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**AGENDA
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, MAY 4, 2022 at 6:30 P.M.**

ZOOM MEETING LINK:

<https://us02web.zoom.us/j/89287120079?pwd=aE5JU3ZyWWikaHE0QjNkelBmL240QT09>

One Tap Mobile: 346-248-7799 or 669-900-9128

Meeting ID: Meeting ID: 892 8712 0079

Passcode: 567317

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

- 1. Call to Order**
- 2. Roll Call.** Council Members Jackie Baker, Cris McPhail, Marie Moore, Jessie Murdock, Robin Whatley, Vice Mayor Joe Butner, and Mayor Dee Jenkins.
- 3. Pledge of Allegiance**
- 4. Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
 - a) Approval of the Minutes:**
 - 1) Work Session– April 12, 2022 at 5:30 p.m. Page 5
 - 2) Work Session– April 13, 2022 at 5:30 p.m. Page 13
 - 3) Regular Session– April 20, 2022 at 6:30 p.m. Page 19
 - b) Set Next Meeting, Date and Time:**
 - 1) Work Session – Friday May 6, 2022 at 8:30 a.m.
 - 2) Work Session – Wednesday May 11, 2022 at 5:30 p.m.
 - 3) Special Session – Wednesday May 18, 2022 at 5:00 p.m.
 - 4) Regular Session – Wednesday May 18, 2022 at 6:30 p.m.
 - c) Possible Approval of Resolution 2022-1089, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, establishing Mayor and Council Salary amount and Superseding Resolution 2013-880.** Page 33

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

6. **Discussion, Consideration and Possible Direction to staff on the selection of a Dump Truck Purchase for the Wastewater Division, not to exceed in the amount of \$175,975.00.** Staff Resource: Chet Teague Page 35

7. **Discussion, Consideration, and Possible Approval of Awarding Quote # 18-123DP to MUSCO Sports Lighting, LLC in the amount of \$701,503.00.** Staff Resource: Russ Martin and Dorie Blair Page 45

8. **Discussion, Consideration and Possible Approval to order five (5) - 2023 Chevy Silverado Police package units the Second week of May 2022 for the Marshal's Office up to \$70,000 per vehicle not to exceed \$350,000.00.** Staff Resource: Corey Rowley Page 49

9. **Discussion, Consideration and Possible Approval of the annual renewal of Resolution No. 2015-939, for High View, LLC's Mining Conditional Use Permit, which states "A Resolution of the Common Council of the Town of Camp Verde, Arizona, Yavapai County, on Use Permit 20150033, an application submitted by Joe Link – agent for the owner Aultman Land & Cattle III & IV, LLC of a portion of Parcel 403-15-002Y, and a portion of 403-15-003C. The Use Permit will allow an operation that will mine, quarry and extract natural resources from the property which will be a total of 195.33 acres. The property is located on State Route 260 at milepost 214.27 on Parcels 403-15-002Y & 403-15-003C".** Staff Resource: John Knight Page 51

10. **Approval of Ordinance 2022-A466 AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA GRANTING TO UNS GAS, INC. AN ARIZONA CORPORATION, ITS SUCCESSORS, LESSEES AND ASSIGNS, CERTAIN POWERS, LICENSES, RIGHTS-OF-WAY, PRIVILEGES AND FRANCHISE TO CONSTRUCT, OPERATE AND MAINTAIN IN TOWN OF CAMP VERDE, STATE OF ARIZONA, AS NOW OR HEREAFTER CONSTITUTED, A TRANSMISSION AND DISTRIBUTION SYSTEM OF GAS MAINS, PIPELINES AND RELATED APPURTENANCES FOR THE TRANSPORTING, SALE AND DISTRIBUTION OF GAS INTO, OUT OF, AND THROUGH SAID TOWN, AND FOR THE DISTRIBUTION AND SALE OF SUCH GAS TO SAID TOWN, ITS**

INHABITANTS AND OTHERS, INCLUDING CUSTOMERS INSIDE, BEYOND, AND OUTSIDE OF THE LIMITS OF SAID TOWN; AND TO USE THE STREETS, AVENUES, EASEMENTS, RIGHTS-OF-WAY, ALLEYS, HIGHWAYS, SIDEWALKS, AND BRIDGES IN SAID TOWN FOR SUCH PURPOSE FOR A PERIOD OF TWENTY-FIVE (25) YEARS; AND PRESCRIBING IN CONNECTION THEREWITH CERTAIN RIGHTS, DUTIES, TERMS AND CONDITIONS HEREIN MENTIONED; AND PROVIDING FOR THE PAYMENT TO SAID TOWN OF A PERCENTAGE OF CERTAIN REVENUES OF GRANTEE FROM ITS OPERATIONS THEREIN. Staff Resource: Russ Martin Page 79

11. **Discussion, Consideration, and Possible Direction to revise Town Attorney job description and language of a possible advertisement.** Staff Resource: Russ Martin. Page 97
12. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to A.R.S. §38-431.01(H))
13. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.
14. **Legislative Update**
15. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
16. **Adjournment**

Note: Upon a public majority vote of a quorum of the Town Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes: (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1)); (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2)); (3) Discussion or consultation for legal advice with the attorneys of the public body. (A.R.S. §38-431.03(A)(3)); (4) Discussion or consultation with the attorneys of the public body in

order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. § 38-431.03(A)(4)); (5) Discussion or consultation with designated representatives of the public body to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5)); (6) Discussion, consultation or consideration for negotiations by the town or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6)); (7) Discussion or consultation with designated representatives of the town to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Bashas on 04-28-2022 at 4:00 p.m. in accordance with the statement filed by the Camp Verde Town Council with the Town Clerk

Cindy Pemberton

Cindy Pemberton, Town Clerk

Pursuant to A.R.S. §38-431.01 Meetings shall be open to the public - All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All legal action of public bodies shall occur during a public meeting. The Town of Camp Verde Council Chambers is accessible to persons with disabilities. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk at 928-554-0021.

**MINUTES
TOWN OF CAMP VERDE
WORK SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
TUESDAY, APRIL 12, 2021 at 5:30 P.M.**

ZOOM MEETING LINK:

<https://us02web.zoom.us/j/84136610656?pwd=cmdvanBUellvMkhsU05BUkF1VThOUT09>

One Tap Mobile: 1-669-900-9128 or 1-253-215-8782

Meeting ID: 841 3661 0656

Passcode: 738390

Note: Council member(s) may attend Council Sessions either in person or by telephone or video, or internet conferencing.

1. **Call to Order** – Mayor Jenkins called the meeting to order at 5:30 pm.
2. **Roll Call.** Council Members Jackie Baker, Cris McPhail, Marie Moore Jessie Murdock, Robin Whatley, Vice Mayor Joe Butner, and Mayor Dee Jenkins.

Others present; Town Clerk Cindy Pemberton, transcriptionist Dana Donahue, Finance Director Mike Showers, Town Manager Russ Martin, various department heads.

3. **Pledge of Allegiance-** The Pledge of Allegiance was led by Councilor Whatley,
4. **Presentations by various Department Representatives regarding the Camp Verde Operational requests and Capital Improvement Plan for Fiscal Year 22-23.**

Town Manager Russ Martin told the group this is the same format as in the past. He described the processes in working with department heads to discuss the needs of the department. This is the first year that the requests were under projected revenue. Each department may need additional staff, which would put us over budget. He asked Council to take notes of requests by departments. Their operational budgets were not gutted. They are intact. Mr. Martin went on to say there will be a difference between what he presents to Council, and each department's request. We have done pretty well with this method. He is trying to transition after Covid. He has been very conservative in revenue projections. Because of that, he has restricted spending, especially with additional staff. This needs to change.

Mr. Martin stated we need to move forward positively. This is going to take time. We are not far apart from what staff is requesting as what the Town Manager will present. We

need some strategic staff positions going forward. We need to budget 50% to 60% to hire additional staff and that will need to be staggered out.

After tomorrow, there will be a surplus and Council needs to decide where it goes. Increases in staff equal an increase in wages. Are the revenues reflective of where council wants the town to go and to discuss projects and equipment as it relates to revenue.

We have done a lot of capital projects with the state and federal money we received. The next phase will require us to do a Capital Improvement Plan (CIP). Council will have to review all requests and decide how the money is spent. Staff will be making presentations regarding these projects.

Finance Director Mike Showers spoke about the budget. He handed out documentation regarding monies and summaries. He would like to have a full packet to you by the May meeting.

Camp Verde Marshall's Office

Marshall Cory Rowley, spoke about the difficulty of finding quality sworn employees. He said we managed to fill three sworn positions and have another test coming up. We hired a civilian investigator to help patrol. We are only requesting two civilian positions.

Mayor Jenkins asked about last year's staffing compared to this year. There seems to be a discrepancy. Mr. Showers stated there is a flip from sworn employees to non-sworn. He explained you add everything up as FTEs (full time employees) and you get that number.

Marshall Rowley said we have identified some budgetary issues that can be moved around. Our budget proposal this year is pretty close to last years. There are some additional software costs. He would like to address the issue of vehicles. We are asking for one vehicle this year because the vehicle we want is expensive. It has a lot of new technology that will really help us. There is a window of opportunity to order police vehicles and it is one weeklong. The window is in May. We need to preorder for vehicles at that time.

We decided to prioritize our CIPs (capital improvement projects). Number one is digital radios at a cost of \$38k. Our second priority is computer upgrades in the cars. This is for officer safety. Total cost is \$119k. There will be a rebate, but we don't know how much. The third priority is software for the dispatch center. We would like to dispatch for Copper Canyon. We have dropped Jerome and Clarkdale, decreasing our revenue. However, Copper Canyon should make it up. Firearms are another CIP request. We need to transition all our firearms to 9mm. That total is \$28k. We also need tasers for patrol for \$7k. The last request is for "less lethal" equipment. Each Sgt will have one.

Mayor Jenkins wanted an explanation between the 2022 budget to the 2023. She asked about the animal control position. Mr. Showers replied we have that position in the

Marshalls office. Mayor Jenkins replied, we don't have a budget for animal control? Mr. Showers replied yes. It is a housekeeping issue. We will put more of the budgets into a summary format, so it is easier to read.

Councilor Baker asked Marshall Rowley about the laptops. Didn't we already pay for these? Marshall Rowley replied, yes, but we need to update the software.

