

**Minutes
TOWN OF CAMP VERDE
WORK SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, MAY 11, 2022 AT 5:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor Dee Jenkins called the meeting to order at 5:30 p.m.

2. Roll Call.

Mayor Dee Jenkins, Vice Mayor Joe Butner, Councilor Jackie Baker, Councilor Chris McPhail, Councilor Marie Moore, Councilor Jessie Murdock, and Councilor Robin Whatley are present.

3. Pledge of Allegiance

Councilor Baker led the Pledge.

4. Discussion, Review and Draft of Ordinance amending Town Code as it relates to the Town Marshal.

Town Clerk Cindy Pemberton presented information pertaining to the Marshall's office as detailed in the narrative of the packet and compared how other cities manage their Police Departments.

Mayor Dee Jenkins asked about previous ordinances.

Town Clerk Cindy Pemberton stated the previous ordinances are included in the packet. Ms. Pemberton introduced Bill Amato who is the Police Advisory Legal Council and Bill Simms.

Mayor Dee Jenkins asked that Bill Sims if his research confirms what Ms. Pemberton presented. Mr. Simms stated that yes it does and that his recommendation is to preserve the Town Managers responsibility of managing the Town Marshall.

Mayor Dee Jenkins asked if Bill Amato would like to add anything.

Bill Amato stated that command is critical and that changing the management of the Marshalls office would not lessen the work of the Town Manager but would add more work by adding more levels to the chain of command.

Vice Mayor Joe Butner spoke on previous practices dating back to when Camp Verde became incorporated.

Councilor Marie Moore asked how emergencies are handled and for clarification on the current chain of command.

Town Marshall Corey Rowley stated that he contacts Town Manager Russ Martin as soon as he can but depending on the nature of the emergency, he may not be able to right away. Mr. Rowley added that Mr. Martin has more resources and the ability to pull from different agencies if needed and added that if the current chain of command is changed it would have to be clearly defined in policy.

Council Members discussed the pros and cons of changing the management of the Marshall's office. Conversation occurred including legislative immunity, Human Resources concerns including employee grievances.

Break: 6:44pm

Resume: 6:52pm

5. Discussion and Possible Direction to Staff on Departmental Quarterly Reports.

Mayor Jenkins stated she would like to streamline the process to ensure Council is receiving information in a timely and efficient manner.

Councilor Jackie Baker stated there is a precedent for reports to be quarterly and some departments would report monthly based on what projects are taking place.

Councilor Marie Moore spoke about the budget and the learning process of understanding the reports. Councilor Moore added that having a streamlined reporting process will add transparency to the community.

Town Clerk Cindy Pemberton read current Town Code regarding financial reports.

Mayor Dee Jenkins asked that the code be updated to make sure there are no violations.

Council members engaged in discussion regarding how other cities reports look and the features they would like to see incorporated into Camp Verde's financial reports.

6. Discussion between Town Council, Town Manager and Finance Director regarding Fiscal year 2022-23 Budget.

Town Manager Russ Martin presented an overview of current projects, funding, and budgets.

Council Members engaged in discussion regarding the priority of projects, what projects should be completed first and making sure that projects in the works are completed before new projects are created.

Councilor Marie Moore asked about deadlines from ADEQ.

Public Works Analyst, Dorie Blaire stated that we are currently compliant, but the

standards change frequently and added it is a day-to-day task to stay on top of.

Town Manager Russ Martin spoke about the Verde Lakes Culvert package and the improvements that will take place overtime. Mr. Martin also added that there has been discussion on ARPA for broadband internet available to every house within the community and that the Sports Complex is eligible to receive more funding.

7. Adjournment

Mayor Dee Jenkins adjourned the meeting at 8:02 p.m.



Mayor Dee Jenkins



Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on May 11, 2022. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 20th day of June, 2022.