Schwimmer stated he withdrew his request to speak.

On a motion by Baker, seconded by McPhail Council approved amendment to the Town's Salary Plan by adding the Library Specialist II to the plan.

**Roll Call Vote:**

Councilor Baker: Aye

Councilor McPhail: Aye

Councilor Whatley: Aye

Councilor Moore: Aye

Councilor Murdock: Aye

Mayor Jenkins: Aye

**Motion Carried: 6:0**

**20. Discussion, Consideration, and Possible Approval amendment to the Town's Salary Plan by adding the Senior Building Inspector to the Plan.**

Council did not hear this item. Postponed

**21. Discussion, Consideration, and Possible Approval amendment to the Town's Salary Plan by adding the Spanish Outreach Library Specialist to the Plan.**

Kaiser stated this is a revised job description, does not require adding any additional staff members.

On a motion by Murdock, seconded by Whatley, Council voted to amend the Town's Salary Plan by adding the Spanish Outreach Library Specialist to the Plan.

**Roll Call Vote:**

Councilor Baker: Aye

Councilor McPhail: Aye

Councilor Whatley: Aye

Councilor Moore: Aye

Councilor Murdock: Aye

Mayor Jenkins: Aye

**Motion Carried: 6:0**

Clerk Pemberton inquired if Mayor would like Council address item #31 before Executive Session. Mayor agreed.

- 22. Discussion, Consideration, and Possible Approval amendment to the Town's Salary Plan by adding the Stormwater Specialist to the Plan.**

Council did not hear this item. Postponed

- 23. Discussion, Consideration, and Possible Approval amendment to the Town's Salary Plan by adding the Town Engineer to the Plan.**

Council did not hear this item. Postponed

- 24. Discussion, Consideration, and Possible Approval amendment to the Town's Salary Plan by adding the Utility Clerk to the Plan.**

Council did not hear this item. Postponed

- 25. Discussion, Consideration, and Possible Approval amendment to the Town's Salary Plan by adding the Utility Director to the Plan.**

Council did not hear this item. Postponed

- 26. Discussion, Consideration, and Possible Approval amendment to the Town's Salary Plan by adding the Water Division Manager to the Plan.**

Council did not hear this item. Postponed

- 27. Discussion, Consideration, and Possible Approval amendment to the Town's Salary Plan by adding the Wastewater Division Foreman to the Plan.**

Council did not hear this item. Postponed

- 28. Discussion, Consideration, and Possible Approval amendment to the Town's Salary Plan by adding the Water Operator to the Plan.**

Council did not hear this item. Postponed

- 29. Discussion, Consideration, and Possible Approval amendment to the Town's Salary Plan by adding the Youth Services Supervisor to the Plan.**

Council did not hear this item. Postponed

- 30. Discussion, Consideration, and Possible Approval amendment to the Town's Salary Plan by adding the Water Division Foreman to the Plan.**

Council did not hear this item. Postponed

**31. Discussion Consideration and Possible Approval of Town Manager to receive COLA effective June 26, 2022 in waiver of the terms of his contract. Staff Resource: Russ Martin**

Mayor Jenkins stated this is a formality to keep everything legal, explaining that the managers contract states the Manager does not receive a COLA until his anniversary date, which is August, in fairness the Mayor felt it was the right thing to do to give him his COLA along with the other employees.

On a motion by McPhail seconded by Whatley, Council voted to approve the Town Manager to receive COLA effective June 26, 2022 in waiver of the terms of his contract.

**Roll Call Vote:**

Councilor Baker: Aye

Councilor McPhail: Aye

Councilor Whatley: Aye

Councilor Moore: Aye

Councilor Murdock: Aye

Mayor Jenkins: Aye

**Motion Carried: 6:0**

In response to questions from Council Mayo Jenkins explained the contract states that if a COLA he receives it on his anniversary, Jenkins stated she felt it was the right thing to do, but did not want to violate the terms of his contract and for that reason brought the item to Council.

On a motion by Moore, seconded by McPhail, Council voted to go into Executive Session at 9:05 p.m.

**32. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)**

Council did not hear this item. Postponed

**33. Council Informational Reports. These reports are relative to the committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Council did not hear this item. Postponed**

**34. Legislative Update**

Council did not hear this item. Postponed

**35. Manager/Staff Report**

Council did not hear this item. Postponed

36. **Update, Discussion and Consultation with the Town Attorney for legal advice regarding the reporting, Supervisory and organization structure of the Town Marshal's Office and its employees. The Council may, by majority vote, recess the Regular meeting, hold an executive session, and then reconvene the Regular meeting for discussion and possible action on this item as covered under A.R.S. 38-431.03 (A)(3).**

On a motion by Moore, seconded by McPhail, Council voted to go into Executive Session for legal advice regarding the Reporting, Supervisory and Organization structure of the Town Marshal's Office and its employees. The Council may, by majority vote, recess the Regular meeting, hold an executive session, and then reconvene the Regular meeting for discussion and possible action on this item as covered under A.R.S. 38-431.03 (A)(3).

**Roll Call Vote:**

Councilor Baker: Aye  
Councilor McPhail: Aye  
Councilor Whatley: Aye  
Councilor Moore: Aye  
Councilor Murdock: Aye  
Mayor Jenkins: Aye  
**Motion Carried: 6:0**

Council moved into Executive Session at 9:05 p.m.  
Council reconvened into open session at 9:35 p.m.

Motion by Councilor Moore to rescind the motion to approve the Town Marshal to be an appointed position to operate under the Town Council and no longer directly under the Town Manager as decided on April 6, 2022. Second by Councilor Baker. Motion Passed 6-0. Councilor Butner absent.

**Roll Call Vote:**

Councilor Baker: Aye  
Councilor McPhail: Aye  
Councilor Whatley: Aye  
Councilor Moore: Aye  
Councilor Murdock: Aye  
Mayor Jenkins: Aye  
**Motion Carried: 6:0**

37. **Update, Discussion and Consultation with the Town Attorney for legal advice to receive an update regarding potential notice of claims. The Council may, by majority vote, recess the Regular meeting, hold an executive session, and then reconvene the Regular meeting for discussion and possible action on this item as covered under A.R.S. 38-431.03 (A)(3).**

On a motion by Councilor Murdock, seconded by Moore, Council voted to go into Executive Session for legal advice to receive an update regarding potential notice of claims. The Council may, by majority vote, recess the Regular meeting, hold an executive session, and then reconvene the Regular meeting for discussion and possible action on this item as covered under A.R.S. 38-431.03 (A)(3).

**Roll Call Vote:**

Councilor Baker: Aye

Councilor McPhail: Aye

Councilor Whatley: Aye

Councilor Moore: Aye

Councilor Murdock: Aye

Mayor Jenkins: Aye

**Motion Carried: 6:0**

Council moved into executive session at 9:38 p.m.

No action taken due to Town Code requirement to end meeting at 10:00 p.m.

38. **Adjournment** Without objection, Council adjourned the meeting at 10:03 p.m.



Mayor Dee Jenkins



Attest: Town Clerk Cindy Pemberton

**CERTIFICATION**

I hereby certify that the foregoing Minutes, ratified on November 2, 2022 are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on July 6, 2022. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 7th day of November, 2022.



Cindy Pemberton, Town Clerk