



**AGENDA  
TOWN OF CAMP VERDE  
WORK SESSION  
MAYOR AND COUNCIL  
473 S MAIN STREET, SUITE 106  
WEDNESDAY, MAY 11, 2022 AT 5:30 P.M.**

**ZOOM MEETING LINK:**

<https://us02web.zoom.us/j/86708265297?pwd=RIBiRHNUMDdNcE1zeiITRFdUYUxWdz09>

**One Tap Mobile: 1-346-248-7799 or 1-669-990-9128  
Meeting ID: 867 0826 5297  
Passcode: 855110**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

- 1. Call to Order**
- 2. Roll Call.** Council Members Jackie Baker, Cris McPhail, Marie Moore, Jessie Murdock, Robin Whatley, Vice Mayor Joe Butner, and Mayor Dee Jenkins
- 3. Pledge of Allegiance**
- 4. Discussion, Review and Draft of Ordinance amending Town Code as it relates to the Town Marshal.** Page 3
- 5. Discussion and Possible Direction to Staff on Departmental Quarterly Reports.** Page 35
- 6. Discussion between Town Council, Town Manager and Finance Director regarding Fiscal year 2022-23 Budget.**
- 7. Adjournment**

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Bhasas on 05-9-2022 at 4:30 p.m.

Cindy Pemberton

Cindy Pemberton, Town Clerk

*Note: Pursuant to A.R.S. §38-431.03. (A)(1); (A)(2) and (A)(3), the Council may hold an Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the agenda, or discussion of records exempt by law from public inspection associated with an agenda item.*

*Pursuant to A.R.S. §38-431.01 Meetings shall be open to the public - All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All legal action of public bodies shall occur during a public meeting. The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk at 928-554-0021*

ADMINISTRATION

ARTICLE 3-1

OFFICERS IN GENERAL

SECTION 3-1-1 RESIDENCY (2013-A390)

Residency within Town limits for department heads or other personnel may be required for certain positions as reflected in the advertising for the position. To satisfy the residency requirements, persons are required to establish residency within the Town of Camp Verde Town limits or the 86322-zip code area within 120 days of the date of hire. There are no exceptions to this requirement. The residency requirements for the Town Manager is set forth in Section 3-2-1 of the Town Code, and residency requirement for the Town Marshal is set forth in Section 3-2-4 of the Town Code.

SECTION 3-1-2 DUAL POSITIONS (2007-A346)

The provisions below distinguish between two (2) positions that are appointed and reviewed by the Council (Town Manager and Town Attorney), and other department heads that are under review and control of the Town Manager, who may terminate them for cause, but who do not have the severance offer of Section 3-1-3.B. In the event that a person has a dual position, such as Town Manager/Community Development Director, he or she will have the review and termination rights associated with the higher-level position, but in the event the job title is simply severed, without termination of the individual, such personnel action will not have rights under 3-1-3.B.

SECTION 3-1-3 REMOVAL PROVISIONS (2000-A160) (2007-A346)

**A. Removal for Cause. (2000-A160) (2007-A346)**

The Town Manager and the Town Attorney will be reviewed by the Town Council using procedures that may be adopted by motion of the Council and may be removed from their positions for cause. All other department heads and classified employees report to the Town Manager and may be removed for cause. "Removal for Cause" includes failure to receive satisfactory performance reviews, violation of adopted work rules in the Personnel Handbook, violation of drug policies, conviction of a criminal offense involving moral turpitude, loss of any professional license or other qualification necessary for the position, and failure to fulfill tasks assigned by the job description.

**B. Termination Other than For Cause. (2006-A160) (2007-A346)**

The Town Manager, Town Attorney (if employed by the Town), may be removed by the Council other than for cause, by offering severance pay of six (6) months' salary, conditioned on the employee and Town signing a mutual release for any employment claims, and including other terms mutually agreeable, as may be authorized by ARS §9-239.C, as may be amended.

**C. A manager or department head shall provide the Council with thirty days' written notice of intention to resign his position.**

## ARTICLE 3-2

### OFFICERS (2000-A160)(2001-A211) (2007-A346) (2008-A355) (2010-A370)

Pursuant to ARS §9-237, as may be amended, in addition to the common Council, The Officers Of The Town Include The Town Clerk, Town Marshal, Director of Public Works/Town Engineer, and Town Manager, Town Attorney, and other officers (department heads) deemed necessary by the common Council, who shall be appointed as provided by ordinance of the Town. In the temporary absence of the Town Manager, the Town Manager shall appoint a temporary replacement pursuant to Section 3-2-1.1. In the temporary absence of an officer other than the Town Manager the Town Manager may appoint a temporary replacement.

### SECTION 3-2-1 TOWN MANAGER (2000-A160) (2001-A211) (2008-A355)(2013-A391)

- A. Office Established. The office of Town Manager is hereby established.
- B. Appointment of Town Manager. The Town Manager shall be appointed by majority vote of the Council on the basis of executive and administrative ability and shall hold office at the pleasure of the Council.
- C. Eligibility. No member of the Council, their spouse or relatives to the first degree shall be eligible for appointment as Town Manager until one year has elapsed after such Council member shall have ceased to be a member of the Council. Prior to January 2014, the Town Manager shall be a resident of the Town, unless such requirement is waived by the Council. After January 2014, The Town Manager is required to establish residency within the Town limits of the Town of Camp Verde or the 86322 Zip Code area within 120 days of the date of hire. There are no exceptions to this requirement.
- D. Powers and Duties of Town Manager. The Town Manager is the administrative head of the government of the Town under the direction and control of the Council, except as otherwise provided in this Article. He shall be responsible for the efficient administration of all the affairs of the Town that are under his control. In addition to his general powers as administrative head and not as a limitation thereon, it shall be his duty and he shall have the following powers:
  1. Law Enforcement. To see that all laws and ordinances of the Town and all franchises, contracts, permits, and privileges granted by the Council are faithfully observed and to report any failure in that regard to the Council. The Council shall then give such instruction and direction as it may desire for remedial, corrective or terminating action by the Manager.
  2. Authority Over Employees. To control, order and give direction to all heads of departments (other than Council-appointed officers) and to subordinate officers and employees of the Town under his jurisdiction through their department heads.
  3. Power of Appointment and Removal. To appoint, remove, promote, and demote any and all officers and employees of the Town, except the Town Attorney and the Town Magistrate, all of whom shall be appointed by the Council. As to these officers, he shall recommend appointment and removal to the Council. All such actions of the Manager shall be subject to all applicable personnel ordinances, rules and regulations, and state statutes.
  4. Administrative Reorganization of Offices. To conduct studies and effect such administrative reorganization of offices, positions, or units under his direction as may be indicated in the interest of efficient, effective, and economical conduct of the Town's business.
  5. Ordinances. To recommend to the Council for adoption such measures and ordinances as he deems necessary.

6. **Attendance at Council Meetings.** To attend all meetings of the Council unless the Mayor excuses him individually or unless the Council excuses him, except when his removal is under consideration, in which case the Town Manager's attendance at a meeting shall be governed by the Arizona Open Meeting Law (A.R.S. § 38-431 *et seq.*, as may be amended). He may present recommendations relative to each item on the agenda for approval, rejection, or modification by the Council, and prepare the agenda as provided in Section 2-3-6.A.
  7. **Financial Reports.** To keep the Council at all times fully advised as to the financial condition and needs of the Town.
  8. **Budget.** To prepare and submit a proposed annual budget and a proposed annual salary plan to the Council.
  9. **Investigations and Complaints.** To make investigations into the affairs of the Town and performance of any obligations of the Town and to report all findings to the Council. Further, it shall be the duty of the manager to investigate all complaints in relation to matters concerning the administration of the Town government. If the investigation involves the conduct of a person reporting directly to the Council (the Town Manager or Town Attorney) the Mayor and Vice-Mayor shall designate a person to conduct the investigation. If the Mayor and Vice Mayor cannot agree on such designation, the matter shall be referred to the Council.
  10. **Public Buildings.** To exercise general supervision over all public buildings, parks, and other public property under the control and jurisdiction of the Council.
  11. **Additional Duties.** To perform such other duties as may be required by the Council, not inconsistent with federal law, state law, or Town ordinances.
  12. **Salary Schedule.** To recommend to the Council, a standard schedule of pay for each appointive office and position in Town service, including minimum, intermediate and maximum rates. To authorize the payment of overtime pay for such employees as may work in excess of a normal work period. Such rates of pay and periods of work shall be in conformity with rates and salaries enacted by the Council.
  13. **Documents.** To sign contracts for budgeted items and other documents that are necessary to conduct the business and affairs of the Town per the Town Policy and Operations Guide.
- E. Internal Relations.**
1. **Council-Manager Relations.** The Council and its members shall deal with the administrative services of the Town only through the Town Manager, except for the purpose of inquiry, and neither the Council, nor any member thereof shall give orders or instructions to any subordinates of the Town Manager. The Town Manager shall take his orders and instructions from the Council only when sitting in a duly convened meeting of the Council, and no individual Council member shall give orders or instructions to the Town Manager.
- F. Attendance at Commission Meetings.** The Town Manager may attend any and all meetings of the planning and zoning commission and all other commissions, boards or committees created by the Council. He shall cooperate to the fullest extent possible with the members of all commissions, boards, or committees appointed by the Council.
- G. Other Departments.** The Town Manager may, with the concurrence of the Council, establish other departments (in addition to the departments set forth in this Code) to conduct the business and affairs of the Town.
- H. Before appointing a person to fill the positions of Town Clerk, Town Marshal, Director of Public Works/Town Engineer or any other department head position, the Town Manager shall solicit input from no more than three persons serving on the Council.**

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**SECTION 3-2-1.I ACTING TOWN MANAGER (2010-A370)**

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In the absence of the Town Manager from his office, or upon the disability of the Town Manager, or in the event the position has been vacated by either the resignation of the Manager or the termination of his contract by action of the Town Council, the Acting Town Manager shall be appointed as follows:

- A. For a temporary absence or disability of the Town Manager, the Town Marshal will serve as Acting Town Manager. If the Town Marshal is not available, the Town Clerk will serve as Acting Manager.
- B. For a vacancy in the position, the Acting Town Manager shall be appointed by resolution of the Council, which may also resolve to keep the position vacant until filled by later selection and contract.
- C. The Acting Town Manager shall have the duties and responsibilities of the Town Manager as established by this code, ordinance or statute, except that he shall not without prior approval of the Council:
  - 1. Incur any unbudgeted indebtedness on behalf of the Town.
  - 2. Discharge any Town employee except for extreme cause.
  - 3. Substantially change duties and authorities assigned to other staff members.
- D. The Acting Town Manager may assign, in writing, temporary duties to other staff members for a period not to exceed twenty working days.

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#### SECTION 3-2-2 TOWN CLERK (2000-A160)

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- A. **Office Established.** The Office of the Town Clerk is hereby established. The Town Clerk shall be appointed by the Town Manager on the basis of ability and shall hold office pursuant to Section 3-1-3.A of this code. The Town Clerk shall also be Treasurer of the Town.
- B. **Duties.**
  - 1. **Records.** The clerk shall keep a true and correct record of all business transacted by the Council and any other records that either pertain to the business of the Town or that the Council directs. The clerk shall number, plainly label, and file separately in a suitable manner all resolutions, notices, deeds, surveys, leases, paid and unpaid vouchers, inventories, letters, orders, and other documents of whatever nature.
  - 2. **Public Inspection of Records.** The clerk shall keep convenient for public inspection all public reports and public documents under the control of the clerk, as provided by state statute.
  - 3. **Monthly Reports.** The clerk shall prepare and collect from Town officers and employees such monthly reports prepared in such manner and to include such information as may be directed by the Council.
  - 4. **Minutes.** The clerk shall prepare or cause to be prepared all minutes of Council proceedings and ensure their correctness and accuracy.
  - 5. **Ordinances, Resolutions, Budgets and Notices.** The clerk shall process, record, file, publish and, if required by state statute, post all ordinances, resolutions, budgets, and notices that may be passed by the Council.
  - 6. **Election Official.** The clerk shall be the Town election official and perform those duties required by state statute and as directed by the Council.
  - 7. **Licenses.** The clerk shall issue or cause to be issued all licenses that may be prescribed by state statute, Town ordinance, or this code.
  - 8. **Administrative Duties.** The clerk shall perform those administrative responsibilities and duties that are conferred upon the clerk by the Council in addition to those specified in Arizona Revised Statutes, Town ordinances, and this code.

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#### SECTION 3-2-3 FINANCE DIRECTOR (2000-A160) (2007-A346)

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- A. **Office Established. (2007-A346)**  
The office of the Finance Director is hereby established. The Finance Director shall be appointed by the Town Manager on the basis of ability.
- B. **Duties of Finance Director.**

The Finance Director shall receive and safely keep all monies that come to the Town and pay out the same as authorized by the Council or the Manager as authorized by the Council. The Finance Director shall keep a separate record and account of each different fund provided by the Council, apportion the monies received among the different funds prescribed by the Council, and keep a complete set of books showing every money transaction of the Town, the state of each fund, from what source the money in each fund is derived, and for what purpose expended. The Director shall make monthly reports to the Council of all receipts and disbursements, and the balance in each fund.

**C. Expenditure Control and Purchasing.**

The Finance Director is authorized to approve requests to expend funds, but only as authorized in a Council-approved budget and the Town of Camp Verde Policy and Operations guide.

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**SECTION 3-2-4 TOWN MARSHAL (2013-A392)**

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- A. Office Established.** The office of the Town Marshal is hereby established. The Town Marshal shall be appointed by the Town Manager on the basis of ability, and shall hold office pursuant to Section 3-1-3.A of this code. Prior to January 2014, the Town Marshal shall be a resident of the Town, unless such requirement is waived by the Council. After January 2014, the Town Marshal is required to establish residency within the Town of Camp Verde Town limits or the 86322 Zip Code area within 120 days of the date of hire. There are no exceptions to this requirement.
- B. Powers and Duties.** The Town Marshal is the administrative head of the police department of the Town under the direction and control of the Town Manager. He shall perform such duties as may be required of him by law and as the Town Manager may deem necessary.

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**SECTION 3-2-5 DIRECTOR OF COMMUNITY DEVELOPMENT (2008-A355)**

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- A. Office Established.** The Office of Director of Community Development is hereby established. The Director of Community Development shall be appointed by the Town Manager on the basis of ability, and shall hold office pursuant to Section 3-1-3.A of this code.
- B. Powers and Duties.**
1. Be the zoning administrator pursuant to ARS § 9-462.05 and the code enforcement officer as may be amended, to enforce the zoning regulations of the Town of Camp Verde, either directly or through their designee(s) advise of Town policy and violations, help to determine enforcement priorities, and train and supervise the inspectors.

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**SECTION 3-2-6 DIRECTOR OF PUBLIC WORKS/ENGINEER**

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- A. Office Established.** The office of Director of Public Works/Engineer is hereby established. The Director of Public Works/Engineer shall be appointed by the Town Manager on the basis of ability, and shall hold office pursuant to Section 3-1-3.A of this code.
- B. Powers and Duties.** The Director of Public Works/Engineer is the administrative head of the public works department under the direction and control of the manager. In such position, the Director of Public Works/Engineer shall:
1. Supervise the operations division which shall have charge of and supervision over the care, maintenance and construction of all streets, sidewalks, alleys and public ways; the construction, operation and maintenance of all storm water and sanitary sewers and all street gutters, drains, drainage ways, improvement districts, waste water treatment, airports, easements and appurtenances thereto under Town jurisdiction; the care, maintenance and construction of all public buildings, lands and parkways; the operation, maintenance and construction of all other public works projects and improvements within the jurisdiction of the Town.

- C. It is unlawful for any person to interfere with the ACO or a law enforcement agent in the performance of their duties.

### SECTION 6-1-2 DOGS AT LARGE (2015-A412)

- A. Every person owning or having charge, care, custody or control of a dog of any age shall keep such Dog exclusively upon the owner's property and shall have the dog restrained by a sufficient fence, leash, or both; provided, however, that a dog may be on such owner's premises and not restrained by fence or leash as long as it is under the immediate control of a competent person through voice or physical command.
- B. Tethers on an owner's premises must follow the following guidelines:
1. The tether shall be attached to a properly fitted collar or harness. The use of a prong collar is prohibited.
  2. The tether shall not extend over an object or edge in such a way that could result in strangulation of, or injury to, the animal. The length of the tether must be a minimum of six feet and allow entry and egress from shelter, access to drinking water, and freedom to move about and avoid becoming entangled with objects.
  3. The weight or gauge of any tether or chain shall not be more than necessary to establish direct control. Logging chains and vehicle tow chains are expressly prohibited. No person shall add any weight to an animal collar, harness, chain or tether.
  4. No animals shall be tethered and left unattended on a vacant or abandoned property.
- C. It is unlawful for an owner or person responsible for the care of a dog to permit it to be at large within the Town limits. Evidence that the person permitted the dog to be at large may be shown from prior verbal or written warnings by the ACO, complaints from adjoining or neighborhood property owners or the public to the ACO or marshal's office that the dog was observed loose or unattended, the owner or responsible person allowed the dog to be in a public place without any physical restraints, or that the dog was being maintained on the property or residence of the owner or responsible party without sufficient or reasonable enclosures or restraints after being notified that the dog had been leaving the property.
- D. Dogs may be at large as an exception to this section as follows:
1. While participating in field trials, obedience classes, or kennel club events where such trials, classes, or events have been approved by the Town.
  2. While being used or trained for legal hunting or control of livestock.
  3. While assisting a peace officer engaged in law enforcement duties.
  4. Guide dogs while assisting blind, deaf or physically handicapped persons, so long as such dogs are under direct and effective voice control of such individual to assure that they do not violate any other provision of law.
- E. Any dog, which is running at large, may be apprehended and impounded by the ACO. The ACO shall



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### Section 7-7-1 GENERAL PROVISIONS.

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- A. Violations of this Code and Zoning Ordinances of the Town may be filed under the criminal or civil enforcement procedures below or by any means stated including Section 1.8 of this Code. A person shall not be charged with both a civil and criminal offense for the same violation on the same date, but a subsequent violation against the same property or person may be charged as civil rather than criminal.
- B. For the purpose of enforcement of this Code unless otherwise stated, there is hereby created the position of Code Enforcement Officer. The Community Development Director, or designee, acting as the Zoning Administrator (ARS 9-462.05C, as may be amended) shall administer and enforce this Ordinance, up to and including the issuance by the Marshall's Department of criminal charges against violators.

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### Section 7-7-2 CRIMINAL CITATION

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A criminal citation is used when: the offense is serious and requires immediate action, the alleged violator has ignored previous warnings or notice, has refused to work with the Town toward compliance, or the violation is a repeat of a previous offense.

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### Section 7-7-3 CIVIL OFFENSE

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Violations of zoning and code ordinances of the Town may be filed under the civil enforcement procedures and are declared to be civil offenses. A person shall not be charged with both a civil and criminal offense for the same violation on the same date, but a subsequent violation against the same property or person may be charged as criminal rather than civil.

1. Hearing Officer. The Council shall periodically appoint a hearing officer to hear and determine zoning and code violations under the civil violation procedure. The hearing officer shall not be an employee or member of any Town board or commission.
2. Filing a complaint. Civil complaints shall be filed using either the uniform Arizona Traffic Ticket and Complaint form, or one substantially similar, which shall cite to this ordinance as well as the particular subsection of the zoning or code ordinance applicable to the alleged violation. Each subsection of the ordinance cited in the complaint shall be deemed a separate offense. Complaints may be sworn to any building inspector or zoning code officer for the Town. The citation shall contain the date and time of the alleged violation, and direct the defendant to appear before the Hearing Officer at the specified time to enter a plea either admitting or denying the complaint. Citations will be served by personal delivery upon the defendant by the responsible inspector or code enforcement officer, or by registered mail together with a summons, in the manner set forth in rule 3.4, Rules of Criminal Procedure. The citation will state that if the defendant fails to appear, the Hearing Officer will enter a default judgment against him in favor of the State, and impose sanctions not to exceed \$250 for each alleged violation. Subpoenas for witnesses shall be prepared and signed at the request of either the defendant or the State, and served by personal service, certified mail, or first class mail, pursuant to ARS 13-4072, as may be amended.

- B. The words "Sales Solicitation" are caused to be printed within thirty days after April 20, 2011 in an unobscured manner, in at least clearly readable three-quarter (3/4) inch block letters within two feet of aforementioned signage concerning tourist or visitor information either on the doors to the building or on the exterior wall of the building immediately adjacent to the door; or if the business operates from a booth within another business establishment, the same shall be printed on the front panel of the booth in a location clearly and consistently visible to any persons passing by.
- C. The following notice is provided in clearly visible and readable three-quarter (3/4) inch block letters on the doors of the building, or on the exterior wall of the building immediately adjacent to the doors or on any booth referred to in subsection B. Complaints or concerns about sales solicitation activity may be reported to the Town of Camp Verde by calling 928-567-6631.
- D. Such signs shall comply in all material respects with any ordinances or rules specifying signage standards within the Town of Camp Verde

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### SECTION 9-2-3 SPECIFIC PROHIBITIONS AND APPROPRIATE CONDUCT

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In addition to the provisions of any other applicable term of this Article, it shall be considered unlawful and a violation of this Article for an OPC solicitor to:

- A. Interfere with or obstruct the free travel or passage of any pedestrian on any street or sidewalk or obstruct or otherwise impede any person's free movement or access to or from any public street or sidewalk.
- B. Throw, place, or deposit solid waste, litter, paper, documents or handbills on any street or sidewalk.
- C. Intentionally inflict emotional distress by verbal or physical harassment or coercion on any person.
- D. Misrepresent in any way the price, quality, or nature of the product being promoted.
- E. Misrepresent the source or sponsor of any information offered or provided.
- F. OPC solicitors shall conduct themselves in accordance with the following standards:
  1. No OPC solicitor shall touch a person without consent during a solicitation.
  2. No OPC solicitor shall solicit using any offensively loud sound, vociferous speech, boisterous conduct, or profane or vulgar language.
  3. No OPC solicitor shall solicit an occupant of a vehicle in a public street whether the vehicle is moving, stopped, or parked.

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### SECTION 9-2-4 VIOLATIONS AND PENALTIES

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1. Any responsible OPC employer and each responsible OPC solicitor shall be jointly and severally liable for any violations of this Article.
2. Any violations of the terms of this Article shall be punishable by a civil fine or in the alternative, may be prosecuted as a class 1 misdemeanor. In addition, the Town may bring suit for injunctive relief where warranted.
3. The Marshal's Office and Code Enforcement Official of the Community Development Department is charged with the implementation and enforcement of this Article.

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## ARTICLE 9-3

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### BUSINESS LICENSES (2008-A355)

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- 9-3 Definitions
- 9-3-1 Purpose
- 9-3-2 Registration and License

- E. Permits and fees shall be required for the construction, erection, or operation of a business that sells consumer fireworks.

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**SECTION 11-2-4 POSTING OF SIGNS BY PERSONS ENGAGED IN  
THE SALE OF FIREWORKS; CIVIL PENALTY**

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- A. Prior to the sale of permissible consumer fireworks, every person engaged in such sales shall prominently display signs indicating the following:
1. The use of fireworks, except novelty items, as defined by Town of Camp Verde Code, including permissible consumer fireworks, is prohibited.
  2. Consumer fireworks authorized for sale under state law may not be sold to persons under the age of 16.
- B. Signs required under this Section shall be placed at each cash register and in each area where consumer fireworks are displayed for sale.
- C. The Community Development Department shall develop regulations concerning the size and color of the required signs.
- D. Any person engaged in the sale of consumer fireworks shall provide a written notice to each individual who purchases consumer fireworks, such notice shall inform the purchaser that the use, discharge, or ignition of consumer fireworks within the Town of Camp Verde is prohibited. The notice shall also inform the purchaser of the key requirements and prohibitions contained in this ordinance. The Community Development Department shall develop regulations concerning the size and content of the required notice and develop a model notice.
- E. Any person engaged in the sale of consumer fireworks shall require each purchaser of consumer fireworks to sign a registry indicating the name, address and age of the purchaser.
- F. Failure to comply with subparts a, b, d and e of this section is a criminal offense constituting a class two misdemeanor.

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**SECTION 11-2-5 AUTHORITY TO ENFORCE VIOLATIONS OF THIS ARTICLE;  
MEANS OF ENFORCEMENT**

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- A. A Marshal's Office Deputy or the Town Attorney may issue criminal complaints to enforce this Article.
- B. Any person authorized pursuant to this Section to issue a civil complaint may also issue a notice of violation specifying actions to be taken and the time in which they are to be taken to avoid issuance of a civil or criminal complaint.
- C. The Town Building Official may issue fire code or permit violations to enforce this Article.

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**SECTION 11-2-6 LIABILITY FOR EMERGENCY RESPONSES RELATED TO  
THE USE OF FIREWORKS; DEFINITIONS**

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- A. A person who uses, discharges or ignites permissible consumer fireworks, or anything that is designed or intended to rise into the air and explode or to detonate in the air or to fly above the ground, is liable for the expenses of any emergency response that is required by such use, discharge or ignition. The fact that a person is convicted or found responsible for a violation(s) of this Article is prima facie evidence of liability under this section.
- B. The expenses of an emergency response are a charge against the person liable for those expenses pursuant to Subpart A of this section. The charge constitutes a debt of that person and may be collected proportionately by the public agencies, for-profit entities or not-for-profit entities that incurred the expenses. The person's liability for the expense of an emergency response shall be the amount set forth in existing Town ordinances for a single incident. The liability imposed under this section is in addition to and not in limitation of any other liability that may be imposed.

C. For the purposes of this section:

1. "Expenses of an Emergency Response" means reasonable costs directly incurred by public agencies, for-profit entities or not-for-profit entities that make an appropriate emergency response to an incident.
2. "Reasonable Costs" includes the costs of providing police, fire fighting, rescue and emergency medical services at the scene of an incident and the salaries of the persons who respond to the incident.

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**SECTION 11-2-7 PENALTY**

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The penalty for violating any prohibition or requirement imposed by the Article is a class two misdemeanor unless another penalty is specifically provided for.

**CHAPTER 12  
TRAFFIC**

**ARTICLE 12-1**

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**ADMINISTRATION**

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- 12-1-1 Duty of Marshal's Office
- 12-1-2 Records of Traffic Violations
- 12-1-3 Marshal's Office to Investigate Accidents
- 12-1-4 Traffic Accident Studies

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**SECTION 12-1-1 DUTY OF MARSHAL'S OFFICE**

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- A. It shall be the duty of the Marshal's Office to provide for the enforcement of the street traffic regulations of the Town and all of the state vehicle laws applicable to street traffic in the Town, to make arrests for traffic violations, to investigate accidents, to assist in developing ways and means to improve traffic conditions, and to carry out all duties specially imposed upon the Marshal's Office by this Chapter.
- B. Any peace officer or duly authorized agent of the Town may stop and detain a person as is reasonably necessary to investigate an actual or suspected violation of this Chapter and to serve a copy of the traffic complaint for any alleged civil or criminal violation of this Chapter.

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**SECTION 12-1-2 RECORDS OF TRAFFIC VIOLATIONS**

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- A. The Marshal's Office shall keep a record of all violations of the traffic laws of the Town or of the state vehicle laws of which any person has been charged, together with a record of the final disposition of all such alleged offenses. Such record shall accumulate during at least a five-year period and from that time on the record shall be maintained complete for at least the most recent five-year period.
- B. All forms for records of violations and notices shall be serially numbered. For each month and year, a written record shall be maintained complete for at least the most recent five-year period.

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**SECTION 12-1-3 MARSHAL'S OFFICE TO INVESTIGATE ACCIDENTS**

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It shall be the duty of the Marshal's Office to investigate traffic accidents and to arrest and assist in the prosecution of those persons charged with violations of law causing or contributing to such accidents.

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## SECTION 12-1-4 TRAFFIC ACCIDENT STUDIES

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Whenever the accidents at any particular location become numerous, the Marshal's Office shall conduct studies of such accidents and determine remedial measures.

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## ARTICLE 12-2

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### TRAFFIC CONTROL (2004-A276)

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- 12-2-1 Directing Traffic
- 12-2-2 Obedience to Traffic Regulations
- 12-2-3 Use of Coasters, Roller Skates, Skateboards, and Similar Devices Restricted (2004-A276)
- 12-2-4 Traffic Control Devices
- 12-2-5 Authority to Designate Crosswalks, Establish Safety Zones and Mark Traffic Lanes
- 12-2-6 Authority to Place and Obedience to Turning Markers
- 12-2-7 Authority to Place and Obedience to Restricted Turn Signs
- 12-2-8 One-Way Streets and Alleys
- 12-2-9 Regulation of Traffic at Intersections
- 12-2-10 Drivers to Obey Signs
- 12-2-11 Processions
- 12-2-12 Regulation of Motorized Play Vehicles and Motorized Skateboards

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### SECTION 12-2-1 DIRECTING TRAFFIC

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- A. The Marshal's Office is hereby authorized to direct all traffic by voice, hand, or signal.
- B. Officers of the Fire Department, when at the scene of a fire, may direct or assist the Marshal's Office in directing traffic thereat or in the immediate vicinity.

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### SECTION 12-2-2 OBEDIENCE TO TRAFFIC REGULATIONS

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It is a civil traffic violation for any person to do any act forbidden by or to fail to perform any act required by this Chapter. It is a Class 2 misdemeanor for any person to willfully fail or refuse to comply with any lawful order or direction of the Marshal's Office or any of its duly designated, qualified and acting law enforcement agents.

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### SECTION 12-2-3 USE OF COASTERS, ROLLER SKATES, SKATEBOARDS, AND SIMILAR DEVICES RESTRICTED (2004-A276)

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- A. It is a civil traffic violation for any person upon roller skates, coaster, skateboard, go-cart, or riding any coaster, toy vehicle, or similar device to go upon any roadway, without a responsible adult present while a child is using such devices, except while crossing a street on a crosswalk, and, when crossing, such person shall be granted all of the rights and shall be subject to all of the duties applicable to pedestrians. The devices shall in no way impede the flow of traffic or place the child in danger.
- B. No person shall ride upon, in or by means of roller skates, coaster, skateboard, toy vehicle, go-cart, or any similar coasting or skating device, any sidewalk included in the following prohibited areas of operation:
  1. Main Street- from the Western Montezuma Castle Highway Intersection with Highway 260/Main Street to the Highway 260 bypass intersection with Main Street.
  2. On any public property, except those areas designated for use of these devices.

3. On any private property without the permission of the owner.
- C. Any person riding such a coasting or skating device upon a sidewalk in a residential area shall yield the right of way to any pedestrian and shall give an audible signal before overtaking and passing pedestrian.

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#### SECTION 12-2-4 TRAFFIC CONTROL DEVICES

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- A. The Town shall place and maintain traffic control devices, signs, and signals when and as required under the traffic regulations of the Town to make effective the provisions of said regulations, and may place and maintain such additional traffic control devices as necessary to regulate traffic under the traffic laws of the Town or under state law or to guide or warn traffic.
- B. The driver of any vehicle shall obey the instructions of any official traffic control device applicable thereto placed in accordance with the traffic regulations of the Town unless otherwise directed by the Town Marshal or member of the Marshal's Office, subject to the exceptions granted in this chapter or by state law.

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#### SECTION 12-2-5 AUTHORITY TO DESIGNATE CROSSWALKS, ESTABLISH SAFETY ZONES AND MARK TRAFFIC LANES

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The Town Manager or his designee is hereby authorized:

- A. To designate by appropriate devices, marks, or lines upon the surface of the roadway, crosswalks at intersections where, in his opinion, there is particular danger to pedestrians crossing the roadway, and at such other places as he may deem necessary.
- B. To establish safety zones of such kind and character and at such places as he may deem necessary for the protection of pedestrians.
- C. To mark lanes for traffic on street pavement at such places as he may deem advisable, consistent with the traffic laws of the Town and the state.
- D. The Council may adopt further rules and regulations from time to time, as they deem necessary for the safety and efficient use of the Town roads by the public.