Councilor Moore asked Marshall Rowley about the vehicle replacement. Mr. Showers said we will speak about that tomorrow because it is a CIP issue.

Parks and Recreation

The next presenter was Parks and Rec representative Mike Marshall. He told the group we are making very little changes. Most of the changes involve moving money from one account to another. We added a couple software upgrades and there is a membership fee for the pool. The biggest change is in special events. We need to up some of our contract monies for special events. Some items in the budget are for contingencies. We aren't changing much in the operations budget. We are seeing changes in salaries and wages. The increase in minimum wage hits us really hard because we have a lot of seasonal employees. Two things that are going to affect the budget; an additional full-time staff person and making a 20 hour a week and a 6 hour a week position, into a full-time position.

Mayor Jenkins asked about a discrepancy in the staffing numbers. Mr. Showers clarified the numbers.

Mr. Marshall stated he needs more employees, especially for the festivals. Councilor Baker asked if Mr. Marshall had included the request of the Turquoise Rodeo for funds. He replied he is working on clarifying what kind of money they need and where it will go. He believes he can cover the cost in his budget. Special Events are complicated which is why we have a lot of contingencies built in he replied. The bottom line is we need more staff. Another increase in the budget is summer camp.

Councilor Murdock spoke about the requests from the Turquoise Rodeo and how it was presented. Councilor McPhail felt strongly that Parks and Rec should have the money it needs to do the job. Councilor Moore spoke about the Block party and the liquor license. She said we don't want to hold that on the business owners. Mr. Marshall replied the town has already held a liquor license several times. It is not an issue.

Vice Mayor Butner spoke about the sponsorship packet. He asked if the budget included the banners for the Turquoise Rodeo. Mr. Showers replied it is an entirely separate issue.

Library

Library Director Kathy Helman spoke on behalf of the library. She said our operations cost is steady and we are asking for two additional positions. We have a three-year plan to increase staffing. We would like to create opportunities that allow our employees to advance. Mayor Jenkins asked Ms. Helman to clarify the increases she wants. Ms. Helman

stated she doesn't want more open hours, but we need a library manager/volunteer coordinator. We also need a seasonal person for the summer reading program.

Community Development

Mr. John Knight spoke for Community Development. He said we are asking for three additional staff positions. As an overview, our permit requests have increased dramatically due to growth in the town and surrounding areas, thus the need for more staff. We need a planner, code enforcement officer and senior building inspector. There are a lot of big projects going on and we want to keep up a high level of customer service.

Ms. Roxanne Jasman discussed the need for a senior building inspector. Permits create revenue. We would like to have an internal hire as opposed to a contracted position. Our operations budget went up 8% for training staff.

Councilor Whatley asked how would you rate these requests? Mr. Knight replied the senior building inspector is a priority. The second is a code enforcement officer. We could keep someone fully employed just with code enforcement. The third priority is a planner. We would like to do this in house because we need to follow a long-term plan. There is an increase in the budget because we moved some things to the administrative side of the budget. If we get new people, we need additional monies for training.

Mayor Jenkins asked Mr. Knight if there was anything he could do technologically that will help his department function better. Mr. Knight said we are planning on doing a hybrid system where someone could apply for a permit online. That is in the future. There is a need for both online and in person service.

Human Resources

Mr. Martin spoke for Human Resources. He said he finalized the agreement with Julie Kiazer, the new HR Director, who will start May 9th. We projected for 2021-22 as a placeholder. The increase is in wages and benefits, especially health care. The HR department is going to take a while to get up to speed.

Risk Management

Ms. Heather Vinson, representing Risk Management, stated her budget is pretty much the same. We are concentrating on training and contracts and paying insurance. Costs have stayed pretty much the same for us.

There was a ten-minute break at 7:00.

The session resumed at 7:10

Economic Development

Director of Economic Development, Steve Ayers said there is an increase in the Economic Development budget. Some of it is for subscriptions and memberships. We shifted money around. Our focus this year is development in the opportunity zone, business attraction, the “brick”, tourism, outdoor recreation, the new meat packing facility (Verde Grown) and other projects. Councilor McPhail asked Mr. Ayers about the “branding” of the town. Mr. Ayers replied we need to modernize our logo. He does not want it in his budget. He feels that branding takes place at a council level. Mayor Jenkins said this is not a budget item, it needs to be an agenda item. Councilor Moore inquired about the school work program. Mr. Ayers replied yes, we are working on it. We have done it in the past and we have enough money to do it in our budget. We are working right now with schools. Mr. Martin explained the need to establish a program and procedure for that, and it would start in HR.

Mayor Jenkins asked about the three part time positions Mr. Ayers is requesting. Mr. Ayers replied it is the ambassador program. Councilor Whatley asked Mr. Ayers if he is doing anything to train or pursue a replacement prior to his retirement next year. Mr. Ayers replied he is staying until next February. He has spoken to two very qualified people that would be interested in his position. Mayor Jenkins replied we need to hire someone six months prior to Mr. Ayers retirement. We need to budget for this. We don't want to lose our momentum. Mr. Showers clarified that the additional monies for Mr. Ayers replacement lies with Mr. Martin. All council agreed the need to budget for Mr. Ayers replacement prior to his retirement.

Council

Mr. Martin spoke on behalf of Council. He said we are not using all our operations money and we need to cut it back a little bit. Mrs. Pemberton spoke to the expense reimbursement for Council. She stated we need to take it down because we're not using it. There is an increase in salary for Council which will take place in September.

Clerk's Office

Mrs. Pemberton spoke regarding the Clerk's office. We have increased our costs because this is an election season. Not much will change. We have also requested an additional employee. This will be an executive assistant position. The wages will reflect the managerial aspects of the job. Mayor Jenkins asked if there was a job description for this position. Mrs. Pemberton replied HR is working on it. Mayor Jenkins asked if technology would help the Clerk's office. Mrs. Pemberton replied no, it doesn't really help us. However, the company that manages our website could post our forms online. Mr. Showers replied that some of the software that could help us is expensive.

Non-Department

Mr. Martin spoke about the Non-Department budget. He explained this budget is mainly for community outreach. The water issues have increased in costs. The Cory agreement is

also an expense. Mr. Showers said the really big increase was in Fire Department Cancer insurance. He explained that these increases are per capita.

Councilor Moore asked about the Meals on Wheels program. She said several people have asked her about what the town is doing for the seniors. Mr. Martin stated the town has kept up on the maintenance of the Senior Center building, including appliances. Councilor McPhail asked the group if we are good with \$40k for this category? Vice Mayor Butner suggested we up the number. We need to support Meals on Wheels. He suggests we increase the budget to \$60k. Councilor Baker stated most of the communities in the area contribute to Meals on Wheels, but Yavapai County does not. The group agreed to increase the budget to \$60k

Finance

Finance Director Mike Showers spoke for the finance department. He said the new wage amounts have increased the budget as well as other fees. We are looking at two sets of software to help with the CIP process and to help finance get the budget out without a spreadsheet. This will cost around \$16k. The town is growing so fast, departments need to be ready. We need to know what the expectations are, and we need the tools to deal with what is ahead. Mayor Jenkins asked if finance is organized enough that they can provide the budget to council so they can make decisions. Mr. Showers replied yes, we have additional staff now and we can get everything done. He stated the staff is competent enough even if he is absent or disabled, they will get the information to you. He has enough staff, and they are very good. He stated, I am still playing catch up.

IT

Mr. Martin spoke about IT. He said we are looking at broadband. The increases are some operational and some software upgrades. Some capital things are new computers etc. Councilor Whatley asked if water customers can pay bills online. Mr. Showers replied not yet, but will be shortly. Eventually customers will be able to pay the water and sewer bill online. Mayor Jenkins asked where the breakeven is that we bring IT in house?

Mr. Martin replied we are still approving computer changes. Mr. Showers stated he is working on computer equipment and their replacements. We have budgeted for this. We need to have some computers on hand. Mayor Jenkins asked Mr. Showers what is the timeline for replacing IT? Her concern is for Mr. Showers workload. Mr. Martin said we are at that point where we can take on IT.

Town Manager

Mr. Martin spoke about the Town Manager budget. Mr. Martin explained his budget had increased because of additional training that is available.

Mayor Jenkins closed the meeting at 8:16.

5. Adjournment

Mayor Dee Jenkins

Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on February 17, 2021. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2021.

Cindy Pemberton, Town Clerk

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DRAFT MINUTES
TOWN OF CAMP VERDE
SPECIAL SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, APRIL 13, 2022 at 5:30 P.M.

1. **Call to Order-** Mayor Jenkins called the meeting to order at 5:30 pm.
2. **Roll Call.** Council Members Jackie Baker, Cris McPhail, Marie Moore Jessie Murdock, Robin Whatley, Vice Mayor Joe Butner, and Mayor Dee Jenkins.

Others present Town Clerk Cindy Pemberton, Town Manager Russ Martin, Finance Director Mike Showers, Transcriptionist Dana Donahue
3. **Pledge of Allegiance-** The Pledge of Allegiance was led by Councilor Moore.
4. **Presentations by various Department Representatives regarding the Camp Verde Operational requests and Capital Improvement Plan for Fiscal Year 22-23.**

Mr. Martin told the Council that the items at the end of the agenda have been added. Mr. Showers gave a synopsis of the new paperwork he handed out.

Court

Town Magistrate John Horton spoke regarding the courts. His biggest concern is employee retention. All our case numbers are down, largely due to Covid and people being off the streets. We currently have positions for four clerks but are only going to replace one of them. We can do the job with three clerks. He would rather see the town spend money on wages and retention. He told the council courts can make it work with the budget we have. We are only asking you to approve the budget put forward by Mr. Martin. He would like to reclassify one of his positions to an administrative one. He also would like to upgrade the security system at the court.

The Magistrate is a contract position which saves the town money. Councilor Moore asked about court enhancement funds to train high school students.

Mr. Martin spoke about the need to have accurate job descriptions.

Wastewater

Mr. Troy Odell (via Zoom) and Chet Teague asked for one additional staff member. We need the position because of the new park and can offset the cost with the sale of reuse

water. We would need \$20k to offset the cost of the new employee.

Mr. Martin clarified that the revenue from the reuse water will offset the cost of the new employee. We want to be good stewards of the water. We don't want the rate payers to pay for this. Mr. Troy Odell (via Zoom) clarified that the new position will easily become a 40-hour position. The job title will be pump operator.

