



**AGENDA
TOWN OF CAMP VERDE
WORK SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, OCTOBER 26, 2022 AT 5:30 P.M.**

ZOOM MEETING LINK:

<https://us02web.zoom.us/j/81970866394?pwd=RExOMVlrcmg2WVZIMXJFTGJGVG1TZz09>

One Tap Mobile: 1-346-248-7799 or 1-669-444-9171

Meeting ID: 819 7086 6394

Passcode: 058274

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

2. Roll Call. Council Members Jackie Baker, Cris McPhail, Marie Moore, Jessie Murdock, Robin Whatley, Vice Mayor Joe Butner, and Mayor Dee Jenkins

3. Pledge of Allegiance

4. Discussion, Consideration and Possible Direction with public input to develop a framework for Parks and Recreation Commission.

5. Adjournment

Note: Pursuant to A.R.S. §38-431.03. (A)(1); (A)(2) and (A)(3), the Council may hold an Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

Pursuant to A.R.S. §38-431.01 Meetings shall be open to the public - All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All legal action of public bodies shall occur during a public meeting. The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk at 928-554-0021

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Bashas on 10-20-2022 at 3:00 p.m.

Cindy Pemberton

Cindy Pemberton, Town Clerk

P&R Commission Objectives Work Sheet

P&R Program Areas

- Facilities
 - o Policies on scheduling and rental of meeting rooms, picnic ramadas, sports fields
 - o Design and improvements to new and existing facilities like Heritage Pool, Sports Complex and Verde Lakes Community Park
- Aquatics
 - o Open swim, swim lessons, Aqua Zumba, Aqua Aerobics, pool parties
- Special Events
 - o Corn Fest, Fort Verde Days, Trunk or Treat, Rodeo Block Party, Christmas Craft Bazaar and Parade of Lights, Pecan & Wine Festival, Touch a Truck
- Adult Recreation
 - o Coed Softball, Coed Volleyball, Contract/Partners, soccer and basketball, Yoga, Qigong
- Children's Programming
 - o Grasshopper basketball operated by P&R, partner with Youth Sports organizations – scheduling of fields, lights and tournaments
 - o Summer Day Camp
- Community Recreation
 - o Friday Day trips, Diamondback trips

Definitions to Commission scope and authority

- Advisory to Council on P&R topic areas
- Work in conjunction with P&R staff to develop cooperative plans for Council presentation
- Advisory to council on P&R staff direction
- Advisory to council on purchasing or policies
- Limited to P&R specific issues, not generalized Town policies

Potential Assistance options

- Advice on buying, selling, acquiring & leasing land, structures and facilities
- Participate in strategic planning for long term future growth and priorities
- Input on general priorities and plans for short term plans
- Feedback on fee and revenue planning including grants
- Assist in advocating, educating and informing the public about P&R
- Input on operational policies, rules and regulations for P&R programming and operations
- Help review revenue priorities and plans for ongoing operations
- Assist with obtaining input from public about policy and operations
- Act as sounding board about potential P&R decisions for specific choices
- Volunteering to support P&R programs, events and activities

RESOLUTION 88-36

A RESOLUTION OF THE TOWN OF CAMP VERDE, ARIZONA
ESTABLISHING A PARKS AND RECREATION COMMISSION

The Parks and Recreation Commission shall consist of seven (7) members appointed by the Town Council to promote the physical fitness and mental well being of Camp Verde citizens of all ages.

The Parks and Recreation Commission shall be honorary and serve without pay.

The Parks and Recreation Commission shall hold office for three (3) years from the date of their appointment, unless sooner removed by the Town Council for good cause.

Upon first appointment of the Parks and Recreation Commission of the Town, they shall, at their first meeting, divide themselves into three (3) classes, three (3) members to serve one (1) year, two (2) members to serve two (2) years, and two (2) members to serve three (3) years.

Should a Commission member resign, be removed for good cause, or for any other reason be unable to continue their duties, they shall be replaced by appointment of the Town Council to serve the remainder of that individual's term.

The Parks & Recreation Commission shall elect among themselves a chairperson, vice-chairperson and secretary for the purposes of conducting their duties.

The Parks and Recreation Commission shall meet as often as necessary to conduct their business, but not less than once each month.

The issues of Parks and Recreation , including proposals and suggestions shall be prepared in written form and presented to the Town Manager to be placed on the Town Council agenda to be discussed and acted upon by the Town Council.

The Parks and Recreation Commission established by the Town Council shall incur no debts nor make any purchases nor enter into any contracts binding the Town. All matters coming before this Commission involving the expenditure of money or the making of agreements or contracts shall be referred to the Town Council.

The Town Council shall have full and final authority on all Parks and Recreational issues, and no issues shall be concluded by anyone else unless so directed by the Town Council.