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#### SECTION 12-2-6 AUTHORITY TO PLACE AND OBEDIENCE TO TURNING MARKERS

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- A. The Town Manager or his designee is authorized to place markers, buttons, or signs within or adjacent to intersections indicating the course to be traveled by vehicles turning at such intersections, and such course to be traveled as so indicated may conform to or be other than as prescribed by law.
- B. When authorized markers, buttons, or other indications are placed within an intersection indicating the course to be traveled by vehicles turning thereat, no driver of a vehicle shall disobey the directions of such indications.

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#### SECTION 12-2-7 AUTHORITY TO PLACE AND OBEDIENCE TO RESTRICTED TURN SIGNS

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- A. The Town Manager or his designee is hereby authorized to determine those intersections at which drivers of vehicles shall not make a right, left, or U-turn and shall have proper signs placed at such intersections. The making of such turns may be prohibited between certain hours of any day and permitted at other hours, in which event the same shall be plainly indicated on the signs, or such signs may be removed when such turns are permitted.
- B. Whenever authorized signs are erected indicating that no right or left or U-turn is permitted, no driver of a vehicle shall disobey the directions of any such sign.

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#### SECTION 12-2-8 ONE-WAY STREETS AND ALLEYS

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- A. The Council shall by resolution designate any streets or alleys which are to be limited to one-way traffic.

Ordinance 87-A06

Article 3-3 TOWN MARSHAL

- 3-3-1 Definitions
- 3-3-2 Office of Town Marshal Established
- 3-3-3 Residence
- 3-3-4 Bond
- 3-3-5 Acting Town Marshal
- 3-3-6 Compensation
- 3-3-7 Powers and Duties
- 3-3-8 Removal Procedure
- 3-3-9 Employment Agreement

Section 3-3-1 Definitions

- A. Marshal. Whenever the word "marshal" is used, it shall be construed to mean the town marshal of the town of Camp Verde, Arizona.
- B. Ratification. Whenever "ratification" by the council is required under this chapter, it shall be effected only by a majority vote of the seven (7) member town council, as then constituted, convened in a regular or special council meeting.

Section 3-3-2 Office of Town Marshal Established

The office of town marshal is hereby established. The town marshal shall be appointed by a majority vote of the council on the basis of his ability and shall hold office at the pleasure of the council

Section 3-3-3 Residence

Residence in the town at the time of appointment of a town marshal shall not be required as a condition of the appointment, but with ninety (90) days after reporting for work the marshal must become a resident of the town unless the council approves his residence outside the town.

Section 3-3-4 Bond

The marshal shall furnish a corporate surety bond to be approved by the council in such sum as may be determined by the council, and shall be conditioned upon the faithful performance of the duties imposed upon the marshal as herein described. Any premium for such bond shall be a proper charge against the town.

Section 3-3-5 Acting Town Marshal

- A. In the event of the temporary absence or disability of the marshal, the powers and duties of the office shall devolve upon the officer second in command. In the event of the absence of that officer, the marshal shall then designate an officer of the town to be the temporary acting town marshal.
- B. In the event of a vacancy in the office of marshal, such as that created by termination, resignation or death, the council may assign the powers and duties of the office of marshal to another person until such time that the marshal shall be replaced.

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Section 3-3-6 Compensation

- A. The town marshal shall receive such compensation as the council shall fix from time to time.
- B. The town marshal shall be reimbursed for all actual expenses incurred by him in the performance of his official duties and endorsed by the council.

Section 3-3-7 Powers and Duties

The town marshal is the administrative head of the Police Department of the town under the direction and control of the manager and town council. The marshal shall be the chief of police and shall be collector of all taxes of the town provided that the collection of such taxes may be administered by the clerk. He shall perform such duties as may be required of him by law and as the council may deem necessary.

Section 3-3-8 Removal Procedure

- A. The town marshal may be removed from office by a majority vote of the town council. In case of his intended removal by the council, the marshal shall be furnished with a written notice stating the council's intention to remove him at least thirty (30) days before the effective date of his removal. If requested, the council shall grant him a public hearing within thirty (30) days following notice of removal. During the interim, the council may suspend the marshal from duty with or without pay.
- B. Limitation on Removal. Notwithstanding the provisions of this section, the town marshal shall not be removed from office, other than for misconduct in office, during or within a period of ninety (90) days next succeeding any general municipal election held in the town at which election a member of the council is elected or with a new councilman is appointed. After the expiration of the ninety (90) day period, the provisions of this section as to the removal of said town marshal shall apply and be effective. The purpose of this provision is to require any newly elected or appointed member of this council or a reorganized council to observe the actions and ability of the marshal in the actual performance of the powers and duties of his office.

Section 3-3-9 Employment Agreement

Nothing in this article shall be construed as a limitation on the power or authority of the council to enter into any supplemental agreement with the town marshal delineating additional terms and conditions or employment and not inconsistent with any provisions of this article. All items of this ordinance will be in accordance with federal, state, county and local laws.

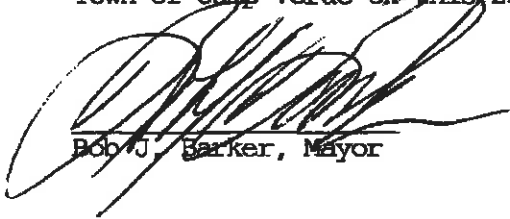


Ordinance 87-A06  
Page 3

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PASSED AND ADOPTED by the Mayor and the Common Council of the Town of Camp Verde this 23rd day of February, 1987.

APPROVED by an affirmative vote of all members of the Common Council of the Town of Camp Verde on this 23rd day of February, 1987.



Bob J. Barker, Mayor

ATTEST:

  
Susan Marshall  
Acting Town Clerk

1

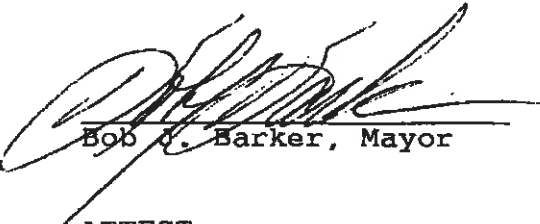
Ordinance 87-A10

Ordinance 87-A06, establishing the office of Town Marshal was amended by the council on March 9, 1987 to include in Section 3-3-8 Removal Procedure the following:


C: The Marshal shall provide the council with thirty (30) days written notice of intention to resign his position.

PASSED AND ADOPTED by the Mayor and the Common Council of the Town of Camp Verde this 9th day of March, 1987.

APPROVED by an affirmative vote of all members of the Common Council of the Town of Camp Verde this 9th day of March, 1987.

  
\_\_\_\_\_  
Bob S. Barker, Mayor

ATTEST:

  
\_\_\_\_\_  
Susan Marshall  
Acting Town Clerk

**ORDINANCE 96-A116  
ADOPTION OF THE TOWN CODE OF CAMP VERDE**

**AN ORDINANCE OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, ADOPTING BY REFERENCE THE CAMP VERDE TOWN CODE, A RE-CODIFICATION OF SELECTED PRIOR ORDINANCES OF THE TOWN, AND PROSCRIBING PENALTIES FOR VIOLATIONS THEREOF.**

*Section 1. Adoption by Reference.* Pursuant to ARS 9-802 (as amended), the Town hereby adopts for application and enforcement the **Town Code of Camp Verde**, dated September 18, 1996, a compilation of selected previously-adopted and modified ordinances, as listed below, and declared a public record pursuant to Resolution 96-365.

*Section 2. Effective Date.* The effective date of the **Town Code of Camp Verde**, dated September 18, 1996, shall be November 1, 1996, or upon completion of publication and posting as a penal ordinance as provided by law, whichever date is later.

*Section 3. Repeal.* The **Town Code of Camp Verde** generally excludes ordinances concerning zoning, taxation, or adoption of intergovernmental agreements. The following specific ordinances are hereby repealed by the **Code** as of noon on November 1, 1996:

**Ord 86-A01 through Ord 87-A22**  
**Ord 88-A26**  
**Ord 88-A28 and Ord 88-A29**  
**Ord 88-A31 and Ord 88-A32**  
**Ord 89-A35**  
**Ord 89-A37 and Ord 89-A38**  
**Ord 90-A44**  
**Ord 90-A46 and Ord 90-A47**  
**Ord 90-A49 and Ord 90-A50**  
**Ord 91-A61**  
**Ord 92-A74 through Ord 92-A77**  
**Ord 93-A80**  
**Ord 94-A86 and Ord 94-A87**  
**Ord 94-A91**  
**Ord 94-A94**

*Section 4: Copies of the Town Code.* At least three (3) copies of the **Town Code of Camp Verde**, dated September 18, 1996, and any future amendments or revisions, shall be kept on file in the office of the Town Clerk, who may place working copies with the receptionist, Town

Manager, Town Attorney, library, Marshal's Office, and other places for public access. Additional copies may be purchased by the public at nominal cost for materials and reproduction. Copies placed for public access shall be readily available for public inspection during normal working hours.

*Section 5: Penalty.* Pursuant to ARS 9-240.B.29/ARS 13-602, it is hereby declared that any violation of the **Town Code of Camp Verde**, dated September 18, 1996, and revisions adopted thereto, is a Class 2 misdemeanor, with punishment as provided by law, unless otherwise specified within a particular section of the **Code**.

PASSED AND ADOPTED in open meeting by the Town Council, Town of Camp Verde, Arizona, on the 18<sup>th</sup> day of September, 1996, to be effective on November 1, 1996, or when publication and posting, pursuant to ARS 9-813, is completed, whichever date is later.

Approved: A. Carter Rogers  
A. Carter Rogers, Mayor

Attest:

D. Bullard  
Dane Bullard, Clerk

Approved as to form:  
Ronald C. Ramsey  
Ronald C. Ramsey, Town Attorney

Reso  
96-365

**CHAPTER 3**

**ADMINISTRATION**

## **CHAPTER 3 ADMINISTRATION**

### **Article 3-1 OFFICERS IN GENERAL**

- 3-1-1 Residency
- 3-1-2 Employment Contract
- 3-1-3 Removal Provisions

#### **Section 3-1-1 Residency**

Residency within Town limits for the manager, department heads, or other personnel may be required for certain positions as reflected in the advertising for the position.

#### **Section 3-1-2 Employment Contract**

The Council may, by affirmative vote, enter into an employment contract with the manager for other department heads delineating supplemental terms and conditions of employment not inconsistent with state law or any provisions of the code.

#### **Section 3-1-3 Removal Provisions**

- A. The manager and department heads may be removed from office by a majority vote of the Town Council. In case of his/her intended removal by the Council, the individual shall be furnished with a written notice stating the council's intention to remove him/her at least thirty days before the effective date of the removal. If requested, the Council shall grant him a public hearing within thirty days following notice of removal. During the interim, the Council may suspend the individual from duty with or without pay.
- B. Limitation on Removal. Notwithstanding the provisions of this subsection, the individual shall not be removed from office, other than for misconduct in office, during or within a period of ninety days next succeeding any general municipal election held in the Town at which election a member of the Council is elected or when a new Council Member is appointed. After the expiration of the ninety day period, the provisions of this subsection as to the removal of the individual shall apply and be effective. The purpose of this provision is to require any newly elected or appointed member of the Council or a reorganized Council to observe the actions and ability of the individual's actual performance of the powers and duties of his office.
- C. A manager or department head shall provide the Council with thirty days written notice of intention to resign his position.

### **Article 3-2 OFFICERS**

- 3-2-1 Town Manager
- 3-2-2 Town Clerk
- 3-2-3 Town Marshal
- 3-2-4 Director of Community Development
- 3-2-5 Director of Public Works
- 3-2-6 Town Attorney

ADMINISTRATION (Cont.)

Section 3-2-1 Town Manager

- A. Office Established. The office of Town Manager is hereby established.
- B. Appointment of Town Manager. The Town Manager shall be appointed by majority vote of the Council on the basis of executive and administrative ability and shall hold office at the pleasure of the Council.
- C. Eligibility  
No member of the Council, their spouse or relatives to the first degree shall be eligible for appointment as Town Manager until one year has elapsed after such Council member shall have ceased to be a member of the Council.
- D. Acting Town Manager.  
In the absence of the Town Manager from his office, or upon the disability of the Town Manager, or in the event the position has been vacated by either the resignation of the Town Manager or the termination of his contract by action of the Council, the acting Town Manager shall be appointed as follows:  
  1. For a temporary absence or disability of the Town Manager, the acting Town Manager shall be the Town Clerk or, if the clerk is not available, the Town Marshal.
  2. For a vacancy in the position, the acting Town Manager shall be appointed by resolution of the Council, which may also resolve to keep the position vacant until filled by later selection and contract.
- E. The acting Town Manager shall have the duties and responsibilities of the Town Manager as established by this code, ordinance or statute, except that he shall not without prior approval of the Council:  
  1. Incur any indebtedness on behalf of the Town exceeding \$500.00.
  2. Discharge any Town employee except for extreme cause.
  3. Substantially change duties and authorities assigned to other staff members.
- F. The acting Town Manager may assign, in writing, temporary duties to other staff members for a period not to exceed twenty working days.
- G. Powers and Duties. The Town Manager is the administrative head of the government of the Town under the direction and control of the Council except as otherwise provided in this article. He shall be responsible for the efficient administration of all the affairs of the Town which are under his control. In addition to his general powers as administrative head, and not as a limitation thereon, it shall be his duty and he shall have the following powers:

## ADMINISTRATION (Cont.)

1. Law Enforcement. To see that all laws and ordinances of the Town, and that all franchises, contracts, permits and privileges granted by the Council are faithfully observed and to report any failure in that regard to the Council, and the Council shall give such instruction and direction as it may desire for remedial, corrective or terminating action by the Manager.
2. Authority Over Employees. To control, order and give direction to all heads of departments and to subordinate officers and employees of the Town under his jurisdiction through their department heads.
3. Power of Appointment and Removal. To appoint, remove, promote and demote any and all officers and employees of the Town except the Town Clerk and/or Town treasurer/finance director, the Town Attorney and the Town Marshal, and department heads all of whom shall be appointed by the Council. As to these officers, he shall recommend appointment and removal to the Council. All such actions of the Manager shall be subject to all applicable personnel ordinances, rules and regulations and state statutes.
4. Administrative Reorganization of Offices. To conduct studies and effect such administrative reorganization of offices, positions or units under his direction as may be indicated in the interest of efficient, effective and economical conduct of the town's business.
5. Ordinances. To recommend to the Council for adoption such measures and ordinances as he deems necessary.
6. Attendance at Council Meetings. To attend all meetings of the Council unless he is excused therefrom by the mayor individually or by the Council, except when his removal is under consideration. He may present recommendations relative to each item on the agenda for approval, rejection or modification by the Council, and prepare the agenda as provided in Section 2-3-6.A.
7. Financial Reports. To keep the Council at all times fully advised as to the financial condition and needs of the Town.
8. Budget. To prepare and submit a proposed annual budget and a proposed annual salary plan to the Council.
9. Expenditure Control and Purchasing. To see that no expenditures shall be submitted or recommended to the Council except on approval of the Town Manager or his authorized representative; to be responsible for the purchase of all supplies for all the departments or divisions of the Town, provided that the purchase of any item in excess of five hundred dollars shall be approved by the Council. In case of accident, disaster or other circumstances creating a public emergency, the manager may award contracts and make purchases for the purpose of meeting said emergency, but he shall file promptly with the Council a certificate showing such emergency and the necessity of such action, together with an itemized account of all expenditures. It shall be the duty of the manager to see that no



## ADMINISTRATION (Cont.)

indebtedness is incurred or expenditure made in violation of the Arizona Constitution and the state budget laws.

10. Investigations and Complaints. To make investigations into the affairs of the Town and performance of any obligations of the Town and to report all findings to the Council. Further, it shall be the duty of the manager to investigate all complaints in relation to matters concerning the administration of the Town government and in regard to the service maintained by public utilities in said Town and report findings to the Council.
11. Public Buildings. To exercise general supervision over all public buildings, parks and other public property under the control and jurisdiction of the Council.
12. Additional Duties. To perform such other duties as may be required by the Council, not inconsistent with federal law, state law or Town ordinances.
13. Salary Schedule. To recommend to the governing body a standard schedule of pay for each appointive office and position in Town service, including minimum, intermediate and maximum rates. To authorize the payment of overtime pay for such employees as may work in excess of a normal work period. Such rates of pay and periods of work shall be in conformity with rates and salaries enacted by the Council.

### H. Internal Relations.

1. Council-Manager Relations. The Council and its members shall deal with the administrative services of the Town only through the Town Manager, except for the purpose of inquiry, and neither the Council nor any member thereof shall give orders or instructions to any subordinates of the Town Manager. The Town Manager shall take his orders and instructions from the Council only when sitting in a duly convened meeting of the Council, and no individual Council member shall give orders or instructions to the Town Manager.
2. Attendance at Commission Meetings. The Town Manager may attend any and all meetings of the planning and zoning commission and all other commissions, boards or committees created by the Council. He shall cooperate to the fullest extent possible with the members of all commissions, boards or committees appointed by the Council.

### Section 3-2-2 Town Clerk

- A. Office Established. The office of Town Clerk is hereby established. The Town Clerk shall be appointed by a majority vote of the Council on the basis of ability and shall hold office at the pleasure of the Council.

ADMINISTRATION (Cont.)

B. Acting Town Clerk.

1. In the absence of the Town Clerk, the deputy Town Clerk shall be the acting Town Clerk, and, if not available, the Town Manager shall be the acting Town Clerk.
2. The acting Town Clerk shall have the duties and responsibilities as established by law, this code or ordinance.

C. Vacancy of Office. In the event of a vacancy in the office of Town Clerk, such as that created by termination, resignation or death, the manager may assign the powers and duties of the office of Town Clerk as provided in subsection D of this section until such time as the Town Clerk is replaced.

D. Duties.

1. Records. The clerk shall keep a true and correct record of all business transacted by the Council and any other records that either pertain to the business of the Town or that the Council directs. The clerk shall number, plainly label and file separately in a suitable cabinet all resolutions, notices, deeds, surveys, leases, paid and unpaid vouchers, inventories, letters, orders and other documents of whatever nature.
2. Public Inspection of Records. The clerk shall keep convenient for public inspection all public reports and public documents under the control of the clerk, as provided by state statute.
3. Monthly Reports. The clerk shall prepare and collect from Town officers and employees such monthly reports prepared in such manner and to include such information as may be directed by the Council.
4. Minutes. The clerk shall prepare or cause to be prepared all minutes of Council proceedings and ensure their correctness and accuracy.
5. Ordinances, Resolutions, Budgets and Notices. The clerk shall process, record, file, publish and, if required by state statute, post all ordinances, resolutions, budgets and notices that may be passed by the Council.
6. Duties as Treasurer. The clerk shall hold the office of Town Treasurer and receive and safely keep all monies that shall come to the Town and pay out the same when authorized by the Council, or manager as authorized by the Council. The Treasurer shall keep a separate record and account of each different fund provided by the Council, apportion the monies received among the different funds as prescribed by the Council and keep a complete set of books showing every money transaction of the Town, the state of each fund, from what source the money in each fund is derived and for what purpose expended. He shall make monthly reports to the Council of all receipts and disbursements and the balance in each fund.

## ADMINISTRATION (Cont.)

7. Election Official. The clerk shall be the Town election official and perform those duties required by state statute and as directed by the Council.
8. Licenses. The clerk shall issue or cause to be issued all licenses that may be prescribed by state statute, Town ordinance or this code.
9. Administrative Duties. The clerk shall perform those administrative responsibilities and duties that are conferred upon the clerk by the Council in addition to those specified in Town ordinances and this code.

### Section 3-2-3 Town Marshal

- A. Office Established. The office of Town Marshal is hereby established. The Town Marshal shall be appointed by a majority vote of the Council on the basis of ability and shall hold office at the pleasure of the Council.
- B. Acting Town Marshal.
  1. In the event of the temporary absence or disability of the Marshal, the powers and duties of the office shall devolve upon the officer second in command. In the event of the absence of that officer, the Manager shall then designate an officer of the Town to be the temporary acting Town Marshal.
  2. In the event of a vacancy in the office of Marshal, such as that created by termination, resignation or death, the Council may assign the powers and duties of the office of Marshal to another person until such time that the marshal is replaced.
- C. Powers and Duties. The Town Marshal is the administrative head of the police department of the Town under the direction and control of the manager and Town Council. He shall perform such duties as may be required of him by law and as the Council may deem necessary.

### Section 3-2-4 Director of Community Development

- A. Office Established. The office of Director of Community Development is hereby established. The Director of Community Development shall be appointed by a majority vote of the Town Council on the basis of his or her ability and shall hold office at the pleasure of the Council.
- B. Acting Director of Community Development
  1. In the event of the temporary absence or disability of the Director of Community Development the powers and duties of the office shall devolve upon the Town Manager.
  2. In the event of a vacancy in the office of Director of Community Development, such as that created by termination, resignation or death, the Town Manager may assign the powers and duties of the office of Director of Community Development to another person until such time that the Director of Community Development is replaced.

## ORDINANCE NO. 2000-A160

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, ESTABLISHING POLICY FOR NON-CLASSIFIED EMPLOYEES, AND MODIFYING THE EXISTING TOWN CODE, EMPLOYMENT CONTRACTS, AND PERSONNEL HANDBOOK

WHEREAS, it is in the best interests of the Town to attract and retain highly qualified and motivated persons for key staff positions, minimize employee turnover and training, and provide consistent policy implementation with staff decisions and the general public, and

WHEREAS, sections of the existing Town Code, Personnel Handbook, and employment contracts are inconsistent, and should be revised so that they are supportable in Arizona law and achieve the above goals of the Town,

*NOW, THEREFORE, be it ordained by the Common Council of the Town of Camp Verde:*

- 1. Existing Employment Contracts.** All existing employment contracts between the Town of Camp Verde and non-classified employees, with the exception of the Town Magistrate and Town Engineer, *have been rescinded in favor of the following provisions pursuant to a "Mutual Termination of Contract" previously executed by the contract holders.*
- 2. Dual Positions.** The provisions below distinguish between three positions that are appointed and reviewed by the Council (Town Manager, Town Attorney, and Treasurer/Finance Director), and other department heads that are under the review and control of the Town Manager, who may terminate them for cause, but who do not have the severance offer of Section 3-1-3.B. In the event that a person has a dual position, such as Town Manager/Community Development Director, he or she will have the review and termination rights associated with the higher level position, but in the event that the job title is simply severed, without termination of the individual, such personnel action will not have rights under 3-1-3.B.
- 3. Amendments to Town Code.** The Town Code of Camp Verde (adopted by Ordinance 96-A116 on September 18, 1996) is hereby amended as follows:
  - Section 3-1-3.A is deleted and replaced with the following language:  
**"A. Removal for Cause.** *The Town Manager, Town Attorney, and Treasurer/Finance Director will be reviewed by the Town Council using procedures that may be adopted by motion of the Council, and may be removed from their positions for cause. All other department heads, or non-classified employees, report to the Town Manager, and may be removed for cause. "Removal for cause" includes failure to have*

*satisfactory performance reviews, violation of adopted work rules in the Personnel Handbook, violation of the drug policies, conviction of a criminal offense involving moral turpitude, loss of any professional license or other qualification necessary for the position, and failure to fulfill tasks assigned by the job description."*

- **Section 3-1-3.B** is deleted and replaced with the following language:  
**"B. Termination Other Than For Cause.** *The Town Manager, Town Attorney, and Treasurer/Finance Director, may be removed by the Council other than for cause, by offering severance pay of 6 months salary, conditioned on the employee and Town signing a mutual release for any employment claims, and including other terms mutually agreeable, as may be authorized by ARS 9-239.C (2000)."*
  
- **Section 3-2-1.G.3** (Powers and Duties of Town Manager), first sentence is deleted and replaced with the following language:  
**"Power of Appointment and Removal.** *To appoint, remove, promote and demote any and all officers and employees of the Town, except the Town Treasurer/Finance Director, the Town Attorney, and the Town Magistrate, all of whom shall be appointed by the Council."*
  
- **Section 3-2-2.A** (Town Clerk) is deleted and replaced with the following language:  
**"A. Office Established.** *The office of the Town Clerk is hereby established. The Town Clerk shall be appointed by the Town Manager on the basis of ability and shall hold office pursuant to Section 3-1-3.A of this code (as amended 2000)."*
  
- **Section 3-2-2.D.6** (Duties as Treasurer) is deleted and the remaining subsections are re-numbered accordingly. The duties of Treasurer are now assumed by the Treasurer/Finance Director under the following provisions added as new Section 3-2-7 (Treasurer/Finance Director):  
**"A. Office Established.** *The office of the Treasurer/Finance Director is hereby established. The Town Treasurer/Finance Director shall be appointed by the majority vote of the Council on the basis of ability, and shall hold office pursuant to Section 3-1-3.A and 3-1-3.B (as amended 2000).*  
**B. Acting Treasurer/Finance Director.**
  1. *In the absence of the Town Treasurer/Finance Director, the deputy Town Treasurer/Finance Director shall be the acting Treasurer/Finance Director, and, if not available, then the Town Manager.*
  2. *The acting Town Treasurer/Finance Director shall have the duties and responsibilities as established by law, this code, or ordinance.*

- C. Vacancy in Office. *In the event of a vacancy in the office of Town Treasurer/Finance Director, such as that created by termination, resignation, or death, the Town Manager may assign the powers and duties to staff until the position is filled.*
- D. Duties of Treasurer/Finance Director. *The Treasurer/Finance Director shall receive and safely keep all monies that come to the Town, and pay out the same when authorized by the Council, or the manager as authorized by the Council. The Treasurer/Finance Director shall keep a separate record and account of each different fund provided by the Council, apportion the monies received among the different funds prescribed by the Council, and keep a complete set of books showing every money transaction of the Town, the state of each fund, from what source the money in each fund is derived, and for what purpose expended. He shall make monthly reports to the Council of all receipts and disbursements, and the balance in each fund."*

- Sections 3-2-3.A and 3-2-3.C (Town Marshal) are deleted and replaced with the following language:

*"A. Office Established. The office of the Town Marshal is hereby established. The Town Marshal shall be appointed by the Town Manager on the basis of ability, and shall hold office pursuant to Section 3-1-3.A of this code (as amended 2000).*

.....

- C. Powers and Duties. *The Town Marshal is the administrative head of the police department of the Town under the direction and control of the Town Manager. He shall perform such duties as may be required of him by law and as the Town Manager may deem necessary."*

- Section 3-2-4.A (Director of Community Development) is deleted and replaced with the following language:

*"A. Office Established. The office of the Director of Community Development is hereby established. The Director of Community Development shall be appointed by the Town Manager on the basis of ability, and shall hold office pursuant to Section 3-1-3.A of this code (as amended 2000)."*

- Sections 3-2-5.A and 3-2-5.C (Director of Public Works) are deleted and replaced with the following language:

*"A. Office Established. The office of Director of Public Works is hereby established. The Director of Public Works shall be appointed by the Town Manager on the basis of ability, and shall hold office pursuant to Section 3-1-3.A of this code (as amended 2000).*

.....

- C. ***Powers and Duties.*** *The Director of Public Works is the administrative head of the public works department under the direction and control of the Town Manager."*
- ***Section 3-2-6.A*** (Town Attorney) is deleted and replaced with the following language:  
***"A. Office Established.*** *The office of Town Attorney is hereby established. The Town Attorney shall be appointed by the majority vote of the Council on the basis of ability, and shall hold office pursuant to Sections 3-1-3.A and 3-1-3.B of this code (as amended 2000)."*
4. ***Amendments to Personnel Handbook.*** The Personnel Handbook of the Town of Camp Verde (adopted November 15, 1995) is amended as follows:
- ***Sections 3(a)i and 3(a)iii*** (Unclassified Employees) are deleted and replaced with the following language:  
***"(a) Unclassified Service.*** *Employees in the unclassified service include the following:*
    - i. *Town officers appointed by the Town Council, such as the Town Manager, Town Attorney, and Treasurer/Finance Director, all of whom serve at the pleasure of the Town Council per Sections 3-1-3.A and 3-1-3.B of the Town Code (as amended 2000).*
    - ii. *...*
    - iii. *Department heads, all of whom serve at the pleasure of the Town Manager per Section 3-1-3.A of the Town Code (as amended 2000)"*
  - The first sentence following ***Section 3(a)iv*** is deleted and replaced with the following language: *"The employment of an unclassified employee can be terminated by the employee or by the Town at any time pursuant to Section 3-1-3 of the Town Code (as amended 2000)."*
  - ***Section 12*** (Work Rules) is expanded to include the "Good Government Practices" adopted in Resolution 2000-433.
  - The first sentence of ***Section 10*** (Performance Evaluations) is deleted and replaced with the following language: *"Employee performance evaluations will be completed twice during any probationary period, and at least annually thereafter."*

Passed and adopted this 16<sup>th</sup> day of August, 2000:

Brenda Hauser, Vice Mayor

Brenda Hauser

Attest:

Deborah Barber  
Town Clerk

Approved as to form:

[Signature]  
Town Attorney

Please Publish: August 30th and September 6th

Sent To : Bugle  
Fax # : 87-7006  
Date : 8-25-00  
Time : 9:30 am  
Fax'd By: YB



### **Section 3-2-4 Town Marshal**

**A. Office Established.** The office of the Town Marshal is hereby established. The Town Marshal shall be appointed by the Town Manager on the basis of ability, and shall hold office pursuant to Section 3-1-3.A of this code. The Town Marshal shall be a resident of the Town, unless such requirement is waived by the Council.

**C. Powers and Duties.** The Town Marshal is the administrative head of the police department of the Town under the direction and control of the Town Manager. He shall perform such duties as may be required of him by law and as the Town Manager may deem necessary.

### **Section 3-2-5 Director of Community Development**

**A. Office Established.** The Office of Director of Community Development is hereby established. The Director of Community Development shall be appointed by the Town Manager on the basis of ability, and shall hold office pursuant to Section 3-1-3.A of this code.

**C. B. Powers and Duties.** The Director of Community Development shall:

1. Be the zoning administrator pursuant to ARS § 9-462.05, as may be amended, to enforce the zoning regulations of the Town of Camp Verde, either directly or through his designee advise the zoning inspector of Town policy and violations, help to determine enforcement priorities, and train and supervise the inspectors.

2. Act as the head of the Town's Department of Community Development.

3. Have the following duties in regard to economic development:

a. Organize and develop the economic planning for the Town.

b. Participate in development and planning and implementation of goals and objectives, along with the Camp Verde Chamber of Commerce and the Town's Economic Development Commission, or similar organizations, to stimulate retail sales, encourage new and existing business development with increased employment and better wages, and location of commerce and industry to Camp Verde.

c. Act as representative for the Town and liaison with potential new retailers, and industrial business, commercial business or other developers.

d. Respond to and resolve issues and questions on economic and industrial development.

**DRAFT ORDINANCE 2013-A392  
AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL  
OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA,  
AMENDING TOWN CODE SECTION 3-2-4.A**

**TOWN CODE, SECTION 3-2-4.A IS HEREBY AMENDED AS FOLLOWS:**

---

**SECTION 3-2-4 TOWN MARSHAL**

---

- A.** Office Established. The office of the Town Marshal is hereby established. The Town Marshal shall be appointed by the Town Manager on the basis of ability, and shall hold office pursuant to Section 3-1-3.A of this code. PRIOR TO JANUARY 2014, the Town Marshal shall be a resident of the Town, unless such requirement is waived by the Council. **AFTER JANUARY 2014, THE TOWN MARSHAL IS REQUIRED TO ESTABLISH RESIDENCY WITHIN THE TOWN CAMP VERDE TOWN LIMITS OR THE 86322 ZIP CODE AREA WITHIN 120 DAYS OF THE DATE OF HIRE. THERE ARE NO EXCEPTIONS TO THIS REQUIREMENT.**
- B.** Powers and Duties. The Town Marshal is the administrative head of the police department of the Town under the direction and control of the Town Manager. He shall perform such duties as may be required of him by law and as the Town Manager may deem necessary.

**Violations and Penalties.** Violation of this [section] ordinance is declared to be a Class 1 misdemeanor, punishable by fines up to \$2,500 and 6 months in jail or to the limits as may be amended by State law.