Councilor Murdock asked about the hydrant water sales. A hydrant meter is \$150. It is \$5.70 per thousand gallons over 50K. At the plant, water is one dollar per thousand gallons. Mr. Odell said we plan to come in front of council requesting an ordinance requiring contractors to use wastewater on their jobs.

Water

Mr. Martin spoke about the FTE's (Full Time Employees). He said the plan is for Water and Wastewater to become a new department called Utility Division. The new department will need a Utility Director. HR would have to create a job description and we would need to put it in the budget. Hopefully we can get to this the first part of May. We need this because Stormwater is growing exponentially. It is a clear need for the town. We will cover how this will fit in at the May meeting.

Mr. Martin continued, speaking about how the revenue from the water company may offset future costs. We have to blend what the private water company did and adjust it to how we need to do things. Mayor Jenkins said we knew there would be some left-over funds in this process that we could use.

Public Works-Storm Water

Town Engineer Ron Long said Stormwater is a division with no employees. We are currently monitoring it in the Engineering department. We need a storm water tech, who's main job would be compliance to the MS4 which is mandated by the state and the ADQ. The tech would also perform sampling. He said the state is moving toward requiring us to sample the Verde river when it comes into town and when it goes out. The position will also monitor the SWIPP.

The other things we really need to do is documentation, such as spills. It is a requirement by ADQ. Also, Yavapai County Flood Control is backing way off of any enforcement of flood plain violations. This is becoming the responsibility of the town within town limits.

Councilor Whatley asked how the County residents get permits through Flood Control. Mr. Long replied that the County investigate violations in the county, but not the towns. Councilor Murdock asked if we could add the flood control inspections to the job description of the new position. She also asked if some of the revenue from the water company can offset the cost of the new position? Mr. Martin replied that the new utility division will be able to figure that out. He would prefer to wait for the new utility director to resolve some of the issues regarding flood control and stormwater. The utility director would be able to determine the skill set for each issue.

Councilor Murdock spoke about a reporting process for construction projects. Is it online? What is the liability? Mr. Martin replied that is also something the new utility division can manage. We need to get some of this responsibility off Mr. Long and his section.

Mr. Long said they do receive funding from Yavapai county. It is typically \$75k per year. The requirement is that we have a project to use the money on.

Public Works-Engineering

Town Engineer Ron Long spoke about Public Works Engineering. Three employees take care of all the work that is required to run the department. Mr. Long is asking for a Civil Engineer position. The Town Manager did not include this in his proposal. However, Mr. Long feels this position is important given the work load they are experiencing.

Mayor Jenkins stated that the new Utilities Division Manager would take a load off of Public Works. Mr. Martin replied that yes, we need to rework this, but we are not there yet. We need to get a clear idea how it would be reorganized.

Mayor Jenkins clarified that council is listening to what the department heads recommend, but council is waiting for the re organization to determine the budget and where the additional positions will go and how they will be paid for.

Mr. Long said plan review is very important. He needs one person to compile all the comments on a construction project so it can be summarized and returned to the contractor. We are hurting in construction inspections because there are only two of us. The current engineering standards are not well organized. They need to be reviewed and updated. We can keep up, but we are falling behind because the MAG standards are not necessarily what our town needs. They are way beyond the standards we need. Project design is another area. If we had someone in house to do simple designs, we could save time and money.

Mayor Jenkins asked which department engineering would fall into. Mr. Martin replied we would keep Engineering its own department.

Councilor McPhail stated she felt that the entry level civil engineer position to do the small projects would be invaluable.

Maintenance

Mr. Jeff Kobel spoke about the maintenance of town buildings, the pool, ponds and new sports complex. He is requesting an additional employee and a seasonal staff position. We are purchasing equipment to mitigate weeds which leads to an increase in budget. We also need additional equipment.

Mayor Jenkins mentioned how nice the town looks. Maintenance does a good job. Mr. Martin said that Maintenance is understaffed. He supports more staff for this division.

HURF

Mr. Stacy Perry, the street supervisor spoke about the maintenance of roads within town limits. We are asking for an additional \$100k for our budget. However, Mr. Martin pushed it down. Mr. Perry explained that we need to the money for “cold mix” to put on the 260. The cost of materials has increased dramatically. We can no longer do the maintenance on the roads with the same amount of money as before. Our budget has not increased in ten years. Mr. Perry is asking for additional funds from the General Fund to offset the costs.

Mr. Martin explained that we cannot count on HURF revenue to offset costs. At some point they need to be a Streets Department. Inflation is a big concern.

Councilor Baker stated it used to be that we did not have to dip into the General Fund to support HURF, but now it looks like we need to.

Mayor Jenkins called a ten-minute break at 6:40pm.

The meeting resumed at 6:50.

Mr. Showers explained revenues. He began with State Tax revenues. I posted what we get from the State and added 5%. There are some big things going on at the State level. This is just a start.

Our sales tax come from a very detailed analysis. Page 62 is the breakdown. We are a little short on city sales tax for the year, however, the last half of the year is at least 15% of the entire year. We are over budget on state sales tax. He explained revenue in relation to taxes.

The bottom line is we are hitting or exceeding our total revenue numbers. Retail dollars have increased. RV parks generate the most revenue because people stay and spend money in the town.

Wastewater does not generally create revenue, that is why it says N/A.

He expects revenue growth to be 6.1% above the current year’s budget. He believes we are going to see growth in revenues due to growth in population and jobs. These are revenue drivers. Projecting sales tax revenue is determined by past and current revenue figures.

Mr. Showers explained the revenue summary in the packet and future projections.

Mayor Jenkins stated events will drive revenue. If we have more events, we generate more revenue.

Mr. Showers stated he believes his job is to give council financial numbers that are reasonable. He does think this year’s revenues are going to increase.

Mr. Martin stated that the construction revenue number is key. It will increase.

Mayor Jenkins asked for a chart of requested positions with corresponding wages. There will be an increase in budget because all departments are requesting more staff.

Mr. Showers replied we are looking at 13 additional Full Time Employees (FTEs).

Mayor Jenkins wants a true headcount of the additional employees and where they are going.

Mr. Martin told council there are additional revenues beyond what the manager supplied. He asked council how they would like to break down employee wages. COLAs (cost of living adjustments) or merit increases? He explained COLAs are moved by the market.

Mayor Jenkins asked Mr. Showers how much we spent for wage adjustments for employees last year.

Mr. Showers replied we increased last year's budget \$600-650k for the first three months.

Mayor Jenkins wants to know the impact of wage adjustments for budget.

Mr. Showers thought it would be just under 1 million dollars.

Mr. Martin told the council that the May meeting will be the time to look at all the numbers, their categories and time during the year. Remember that additional revenues are coming through some of the big construction projects such as the new La Quinta and Marriot hotels. We can project that revenue through several years.

Mayor Jenkins stated she wants to be sure the new staff costs are sustainable. Vice Mayor Butner agreed, stating we don't want to lay anyone off. What is the cost going to be over the next several years for additional employees? We want to make sure we can afford it. The economy is unsettled. The current inflation will lead to a recession.

Mr. Showers said that virtually all the positions in this budget are 12-month positions. We must think about raises and increases in revenue. He told the council that he would prepare a document that listed each position and what it would cost for the year and break it down. Councilor McPhail reiterated we need to be sure we can afford the new positions.

Mr. Martin asked Mayor Jenkins to table agenda items 5 and 6.

Mayor Jenkins stated council will table agenda item **5, Discussion, Consideration, and Possible Direction to revise Town Attorney job description and language of a possible advertisement**, until the next regular session which is April 20th.

Council entered executive session.

5. Discussion, Consideration, and Possible Direction to revise Town Attorney job

description and language of a possible advertisement. Staff Resource: Russ Martin

6. **Discussion or consultation for legal advice with the Water Rights Attorney, regarding land and water right settlement negotiations with the Yavapai Apache Nation. The Council may, by majority vote, recess the special session, hold an executive session and then reconvene the special session for discussion and possible action on this item as covered by A.R.S. §38.431.03 (A) (3); (A)(6) and (A)(7).**

6.1. Recess into and hold Executive Session pursuant to A.R.S. §38.431.03 (A)(3); (A)(6) and (A)(7)

6.2. Reconvene Open Session

7. **Discussion and possible direction to staff for the purposes of consideration for development of, or the negotiation of a property purchase for the purpose of development of a Public Safety Building. The Council may, by majority vote, recess the special session, hold an executive session and then reconvene the special session for discussion and possible action on this item as covered by A.R.S. 38-431.03 (A)(3) and (7).**

7.1. Recess into and hold Executive Session pursuant to A.R.S. §38.431.03 (A)(3) and (A)(7)

7.2. Reconvene Open Session

8. **Adjournment**

Mayor Dee Jenkins

Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on February 17, 2022. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2022.



Support your local merchants

**AGENDA
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, APRIL 20, 2022 at 6:30 P.M.**

ZOOM MEETING LINK:

<https://us02web.zoom.us/j/89926150011?pwd=VzZSd01PVndhOEhYV1ExR3kzL2daQT09>

One Tap Mobile: 1-253-215-8782 or 346-248-7799

Meeting ID: Meeting ID: 899 2615 0011

Passcode: 564329

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. **Call to Order** Mayor Dee Jenkins called the meeting to order at 6:30 PM.
2. **Roll Call.** Council Members Jackie Baker, Cris McPhail, Marie Moore, Jessie Murdock, Robin Whatley (absent), Vice Mayor Joe Butner, and Mayor Dee Jenkins.
3. **Pledge of Allegiance** Councilor Cris McPhail led the pledge.
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
 - a) **Approval of the Minutes:**
 - 1) Regular Session– April 6, 2022 at 6:30 p.m.
 - b) **Set Next Meeting, Date and Time:**
 - 1) Work Session – Wednesday April 27, 2022 at 5:30 p.m.
 - 2) Regular Session – Wednesday May 4, 2022 at 6:30 p.m.
 - 3) Work Session – Friday May 6, 2022 at 8:30 a.m.
 - 4) Work Session – Wednesday May 11, 2022 at 5:30 p.m.
 - 5) Regular Session – Wednesday May 18, 2022 at 6:30 p.m.
 - c) **Discussion, Consideration, and Possible Ratification of Staff’s application to acquire Congressionally Directed Funding of \$2,100,000 of a \$2,357,429 projected project cost to repave Old Highway 279. The Town’s projected match would be \$257,429. Staff Resource: Russ Martin**

Motion by Councilor McPhail to approve consent agenda without item 4c. Second was made by Councilor Jackie Baker.