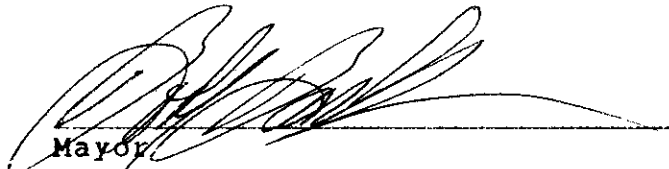
General duties of the Parks & Recreation Commission:

- 1) Determine and recommend written policies to govern the operation and programs of the community parks system including grounds and facility maintenance. These policies should include but not limited to:
 - a) Establish guidelines for scheduling the use of facilities to insure equitable time for all sporting and park related activities requested.
 - b) Insure that the liability insurance criteria for individual organized groups, or participates, is followed and recorded prior to facility uses.
 - c) Establish suggested guidelines and rules for reasonable maintenance assistance from groups using a facility.
 - d) Assist the Town in making the public aware of no alcoholic beverages permitted in Town parks and recreational facilities.
 - e) Prepare written proposals/suggestions relating to electric and water conservation measures in all recreational facilities.
 - f) Propose measures to repair or expand facilities to accommodate greater use.
 - g) Propose signing, fencing, or other measures the Town may undertake to prevent the facilities from being damaged or destroyed by unauthorized uses.
- 2) Know the programs and needs of the Parks & Recreation Department in relation to the community and develop program goals and objectives.
- 3) Establish, support and participate in the planned public relations program.
- 4) Assist in the preparation of the annual budget.
- 5) Recommend among the Parks & Recreation policies those dealing with equipment selection.
- 6) Attend all Commission meetings and see that accurate records are kept.
- 7) Suggest/propose fees and/or fund raising ideas to finance expansion or development of facilities.

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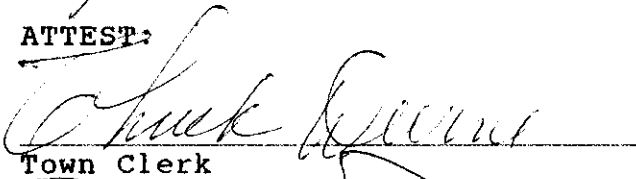
- 8) Commission members will have no authority over nor give any direction to any Town employee. All suggestions or complaints will be directed through the Town Council or the Town Manager.
- 9) Any other duties deemed necessary and requested by the Town Council.

PASSED AND APPROVED by the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona this 15th day of June, 1988.



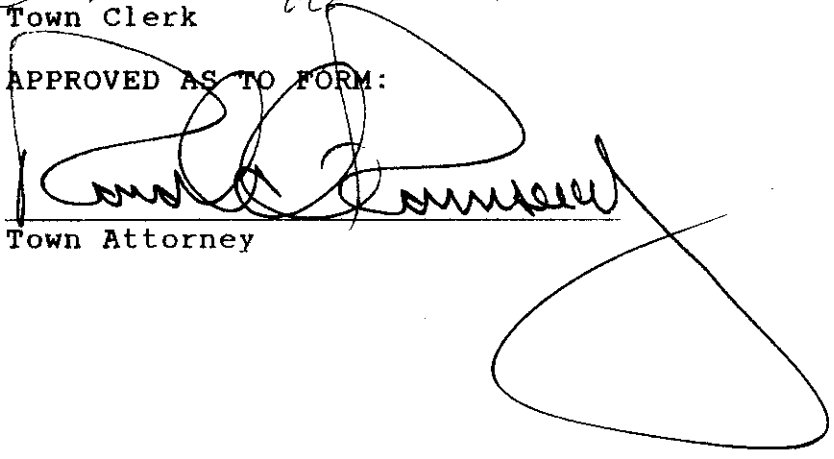
Mayor

ATTEST:



Town Clerk

APPROVED AS TO FORM:



Town Attorney

Clarkdale Parks & Recreation

Vision: "Connecting People to Clarkdale"

Mission: "Creating opportunities for people to enjoy and get involved in our Clarkdale experience by uniting, cultivating, and protecting the small-town experience and our environment."

Clarkdale Town Code

PARKS AND RECREATION COMMISSION

17-3-1 Establishment and Purpose

Section 17-3-1 Establishment and Purpose

The Parks and Recreation Commission shall serve at the appointment of the Town Council. It shall act in an advisory capacity to the Town Council in matters pertaining to and in the advancement of sound planning and programming as follows:

- A. Assist, counsel and aid the Town Council in the purchase, sale, lease or other method of acquiring or disposing of lands, structures and facilities (anything designed, built or installed to provide function or service) for current or future use for parks or recreation.
- B. Assist the Town Council in establishing general priorities and continuing plans relating to parks and recreation.
- C. Assist the Town Council on policies, rules and regulations relating to the operation, use, care and maintenance of areas and structures owned, leased or otherwise acquired by the Town for use as parks and recreation.
- D. Assist the Town Council in developing fees and revenues in support of parks and recreation.
- E. Make recommendations to the Town Council regarding receipt, acceptance or acquisition by gift, bequest or devise any real and personal property for parks and recreation. [Ordinance #388, 2018; Ordinance #369, 2015; prior code § 17-3-1.]