



Support your local merchants

**AMENDED AGENDA
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, AUGUST 17, 2022 at 6:30 P.M.**

ZOOM MEETING LINK:

<https://us02web.zoom.us/j/87847696090?pwd=bVIPSm51T0xpc0ZXRTZDcUd5Yk56dz09>

Phone: 1-253-215-8782 or 1-346-248-7799

Meeting ID: 878 4736 6090

Passcode: 677513

ADDITIONAL INFORMATION

AGENDA ITEM #6: Quarterly Report from Public Works

AGENDA ITEM #9: Candidate Information for 2022 Arizona Municipal Risk Retention Pool

AMENDED AGENDA

ADDING THE FOLLOWING ITEMS:

13. **DISCUSSION, CONSIDERATION, AND POSSIBLE APPROVAL OF RESOLUTION 2022-1094, A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, DECLARING AND ADOPTING THE RESULTS OF THE PRIMARY ELECTION HELD ON AUGUST 2, 2022. Staff Resource: Cindy Pemberton**
14. **PRESENTATION OF CERTIFICATE OF ELECTION TO DEE JENKINS (1 MAYORAL SEAT - ELECTED IN PRIMARY). MARIE MOORE, ROBIN WHATLEY, WENDY ESCOFFIER (3 COUNCIL SEATS – ELECTED IN PRIMARY). Staff Resource: Cindy Pemberton**



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Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. **Call to Order**
2. **Roll Call.** Council Members Jackie Baker, Cris McPhail, Marie Moore, Jessie Murdock, Robin Whatley, Vice Mayor Joe Butner, and Mayor Dee Jenkins.
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
 - a) **Approval of the Minutes:**
 - 1) Work Session– July 27, 2022 at 5:00 p.m.
 - 2) Regular Session – August 3, 2022 at 6:30 p.m.
 - 3) Executive Session – August 3, 2022 at 7:35 p.m. (recorded and on file)
 - b) **Set Next Meeting, Date and Time:**
 - 1) Regular Session – Wednesday September 7, 2022 at 6:30 p.m.
 - 2) Work Session – Wednesday September 14, 2022 at 5:30 p.m.
 - 3) Regular Session – Wednesday September 21, 2022 at 6:30 p.m.
 - c) **Acceptance of a Mitigation Grant in the amount of \$109,000 from AZ State Parks and Trails and award of the contract to Tierra Verde Contractors per Job Order Contract # 17-123 to construct improvements to the Box T Trailhead requiring no Town financial match. Staff Resource: Steve Ayers**
 - d) **Approval of a Letter of Support for the Prescott National Forest for a Land and Water Conservation Grant that will be used to purchase and protect 52,000 acres on the Upper Verde River Watershed. Staff Resource: Steve Ayers**

- e) **Approval to adjust the wage scale for the Deputy Town Manager position from salary range 35 (\$136,741 Minimum) to salary range 32 (\$118,122 Minimum).**

Staff Resource: Russ Martin

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))
6. **Special Announcements and Presentations:**
 - **Quarterly Report from Town Clerks Office.** Staff Resource Cindy Pemberton
 - **Quarterly Report from Public Works.** Staff Resource Dorie Blair
 - **Quarterly Report from Economic Development.** Staff Resource Steve Ayers
7. **Discussion, Consideration, and Possible Approval amendment to the Town's Salary Plan by adding the Water Division job descriptions to include the Water Division Manager, Water Division Foreman, Water Operator and Utilities Clerk to the Plan.** Staff Resource: Russ Martin
8. **Discussion, Consideration and Possible Revision of Ordinance 2022-A467, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona for a Zoning Map Change, subject to Stipulations, from RR-2A and PAD to C2-PAD for 87 acres located at 3445 S. Grapevine Way, Camp Verde, Arizona which is also known as Alcantara Winery and Resort.** Staff Resource: John Knight
9. **Discussion, Consideration, and Possible Direction to the Manager to prepare and submit the 2022 Election Ballot for two (2) members from candidates around the state to serve on the Board of Trustees for the Arizona Municipal Risk Retention Pool.** Staff Resource: Russ Martin
10. **Discussion, Consideration, and Possible Direction to reestablish the Parks and Recreation Commission.** Staff Resource: Russ Martin
11. **Discussion, Consideration, and Possible Direction for the Mayor to approve The League of Arizona Cities and Towns proposed Resolutions on behalf of the Town of Camp Verde Town Council.** Staff Resource: Mayor Jenkins

12. **Discussion, Consideration, and Possible Approval amendment to the Town's Salary Plan by adding the Records Specialist II job description to the Plan.** Staff Resource: Corey Rowley
13. **DISCUSSION, CONSIDERATION, AND POSSIBLE APPROVAL OF RESOLUTION 2022-1094, A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, DECLARING AND ADOPTING THE RESULTS OF THE PRIMARY ELECTION HELD ON AUGUST 2, 2022.** Staff Resource: Cindy Pemberton
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16. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.
17. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
18. **Discussion regarding applicants for Town Attorney with possible direction on the hiring process and next steps. The Council may, by majority vote, recess the regular session, hold an executive session and then reconvene the regular session for discussion and possible action on this item as covered by A.R.S. §38.431.03 (A)(1).**

- **Recess into and hold Executive Session pursuant to A.R.S. §38.431.03 (A)(1)**
- **Reconvene Open Session**

19. Adjournment

Note: Upon a public majority vote of a quorum of the Town Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

(1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1)); (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2)); (3) Discussion or consultation for legal advice with the attorneys of the public body. (A.R.S. §38-431.03(A)(3)); (4) Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. § 38-431.03(A)(4)); (5) Discussion or consultation with designated representatives of the public body to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5)); (6) Discussion, consultation or consideration for negotiations by the town or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6)); (7) Discussion or consultation with designated representatives of the town to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Bhasas on 08-11-2022 at 4:00 p.m. in accordance with the statement filed by the Camp Verde Town Council with the Town Clerk

Cindy Pemberton

Cindy Pemberton, Town Clerk

Pursuant to A.R.S. §38-431.01 Meetings shall be open to the public - All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All legal action of public bodies shall occur during a public meeting. The Town of Camp Verde Council Chambers is accessible to persons with disabilities. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk at 928-554-0021.