Councilor Moore called for some name corrections to the minutes and a correction to p.16 paragraph 5 to state that she had not attended an event but had been invited to attend.

Town Clerk Cindy Pemberton confirmed the items had been corrected.

Roll Call Vote:

Councilor Baker: aye
Councilor McPhail: aye
Councilor Moore: aye
Councilor Murdock: aye
Vice Mayor Butner: aye
Mayor Jenkins: aye

Motion carried 6-0.

Councilor Baker commented that the stretch of road on agenda item 4D is traveled heavily by sand and gravel trucks. She wanted to understand how other organizations would be contributing to the efforts including the Yavapai Apache Nation.

Mr. Martin explained that agenda item 4D represents the beginning of consideration of funding. They were encouraged to include a match in order to show the importance of the item. If it looks like funding may go through then all interested parties would help determine the details including any financial contributions from the Yavapai Apache Nation. There is one section of 279 in a wash where a culvert would eliminate any issues of washing out the road in the future. It would be an extra 25% to install the box culvert.

Councilor Murdock stated that she believed Staff would exhaust all options to get money to the table if this funding was obtained.

Motion by Councilor Murdock to approve the ratification of Staff's application to acquire Congressionally Directed Funding of \$2,100,000 of a \$2,357,429 projected project cost to repave Old Highway 279. The Town's projected match would be \$257,429. Second by Councilor Moore.

Roll Call Vote:

Councilor Baker: aye
Councilor McPhail: aye
Councilor Moore: aye
Councilor Murdock: aye
Vice Mayor Joe Butner: aye
Mayor Jenkins: aye

Motion carried 6-0.

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

No cards from public.

6. **Special Announcements and Presentations:**

- **Proclamation – Declaring Friday April 22, 2022 as Camp Verde’s Arbor/Earth Day Celebration 2022**

Mayor Jenkins proclaimed Friday April 22, 2022 as Camp Verde’s Arbor/Earth Day Celebration

- **Presentation – Quarterly Report of Risk Management**

Heather Vinson Risk Manager provided Council a quarterly summary document for the Department. Workman’s Compensation claims have lowered from 10 to 3 and property claims from 1 to 0. The department is consistently attending trainings to get up to date on credentials and awareness for project and safety management. During COVID they were able to test 41 within the town with supplies from the County. County is no longer available as a resource for COVID supplies. The Department has resumed bi-monthly safety meetings and there have been two this quarter. A CIP master tracking sheet was created to communicate with other departments on where they are on projects. The tracking sheet includes 13 different projects with information on who is leading them. The Department is also responsible for the creation and maintenance of the risk register for the Town. The document is an ongoing record of solutions to mitigate potential exposures for the Town. The Department is speaking with Red Cross who will do a site inspection next week and other NGOs including a large animal transport. The Department is excited to be working with the new HR Director who is scheduled to begin in May.

Mayor Jenkins wanted to hear which CIP projects would be started or completed in the next quarter.

Jim Waters CIP Project Manager mentioned that there are several up and running including the Box T and Grief Hill Trailhead projects. There have been meetings on Grief Hill Trail head with the Forestry Service to discuss which issues will be

addressed by them and which will be done by the Town. The demolition of the old Circle K is ready to go and just needs contracts signed. It has been necessary to go through Prescott Valley and Prescott contractors to bid for jobs.

Councilor Baker asked about the training budget line item going from \$750 to \$3k and additional staffing requirements for the Department.

Ms. Vinson explained that the budget is now accommodating two staff members. The two roles require a certain level of certifications and there are two other yearly conferences which are somewhat required for the Department. No additional staffing is being requested at this time.

Councilor Moore inquired on the status of a bid for court security.

Mr. Waters stated that per City Policy they would need to advertise and take bids. It would be over 106k. The design was completed in the last two weeks.

- **Presentation – Quarterly Report of Finance**

Mike Showers Finance Director mentioned that this was not the best month to present because of how the reporting lands. He made a recommendation to have his next report in August to have less adjustment explanations. Total revenue on the report YTD shows 6.9 million. It is actually 7.7 million. These are not errors it is just how the report is done. Operating transfers to the debt service fund which reduces revenue and the revenue budget. The revenue budget showed 7.3 million and the revenue actual is 7.7 million although it is not reflected correctly in the reporting.

Department line items noted included building department line 510 the number is above budget at 222k which means there are a lot of projects moving. Expenses are about 800k under budget through February. There are a number of departments fairly close to their budgeted numbers. Human Resources were not able to do budget adjustments. 250k of budget money is sitting in HR for those budget adjustments. That will show most departments under budget until the adjustments are made. 29k of expenses was shifted to un-departmental. Risk management has one extra check to the prosecutor in February. It is actually under budget and the adjustment will be made for the quarter. Information Technology is under budget. Services cost approximately 18k per month. Estimate 72k of expenses through the rest of the year and there is 90k budget. Maintenance is a bit over budget by 10k. Building Department costs should start to come down a bit in March. The Marshal's Department is 250k under budget. Special Events is 9k over budget this quarter due to the costs of Fort Verde Days in first quarter. A big part of activities for the year costs hit in the month of February and there is one event left. Special Events should be good shape for rest of year. HURF was slightly over budget by approximately 1k. There are large line items in the budget that haven't been touched yet, so they are working to control spending here. The Sewer section expense includes in the budget 5 million for grant and other items that may not happen. Revenues are 19k over and the General Fund is 1 million to positive through February.

Mayor Jenkins has asked for financial report quarterly report to Council on a regular basis. There is a need to determine the best timing to look at the numbers. Code on financial reporting appears in three different places monthly for accounting, the manager keeping Council apprised, and the Clerk gathering, publishing, and reporting. Council may wish to see the information in a different format that clarifies the information and a cash disbursement revenue list.

Mr. Showers explained that the grouping of accounts which is shown on a monthly basis may be a better marker to view. The Department is caught up at this point and everything being entered is a current project. Some revenues and special revenue funds can be confusing, but were included for questions. It may be preferable to look at expenses and revenues from an operational standpoint. Grants and other items that may not happen can be looked at separately.

Mayor Jenkins commented that viewing the financial reporting helps Council understand and make financial decisions.

Councilor Baker requested that Council determine how to present the information in a simple format and recommended that while they do the budget they can determine how best to present the information.

- **Presentation – Quarterly Report of Economic Development**

Economic Development Director Steve Ayers went through the short term and long term goals of the Department and provided a handout to Council in Power Point paper format. The Department joined ECONA, a business attraction driven organization for the Northern Arizona area. They are also involved with Northern Arizona Healthcare which opens the opportunity to network with other organizations of that size. Companies currently coming to the Town include: La Quinta, Marriott, and Tractor Supply. Sinagua Malt a technology driven business, which is a 8000 sq ft facility whose owner is interested in manufacturing and owns over 50 patents, is also coming into Town. The Department has created a new business information packet for businesses interested in coming into Camp Verde.

The Department has received an 8K grant to create a trail guide. There are currently fourteen trails included in the first guide. Local First Arizona signed an agreement for Verde Grown. Camp Verde was featured in Green Living magazine in Phoenix. Camp Verde does more production than anywhere else in the state.

The Department is utilizing Placer.ai real time data to determine where folks are going and what they are doing in Town. The company utilizes 10% of all cell phones and extrapolates data using an algorithm to build out numbers. During events there is a huge jump in certain data sets, such as, how many people were in front of the gym. Utilizing historical data can help determine the increase of event attendees such as the Pecan and Wine festival this year which reflected a 70% increase over last year. Additionally, the Department will be revamping the <https://visitcampverde.com/> website.

Moscato is scheduled for a June opening and they will hold a gala at the Archaeology Center prior to.

Verde River Access and Trails initiatives include the 106k grant for Box T and 220k for Grief Hill. Parson river front will be ready for development in fall. The area will need to be surfaced to make it functional.

The Affordable Housing Sycamore Apartment project is delayed for a year because they were unable to prove the zoning was in place. There is a revitalization plan by next year to speak to these relative to the Opportunity Zone.

In regards to workforce opportunities the Department met with the superintendent and principal in order to identify opportunities for collaborative programs between districts.

BRIC (Business Resource and Innovation Center) has had the big screen television installed. They hosted 11 of the 13 grass fed meat producers for a local round table discussion of local producers at the facility. The Department is also working with the AZ Cattle Growers Association for a processing facility in Camp Verde.

Yavapai County signed a contract with Altice for broadband expansion.

Sean Brooks recently spent two weeks working on a 22 million dollar grant and Mr. Ayers commended him and the Department for their support during the time consuming process.

Councilor Moore inquired whether a tasting room would be available in the Sinagua Malt facility that is planned.

Mr. Ayers explained that the facility is a manufacturer for the raw malt only, but the Department is looking at attracting a partner for a tasting room.

Councilor Moore offered to provide Mr. Ayers with a USDA direct contact for meat processing.

Mr. Ayers stated that meat processing is a billion dollar industry. He noted that there are four current producers and small producers need to come back to the Town.

Vice Mayor Joe Butner inquired if Mr. Ayers was personally involved with Sinagua Malt.

Mr. Ayers stated that he is involved with the venture, but wanted to ensure Council that he offers the organization the same service as anybody else.

Vice Mayor Joe Butner confirmed that the statement about Camp Verde having more production than anyone in the state was for wine.

Mayor Jenkins remarked that the Departmental Updates were a new addition for the

departments to come before Council to let the public and Council know what is going on within the individual departments. It is a way of letting the public know what we are doing and questions can be followed up with later.

Mayor Jenkins called a five minute recess at 7:31 PM.

Mayor Jenkins called 7:37 pm

Mayor Jenkins wanted to correct an early misstatement. The Clerk compiles monthly reports which can be searched for on the website.

