

**MINUTES
TOWN OF CAMP VERDE
SPECIAL SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, AUGUST 17, 2022 AT 6:00 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order-** Mayor Jenkins called the meeting to order at 6:00 pm.

2. **Roll Call.** Council Members Jackie Baker, Cris McPhail, Marie Moore, Jessie Murdock, Robin Whatley, Vice Mayor Joe Butner, and Mayor Dee Jenkins.
Others present; Town Manager Russ Martin, Town Clerk Cindy Pemberton, Assistant Clerk Jadie Edwards, Finance Director Mike Showers, Transcriptionist Dana Donahue.

3. **Pledge of Allegiance-** led by Vice Mayor Butner.

4. **Public Hearing Followed by Discussion, Consideration and Possible Approval of the Town of Camp Verde FY 23 Final Budget.** Staff Resource: Michael Showers

Staff Comments-

Finance Director Mike Showers spoke regarding the final budget. As requested, the budget is updated as much as possible to what the budget document will be when finished.

Public Hearing Open- Mayor Jenkins opened the Public Hearing at 6:03 pm.

Candra Faulkner, member of the public, spoke regarding the Town Pool. She is a resident of Camp Verde and represents the pool community (The Mermaids). Ms. Faulkner encouraged the Council to keep the pool in good condition. She stated the pool community recognizes maintenance to the pool is challenging with the new park and other responsibilities of Town staff. The pool community is very grateful for all the recent upgrades to the pool. The group prepared a one-page flyer outlining the benefits of the pool to the community. This flyer also includes possible ideas that will offset pool costs. The group wants the pool to be an asset and not a drain.

Councilor Moore asked Ms. Falkner about the possibility of the pool group (The Mermaids) becoming lifeguards.

Ms. Faulkner stated she and several of her group are interested in keeping the pool up. The Mermaids are a great resource for the pool. The group met at the pool this morning to work on ideas, one of those ideas included members of the pool group

becoming lifeguards and volunteering their time. At this morning's meeting, 22 people signed up for that possibility. Ms. Faulkner stated she has been a Camp Verde resident for 30 years and came to Town when the pool was new. The pool provides an activity for all community members regardless of age or physical condition. The Mermaid group is a great volunteer resource.

Town Clerk Cindy Pemberton clarified to Council that any concerns regarding Council speaking to members of the public, this is a public hearing which allows Council to speak to the public.

Mayor Jenkins told the Mermaid group that there will be further discussion in the next meeting on an agenda item regarding a Parks and Recreation Commission. Mayor Jenkins encouraged anyone interested to attend the regular session meeting tonight at 6:30.

Calliandra Brooks, a member of the public, spoke regarding the pool. She is originally from Globe, which had a community pool built in the 1950's. In the 2000's, the Globe pool was shut down and neglected for a significant time and had to be rebuilt at significant cost; between three and four million dollars. The rebuilt Globe pool will be essentially what Camp Verde currently has in its pool. She encourages Council to consider the cost of redoing a pool because of neglect.

Cheri Wischmeyer, a member of the public, spoke regarding Public Records requests and other processes. She thanked the Town Manager for meeting with her. She stated the meeting was very productive. Ms. Wischmeyer made public records request one month ago and has not received them. She states it is important that the Town Code be followed. She read the Town Code and understands it to say that Public Hearing are held during Regular Session Council Meetings. After the Public Hearing, the Town is supposed to have a Special Session which would allow for the approval of the budget. She stated Special Sessions should not be held on the same day as a Regular Session because it is confusing to the public. She stated that it would be helpful moving forward to follow the State Statute. It is important the public has the opportunity to be involved in the process. Ms. Wischmeyer thanked Town Staff for placing the budget at the library and on the front page of the Town website.

Mayor Jenkins requested Town Clerk Cindy Pemberton follow up with Ms. Wischmeyer regarding her concerns.

Mayor Jenkins closed the Public Hearing at 6:13

Council Discussion and Possible Approval of The Camp Verde FY-23 Final Budget.