Public Works Quarterly Report

The Public Works Division currently has the following Departments:

- STREETS
- WASTEWATER
- WATER
- FLOODWATER
- MAINTENANCE
- SCHEDULED
- TRASH & RECREATION

Though separate, we all function and collaborate together within the Division (And other Town Departments).


We can't express enough appreciation to all Town Staff.

Quarterly Report - Public Works

Streets Division-

Verde Lakes Community Park Improvements

Streets spent numerous days at the Verde Lakes Community Park, clearing dead shrubs, trees impacting stormwater flow, and stabilizing pond banks.



Streets Division-

Tree and brush removal. Many objects that you take the cut to wood for their wood-burning. Wood. This is welcomed by the Streets Crew. It helps reduce fuel used for equipment removal.



Stormwater

The Stormwater crew coordinates with the Streets Division to help the Streets crew in sweeping the Bar Stock along Main Street. They will help keep the stormwater discharging correctly.

With recent heavy rains, this effort has continued to be a successful route for the water and off the roadway.



Maintenance

300 Bldg, Conference Room

With all of the additional staff in the 300 building, we lost our only conference room to M&T space needs.

Our Maintenance team went forward above expectations, and FAST! Our new conference room is filled with meetings every day. All Wastewater, Public Works, and Parks and Rec are just a few that utilize this space.



Maintenance

300 Bldg, Utility Offices

Our ~~light~~ Maintenance team and local contractor pulled off a major renovation to create additional offices for the Utility Center.



Wastewater

Wastewater is 90% complete on the Design of the State Route 280 Sewer Extension Project

Rick Engineering and the Utility Division meet each week to keep the project on schedule



Wastewater

JOC # 22-157 Separation of Commercial Connections

JOC 22-159 Repair of Sagged Sewer Line North of I-17

JOC # 22-157 COMPLETED by Ligon Excavation, LLC

JOC # 22-159 Ligon Excavation is 65% complete on project scope

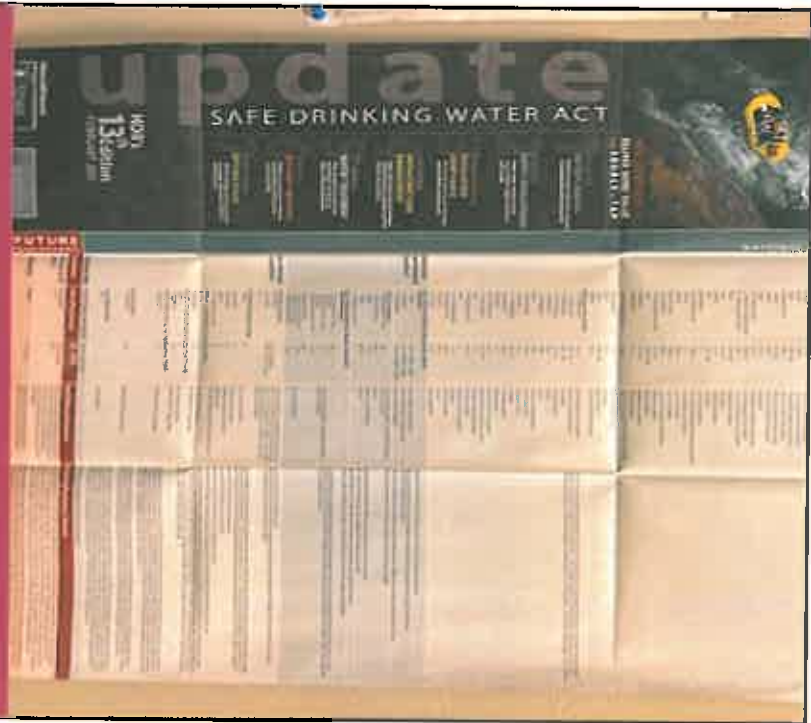


Water Division

Please welcome:
Rick Tackitt, Mari Schwartz, Rich Jewell, Jessica Bullard, and Kristopher Stephens.

The Water Division has been a fairly smooth transition. Business as usual, and functioning well.

We are very lucky to have such knowledgeable and caring people maintain the drinking water for our citizens.



Parks and Rec

Soft Opening of the Sports Complex

On June 6th, Town Council, staff, and a local soccer team welcomed a soft opening of the Sports Complex.

This was a joint effort from the Streets, setting concrete blocks for parking, Maintenance, installing temporary fence and field prep, and Parks and Rec's countless hours of preparing security of the park with the Marshal's office, getting porta-jons delivered, the list goes on and on. Thank you to EVERYONE who made this possible!



Parks and Rec

Annual Corn Fest

This years Corn Fest had 75 vendors and over 5500 people who attended the event.

Meals on Wheels benefited from the sales of over 570 ears of corn.

Parks and Recreation is always looking at how they can make next years event even bigger and better.