**Effective Date.** This Ordinance is to be effective when publication and posting pursuant to A.R.S. § 9-813 is accomplished.

**PASSED AND APPROVED** by a majority vote of the Town Council of the Town of Camp Verde, Arizona on this 18<sup>th</sup> day of December 2013.

**s/s Charles German**  
\_\_\_\_\_  
Mayor Charles German

**12-19-2013**  
\_\_\_\_\_  
Date

**ATTEST:**

**s/s Deborah Barber**  
\_\_\_\_\_  
Town Clerk Deborah Barber

**12-19-2013**  
\_\_\_\_\_  
Date

Approved as to form:

**s/s William Sims**  
\_\_\_\_\_  
Town Attorney

**Dee Jenkins**

---

**To:** Dee Jenkins  
**Subject:** Agenda

Currently staff provides to council via the clerk's office monthly department reports that include various operational statistics, list of recent accomplishments and upcoming events. The report is quite lengthy and staff time is significant. However, the reports are not consistent, and the information can be outdated when received. My goal is to streamline the process so that the information is timely and useful in decision-making.

Packet attachments:

*A'  
informative,*

1. Town Code 3-2-1 D-7
2. Town Code 3-2-2 B-3
3. Town Code 3-2-3 B
4. Examples of monthly reports from other communities
5. The most recent Camp Verde Department Monthly Report – December 2021
6. The most recent Camp Verde Financial Monthly Report – March 2022

|

## ARTICLE 3-2

### OFFICERS (2000-A160)(2001-A211) (2007-A346) (2008-A355) (2010-A370)

Pursuant to ARS §9-237, as may be amended, in addition to the common Council, The Officers Of The Town Include The Town Clerk, Town Marshal, Director of Public Works/Town Engineer, and Town Manager, Town Attorney, and other officers (department heads) deemed necessary by the common Council, who shall be appointed as provided by ordinance of the Town. In the temporary absence of the Town Manager, the Town Manager shall appoint a temporary replacement pursuant to Section 3-2-1.1. In the temporary absence of an officer other than the Town Manager the Town Manager may appoint a temporary replacement.

### SECTION 3-2-1 TOWN MANAGER (2000-A160) (2001-A211) (2008-A355)(2013-A391)

- A. Office Established.** The office of Town Manager is hereby established.
- B. Appointment of Town Manager.** The Town Manager shall be appointed by majority vote of the Council on the basis of executive and administrative ability and shall hold office at the pleasure of the Council.
- C. Eligibility.** No member of the Council, their spouse or relatives to the first degree shall be eligible for appointment as Town Manager until one year has elapsed after such Council member shall have ceased to be a member of the Council. Prior to January 2014, the Town Manager shall be a resident of the Town, unless such requirement is waived by the Council. After January 2014, The Town Manager is required to establish residency within the Town limits of the Town of Camp Verde or the 86322 Zip Code area within 120 days of the date of hire. There are no exceptions to this requirement.
- D. Powers and Duties of Town Manager.** The Town Manager is the administrative head of the government of the Town under the direction and control of the Council, except as otherwise provided in this Article. He shall be responsible for the efficient administration of all the affairs of the Town that are under his control. In addition to his general powers as administrative head and not as a limitation thereon, it shall be his duty and he shall have the following powers:
1. **Law Enforcement.** To see that all laws and ordinances of the Town and all franchises, contracts, permits, and privileges granted by the Council are faithfully observed and to report any failure in that regard to the Council. The Council shall then give such instruction and direction as it may desire for remedial, corrective or terminating action by the Manager.
  2. **Authority Over Employees.** To control, order and give direction to all heads of departments (other than Council-appointed officers) and to subordinate officers and employees of the Town under his jurisdiction through their department heads.
  3. **Power of Appointment and Removal.** To appoint, remove, promote, and demote any and all officers and employees of the Town, except the Town Attorney and the Town Magistrate, all of whom shall be appointed by the Council. As to these officers, he shall recommend appointment and removal to the Council. All such actions of the Manager shall be subject to all applicable personnel ordinances, rules and regulations, and state statutes.
  4. **Administrative Reorganization of Offices.** To conduct studies and effect such administrative reorganization of offices, positions, or units under his direction as may be indicated in the interest of efficient, effective, and economical conduct of the Town's business.
  5. **Ordinances.** To recommend to the Council for adoption such measures and ordinances as he deems necessary.

6. **Attendance at Council Meetings.** To attend all meetings of the Council unless the Mayor excuses him individually or unless the Council excuses him, except when his removal is under consideration, in which case the Town Manager's attendance at a meeting shall be governed by the Arizona Open Meeting Law (A.R.S. § 38-431 *et seq.*, as may be amended). He may present recommendations relative to each item on the agenda for approval, rejection, or modification by the Council, and prepare the agenda as provided in Section 2-3-6.A.
  7. **Financial Reports.** To keep the Council at all times fully advised as to the financial condition and needs of the Town.
  8. **Budget.** To prepare and submit a proposed annual budget and a proposed annual salary plan to the Council.
  9. **Investigations and Complaints.** To make investigations into the affairs of the Town and performance of any obligations of the Town and to report all findings to the Council. Further, it shall be the duty of the manager to investigate all complaints in relation to matters concerning the administration of the Town government. If the investigation involves the conduct of a person reporting directly to the Council (the Town Manager or Town Attorney) the Mayor and Vice-Mayor shall designate a person to conduct the investigation. If the Mayor and Vice Mayor cannot agree on such designation, the matter shall be referred to the Council.
  10. **Public Buildings.** To exercise general supervision over all public buildings, parks, and other public property under the control and jurisdiction of the Council.
  11. **Additional Duties.** To perform such other duties as may be required by the Council, not inconsistent with federal law, state law, or Town ordinances.
  12. **Salary Schedule.** To recommend to the Council, a standard schedule of pay for each appointive office and position in Town service, including minimum, intermediate and maximum rates. To authorize the payment of overtime pay for such employees as may work in excess of a normal work period. Such rates of pay and periods of work shall be in conformity with rates and salaries enacted by the Council.
  13. **Documents.** To sign contracts for budgeted items and other documents that are necessary to conduct the business and affairs of the Town per the Town Policy and Operations Guide.
- E. Internal Relations.**
1. **Council-Manager Relations.** The Council and its members shall deal with the administrative services of the Town only through the Town Manager, except for the purpose of inquiry, and neither the Council, nor any member thereof shall give orders or instructions to any subordinates of the Town Manager. The Town Manager shall take his orders and instructions from the Council only when sitting in a duly convened meeting of the Council, and no individual Council member shall give orders or instructions to the Town Manager.
- F. Attendance at Commission Meetings.** The Town Manager may attend any and all meetings of the planning and zoning commission and all other commissions, boards or committees created by the Council. He shall cooperate to the fullest extent possible with the members of all commissions, boards, or committees appointed by the Council.
- G. Other Departments.** The Town Manager may, with the concurrence of the Council, establish other departments (in addition to the departments set forth in this Code) to conduct the business and affairs of the Town.
- H. Before appointing a person to fill the positions of Town Clerk, Town Marshal, Director of Public Works/Town Engineer or any other department head position, the Town Manager shall solicit input from no more than three persons serving on the Council.**

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SECTION 3-2-1.I ACTING TOWN MANAGER (2010-A370)

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In the absence of the Town Manager from his office, or upon the disability of the Town Manager, or in the event the position has been vacated by either the resignation of the Manager or the termination of his contract by action of the Town Council, the Acting Town Manager shall be appointed as follows:

- A. For a temporary absence or disability of the Town Manager, the Town Marshal will serve as Acting Town Manager. If the Town Marshal is not available, the Town Clerk will serve as Acting Manager.
- B. For a vacancy in the position, the Acting Town Manager shall be appointed by resolution of the Council, which may also resolve to keep the position vacant until filled by later selection and contract.
- C. The Acting Town Manager shall have the duties and responsibilities of the Town Manager as established by this code, ordinance or statute, except that he shall not without prior approval of the Council:
  1. Incur any unbudgeted indebtedness on behalf of the Town.
  2. Discharge any Town employee except for extreme cause.
  3. Substantially change duties and authorities assigned to other staff members.
- D. The Acting Town Manager may assign, in writing, temporary duties to other staff members for a period not to exceed twenty working days.

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#### SECTION 3-2-2 TOWN CLERK (2000-A160)

---

- A. **Office Established.** The Office of the Town Clerk is hereby established. The Town Clerk shall be appointed by the Town Manager on the basis of ability and shall hold office pursuant to Section 3-1-3.A of this code. The Town Clerk shall also be Treasurer of the Town.
- B. **Duties.**
  1. **Records.** The clerk shall keep a true and correct record of all business transacted by the Council and any other records that either pertain to the business of the Town or that the Council directs. The clerk shall number, plainly label, and file separately in a suitable manner all resolutions, notices, deeds, surveys, leases, paid and unpaid vouchers, inventories, letters, orders, and other documents of whatever nature.
  2. **Public Inspection of Records.** The clerk shall keep convenient for public inspection all public reports and public documents under the control of the clerk, as provided by state statute.
  3. **Monthly Reports.** The clerk shall prepare and collect from Town officers and employees such monthly reports prepared in such manner and to include such information as may be directed by the Council.
  4. **Minutes.** The clerk shall prepare or cause to be prepared all minutes of Council proceedings and ensure their correctness and accuracy.
  5. **Ordinances, Resolutions, Budgets and Notices.** The clerk shall process, record, file, publish and, if required by state statute, post all ordinances, resolutions, budgets, and notices that may be passed by the Council.
  6. **Election Official.** The clerk shall be the Town election official and perform those duties required by state statute and as directed by the Council.
  7. **Licenses.** The clerk shall issue or cause to be issued all licenses that may be prescribed by state statute, Town ordinance, or this code.
  8. **Administrative Duties.** The clerk shall perform those administrative responsibilities and duties that are conferred upon the clerk by the Council in addition to those specified in Arizona Revised Statutes, Town ordinances, and this code.

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#### SECTION 3-2-3 FINANCE DIRECTOR (2000-A160) (2007-A346)

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- A. **Office Established. (2007-A346)**  
The office of the Finance Director is hereby established. The Finance Director shall be appointed by the Town Manager on the basis of ability.
- B. **Duties of Finance Director.**

The Finance Director shall receive and safely keep all monies that come to the Town and pay out the same as authorized by the Council or the Manager as authorized by the Council. The Finance Director shall keep a separate record and account of each different fund provided by the Council, apportion the monies received among the different funds prescribed by the Council, and keep a complete set of books showing every money transaction of the Town, the state of each fund, from what source the money in each fund is derived, and for what purpose expended. The Director shall make monthly reports to the Council of all receipts and disbursements, and the balance in each fund.

**C. Expenditure Control and Purchasing.**

The Finance Director is authorized to approve requests to expend funds, but only as authorized in a Council-approved budget and the Town of Camp Verde Policy and Operations guide.

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**SECTION 3-2-4 TOWN MARSHAL (2013-A392)**

---

- A. Office Established.** The office of the Town Marshal is hereby established. The Town Marshal shall be appointed by the Town Manager on the basis of ability, and shall hold office pursuant to Section 3-1-3.A of this code. Prior to January 2014, the Town Marshal shall be a resident of the Town, unless such requirement is waived by the Council. After January 2014, the Town Marshal is required to establish residency within the Town of Camp Verde Town limits or the 86322 Zip Code area within 120 days of the date of hire. There are no exceptions to this requirement.
- B. Powers and Duties.** The Town Marshal is the administrative head of the police department of the Town under the direction and control of the Town Manager. He shall perform such duties as may be required of him by law and as the Town Manager may deem necessary.

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**SECTION 3-2-5 DIRECTOR OF COMMUNITY DEVELOPMENT (2008-A355)**

---

- A. Office Established.** The Office of Director of Community Development is hereby established. The Director of Community Development shall be appointed by the Town Manager on the basis of ability, and shall hold office pursuant to Section 3-1-3.A of this code.
- B. Powers and Duties.**
1. Be the zoning administrator pursuant to ARS § 9-462.05 and the code enforcement officer as may be amended, to enforce the zoning regulations of the Town of Camp Verde, either directly or through their designee(s) advise of Town policy and violations, help to determine enforcement priorities, and train and supervise the inspectors.

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**SECTION 3-2-6 DIRECTOR OF PUBLIC WORKS/ENGINEER**

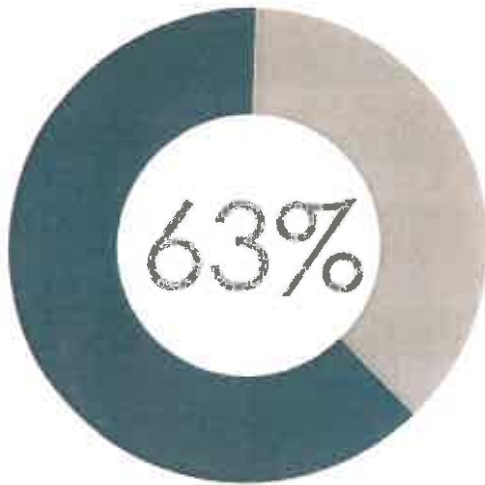
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- A. Office Established.** The office of Director of Public Works/Engineer is hereby established. The Director of Public Works/Engineer shall be appointed by the Town Manager on the basis of ability, and shall hold office pursuant to Section 3-1-3.A of this code.
- B. Powers and Duties.** The Director of Public Works/Engineer is the administrative head of the public works department under the direction and control of the manager. In such position, the Director of Public Works/Engineer shall:
1. Supervise the operations division which shall have charge of and supervision over the care, maintenance and construction of all streets, sidewalks, alleys and public ways; the construction, operation and maintenance of all storm water and sanitary sewers and all street gutters, drains, drainage ways, improvement districts, waste water treatment, airports, easements and appurtenances thereto under Town jurisdiction; the care, maintenance and construction of all public buildings, lands and parkways; the operation, maintenance and construction of all other public works projects and improvements within the jurisdiction of the Town.

# COTTONWOOD REPORT



Percentage of Revenue Spent



Summary

TOTAL REVENUE - ALL FUNDS

\$14,548,518

Amended Budget

TOTAL REVENUE - ALL FUNDS

\$120,593,060

TOTAL EXPENSES - ALL FUNDS

\$9,112,044

TOTAL EXPENSES - ALL FUNDS

\$120,593,060

FUND BALANCE/CARRYOVER - ALL FUNDS

\$5,436,474

% Expensed of Budget

7.56%

Current Fiscal Year Fund Balance/Carry Over (Revenue over Expenditures)

General Fund	1,980,664
Library	(22,174)
Airport	29,754
Streets - H.U.R.F.	237,204
Grant Fund	2,009,615
Transit - CAT & LYNX	(50,742)
Debt Service Fund	7,687
Capital Improvement Fund	(21,497)
Other Funds	(2,849)
<b>Total GF &amp; Non-Major</b>	<b>\$ 4,167,661</b>
Water Utility	593,269
Wastewater Utility	519,052
<b>Total Enterprise Funds</b>	<b>1,112,321</b>
<b>Total All Funds</b>	<b>\$ 5,279,982</b>

Major Revenue Source Vs. Budget



As of the end of September and the first quarter of FY 2022, the City's overall revenues exceeded expenses by 37%. Total Sales tax collections for the quarter are approximately 12% higher than the same period in FY 2021. The economy is strong despite the COVID pandemic and the growth in sales tax reflects the strong economy. With only three months completed of the new fiscal year it is still too early to tell how the Sales tax will behave for the remainder of FY 2022. Services and fees have more than doubled compared to the same period of FY 2021. Overall revenues are 13.89% higher for all funds compared to the same period last year. Some of the additional revenue that makes up the increase to Fund Balance, in the chart above, is the American Recovery Plan Act funds that were received in July from the Federal Government. These funds will need to be spent by Dec of 2024 or returned to the Federal Government and are currently reflected in the Grant Funds

FY 2021 & FY 2022 Revenue Comparisons

	1st Quarter FY 2021	1st Quarter FY 2022	% Increase (Decrease)
City Sales Tax	\$ 4,778,203	\$ 5,349,783	11.96%
State Shared Sales Revenues	769,998	794,680	3.21%
Services, Fines and Fees	355,259	973,286	173.97%
Service Charges - Water	2,427,268	2,334,016	-3.84%
Service Charges - WW	982,864	1,093,982	11.31%
Intergovernmental Revenues	2,245,051	2,625,719	16.96%
M.V. Lieu Tax	283,550	259,736	-8.40%
Utility Taxes	112,381	110,630	-1.56%
Bed Tax	85,972	121,371	41.18%
HURF Taxes	292,788	413,501	41.23%
Misc. Revenues	101,303	85,341	-15.76%
<b>Total Revenues All Funds</b>	<b>\$ 12,434,642</b>	<b>\$ 14,162,046</b>	<b>13.89%</b>

ACTUAL vs. BUDGETED EXPENDITURES

FUND	Account Title	Actual	Budget - W/Out Carryover/Fund Balance	Remaining \$ *	Remaining % Goal - 75%
01	General Fund	\$ 4,686,581	\$ 24,795,370	\$ 20,108,789	81.1%
03	Library	292,520	1,229,380	936,860	76.2%
05	Airport	66,094	358,010	291,916	81.5%
10	HURF - Department	409,972	1,786,020	1,376,048	77.0%
10	HURF - Construction	142,760	3,857,065	3,714,305	96.3%
15	Transit	450,874	2,756,715	2,305,841	83.6%
20	Debt Service	412,987	1,645,625	1,232,638	74.9%
50	Water	1,746,009	9,217,240	7,471,231	81.1%
51	Wastewater	575,186	8,353,670	7,778,484	93.1%
	Combined - Non Major Funds	329,060	8,295,815	7,966,755	96.0%
<b>Total</b>		<b>\$9,112,044</b>	<b>\$62,294,910</b>	<b>\$53,182,866</b>	<b>85.37%</b>

\*Graph depicts the scale of remaining balances

- Ladder Truck – Working on Agreement
- 7 Vehicles – (1) Police, (1) Engineering, (1) Community Development, (1) Maintenance, (1) Streets and (2) Wastewater – Vehicles are ordered
- Mingus Avenue Reconstruction – Started Project
- Fir Street Sidewalk
- Arsenic Equipment at Well 8/9
- Generator at Mingus Plant
- Repair of Mingus Plant
- Pavement Preservation
- AWOS Replacement (grant)
- Kids Park Playground (grant)
- (2) Transit Buses (grant)
- Library Sidewalk (grant)
- ARPA Funding Expense
- City Clerk Agenda Software – Implementing
- Mobile Data Computers

As of September all fund expenditures are within their budgets. In the chart above you can see the percentage and dollars of remaining budget of each fund. By the end of September we would anticipate that most departments would have expended only 25% of their budget, but the chart shows that overall they have expended only 14.63% of the budget without Fund Balance/Carry-over values. The Debt Service fund is right at budget since this fund does monthly deposits.







Salaries and benefits made up 45% of the City's expenses at a total of \$4.1M at the end of September. The percentage is lower than in the past due to fully funding the Public Safety Personnel Retirement System for Police and Fire, decreasing the monthly pension contributions. Since City Government is a service-based industry this is exactly what we would expect to see at this time. The budget for FY 2022 has a total of 220 full time employees budgeted and on average pays 250 people, some part-time, bi-weekly.

The City adopted the FY 2022 budget in July and the expenditure limitation for the fiscal year is \$102.6M this is a large budget due to the budgeting of the Public Safety Bonding and several capital projects. Some of the capital projects that will be accomplished this year are listed to the left and are scheduled throughout the year to allow revenues to be received. sales tax.


Expenses By Category



# CLARKDALE REPORT

 Reply all
 
 Delete
  Junk
  Block sender
  ...

## Fw: Town of Clarkdale Update and Monthly Reports from Departments

 Some content in this message has been blocked because the sender isn't in your Safe senders list. I trust content from [robyn.prudhomme-bauer@clarkdale.az.gov](mailto:robyn.prudhomme-bauer@clarkdale.az.gov). | [Show blocked content](#)

RP **Robyn Prud'homme-Bauer** <[robyn.prudhomme-bauer@clarkdale.az.gov](mailto:robyn.prudhomme-bauer@clarkdale.az.gov)>

Thu 5/5/2022 8:58 AM

To: Dee Jenkins



 Examples of monthly reports....   
 2 MB

Hi Dee,

We get regular updates from Susan and her staff in a couple of ways:

1. Below is the weekly update that is public. not only does the council, boards and commissions, staff and residents or anyone can get this update. They can sign-up to get by email or it is posted on our website, and on social media.
2. The town council also gets a weekly update that is specific to us that is not distributed. It is in the same format bus covers items that we need to know about.
3. Monthly, we have department reports that are included in the council packet for the second meeting of the month. Attached are the reports included in our last packet. Each department uses their own format but it is consistent from month to month.

Hope this helps!

Robyn

**Robyn Prud'homme-Bauer**

Mayor, Town of Clarkdale

[robyn.prudhomme-bauer@clarkdale.az.gov](mailto:robyn.prudhomme-bauer@clarkdale.az.gov)

928-639-2432

*I acknowledge we are on the traditional lands of the Yavapai and Apache people. And I pay my respect to the elders both past and present.*

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**From:** [susan.guthrie@mailgun.smores.com](mailto:susan.guthrie@mailgun.smores.com) <[susan.guthrie@mailgun.smores.com](mailto:susan.guthrie@mailgun.smores.com)> on behalf of Susan Guthrie <[susan.guthrie@mailgun.smores.com](mailto:susan.guthrie@mailgun.smores.com)>

**Sent:** Friday, April 29, 2022 3:47 PM

**To:** \_Town Council <[Town.Council@clarkdale.az.gov](mailto:Town.Council@clarkdale.az.gov)>


**Subject:** Town of Clarkdale Update

Community Development Report  
March 2022

Permit Type	Current Month Numbers	Current Month Posted Fees	FY Numbers	FY July - June 2020-2021 Posted Fees	FY Numbers	FY July - June 2021-2022 Posted Fees	Open Numbers	Open Project Report Balance
Building Permits & DRB, Zoning etc.	33	\$ 18,982.95	338	\$ 297,301.95	291	\$ 232,238.20	380	\$ 79,597.65
Business & Animal Licenses	13	\$ 385.00	128	\$ 3,595.00	272	\$ 8,120.00	0	\$ -
<b>TOTAL</b>	<b>46</b>	<b>\$ 19,367.95</b>	<b>466</b>	<b>\$ 300,896.95</b>	<b>563</b>	<b>\$ 240,358.20</b>	<b>380</b>	<b>\$ 79,597.65</b>


Fees Collected



	CURRENT MONTH	PREVIOUS MONTH	% CHANGE	YEAR TO DATE	PREVIOUS YEAR TO DATE	% CHANGE
* Primarily Level of Effort Activities	Mar 2022	Feb 2022		Jan - Mar 2022	Jan - Mar 2021	
<b>Traffic</b>						
Collision - Property Damage	1	3	-67%	7	6	17%
Collision - Injury/Fatal	0	1	-100%	1	0	100%
DUI Arrests *	1	2	-50%	6	2	200%
Citations *	16	27	-41%	59	75	-21%
Written Warnings *	25	12	108%	42	57	-26%
Traffic Stops *	57	53	8%	163	173	-6%
Parking *	1	2	-50%	3	8	-63%
<b>Total Traffic</b>	<b>101</b>	<b>100</b>	<b>1%</b>	<b>281</b>	<b>321</b>	<b>-12%</b>

<b>Uniform Crime Reporting (UCR) Crimes</b>						
<b>Index Violent Crimes (Crimes Against Persons)</b>						
Homicide	0	0	0%	0	0	0%
Sexual Assault	0	0	0%	0	0	0%
Robbery	0	0	0%	0	0	0%
Aggravated Assault	0	1	-100%	2	0	200%
<b>Total Violent Crimes</b>	<b>0</b>	<b>1</b>	<b>-100%</b>	<b>2</b>	<b>0</b>	<b>200%</b>
Burglary	0	1	-100%	3	1	200%
Theft	3	1	200%	5	1	400%
Auto Theft	1	0	100%	1	0	100%
Arson	0	0	0%	0	0	0%
<b>Total Property Crimes</b>	<b>4</b>	<b>2</b>	<b>100%</b>	<b>9</b>	<b>2</b>	<b>350%</b>
Index Crimes	4	3	33%	11	2	450%
Index Crime Rate (per 100,000)	0.1740	0.1305	33%	0.4784	0.0870	450%
Town Population	4,349	4,349	0%	4,349	4,349	0%

<b>Other Crimes</b>						
Assault	0	3	-100%	6	3	100%
Criminal Damage	0	2	-100%	4	5	-20%
Disorderly Conduct	0	6	-100%	11	12	-8%
Domestic Violence	0	2	-100%	3	11	-73%
Drug Offenses *	1	3	-67%	5	1	400%
Trespass	1	1	0%	2	2	0%
Juvenile Problem	2	1	100%	3	2	50%
Harassment	0	1	-100%	1	2	-50%
Animal Offenses *	22	18	22%	52	32	63%
Other Town Ordinances *	8	1	700%	11	19	-42%
All Other Offenses	7	8	-13%	23	12	92%
<b>Total Other Crimes</b>	<b>41</b>	<b>46</b>	<b>-11%</b>	<b>121</b>	<b>101</b>	<b>20%</b>

	CURRENT MONTH	PREVIOUS MONTH	% CHANGE	YEAR TO DATE	PREVIOUS YEAR TO DATE	% CHANGE
	Mar 2022	Feb 2022		Jan - Mar 2022	Jan - Mar 2021	
<b>Other Activities</b>						
Alarms	4	1	300%	10	11	-9%
Doors/Windows Open	1	0	100%	1	1	0%
Suspicious Persons/Vehicles	11	14	-21%	38	64	-41%
Weapon Offenses	0	1	-100%	2	2	0%
Citizen Assists	31	33	-6%	107	92	16%
Serve Papers	0	0	0%	0	1	-100%
EMS/Rescue/Fire Calls (Clarkdale)	4	4	0%	17	9	89%
Assist Other LE Agencies	14	16	-13%	43	46	-7%
Suicide	0	0	0%	0	1	-100%
<b>Total Other Activities</b>	<b>65</b>	<b>69</b>	<b>-6%</b>	<b>218</b>	<b>227</b>	<b>-4%</b>
<b>Total All Categories Above</b>	<b>211</b>	<b>218</b>	<b>-3%</b>	<b>631</b>	<b>651</b>	<b>-3%</b>
<b>House Watch</b>						
House Watch (Total Houses Per Month)	3	2	50%	8	4	100%
<b>Arrests</b>						
Adult	4	12	-67%	24	9	167%
Juvenile	0	0	0%	0	1	-100%
<b>Total Arrests</b>	<b>4</b>	<b>12</b>	<b>-67%</b>	<b>24</b>	<b>10</b>	<b>140%</b>
Reserve Time	50	40	25%	140	110	27%
Ambassador Time	124	112	11%	360	356	1%
Volunteer Time	46	35	31%	109	33	230%

### Traffic

DUI arrests are up for the year but other proactive traffic activities continue to trend lower as we remain understaffed and criminal activities and investigations are keeping staff busy.

### Crime

As mentioned above, violent crimes, property crimes and the overall index crimes continue to track higher, while domestic violence cases are tracking downward.

end of report

# Magistrate Court Report

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
<b>2021</b>	21	38	38	39	32	41	34	25	37	20	30	29	384
Local Ordinance	0	0	0	0	2	0	0	0	0	1	2	2	7
Civil Traffic	11	28	25	26	24	33	26	12	25	10	24	22	266
Criminal Traffic	3	4	4	3	1	6	4	3	5	4	2	2	41
Criminal Misd	4	4	7	7	3	1	4	7	7	3	1	3	51
Domestic Violence	3	2	2	3	2	1	0	3	0	2	1	0	19

Comparison 21-22	(3)	3	(10)										

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
<b>2022</b>	18	41	27	0	0	0	0	0	0	0	0	0	86
Local Ordinance	1	0	2										3
Civil Traffic	9	25	17										51
Criminal Traffic	0	6	4										10
Criminal Misd	5	5	3										13
Domestic Violence	3	5	1										9



## Utilities Water/Wastewater Monthly Report

Report for: **March-22**

Billing Dates **2/9/2022** through **3/15/2022**

### Water Production

Wells	Production Gallons		YTD Production	89A Booster	89A Booster YTD	Stored Water	Static Water Level Transducer @ 215'	
	March-22	March-21					March-22	March-21
89A RESERVOIR	0	0	0			-9,786	426'	426'
HASKELL SPRINGS WELL	7,149,721	6,964,090	19,174,689	0	0	-21,342	180.95	180.35
MESCAL WELL	0	0	0				433.4'	433.4'
MOUNTAIN GATE WELL	6,664,200	5,642,100	15,319,210	0	0	-1,427		
CITY OF COTTONWOOD	0	0	876,572					
<b>Total Production</b>	<b>13,813,921</b>	<b>12,606,190</b>	<b>35,370,471</b>			<b>-32,555</b>		

### Water Usage

Water Customers	March-22	March-21
# Residential Accts	1819	1714
# Multi Units Accts	338	338
# Commercial Accts	35	35
# Government Accts	24	24
# Other Accts	11	9
# Industrial Accts	6	6
<b>Total Accounts</b>	<b>2,233</b>	<b>2,126</b>

Lost & Unaccounted for Water	858,286
% Lost & Unaccounted for Water	6.20%
Non-Revenue Water	1,165,991
% Non-Revenue Water	8.42%

Customer Water Usage	March-22	March-21	YTD	Last Year
Residential	8,770,538	8,011,707	21,408,248	107,148,695
Multi Units	2,804,155	2,176,303	6,860,806	28,995,420
Commercial	411,595	456,483	931,629	5,443,195
Government	604,954	313,528	1,376,555	10,412,013
Other	46,271	58,145	97,837	989,980
Industrial	42,972	39,094	98,920	595,037
<b>Total Clarkdale Usage</b>	<b>12,680,485</b>	<b>11,055,260</b>	<b>30,773,995</b>	<b>153,584,280</b>

GPCD		
(gallons)	(avg. # accounts)	
Current YTD Residential GPCD	28,269,054	2147
		67
Last Year Residential GPCD	136,144,055	2084
		78
Last Year Total Water GPCD	153,584,280	2084
		88

City of Cottonwood	0	0	0
Fire Department	0	0	0
Non-Revenue - Backwash	244,590	401,280	640,770
Non-Revenue - Flushing	2,315	0	5,680
Non-Revenue - Known Leaks	60,800	0	115,600
<b>Total Usage</b>	<b>12,988,190</b>	<b>11,456,540</b>	<b>31,536,045</b>

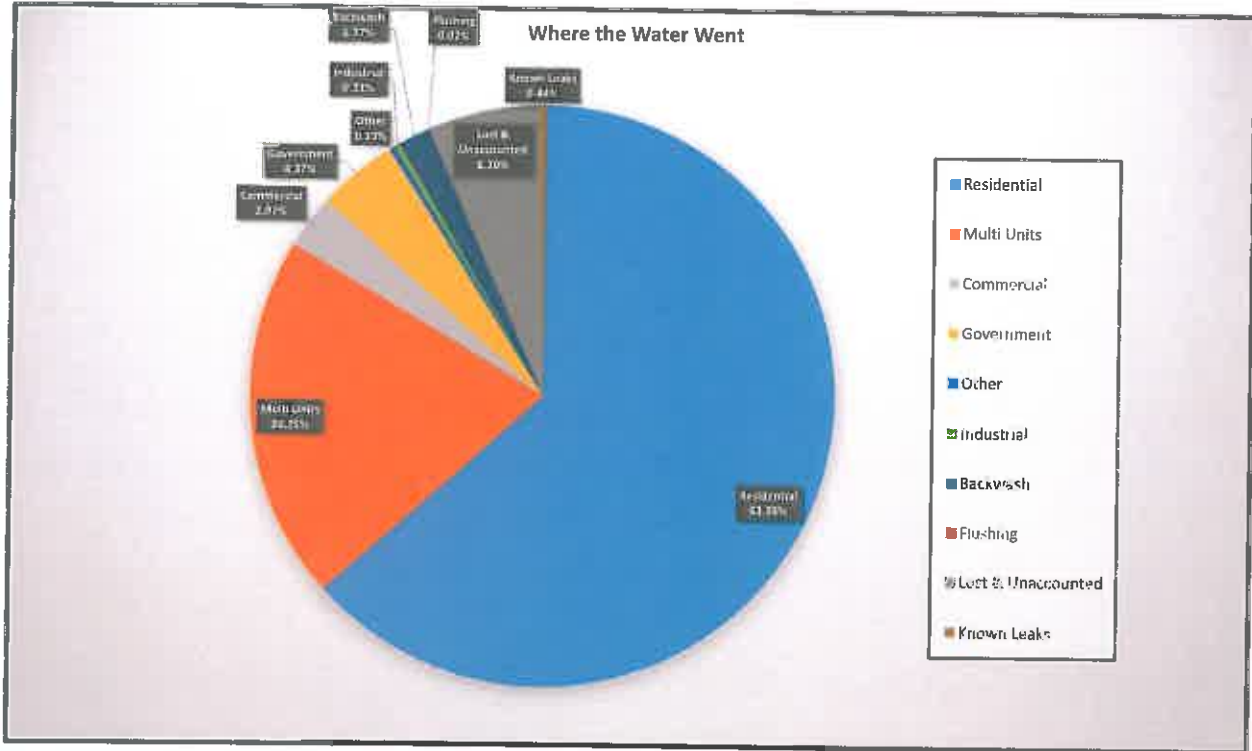
### Wastewater

	March-22	March-21	YTD	Last YTD
# Accounts	1470	1358		
Influent	4,541,280	4,212,452	13,249,634	12,638,636
Effluent	4,029,373	3,801,761	12,164,110	11,517,221

#### Notes

YTD and Water values are based on calendar year, month. All other values are based on the billing cycle.  
 Stored Water reflects the difference in level from the beginning to end of the billing cycle.