7. Discussion, Consideration and Possible Adoption of the 2022 Focused on Success Camp Verde 5-Year Community and Economic Development Strategic Plan. Staff Resource: Steve Ayers

Economic Development Director Steve Ayers presented the Focused on Success Arizona sponsored program. Everything runs concurrent with the Town's General Plan. The plan was facilitated by a number of individuals and groups. Steering Committees are listed in the Acknowledgments. By participating in the program the Town can ask for 3-5k per year funding from APS. This is the third plan from the Town with the first in 2004, 2015, and now 2022. The Departments seeks an endorsement for the plan to move towards getting it printed.

Councilor Baker commented the first was around 96-97, but Council put it on the shelf and didn't want to do anything with it. In the currently presented plan she noted that there wasn't a particular focus on affordable housing. She has been told that businesses will look at this issue when deciding where to locate.

Mr. Ayers responded that the Department learned a lot about the processed that affordable housing developers go through in order to apply while working with Sycamore Vistas. The burden is on the community. This revitalization plan and other things the Department is working on will incrementally get the Town to a point where building those facilities will be successful. A regional housing study has been passed out to many developers. At least four other projects want to come in to satisfy that need.

Businesses look at what is a marketable base including the cost of rentals, and size. The market is changing rapidly and not getting better. 72% of the people who live here drive elsewhere to work. Light manufacturing will impact some of the communities.

Motion by Councilor McPhail to adopt the 2022 Focus on Success Camp Verde 5-Year Community and Economic Development Strategic Plan. Second was made by Councilor Moore.

Roll Call Vote:

Councilor Baker: aye

Councilor McPhail: aye

Councilor Moore: aye
Councilor Murdock: aye
Vice Mayor Butner: aye
Mayor Dee Jenkins: aye

Motion carried 6-0.

8. ***Approval of Commercial Pool Repair to replace pool heater in the amount of \$54,514.82.***

Jeff Kobel Maintenance Manager requesting approval of \$54541.82 was approved for 60k. The retailer honored the price from original bid. The work has been completed. Mr. Kobel is asking Council for an approval to pay the invoice.

Councilor Moore wanted clarification about why if the request was approved in CIP there is a request for approval again.

Town Manager Russ Martin clarified that there were some steps missed along the way that required this item to come back through Council for an approval as the amount was \$50k.

Councilor Baker clarified that Mr. Kobel believed it was okay to go through with the expense because it was authorized for CIP.

Mr. Kobel understands where he went wrong and the process has been discussed with him to eliminate future issues.

Motion by Councilor Cris McPhail to approve Commercial Pool Repair invoice 24479 dated March 8th, 2022 in the amount of \$54514.82. Second was made by Councilor Jessie Murdock.

Roll Call Vote:

Councilor Jackie Baker: aye
Councilor Cris McPhail: aye
Councilor Marie Moore: aye
Councilor Jesse Murdock: aye
Vice Mayor Joe Butner: aye
Mayor Dee Jenkins: aye

Motion carried 6-0.

9. ***DISCUSSION CONSIDERATION AND POSSIBLE APPROVAL OF RESOLUTION 2022-1088 A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, ESTABLISHING HOURS OF OPERATIONS, SUPERSEDING 2021-1082.*** Staff Resource: Kathy Hellman

Kathy Hellman would like an adjustment to the library hours for operational reasons. The adjustment would move forward opening to an hour earlier and closing an hour

earlier.

Motion by Councilor Baker to approve resolution 2022-1088 a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, establishing hours of operations, superseding 2021-1082. Second was made by Councilor McPhail.

Roll Call Vote:

Councilor Baker: aye

Councilor McPhail: aye

Councilor Moore: aye

Councilor Murdock: aye

Vice Mayor Butner: aye

Mayor Jenkins: aye

Motion carried 6-0.

10. Discussion, Consideration, and Possible Appointment of Councilmembers to develop the ordinance to update the Town Code to reflect the Town Marshal position changes. Staff Resource: Russ Martin

Town Manager Russ Martin suggestion is that Council come up with the ordinance changes necessary and bring them forward. Staff is requesting at least three Council members prepare those ordinances.

Councilor Baker requested an explanation of the difference in code from when Council did supervise the Marshal's department. She inquired about what needed to be discussed and changed around in the code from what it was before.

Mr. Martin stated that the duties, accountabilities, authority in the Town Manager and Marshal part of the code to make sure they have the proper authorities. It is important that Council determine those authorities.

Councilor Baker recommended that Council discuss this item in work session. Council could look at the code before and see what needs to be changed.

Mayor Jenkins recommended focus on the portions of the code that would be impacted by the change with full Council in a work session with support of the Town Attorney.

Vice Mayor Butner would like to view what the code looked like before the Marshal was placed under Town Manager and remarked that Council needs to do this task together.

Councilor McPhail would like access to other agencies documents that have a similar structure.

Town Clerk Cindy Pemberton stated that as far as she knows there are no other municipalities in the State where the Marshal or Chief operates under Council. The

Clerk's office will research to see what is available.

Councilor Baker suggested going through the League of Cities and Towns. Updating town code will be brought back to Council.

Town Clerk Cindy Pemberton confirmed that changes to town code goes before Council for ordinance. She has not been able to find any Chief of Police or Marshal that operates under Council, but will research further.

11. Discussion, Consideration and Possible Approval of Tierra Verde Builders (TVB) Change Orders 7 & 8 for the Camp Verde Sports Complex. Staff Resource: Ron Long

Town Manager Russ Martin will be presenting. Public Works Director Ron Long will be retiring and working remotely for a time to make the transition. Council will be informed when a date is certain and there will be an opportunity to thank Mr. Long for his long public service.

Change orders 7 & 8 are being presented to council. The contract was given to Tierra was based on low bids comparative to other contractors. There will be another change order coming to Council for the installation of the lights. The bidding and cost environment for construction is all over the place and a bid can't be obtained until the Town is ready to install. There will probably be a change order 10 to close out.

The initial contract was revised to be \$3.3 million. The original was close to \$4 million and it was value engineered back to \$3.3. Since then there has been change orders within the policies. Some have come before Council because of the amounts.

The Town has paid 3.5 million. There is about a half of a million dollars' worth of work still to get done. The electrical installation has went up from the bid amount.

Mayor Jenkins inquired if any of the 169k in electrical conduit installation was part of the original 3.3 million contract.

Public Works Analyst Dorie Blair stated that the prices came in almost one million over the estimate. The differences were because of inflation.

The Alt 2 Completion in CO-8 is not a sports playing area. It is a passive play area which would be filled in to connect the sodded areas and the baseball fields. The bid includes dirt work, soil, soil amendment, pipework sprinkler heads, controls, and sod itself.

Councilor Moore asked about the size of the Alt 2 area in question.

Mr. Martin did not feel it was as large as price would indicate and estimated it at around 3 acres. Mr. Martin recommended taking that portion out of change order 9 and looking at completing the section with town staff or another option down the road.

Mayor Jenkins confirmed that the change order could be modified.

Council discussed the Re-mobilization, Contractor Mark Up, Bonding, and Sales Tax for the two change orders. Also discussed was the delay caused by not giving Staff direction on the two change orders. Removing Alt 2 from the bid would not be taking out any playable field areas from the Sports Complex.

Mr. Martin recommended Council give Staff direction to sign 7 and 8 not to exceed 300k. Mr. Martin can bring back change orders exactly through a communication to Council.

Shannalee Brady who is on the football and cheer board would like to express the desire to get the fields playable as soon as possible. Their initial tour was in 2019. She supports the fields getting done as quickly as possible to be playable for the children and have a space for them to learn safely.

Motion by Councilor McPhail to direct Staff to proceed with change order 7 as presented, to remove alt 2 all together, and the two change orders shall not exceed 300k. Second was made by Councilor Murdock.

Roll Call Vote:

Councilor Baker: aye

Councilor McPhail: aye

Councilor Moore: aye

Councilor Murdock: aye

Vice Mayor Butner: aye

Mayor Jenkins: aye

Motion carried 6-0.

12. Selection by Drawing to determine the order of how each candidate's name will appear on the 2022 Election ballot. Staff Resource: Cindy Pemberton

This agenda item required no action taken or discussion from Council. Ms. Pemberton utilized the public meeting to draw by lot the names listed on the ballot. The draw will begin with Mayor and then Council Members. This is how the 2016 election cycle was done. 2020 was not done because there was the same number of candidates as seats. In this election there are more candidates than seats. Council received a letter of concern from a member of the public. The Clerk is choosing to select from a lot because Camp Verde is a one district and precinct. Direction from the County Elections Department instructs one precinct jurisdictions to do so since they cannot rotate for one precinct. The selection will be made by lot for that reason. Marshal Rowley is to pick names.

Mayoral Race:

Reason Shipley

Dee Jenkins

Council Candidates:

Marie Moore
Robin Whatley
Robert Foreman
Wendy Escoffier

- 13. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to A.R.S. §38-431.01(H))

Shannalee Brady requests that the agenda for Town Council Meetings be posted in more places. The Facebook page is visited often and would be a great platform. If that is not something to consider maybe an email list that if signed up then members of the public would receive agendas.

- 14. Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Councilor McPhail continues to attend Yavapai Apache Meetings. Earth Day will be a joint event this year on Saturday April 23rd from 10 am -12pm at the Veterans Park. A one hour video is accessible on internet. Council McPhail also continues to attend the truancy committee and teen game night.

Mayor Jenkins attended the Verde Valley Mayor and Manager's meeting and the Camp Verde fundraiser on the 15th held at rodeo grounds on Good Friday. She was invited to the Sedona Chamber for mixer at Archaeology Center which had a huge turnout. She believes the public will be very impressed with the facility if they haven't already toured it.

15. Legislative Update

The last two Friday meetings were canceled for clerks and finance. Updates will be forwarded to Council.

- 16. Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Marshal Rowley stated a lot of things happened in town since last session. Four lives were saved and incidents included CPR, house fires, and shooting. Truancy meetings have been a great success and the Department has accomplished all visits. They located some addresses which were empty fields. Marshal Rowley wished to express his appreciation for the school, MATFORCE, and volunteers. They will be going out again on Wednesday and will be collecting signatures for summer school eligibility.

Town Manager Russ Martin stated that the water company should be closing at the end of May. The ACC administrative law judge turned in his report. The approval to dissolve the certificate to allow the Town to proceed is scheduled for the 16th or 17th of May. By June 1st they should be responsibility ready and prepared. There is going to be a major construction project on I17 which is utilized by over 12k people traveling to Phoenix. There is a lot of information for the project available online including timeframes. The constituents need to know that those lanes will hopefully make things better, but there will be a lot of construction over the next few years.