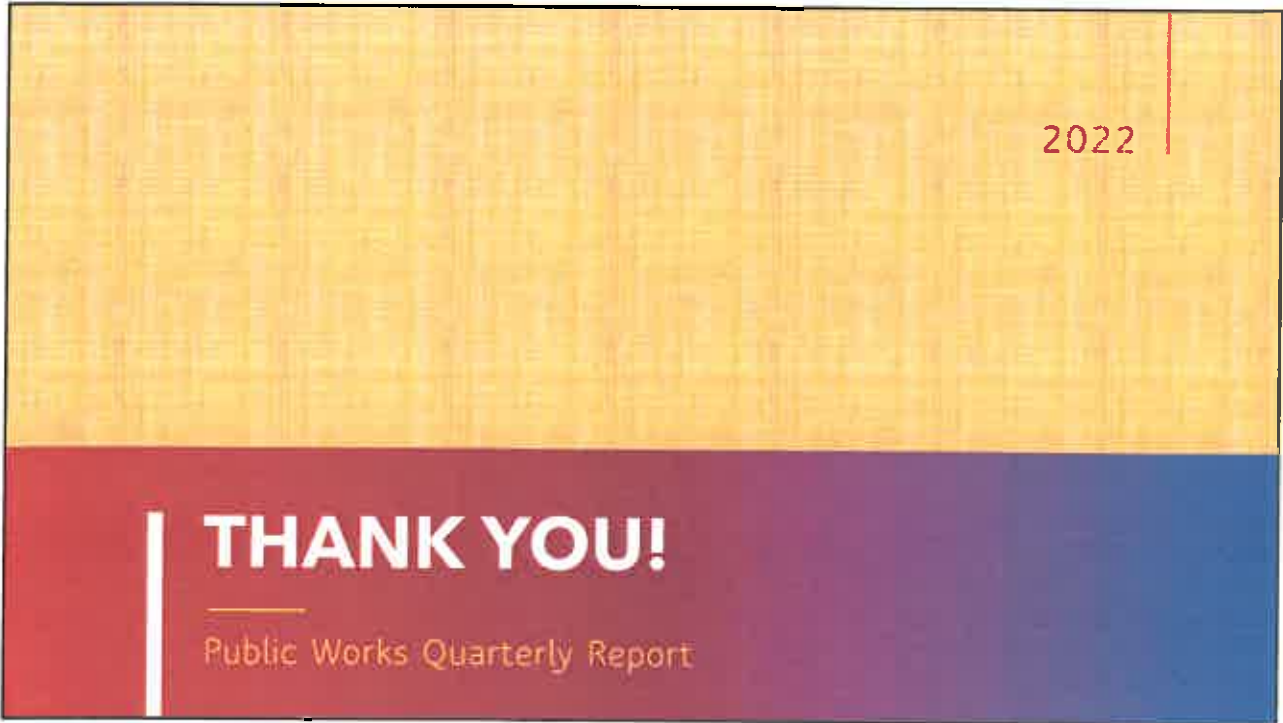
Engineering

Engineering has stayed busy with plan reviews and resident concerns regarding stormwater and drainage issues. We are already awaiting for our new Director to get here later this month. This will alleviate additional duties we have all taken on during this time of transition. Thank you, folks, for stopping in without hesitation.

We said goodbye to the MAN, the MYM, the LEGEND, Ron Long will forever have an impact on the town of Camp Verde. We will continue to miss him and what he contributed. We love ya, Ron! Happy Retirement!

Kenny Getzky





2022

THANK YOU!

Public Works Quarterly Report

AGENDA ITEM 9



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: August 17, 2022

- Consent Agenda Decision Agenda Executive Session Requested
 Presentation Only Action/Presentation

Requesting Department: Town Manager

Staff Resource/Contact Person: Russ Martin

Agenda Title (be exact): Discussion, consideration, and possible direction to the Manager to prepare and submit the 2022 Election Ballot for two (2) members from candidates around the state to serve on the Board of Trustees for the Arizona Municipal Risk Retention Pool.

List Attached Documents: AMRRP Nomination Packet

Estimated Presentation Time: 3 minutes

Estimated Discussion Time: 3-5 Minutes

Reviews Completed by:

- Department Head: Russ Martin Town Attorney Comments: N/A
 Finance Department N/A

Background Information: As terms expire and/or members leave, the Arizona Municipal Risk Retention Pool holds an election to select members to serve on the Board of Trustees. The three nominees receiving the highest number of votes will serve a four-year term.

Recommended Action (Motion): Direct the Town Manager to complete the ballot form with the 2 candidates as determined by Council and to submit the form to the Arizona Municipal Risk Retention Pool no later than the deadline of August 28th, 2022.

Instructions to the Clerk: N/A

2022 AMRRP BOARD CALL FOR NOMINATIONS

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Thursday, June 30, 2022 5:16:51 PM
Last Modified: Thursday, June 30, 2022 5:18:52 PM
Time Spent: 00:02:00
IP Address: 67.132.117.228

Page 1

Q1

Why are you interested in serving on the Board and what would you like to accomplish as a Trustee?

My interest in serving on the Board is three-fold. First, the Board and pool have benefited both myself and the City of Surprise. As such, I believe it is important to give back. This is an excellent opportunity to "pay it forward" to other individual members and member cities in the pool. Second, I believe that my positive demeanor, knowledge and professional experience could make a difference for the pool. As the pool continues to evolve and grow, I believe that I can be an asset to that process. Finally, each trustee brings a diverse perspective to the position. I believe that I could bring a unique perspective, with sound logic and objectivity, to the Board. I have served on several boards during my career. The most basic accomplishment is to leave the entity in a better position than you found it. I know from my interactions that the Board does excellent work. As a Trustee, I would like to accomplish the following:

- serve with integrity
- provide sound guidance and leadership in a transparent manner
- assist the Board with vision casting
- mentor other risk and insurance professionals who are part of the pool

Q2

What are your qualifications for serving on the Board?

I am a seasoned insurance, risk and compliance administrator with both public and private sector experience. I have nearly 16 years' experience with managing risk, compliance and safety in a collaborative and proactive manner. I have an undergraduate degree in biology, a graduate degree in health science and a master of business administration. I have professional experience in pharmacy, health care operations and risk management, higher education, as well as, city, county and state government. I previously served as the Vice Chair of a state risk management pool, State University Risk Management Association, which oversaw resources for five state universities. In this role, I approved extending coverage, managing pool resources, overseeing actuarial and audit functions, facilitating self-insured retention recovery and annual reporting. In addition, I served on the Illinois Public Higher Education Cooperative which was comprised of each of the state of Illinois Universities. I served as the Co-chair for the request for proposal (rfp) process to procure all lines of insurance coverage for every state of Illinois university. In this role, I was instrumental in making coverage decisions for all state institutions of higher education, including building several towers of coverage for individual institutions, as well as, the program as a whole. I also served as an Illinois representative to the Midwest Higher Education Compact which served as the property insurer for institutions of higher education across the country. In addition, I assisted with preparing and distributing the annual broker evaluation. I have broad claims management experience with multiple coverage lines, including foreign operations experience. I have collaboratively built and re-imagined several significant insurance programs, including various towers of coverages. I also have extensive public procurement experience, as well as, successful experiences working with actuaries and auditors. Finally, I have mentored colleagues at other institutions and agencies who were new to their role, had limited risk experience or limited organizational risk profiles.