Lost/Unaccounted - undetected leaks  
 Non-Revenue - Lost/Unaccounted + estimated detected/repaired leak amounts, amounts used for system maintenance



## Cottonwood Area Transit Ridership Reports March 2022

Below are the missing ridership reports. As you see it has been a bit rocky over the past few weeks with our driver shortage. We are still not doing our late Verde Shuttle runs which includes the Cottonwood Connect. We are also struggling to keep up with our Verde Shuttle weekend runs which are Mondays and Tuesdays. We will return to our normal services as soon as we can get CDL drivers on-board. Our CAT routes have been combined into North and South routes for the time being. Those, too, will be re-established to the normal 4 routes once we have a full complement of drivers. ADA is still running its normal service despite being one driver short.

We are getting some of our city staff trained in the updated CDL guidelines for trainers on the 28<sup>th</sup> and 29<sup>th</sup>. This will be helpful in doing in-house training for new drivers needing the CDL license. We hope to be making an offer to a Transit Manager candidate and a Transit Supervisor candidate. We are still four drivers short and are lacking part-time drivers to back up our current driver shortage. If you know of anyone that would like to drive for Cottonwood Area Transit, please send them our way.

I will keep everyone in the loop on our progress. Thanks for your patience and understanding.

Please call or email me with any questions.

Rudy

Service for week ending 4/16/2022	Daily Average	4/10/2022	4/11/2022	4/12/2022	4/13/2022	4/14/2022	4/15/2022	4/16/2022	Weekly Total
		Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
<b>Weekdays</b>									
ADA/Paratransit	44.2		41	32	44	64	40		221
Blue Line	0		0	0	0	0	0		0
Yellow Line (SOUTH ROUTE)	93.8		88	121	107	81	72		469
Red Line (NORTH ROUTE)	68.8		75	83	75	39	72		344
Green Line	0		0	0	0	0	0		0
CAT Connect (1845 - 0000 Wed-Sun)	0	0	0	0	0	0	0		0
Shuttle 1 - (600 - 1330 Wed - Sun)	73.4	76			80	63	86	62	367
Shuttle 2 - (645 - 1415 Wed - Sun)	0	0			0	0	0	0	0
Shuttle 3 - (1330 - 1915 Wed - Sun)	64.4	50			88	73	70	41	322
Shuttle 4 - (1415 - 1845 Wed - Sun)	0	0			0	0	0	0	0
Shuttle 5 - (1845 - 2315 Wed - Sun)	0	0			0	0	0	0	0
<b>Weekend LYNX</b>									
Monday (600 - 1915)	130		130						130
Tuesday (600 - 1915)	186			186					186
<b>Totals</b>		<b>126</b>	<b>334</b>	<b>422</b>	<b>394</b>	<b>320</b>	<b>340</b>	<b>103</b>	<b>2039</b>

Service for week ending 4/9/2022	Daily Average	4/3/2022	4/4/2022	4/5/2022	4/6/2022	4/7/2022	4/8/2022	4/9/2022	Weekly Total
		Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
<b>Weekdays</b>									
ADA/Paratransit	44.2		44	43	43	56	35		221
Blue Line	0		0	0	0	0	0		0
Yellow Line (SOUTH ROUTE)	100.4		106	94	109	120	73		502
Red Line (NORTH ROUTE)	51.8		54	61	57	71	16		259
Green Line	0		0	0	0	0	0		0
CAT Connect (1845 - 0000 Wed-Sun)	0	0	0	0	0	0	0		0
Shuttle 1 - (600 - 1330 Wed - Sun)	55	77			55	28	63	52	275
Shuttle 2 - (645 - 1415 Wed - Sun)	0	0			0	0	0	0	0
Shuttle 3 - (1330 - 1915 Wed - Sun)	51.8	51			69	63	76	0	259
Shuttle 4 - (1415 - 1845 Wed - Sun)	0	0			0	0	0	0	0
Shuttle 5 - (1845 - 2315 Wed - Sun)	0	0			0	0	0	0	0
<b>Weekend LYNX</b>									
Monday (600 - 1915)	131		131						131
Tuesday (600 - 1915)	105			105					105
<b>Totals</b>		<b>128</b>	<b>335</b>	<b>303</b>	<b>333</b>	<b>338</b>	<b>263</b>	<b>52</b>	<b>1752</b>

## Cottonwood Area Transit Ridership Reports March 2022

Service for week ending 4/2/2022	Daily Average :	3/27/2022	3/28/2022	3/29/2022	3/30/2022	3/31/2022	4/1/2022	4/2/2022	Weekly Total
		Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
<b>Weekdays</b>									
ADA/Paratransit	45.8		37	46	40	50	56		229
Blue Line	0		0	0	0	0	0		0
Yellow Line (SOUTH ROUTE)	95.6		119	44	110	110	95		478
Red Line (NORTH ROUTE)	54		48	59	53	74	36		270
Green Line	0		0	0	0	0	0		0
CAT Connect (1845 - 0000 Wed-Sun)	0	0	0	0	0	0	0	0	0
Shuttle 1 - (600 - 1330 Wed - Sun)	65	62			73	69	62	59	325
Shuttle 2 - (645 - 1415 Wed - Sun)	0	0			0	0	0	0	0
Shuttle 3 - (1330 - 1915 Wed - Sun)	50.6	47			52	67	56	31	253
Shuttle 4 - (1415 - 1845 Wed - Sun)	0	0			0	0	0	0	0
Shuttle 5 - (1845 - 2315 Wed - Sun)	0	0			0	0	0	0	0
<b>Weekend LYNX</b>									
Monday (600 - 1915)	118		118						118
Tuesday (600 - 1915)	122			122					122
<b>Totals</b>		<b>109</b>	<b>322</b>	<b>271</b>	<b>328</b>	<b>370</b>	<b>305</b>	<b>90</b>	<b>1795</b>

Service for week ending 3/26/2022	Daily Average :	3/20/2022	3/21/2022	3/22/2022	3/23/2022	3/24/2022	3/25/2022	3/26/2022	Weekly Total
		Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
<b>Weekdays</b>									
ADA/Paratransit	46		44	48	48	45	45		230
Blue Line	0		0	0	0	0	0		0
Yellow Line (SOUTH ROUTE)	79.8		111	77	86	57	68		399
Red Line (NORTH ROUTE)	67.4		63	57	72	90	55		337
Green Line	0		0	0	0	0	0		0
CAT Connect (1845 - 0000 Wed-Sun)	0		0	0	0	0	0	0	0
Shuttle 1 - (600 - 1330 Wed - Sun)	77	63	70	48	44	57	47	56	385
Shuttle 2 - (645 - 1415 Wed - Sun)	0	0	0	0	0	0	0	0	0
Shuttle 3 - (1330 - 1915 Wed - Sun)	67.2	47	37	50	51	63	64	24	336
Shuttle 4 - (1415 - 1845 Wed - Sun)	0	0	0	0	0	0	0	0	0
Shuttle 5 - (1845 - 2315 Wed - Sun)	0	0	0	0	0	0	0	0	0
<b>Weekend LYNX</b>									
Monday (600 - 1915)	0								0
Tuesday (600 - 1915)	0								0
<b>Totals</b>		<b>110</b>	<b>325</b>	<b>280</b>	<b>301</b>	<b>312</b>	<b>279</b>	<b>80</b>	<b>1687</b>

Service for week ending 3/19/2022	Daily Average :	3/13/2022	3/14/2022	3/15/2022	3/16/2022	3/17/2022	3/18/2022	3/19/2022	Weekly Total
		Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
<b>Weekdays</b>									
ADA/Paratransit	38.6		25	30	52	47	39		193
Blue Line	0		0	0	0	0	0		0
Yellow Line (SOUTH ROUTE)	95.4		105	119	120	65	68		477
Red Line (NORTH ROUTE)	47.4		54	50	58	33	42		237
Green Line	0		0	0	0	0	0		0
CAT Connect (1845 - 0000 Wed-Sun)	0		0	0	0	0	0		0
Shuttle 1 - (600 - 1330 Wed - Sun)	47.4	40			56	58	39	44	237
Shuttle 2 - (645 - 1415 Wed - Sun)	0	0			0	0	0	0	0
Shuttle 3 - (1330 - 1915 Wed - Sun)	54.4	39			61	52	67	53	272
Shuttle 4 - (1415 - 1845 Wed - Sun)	0	0			0	0	0	0	0
Shuttle 5 - (1845 - 2315 Wed - Sun)	0	0			0	0	0	0	0
<b>Weekend LYNX</b>									
Monday (600 - 1915)	108		108						108
Tuesday (600 - 1915)	144			144					144
<b>Totals</b>		<b>79</b>	<b>292</b>	<b>343</b>	<b>347</b>	<b>255</b>	<b>255</b>	<b>97</b>	<b>1668</b>

## Cottonwood Area Transit Ridership Reports March 2022

Service for week ending 3/12/2022	Daily Average:	3/6/2022	3/7/2022	3/8/2022	3/9/2022	3/10/2022	3/11/2022	3/12/2022	Weekly
		Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
<b>Weekdays</b>									
ADA/Paratransit	44.4		48	40	42	46	46	0	222
Blue Line	0		0	0	0	0	0	0	0
Yellow Line (SOUTH ROUTE)	91.8		128	109	109	48	65	0	459
Red Line (NORTH ROUTE)	56.4		48	59	67	64	44	0	282
Green Line	0		0	0	0	0	0	0	0
CAT Connect (1845 - 0000 Wed-Sun)	0		0		0	0	0	0	0
Shuttle 1 - (600 - 1330 Wed - Sun)	64	62	66		48	79	65	0	320
Shuttle 2 - (645 - 1415 Wed - Sun)	0	0	0		0	0	0	0	0
Shuttle 3 - (1330 - 1915 Wed - Sun)	53.8	31	52		69	66	51	0	269
Shuttle 4 - (1415 - 1845 Wed - Sun)	0	0	0		0	0	0	0	0
Shuttle 5 - (1845 - 2315 Wed - Sun)	0	0	0		0	0	0	0	0
<b>Weekend LYNX</b>									
Monday (600 - 1915)	118		118						118
Tuesday (600 - 1915)	122			122					122
<b>Totals</b>		<b>93</b>	<b>460</b>	<b>330</b>	<b>335</b>	<b>303</b>	<b>271</b>	<b>0</b>	<b>1792</b>

# JEROME REPORT

**TOWN OF JEROME, AZ**  
 Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues  
 FY2022 vs FY2021

	RESTAURANTS/BARS (Bus Class 11)		ACCOMMODATION (Bus Class 44/144)		RETAIL (Bus Class 17)		+/-
	FY2022 actual	FY2021 actual	FY2022 actual	FY2021 actual	FY2022 actual	FY2021 actual	
July	38,281	30,997	18,467	12,545	47,339	31,882	15,457
August	41,580	27,677	18,024	12,215	47,731	26,169	21,562
September	26,920	28,733	14,684	12,543	28,573	27,630	943
October	45,716	29,686	20,051	14,078	58,351	37,015	21,336
November	53,186	39,092	25,622	17,604	68,645	41,909	26,736
December		31,036		17,514		43,545	
January		20,729		12,071		30,776	
February		26,693		12,132		24,068	
March		34,952		13,831		36,250	
April		49,265		21,947		50,849	
May		39,869		21,324		60,061	
June		54,832		20,516		54,061	
<b>Total YTD</b>		<b>413,561</b>		<b>188,325</b>		<b>466,215</b>	
							<b>86,034</b>

**Additional Bed Tax**

	TOTAL TO DATE
July	2,841
August	5,614
September	7,873
October	10,958
November	14,900
December	
January	
February	
March	
April	
May	
June	

TOWN OF JEROME, AZ  
CITY SALES TAXES PER ADOR ONLINE REPORTS  
SALES TAX REVENUES

	FY2022 BUDGET	FY2022 actual	Budget +/-	FY2021 actual	Compared to prior year +/-
July	80,500	117,605	37,105	84,065	33,540
August	78,000	118,436	40,436	81,343	37,093
September	74,100	81,826	7,726	77,127	4,699
October	85,600	140,055	54,455	89,557	50,498
November	101,700	160,051	58,351	107,091	52,960
December	97,000			102,005	
January	69,600			72,290	
February	71,300			74,062	
March	92,700			97,302	
April	113,900			133,377	
May	114,200			133,613	
June	121,400			141,472	
<b>Total YTD</b>	<b>1,100,000</b>	<b>617,973</b>	<b>198,073</b>	<b>1,193,304</b>	<b>178,790</b>



Town of Jerome  
Budget to Actual Summary  
21-Dec

1/11/22  
mtg

Fund	Department	Current Period			YTD		
		Revenue	Budget	Variance	Revenue	Budget	Variance
10	GF Revenue	\$ 204,475.69	\$ 177,459.59	\$ 27,016.10	\$ 1,235,486.03	\$ 1,023,846.61	\$ 211,639.42
	Total	\$ 204,475.69	\$ 177,459.59	\$ 27,016.10	\$ 1,235,486.03	\$ 1,023,846.61	\$ 211,639.42
		Expense	Budget	Variance	Expense	Budget	Variance
11	Admin	\$ 40,968.49	\$ 46,678.67	\$ 5,710.18	\$ 260,986.37	\$ 324,172.50	\$ 63,186.13
12	Court	\$ 6,868.37	\$ 8,962.79	\$ 2,094.42	\$ 40,270.29	\$ 55,270.76	\$ 15,000.47
13	Police	\$ 40,990.67	\$ 48,957.06	\$ 7,966.39	\$ 311,430.99	\$ 342,392.64	\$ 30,961.65
14	Fire	\$ 22,292.73	\$ 32,542.36	\$ 10,249.63	\$ 196,601.70	\$ 245,841.62	\$ 49,239.92
15	Library	\$ 7,061.83	\$ 8,080.20	\$ 1,018.37	\$ 45,417.75	\$ 48,157.30	\$ 2,739.55
16	P&Z	\$ 3,020.65	\$ 9,623.86	\$ 6,603.21	\$ 34,917.57	\$ 58,037.34	\$ 23,119.77
17	Parks	\$ 1,506.79	\$ 1,819.03	\$ 312.24	\$ 7,151.26	\$ 11,017.07	\$ 3,865.81
18	Properties	\$ 10,651.70	\$ 18,902.05	\$ 8,250.35	\$ 65,987.29	\$ 115,345.95	\$ 49,358.66
	Total	\$ 133,361.23	\$ 175,566.02	\$ 42,204.79	\$ 962,763.22	\$ 1,200,235.18	\$ 237,471.96
General	Net Income (Loss)	\$ 71,114.46	\$ 1,893.57	\$ 69,220.89	\$ 272,722.81	\$ (176,388.57)	\$ 449,111.38
		Revenue	Budget	Variance	Revenue	Budget	Variance
50	Water	\$ 17,880.02	\$ 18,833.32	\$ (953.30)	\$ 113,225.45	\$ 113,000.08	\$ 225.37
51	Sewer	\$ 17,426.20	\$ 19,212.48	\$ (1,786.28)	\$ 111,030.97	\$ 115,275.12	\$ (4,244.15)
52	Trash	\$ 14,655.66	\$ 15,833.33	\$ (1,177.67)	\$ 88,694.11	\$ 95,000.02	\$ (6,305.91)
	Total	\$ 49,961.88	\$ 53,879.13	\$ (3,917.25)	\$ 312,950.53	\$ 323,275.22	\$ (10,324.69)
		Expense	Budget	Variance	Expense	Budget	Variance
50	Water	\$ 13,781.22	\$ 16,434.49	\$ 2,653.27	\$ 105,442.20	\$ 132,608.00	\$ 27,165.80
51	Sewer	\$ 15,849.83	\$ 16,725.52	\$ 875.69	\$ 106,161.78	\$ 162,629.66	\$ 56,467.88
52	Trash	\$ 18,319.75	\$ 19,497.82	\$ 1,178.07	\$ 107,681.43	\$ 121,921.67	\$ 14,240.24
	Total	\$ 47,950.80	\$ 52,657.83	\$ 4,707.03	\$ 319,285.41	\$ 417,159.33	\$ 97,873.92
Utilities	Net Income (Loss)	\$ 2,011.08	\$ 1,221.30	\$ 789.78	\$ (6,334.88)	\$ (93,884.11)	\$ 87,549.23
		Revenue	Budget	Variance	Revenue	Budget	Variance
30	HURF	\$ 8,516.74	\$ 8,327.83	\$ 188.91	\$ 78,589.28	\$ 60,167.02	\$ 18,422.26
		Expense	Budget	Variance	Expense	Budget	Variance
		\$ 8,516.74	\$ 11,719.33	\$ 3,202.59	\$ 78,589.28	\$ 100,233.27	\$ 21,643.99
Road	Net Income (Loss)	\$ -	\$ (3,391.50)	\$ 3,391.50	\$ -	\$ (40,066.25)	\$ 40,066.25
		Revenue	Budget	Variance	Revenue	Budget	Variance
35	Parking	\$ 21,640.85	\$ 20,833.33	\$ 807.52	\$ 161,671.55	\$ 125,000.02	\$ 36,671.53
		Expense	Budget	Variance	Expense	Budget	Variance
		\$ 21,073.80	\$ 21,459.22	\$ 385.42	\$ 152,610.03	\$ 153,681.43	\$ 1,071.40
Parking	Net Income (Loss)	\$ 567.05	\$ (625.89)	\$ 1,192.94	\$ 9,061.52	\$ (28,681.41)	\$ 37,742.93
		Current Month			Year To Date		
	Total Revenue	\$ 284,595.16			\$ 1,788,697.39		
	Less Total Expense	\$ 210,902.57			\$ 1,513,247.94		
	Net Income (Loss)	\$ 73,692.59			\$ 275,449.45		

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 12/1/2021 Through 12/31/2021

**Fund: (1) General**  
**Department: (10) Revenues & General Fund**

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Revenues</b>								
Property Taxes	\$6,381.52	\$4,750.00	\$1,631.52	34.3%	\$28,250.62	\$23,750.00	\$4,500.62	18.9%
City Sales Taxes	113,765.31	97,000.00	16,765.31	17.3	727,343.48	516,900.00	210,443.48	40.7
State Sales Taxes	6,703.61	4,452.00	2,251.61	50.6	31,630.78	26,712.00	4,918.78	18.4
Urban Revenue Share	16,485.43	16,309.50	175.93	1.1	98,560.72	97,857.00	703.72	0.7
Yavapai County for Library	12,353.19	12,360.50	(7.31)	(0.1)	12,353.19	12,360.50	(7.31)	(0.1)
Vehicle License Tax	3,144.35	2,901.33	243.02	8.4	18,875.35	17,408.02	1,467.33	8.4
Fines and Forfeitures	4,594.53	6,083.33	(1,488.80)	(24.5)	35,281.49	36,500.02	(1,218.53)	(3.3)
Court Security Fund Revenue	840.00	833.33	6.67	0.8	5,861.01	5,000.02	860.99	17.2
Building Permits	361.25	666.66	(305.41)	(45.8)	3,286.21	4,000.04	(713.83)	(17.8)
Planning & Zoning Fees	350.00	416.66	(66.66)	(16.0)	2,050.00	2,500.04	(450.04)	(18.0)
Business Licenses	290.00	416.66	(126.66)	(30.4)	1,954.75	2,500.04	(545.29)	(21.8)
Commercial Filing Fees	0.00	29.16	(29.16)	(100.0)	0.00	175.04	(175.04)	(100.0)
Fire Dept Services Rev	712.00	833.33	(121.33)	(14.6)	784.00	5,000.02	(4,216.02)	(84.3)
Franchise Fees	0.00	0.00	0.00	0.0	7,859.72	7,500.00	359.72	4.8
PD Parking Citation Revenue	3,146.25	1,666.66	1,479.59	88.8	17,802.25	10,000.04	7,802.21	78.0
PD Revenue From Parking Fund	2,500.00	2,500.00	0.00	0.0	15,000.00	15,000.00	0.00	0.0
Police Officer Safety Equip Rev	155.50	166.66	(11.16)	(6.7)	1,295.47	1,000.04	295.43	29.5
Police Services	5,681.09	1,666.66	4,014.43	240.9	8,637.34	10,000.04	(1,362.70)	(13.6)
Rents	6,663.51	6,543.50	120.01	1.8	39,581.06	39,261.00	320.06	0.8
Utility Reimbursements	243.03	375.00	(131.97)	(35.2)	1,648.73	2,250.00	(601.27)	(26.7)
Wildland Fire Fees	0.00	0.00	0.00	0.0	51,450.00	51,450.00	0.00	0.0
Wildlands Wage Reimbursement	0.00	0.00	0.00	0.0	31,790.65	31,790.65	0.00	0.0
Firewise Wage Reimbursement	6,210.00	2,500.00	3,710.00	148.4	6,210.00	15,000.00	(8,790.00)	(58.6)
Contributions	0.00	125.00	(125.00)	(100.0)	2,713.00	750.00	1,963.00	261.7
Library Contributions	0.00	83.33	(83.33)	(100.0)	629.00	500.02	328.98	65.8
Interest	156.46	125.00	31.46	25.2	862.84	750.00	112.84	15.0
Sale of Assets	0.00	625.00	(625.00)	(100.0)	0.00	3,750.00	(3,750.00)	(100.0)
Miscellaneous Revenues	0.00	291.66	(291.66)	(100.0)	1,142.40	1,750.04	(607.64)	(34.7)
Administrative Charges	13,738.66	13,738.66	0.00	0.0	82,432.17	82,432.04	0.13	0.0
<b>Net Revenues</b>	<b>\$204,475.69</b>	<b>\$177,459.59</b>	<b>\$27,016.10</b>	<b>15.2%</b>	<b>\$1,235,486.03</b>	<b>\$1,023,846.61</b>	<b>\$211,639.42</b>	<b>20.7%</b>
<b>Net Income (Loss)</b>	<b>\$204,475.69</b>	<b>\$177,459.59</b>	<b>\$27,016.10</b>	<b>15.2%</b>	<b>\$1,235,486.03</b>	<b>\$1,023,846.61</b>	<b>\$211,639.42</b>	<b>20.7%</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 12/1/2021 Through 12/31/2021  
  
Fund: (1) General  
Department: (11) Administration

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Program Expenses</b>								
Accounting and Auditing	\$5,000.00	\$5,000.00	\$0.00	0.0%	\$5,000.00	\$5,000.00	\$0.00	0.0%
Advertising, Printing, & Publishing	100.00	50.00	(50.00)	(100.0)	5,998.91	4,500.00	(1,498.91)	(33.3)
Contract Services	115.00	409.09	294.09	71.9	5,094.00	6,945.46	1,851.46	26.7
Conventions and Seminars	0.00	262.67	262.67	100.0	3,344.30	3,718.19	373.89	10.1
Training & Education	120.00	228.16	108.16	47.6	549.00	1,375.04	826.04	60.1
Dues, Subs & Memberships	819.08	375.00	(444.08)	(118.4)	6,434.08	5,850.00	(584.08)	(10.0)
TPT Collection Fee Exp	0.00	0.00	0.00	0.0	0.00	1,200.00	1,200.00	100.0
Insurance	880.00	880.00	0.00	0.0	9,502.03	9,680.00	177.97	1.8
Insurance Deductible Exp	0.00	83.33	83.33	100.0	200.00	500.02	300.02	60.0
COVID Expenses	0.00	75.00	75.00	100.0	0.00	450.00	450.00	100.0
Legal Exp - Gen Gov	643.50	1,166.66	523.16	44.8	3,726.00	7,000.04	3,274.04	46.8
Miscellaneous	16.43	472.16	455.73	96.5	501.95	2,633.04	2,331.09	82.3
Bank Fees - Gen Admin	156.17	150.00	(6.17)	(4.1)	869.67	900.00	30.33	3.4
Bank Fees / Merch Svcs	702.82	833.33	130.51	15.7	4,458.40	5,000.02	541.62	10.8
Office Supplies	903.12	500.00	(403.12)	(80.6)	4,222.94	3,800.00	(422.94)	(11.1)
Copier & Equip Lease Expense	739.96	625.00	(114.96)	(18.4)	3,466.73	3,750.00	283.27	7.6
Software Support Exp - GG	2,438.25	1,918.66	(519.59)	(27.1)	12,263.30	13,150.04	886.74	6.7
Computer Hardware & Service	690.00	833.33	143.33	17.2	4,039.94	5,000.02	960.18	19.2
Operating Supplies - Gen Gov	294.93	82.99	(211.94)	(255.4)	818.89	666.68	(152.21)	(22.8)
Postage	238.00	416.66	177.66	42.6	1,268.33	2,500.04	1,231.71	49.3
Rep and Maint - Vehicles	0.00	41.66	41.66	100.0	0.00	250.04	250.04	100.0
Shuttle Expenses	1,442.07	125.00	(1,317.07)	(1053.7)	2,809.28	750.00	(2,059.28)	(274.6)
Small Tools and Equipment	0.00	583.33	583.33	100.0	0.00	3,500.02	3,500.02	100.0
Telephone	219.91	250.00	30.09	12.0	1,256.66	1,500.00	243.34	16.2
Travel	123.20	0.00	(123.20)	0.0	762.12	500.00	(262.12)	(52.4)
Tourism 1% Bed Tax	0.00	0.00	0.00	0.0	10,126.33	10,000.00	(126.33)	(1.3)
Community Health	0.00	41.66	41.66	100.0	0.00	250.04	250.04	100.0
Preservation of Historic Buildings	0.00	4,166.66	4,166.66	100.0	0.00	25,000.04	25,000.04	100.0
Vehicles, Cap Outlay, Gen Gov	0.00	0.00	0.00	0.0	0.00	10,000.00	10,000.00	100.0
Transfers Out	0.00	0.00	0.00	0.0	17,537.61	24,791.69	7,254.08	29.3
<b>Total Program Expenses</b>	<b>\$15,643.43</b>	<b>\$19,571.35</b>	<b>\$3,927.92</b>	<b>20.1 %</b>	<b>\$104,250.37</b>	<b>\$160,360.42</b>	<b>\$56,110.05</b>	<b>35.0 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$18,745.98	\$19,828.83	\$1,082.85	5.5%	\$113,777.99	\$118,973.02	\$5,195.03	4.4%
Longevity Bonus	0.00	0.00	0.00	0.0	829.00	854.00	25.00	2.9
Payment in Lieu of Medical Benefits	533.46	577.91	44.45	7.7	3,467.49	3,467.54	0.05	0.0

**Town of Jerome**  
**Income Statement**  
**(Original Budget to Actual Comparison)**  
**For the period of 12/1/2021 Through 12/31/2021**

**Fund: (1) General**  
**Department: (11) Administration**

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
FICA Match	1,438.00	1,570.08	132.08	8.4	8,303.13	9,420.52	617.39	6.6
Retirement Match	1,364.37	1,456.50	92.13	6.3	8,484.40	8,739.00	254.60	2.9
Health/Life Insurance	3,230.34	3,646.00	415.66	11.4	20,997.21	21,876.00	878.79	4.0
Workers Compensation	0.00	0.00	0.00	0.0	287.00	314.00	27.00	8.6
Unemployment Insurance	12.91	28.00	15.09	53.9	89.78	168.00	78.22	46.6
<b>Total General &amp; Administrative Expenses</b>	<b>\$25,325.06</b>	<b>\$27,107.32</b>	<b>\$1,782.26</b>	<b>6.6 %</b>	<b>\$156,736.00</b>	<b>\$163,812.06</b>	<b>\$7,076.06</b>	<b>4.3 %</b>
<b>Total Expenses</b>	<b>\$40,968.49</b>	<b>\$46,678.67</b>	<b>\$5,710.18</b>	<b>12.2%</b>	<b>\$260,986.37</b>	<b>\$324,172.50</b>	<b>\$63,186.13</b>	<b>19.5%</b>
<b>Net Income (Loss)</b>	<b>\$(40,968.49)</b>	<b>\$(46,678.67)</b>	<b>\$5,710.18</b>	<b>12.2%</b>	<b>\$(260,986.37)</b>	<b>\$(324,172.50)</b>	<b>\$63,186.13</b>	<b>19.5%</b>

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**Town of Jerome**  
**Income Statement**  
**(Original Budget to Actual Comparison)**  
**For the period of 12/1/2021 Through 12/31/2021**

Fund: (1) General  
Department: (12) Court

	Current Period			%	Actual	Year To Date Budget	Variance	%
	Actual	Budget	Variance					
<u>Program Expenses</u>								
Court Security Fund Expenses	\$0.00	\$833.33	\$833.33	100.0%	\$0.00	\$5,000.02	\$5,000.02	100.0%
Contract Services	1,100.00	583.33	(516.67)	(88.6)	1,719.01	3,500.02	1,781.01	50.9
Training & Education	0.00	43.75	43.75	100.0	0.00	262.50	262.50	100.0
Dues and Subscriptions	0.00	26.66	26.66	100.0	134.81	160.04	25.23	15.8
Miscellaneous	0.00	25.00	25.00	100.0	0.00	150.00	150.00	100.0
Office Supplies	0.00	16.66	16.66	100.0	0.00	100.04	100.04	100.0
Copier & Equip Lease Exp	0.00	0.00	0.00	0.0	1,181.97	1,155.00	(26.97)	(2.3)
Telephone	71.88	75.00	3.32	4.4	362.36	450.00	87.64	19.5
Travel	0.00	75.00	75.00	100.0	203.72	450.00	246.28	54.7
<b>Total Program Expenses</b>	<b>\$1,171.88</b>	<b>\$1,678.73</b>	<b>\$507.05</b>	<b>30.2 %</b>	<b>\$3,601.87</b>	<b>\$11,227.62</b>	<b>\$7,625.75</b>	<b>67.9 %</b>
<u>General &amp; Administrative Expenses</u>								
Salaries and Wages	\$5,127.92	\$6,569.66	\$1,441.74	21.9%	\$32,655.55	\$39,418.04	\$6,762.49	17.2%
Longevity Bonus	0.00	0.00	0.00	0.0	273.00	273.00	0.00	0.0
FICA and Medicare	391.53	505.91	114.38	22.6	2,518.22	3,035.54	517.32	17.0
Retirement	176.00	192.33	16.33	8.5	1,163.84	1,154.02	(9.82)	(0.9)
Worker's Compensation	0.00	0.00	0.00	0.0	50.00	65.50	15.50	23.7
Unemployment	1.24	16.16	14.92	92.3	7.81	97.04	89.23	92.0
<b>Total General &amp; Administrative Expenses</b>	<b>\$5,696.69</b>	<b>\$7,284.06</b>	<b>\$1,587.37</b>	<b>21.8 %</b>	<b>\$36,668.42</b>	<b>\$44,043.14</b>	<b>\$7,374.72</b>	<b>16.7 %</b>
<b>Total Expenses</b>	<b>\$6,868.37</b>	<b>\$8,962.79</b>	<b>\$2,094.42</b>	<b>23.4%</b>	<b>\$40,270.29</b>	<b>\$55,270.76</b>	<b>\$15,000.47</b>	<b>27.1%</b>
<b>Net Income (Loss)</b>	<b>\$(6,868.37)</b>	<b>\$(8,962.79)</b>	<b>\$2,094.42</b>	<b>23.4%</b>	<b>\$(40,270.29)</b>	<b>\$(55,270.76)</b>	<b>\$15,000.47</b>	<b>27.1%</b>