Mayor Jenkins spoke with the District Supervisor James Gregory about the current fire situations. They have been given notice that the fire may head toward the Dewey Humboldt area. Both fires have a type one team. She has asked the supervisor to keep Camp Verde apprised of what can be done as a community to assist.

- 17. Adjournment** Mayor Dee Jenkins adjourned the meeting at 9:05 PM.

Note: Upon a public majority vote of a quorum of the Town Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes: (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1)); (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2)); (3) Discussion or consultation for legal advice with the attorneys of the public body. (A.R.S. §38-431.03(A)(3)); (4) Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. § 38-431.03(A)(4)); (5) Discussion or consultation with designated representatives of the public body to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5)); (6) Discussion, consultation or consideration for negotiations by the town or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6)); (7) Discussion or consultation with designated representatives of the town to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(7)).

Pursuant to A.R.S. §38-431.01 Meetings shall be open to the public - All meetings of any public body shall be public

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Bashas on 04-14-2022 at 4:00 p.m. in accordance with the statement filed by the Camp Verde Town Council with the Town Clerk

Cindy Pemberton

Cindy Pemberton, Town Clerk

meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All legal action of public bodies shall occur during a public meeting. The Town of Camp Verde Council Chambers is accessible to persons with disabilities. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk at 928-554-0021.

DRAFT



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: May 4, 2022

Consent Agenda Decision Agenda Executive Session Requested

Presentation Only Action/Presentation

Requesting Department: Clerk’s Office

Staff Resource/Contact Person: Cindy Pemberton

Agenda Title (be exact): Possible approval of Resolution 2022-1089, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, establishing Mayor and Council Salary amount and Superseding Resolution 2013-880.

List Attached Documents: Resolution 2022-1089

Estimated Presentation Time: N/A

Estimated Discussion Time: 5 Minutes

Reviews Completed by:

Department Head: Judy Morgan

Town Attorney Comments: N/A

Finance Department N/A

Fiscal Impact:

Budget Code: _____ **Amount Remaining:** _____

Comments:

Background Information: During the April 6, 2022 Regular Session Council discussed possible approval of salary increases for the Town of Camp Verde Mayor and Council. Council voted unanimously to *approve the salary increases of the Mayor in the amount of \$750 and council members to receive \$500 per month effective one month after the 2022 elections and canvass has been approved.*

Recommended Action (Motion): Move to approve Resolution 2022-1089, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, establishing Mayor and Council Salary amount and Superseding Resolution 2013-880.

Instructions to the Clerk: Process



**RESOLUTION 2022-1089
SUPERSEDING RESOLUTION 2013-880**

**A RESOLUTION OF THE MAYOR AND COMMON COUNCIL
OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA,
ESTABLISHING MAYOR AND COUNCIL SALARY AMOUNT
AND SUPERSEDING RESOLUTION 2013-880**

WHEREAS, ARS §9-232-01 allows for compensation or salary to be paid the Mayor and Council Members: and

WHEREAS, Resolution 2002-511 established Council Salary, Resolution 2013-880 adjusted the Salary

WHEREAS, it is necessary to ensure that Council members receive minimal compensation for the performance of their duties associated with their positions as the governing body and representatives of the Town of Camp Verde, and

WHEREAS, it is necessary to ensure that potential Council Candidates are not discouraged from running for office due to expenses that might be related to the position;

***NOW THEREFORE*, the Mayor and Common Council of the Town of Camp Verde resolve, that the Mayor will receive a salary of Seven Hundred Fifty Dollars (\$750.00) and Council Members will receive a salary of Five Hundred Dollars (\$500.00) per month on month after the 2022 Elections and canvass have been approved.**

Passed and approved by a majority vote of the Common Council at the Regular Session of May 4, 2022.

PASSED AND ADOPTED:

Dee Jenkins, Mayor

Attest:

Approved as to form:

Cindy Pemberton, Town Clerk

William Sims



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: May 4, 2022

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation Special Session

Requesting Department: Wastewater

Staff Resource/Contact Person: Chet Teague

1. **Agenda Title (be exact):** Discussion, consideration and Staff direction on the selection of a Dump Truck Purchase for the Wastewater Division, not to exceed in the amount of \$175,975.00

List Attached Documents:

- 1) 2012 Mack 600 Dump Truck Quote
- 2) 2011 348 Peterbilt Dump Truck Quote
- 3) 2011 365 Peterbilt Dump Truck Quote
- 4) 2020 567 Peterbilt Dump Truck Quote

Estimated Discussion Time: 10

Reviews Completed by:

- Department Head: Russ Martin Town Attorney Comments: Reviewed/approved Resolution

Finance Review: Budgeted Unbudgeted N/A

Finance Director Comments/Fund:

Fiscal Impact:

Budget Code: 31-490-20-800000

Amount Remaining: \$75,000

Comments:

Background Information: On April 6, 2022, Town Council directed Staff to return at a later date with additional quotes of trucks, with lower mileage and maintenance concerns. The truck purchase is for the purpose of staff (2 of which currently have cdl's) hauling dried sludge to the Grey Wolf Landfill on Highway 169 instead of contracting the hauling with our JOC Contractors. This should save approximately \$25,000 to \$30,000 a year in contracted hauling fees. It is estimated the truck should last 15-20 plus years.

Recommended Action (Motion): Move to direct staff in the purchase of Dump Truck (Select 1, 2, 3, 4)

Instructions to the Clerk: n/a

* (OPTION #1)



PROMO

Used 2012 MACK Cab Chassis
600

346,000 Miles # 010481

\$94,850

MIDVALE, UTAH

MTS, Inc.

W/ TAX

APPROX. = \$104,654

Popularity Stats

Loading Data...

Loading Data...



* (OPTION #1)
(STAFF'S FIRST CHOICE)

Description

010481 346,000 Miles

2012 MACK, PINNACLE CHU613, Heavy Duty Trucks - Dump Chassis Trucks, MACK, Manual, This MACK Pinnacle Conventional day cab 4 axle dump truck is for sale! Maxidyne 6 cylinder engine - 450 HP Turbo Eaton Fuller 10 speed trans Air ride seat/std pass Heated mirrors Chrome side mirrors Clean Hi-Level interior 80-gallon fuel Power steering AM/FM Stereo Leaf air suspension Carb compliant DEF/DPF 17' HARDOX 450 Rock-Solid Elliptical Dump Body (T-REX) Height 48' Subframe length 16' (always 1 ft shorter than total body dimension) Diamond Mounted H.D. top rail Exterior steps (front left side) Combo Gate

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Council Regular Session
May 4, 2022

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Details

Condition: Used
Year: 2012
Make:
Model:
Class:
Category:
Location:
Horse Power: 450
Max Horse Power: 450
Fuel Type:
Rear Axles: Tandem
Suspension: Air Leaf
Wheelbase: 236
Front Axle: 18,000
Number of Rear Axles:
Axles: Tri
Brake Type: AIR
Stock Number: 010481
VIN: 1M1AN09Y8CM010481
Drivetrain: Rear Wheel Drive
Engine Manufacture: MACK
Weight: 33,000# +
Transmission Speed:
Color: White
Mileage: 346,000

[See more Trucks like this](#) 



Facebook

\$46,500

450,000 miles

\$94,850

346,000 miles

1999 MACK 600 Dump Truck
MTS, Inc.

2012 MACK 600 Cab Chassis
MTS, Inc.

MTS, Inc.

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Council Regular Session
May 4, 2022

> [Cookie Settings](#)

✓ OK

* (OPTION #2)

BUY WHAT YOU WANT WITH



Check Buying Power

2011 PETERBILT 348 For Sale In Tolleson, Arizona



Photos (5)



For Sale Price: \$120,650

[Get Financing*](#)

Contact Information

Superior Tank & Fabrication

[Tolleson, Arizona 85353](#)

Phone: [\(928\) 308-2261](#)

WhatsApp: [Message](#)

[Video Chat With This](#)

[Dealer](#)

Contact: Weston Michael

[See All Dump Trucks By Superior Tank & Fabrication](#)

[See All Trucks By Superior Tank & Fabrication](#)

[Apply for Financing](#)



[Get Shipping Quotes](#)

W/ TAX

\$132,715



Description

2011 Peterbilt 348 Allison auto, 166,000 miles, heavy front axle w/ new tires. 46,000 rears with caps. All tires 315 /22.5

SOLD

NEW: 2-8,000lb pusher axles, 18' AR450 demo body with hi lift tailgate. New build, work ready.

Specifications

General

Quantity	1	Year	2011
Manufacturer	PETERBILT	Model	348
Condition	Used	Mileage	166,000 mi

Powertrain

Transmission	Automatic	Transmission Manufacturer	ALLISON
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Interior

Drive Side Left Hand Drive

*Notice: Financing terms available may vary depending on applicant and/or guarantor credit profile(s) and additional approval conditions. Assets aged 10-15 years or more may require increased finance charges. Financing approval may require pledge of collateral as security. Applicant credit profile including FICO is used for credit review. Commercial financing provided or arranged by Express Tech-Financing, LLC pursuant to California Finance Lender License #60DBO54873. Consumer financing arranged by Express Tech-Financing, LLC pursuant to California Finance Lender License #60DBO54873 and state licenses listed at this [link](#). Consumer financing not available for consumers residing in Nevada, Vermont, or Wisconsin. Additional state restrictions may apply. Equal opportunity lender.