2022 AMRRP BOARD CALL FOR NOMINATIONS

Q3

Respondent skipped this question

If you previously served AMRRP on the Board or a Committee, please describe your service.

Q4

Member Candidate Information

Name:	William Digger Oster
Title:	Senior Risk Manager
City or Town of:	City of Surprise
Email Address:	digger.oster@surpriseaz.gov

2022 AMRRP BOARD CALL FOR NOMINATIONS

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Friday, July 08, 2022 8:56:49 AM
Last Modified: Friday, July 08, 2022 9:06:23 AM
Time Spent: 00:09:33
IP Address: 184.185.167.251

Page 1

Q1

Why are you interested in serving on the Board and what would you like to accomplish as a Trustee?

Together we are the owners of AMRRP and I want to serve on the Board to make sure the Pool is meeting the actual needs of all of us, large and small.

Q2

What are your qualifications for serving on the Board?

Some of the most successful Pool programs were developed and implemented during the time I served as Board President. I'm asking for your vote and in return I promise you active, involved representation of your interests.

Q3

If you previously served AMRRP on the Board or a Committee, please describe your service.

Prior Board service; Board President 2013-16

Q4

Member Candidate Information

Name:	Scott Barber
Title:	HR Director
City or Town of:	City of Casa Grande
Email Address:	sbarber@casagrandeaz.gov

2022 AMRRP BOARD CALL FOR NOMINATIONS

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, July 05, 2022 7:43:57 AM
Last Modified: Tuesday, July 05, 2022 9:13:53 AM
Time Spent: 01:29:56
IP Address: 174.78.95.30

Page 1

Q1

Why are you interested in serving on the Board and what would you like to accomplish as a Trustee?

My decades of experience in municipal finance provide an effective background to help facilitate the risk management aspects of the Pool, as well as ensuring the Board enters into sound financial and service agreements to safeguard the financial aspects of the Pool.

Q2

What are your qualifications for serving on the Board?

Having served as the Chief Financial Officer for both an Arizona town and city that both experienced significant growth, I come with a breadth of knowledge. As the CFO for the fastest growing city in the nation, we have been the recipients of GFOA Certificates of Achievements and Distinguished Budget Presentation awards for the entirety of my tenure at the City of Buckeye.

Q3

If you previously served AMRRP on the Board or a Committee, please describe your service.

No.

Q4

Member Candidate Information

Name: William Kauppi
Title: Chief Financial Officer
City or Town of: Buckeye
Email Address: wkauppi@buckeyeaz.gov

2022 AMRRP BOARD CALL FOR NOMINATIONS

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Friday, June 17, 2022 11:13:22 AM
Last Modified: Friday, June 17, 2022 11:25:14 AM
Time Spent: 00:11:51
IP Address: 67.128.3.2

Page 1

Q1

Why are you interested in serving on the Board and what would you like to accomplish as a Trustee?

I would like to express my interest in the opportunity to serve on the AMRRP Board of Trustees. I believe that it is vital for law enforcement professionals to be involved, represented on committees and be invested in the decisions that are being made relative to our profession and communities. I want to be part of the solution, and the only way to do that is by putting myself out there to be involved in committees and other service opportunities.

Q2

What are your qualifications for serving on the Board?

I am an end user

Currently serve as Vice President for the Pinal County Law Enforcement Association (2019 - Present)

Currently serve as an Executive Board Member on the Arizona Automobile Theft Authority (2019 - Present)

Former Committee Member of the Arizona Association of Chiefs of Police Legislative Committee (2021 Legislative Session)

Q3

Respondent skipped this question

If you previously served AMRRP on the Board or a Committee, please describe your service.

Q4

Member Candidate Information

Name: Francisco (Frank) Alanis
Title: Chief of Police
City or Town of: Superior
Email Address: frank.alanis@pinal.gov



FRANCISCO "FRANK" ALANIS
CHIEF OF POLICE

OBJECTIVE

Accomplished, results-driven professional with over 20 years of law enforcement experience; 8 of those years have been as a Law Enforcement Executive. I have a record of success in delivering exceptional results. I am effective in assembling, training, developing and supervising cross-functional teams that exceed expectations.

SKILLS & ABILITIES

Fluent in Spanish

VITALS

16831 S. 14th St.
Phoenix, AZ 85048

T 623-313-0178
E fjalanis1@msn.com

EXPERIENCE

SUPERIOR POLICE DEPARTMENT, SUPERIOR, AZ

JUNE 2019 – PRESENT

Position: Chief of Police

Plans, directs, manages and oversees the activities and operations of the Police department; coordinates assigned activities with other departments and outside agencies; manages 1.2 million dollar department budget and provides administrative support to the Town Manager.

CASA GRANDE POLICE DEPARTMENT, CASA GRANDE, AZ

OCTOBER 2002 – JUNE 2019

Position: Lieutenant

Provide general management, direction and control over the General Operations Division. The Division consists of Detectives, Traffic Unit, Police Aides, Park Rangers, ID Techs, Evidence Section and Volunteer Program. Additional assignments include co-managing a 15 million dollar department budget, overseeing special events, grant management, special projects and department procurement.

COOLIDGE POLICE DEPARTMENT, COOLIDGE, AZ

MARCH 2001 – SEPTEMBER 2002

Position: Police Officer

Provide for the public safety by maintaining order, responding to emergencies, protecting people and property, enforcing motor vehicle and criminal laws, and promoting good community relations.