**Town of Jerome**  
**Income Statement**  
**(Original Budget to Actual Comparison)**  
**For the period of 12/1/2021 Through 12/31/2021**

Fund: (1) General  
Department: (13) Police

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Advertising, Printing, & Publishing	\$99.00	\$0.00	\$(99.00)	0.0%	\$99.00	\$0.00	\$(99.00)	0.0%
Contract Services	0.00	41.66	41.66	100.0	0.00	250.04	250.04	100.0
Training & Education	0.00	83.33	83.33	100.0	0.00	500.02	500.02	100.0
Dispatch Fees	3,478.75	3,106.87	(371.88)	(12.0)	18,624.18	18,213.78	(410.40)	(2.3)
Dues and Subscriptions	666.36	700.00	33.64	4.8	666.36	1,200.00	533.64	44.5
Fuel	884.91	750.00	(134.91)	(18.0)	4,866.26	4,500.00	(366.26)	(8.1)
Prosecutor Exp	1,413.50	2,000.00	586.50	29.3	6,226.00	12,000.00	5,774.00	48.1
Miscellaneous	0.00	0.00	0.00	0.0	427.43	400.00	(27.43)	(6.9)
Software Service & Support	150.00	558.33	408.33	73.1	2,523.20	3,350.02	826.82	24.7
Computer Hardware & Service	236.21	281.66	55.45	19.0	1,213.71	1,750.04	536.33	30.6
Operating Supplies - Police	111.88	208.33	96.45	46.3	586.09	1,250.02	663.93	53.1
Postage	24.35	16.66	(7.69)	(46.2)	152.04	100.04	(52.00)	(52.0)
Rep and Maint - Vehicles	0.00	0.00	0.00	0.0	4,485.96	4,075.00	(390.96)	(9.6)
Rep and Maint - Equipment	471.50	400.00	(71.50)	(17.9)	6,614.03	5,900.00	(714.03)	(12.1)
Police Officer Safety Equip Exp	0.00	166.66	166.66	100.0	362.98	1,000.04	637.06	63.7
Small Tools and Equipment	812.76	583.33	(229.43)	(39.3)	2,676.30	3,500.02	823.72	23.5
Telephone	558.47	433.33	(125.14)	(28.9)	3,121.95	2,600.02	(521.93)	(20.1)
Uniforms	0.00	125.00	125.00	100.0	0.00	750.00	750.00	100.0
Vehicles, Cap Outlay, Police	366.66	0.00	(366.66)	0.0	32,808.72	37,300.00	4,491.28	12.0
<b>Total Program Expenses</b>	<b>\$9,274.35</b>	<b>\$9,465.16</b>	<b>\$190.81</b>	<b>2.0 %</b>	<b>\$85,433.21</b>	<b>\$88,639.04</b>	<b>\$13,205.83</b>	<b>13.4 %</b>
<u>General &amp; Administrative Expenses</u>								
Salaries and Wages	\$23,881.40	\$28,606.00	\$4,724.60	16.5%	\$161,023.18	\$171,636.00	\$10,612.82	6.2%
Longevity Bonus	0.00	0.00	0.00	0.0	871.00	921.00	50.00	5.4
FICA and Medicare	1,749.46	2,200.08	450.62	20.5	11,785.95	13,200.52	1,414.57	10.7
Retirement	1,803.74	2,635.16	831.42	31.6	14,430.50	15,811.04	1,380.54	8.7
Health Insurance	4,281.72	6,012.50	1,730.78	28.8	32,963.97	36,075.00	3,111.03	8.6
Worker's Compensation	0.00	0.00	0.00	0.0	5,112.00	5,881.00	769.00	13.1
Unemployment	0.00	38.16	38.16	100.0	37.09	229.04	191.95	83.8
Payroll Adjustment-Police	0.00	0.00	0.00	0.0	(225.91)	0.00	225.91	0.0
<b>Total General &amp; Administrative Expenses</b>	<b>\$31,716.32</b>	<b>\$39,491.90</b>	<b>\$7,775.58</b>	<b>19.7 %</b>	<b>\$225,997.78</b>	<b>\$243,753.60</b>	<b>\$17,755.82</b>	<b>7.3 %</b>
<b>Total Expenses</b>	<b>\$40,990.67</b>	<b>\$48,957.06</b>	<b>\$7,966.39</b>	<b>16.3%</b>	<b>\$311,430.99</b>	<b>\$342,392.64</b>	<b>\$30,961.65</b>	<b>9.0%</b>
<b>Net Income (Loss)</b>	<b>\$(40,990.67)</b>	<b>\$(48,957.06)</b>	<b>\$7,966.39</b>	<b>16.3%</b>	<b>\$(311,430.99)</b>	<b>\$(342,392.64)</b>	<b>\$30,961.65</b>	<b>9.0%</b>

**Town of Jerome**  
**Income Statement**  
**(Original Budget to Actual Comparison)**  
**For the period of 12/1/2021 Through 12/31/2021**

**Fund: (1) General**  
**Department: (14) Fire**

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Program Expenses</b>								
Contract Services	\$0.00	\$41.66	\$41.66	100.0%	\$0.00	\$250.04	\$250.04	100.0%
Training & Education	850.00	800.00	(50.00)	(6.3)	1,601.51	3,300.00	1,698.49	51.5
Dispatch Fees	560.33	637.50	(22.83)	(4.2)	3,361.98	3,225.00	(136.98)	(4.2)
Dues and Subscriptions	0.00	125.00	125.00	100.0	262.25	750.00	487.75	65.0
Fuel	462.63	416.66	(45.97)	(11.0)	2,558.32	2,500.04	(58.28)	(2.3)
Legal Exp - Fire	0.00	41.66	41.66	100.0	0.00	250.04	250.04	100.0
Medical Expenses	0.00	83.33	83.33	100.0	162.58	500.02	337.44	67.5
Medical Supplies Exp	270.14	284.09	13.95	4.9	2,297.40	2,795.46	498.06	17.8
Miscellaneous	31.11	125.00	93.89	75.1	73.36	750.00	676.64	90.2
Software Service & Support	75.00	75.00	0.00	0.0	450.00	450.00	0.00	0.0
Operating Supplies - Fire Dept	0.00	125.00	125.00	100.0	306.66	750.00	443.34	59.1
Rep and Maint - Vehicles	0.00	1,666.66	1,666.66	100.0	6,026.37	10,000.04	3,973.67	39.7
Rep and Maint - Equipment	0.00	416.66	416.66	100.0	322.20	2,500.04	2,177.84	87.1
Small Tools and Equipment	829.13	833.33	4.20	0.5	7,550.99	7,433.36	(117.63)	(1.6)
Telephone	229.24	333.33	104.09	31.2	1,272.88	2,000.02	727.14	36.4
Training Center Assessment	0.00	0.00	0.00	0.0	2,692.00	2,700.00	8.00	0.3
<b>Total Program Expenses</b>	<b>\$3,307.58</b>	<b>\$5,904.88</b>	<b>\$2,597.30</b>	<b>44.0 %</b>	<b>\$28,938.50</b>	<b>\$40,154.06</b>	<b>\$11,215.56</b>	<b>27.9 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$11,537.58	\$14,338.91	\$2,801.33	19.5%	\$68,331.48	\$86,033.54	\$16,702.06	19.4%
Wildland Personnel	0.00	0.00	0.00	0.0	27,625.59	28,318.19	692.60	2.4
Volunteer-Employee Per Call Personnel	0.00	2,583.33	2,583.33	100.0	7,277.00	15,500.02	8,223.02	53.1
Firewise Personnel	2,160.00	3,333.33	1,173.33	35.2	10,159.50	20,000.02	9,840.52	49.2
Longevity Bonus	0.00	0.00	0.00	0.0	218.00	218.00	0.00	0.0
FICA and Medicare	996.41	1,682.58	686.17	40.8	8,476.84	10,095.52	1,618.68	16.0
Retirement	888.79	947.58	58.79	6.2	17,629.70	17,685.52	155.82	0.9
Health Insurance	3,389.44	3,698.00	308.56	8.4	22,031.36	22,194.00	162.64	0.7
Worker's Compensation	0.00	0.00	0.00	0.0	4,956.00	5,326.25	370.25	7.0
Unemployment	12.93	52.75	39.82	75.5	57.73	316.50	258.77	81.8
<b>Total General &amp; Administrative Expenses</b>	<b>\$18,985.15</b>	<b>\$28,637.48</b>	<b>\$7,652.33</b>	<b>28.7 %</b>	<b>\$187,663.20</b>	<b>\$205,687.56</b>	<b>\$38,024.36</b>	<b>18.5 %</b>
<b>Total Expenses</b>	<b>\$22,292.73</b>	<b>\$32,542.36</b>	<b>\$10,249.63</b>	<b>31.5%</b>	<b>\$196,601.70</b>	<b>\$248,841.62</b>	<b>\$49,239.92</b>	<b>20.0%</b>
<b>Net Income (Loss)</b>	<b>\$(22,292.73)</b>	<b>\$(32,542.36)</b>	<b>\$10,249.63</b>	<b>31.5%</b>	<b>(\$196,601.70)</b>	<b>\$(245,841.62)</b>	<b>\$49,239.92</b>	<b>20.0%</b>

**Town of Jerome**  
**Income Statement**  
**(Original Budget to Actual Comparison)**  
**For the period of 12/1/2021 Through 12/31/2021**

**Fund: (1) General**  
**Department: (15) Library**

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Program Expenses</b>								
Advertising, Printing, & Publishing	\$0.00	\$25.00	\$25.00	100.0%	\$0.00	\$150.00	\$150.00	100.0%
Contract Services	0.00	104.16	104.16	100.0	0.00	625.04	625.04	100.0
Miscellaneous	0.00	20.83	20.83	100.0	0.00	125.02	125.02	100.0
Office Supplies	0.00	20.83	20.83	100.0	0.00	125.02	125.02	100.0
Operating Supplies - Library	479.93	500.00	20.07	4.0	2,450.48	2,400.00	(50.48)	(2.1)
Print and Non-Print Materials	267.14	325.00	57.86	17.8	916.61	1,950.00	1,033.39	53.0
Rep and Maint - Equipment	0.00	8.33	8.33	100.0	0.00	50.02	50.02	100.0
Small Tools and Equipment	0.00	125.00	125.00	100.0	0.00	750.00	750.00	100.0
Telephone	84.64	75.00	(9.64)	(12.9)	572.78	460.00	(122.78)	(27.3)
E-Rate Exp	42.95	66.66	23.71	35.6	457.70	400.04	(57.66)	(14.4)
<b>Total Program Expenses</b>	<b>\$874.66</b>	<b>\$1,270.81</b>	<b>\$396.15</b>	<b>31.2 %</b>	<b>\$4,397.57</b>	<b>\$7,025.14</b>	<b>\$2,627.57</b>	<b>37.4 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$4,911.91	\$5,416.66	\$504.75	9.3%	\$32,375.80	\$32,500.04	\$124.24	0.4%
Longevity Bonus	0.00	0.00	0.00	0.0	210.00	210.00	0.00	0.0
Library Benefit Stipend	533.46	577.91	44.45	7.7	3,467.49	3,467.54	0.05	0.0
FICA and Medicare	414.45	463.08	48.63	10.5	2,754.97	2,778.52	23.55	0.8
Retirement	273.54	296.33	22.79	7.7	1,778.01	1,778.02	0.01	0.0
Health Insurance	41.22	41.00	(0.22)	(0.5)	267.93	246.00	(21.93)	(8.9)
Worker's Compensation	0.00	0.00	0.00	0.0	59.00	65.50	6.50	9.9
Unemployment	12.59	14.41	1.82	12.6	106.98	86.54	(20.44)	(23.6)
<b>Total General &amp; Administrative Expenses</b>	<b>\$6,187.17</b>	<b>\$6,809.39</b>	<b>\$622.22</b>	<b>9.1 %</b>	<b>\$41,020.18</b>	<b>\$41,132.16</b>	<b>\$111.98</b>	<b>0.3 %</b>
<b>Total Expenses</b>	<b>\$7,061.83</b>	<b>\$8,080.20</b>	<b>\$1,018.37</b>	<b>12.6%</b>	<b>\$45,417.75</b>	<b>\$48,157.30</b>	<b>\$2,739.55</b>	<b>5.7%</b>
<b>Net Income (Loss)</b>	<b>\$(7,061.83)</b>	<b>\$(8,080.20)</b>	<b>\$1,018.37</b>	<b>12.6%</b>	<b>(\$45,417.75)</b>	<b>\$(48,157.30)</b>	<b>\$2,739.55</b>	<b>5.7%</b>



**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 12/1/2021 Through 12/31/2021

Fund: (1) General  
Department: (16) P & Z

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Program Expenses</b>								
Advertising, Printing, & Publishing	\$0.00	\$25.00	\$25.00	100.0%	\$54.03	\$150.00	\$95.97	64.0%
Contract Services	0.00	0.00	0.00	0.0	400.00	0.00	(400.00)	0.0
Conventions and Seminars	0.00	41.66	41.66	100.0	0.00	250.04	250.04	100.0
Training & Education	0.00	166.66	166.66	100.0	0.00	1,000.04	1,000.04	100.0
Legal Exp - P&Z	2,242.50	1,500.00	(742.50)	(49.5)	7,430.50	9,000.00	1,569.50	17.4
Map Upgrades and Materials	0.00	20.83	20.83	100.0	0.00	125.02	125.02	100.0
Miscellaneous	0.00	9.33	9.33	100.0	0.00	56.02	56.02	100.0
Software Maintenance & Support	75.00	226.25	151.25	66.9	450.00	1,357.50	907.50	66.9
Operating Supplies - P&Z	0.00	20.83	20.83	100.0	0.00	125.02	125.02	100.0
Small Tools and Equipment	0.00	20.83	20.83	100.0	0.00	125.02	125.02	100.0
Telephone	53.61	54.16	0.55	1.0	305.80	325.04	19.24	5.9
Travel	0.00	41.66	41.66	100.0	0.00	250.04	250.04	100.0
<b>Total Program Expenses</b>	<b>\$2,371.11</b>	<b>\$2,127.21</b>	<b>\$(243.90)</b>	<b>(11.5)%</b>	<b>\$8,640.33</b>	<b>\$12,763.74</b>	<b>\$4,123.41</b>	<b>32.3 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$602.01	\$5,713.16	\$5,111.15	89.5%	\$19,963.88	\$34,279.04	\$14,315.16	41.8%
Longevity Bonus	0.00	0.00	0.00	0.0	228.00	228.00	0.00	0.0
FICA and Medicare	45.68	439.33	393.65	89.6	1,542.40	2,636.02	1,093.62	41.5
Retirement	0.00	370.58	370.58	100.0	1,262.71	2,223.52	960.81	43.2
Health Insurance	0.00	965.00	965.00	100.0	3,135.86	5,790.00	2,654.14	45.8
Worker's Compensation	0.00	0.00	0.00	0.0	98.00	65.50	(32.50)	(49.6)
Unemployment	1.85	8.58	6.73	78.4	46.39	51.52	5.13	10.0
<b>Total General &amp; Administrative Expenses</b>	<b>\$649.54</b>	<b>\$7,496.65</b>	<b>\$6,847.11</b>	<b>91.3 %</b>	<b>\$26,277.24</b>	<b>\$45,273.60</b>	<b>\$18,996.36</b>	<b>42.0 %</b>
<b>Total Expenses</b>	<b>\$3,020.65</b>	<b>\$9,623.86</b>	<b>\$6,603.21</b>	<b>68.6%</b>	<b>\$34,917.57</b>	<b>\$58,037.34</b>	<b>\$23,119.77</b>	<b>39.8%</b>
<b>Net Income (Loss)</b>	<b>\$(3,020.65)</b>	<b>\$(9,623.86)</b>	<b>\$6,603.21</b>	<b>68.6%</b>	<b>\$(34,917.57)</b>	<b>\$(58,037.34)</b>	<b>\$23,119.77</b>	<b>39.5%</b>

**Town of Jerome**  
**Income Statement**  
**(Original Budget to Actual Comparison)**  
**For the period of 12/1/2021 Through 12/31/2021**

Fund: (1) General  
Department: (17) Parks

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Fuel	\$66.73	\$108.33	\$41.60	38.4%	\$384.44	\$650.02	\$265.58	40.9%
Legal Exp - Parks	0.00	20.83	20.83	100.0	0.00	125.02	125.02	100.0
Miscellaneous	49.41	23.58	(25.83)	(109.5)	91.68	141.52	49.84	35.2
Software Service & Support	79.81	0.00	(79.81)	0.0	79.81	0.00	(79.81)	0.0
Operating Supplies - Parks	12.97	29.16	16.19	55.5	84.93	175.04	90.11	51.5
R&M Building - Parks	0.00	8.33	8.33	100.0	0.00	50.02	50.02	100.0
Rep and Maint - Vehicles	28.94	125.00	96.06	76.8	606.03	750.00	143.97	19.2
Rep and Maint - Equipment	0.00	41.66	41.66	100.0	45.90	250.04	204.14	81.6
Rep and Maint - Infrastructure	0.00	333.33	333.33	100.0	0.00	2,000.02	2,000.02	100.0
Small Tools and Equipment	27.80	25.00	(2.80)	(11.2)	68.43	150.00	81.57	54.4
Uniform Exp Parks	99.21	25.00	(74.21)	(296.8)	99.21	150.00	50.79	33.9
Utilities	368.80	233.33	(135.47)	(58.1)	1,074.25	1,400.02	325.77	23.3
Lease Payments	21.68	21.75	0.07	0.3	108.40	130.50	22.10	16.9
<b>Total Program Expenses</b>	<b>\$755.35</b>	<b>\$985.30</b>	<b>\$239.95</b>	<b>24.1%</b>	<b>\$2,643.06</b>	<b>\$5,972.20</b>	<b>\$3,329.12</b>	<b>55.7%</b>
<u>General &amp; Administrative Expenses</u>								
Salaries and Wages	\$539.47	\$558.41	\$18.94	3.4%	\$3,094.91	\$3,350.54	\$255.63	7.6%
FICA and Medicare	33.35	42.75	9.40	22.0	217.40	256.50	39.10	15.2
Retirement	36.10	44.25	8.15	18.4	235.61	265.50	29.89	11.3
Health Insurance	142.52	177.66	35.14	19.8	897.08	1,066.04	168.96	15.8
Worker's Compensation	0.00	0.00	0.00	0.0	63.00	102.25	39.25	38.4
Unemployment	0.00	0.66	0.66	100.0	0.18	4.04	3.86	95.5
<b>Total General &amp; Administrative Expenses</b>	<b>\$751.44</b>	<b>\$823.73</b>	<b>\$72.29</b>	<b>8.8%</b>	<b>\$4,508.18</b>	<b>\$5,044.87</b>	<b>\$536.69</b>	<b>10.6%</b>
<b>Total Expenses</b>	<b>\$1,506.79</b>	<b>\$1,819.03</b>	<b>\$312.24</b>	<b>17.2%</b>	<b>\$7,151.26</b>	<b>\$11,017.07</b>	<b>\$3,865.81</b>	<b>35.1%</b>
<b>Net Income (Loss)</b>	<b>\$(1,506.79)</b>	<b>\$(1,819.03)</b>	<b>\$312.24</b>	<b>17.2%</b>	<b>\$(7,151.26)</b>	<b>\$(1,017.07)</b>	<b>\$3,865.81</b>	<b>35.1%</b>

**Town of Jerome**  
**Income Statement**  
**(Original Budget to Actual Comparison)**  
**For the period of 12/1/2021 Through 12/31/2021**

**Fund: (1) General**  
**Department: (18) Property**

	Current Period			Actual	Year To Date Budget	Variance	%
	Actual	Budget	Variance				
<u>Program Expenses</u>							
Contract Services	\$250.00	\$875.00	\$625.00	\$2,684.92	\$5,250.00	\$2,565.08	48.9%
Engineering Fees	0.00	416.66	416.66	0.00	2,500.04	2,500.04	100.0
Fuel	30.37	108.33	77.96	227.50	650.02	422.52	65.0
Legal Exp - Properties	0.00	25.00	25.00	0.00	150.00	150.00	100.0
Miscellaneous	50.23	100.00	49.77	263.94	600.00	336.06	56.0
Software Service & Support	79.81	0.00	(79.81)	79.81	0.00	(79.81)	0.0
Operating Supplies - Properties	52.83	0.00	(52.83)	915.59	800.00	(115.59)	(14.4)
R&M Building - Properties	1,310.58	3,333.33	2,022.75	14,940.23	20,000.02	5,059.79	25.3
Rep and Maint - Vehicles	28.94	125.00	96.06	606.03	750.00	143.97	19.2
Rep and Maint - Equipment	0.00	20.83	20.83	166.61	125.02	(61.59)	(49.3)
Rep and Maint - Infrastructure	0.00	5,250.00	5,250.00	321.26	31,500.00	31,178.74	99.0
Small Tools and Equipment	126.65	0.00	(126.65)	805.67	500.00	(305.67)	(61.1)
Uniform Exp Properties	99.21	25.00	(74.21)	99.21	150.00	50.79	33.9
Utilities	4,406.67	3,500.00	(906.67)	17,321.33	21,000.00	3,678.67	17.5
Lease Payments	21.68	21.75	0.07	108.40	130.50	22.10	16.9
<b>Total Program Expenses</b>	<b>\$6,456.97</b>	<b>\$13,800.90</b>	<b>\$7,343.93</b>	<b>\$38,560.50</b>	<b>\$84,105.60</b>	<b>\$45,545.10</b>	<b>54.2 %</b>
<u>General &amp; Administrative Expenses</u>							
Salaries and Wages	\$2,882.13	\$3,458.08	\$575.95	\$18,706.18	\$20,748.52	\$2,042.34	9.8%
FICA and Medicare	206.51	284.58	58.07	1,346.22	1,587.52	241.30	15.2
Retirement	223.51	274.08	50.57	1,458.96	1,644.52	185.56	11.3
Health Insurance	882.58	1,100.25	217.67	5,555.29	6,601.50	1,046.21	15.8
Worker's Compensation	0.00	0.00	0.00	359.00	633.25	274.25	43.3
Unemployment	0.00	4.16	4.16	1.14	25.04	23.90	95.4
<b>Total General &amp; Administrative Expenses</b>	<b>\$4,194.73</b>	<b>\$5,101.15</b>	<b>\$906.42</b>	<b>\$27,426.79</b>	<b>\$31,240.35</b>	<b>\$3,813.56</b>	<b>12.2 %</b>
<b>Total Expenses</b>	<b>\$10,651.70</b>	<b>\$18,902.05</b>	<b>\$6,250.35</b>	<b>\$65,987.29</b>	<b>\$115,345.95</b>	<b>\$49,358.66</b>	<b>42.8%</b>
<b>Net Income (Loss)</b>	<b>\$(10,651.70)</b>	<b>\$(18,902.05)</b>	<b>\$8,250.35</b>	<b>\$(65,987.29)</b>	<b>\$(115,345.95)</b>	<b>\$49,358.66</b>	<b>42.8%</b>

**Town of Jerome**  
**Income Statement**  
**(Original Budget to Actual Comparison)**  
**For the period of 12/1/2021 Through 12/31/2021**

**Fund: (2) Utilities**  
**Department: (50) Water**

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Revenues</b>								
Connection Fees	\$0.00	\$416.66	\$(416.66)	(100.0)%	\$5,800.00	\$2,500.04	\$3,299.96	132.0%
Water Usage Fees	14,261.69	15,000.00	(738.31)	(4.9)	86,690.39	90,000.00	(3,309.61)	(3.7)
Miscellaneous	285.00	83.33	201.67	242.0	735.00	500.02	234.98	47.0
Transfers In	3,333.33	3,333.33	0.00	0.0	20,000.06	20,000.02	0.04	0.0
<b>Net Revenues</b>	<b>\$17,880.02</b>	<b>\$18,833.32</b>	<b>\$(953.30)</b>	<b>(5.1)%</b>	<b>\$113,225.45</b>	<b>\$113,000.08</b>	<b>\$225.37</b>	<b>0.2 %</b>
<b>Program Expenses</b>								
Advertising, Printing, & Publishing	\$0.00	\$0.00	\$0.00	0.0%	\$36.02	\$0.00	\$(36.02)	0.0%
Contract Services	900.00	900.00	0.00	0.0	4,500.00	5,400.00	900.00	16.7
Training & Education	0.00	41.66	41.66	100.0	0.00	250.04	250.04	100.0
Permit Fee Exp - Water	0.00	150.00	150.00	100.0	500.00	900.00	400.00	44.4
Engineering Fees	0.00	250.00	250.00	100.0	0.00	1,500.00	1,500.00	100.0
Fuel	96.38	166.66	70.28	42.2	664.53	1,000.04	335.51	33.5
Insurance	0.00	0.00	0.00	0.0	2,810.40	3,750.00	939.60	25.1
Legal Exp - Water	214.50	145.83	(68.67)	(47.1)	992.00	875.02	(116.98)	(13.4)
Miscellaneous	0.00	0.00	0.00	0.0	445.71	299.00	(146.71)	(49.1)
Software Support Exp - Water	79.81	0.00	(79.81)	0.0	4,890.65	5,017.00	126.35	2.5
Operating Supplies - Water	12.97	250.00	237.03	94.8	1,306.83	1,500.00	193.17	12.9
R&M Building - Water	0.00	41.66	41.66	100.0	0.00	250.04	250.04	100.0
Rep and Maint - Vehicles	28.94	166.66	137.72	82.6	606.03	1,000.04	394.01	39.4
Rep and Maint - Equipment	0.00	208.33	208.33	100.0	141.20	1,250.02	1,108.82	88.7
Rep and Maint - Infrastructure	490.00	0.00	(490.00)	0.0	12,481.67	13,816.69	1,335.02	9.7
Springs Security Exp	60.42	416.66	356.24	85.5	616.73	12,500.04	11,883.31	95.1
Service Tests/System Testing	15.00	83.33	68.33	82.0	378.00	500.02	122.02	24.4
Small Tools and Equipment	27.80	125.00	97.20	77.8	203.65	750.00	546.35	72.8
DWR Fee Exp	0.00	75.00	75.00	100.0	0.00	450.00	450.00	100.0
Uniform Exp Water	99.21	25.00	(74.21)	(296.8)	99.21	150.00	50.79	33.9
Utilities Exp - Water	75.46	41.66	(33.80)	(81.1)	225.03	250.04	25.01	10.0
Administrative Charge	4,272.93	4,272.91	(0.02)	0.0	25,637.62	25,637.54	(0.08)	0.0
Lease Payments	75.88	75.91	0.03	0.0	379.40	455.54	76.14	16.7
<b>Total Program Expenses</b>	<b>\$6,449.30</b>	<b>\$7,436.27</b>	<b>\$986.97</b>	<b>13.3 %</b>	<b>\$56,914.68</b>	<b>\$77,501.07</b>	<b>\$20,586.39</b>	<b>26.6 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$5,016.55	\$6,099.91	\$1,083.36	17.6%	\$32,929.78	\$36,599.54	\$3,669.76	10.0%
FICA and Medicare	364.25	466.66	102.41	21.9	2,374.66	2,800.04	425.38	15.2
Retirement	394.26	483.41	89.15	18.4	2,573.60	2,900.54	326.94	11.3

**Town of Jerome**  
**Income Statement**  
**(Original Budget to Actual Comparison)**  
**For the period of 12/1/2021 Through 12/31/2021**

**Fund: (2) Utilities**  
**Department: (50) Water**

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Health Insurance	1,556.86	1,940.83	383.97	19.8	9,799.47	11,645.02	1,845.55	15.8
Worker's Compensation	0.00	0.00	0.00	0.0	848.00	1,117.25	269.25	24.1
Unemployment	0.00	7.41	7.41	100.0	2.01	44.54	42.53	95.5
<b>Total General &amp; Administrative Expenses</b>	<b>\$7,331.92</b>	<b>\$8,998.22</b>	<b>\$1,666.30</b>	<b>18.5 %</b>	<b>\$48,527.52</b>	<b>\$55,106.83</b>	<b>\$6,579.41</b>	<b>11.9 %</b>
<b>Total Expenses</b>	<b>\$13,781.22</b>	<b>\$16,434.49</b>	<b>\$2,653.27</b>	<b>16.1%</b>	<b>\$105,442.20</b>	<b>\$132,608.00</b>	<b>\$27,165.80</b>	<b>20.5%</b>
<b>Net Income (Loss)</b>	<b>\$4,098.80</b>	<b>\$2,398.83</b>	<b>\$1,699.97</b>	<b>70.9%</b>	<b>\$7,783.25</b>	<b>\$(19,607.92)</b>	<b>\$27,391.17</b>	<b>139.7%</b>

**Town of Jerome**  
**Income Statement**  
**(Original Budget to Actual Comparison)**  
**For the period of 12/1/2021 Through 12/31/2021**

**Fund: (2) Utilities**  
**Department: (51) Sewer**

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Revenues</b>								
Connection Fees	\$0.00	\$458.33	\$(458.33)	(100.0)%	\$5,500.00	\$2,750.02	\$2,749.98	100.0%
Sewer Usage Fees	14,092.87	15,416.66	(1,323.79)	(8.6)	85,530.91	92,500.04	(6,969.13)	(7.5)
Interest and Investment Earnings	0.00	4.16	(4.16)	(100.0)	0.00	25.04	(25.04)	(100.0)
Transfers In	3,333.33	3,333.33	0.00	0.0	20,000.06	20,000.02	0.04	0.0
<b>Net Revenues</b>	<b>\$17,426.20</b>	<b>\$19,212.48</b>	<b>\$(1,786.28)</b>	<b>(9.3)%</b>	<b>\$111,030.97</b>	<b>\$115,275.12</b>	<b>\$(4,244.15)</b>	<b>(3.7)%</b>
<b>Program Expenses</b>								
Contract Services	\$3,200.00	\$3,200.00	\$0.00	0.0%	\$16,000.00	\$19,200.00	\$3,200.00	16.7%
Permit Fee Exp - Sewer	1,830.00	0.00	(1,830.00)	0.0	3,610.00	1,450.00	(2,160.00)	(213.9)
Engineering Fees	0.00	0.00	0.00	0.0	13,230.01	15,250.03	2,020.02	13.2
Fuel	140.41	166.66	26.25	15.8	720.96	1,000.04	279.08	27.9
Insurance	0.00	0.00	0.00	0.0	3,185.12	5,000.00	1,814.88	36.3
Legal Exp - Sewer	0.00	100.00	100.00	100.0	0.00	600.00	600.00	100.0
Miscellaneous	0.00	26.58	26.58	100.0	134.51	159.52	25.01	15.7
Software Support Exp - Sewer	79.81	0.00	(79.81)	0.0	4,890.65	5,020.00	129.35	2.6
Operating Supplies - Sewer	12.97	833.33	820.36	98.4	2,150.10	5,000.02	2,849.92	57.0
R&M Building - Sewer	0.00	41.66	41.66	100.0	0.00	250.04	250.04	100.0
Rep and Maint - Vehicles	28.94	166.66	137.72	82.6	606.03	1,000.04	394.01	39.4
Rep and Maint - Equipment	0.00	333.33	333.33	100.0	0.00	2,000.02	2,000.02	100.0
Rep and Maint - Infrastructure	0.00	1,250.00	1,250.00	100.0	28.31	40,500.00	40,471.69	99.9
Service Tests/System Testing	532.40	812.50	280.10	34.5	7,018.00	7,125.00	107.00	1.5
Small Tools & Equipment (under \$5,000)	1,160.45	291.66	(868.79)	(297.9)	1,201.08	1,750.04	548.96	31.4
Uniform Exp Sewer	99.21	25.00	(74.21)	(296.8)	99.21	150.00	50.79	33.9
Utilities	400.88	250.00	(150.88)	(60.3)	946.05	1,500.00	553.95	36.9
Administrative Charge	4,272.93	4,272.91	(0.02)	0.0	25,637.62	25,637.54	(0.08)	0.0
Lease Payments	75.88	75.91	0.03	0.0	379.40	455.54	76.14	16.7
<b>Total Program Expenses</b>	<b>\$11,833.68</b>	<b>\$11,846.20</b>	<b>\$12.52</b>	<b>0.1%</b>	<b>\$79,837.05</b>	<b>\$132,747.83</b>	<b>\$52,910.78</b>	<b>39.9%</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$2,760.65	\$3,307.75	\$547.10	16.5%	\$17,896.71	\$19,846.50	\$1,949.79	9.8%
FICA and Medicare	197.52	253.00	55.48	21.9	1,287.67	1,518.00	230.33	15.2
Retirement	213.76	262.16	48.38	18.5	1,395.53	1,573.04	177.51	11.3
Health Insurance	844.20	1,052.41	208.21	19.8	5,313.72	6,314.54	1,000.82	15.8
Worker's Compensation	0.00	0.00	0.00	0.0	430.00	605.75	175.75	29.0
Unemployment	0.00	4.00	4.00	100.0	1.10	24.00	22.90	95.4
<b>Total General &amp; Administrative Expenses</b>	<b>\$4,016.15</b>	<b>\$4,879.32</b>	<b>\$863.17</b>	<b>17.7%</b>	<b>\$26,324.73</b>	<b>\$29,881.83</b>	<b>\$3,557.10</b>	<b>11.9%</b>