* (OPTION # 3)

BUY WHAT YOU WANT WITH



Check Buying Power

2011 PETERBILT 365 For Sale In Laveen, Arizona



Photos (10)



For Sale Price: \$140,000

[Get Financing*](#)

Contact Information

Tom Donaldson
Equipment

LaVeen, Arizona 85339

Phone: (844) 761-4958

[Video Chat With This](#)

[Dealer](#)

Contact: Tom Donaldson

[See All Dump Trucks By Tom Donaldson Equipment](#)

[See All Trucks By Tom Donaldson Equipment](#)

W/ TAX
\$154,000



[Apply for Financing](#)



[Get Shipping Quotes](#)

Description



2011 PETERBILT 365 SIMPLE 16 DUMP TRUCK
 97,000 MILES
 C-13 CATERPILLAR ENGINE
 JAKE BRAKE
 8LL TRANSMISSION
 4.30 RATIO
 AIR TRAC PETERBILT SUSPENSION
 11R 22.5 NEW TIRES
 SINGLE VERTICAL EXHAUST
 3 LINE WET KIT
 SINGLE 100 GALLON FUEL TANK
 NEW 19' FOOT X 54" SIDES THREE NEW LIFTE AXLES,
 8000 LBS AXLE EACH, HIGH LIFT TAILGATE, ELECTRIC TARP

Specifications

General

Quantity	1	Year	2011
Manufacturer	PETERBILT	Model	365
Condition	Used	Mileage	97,000 mi
VIN	1XPSDU9X4BD121757		

Engine

Engine	Caterpillar	Engine Model	C13
Manufacturer		Powertrain	
Transmission	Manual	Number of	8LL
		Speeds	

Chassis

Drive	6x4	Suspension	Air Ride
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Number of	Tandem	Wheels	Aluminum
Rear Axles		Wheelbase	270 in
Gross Vehicle	Class 8: 33,001 pounds or greater	Interior	
Weight Rating		Drive Side	Left Hand Drive
Category Specific			
Composition	Steel		

*Notice: Financing terms available may vary depending on applicant and/or guarantor credit profile(s) and additional approval conditions. Assets aged 10-15 years or more may require increased finance charges. Financing approval may require pledge of collateral as security. Applicant credit profile including FICO is used for credit review. Commercial financing provided or arranged by Express Tech-Financing, LLC pursuant to California Finance Lender License #60DBO54873. Consumer financing arranged by Express Tech-Financing, LLC pursuant to California Finance Lender License #60DBO54873 and state licenses listed at this [link](#). Consumer financing not available for consumers residing in Nevada, Vermont, or Wisconsin. Additional state restrictions may apply. Equal opportunity lender.



* (OPTION # 4)

BUY WHAT YOU WANT WITH



Check Buying Power

2020 PETERBILT 567 For Sale In PHOENIX, Arizona



Photos (5)



For Sale Price: \$159,977

Contact Information

**Interstate Truck
Bodies, Inc**

**PHOENIX, Arizona
85009**

Phone: (602) 338-2031

WhatsApp: Message

Video Chat With This

Dealer

Contact: Mike Miller

[See All Dump Trucks By Interstate Truck Bodies, Inc](#)

[See All Trucks By Interstate Truck Bodies, Inc](#)

[Apply for Financing](#)



[Get Shipping Quotes](#)

Description



W/ TAX
\$175,975

NEW INTERSTATE TRUCK BODIES 18 FT SEMIELLIPTICAL DUMP BODY, HI LIFT TAILGATE, ELETRIC TARP, ALL DISC BREAKS, 13.2
PUSHER AXEL. (5) AVAILABLE

Specifications

General

Quantity	5	Stock Number	ITB65358
Year	2020	Manufacturer	PETERBILT
Model	567	Condition	New

Engine

Horsepower	450 HP	Engine	Cummins
Engine Model	X15	Manufacturer	
Transmission	Manual	Powertrain	
		Number of	8LL
		Speeds	

Chassis

Drive	6x4	Suspension	Air Trac
Number of	Tandem	Color	WHITE
Rear Axles		Wheelbase	256 in
Front Axle	14,600 lb	Rear Axle	40,000 lb
Weight		Weight	

Interior

Drive Side	Left Hand Drive	A/C	Yes
A/C Condition	New		



Date: April 11, 2022

Project: Camp Verde Sports Complex
Camp Verde, AZ

1 Government Procurement Alliance (1GPA)
Master Project: 189976 Contract Number: 18-23DP-01 Expiration: 09/17/2022
Commodity/Contract Title: Athletic Field/Court and Parking Lot Lighting

All purchase orders should note the following:
1 Government Procurement Alliance (1GPA) purchase – contract number 18-23DP-01

Quotation Price – Materials Only Delivered to Job Site

(2) 282' x 177' Soccer/ Multipurpose Fields LED (30fc)	\$184,600.00
(2) 300'R Baseball Fields LED (50/30fc)	\$366,780.00
TOTAL ESTIMATED MATERIALS COSTS	\$551,380.00
TAXES (tax rate: 10%).....	\$55,138.00
Adder: Tennis/Pickleball LED (50fc)	\$86,350.00
TAXES (tax rate: 10%).....	\$8,635.00

*Bonding, labor, and unloading of the equipment are not included.
Includes 10% Little League discount.*

Light-Structure System with Total Light Control – TLC for LED™ technology

Guaranteed Lighting Performance

- Guaranteed light levels per Musco Lighting designs
- Guaranteed to meet International Dark Sky compliance
- BallTracker™ technology – targeted light, optimizing visibility of the ball in play with no glare in the players typical line-of-sight

System Description Light-Structure System

- Pre-cast concrete bases with integrated lightning grounding
- Galvanized steel poles
- Factory wired and tested remote electrical component enclosures
- Pole length, factory assembled wire harnesses
- Factory wired poletop luminaire assemblies and LED luminaries

Control Systems and Services

- Control-Link® system with contractors for remote on/off control and performance monitoring with 24/7 customer support

Operation and Warranty Services

- Reduction of energy and maintenance costs by 50% to 85% over typical 1500W metal halide equipment
- Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 25 years



Payment Terms

Musco's Credit Department will provide payment terms.
Email or fax a copy of the Purchase Order to Musco Sports Lighting, LLC:
Musco Sports Lighting, LLC
Attn: Amanda McGraw
Fax: 800-374-6402
Email: musco.contracts@musco.com

All purchase orders should note the following:
1 Government Procurement Alliance (1GPA) purchase – Contract Number: 18-23DP-01

Delivery Timing

8 - 12 weeks for delivery of materials (LED) to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole locations. Due to the built-in custom light control per luminaire, pole locations need to be confirmed prior to production. Changes to pole locations after the product is sent to production could result in additional charges.

Notes

Quote is based on:

- Shipment of entire project together to one location.
- Voltage and Phase per plans
- Structural code and wind speed = 2018 IBC, 105 mi/h
- Owner is responsible for getting electrical power to the site, coordination with the utility, and any power company fees.
- Standard soil conditions – rock, bottomless, wet or unsuitable soil may require additional engineering, special installation methods and additional cost.
- Confirmation of pole locations prior to production.

Thank you for considering Musco for your lighting needs. Please contact me with any questions or if you need additional details.

Dee Smith
Musco Sports Lighting, LLC
Phone: 480-521-8271
E-mail: dee.smith@musco.com



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Agenda Item 8



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date:

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation Special Session

Requesting Department: Marshal's Office

Staff Resource/Contact Person: Marshal Corey Rowley

Agenda Title (be exact): The Marshal's Office is requesting for approval to order 5 - 2023 Chevy Silverado Police package units the Second week of May 2022 up to \$70,000 per vehicle not to exceed \$350,000.00.

List Attached Documents: None

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 10 minutes

Reviews Completed by:

- Department Head: Corey Rowley Town Attorney Comments: Risk Management

Finance Review: Budgeted Unbudgeted N/A

Finance Director Comments/Fund:

Fiscal Impact: Impact Fees –

Budget Code: _____ Amount Remaining: _____

Comments: This is an approval effecting next years budget.

Background Information: The Camp Verde Marshal's would like to be granted the authority to order 5- 2023 Chevy Silverado patrol rated pickup trucks during the week of May 9th 2022. These vehicles will not be built or even available for delivery to the upfitter until the end of 2022. From that point estimated completion time for delivery (and first payment) to the Camp Verde Marshals Office is estimated as late spring or early summer of 2023. This order bank is for production of the 2023 Model pick-up and is open for a very short time (Approximately 1 week). After this order bank closes, an order for a new Chevy Silverado patrol rated pickup cannot be made again until May 2023.

With a handful of our 2013 aging Chevy Tahoe's with over 100,000 miles on them still on active Patrol, these New Patrol rated Pickups are desperately needed.

Recommended Action (Motion): Approve the order of 5 new Patrol trucks

Instructions to the Clerk: File with Clerk-copy, Marshal's Office, and Finance

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Agenda Item Submission Form – Section I

Meeting Date: May 04, 2022

- Consent Agenda Decision Agenda Executive Session Requested
 Presentation Only Action/Presentation

Requesting Department: Community Development

Staff Resource/Contact Person: John Knight, Community Development Director

Agenda Title: Discussion, consideration and possible approval of the annual renewal of Resolution No. 2015-939, for High View, LLC’s Mining Conditional Use Permit, which states “A Resolution of the Common Council of the Town of Camp Verde (“Town”), Arizona, Yavapai County, on Use Permit 20150033, an application submitted by Joe Link – agent for the owner Aultman Land & Cattle III & IV, LLC of a portion of Parcel 403-15-002Y, and a portion of 403-15-003C. The Use Permit will allow an operation that will mine, quarry and extract natural resources from the property which will be a total of 195.33 acres. The property is located on State Route 260 at milepost 214.27 on Parcels 403-15-002Y & 403-15-003C”.

List Attached Documents:

- A. Resolution 2015-939, Original Conditional Mining Use Permit
- B. Resolution 2015-943, Transfer Conditional Mining Use Permit from Aultman Land & Cattle to High View, LLC
- C. Notice of Implementation, Signed May 3rd, 2016.
- D. Letter from Director Community Development to Use Permit holder, High View LLC (Dugan McDonald and Jeremy Bach)
- E. Letter advising mining has ceased; transition from active mining to reclamation is underway
- F. Letter for Continuation of Bond, expiring May 3rd, 2023
- G. Map of existing mining activities and planned reclamation (full size hard-copy also provided)
- H. Ordinance 2019-A445
- I. Ordinance 2021-A461
- J. Current zoning and parcels for Conditional Mining Use area and future PAD development parcels.
- K. *DRAFT Site Plan for development of planned development of High View at Boulder Creek PAD*

Estimated Presentation Time: 5 Minutes

Estimated Discussion Time: 5 Minutes

Reviews Completed by:

Department Head: John Knight, Community Development Director

Update and Request:

Permit Holder, High View LLC, and Community Development Staff request the annual review of the Conditional Use Permit for mining activities under Resolution Number 2015-939.