EDUCATION

CALIFORNIA COAST UNIVERSITY

Master of Business Administration (MBA)

GRAND CANYON UNIVERSITY

Bachelors of Science in Public Safety Administration

Honors: Member of Alpha Sigma Lambda National Honor Society

CENTRAL ARIZONA COLLEGE

Associates of Applied Science in Administration of Justice

Honors: Honors Graduate

RIO SALADO COMMUNITY COLLEGE

Certificate of Completion in Corrections Technology

PROFESSIONAL EXECUTIVE CERTIFICATIONS

Senior Management Institute for Police (SMIP)

Session 78

Northwestern University

School of Police Staff and Command College – Class 409

International Association of Chiefs of Police

Leadership in Police Organizations – Class 19

Arizona Peace Officer Standards and Training

Executive Leadership Program

FRANCISCO "FRANK"

ALANIS

CHIEF OF POLICE

COMMITTEES AND BOARDS

Pinal County Law Enforcement Association

Vice President

March 2020 - Present

Arizona Automobile Theft Authority

Executive Board Member

November 2019 – Present

Arizona Association of Chiefs of Police Legislative Committee

Former Committee Member

2021 Legislative Session

PROFESSIONAL AWARDS

Arizona Association of Chiefs of Police

Chief of the Year - 2021

Central Arizona Regional Law Officers Training Academy - Class 74

Russell L. Duncan Memorial Award - Most Outstanding Cadet

MILITARY SERVICE

United States Marine Corps - Sergeant

United States Army – Staff Sergeant

*Purple Heart Recipient

2022 AMRRP BOARD CALL FOR NOMINATIONS

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Wednesday, June 29, 2022 3:47:26 PM
Last Modified: Thursday, June 30, 2022 8:49:20 AM
Time Spent: 17:01:53
IP Address: 72.214.222.66

Page 1

Q1

Why are you interested in serving on the Board and what would you like to accomplish as a Trustee?

I heard the call, and I'm willing to serve.

To remain the go to and answer for member agencies, the Pool will need to continue to stay on the cutting edge of the industry's best practices. Keeping your thumb on the pulse and implementing new and innovative programs to meet the ever-changing needs of member agencies will be key to that success. This will be my effort if selected to be a member of the Board of Trustees.

Q2

What are your qualifications for serving on the Board?

I have served as either manager or assistant manager for a number of Arizona's rural cities and towns since February 2000, ranging in population from 3,000 to 76,000. I know the insurance needs and liability challenges that face local government today.

I have a history of being a strong proponent of the Pool and it's ability to be that solution for many of those needs and challenges.

I've also served on the AZ City / County Management Association's Board of Directors, to include serving the Association as it's President, and feel that this experience will aid my participation on the Pool's Board, if selected.

Q3

If you previously served AMRRP on the Board or a Committee, please describe your service.

N/A

Q4

Member Candidate Information

Name: Shane D. Dille
Title: Town Manager
City or Town of: Town of Sahuarita
Email Address: sdille@sahuaritaaz.gov

2022 AMRRP BOARD CALL FOR NOMINATIONS

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Monday, June 13, 2022 10:18:56 AM
Last Modified: Monday, June 13, 2022 10:23:56 AM
Time Spent: 00:05:00
IP Address: 24.11.149.99

Page 1

Q1

Why are you interested in serving on the Board and what would you like to accomplish as a Trustee?

As a current board member of AMRRP, it has been a privilege to be a part of evaluating and instituting various programs that have resulted in lower risk for municipalities. This not only saves the pool costs, but ultimately, those cost savings are passed along to its members. I would like to continue seeking ways in which the pool can improve, support or develop new programs, trainings and practices that benefit the municipalities they serve.

Q2

What are your qualifications for serving on the Board?

I have been in city management over 25 years, most recently serving as the Oro Valley Town Manager for nearly 5 years. I have served on AMRRP for four years, and have also served on multiple boards over the years, including ACMA (also served as president), the ICMA executive board, various non-profit organizations, and I am currently the incoming chair of the UA Center Research Corporation, the body that serves as the private arm of the UA Tech Park programs and facilities.

Q3

If you previously served AMRRP on the Board or a Committee, please describe your service.

I have served on the AMRRP board for nearly 4 years and I am actively engaged in the discussions, deliberations and programs of the risk pool.

Q4

Member Candidate Information

Name: Mary Jacobs
Title: Town Manager
City or Town of: Town of Oro Valley
Email Address: mjacobs@orovalleyaz.gov

2022 AMRRP BOARD CALL FOR NOMINATIONS

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, June 14, 2022 2:09:42 PM
Last Modified: Tuesday, June 14, 2022 2:12:39 PM
Time Spent: 00:02:57
IP Address: 67.61.62.47

Page 1

Q1

Why are you interested in serving on the Board and what would you like to accomplish as a Trustee?

Serving on council for four years has opened my eyes as to what the risk pool does and how beneficial it is to all cities and towns, I'd like to help move that mission further

Q2

What are your qualifications for serving on the Board?

Elected official 4 years now, running again, served on many non profits within the region as well as obtaining my BS in business administration human relations

Q3

If you previously served AMRRP on the Board or a Committee, please describe your service.

N/a

Q4

Member Candidate Information

Name: Jesse Leetham
Title: Councilman
City or Town of: Globe
Email Address: Jleeth93@me.com

AGENDA ITEM 13



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: August 17, 2022

- Consent Agenda Decision Agenda Executive Session Requested
 Presentation Only Action/Presentation Special Session

Requesting Department: Clerk

Staff Resource/Contact Person: Cindy Pemberton

Agenda Title (be exact): Discussion, Consideration, and Possible Approval of Resolution 2022-1094, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring and adopting the results of the Primary Election held on August 2, 2022.

List Attached Documents: Resolution 2022-1094

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviews Completed by:

Department Head: Town Attorney Comments: N/A

Finance Review: Budgeted Unbudgeted N/A

Finance Director Comments/Fund: n/a

Fiscal Impact: None

Budget Code: _____ **Amount Remaining:** _____

Comments: n/a

Background Information:

Recommended Action (Motion): Approve Resolution 2022-1094, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring and adopting the results of the Regular Election held on August 2, 2022.