**Town of Jerome**  
**Income Statement**  
**(Original Budget to Actual Comparison)**  
**For the period of 12/1/2021 Through 12/31/2021**

**Fund: (2) Utilities**  
**Department: (51) Sewer**

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Total Expenses</b>	\$15,849.83	\$16,725.52	\$875.69	5.2%	\$106,161.78	\$102,629.66	\$56,467.88	34.7%
<b>Net Income (Loss)</b>	\$1,576.37	\$2,486.96	\$(910.59)	(36.6)%	\$4,869.19	\$(47,354.54)	\$52,223.73	110.3%

**Town of Jerome**  
**Income Statement**  
**(Original Budget to Actual Comparison)**  
**For the period of 12/1/2021 Through 12/31/2021**

**Fund: (2) Utilities**  
**Department: (52) Sanitation**

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Revenues</b>								
Sanitation Usage Fees	\$14,655.66	\$15,750.00	\$(1,094.34)	(6.9)%	\$88,694.11	\$94,500.00	\$(5,805.89)	(6.1)%
Miscellaneous	0.00	83.33	(83.33)	(100.0)	0.00	500.02	(500.02)	(100.0)
<b>Net Revenues</b>	<b>\$14,655.66</b>	<b>\$15,833.33</b>	<b>\$(1,177.67)</b>	<b>(7.4)%</b>	<b>\$88,694.11</b>	<b>\$95,000.02</b>	<b>\$(6,305.91)</b>	<b>(6.6)%</b>
<b>Program Expenses</b>								
Recycling Contract Exp	\$120.00	\$208.33	\$88.33	42.4%	\$360.00	\$1,250.02	\$890.02	71.2%
Training & Education	0.00	66.66	66.66	100.0	0.00	400.04	400.04	100.0
Equipment Rentals	0.00	83.33	83.33	100.0	0.00	500.02	500.02	100.0
Fuel	653.22	541.66	(111.56)	(20.6)	3,000.40	3,250.04	249.64	7.7
Insurance	0.00	0.00	0.00	0.0	3,747.20	5,000.00	1,252.80	25.1
Landfill Tipping Fees	2,026.80	2,041.66	14.86	0.7	9,239.00	12,250.04	3,011.04	24.6
Miscellaneous	22.82	29.00	6.18	21.3	103.58	174.00	70.42	40.5
Software Support Exp - Trash	79.83	1,200.00	1,120.17	93.3	3,712.56	5,020.00	1,307.44	26.0
Operating Supplies - Trash	131.54	41.66	(89.88)	(215.7)	390.06	250.04	(140.02)	(66.0)
Rep and Maint - Vehicles	4,380.75	2,766.64	(1,614.11)	(58.3)	8,806.72	7,750.00	(1,056.72)	(13.6)
Rep and Maint - Equipment	167.55	41.66	(125.89)	(302.2)	167.55	250.04	82.49	33.0
Small Tools and Equipment	27.85	416.66	388.81	93.3	68.50	2,500.04	2,431.54	97.3
Uniform Exp Trash	99.23	25.00	(74.23)	(296.9)	99.23	150.00	50.77	33.8
Administrative Charge	4,272.93	4,272.91	(0.02)	0.0	25,637.62	25,637.54	(0.08)	0.0
Transfers Out	0.00	0.00	0.00	0.0	10,000.00	10,000.00	0.00	0.0
<b>Total Program Expenses</b>	<b>\$11,982.52</b>	<b>\$11,735.17</b>	<b>\$(247.35)</b>	<b>(2.1)%</b>	<b>\$65,332.42</b>	<b>\$74,381.82</b>	<b>\$9,049.40</b>	<b>12.2 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$4,339.80	\$5,262.25	\$922.45	17.5%	\$28,419.85	\$31,573.50	\$3,153.65	10.0%
FICA and Medicare	314.25	402.58	88.33	21.9	2,048.58	2,416.52	366.94	15.2
Retirement	340.12	417.08	76.96	18.5	2,220.15	2,502.52	282.37	11.3
Health Insurance	1,343.06	1,674.33	331.27	19.8	8,453.70	10,046.02	1,592.32	15.9
Worker's Compensation	0.00	0.00	0.00	0.0	1,205.00	963.75	(241.25)	(25.0)
Unemployment	0.00	6.41	6.41	100.0	1.73	38.54	36.81	95.5
<b>Total General &amp; Administrative Expenses</b>	<b>\$6,337.23</b>	<b>\$7,762.65</b>	<b>\$1,425.42</b>	<b>18.4 %</b>	<b>\$42,349.01</b>	<b>\$47,539.85</b>	<b>\$5,190.84</b>	<b>10.9 %</b>
<b>Total Expenses</b>	<b>\$18,319.75</b>	<b>\$19,497.82</b>	<b>\$1,178.07</b>	<b>6.0%</b>	<b>\$107,681.43</b>	<b>\$121,921.67</b>	<b>\$14,240.24</b>	<b>11.7%</b>
<b>Net Income (Loss)</b>	<b>\$(3,664.09)</b>	<b>\$(3,664.49)</b>	<b>\$0.40</b>	<b>0.0%</b>	<b>\$(18,987.32)</b>	<b>\$(26,921.65)</b>	<b>\$7,934.33</b>	<b>29.5%</b>



**Town of Jerome**  
**Income Statement**  
**(Original Budget to Actual Comparison)**  
**For the period of 12/1/2021 Through 12/31/2021**

Fund: (3) Road  
Department: (30) HURF

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Revenues</b>								
HURF Revenue	\$3,527.63	\$3,277.83	\$249.80	7.6%	\$22,801.86	\$19,667.02	\$3,134.84	15.9%
Interest and Investment Earnings	37.56	50.00	(12.44)	(24.9)	218.27	300.00	(81.73)	(27.2)
Transfers In	4,951.55	5,000.00	(48.45)	(1.0)	55,569.15	40,200.00	15,369.15	38.2
<b>Net Revenues</b>	<b>\$8,516.74</b>	<b>\$8,327.83</b>	<b>\$188.91</b>	<b>2.3 %</b>	<b>\$78,589.28</b>	<b>\$60,167.02</b>	<b>\$18,422.26</b>	<b>30.6 %</b>
<b>Program Expenses</b>								
Engineering Fees	\$0.00	\$416.66	\$416.66	100.0%	\$0.00	\$2,500.04	\$2,500.04	100.0%
Equipment Rentals - HURF	0.00	83.33	83.33	100.0	0.00	500.02	500.02	100.0
Fuel	30.36	108.33	77.97	72.0	217.39	650.02	432.63	66.6
Insurance	0.00	0.00	0.00	0.0	1,873.60	2,500.00	626.40	25.1
COVID Expenses - Portajohns	1,540.00	1,250.00	(290.00)	(23.2)	9,928.00	9,500.00	(428.00)	(4.5)
Miscellaneous	0.00	38.91	38.91	100.0	69.72	233.54	163.82	70.1
Software Service & Support	79.81	185.00	105.19	56.9	757.56	923.00	165.44	17.9
Operating Supplies - HURF	12.97	58.33	45.36	77.8	110.24	350.02	239.78	68.5
Public Restroom Supplies	0.00	233.33	233.33	100.0	0.00	1,400.02	1,400.02	100.0
R&M Building - HURF	0.00	41.66	41.66	100.0	0.00	250.04	250.04	100.0
Rep and Maint - Vehicles	28.94	125.00	96.06	76.8	608.03	750.00	143.97	19.2
Rep and Maint - Equipment	0.00	41.66	41.66	100.0	0.00	250.04	250.04	100.0
Rep and Maint - Infrastructure	0.00	1,666.66	1,666.66	100.0	13,260.00	25,000.04	11,740.04	47.0
Small Tools and Equipment	27.80	41.66	13.86	33.3	106.67	250.04	143.37	57.3
Street Lights	1,004.94	1,083.33	78.39	7.2	6,008.09	6,500.02	491.93	7.6
Street Supplies	246.85	0.00	(246.85)	0.0	10,631.63	10,000.00	(631.63)	(6.3)
Uniform Exp - HURF	99.21	25.00	(74.21)	(296.8)	99.21	150.00	50.79	33.9
Administrative Charge	919.87	919.83	(0.04)	0.0	5,519.31	5,519.02	(0.29)	0.0
Lease Payments	21.69	21.75	0.06	0.3	108.45	130.50	22.05	16.9
<b>Total Program Expenses</b>	<b>\$4,012.44</b>	<b>\$6,340.44</b>	<b>\$2,328.00</b>	<b>36.7 %</b>	<b>\$49,295.90</b>	<b>\$67,356.36</b>	<b>\$18,060.46</b>	<b>26.8 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$3,366.26	\$3,958.66	\$592.40	15.0%	\$21,666.94	\$23,752.04	\$2,085.10	8.8%
FICA and Medicare	244.93	302.83	57.90	19.1	1,587.70	1,817.02	229.32	12.6
Retirement	180.47	221.33	40.86	18.5	1,178.06	1,328.02	149.96	11.3
Health Insurance	712.64	886.41	175.77	19.8	4,485.63	5,330.54	844.91	15.9
Worker's Compensation	0.00	0.00	0.00	0.0	360.00	603.25	243.25	40.3
Unemployment	0.00	7.66	7.66	100.0	15.05	46.04	30.99	67.3
<b>Total General &amp; Administrative Expenses</b>	<b>\$4,504.30</b>	<b>\$5,376.89</b>	<b>\$874.59</b>	<b>16.3 %</b>	<b>\$29,283.38</b>	<b>\$32,876.81</b>	<b>\$3,593.53</b>	<b>10.9 %</b>

**Town of Jerome**  
**Income Statement**  
**(Original Budget to Actual Comparison)**  
**For the period of 12/1/2021 Through 12/31/2021**

Fund: (3) Road  
Department: (30) HURF

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Total Expenses</b>	\$8,516.74	\$11,719.33	\$3,202.59	27.3%	\$78,589.28	\$100,233.27	\$21,643.99	21.6%
<b>Net Income (Loss)</b>	\$0.00	<u>\$ (3,391.50)</u>	<u>\$3,391.50</u>	100.0%	<u>\$0.00</u>	<u>\$ (40,066.25)</u>	<u>\$40,066.25</u>	100.0%

**Town of Jerome**  
**Income Statement**  
**(Original Budget to Actual Comparison)**  
**For the period of 12/1/2021 Through 12/31/2021**

**Fund: (3) Road**  
**Department: (35) Parking**

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Revenues</b>								
Parking Kiosk Revenue	\$21,640.85	\$20,833.33	\$807.52	3.9%	\$161,671.55	\$125,000.02	\$36,671.53	29.3%
Net Revenues	\$21,640.85	\$20,833.33	\$807.52	3.9%	\$161,671.55	\$125,000.02	\$36,671.53	29.3%
<b>Program Expenses</b>								
Miscellaneous	\$0.00	\$20.00	\$20.00	100.0%	\$0.00	\$120.00	\$120.00	100.0%
Credit Card Processing Fees	3,878.59	3,333.33	(545.26)	(16.4)	22,236.47	20,000.02	(2,236.45)	(11.2)
Software Service and Support	53.28	447.50	394.22	88.1	2,310.68	3,423.00	1,112.32	32.5
Operating Supplies	0.00	250.00	250.00	100.0	626.46	1,500.00	873.54	58.2
Telephone	321.52	166.66	(154.86)	(92.9)	1,347.86	1,000.04	(347.82)	(34.8)
Capital Outlay	0.00	0.00	0.00	0.0	20,441.70	15,000.00	(5,441.70)	(36.3)
Allow for Additional Capital Purchases	0.00	166.66	166.66	100.0	0.00	1,000.04	1,000.04	100.0
Transfers Out	14,118.21	14,500.00	381.79	2.6	92,353.91	96,000.00	3,646.09	3.8
Total Program Expenses	\$18,371.60	\$18,884.15	\$512.55	2.7%	\$139,317.08	\$138,043.10	\$1,273.98	(0.9)%
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$2,498.60	\$2,384.08	\$(114.52)	(4.8)%	\$12,187.75	\$14,304.52	\$2,116.77	14.8%
FICA Match	190.38	182.41	(7.97)	(4.4)	931.58	1,094.54	162.96	14.9
Worker's Compensation	0.00	0.00	0.00	0.0	122.00	187.75	65.75	35.0
Unemployment	13.22	8.58	(4.64)	(54.1)	51.62	51.52	(0.10)	(0.2)
Total General & Administrative Expenses	\$2,702.20	\$2,575.07	\$(127.13)	(4.9)%	\$13,292.95	\$15,638.33	\$2,345.38	15.0%
Total Expenses	\$21,073.80	\$21,459.22	\$385.42	1.8%	\$152,610.03	\$153,681.43	\$1,071.40	0.7%
Net Income (Loss)	\$567.05	\$(625.89)	\$1,192.94	190.6%	\$9,061.52	\$(28,681.41)	\$37,742.93	131.6%

1/4/22  
7:11:59 AM

**Town of Jerome**  
**Balance Sheet**  
**As of 12/31/2021**  
**Fund: (1) General**

**Assets**

**Current Assets**

LGIP	\$1,705.08	
Petty Cash - General Gov	275.00	
Auto Lieu Taxes	1,703.09	
City Sales Taxes	159,335.89	
Franchise Fees	3,806.58	
GF Accounts Receivable	(3,299.13)	
Property Taxes	2,314.93	
State Sales Taxes	2,658.34	
Court - Checking & Bond Acct	99,163.31	
Court - JCEF Acct	13,793.90	
Court - FTG Acct	8,060.05	
Petty Cash - Fire Dept	150.00	
Petty Cash - Library	150.00	
General Fund PrePaid Exp	(5,777.88)	
NBA Checking	118,478.99	
OAZ Checking	273,955.86	
OAZ General Savings	796,787.84	
OAZ CTL Business Savings	5.00	
Total Current Assets	\$1,473,266.85	

**Other Assets**

Due From Other Funds	\$1,019,256.46	
Total Other Assets	1,019,256.46	

**Total Assets**

**\$2,492,523.31**

**Liabilities and Net Assets**

**Current Liabilities**

Accounts Payable	\$2,884.11	
Health Insurance	510.46	
457G Retirement	3,233.25	
PSPRS	(3,233.29)	
Customer Deposits	6,760.72	
FD Per Call Payable	1,363.50	
Ganishments Payable	1,735.51	
Wages Payable	30,589.12	
Due To Other Funds	1,219,743.66	
Court Liabilities	10,404.08	
Total Current Liabilities	\$1,273,991.12	
Total Liabilities	\$1,273,991.12	

**Net Assets**

Unrestricted Funds	638,873.64	
Current Year Net Assets	579,658.55	
Total Net Assets	1,218,532.19	
Total Liabilities and Net Assets	\$2,492,523.31	

1/4/22  
7:13:54 AM

Town of Jerome  
Balance Sheet  
As of 12/31/2021  
Fund: (2) Utilities

**Assets**

**Current Assets**

Allowance for Doubtful Accts	\$(15,000.00)	
Utilities A/R	63,337.54	
Miscellaneous	27.21	
Construction WIP	72,959.00	
Total Current Assets		\$121,323.75

**Property, Plant & Equipment**

Buildings-Prop, Plant, Equip	\$2,166,541.86	
Operating Equipment-Prop, Plant, Equip	205,764.78	
Buildings-Acc Depreciation	(1,615,986.98)	
Operating Equipment-Acc Depreciation	(162,494.20)	
Infrastructure	1,399,746.06	
Total Property, Plant & Equipment		1,993,571.32

**Other Assets**

Due From Other Funds	\$461,999.04	
Total Other Assets		461,999.04

**Total Assets**

**\$2,576,894.11**

**Liabilities and Net Assets**

**Current Liabilities**

Sales Tax Payable	\$625.81	
Customer Deposits	26,245.18	
Compensated Absences	5,461.24	
Other Liabilities	4,040.76	
Due To Other Funds	364,729.93	
Accrued Payroll	4,996.84	
Total Current Liabilities		\$406,099.56

**Total Liabilities**

**\$406,099.56**

**Net Assets**

Unrestricted Fund Balance	768,669.00	
Unrestricted Fund Balance	(142,984.00)	
Unrestricted Fund Balance	1,556,567.24	
Current Year Net Assets	(11,457.69)	
Total Net Assets		2,170,794.55
Total Liabilities and Net Assets		<b>\$2,576,894.11</b>

1/4/22  
7:27:30 AM

**Town of Jerome**  
**Balance Sheet**  
**As of 12/31/2021**  
  
**Fund: (3) Road**  
**Department: (30) HURF**

**Assets**

**Current Assets**

HURF Accounts Receivable	\$3,934.32	
OAZ HURF Savings	444,102.50	
<b>Total Current Assets</b>		<b>\$448,036.82</b>

**Other Assets**

Due From Other Funds	\$78,371.01	
<b>Total Other Assets</b>		<b>78,371.01</b>
<b>Total Assets</b>		<b>\$526,407.83</b>

**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$418,963.29	
Accrued Payroll	1,287.17	
<b>Total Current Liabilities</b>		<b>\$418,250.46</b>
<b>Total Liabilities</b>		<b>\$418,250.46</b>

**Net Assets**

Unrestricted Fund Balance	153,174.00	
Current Year Net Assets	(45,016.63)	
<b>Total Net Assets</b>		<b>108,157.37</b>
<b>Total Liabilities and Net Assets</b>		<b>\$526,407.83</b>

1/4/22  
7:28:09 AM

**Town of Jerome**  
**Balance Sheet**  
**As of 12/31/2021**  
  
Fund: (3) Road  
Department: (35) Parking

**Assets**

**Other Assets**

Due From	\$402,758.88	
Total Other Assets	<u>402,758.88</u>	\$402,758.88
<b>Total Assets</b>		<b><u>402,758.88</u></b>

**Liabilities and Net Assets**

**Current Liabilities**

Due To	\$277,371.05	
Wages Payable	387.54	
Total Current Liabilities	<u>277,758.59</u>	\$277,758.59
<b>Total Liabilities</b>		<b><u>277,758.59</u></b>

**Net Assets**

Current Year Net Assets	\$125,000.29	
<b>Total Net Assets</b>		<b><u>125,000.29</u></b>
<b>Total Liabilities and Net Assets</b>		<b><u>402,758.88</u></b>

1/4/22  
7:28:47 AM

**Town of Jerome**  
**Balance Sheet**  
**As of 12/31/2021**

Fund: (4) Firefighters Pension & Relief

**Assets**

**Current Assets**

Investments - Pension & Relief	\$206,837.23	
Total Current Assets		\$206,837.23

**Other Assets**

Due From Other Funds	\$39,403.59	
Total Other Assets		39,403.59

<b>Total Assets</b>		<b>\$246,240.82</b>
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**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$27,372.89	
Total Current Liabilities		\$27,372.89

<b>Total Liabilities</b>		<b>\$27,372.89</b>
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**Net Assets**

Unrestricted Fund Balance	163,876.90	
Current Year Net Assets	54,991.03	

<b>Total Net Assets</b>		<b>218,867.93</b>
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<b>Total Liabilities and Net Assets</b>		<b>\$246,240.82</b>
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Town of Jerome  
Balance Sheet  
As of 12/31/2021

Fund: (5) Operating Grants

**Assets**

**Current Assets**

Opr Grants Receivable	\$2,431.47	
Inventory	13,193.06	
Total Current Assets		<u>\$15,624.53</u>

**Other Assets**

Due From Other Funds	\$93,376.00	
Total Other Assets		<u>93,376.00</u>

**Total Assets**

\$109,000.53

**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$29,182.20	
Deferred Revenue - Opr Grants	51,303.51	
Total Current Liabilities		<u>\$80,485.71</u>

**Total Liabilities**

\$80,485.71

**Net Assets**

Unrestricted Fund Balance	32,586.67	
Current Year Net Assets	(4,071.85)	
Total Net Assets		<u>28,514.82</u>
Total Liabilities and Net Assets		<u>\$109,000.53</u>

1/4/22  
7:29:32 AM

**Town of Jerome**  
**Balance Sheet**  
**As of 12/31/2021**  
**Fund: (6) Capital Grants**

**Assets**

**Current Assets**

Cap Grants Receivable	\$74,159.08	
Total Current Assets	<u>74,159.08</u>	\$74,159.08

**Other Assets**

Due From Other Funds	\$125,212.86	
Total Other Assets	<u>125,212.86</u>	125,212.86

<b>Total Assets</b>		<b><u>199,371.94</u></b>
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**Liabilities and Net Assets**

**Current Liabilities**

Deferred Revenue - Cap Grants	\$109,069.87	
Due To Other Funds	32,211.39	
Accounts Payable - Cap Grants	89.56	
Total Current Liabilities	<u>141,370.82</u>	\$141,370.82

<b>Total Liabilities</b>		<b><u>141,370.82</u></b>
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**Net Assets**

Restricted Fund Balance	\$141,447.16	
Unrestricted Fund Balance	(128,623.24)	
Current Year Net Assets	<u>45,177.20</u>	
Total Net Assets		<u>58,001.12</u>

<b>Total Liabilities and Net Assets</b>		<b><u>199,371.94</u></b>
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Town of Jerome  
Balance Sheet  
As of 12/31/2021

Fund: (7) GF Contingencies

**Assets**

**Current Assets**

Wildland Fees Receivable	\$44,766.74	
Total Current Assets	<u>44,766.74</u>	\$44,766.74

**Other Assets**

Due From Other Funds	\$112,816.66	
Total Other Assets	<u>112,816.66</u>	112,816.66

**Total Assets**

\$157,583.40

**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$73,047.26	
Total Current Liabilities	<u>73,047.26</u>	\$73,047.26

**Total Liabilities**

\$73,047.26

**Net Assets**

Unrestricted Fund Balance	\$80,916.63	
Current Year Net Assets	<u>3,619.51</u>	
Total Net Assets		<u>84,536.14</u>
Total Liabilities and Net Assets		<u>\$157,583.40</u>

1/4/22  
7:30:16 AM

**Town of Jerome**  
**Balance Sheet**  
**As of 12/31/2021**  
**Fund: (8) UF Contingencies**

**Assets**

**Other Assets**

Due From Other Funds	\$75,980.48	
Total Other Assets	<u>75,980.48</u>	\$75,980.48
<b>Total Assets</b>		<b><u>75,980.48</u></b>

**Net Assets**

Current Year Net Assets	\$75,980.48	
Total Net Assets	<u>75,980.48</u>	75,980.48
Total Liabilities and Net Assets		<b><u>75,980.48</u></b>

1/4/22  
7:31:15 AM

Town of Jerome  
Balance Sheet  
As of 12/31/2021  
Fund: (9) Capital

**Assets**

**Current Assets**

DAZ Capital Improvements	\$60,764.90	
Total Current Assets	<u>60,764.90</u>	\$60,764.90

**Other Assets**

Due From Other Funds	\$32,124.44	
Total Other Assets	<u>32,124.44</u>	32,124.44

<b>Total Assets</b>		<u><u>\$92,889.34</u></u>
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**Net Assets**

Unrestricted Fund Balance	\$77,812.73	
Current Year Net Assets	<u>15,076.61</u>	
<b>Total Net Assets</b>		<u>92,889.34</u>
<b>Total Liabilities and Net Assets</b>		<u><u>\$92,889.34</u></u>

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of: 12/1/2021 to 12/31/2021

01/03/22  
11:02:44AM

Invoice Number	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>VENDOR: 1002 - XEROX FINANCIAL SERVICES</b>											
12121MA13	12/01/21	12/01/21	12/31/21	1.10.1045 - General Fund PrePaid Exp	\$321.03	\$0.00	\$321.03	12/01/21	12403	ASCUCUK	\$0.00
020-0098114-001, Inv 2944285 Copier					\$321.03	\$0.00	\$321.03				\$0.00
<b>INVOICE 12121MA13 TOTALS:</b>											
				<b>XEROX FINANCIAL SERVICES TOTALS:</b>	<b>\$321.03</b>	<b>\$0.00</b>	<b>\$321.03</b>				<b>\$0.00</b>
<b>VENDOR: 1011 - SOUTHWESTERN ENVIRON (SEC)</b>											
12121MA6	12/01/21	12/01/21	12/31/21	6.70.6106 - HURF Exchange Drainage Expe	\$9,459.75	\$0.00	\$9,459.75	12/01/21	12404	ASCUCUK	\$0.00
Inv 2021-371 Project 20-0213CE HURF					\$9,459.75	\$0.00	\$9,459.75				\$0.00
<b>INVOICE 12121MA6 TOTALS:</b>											
				<b>SOUTHWESTERN ENVIRON (SEC) TOTALS:</b>	<b>\$9,459.75</b>	<b>\$0.00</b>	<b>\$9,459.75</b>				<b>\$0.00</b>
<b>VENDOR: 1019 - ARROWHEAD GARAGE DOORS</b>											
12221MA14	12/22/21	12/22/21	01/21/22	1.18.6215 - R&M Building - Properties	\$250.00	\$0.00	\$250.00	12/22/21	12456	ASCUCUK	\$0.00
Station 11 Door Repair, Labor					\$700.00	\$0.00	\$700.00		12456	ASCUCUK	\$0.00
Station 11 Door Repair, Parts/Trave					\$950.00	\$0.00	\$950.00				\$0.00
<b>INVOICE 12221MA14 TOTALS:</b>											
				<b>ARROWHEAD GARAGE DOORS TOTALS:</b>	<b>\$950.00</b>	<b>\$0.00</b>	<b>\$950.00</b>				<b>\$0.00</b>
<b>VENDOR: 1028 - YAVAPAI CO EDUCATION TECH</b>											
12821MA9	12/08/21	12/08/21	01/07/22	1.11.6192 - Software Support Exp - GG	\$120.00	\$0.00	\$120.00	12/08/21	12418	ASCUCUK	\$0.00
Inv 21-1144 Internet Access, GG					\$75.00	\$0.00	\$75.00		12418	ASCUCUK	\$0.00
Inv 21-1144 Internet Access, PW					\$75.00	\$0.00	\$75.00		12418	ASCUCUK	\$0.00
Inv 21-1144 Internet Access, FD					\$150.00	\$0.00	\$150.00		12418	ASCUCUK	\$0.00
Inv 21-1144 Internet Access, PD					\$42.95	\$0.00	\$42.95		12418	ASCUCUK	\$0.00
Inv 21-1143 E-Rate LB					\$462.95	\$0.00	\$462.95				\$0.00
<b>INVOICE 12821MA9 TOTALS:</b>											
				<b>YAVAPAI CO. EDUCATION TECH TOTALS:</b>	<b>\$462.95</b>	<b>\$0.00</b>	<b>\$462.95</b>				<b>\$-460.07</b>
<b>VENDOR: 1031 - GARY ALLEN</b>											
CR-0000081	12/14/21	12/14/21	12/03/21	2.50.6145 - Fuel	(\$10.00)	\$0.00	(\$10.00)	12/14/21		ASCUCUK	\$0.00
Reimbursement For Fuel Purchase					(\$10.00)	\$0.00	(\$10.00)				\$0.00
<b>INVOICE CR-0000081 TOTALS:</b>											
				<b>121521MA11</b>	<b>\$1.66</b>	<b>\$0.00</b>	<b>\$1.66</b>	<b>12/15/21</b>	<b>12445</b>	<b>ASCUCUK</b>	<b>\$0.00</b>
Reimbursement Fuel, PWALL Parks					\$1.66	\$0.00	\$1.66		12445	ASCUCUK	\$0.00
Reimbursement Fuel, PWALL Prop					\$1.66	\$0.00	\$1.66		12445	ASCUCUK	\$0.00
Reimbursement Fuel, PWALL Water					\$1.66	\$0.00	\$1.66		12445	ASCUCUK	\$0.00
Reimbursement Fuel, PWALL Sewer					\$1.70	\$0.00	\$1.70		12445	ASCUCUK	\$0.00
Reimbursement Fuel, PWALL Trash					\$1.66	\$0.00	\$1.66		12445	ASCUCUK	\$0.00
Reimbursement Fuel, PWALL HURF					\$1.66	\$0.00	\$1.66		12445	ASCUCUK	\$0.00

\*V - Denotes Voided Check Entries

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2021 to 12/31/2021

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>INVOICE 121521MA11 TOTALS:</b>					\$10.00	\$0.00	\$10.00				\$0.00
<b>VENDOR: 1054 - PARKEON</b>											
12821MA2	12/08/21		01/07/22		\$0.00	\$0.00	\$0.00				\$0.00
S0131535, Inv IV125993 Flowbird Fee											
<b>INVOICE 12821MA2 TOTALS:</b>					\$53.28	\$0.00	\$53.28	12/08/21	12419	ASCUCK	\$0.00
<b>PARKEON TOTALS:</b>					\$53.28	\$0.00	\$53.28				\$0.00
<b>VENDOR: 1056 - PREMIER DIESEL TRUCK &amp; EQUIP</b>											
12821MA5	12/08/21		01/07/22		\$1,000.00	\$0.00	\$1,000.00	12/08/21	12420	ASCUCK	\$0.00
Inv 133 Trash Truck Alternator, Clu					\$3,351.81	\$0.00	\$3,351.81	12/08/21	12420	ASCUCK	\$0.00
Inv 133 Trash Truck Alternator, Clu					\$4,351.81	\$0.00	\$4,351.81				\$0.00
<b>PREMIER DIESEL TRUCK &amp; EQUIP TOTALS:</b>					\$4,351.81	\$0.00	\$4,351.81				\$0.00
<b>VENDOR: 1061 - HRDIRECT</b>											
122221MA7	12/22/21		01/21/22		\$93.36	\$0.00	\$93.36	12/22/21	12457	ASCUCK	\$0.00
Inv10930035 Labor Law Poster 1 Year					\$93.36	\$0.00	\$93.36	12/22/21	12457	ASCUCK	\$0.00
Inv10930034 Labor Law Poster 1 Year					\$93.36	\$0.00	\$93.36	12/22/21	12457	ASCUCK	\$0.00
Inv10930036 Labor Law Poster 1 Year					\$280.08	\$0.00	\$280.08				\$0.00
<b>HRDIRECT TOTALS:</b>					\$280.08	\$0.00	\$280.08				\$0.00
<b>VENDOR: 1079 - O'REILLY AUTOMOTIVE, INC.</b>											
12821MA21	12/08/21		01/07/22		\$28.94	\$0.00	\$28.94	12/08/21	12421	ASCUCK	\$0.00
Inv 3492-486107, 486890, 487778 Par					\$28.94	\$0.00	\$28.94	12/08/21	12421	ASCUCK	\$0.00
Inv 3492-486107, 486890, 487778 Pto					\$28.94	\$0.00	\$28.94	12/08/21	12421	ASCUCK	\$0.00
Inv 3492-486107, 486890, 487778 Wat					\$28.94	\$0.00	\$28.94	12/08/21	12421	ASCUCK	\$0.00
Inv 3492-486107, 486890, 487778 Sew					\$28.94	\$0.00	\$28.94	12/08/21	12421	ASCUCK	\$0.00
Inv 3492-486107, 486890, 487778 Tra					\$28.94	\$0.00	\$28.94	12/08/21	12421	ASCUCK	\$0.00
Inv 3492-486107, 486890, 487778 HUR					\$173.64	\$0.00	\$173.64	12/08/21	12421	ASCUCK	\$0.00
<b>O'REILLY AUTOMOTIVE, INC. TOTALS:</b>					\$173.64	\$0.00	\$173.64				\$0.00
<b>VENDOR: 1080 - NICE JONS, INC.</b>											
12821MA1	12/08/21		01/07/22		\$1,540.00	\$0.00	\$1,540.00	12/08/21	12422	ASCUCK	\$0.00
Inv 40051 12/7 - 1/3 Service					\$1,540.00	\$0.00	\$1,540.00				\$0.00
<b>INVOICE 12821MA1 TOTALS:</b>					\$1,540.00	\$0.00	\$1,540.00				\$0.00