Councilor Baker asked Town Manager Russ Martin about the location of the pool. She understands it is on school property. She wanted to know the time limit on the agreement between the Town and the School District and what can be placed on School Property (with their permission).

Mr. Martin replied that is correct, the Town has an agreement with the School District. The School District provides filtered water, everything else is Town responsibility. As

far as the property the pool is on, it is on school property and the Town would need to have an agreement with the school to make any changes.

Mayor Jenkins addressed Mr. Showers, suggesting the Town needed to include the five-year agreement with Turquoise Circuit as part of the narrative.

Mr. Showers agreed.

Mayor Jenkins had a question about page 9, regarding the top ten employers of the year. She wanted to know is it 2022 or 2021.

Mr. Showers replied that it had not been updated yet and should read 2022.

Mayor Jenkins referred to the Strategic Plan Summary on pages 16-18. She suggested the Council attend the exercise for Strategic and CIP (Capital Improvement Projects) planning. She would like it included in the process next year.

Mr. Showers replied Strategic Planning is normally done every two years. He prefers to rotate different views of the Strategic Planning process.

Mayor Jenkins stated she liked the narrative in each section of the budget. However, there were a few departments that did not submit anything. Mayor Jenkins would like the missing narratives included. She also requested a new picture of the Municipal Court.

Mr. Showers replied he would address the Mayors' requests.

Mayor Jenkins requested clarification regarding pg. 96, Capital Project Funds. In the middle of the page is a statement regarding the cost of the Sports Complex. It states the cost is estimated at \$14 million. Is this a current number? Or an estimate stated in 2016?

Mr. Showers replied that is an estimate of what the Town has spent to date on Phase I, and what the Town could potentially spend in the next year or two.

Mr. Martin replied the Town has spent \$10 million to date.

Mayor Jenkins asked Mr. Showers if the Town was going to spend the \$5.4 million as listed on pg. 99. She wanted to know if the Town was going to spend this amount this year. She asked how this money is broken down regarding grants, ARPA and CIP monies.

Mr. Showers replied there is \$2.5 million matching grant. \$800K is potential new funds coming in from two CIP items; \$120K transfer for the \$120K fee. \$6K is the allowance for the possibility to match another \$500k if that was approved. There is \$1.8 the Town is aware of. Mr. Showers budgets for the upper maximum.

Mayor Jenkins clarified that not all the \$5.4 million is available.

Mr. Showers replied that is correct.

Mayor Jenkins asked Mr. Martin about the Water and Wastewater Study that is budgeted for this year. She wanted to know if the expense was in the Wastewater budget.

Mr. Martin replied it is a Wastewater expense for a Wastewater fee set.

Mayor Jenkins wanted the Wastewater Study clarified for the public because of a promise the Town made to the public that when the Town assumed the Water Company, a study would be performed for rate set. Mayor Jenkins also clarified with Mr. Showers that the final budget document will contain all the changes and clarifications discussed.

Mr. Showers stated several items need to be adjusted, clarified, and added to the final budget document.

Mayor Jenkins asked how and if Council will be able to review the changes before the budget is published.

Mr. Showers stated Council is approving the budget numbers. The Finance Department is putting out the budget document. All budgets, past and present, are available online. The Finance Department would be able to send out an email that the document is finished and available for viewing.

Councilor Moore asked if the budget document will be edited for changes and punctuation.

Mr. Showers replied yes.

Councilor McPhail clarified for the audience that the Town is budgeting for possible projects but does not spend the money unless it is available.

Motion by Councilor Moore to Approve of The Camp Verde FY-23 Final Budget.

Seconded by Councilor McPhail.

Vote;

Councilor Baker-aye
Councilor Murdock-aye
Councilor Moore-aye
Councilor McPhail-aye
Councilor Whatley-aye
Vice Mayor Joe Butner-aye
Mayor Dee Jenkins-ate

Motion Passes 7-0

5. Adjournment- The meeting was adjourned at 6:30.

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Tom Jenkins
Mayor Dee Jenkins

Cindy Pemberton
Attest Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on August 17, 2022. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 13th day of September, 2022.

Cindy Pemberton
Cindy Pemberton, Town Clerk