Instructions to the Clerk: Process Resolution



RESOLUTION 2022-1094

**A RESOLUTION OF THE MAYOR AND COMMON COUNCIL
OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, DECLARING
AND ADOPTING THE RESULTS OF THE PRIMARY ELECTION HELD ON
AUGUST 02, 2022**

WHEREAS, the Town of Camp Verde, Yavapai County, Arizona did hold a Primary Election on August 4, 2020 for a Mayor and three Council members: and

WHEREAS, the election returns have been presented to and have been canvassed by the Town Council;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona as follows:

Section 1. That the total number of ballots cast as said Regular Election, as shown by the poll lists was 3,204 and the total number of registered voters in the Town of Camp Verde, Yavapai County, Arizona was 7,040, for a turnout of 45.51 %

Section 2. That the total number of ballots rejected was 7.

Section 3. That the number of votes cast was as follows:

MAYOR (2 Year Term)

	Camp Verde	Totals
Jenkins, Dee	2,201	2,201
Shipley, Reason	757	757
Write-In – no valid candidates per ars9-821.01d.1		
Total Votes Cast		2,958

TOWN COUNCIL (4 Year Term)

	Camp Verde	Totals
Moore, Marie	2,088	2,088
Escoffier, Wendy	1,921	1,921
Whatley, Robin	1,694	1,694
Foreman, Robert	1,606	1,606
Write-In- no valid candidates per ars9-821.01d.1		
Total Votes Cast	7,309	7,309

Section 4. That it is hereby found, determined and declared of record, in accordance to A.R.S. 9-821.01 that the following candidate(s) did receive the greatest number of votes of the electors of the Town voting at said election, and is hereby issued a certificate of election:

Mayor

Dee Jenkins

Council

Marie Moore
Wendy Escoffier
Robin Whatley

Section 5. This resolution shall be in full force and effect immediately upon its adoption.

PASSED AND ADOPTED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA THIS 17th DAY OF AUGUST 2022.

Dee Jenkins, Mayor

Attest:

Cindy Pemberton, Town Clerk

Approved as to form:

William Sims, Town Attorney

Yavapai County
Department of Elections
1015 Fair Street-Room 228
Prescott, Arizona 86305
Phone: (928) 771-3250
Elections@yavapaiaz.gov



Matthew Mortellaro
Elections Database Programmer

August 12, 2022

Cindy Pemberton, Town Clerk
Town of Camp Verde
473 S Main St., Ste 102
Camp Verde, AZ 86322

Dear Ms. Pemberton,

Enclosed please find documents and reports required for your canvass: the Certification of Election Results, Statement of Votes Cast, Summary Results Report, and Reject Report. Please let my office know by e-mail once your canvass is complete. Thank you.

Best Regards,



Matthew Mortellaro
Elections Database Programmer

FOR ELECTION RESULTS VISIT OUR WEB PAGE: www.YavapaiVotes.gov

Toll Free Numbers: Ash Fork \ Bagdad \ Seligman \ Yarnell Areas 1-800-771-2797
Black Canyon City 602-495-8800 Cottonwood \ Camp Verde \ Sedona Areas 928-639-8100

Michelle Burchill
Yavapai County Recorder

Karen M. McCracken
Chief Deputy Recorder

Deanne Petty
Elections Manager

Laurin L. Custis
Registrar of Voters



1015 Fair Street - Room 228
Prescott, Arizona 86305

Recorder
928-771-3244
Recorder@yavapaiaz.gov

Elections Department
928-771-3250
Elections@yavapaiaz.gov

Voter Registration
928-771-3248
Voter.registration@yavapaiaz.gov

CERTIFICATION OF ELECTION RESULTS

For the

TOWN OF CAMP VERDE PRIMARY ELECTION

AUGUST 2, 2022

YAVAPAI COUNTY, ARIZONA

We, Michelle Burchill, Yavapai County Recorder, and Deanne Petty, Yavapai County Elections Manager, hereby certify that the attached foregoing vote results contains a full, true, and correct copy of the vote tabulations for the August 2, 2022, Town of Camp Verde Primary Election.

Dated this 12th day of August, 2022

A handwritten signature in blue ink, appearing to read "Michelle Burchill", written over a horizontal line.

Michelle Burchill, County Recorder

A handwritten signature in blue ink, appearing to read "Deanne Petty", written over a horizontal line.

Deanne Petty, Elections Manager

Registered Voters 7,040 - Total Ballots 3,204 : 45.51%

CAMP VERDE MAYOR (2-YEAR TERM)

Vote For 1

Total Votes 2,958

Shiple, Reason (NP)	757	25.59%
Jenkins, Dee (NP)	2,201	74.41%

CAMP VERDE COUNCIL MEMBER (4-YEAR TERM)

Vote For 3

Total Votes 7,309

Moore, Marie (NP)	2,088	28.57%
Whatley, Robin (NP)	1,694	23.18%
Foreman, Robert (NP)	1,606	21.97%
Escoffier, Wendy (NP)	1,921	26.28%

Statement of Votes Cast
AUGUST 2, 2022
COUNTY OF YAVAPAI
STATE OF ARIZONA
RESULTS
UNOFFICIAL FINAL RESULTS

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CAMP VERDE MAYOR (2-YEAR TERM)

	Reg. Voters	Total Votes	ShIPLEY, Reason (NP)	Jenkins, Dee (NP)	Write-In		
Jurisdiction Wide							
CREEK (216.00)							
Election Day	0	0	0	0	-	0	
Early Voting	0	0	0	0	-	0	
Provisional	0	0	0	0	-	0	
WIND (217.00)							
Election Day	0	0	0	0	-	0	
Early Voting	0	0	0	0	-	0	
Provisional	0	0	0	0	-	0	
FORT (219.00)							
Election Day	7040	580	154 26.55%	417 71.90%	9	1.55%	
Early Voting	7040	2391	600 25.09%	1784 74.61%	7	0.29%	
Provisional	7040	3	3 100.00%	0	0		
AZURE (230.00)							
Election Day	0	0	0	0	-	0	
Early Voting	0	0	0	0	-	0	
Provisional	0	0	0	0	-	0	
Total							
Election Day	7040	580	154 26.55%	417 71.90%	9	1.55%	
Early Voting	7040	2391	600 25.09%	1784 74.61%	7	0.29%	
Provisional	7040	3	3 100.00%	0	0		
Total	7040	2974	757 25.45%	2201 74.01%	16	0.54%	