\*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2021 to 12/31/2021

01/03/22  
11:02:44AM

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>NICE JONS, INC. TOTALS:</b>					\$1,540.00	\$0.00	\$1,540.00				\$0.00
<b>VENDOR: 109 - AFLAC</b>											\$0.00
122221MA9	12/22/21	12/22/21	12/22/21	1.10.2405 - AFLAC	\$103.20	\$0.00	\$103.20	12/22/21	12458	ASCUCK	\$0.00
Acct # DN513, Inv. 418592					\$103.20	\$0.00	\$103.20				\$0.00
<b>INVOICE 122221MA9 TOTALS:</b>					\$103.20	\$0.00	\$103.20				\$0.00
<b>AFLAC TOTALS:</b>					\$103.20	\$0.00	\$103.20				\$0.00
<b>VENDOR: 1088 - PRO/COPY</b>											\$0.00
12821MA7	12/08/21	01/07/22			\$403.77	\$0.00	\$403.77	12/08/21	12423	ASCUCK	\$0.00
Inv 3262687 Copier Usage 9/1 - 11/3				1.11.6191 - Copier & Equip Lease Expense	\$336.18	\$0.00	\$336.18	12/08/21	12423	ASCUCK	\$0.00
Inv 3262685 Copier Lease Dec 2021				1.11.6191 - Copier & Equip Lease Expense	\$739.95	\$0.00	\$739.95				\$0.00
<b>INVOICE 12821MA7 TOTALS:</b>					\$739.95	\$0.00	\$739.95				\$0.00
<b>PRO/COPY TOTALS:</b>					\$739.95	\$0.00	\$739.95				\$0.00
<b>VENDOR: 1103 - W.S. DARLEY &amp; CO</b>											\$0.00
122221MA13	12/22/21	01/21/22			\$72.41	\$0.00	\$72.41	12/22/21	12459	ASCUCK	\$0.00
Inv 17452526 Fire Line Tape				1.14.6250 - Small Tools and Equipment	\$72.41	\$0.00	\$72.41				\$0.00
<b>INVOICE 122221MA13 TOTALS:</b>					\$72.41	\$0.00	\$72.41				\$0.00
<b>W.S. DARLEY &amp; CO. TOTALS:</b>					\$72.41	\$0.00	\$72.41				\$0.00
<b>VENDOR: 113 - ALL-MED EQUIPMENT &amp; SERVICES</b>											\$0.00
12821MA19	12/08/21	12/08/21			\$75.00	\$0.00	\$75.00	12/08/21	12424	ASCUCK	\$0.00
Inv 674942 O2 Cylinders				1.14.6181 - Medical Supplies Exp	\$15.00	\$0.00	\$15.00	12/08/21	12424	ASCUCK	\$0.00
Inv 674942 O2 B Cylinder				1.14.6181 - Medical Supplies Exp	\$115.20	\$0.00	\$115.20	12/08/21	12424	ASCUCK	\$0.00
Inv 675338 Monthly Tank Rental				1.14.6181 - Medical Supplies Exp	\$205.20	\$0.00	\$205.20				\$0.00
<b>INVOICE 12821MA19 TOTALS:</b>					\$205.20	\$0.00	\$205.20				\$0.00
<b>ALL-MED EQUIPMENT &amp; SERVICES TOTALS:</b>					\$205.20	\$0.00	\$205.20				\$0.00
<b>VENDOR: 119 - APS</b>											\$0.00
12121MA8	12/01/21	12/16/21			\$64.62	\$0.00	\$64.62	12/01/21	12405	ASCUCK	\$0.00
3216010 Hotel Jerome				1.18.6285 - Utilities	\$172.32	\$0.00	\$172.32	12/01/21	12405	ASCUCK	\$0.00
4246290 WWTP				2.51.6285 - Utilities	\$37.08	\$0.00	\$37.08	12/01/21	12405	ASCUCK	\$0.00
8081950 Sunshine Hill Water Tank				2.50.6285 - Utilities Exp - Water	\$39.31	\$0.00	\$39.31	12/01/21	12405	ASCUCK	\$0.00
2383901 Upper Park				1.17.6285 - Utilities	\$85.80	\$0.00	\$85.80	12/01/21	12405	ASCUCK	\$0.00
2353720 Gulch Fire Station				1.18.6285 - Utilities	\$330.71	\$0.00	\$330.71	12/01/21	12405	ASCUCK	\$0.00
0421621 Fire Station				1.18.6285 - Utilities	\$132.37	\$0.00	\$132.37	12/01/21	12405	ASCUCK	\$0.00
6506951 Police Station				1.18.6285 - Utilities	\$41.52	\$0.00	\$41.52	12/01/21	12405	ASCUCK	\$0.00
0024240 Lower Park				1.17.6285 - Utilities	\$55.55	\$0.00	\$55.55	12/01/21	12405	ASCUCK	\$0.00
5613490 Upper Park 2				1.17.6285 - Utilities	\$665.10	\$0.00	\$665.10	12/01/21	12405	ASCUCK	\$0.00
7575770 Civic Center				1.18.6285 - Utilities							\$0.00

\*V - Denotes Voided Check Entries



AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2021 to 12/31/2021

Invoice Number	Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
7575770	Civic Center Solar Credit											
6109570	Perkinsville Rd				1.18.6285 - Utilities	(\$312.50)	\$0.00		12/01/21	12405	ASCUC	\$0.00
8468241	Middle Park				1.18.6285 - Utilities	\$135.80	\$0.00	\$135.80	12/01/21	12405	ASCUC	\$0.00
2839800	Ghost Pepper				1.17.6285 - Utilities	\$40.15	\$0.00	\$40.15	12/01/21	12405	ASCUC	\$0.00
1976520	Co-Op				1.18.6285 - Utilities	\$65.85	\$0.00	\$65.85	12/01/21	12405	ASCUC	\$0.00
					1.18.6285 - Utilities	\$128.52	\$0.00	\$128.52	12/01/21	12405	ASCUC	\$0.00
					<b>INVOICE 12121MA8 TOTALS:</b>	<b>\$1,682.20</b>	<b>\$0.00</b>	<b>\$1,682.20</b>				<b>\$0.00</b>
12821MA14		12/08/21	12/08/21	12/23/21	1.18.6285 - Utilities	\$15.59	\$0.00	\$15.59	12/08/21	12425	ASCUC	\$0.00
9438060	Hull St Roof				1.18.6285 - Utilities	\$15.59	\$0.00	\$15.59				\$0.00
					<b>INVOICE 12821MA14 TOTALS:</b>							
122821MA4		12/28/21	12/28/21	01/12/22	3.30.6255 - Street Lights	\$1,004.94	\$0.00	\$1,004.94	12/28/21	12474	ASCUC	\$0.00
1490440	Street Lights					\$1,004.94	\$0.00	\$1,004.94				\$0.00
					<b>INVOICE 122821MA4 TOTALS:</b>							
122821MA5		12/28/21	12/28/21	01/12/22	5613490 Upper Park 2	\$67.97	\$0.00	\$67.97	12/28/21	12474	ASCUC	\$0.00
2353720	Gulch Fire Station				1.17.6285 - Utilities	\$101.48	\$0.00	\$101.48	12/28/21	12474	ASCUC	\$0.00
6509951	Police Station				1.18.6285 - Utilities	\$149.28	\$0.00	\$149.28	12/28/21	12474	ASCUC	\$0.00
8061960	Sunshine Hill Water Tank				2.50.6285 - Utilities Exp - Water	\$38.38	\$0.00	\$38.38	12/28/21	12474	ASCUC	\$0.00
2383901	Upper Park				1.17.6285 - Utilities	\$52.81	\$0.00	\$52.81	12/28/21	12474	ASCUC	\$0.00
0024240	Lower Park				1.17.6285 - Utilities	\$41.78	\$0.00	\$41.78	12/28/21	12474	ASCUC	\$0.00
4246290	WWTP				2.51.6285 - Utilities	\$228.36	\$0.00	\$228.36	12/28/21	12474	ASCUC	\$0.00
0421621	Fire Station				1.18.6285 - Utilities	\$425.97	\$0.00	\$425.97	12/28/21	12474	ASCUC	\$0.00
3216010	Hotel Jerome				1.18.6285 - Utilities	\$49.59	\$0.00	\$49.59	12/28/21	12474	ASCUC	\$0.00
6109570	Perkinsville Rd				1.18.6285 - Utilities	\$156.14	\$0.00	\$156.14	12/28/21	12474	ASCUC	\$0.00
7575770	Town Hall				1.18.6285 - Utilities	\$751.43	\$0.00	\$751.43	12/28/21	12474	ASCUC	\$0.00
7575770	Town Hall Solar Credit				1.18.6285 - Utilities	(\$312.50)	\$0.00		12/28/21	12474	ASCUC	\$0.00
8468241	Middle Park				1.17.6285 - Utilities	\$39.71	\$0.00	\$39.71	12/28/21	12474	ASCUC	\$0.00
2839800	Ghost Pepper				1.18.6285 - Utilities	\$164.03	\$0.00	\$164.03	12/28/21	12474	ASCUC	\$0.00
1976520	Co-Op				1.18.6285 - Utilities	\$167.68	\$0.00	\$167.68	12/28/21	12474	ASCUC	\$0.00
					<b>INVOICE 122821MA5 TOTALS:</b>	<b>\$2,112.11</b>	<b>\$0.00</b>	<b>\$2,112.11</b>				<b>\$0.00</b>
					<b>APS TOTALS:</b>	<b>\$4,814.84</b>	<b>\$0.00</b>	<b>\$4,814.84</b>				<b>\$0.00</b>
VENDOR: 122 - AT&T												
12121MA3		12/01/21	12/01/21	12/31/21	3.35.6265 - Telephone	\$201.20	\$0.00	\$201.20	12/01/21	12406	ASCUC	\$0.00
287251435682x121262021	Phone, Parkin					\$201.20	\$0.00	\$201.20				\$0.00
					<b>INVOICE 12121MA3 TOTALS:</b>							
122221MA8		12/22/21	12/22/21	01/21/22	1.13.6265 - Telephone	\$45.47	\$0.00	\$45.47	12/22/21	12460	ASCUC	\$0.00
287251435682x12152021	Phone, PD					\$45.47	\$0.00	\$45.47				\$0.00
					<b>INVOICE 122221MA8 TOTALS:</b>							
					<b>AT&amp;T TOTALS:</b>	<b>\$246.67</b>	<b>\$0.00</b>	<b>\$246.67</b>				<b>\$0.00</b>
VENDOR: 137 - BOUND TREE MEDICAL, LLC												

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2021 to 12/31/2021

01/03/22  
11:02:44AM

Invoice Number	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
122821MA8	12/28/21	12/28/21	01/27/22	1.14.6181 - Medical Supplies Exp	\$64.94	\$0.00	\$64.94	12/28/21	12475	ASCUCK	\$0.00
103795, Inv 84322574 White Tape					\$64.94	\$0.00	\$64.94				\$0.00
<b>INVOICE 122821MA8 TOTALS:</b>											
<b>BOUND TREE MEDICAL, LLC TOTALS:</b>					\$64.94	\$0.00	\$64.94				\$0.00
<b>VENDOR: 167 - OFFICE DEPOT</b>											
12821MA22	12/08/21	12/08/21	02/06/22	1.11.6190 - Office Supplies	\$12.38	\$0.00	\$12.38	12/08/21	12426	ASCUCK	\$0.00
63266436, Inv210986861001 Labels					\$159.16	\$0.00	\$159.16				\$0.00
63266436, Inv211039853001 Binder, P					\$171.54	\$0.00	\$171.54				\$0.00
<b>INVOICE 12821MA22 TOTALS:</b>					\$171.54	\$0.00	\$171.54				\$0.00
122221MA3	12/22/21	12/22/21	02/20/22	1.11.6190 - Office Supplies	\$20.62	\$0.00	\$20.62	12/22/21	12461	ASCUCK	\$0.00
63266436, Inv210076876002 Tape					\$9.72	\$0.00	\$9.72				\$0.00
63266436, Inv210076876003 White-Out					\$18.49	\$0.00	\$18.49				\$0.00
63266436, Inv210071812001 Markers					\$54.53	\$0.00	\$54.53				\$0.00
63266436, Inv210076876001 Batteries					\$481.38	\$0.00	\$481.38				\$0.00
63266436, Inv2116109645001 Toner, PD					\$584.74	\$0.00	\$584.74				\$0.00
<b>INVOICE 122221MA3 TOTALS:</b>					\$584.74	\$0.00	\$584.74				\$0.00
122821MA11	12/28/21	12/28/21	02/28/22	1.11.6190 - Office Supplies	\$137.01	\$0.00	\$137.01	12/28/21	12476	ASCUCK	\$0.00
63266436, Inv 214548945001 Ink, Sup					\$137.01	\$0.00	\$137.01				\$0.00
<b>INVOICE 122821MA11 TOTALS:</b>					\$137.01	\$0.00	\$137.01				\$0.00
<b>OFFICE DEPOT TOTALS:</b>					\$893.29	\$0.00	\$893.29				\$0.00
<b>VENDOR: 168 - CENTURY LINK</b>											
122221MA2	12/22/21	12/22/21	01/06/22	1.11.6265 - Telephone	\$5.52	\$0.00	\$5.52	12/22/21	12462	ASCUCK	\$0.00
Inv 254570745 Phone, GG					\$5.52	\$0.00	\$5.52				\$0.00
<b>INVOICE 122221MA2 TOTALS:</b>					\$5.52	\$0.00	\$5.52				\$0.00
122821MA1	12/28/21	12/28/21	01/12/22	1.13.6265 - Telephone	\$34.78	\$0.00	\$34.78	12/28/21	12477	ASCUCK	\$0.00
928 634 2245 PD					\$165.23	\$0.00	\$165.23				\$0.00
923 634 7943 GG					\$175.41	\$0.00	\$175.41				\$0.00
928 634 8992 PD					\$84.64	\$0.00	\$84.64				\$0.00
928 639 0574 LB					\$40.68	\$0.00	\$40.68				\$0.00
928 649 2776 PD					\$127.20	\$0.00	\$127.20				\$0.00
928 649 3034 FD					\$71.68	\$0.00	\$71.68				\$0.00
928 649 3250 CT					\$699.62	\$0.00	\$699.62				\$0.00
<b>INVOICE 122821MA1 TOTALS:</b>					\$705.14	\$0.00	\$705.14				\$0.00
<b>CENTURY LINK TOTALS:</b>					\$705.14	\$0.00	\$705.14				\$0.00
<b>VENDOR: 200 - ALLEN MUMA</b>											
122221MA16	12/22/21	12/22/21	12/22/21	6.70.6107 - Yavapai Apache Grant Expense	\$59.30	\$0.00	\$59.30	12/22/21	12463	ASCUCK	\$0.00
Reimburse for Air Filter PD Bath/Ya											

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2021 to 12/31/2021

Invoice Number Description	Inv.Date	Post.Date	Account	Due.Date	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>INVOICE 122221MA16 TOTALS:</b>											
					\$59.30	\$0.00	\$59.30				\$0.00
<b>ALLEN MUMA TOTALS:</b>											
					\$59.30	\$0.00	\$59.30				\$0.00
<b>VENDOR: 204 - SEDONA RECYCLES, INC</b>											
122221MA4 Recycling Services, Inv JRME	12/22/21	12/22/21	2.52.6111 - Recycling Contract Exp		\$120.00	\$0.00	\$120.00	12/22/21	12464	ASCUCK	\$0.00
<b>INVOICE 122221MA4 TOTALS:</b>											
					\$120.00	\$0.00	\$120.00				\$0.00
<b>SEDONA RECYCLES, INC TOTALS:</b>											
					\$120.00	\$0.00	\$120.00				\$0.00
<b>VENDOR: 207 - HOME DEPOT CREDIT SERVICES</b>											
12121MA2 3429 Ref 3514663 PVC Parts, Glue 3429 Ref 525335 Heavy Pro Cleaners 3429 Ref 2520443 Garden Hose 3429 Ref 1543555 Cleaning Supplies 3429 Ref 543670 Fire Station Suppli	12/01/21	12/21/21	1.18.6215 - R&M Building - Properties 2.52.6195 - Operating Supplies - Trash 1.17.6185 - Miscellaneous 1.18.6195 - Operating Supplies - Properties 1.14.6250 - Small Tools and Equipment		\$105.58 \$32.91 \$49.41 \$39.86 \$96.07	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$105.58 \$32.91 \$49.41 \$39.86 \$96.07	12/01/21 12/01/21 12/01/21 12/01/21 12/01/21	12407 12407 12407 12407 12407	ASCUCK ASCUCK ASCUCK ASCUCK ASCUCK	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00
<b>INVOICE 12121MA2 TOTALS:</b>											
					\$323.83	\$0.00	\$323.83				\$0.00
<b>HOME DEPOT CREDIT SERVICES TOTALS:</b>											
					\$323.83	\$0.00	\$323.83				\$0.00
<b>VENDOR: 218 - VERIZON WIRELESS</b>											
12821MA10 928 300 5987 PZ 928 300 8701 FD 928 821 0133 Shuttle 928 963 4958 FD Access Charge GG Access Charge PZ Access Charge FD	12/08/21	01/02/22	1.16.6265 - Telephone 1.14.6265 - Telephone 1.11.6265 - Telephone 1.14.6265 - Telephone 1.11.6265 - Telephone 1.16.6265 - Telephone 1.14.6265 - Telephone		\$37.51 \$59.40 \$33.06 \$10.44 \$16.10 \$16.10 \$32.20	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$37.51 \$59.40 \$33.06 \$10.44 \$16.10 \$16.10 \$32.20	12/08/21 12/08/21 12/08/21 12/08/21 12/08/21 12/08/21 12/08/21	12428 12428 12428 12428 12428 12428 12428	ASCUCK ASCUCK ASCUCK ASCUCK ASCUCK ASCUCK ASCUCK	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
<b>INVOICE 12821MA10 TOTALS:</b>											
					\$204.81	\$0.00	\$204.81				\$0.00
<b>12821MA11</b>											
928 301 4380 PD 928 301 9672 PD Access Charge 928 451 2174 Kiosk Phone 928 451 2402 Kiosk Phone 928 451 2436 Kiosk Phone 928 821 0736 Kiosk Phone	12/08/21	01/02/22	1.13.6265 - Telephone 1.13.6265 - Telephone 1.13.6265 - Telephone 3.35.6265 - Telephone 3.35.6265 - Telephone 3.35.6265 - Telephone 3.35.6265 - Telephone		\$50.57 \$50.56 \$161.00 \$30.08 \$30.08 \$30.08 \$30.08	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$50.57 \$50.56 \$161.00 \$30.08 \$30.08 \$30.08 \$30.08	12/08/21 12/08/21 12/08/21 12/08/21 12/08/21 12/08/21 12/08/21	12427 12427 12427 12427 12427 12427 12427	ASCUCK ASCUCK ASCUCK ASCUCK ASCUCK ASCUCK ASCUCK	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
<b>INVOICE 12821MA11 TOTALS:</b>											
					\$382.45	\$0.00	\$382.45				\$0.00
<b>VERIZON WIRELESS TOTALS:</b>											
					\$567.26	\$0.00	\$567.26				\$0.00
<b>VENDOR: 224 - LEGEND</b>											
											\$0.00

\*V - Denotes Voided Check Entries

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2021 to 12/31/2021

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>12121MA1</b>											
Acct 00-0001475, Inv. 2117220 Water	12/01/21	12/01/21	12/31/21	2.50.6240 - Service Tests/System Testing	\$15.00	\$0.00	\$15.00	12/01/21	12408	ASCUCK	\$0.00
Acct 00-0001475, Inv. 2117220 Sewer	12/01/21	12/01/21		2.51.6240 - Service Tests/System Testing	\$277.00	\$0.00	\$277.00	12/01/21	12408	ASCUCK	\$0.00
Acct 00-0001475, Inv. 2117286 Sewer	12/01/21	12/01/21		2.51.6240 - Service Tests/System Testing	\$101.40	\$0.00	\$101.40	12/01/21	12408	ASCUCK	\$0.00
<b>INVOICE 12121MA1 TOTALS:</b>					<b>\$393.40</b>	<b>\$0.00</b>	<b>\$393.40</b>				<b>\$0.00</b>
<b>121521MA4</b>											
Acct 00-0001475, Inv. 2118028	12/15/21	12/15/21	01/14/22	2.51.6240 - Service Tests/System Testing	\$99.00	\$0.00	\$99.00	12/15/21	12446	ASCUCK	\$0.00
<b>INVOICE 121521MA4 TOTALS:</b>					<b>\$99.00</b>	<b>\$0.00</b>	<b>\$99.00</b>				<b>\$0.00</b>
<b>LEGEND TOTALS:</b>					<b>\$492.40</b>	<b>\$0.00</b>	<b>\$492.40</b>				<b>\$0.00</b>
<b>VENDOR: 230 - PETTY CASH - GG</b>											
<b>122221MA1</b>											
Petty Cash Reimburse, Postage	12/22/21	12/22/21	12/22/21	1.11.6200 - Postage	\$7.00	\$0.00	\$7.00	12/22/21	12465	ASCUCK	\$0.00
Petty Cash Reimburse, Town Hall Sup	12/22/21	12/22/21		1.11.6195 - Operating Supplies - Gen Gov	\$195.52	\$0.00	\$195.52	12/22/21	12465	ASCUCK	\$0.00
Petty Cash Reimburse, Office Suppl	12/22/21	12/22/21		1.11.6190 - Office Supplies	\$9.83	\$0.00	\$9.83	12/22/21	12465	ASCUCK	\$0.00
Petty Cash Reimburse, Subscription	12/22/21	12/22/21		1.11.6125 - Dues, Subs & Memberships	\$39.00	\$0.00	\$39.00	12/22/21	12465	ASCUCK	\$0.00
<b>INVOICE 122221MA1 TOTALS:</b>					<b>\$251.35</b>	<b>\$0.00</b>	<b>\$251.35</b>				<b>\$0.00</b>
<b>PETTY CASH - GG TOTALS:</b>					<b>\$251.35</b>	<b>\$0.00</b>	<b>\$251.35</b>				<b>\$0.00</b>
<b>VENDOR: 237 - UNISOURCE ENERGY SERVICES</b>											
<b>121521MA2</b>											
4353340 Town Yard	12/15/21	12/15/21	01/04/22	1.18.6285 - Utilities	\$57.44	\$0.00	\$57.44	12/15/21	12447	ASCUCK	\$0.00
6937260 Police Department	12/15/21	12/15/21		1.18.6285 - Utilities	\$23.31	\$0.00	\$23.31	12/15/21	12447	ASCUCK	\$0.00
7505930 Town Hall	12/15/21	12/15/21		1.18.6285 - Utilities	\$364.00	\$0.00	\$364.00	12/15/21	12447	ASCUCK	\$0.00
0559820 Fire Department	12/15/21	12/15/21		1.18.6285 - Utilities	\$114.61	\$0.00	\$114.61	12/15/21	12447	ASCUCK	\$0.00
2353340 Co-Op	12/15/21	12/15/21		1.18.6285 - Utilities	\$75.45	\$0.00	\$75.45	12/15/21	12447	ASCUCK	\$0.00
<b>INVOICE 121521MA2 TOTALS:</b>					<b>\$634.81</b>	<b>\$0.00</b>	<b>\$634.81</b>				<b>\$0.00</b>
<b>UNISOURCE ENERGY SERVICES TOTALS:</b>					<b>\$634.81</b>	<b>\$0.00</b>	<b>\$634.81</b>				<b>\$0.00</b>
<b>VENDOR: 238 - VERDE VALLEY HARDWARE</b>											
<b>12821MA17</b>											
2860, Inv37187 Trash Bags	12/08/21	12/08/21	12/23/21	2.52.6195 - Operating Supplies - Trash	\$27.45	\$0.00	\$27.45	12/08/21	12429	ASCUCK	\$0.00
2860, Inv37491 Shop Supplies	12/08/21	12/08/21		1.18.6185 - Miscellaneous	\$50.23	\$0.00	\$50.23	12/08/21	12429	ASCUCK	\$0.00
2860, Inv37588 DWV Couple Flex, Nai	12/08/21	12/08/21		3.30.6260 - Street Supplies	\$56.02	\$0.00	\$56.02	12/08/21	12429	ASCUCK	\$0.00
2860, Inv37619 AAA Batteries	12/08/21	12/08/21		1.14.6185 - Miscellaneous	\$31.11	\$0.00	\$31.11	12/08/21	12429	ASCUCK	\$0.00
2860, Inv37733 Couple Flex	12/08/21	12/08/21		2.52.6185 - Miscellaneous	\$22.82	\$0.00	\$22.82	12/08/21	12429	ASCUCK	\$0.00
2860, Inv37868 Gloves	12/08/21	12/08/21		2.52.6195 - Operating Supplies - Trash	\$58.20	\$0.00	\$58.20	12/08/21	12429	ASCUCK	\$0.00
<b>INVOICE 12821MA17 TOTALS:</b>					<b>\$245.83</b>	<b>\$0.00</b>	<b>\$245.83</b>				<b>\$0.00</b>
<b>VERDE VALLEY HARDWARE TOTALS:</b>					<b>\$245.83</b>	<b>\$0.00</b>	<b>\$245.83</b>				<b>\$0.00</b>
<b>VENDOR: 255 - CITY OF COTTONWOOD</b>											
<b>INVOICE 12551MA17 TOTALS:</b>					<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>				<b>\$0.00</b>

\*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2021 to 12/31/2021

Invoice Number	Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
121521MA5	Inv 4740 Dispatch Fees, FD	12/15/21	12/15/21	12/15/21	1.14.6120 - Dispatch Fees	\$560.33	\$0.00	\$560.33	12/15/21	12448	ASCUCK	\$0.00
	Inv 4743 Dispatch Fees, PD				1.13.6120 - Dispatch Fees	\$3,478.75	\$0.00	\$3,478.75	12/15/21	12448	ASCUCK	\$0.00
	<b>INVOICE 121521MA5 TOTALS:</b>					<b>\$4,039.08</b>	<b>\$0.00</b>	<b>\$4,039.08</b>				<b>\$0.00</b>
	<b>CITY OF COTTONWOOD TOTALS:</b>					<b>\$4,039.08</b>	<b>\$0.00</b>	<b>\$4,039.08</b>				<b>\$0.00</b>
	<b>VENDOR: 265 - CONTRACT WASTEWATER OPERATIONS</b>											
12821MA13	Inv 1015086 Spring Maintenance Nov	12/08/21	12/08/21	01/02/22	2.50.6110 - Contract Services	\$900.00	\$0.00	\$900.00	12/08/21	12430	ASCUCK	\$0.00
	Inv 1015086 WWTP Maintenance Nov 21				2.51.6110 - Contract Services	\$3,200.00	\$0.00	\$3,200.00	12/08/21	12430	ASCUCK	\$0.00
	Inv 1015086 Legend Transport				2.51.6240 - Service Tests/System Testing	\$55.00	\$0.00	\$55.00	12/08/21	12430	ASCUCK	\$0.00
	Inv 1015086 WWTP Supplies				2.51.6250 - Small Tools & Equipment (under	\$1,132.65	\$0.00	\$1,132.65	12/08/21	12430	ASCUCK	\$0.00
	<b>INVOICE 12821MA13 TOTALS:</b>					<b>\$5,287.65</b>	<b>\$0.00</b>	<b>\$5,287.65</b>				<b>\$0.00</b>
	<b>CONTRACT WASTEWATER OPERATIONS TOTALS:</b>					<b>\$5,287.65</b>	<b>\$0.00</b>	<b>\$5,287.65</b>				<b>\$0.00</b>
	<b>VENDOR: 273 - TAPCO</b>											
122221MA6	Inv 1713510 No Parking Signs	12/22/21	12/22/21	01/21/22	2.52.6225 - Rep and Maint - Equipment	\$167.55	\$0.00	\$167.55	12/22/21	12466	ASCUCK	\$0.00
	<b>INVOICE 122221MA6 TOTALS:</b>					<b>\$167.55</b>	<b>\$0.00</b>	<b>\$167.55</b>				<b>\$0.00</b>
	<b>TAPCO TOTALS:</b>					<b>\$167.55</b>	<b>\$0.00</b>	<b>\$167.55</b>				<b>\$0.00</b>
	<b>VENDOR: 297 - ARIZONA EMERGENCY PRODUCTS</b>											
12121MA10	Inv 0027136 Whelen Par-46 Warn	12/01/21	12/01/21	12/31/21	1.13.7025 - Vehicles, Cap Outlay, Police	\$242.72	\$0.00	\$242.72	12/01/21	12409	ASCUCK	\$0.00
	<b>INVOICE 12121MA10 TOTALS:</b>					<b>\$242.72</b>	<b>\$0.00</b>	<b>\$242.72</b>				<b>\$0.00</b>
121521MA8	Inv 0027270 Mounting Base for Compu	12/15/21	12/15/21	01/14/22	1.13.7025 - Vehicles, Cap Outlay, Police	\$123.94	\$0.00	\$123.94	12/15/21	12449	ASCUCK	\$0.00
	<b>INVOICE 121521MA8 TOTALS:</b>					<b>\$123.94</b>	<b>\$0.00</b>	<b>\$123.94</b>				<b>\$0.00</b>
122221MA12	Inv 0027332 Auto Injectors	12/22/21	12/22/21	01/21/22	7.25.6276 - Wildlands Exp - Contingency	\$1,236.30	\$0.00	\$1,236.30	12/22/21	12467	ASCUCK	\$0.00
	<b>INVOICE 122221MA12 TOTALS:</b>					<b>\$1,236.30</b>	<b>\$0.00</b>	<b>\$1,236.30</b>				<b>\$0.00</b>
	<b>ARIZONA EMERGENCY PRODUCTS TOTALS:</b>					<b>\$1,602.96</b>	<b>\$0.00</b>	<b>\$1,602.96</b>				<b>\$0.00</b>
	<b>VENDOR: 300 - REESE'S TIRE &amp; AUTOTIRE PROS</b>											
12121MA9	Inv 74593 Tires for Watering Truck,	12/01/21	12/01/21	12/31/21	7.25.6295 - Expense - GF Contingencies	\$215.00	\$0.00	\$215.00	12/01/21	12410	ASCUCK	\$0.00
	Inv 74593 Tires for Watering Truck,				7.25.6295 - Expense - GF Contingencies	\$1,755.96	\$0.00	\$1,755.96	12/01/21	12410	ASCUCK	\$0.00
	<b>INVOICE 12121MA9 TOTALS:</b>					<b>\$1,970.96</b>	<b>\$0.00</b>	<b>\$1,970.96</b>				<b>\$0.00</b>
	<b>REESE'S TIRE &amp; AUTOTIRE PROS TOTALS:</b>					<b>\$1,970.96</b>	<b>\$0.00</b>	<b>\$1,970.96</b>				<b>\$0.00</b>