Statement of Votes Cast
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CAMP VERDE COUNCIL MEMBER (4-YEAR TERM)

	Reg. Voters	Total Votes	Moore, Marie (NP)	Whatley, Robin (NP)	Foreman, Robert (NP)	Escoffier, Wendy (NP)	Write-In
Jurisdiction Wide							
CREEK (216.00)							
Election Day	0	0	0	0	0	0	0
Early Voting	0	0	0	0	0	0	0
Provisional	0	0	0	0	0	0	0
WIND (217.00)							
Election Day	0	0	0	0	0	0	0
Early Voting	0	0	0	0	0	0	0
Provisional	0	0	0	0	0	0	0
FORT (219.00)							
Election Day	7040	1356	402 29.65%	288 21.24%	303 22.35%	349 25.74%	14 1.03%
Early Voting	7040	5974	1684 28.19%	1405 23.52%	1300 21.76%	1572 26.31%	13 0.22%
Provisional	7040	6	2 33.33%	1 16.67%	3 50.00%	0	0
AZURE (230.00)							
Election Day	0	0	0	0	0	0	0
Early Voting	0	0	0	0	0	0	0
Provisional	0	0	0	0	0	0	0
Total							
Election Day	7040	1356	402 29.65%	288 21.24%	303 22.35%	349 25.74%	14 1.03%
Early Voting	7040	5974	1684 28.19%	1405 23.52%	1300 21.76%	1572 26.31%	13 0.22%
Provisional	7040	6	2 33.33%	1 16.67%	3 50.00%	0	0
Total	7040	7336	2088 28.46%	1684 23.09%	1606 21.89%	1921 26.19%	27 0.37%



YAVAPAI COUNTY ELECTIONS DEPARTMENT

REJECTED BALLOTS REPORT

August 2, 2022

PRIMARY ELECTION

Precinct # & Name	PROVISIONAL	EARLY
201	EAGLE 12	12
202	COURT -	12
203	FAIR 2	4
204	GOLF 2	3
205	MINE 3	1
206	HILL -	-
207	MESQUITE 5	2
208	YARN 1	1
209	WICK 1	4
210	WALNUT -	-
211	SPRINGS -	-
212	PLEASANT -	-
213	SKULL -	-
214	KIRK -	-
215	BUCK 2	8
216	CREEK 2	2
217	WIND 1	-
218	WELL 2	2
219	FORT 7	8
220	RIM -	-
221	SALT -	-
222	BUG 4	5
223	SUNSET 3	2
224	TOWERS -	-
225	IRON 6	5
226	SPIRIT -	-
227	RUBY 5	13
228	SCARLET 3	8
229	ONYX 5	6
230	AZURE 11	10
231	QUAIL 1	-
232	GHOST 2	2
233	BRIDGE -	-
234	WATSON -	13
235	RANCH 1	6
236	CAMP -	1
237	BASIN 7	8
238	GRAZE 7	9
239	COYOTE 1	6
240	CARS 6	2
241	STONE 4	-
242	WATER 3	17
243	BURRO 4	12
244	BISON 7	11
245	BIGHORN 3	12
246	LASSO -	-
247	CHAPS -	-
248	SPURS -	-
TOTALS	123	207

PROVISIONAL BALLOT
REJECT REASONS

- SIGNATURE DIFFERENT
- EMPTY ENVELOPE
- 18 INCOMPLETE / NOT SIGNED
- 4 ID NOT PROVIDED
- VOTED TWICE
- 93 NOT REGISTERED
- REGISTERED TOO LATE
- 5 VOTED EARLY BALLOT
- MINOR
- OUT OF JURISDICTION
- VOTED IN WRONG PRECINCT
- 3 WRONG PARTY

123 TOTAL

EARLY BALLOT
REJECT REASONS

- 2 EMPTY ENVELOPE
- 112 NOT SIGNED BY VOTER
- 93 SIGNATURE DIFFERENT
- VOTED TWICE

207 TOTAL

TOTAL REJECTED BALLOTS = 330

Registered Voters 7,040 - Total Ballots 3,204 : 45.51%

CAMP VERDE MAYOR (2-YEAR TERM)

Vote For 1		
Total Votes	2,974	
Shiple, Reason (NP)	757	25.45%
Jenkins, Dee (NP)	2,201	74.01%
Write-In	16	0.54%

CAMP VERDE COUNCIL MEMBER (4-YEAR TERM)

Vote For 3		
Total Votes	7,336	
Moore, Marie (NP)	2,088	28.46%
Whatley, Robin (NP)	1,694	23.09%
Foreman, Robert (NP)	1,606	21.89%
Escoffier, Wendy (NP)	1,921	26.19%
Write-In	27	0.37%

Statement of Votes Cast
 AUGUST 2, 2022
 COUNTY OF YAVAPAI
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 OFFICIAL FINAL RESULTS

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CAMP VERDE MAYOR (2-YEAR TERM)