\*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2021 to 12/31/2021

01/03/22  
11:02:44AM

Invoice Number	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>VENDOR 375 - PERSONNEL SAFETY ENTERPRISES</b>											
122221MA15	12/22/21	12/22/21	01/21/22								\$0.00
80001143, Inv 102675	First Aid, LB	1.15.6195	- Operating Supplies - Library	\$63.27	\$0.00	\$63.27	12/22/21	12468	ASCUCK	\$0.00	
80001143, Inv 102676	First Aid, PWA	1.17.6195	- Operating Supplies - Parks	\$12.97	\$0.00	\$12.97	12/22/21	12468	ASCUCK	\$0.00	
80001143, Inv 102676	First Aid, PWA	1.18.6195	- Operating Supplies - Properties	\$12.97	\$0.00	\$12.97	12/22/21	12468	ASCUCK	\$0.00	
80001143, Inv 102676	First Aid, PWA	2.50.6195	- Operating Supplies - Water	\$12.97	\$0.00	\$12.97	12/22/21	12468	ASCUCK	\$0.00	
80001143, Inv 102676	First Aid, PWA	2.51.6195	- Operating Supplies - Sewer	\$12.97	\$0.00	\$12.97	12/22/21	12468	ASCUCK	\$0.00	
80001143, Inv 102676	First Aid, PWA	2.52.6195	- Operating Supplies - Trash	\$12.98	\$0.00	\$12.98	12/22/21	12468	ASCUCK	\$0.00	
80001143, Inv 102676	First Aid, PWA	3.30.6195	- Operating Supplies - HURF	\$12.97	\$0.00	\$12.97	12/22/21	12468	ASCUCK	\$0.00	
80001143, Inv 102677	First Aid, PD	1.13.6195	- Operating Supplies - Police	\$111.88	\$0.00	\$111.88	12/22/21	12468	ASCUCK	\$0.00	
80001143, Inv 102694	First Aid, GG	1.11.6195	- Operating Supplies - Gen Gov	\$99.41	\$0.00	\$99.41	12/22/21	12468	ASCUCK	\$0.00	
			<b>INVOICE 122221MA15 TOTALS:</b>	<b>\$352.39</b>	<b>\$0.00</b>	<b>\$352.39</b>				<b>\$0.00</b>	
<b>PERSONNEL SAFETY ENTERPRISES TOTALS:</b>											
				<b>\$352.39</b>	<b>\$0.00</b>	<b>\$352.39</b>				<b>\$0.00</b>	
<b>VENDOR 391 - AACOP</b>											
12821MA4	12/08/21	12/08/21	01/07/22								\$0.00
Inv 1767	Membership Renewal PD	1.13.6125	- Dues and Subscriptions	\$350.00	\$0.00	\$350.00	12/08/21	12431	ASCUCK	\$0.00	
			<b>INVOICE 12821MA4 TOTALS:</b>	<b>\$350.00</b>	<b>\$0.00</b>	<b>\$350.00</b>				<b>\$0.00</b>	
			<b>AACOP TOTALS:</b>	<b>\$350.00</b>	<b>\$0.00</b>	<b>\$350.00</b>				<b>\$0.00</b>	
<b>VENDOR 398 - YAVAPAI COLLEGE</b>											
12121MA4	12/01/21	12/01/21	12/31/21								\$0.00
S0054245	EMS Class/Lohman	1.14.6116	- Training & Education	\$935.00	\$0.00	\$935.00	12/01/21	12411	ASCUCK	\$0.00	
			<b>INVOICE 12121MA4 TOTALS:</b>	<b>\$935.00</b>	<b>\$0.00</b>	<b>\$935.00</b>				<b>\$0.00</b>	
			<b>YAVAPAI COLLEGE TOTALS:</b>	<b>\$935.00</b>	<b>\$0.00</b>	<b>\$935.00</b>				<b>\$0.00</b>	
<b>VENDOR 450 - #1 FOOD STORE</b>											
121521MA1	12/15/21	12/15/21	12/15/21								\$0.00
Fuel, PD	1.13.6145	- Fuel	\$144.97	\$0.00	\$144.97	12/15/21	12450	ASCUCK	\$0.00		
Fuel, FD	1.14.6145	- Fuel	\$462.63	\$0.00	\$462.63	12/15/21	12450	ASCUCK	\$0.00		
Fuel, PWALL Parks	1.17.6145	- Fuel	\$18.97	\$0.00	\$18.97	12/15/21	12450	ASCUCK	\$0.00		
Fuel, PWALL Prop	1.18.6145	- Fuel	\$18.97	\$0.00	\$18.97	12/15/21	12450	ASCUCK	\$0.00		
Fuel, PWALL Water	2.50.6145	- Fuel	\$18.97	\$0.00	\$18.97	12/15/21	12450	ASCUCK	\$0.00		
Fuel, PWALL Sewer	2.51.6145	- Fuel	\$18.97	\$0.00	\$18.97	12/15/21	12450	ASCUCK	\$0.00		
Fuel, PWALL Trash	2.52.6145	- Fuel	\$18.97	\$0.00	\$18.97	12/15/21	12450	ASCUCK	\$0.00		
Fuel, PWALL HURF	3.30.6145	- Fuel	\$18.97	\$0.00	\$18.97	12/15/21	12450	ASCUCK	\$0.00		
			<b>INVOICE 121521MA1 TOTALS:</b>	<b>\$721.42</b>	<b>\$0.00</b>	<b>\$721.42</b>				<b>\$0.00</b>	
			<b>#1 FOOD STORE TOTALS:</b>	<b>\$721.42</b>	<b>\$0.00</b>	<b>\$721.42</b>				<b>\$0.00</b>	
<b>VENDOR 513 - HANSON AGGREGATES LLC</b>											
122821MA7	12/28/21	12/28/21	01/27/22								\$0.00

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AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2021 to 12/31/2021

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Inv 1146234 Mag ABC				3.30.6260 - Street Supplies	\$190.83	\$0.00	\$190.83	12/28/21	12478	ASCUCK	\$0.00
<b>INVOICE 122821MA7 TOTALS:</b>					\$190.83	\$0.00	\$190.83				\$0.00
<b>HANSON AGGREGATES LLC TOTALS:</b>					\$190.83	\$0.00	\$190.83				\$0.00
<b>VENDOR: 548 - JC CULLEN INC</b>											\$0.00
12121MA12	12/01/21	12/31/21		1.13.6250 - Small Tools and Equipment	\$85.00	\$0.00	\$85.00	12/01/21	12412	ASCUCK	\$0.00
Inv 148731 Mini UHF Repair, Labor				1.13.6250 - Small Tools and Equipment	\$78.48	\$0.00	\$78.48	12/01/21	12412	ASCUCK	\$0.00
Inv 148731 Mini UHF Repair, Parts					\$163.48	\$0.00	\$163.48				\$0.00
<b>INVOICE 12121MA12 TOTALS:</b>					\$163.48	\$0.00	\$163.48				\$0.00
128.21MA3	12/08/21	01/07/22		1.13.6225 - Rep and Maint - Equipment	\$195.00	\$0.00	\$195.00	12/08/21	12432	ASCUCK	\$0.00
Inv 148464 Notification of Construc				1.13.6225 - Rep and Maint - Equipment	\$127.50	\$0.00	\$127.50	12/08/21	12432	ASCUCK	\$0.00
Inv 148463 Configure Voting System,				1.13.6225 - Rep and Maint - Equipment	\$149.00	\$0.00	\$149.00	12/08/21	12432	ASCUCK	\$0.00
Inv 148463 Configure Voting System,					\$471.50	\$0.00	\$471.50				\$0.00
<b>INVOICE 128.21MA3 TOTALS:</b>					\$471.50	\$0.00	\$471.50				\$0.00
122821MA9	12/28/21	01/27/22		1.14.6250 - Small Tools and Equipment	\$85.00	\$0.00	\$85.00	12/28/21	12479	ASCUCK	\$0.00
Inv 148935 Radio Repair, Labor				1.14.6250 - Small Tools and Equipment	\$38.66	\$0.00	\$38.66	12/28/21	12479	ASCUCK	\$0.00
Inv 148935 Radio Repair, Parts					\$123.66	\$0.00	\$123.66				\$0.00
<b>INVOICE 122821MA9 TOTALS:</b>					\$123.66	\$0.00	\$123.66				\$0.00
<b>JC CULLEN INC TOTALS:</b>					\$758.64	\$0.00	\$758.64				\$0.00
<b>VENDOR: 549 - IKE'S LOCK &amp; SAFE</b>											\$0.00
122821MA2	12/28/21	12/28/21		1.18.6215 - R&M Building - Properties	\$159.00	\$0.00	\$159.00	12/28/21	12480	ASCUCK	\$0.00
Inv 759666 Replace Lock Co-Op					\$159.00	\$0.00	\$159.00				\$0.00
<b>INVOICE 122821MA2 TOTALS:</b>					\$159.00	\$0.00	\$159.00				\$0.00
<b>IKE'S LOCK &amp; SAFE TOTALS:</b>					\$159.00	\$0.00	\$159.00				\$0.00
<b>VENDOR: 644 - CDW GOVERNMENT, INC</b>											\$0.00
122821MA6	12/28/21	01/27/22		1.11.6192 - Software Support Exp - GG	\$1,650.00	\$0.00	\$1,650.00	12/28/21	12481	ASCUCK	\$0.00
Inv Q063969 Microsoft Office 365 1				1.17.6192 - Software Service & Support	\$79.81	\$0.00	\$79.81	12/28/21	12481	ASCUCK	\$0.00
Inv Q063969 Microsoft Office 365 PW				1.18.6192 - Software Service & Support	\$79.81	\$0.00	\$79.81	12/28/21	12481	ASCUCK	\$0.00
Inv Q063969 Microsoft Office 365 PW				2.50.6192 - Software Support Exp - Water	\$79.81	\$0.00	\$79.81	12/28/21	12481	ASCUCK	\$0.00
Inv Q063969 Microsoft Office 365 PW				2.51.6192 - Software Support Exp - Sewer	\$79.81	\$0.00	\$79.81	12/28/21	12481	ASCUCK	\$0.00
Inv Q063969 Microsoft Office 365 PW				2.52.6192 - Software Support Exp - Trash	\$79.83	\$0.00	\$79.83	12/28/21	12481	ASCUCK	\$0.00
Inv Q063969 Microsoft Office 365 PW				3.30.6192 - Software Service & Support	\$79.81	\$0.00	\$79.81	12/28/21	12481	ASCUCK	\$0.00
<b>INVOICE 122821MA6 TOTALS:</b>					\$2,128.88	\$0.00	\$2,128.88				\$0.00
<b>CDW GOVERNMENT, INC TOTALS:</b>					\$2,128.88	\$0.00	\$2,128.88				\$0.00
<b>VENDOR: 656 - ADEQ</b>											\$0.00
12821MA15	12/08/21	01/07/22									\$0.00

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AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2021 to 12/31/2021

Invoice Number Description	Inv.Date	Post.Date	Dus.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Inv 352925X WQL Water Quality WWTP		2.51.6135 - Permit Fee Exp - Sewer			\$1,830.00	\$0.00	\$1,830.00	12/08/21	12433	ASCUCK	\$0.00
INVOICE 12821MA15 TOTALS:					\$1,830.00	\$0.00	\$1,830.00				\$0.00
ADEQ TOTALS:					\$1,830.00	\$0.00	\$1,830.00				\$0.00
<b>VENDOR: 725 - DIESEL DIRECT WEST</b>											
<b>12821MA8</b>	12/08/21	12/23/21									\$0.00
18583, Inv 84299980 fuel, Water		2.50.6145 - Fuel			\$43.69	\$0.00	\$43.69	12/08/21	12434	ASCUCK	\$0.00
18583, Inv 84299980 fuel, Sewer		2.51.6145 - Fuel			\$43.69	\$0.00	\$43.69	12/08/21	12434	ASCUCK	\$0.00
18583, Inv 84299980 fuel, Trash		2.52.6145 - Fuel			\$349.58	\$0.00	\$349.58	12/08/21	12434	ASCUCK	\$0.00
INVOICE 12821MA6 TOTALS:					\$436.96	\$0.00	\$436.96				\$0.00
<b>12221MA17</b>	12/22/21	01/06/22									\$0.00
18583, Inv 84320918 Fuel, Water		2.50.6145 - Fuel			\$31.51	\$0.00	\$31.51	12/22/21	12469	ASCUCK	\$0.00
18583, Inv 84320918 Fuel, Sewer		2.51.6145 - Fuel			\$31.51	\$0.00	\$31.51	12/22/21	12469	ASCUCK	\$0.00
18583, Inv 84320918 Fuel, Trash		2.52.6145 - Fuel			\$252.13	\$0.00	\$252.13	12/22/21	12469	ASCUCK	\$0.00
INVOICE 12221MA17 TOTALS:					\$315.15	\$0.00	\$315.15				\$0.00
DIESEL DIRECT WEST TOTALS:					\$752.11	\$0.00	\$752.11				\$0.00
<b>VENDOR: 735 - FOUR-D LLC</b>											
<b>12821MA9</b>	12/08/21	01/07/22									\$0.00
Inv 825 IT Work Completed Nov 2021,		1.11.6193 - Computer Hardware & Service			\$690.00	\$0.00	\$690.00	12/08/21	12435	ASCUCK	\$0.00
Inv 825 IT Work Completed Nov 2021,		1.11.6110 - Contract Services			\$115.00	\$0.00	\$115.00	12/08/21	12435	ASCUCK	\$0.00
Inv 825 IT Work Completed Nov 2021,		1.13.6193 - Computer Hardware & Service			\$236.21	\$0.00	\$236.21	12/08/21	12435	ASCUCK	\$0.00
INVOICE 12821MA8 TOTALS:					\$1,041.21	\$0.00	\$1,041.21				\$0.00
FOUR-D LLC TOTALS:					\$1,041.21	\$0.00	\$1,041.21				\$0.00
<b>VENDOR: 747 - TOWN OF JEROME PR</b>											
<b>12121MA7</b>	12/01/21	12/01/21									\$0.00
Monthly Payroll Transfer		1.10.2999 - Suspense Account			\$90,000.00	\$0.00	\$90,000.00	12/01/21	12413	ASCUCK	\$0.00
INVOICE 12121MA7 TOTALS:					\$90,000.00	\$0.00	\$90,000.00				\$0.00
<b>122821MA3</b>	12/28/21	12/28/21									\$0.00
Payroll Transfer		1.10.2999 - Suspense Account			\$90,000.00	\$0.00	\$90,000.00	12/28/21	12482	ASCUCK	\$0.00
INVOICE 122821MA3 TOTALS:					\$90,000.00	\$0.00	\$90,000.00				\$0.00
TOWN OF JEROME PR TOTALS:					\$180,000.00	\$0.00	\$180,000.00				\$0.00
<b>VENDOR: 748 - SIMS MACKIN, LTD</b>											
<b>121521MA5</b>	12/15/21	01/14/22									\$0.00
Inv 32972 Legal, GG		1.11.6170 - Legal Exp - Gen Gov			\$643.50	\$0.00	\$643.50	12/15/21	12451	ASCUCK	\$0.00
Inv 32972 Legal, PZ		1.16.6170 - Legal Exp - P&Z			\$2,242.50	\$0.00	\$2,242.50	12/15/21	12451	ASCUCK	\$0.00
Inv 32972 Legal, Water		2.50.6170 - Legal Exp - Water			\$214.50	\$0.00	\$214.50	12/15/21	12451	ASCUCK	\$0.00
INVOICE 121521MA6 TOTALS:					\$3,100.50	\$0.00	\$3,100.50				\$0.00

\*V - Denotes Voided Check Entries



**Town of Jerome**  
**AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)**  
Ledger as of : 12/1/2021 to 12/31/2021

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>VENDOR: 754 - ARIZONA BUG COMPANY</b>											
121521MA10	12/15/21	12/15/21	01/14/22	1.18.6110 - Contract Services	\$100.00	\$0.00	\$100.00	12/15/21	12452	ASCUCK	\$0.00
				Inv 174088 Termite Treatment Pass C	\$150.00	\$0.00	\$150.00	12/15/21	12452	ASCUCK	\$0.00
				Inv 172958 Termite Treatment Hotel	\$250.00	\$0.00	\$250.00				\$0.00
<b>INVOICE 121521MA10 TOTALS:</b>											
					\$250.00	\$0.00	\$250.00				\$0.00
<b>ARIZONA BUG COMPANY TOTALS:</b>											
					\$250.00	\$0.00	\$250.00				\$0.00
<b>VENDOR: 773 - AZ MUNICIPAL RISK RET POOL P&amp;C</b>											
12821MA18	12/08/21	12/08/21	12/08/21	1.11.6155 - Insurance	\$880.00	\$0.00	\$880.00	12/08/21	12436	ASCUCK	\$0.00
				40001406 Inv 12032021 Insurance	\$880.00	\$0.00	\$880.00				\$0.00
<b>INVOICE 12821MA18 TOTALS:</b>											
					\$880.00	\$0.00	\$880.00				\$0.00
<b>AZ MUNICIPAL RISK RET POOL P&amp;C TOTALS:</b>											
					\$880.00	\$0.00	\$880.00				\$0.00
<b>VENDOR: 776 - COLBY &amp; POWELL, PLC</b>											
122221MA10	12/22/21	12/22/21	12/22/21	1.11.6101 - Accounting and Auditing	\$5,000.00	\$0.00	\$5,000.00	12/22/21	12470	ASCUCK	\$0.00
				Inv 615904 Progress Bill	\$5,000.00	\$0.00	\$5,000.00				\$0.00
<b>INVOICE 122221MA10 TOTALS:</b>											
					\$5,000.00	\$0.00	\$5,000.00				\$0.00
<b>COLBY &amp; POWELL, PLC TOTALS:</b>											
					\$5,000.00	\$0.00	\$5,000.00				\$0.00
<b>VENDOR: 783 - TOWN OF JEROME - UTILITIES</b>											
12121MA14	12/01/21	12/01/21	12/31/21	1.18.6285 - Utilities	\$216.90	\$0.00	\$216.90	12/01/21	12414	ASCUCK	\$0.00
				7002-01 Civic Center	\$137.56	\$0.00	\$137.56	12/01/21	12414	ASCUCK	\$0.00
				7015-01 Fire Station	\$137.56	\$0.00	\$137.56	12/01/21	12414	ASCUCK	\$0.00
				7031-01 Library	\$177.32	\$0.00	\$177.32	12/01/21	12414	ASCUCK	\$0.00
				7054-01 Police Station	\$137.56	\$0.00	\$137.56	12/01/21	12414	ASCUCK	\$0.00
				7060-01 Town Yard	\$806.90	\$0.00	\$806.90	12/01/21	12414	ASCUCK	\$0.00
<b>INVOICE 12121MA14 TOTALS:</b>											
					\$806.90	\$0.00	\$806.90				\$0.00
<b>TOWN OF JEROME - UTILITIES TOTALS:</b>											
					\$806.90	\$0.00	\$806.90				\$0.00
<b>VENDOR: 804 - KERRY LEE</b>											
122221MA5	12/22/21	12/22/21	01/21/22	1.13.6145 - Fuel	\$37.03	\$0.00	\$37.03	12/22/21	12471	ASCUCK	\$0.00
				Reimbursement Gas Unit 27	\$37.03	\$0.00	\$37.03				\$0.00
<b>INVOICE 122221MA5 TOTALS:</b>											
					\$37.03	\$0.00	\$37.03				\$0.00
<b>KERRY LEE TOTALS:</b>											
					\$37.03	\$0.00	\$37.03				\$0.00
<b>VENDOR: 806 - PRESCOTT LAW GROUP PLC</b>											
121521MA9	12/15/21	12/15/21	01/14/22	1.13.6172 - Prosecutor Exp	\$1,413.50	\$0.00	\$1,413.50	12/15/21	12453	ASCUCK	\$0.00
				2011-00019 Inv 4818 Legal PD							\$0.00
<b>*V - Denotes Voided Check Entries</b>											

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2021 to 12/31/2021

01/03/22  
11:02:44AM

Invoice Number	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>INVOICE 121521MA9 TOTALS:</b>											
					\$1,413.50	\$0.00	\$1,413.50				\$0.00
<b>PRESCOTT LAW GROUP, PLC TOTALS:</b>											
					\$1,413.50	\$0.00	\$1,413.50				\$0.00
<b>VENDOR 850 - HEINFELD, MEECH &amp; CO., P.C.</b>											
12121MA15	12/01/21	12/01/21	12/31/21	1.11.6116 - Training & Education	\$130.00	\$0.00	\$130.00	12/01/21	12415	ASCUCK	\$0.00
<b>INVOICE 12121MA15 TOTALS:</b>											
					\$130.00	\$0.00	\$130.00				\$0.00
<b>HEINFELD, MEECH &amp; CO., P.C. TOTALS:</b>											
					\$130.00	\$0.00	\$130.00				\$0.00
<b>VENDOR 854 - ROKZOO SCREEN PRINTERS</b>											
122221MA18	12/22/21	12/22/21	01/21/22	1.17.6280 - Uniform Exp Parks	\$99.21	\$0.00	\$99.21	12/22/21	12472	ASCUCK	\$0.00
				1.18.6280 - Uniform Exp Properties	\$99.21	\$0.00	\$99.21	12/22/21	12472	ASCUCK	\$0.00
				2.50.6280 - Uniform Exp Water	\$99.21	\$0.00	\$99.21	12/22/21	12472	ASCUCK	\$0.00
				2.51.6280 - Uniform Exp Sewer	\$99.21	\$0.00	\$99.21	12/22/21	12472	ASCUCK	\$0.00
				2.52.6280 - Uniform Exp Trash	\$99.23	\$0.00	\$99.23	12/22/21	12472	ASCUCK	\$0.00
				3.30.6280 - Uniform Exp - HURF	\$99.21	\$0.00	\$99.21	12/22/21	12472	ASCUCK	\$0.00
<b>INVOICE 122221MA18 TOTALS:</b>											
					\$595.28	\$0.00	\$595.28				\$0.00
<b>ROKZOO SCREEN PRINTERS TOTALS:</b>											
					\$595.28	\$0.00	\$595.28				\$0.00
<b>VENDOR 866 - DEERE CREDIT, INC.</b>											
12121MA5	12/01/21	12/01/21	12/31/21	1.17.8040 - Lease Payments	\$21.68	\$0.00	\$21.68	12/01/21	12416	ASCUCK	\$0.00
				1.18.8040 - Lease Payments	\$21.68	\$0.00	\$21.68	12/01/21	12416	ASCUCK	\$0.00
				2.50.8040 - Lease Payments	\$75.88	\$0.00	\$75.88	12/01/21	12416	ASCUCK	\$0.00
				2.51.8040 - Lease Payments	\$75.88	\$0.00	\$75.88	12/01/21	12416	ASCUCK	\$0.00
				3.30.8040 - Lease Payments	\$21.69	\$0.00	\$21.69	12/01/21	12416	ASCUCK	\$0.00
<b>INVOICE 12121MA5 TOTALS:</b>											
					\$216.81	\$0.00	\$216.81				\$0.00
<b>DEERE CREDIT, INC. TOTALS:</b>											
					\$216.81	\$0.00	\$216.81				\$0.00
<b>VENDOR 876 - FRIENDS OF VERDERIVER</b>											
12821MA16	12/08/21	12/08/21	12/08/21	1.11.6125 - Dues, Subs & Memberships	\$500.00	\$0.00	\$500.00	12/08/21	12437	ASCUCK	\$0.00
<b>INVOICE 12821MA16 TOTALS:</b>											
					\$500.00	\$0.00	\$500.00				\$0.00
<b>FRIENDS OF VERDERIVER TOTALS:</b>											
					\$500.00	\$0.00	\$500.00				\$0.00
<b>VENDOR 814 - LIFE &amp; PROPERTY SAFETY, LLC</b>											
122821MA10	12/28/21	12/28/21	01/27/22	1.18.6215 - R&M Building - Properties	\$96.00	\$0.00	\$96.00	12/28/21	12483	ASCUCK	\$0.00
<b>INVOICE 122821MA10 TOTALS:</b>											
					\$96.00	\$0.00	\$96.00				\$0.00

\*V - Denotes Voided Check Entries

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2021 to 12/31/2021

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>VENDOR: 952 - KAIROS HEALTH ARIZONA, INC</b>											
<b>LIFE &amp; PROPERTY SAFETY, LLC TOTALS:</b>											
					\$96.00	\$0.00	\$96.00				\$0.00
<b>12821MA20</b>											<b>\$0.00</b>
Health Insurance - Dec 2021	12/08/21	12/08/21	01/07/22	1.10.2406 - Health Insurance	\$17,758.26	\$0.00	\$17,758.26	12/08/21	12438	ASCUCK	\$0.00
<b>INVOICE 12821MA20 TOTALS:</b>											
					\$17,758.26	\$0.00	\$17,758.26				\$0.00
<b>VENDOR: 988 - PATRIOT DISPOSAL, INC.</b>											
<b>KAIROS HEALTH ARIZONA, INC. TOTALS:</b>											
<b>12821MA12</b>											<b>\$0.00</b>
0040, Ticket 253436	12/08/21	12/08/21	01/07/22	2.52.6165 - Landfill Tipping Fees	\$444.00	\$0.00	\$444.00	12/08/21	12439	ASCUCK	\$0.00
0040, Ticket 253928				2.52.6165 - Landfill Tipping Fees	\$418.80	\$0.00	\$418.80	12/08/21	12439	ASCUCK	\$0.00
0040, Ticket 254419				2.52.6165 - Landfill Tipping Fees	\$397.60	\$0.00	\$397.60	12/08/21	12439	ASCUCK	\$0.00
0040, Ticket 254899				2.52.6165 - Landfill Tipping Fees	\$376.00	\$0.00	\$376.00	12/08/21	12439	ASCUCK	\$0.00
0040, Ticket 255303				2.52.6165 - Landfill Tipping Fees	\$390.40	\$0.00	\$390.40	12/08/21	12439	ASCUCK	\$0.00
<b>INVOICE 12821MA12 TOTALS:</b>											
					\$2,026.80	\$0.00	\$2,026.80				\$0.00
<b>VENDOR: 974 - PURSELL LAW FIRM, PLLC</b>											
<b>PATRIOT DISPOSAL, INC. TOTALS:</b>											
<b>122221MA11</b>											<b>\$0.00</b>
TR 202100029 Counsel	12/22/21	12/22/21	01/21/22	1.12.6110 - Contract Services	\$550.00	\$0.00	\$550.00	12/22/21	12473	ASCUCK	\$0.00
TR 202100027 Counsel				1.12.6110 - Contract Services	\$550.00	\$0.00	\$550.00	12/22/21	12473	ASCUCK	\$0.00
<b>INVOICE 122221MA11 TOTALS:</b>											
					\$1,100.00	\$0.00	\$1,100.00				\$0.00
<b>VENDOR: 995 - MELANIE ATKIN</b>											
<b>PURSELL LAW FIRM, PLLC TOTALS:</b>											
<b>121521MA3</b>											<b>\$0.00</b>
Mileage League Training in Phoenix	12/15/21	12/15/21	01/14/22	1.11.6275 - Travel	\$123.20	\$0.00	\$123.20	12/15/21	12454	ASCUCK	\$0.00
<b>INVOICE 121521MA3 TOTALS:</b>											
					\$123.20	\$0.00	\$123.20				\$0.00
<b>VENDOR: ONETIM - CATHY CHESIER</b>											
<b>MELANIE ATKIN TOTALS:</b>											
<b>121521MA7</b>											<b>\$0.00</b>
Partial Refund of Citation P22307	12/15/21	12/15/21	01/14/22	1.10.4061 - PD Parking Citation Revenue	\$12.50	\$0.00	\$12.50	12/15/21	12455	ASCUCK	\$0.00
<b>INVOICE 121521MA7 TOTALS:</b>											
					\$12.50	\$0.00	\$12.50				\$0.00
<b>CATHY CHESIER TOTALS:</b>											
					\$12.50	\$0.00	\$12.50				\$0.00
<b>VENDOR: ONETIM - CINDY ESPOLT</b>											
<b>12821MA26</b>											<b>\$0.00</b>
LMP Refund Acct 1342-04	12/08/21	12/08/21	01/07/22	2.00.2600 - Customer Deposits	\$19.63	\$0.00	\$19.63	12/08/21	12443	ASCUCK	\$0.00

\*V - Denotes Voided Check Entries

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2021 to 12/31/2021

Invoice Number Description	Inv. Date	Post. Date	Due Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>INVOICE 12821MA26 TOTALS:</b>					\$19.53	\$0.00	\$19.53				\$0.00
<b>CINDY ESPOLT TOTALS:</b>					\$19.53	\$0.00	\$19.53				\$0.00
<b>VENDOR: ONETIM - ENDEAVOR BUSINESS MEDIA LLC</b>											
12821MA24 Inv 292850-R PD Job Listing	12/08/21	12/08/21	01/07/22	1.13.6105 - Advertising, Printing, & Publishir	\$99.00	\$0.00	\$99.00	12/08/21	12441	ASCUCK	\$0.00
<b>INVOICE 12821MA24 TOTALS:</b>					\$99.00	\$0.00	\$99.00				\$0.00
<b>ENDEAVOR BUSINESS MEDIA LLC TOTALS:</b>					\$99.00	\$0.00	\$99.00				\$0.00
<b>VENDOR: ONETIM - KYLE KELT</b>											
12821MA25 LMP Refund Acct 6020-04	12/08/21	12/08/21	01/07/22	2.00.2600 - Customer Deposits	\$87.21	\$0.00	\$87.21	12/08/21	12442	ASCUCK	\$0.00
<b>INVOICE 12821MA25 TOTALS:</b>					\$87.21	\$0.00	\$87.21				\$0.00
<b>KYLE KELT TOTALS:</b>					\$87.21	\$0.00	\$87.21				\$0.00
<b>VENDOR: ONETIM - LARRY BURRIS</b>											
12121MA11 Refund Portion of Citation P20463	12/01/21	12/01/21	12/31/21	1.10.4061 - PD Parking Citation Revenue	\$13.75	\$0.00	\$13.75	12/01/21	12417	ASCUCK	\$0.00
<b>INVOICE 12121MA11 TOTALS:</b>					\$13.75	\$0.00	\$13.75				\$0.00
<b>LARRY BURRIS TOTALS:</b>					\$13.75	\$0.00	\$13.75				\$0.00
<b>VENDOR: ONETIM - MAXINE STAMEY</b>											
12821MA23 Refund Portion of Citation P20502	12/08/21	12/08/21	01/07/22	1.10.4061 - PD Parking Citation Revenue	\$20.00	\$0.00	\$20.00	12/08/21	12440	ASCUCK	\$0.00
<b>INVOICE 12821MA23 TOTALS:</b>					\$20.00	\$0.00	\$20.00				\$0.00
<b>MAXINE STAMEY TOTALS:</b>					\$20.00	\$0.00	\$20.00				\$0.00
<b>VENDOR: ONETIM - PRESCOTT UTILITY LOCATING</b>											
12821MA27 Help Locating Water Leak	12/08/21	12/08/21	01/07/22	2.50.6230 - Rep and Maint - Infrastructure	\$490.00	\$0.00	\$490.00	12/08/21	12444	ASCUCK	\$0.00
<b>INVOICE 12821MA27 TOTALS:</b>					\$490.00	\$0.00	\$490.00				\$0.00
<b>PRESCOTT UTILITY LOCATING TOTALS:</b>					\$490.00	\$0.00	\$490.00				\$0.00
<b>LEDGER TOTALS:</b>					\$265,217.01	\$0.00	\$265,217.01				\$460.07