	Reg. Voters	Total Votes	Shipley, Reason (NP)	Jenkins, Dee (NP)	Write-In		
Jurisdiction Wide							
CREEK (216.00)							
Election Day	0	0	0	0	0		
Early Voting	0	0	0	0	0		
Provisional	0	0	0	0	0		
WIND (217.00)							
Election Day	0	0	0	0	0		
Early Voting	0	0	0	0	0		
Provisional	0	0	0	0	0		
FORT (219.00)							
Election Day	7040	580	154 26.55%	417 71.90%	9 1.55%		
Early Voting	7040	2391	600 25.09%	1784 74.61%	7 0.29%		
Provisional	7040	3	3 100.00%	0	0		
AZURE (230.00)							
Election Day	0	0	0	0	0		
Early Voting	0	0	0	0	0		
Provisional	0	0	0	0	0		
Total							
Election Day	7040	580	154 26.55%	417 71.90%	9 1.55%		
Early Voting	7040	2391	600 25.09%	1784 74.61%	7 0.29%		
Provisional	7040	3	3 100.00%	0	0		
Total	7040	2974	757 25.45%	2201 74.01%	16 0.54%		

Statement of Votes Cast
AUGUST 2, 2022
COUNTY OF YAVAPAI
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CAMP VERDE COUNCIL MEMBER (4-YEAR TERM)

	Reg. Voters	Total Votes	Moore, Marie (NP)	Whatley, Robin (NP)	Foreman, Robert (NP)	Escoffier, Wendy (NP)	Write-In
Jurisdiction Wide							
CREEK (216.00)							
Election Day	0	0	0	0	0	0	0
Early Voting	0	0	0	0	0	0	0
Provisional	0	0	0	0	0	0	0
WIND (217.00)							
Election Day	0	0	0	0	0	0	0
Early Voting	0	0	0	0	0	0	0
Provisional	0	0	0	0	0	0	0
FORT (219.00)							
Election Day	7040	1356	402 29.65%	288 21.24%	303 22.35%	349 25.74%	14 1.03%
Early Voting	7040	5974	1684 28.19%	1405 23.52%	1300 21.76%	1572 26.31%	13 0.22%
Provisional	7040	6	2 33.33%	1 16.67%	3 50.00%	0	0
AZURE (230.00)							
Election Day	0	0	0	0	0	0	0
Early Voting	0	0	0	0	0	0	0
Provisional	0	0	0	0	0	0	0
Total							
Election Day	7040	1356	402 29.65%	288 21.24%	303 22.35%	349 25.74%	14 1.03%
Early Voting	7040	5974	1684 28.19%	1405 23.52%	1300 21.76%	1572 26.31%	13 0.22%
Provisional	7040	6	2 33.33%	1 16.67%	3 50.00%	0	0
Total	7040	7336	2088 28.46%	1694 23.09%	1606 21.89%	1921 26.19%	27 0.37%

AGENDA ITEM 14



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: August 17, 2022

- Consent Agenda Decision Agenda Executive Session Requested
 Presentation Only Action/Presentation Special Session

Requesting Department: Clerk

Staff Resource/Contact Person: Cindy Pemberton

Agenda Title (be exact): Presentation of Certificate of Election to Dee Jenkins (1 Mayoral Seat - Elected in Primary). Marie Moore, Robin Whatley, Wendy Escoffier (3 Council Seats – Elected in Primary).

List Attached Documents: Certificate of Election

Estimated Presentation Time: 5 Minutes

Estimated Discussion Time: 5 Minutes

Reviews Completed by: n/a

Department Head: Town Attorney Comments: N/A

Finance Review: Budgeted Unbudgeted N/A

Finance Director Comments/Fund:

Fiscal Impact: None

Budget Code: _____ **Amount Remaining:** _____

Comments:

Background Information:

Recommended Action (Motion):

Instructions to the Clerk:

Certificate of Election

*State of Arizona
County of Yavapai
Town of Camp Verde*

*This is to certify that at the Primary Election held in the Town of Camp Verde on the
Second day of August 2022,*

Dee Jenkins

*was duly elected to the office of Mayor in and for said Town for the term of Two years,
beginning November 16 2022. All of which appears by the official returns canvassed by
the Mayor and Common Council of the Town of Camp Verde on August 17, 2022 and filed
in the Office of the Clerk of the Town of Camp Verde.*

*In witness whereof, I have herewith set my hand and affixed the seal of the Town of
Camp Verde this 17th day of August 2022.*

Cindy Pemberton
Cindy Pemberton
Clerk of the Town of Camp Verde

Certificate of Election

State of Arizona
County of Yavapai
Town of Camp Verde

This is to certify that at the Primary Election held in the Town of Camp Verde on the Second day of August 2022,

Wendy Escoffier

was duly elected to the office of Town Council in and for said Town for the term of Four years, beginning November 16, 2022. All of which appears by the official returns canvassed by the Mayor and Common Council of the Town of Camp Verde on August 17, 2022 and filed in the Office of the Clerk of the Town of Camp Verde.

In witness whereof, I have herewith set my hand and affixed the seal of the Town of Camp Verde this 17th day of August 2022.

Cindy Pemberton
Cindy Pemberton
Clerk of the Town of Camp Verde

Certificate of Election

State of Arizona
County of Yavapai
Town of Camp Verde

This is to certify that at the Primary Election held in the Town of Camp Verde on the Second day of August 2022,

Marie Moore

was duly elected to the office of Town Council in and for said Town for the term of Four years, beginning November 16 2022. All of which appears by the official returns canvassed by the Mayor and Common Council of the Town of Camp Verde on August 17, 2022 and filed in the Office of the Clerk of the Town of Camp Verde.

In witness whereof, I have herewith set my hand and affixed the seal of the Town of Camp Verde this 17th day of August 2022.



Cindy Pemberton

Clerk of the Town of Camp Verde

Certificate of Election

*State of Arizona
County of Yavapai
Town of Camp Verde*

*This is to certify that at the Primary Election held in the Town of Camp Verde on the
Second day of August 2022,*

Robin Whatley

*was duly elected to the office of Town Council in and for said Town for the term of Four
years, beginning November 16, 2022. All of which appears by the official returns
canvassed by the Mayor and Common Council of the Town of Camp Verde on August 17,
2022 and filed in the Office of the Clerk of the Town of Camp Verde.*

*In witness whereof, I have herewith set my hand and affixed the seal of the Town of
Camp Verde this 17th day of August 2022.*

Cindy Pemberton

Cindy Pemberton

Clerk of the Town of Camp Verde