The Permit holder, High View LLC, has formally advised Community Development Department that mining activities have ceased. See attached Item E for a copy of this letter. All activities have transitioned to reclamation in order to develop this area under PAD Conditional Ordinances 2019-A445 and 2021-A461. Therefore, under the Conditional Mining Use Permit, all reclamation activities are required to be completed by April 21st, 2023.

However, High View, LLC desires to close this Mining Use Permit earlier than the allotted 12-months as they are desiring to move into full development of portions of this mining area.

Community Development staff and the Town Engineer, Troy Odell, are working closely with Use Permit Holder, High View, LLC to review on-going reclamation activities in light of the authorized and signed Final Reclamation Plan and Post Mining Land Use.

Town Council authorized Zoning Map changes to all of the parcels comprising the Conditional Mining Use Permit in 2019 and in 2021. Specially, Ordinance 2019-A445 approved a Zoning Map Change from RR-2A and C3 to a C2-PAD - Proposed Mixed-Use Master Planned Community. This original C2-PAD was then amended in 2021 via 2021-A641 to include C-3 and M-1 parcels within the previously approved C2-PAD. See attached items H and I for copies of these Ordinances. Item J, attached, shows the currently existing parcels and their PAD zoning.

Background Information:

An application for Use Permit #20150033, to mine, quarry and extract natural resources from the subject parcel was filed by Joe Link, Agent for Altman Land & Cattle III & IV, LLC. The owner of parcels 403-15-002Y & 403-15-003C, located on State Route 260 at milepost 214.27. Use Permit #20150033 was approved and issued by the Town Council on April 22, 2015. The Use Permit was approved after receiving a favorable recommendation by the Planning and Zoning Commission with conditions (see attached copy of Resolution 2015-939).

The Notice of Implementation (NOI) was signed on May 3rd, 2016.

A request to transfer the Mining Use Permit from Aultman Land & Cattle to High View, LLC, was received on May 1, 2015 with no changes in conditions and approved by the

Town Council on May 6, 2015. See attached Item B for Resolution 2015-943 authorizing the transfer.

The Conditional Use Permit requires an annual review and renewal of the Use Permit, specifically, Condition Number 4 states:

“4. The term of this Use Permit shall be year to year, with the total number of years capped at ten (10), such that the Use Permit expires on the tenth (10th) anniversary date of the Notice to Implement the Use Permit. On or about each anniversary date of the Notice to Implement the Use Permit the Use Permit shall be reviewed by Council to determine compliance with all federal, state, county, Town and other local laws (collectively, “Laws and Regulations”). If during the twelve month period prior to such review the Applicant’s use of the Property pursuant to this Use Permit has violated any Laws and Regulations, the Town Council may revoke the Use Permit as allowed pursuant to Town Code Section 9-4-5.B. This annual review shall occur on each anniversary date of the Notice to Implement the Use Permit until the ninth (9th) anniversary date. On the tenth (10th) anniversary date of the Notice to Implement the Use Permit the Use Permit will expire (the “Use Permit Expiration Date”). If the Applicant wishes to renew the Use Permit and not have any interruption with the mining process, the Applicant must submit an application for a new Use Permit at least 8 months prior to the Use Permit Expiration Date. There is no guaranty that any subsequent Use Permit will be approved by Council and will be decided upon the prior years of operation and adherence to the conditions for the approval of the Use Permit or any new impacts to the surrounding properties.”

Additionally, the Conditional Use Permit states the Permit Holder is required to advise the Community Development Department of the date which mining activities cease, specifically Condition Number 5 states:

5. At the time that the Use Permit holder deems that all mining will cease, due to the depletion of aggregate resources, the permit holder will submit to the Town of Camp Verde Community Development Department a notice advising of the projected date of cessation of all mining. Reclamation of the area subject to this Use Permit must be completed within one year from the notice advising the town of cessation of all mining or the Town will withdraw the provided assurance and complete the reclamation per the currently staff approved “Excavation & Reclamation Plan.”

Note: Original Use Permit Parcels for the Mining Use Permit were 403-15-002Y and 403-15-003. These parcels have been split and combined through several permeations and the Mining Use Permit parcels are now: 403-15-003V, 403-15-003W, 403-15-003U, 403-15-003X, 403-15-009B, 403-15-009A and 403-15-009C.

Staff recommends and requests Council approve the annual renewal of the Conditional Mining Use Permit in order to provide staff opportunity to review already completed and on-going reclamation activities. Note staff is continuing to work with the applicant and may return to the council in the next few months to close the mining Use Permit. Staff and the applicant believe it's in everyone's best interest to close out the mining permit before proceeding with new development on the property.

Recommended Action (Motion):

MOTION TO APPROVE RENEWAL OF RESOLUTION NO. 2015-939, FOR HIGH VIEW, LLC'S MINING CONDITIONAL USE PERMIT, WHICH STATES "A RESOLUTION OF THE COMMON COUNCIL OF THE TOWN OF CAMP VERDE ("TOWN"), ARIZONA, YAVAPAI COUNTY, ON USE PERMIT 20150033, AN APPLICATION SUBMITTED BY JOE LINK – AGENT FOR THE OWNER AULTMAN LAND & CATTLE III & IV, LLC OF A PORTION OF PARCEL 403-15-002Y, AND A PORTION OF 403-15-003C. THE USE PERMIT WILL ALLOW AN OPERATION THAT WILL MINE, QUARRY AND EXTRACT NATURAL RESOURCES FROM THE PROPERTY WHICH WILL BE A TOTAL OF 195.33 ACRES. THE PROPERTY IS LOCATED ON STATE ROUTE 260 AT MILEPOST 214.27 ON PARCELS 403-15-002Y & 403-15-003C".



RESOLUTION 2015-939

A RESOLUTION OF THE COMMON COUNCIL OF THE TOWN OF CAMP VERDE ("TOWN"), ARIZONA, YAVAPAI COUNTY, ON USE PERMIT 20150033, AN APPLICATION SUBMITTED BY JOE LINK – AGENT FOR OWNER AULTMAN LAND & CATTLE III & IV, LLC OF A PORTION OF PARCEL 403-15-002Y, AND A PORTION OF 403-15-003C. THE USE PERMIT WILL ALLOW AN OPERATION THAT WILL MINE, QUARRY AND EXTRACT NATURAL RESOURCES FROM THE PROPERTY WHICH WILL BE A TOTAL OF 195.33 ACRES. THE PROPERTY IS LOCATED ON STATE ROUTE 260 AT MILEPOST 214.27 ON PARCELS 403-15-002Y & 403-15-003C.

The Common Council and the Town of Camp Verde hereby resolves as follows:

1. The Common Council hereby finds as follows:
 - A. A request for approval of Use Permit 20150033 was filed by Mr. Joe Link - Agent for Altman Land & Cattle III & IV, LLC owner of parcels 403-15-002Y & 403-15-003C ("Property"), located on State Route 260 at milepost 214.27.
 - B. Per Article 9-4-3, Item 1 of the Town of Camp Verde Town Code: **The establishment or expansion of mining or quarrying operations may occur in any zoning district if the Council approves a Conditional Use Permit.**
 - C. The request was reviewed by the Planning and Zoning Commission on April 2, 2015 and by the Common Council on April 22, 2015 in public hearings that were advertised and posted according to state law.
 - D. A neighborhood meeting was held on March 2, 2015 by the Owner as required by the Town of Camp Verde Planning & Zoning Ordinance, Part 6, Section 601 (Zoning Decisions) A.3.a-e. This meeting also met the requirements of Part Eight, Section 806.1.h of the Town of Camp Verde Planning & Zoning Ordinance.
 - E. The purpose of the Use Permit is to allow for commercial or industrial operations involving extraction, removal, processing, quarrying or transportation of natural resources and related products, and the storage, stockpiling, distribution and sale thereof from the site where such resources were derived. Such operations include the extraction, removal and the delivery of the product off-site, of natural resources for monetary gain, regardless of the size of the site or the volume of extraction.
 - F. ~~This~~ Use Permit is not an approval by the Town of any use or activity that is prohibited by any other governmental agency or private covenant.
 - G. The purpose of the use will not constitute a threat to the health, safety, welfare or convenience to the general public and should be approved and the Council hereby finds that the uses covered by the Use Permit and the manner of its conduct will not be detrimental to persons residing or working in the vicinity, to

1.

adjacent property, to the neighborhood or to the public welfare generally and the uses shall be in conformity to the conditions, requirements and standards of the Town Code.

The Common Council of the Town of Camp Verde hereby resolves as follows:

(Conditions of Approval)

1. A bond is to be posted in the amount of reclamation as estimated by an Arizona Registered Civil Engineer and that this bond is to remain in effect until such time that the Town releases the bond. The bond shall remain effective until after the completion of all reclamation required pursuant to the Excavation & Reclamation Plan pursuant to Section 5 of this Use Permit. Also the Town needs to be listed as the single beneficiary of the bond or as determined by the Town Attorney.
2. The Use Permit may not be implemented until all required permits and approvals are obtained from all applicable county, state and federal agencies. A time frame of one year shall be allowed the Applicant to obtain all permits and approvals before implementation. If prior to the anniversary date of the issuance of this Use Permit all such permits and approvals have not been obtained, the Applicant shall resubmit the Use Permit to Council review and approval per Section 9-4-5, Item A (Subsequent Review and Expirations of Permits), which review and approval is subject to the sole discretion of the Town Council.
3. Once all other agency permits have been submitted to the satisfaction of staff, a final Engineer's Cost Estimate of the total restoration of the site per an updated Excavation and Reclamation Plan will be required and reviewed by staff and once an administrative approval has been reached by the Town Engineer, Community Development Director and the Town Attorney a Notice to Implement the Use Permit shall be issued to the Applicant and the Applicant can begin mining operations. Per Section 9-4-4, Item B (Implementation of Use Permit) of the Town Code.
4. The term of this Use Permit shall be year to year, with the total number of years capped at ten (10), such that the Use Permit expires on the tenth (10th) anniversary date of the Notice to Implement the Use Permit. On or about each anniversary date of the Notice to Implement the Use Permit the Use Permit shall be reviewed by Council to determine compliance with all federal, state, county, Town and other local laws (collectively, "Laws and Regulations"). If during the twelve month period prior to such review the Applicant's use of the Property pursuant to this Use Permit has violated any Laws and Regulations, the Town Council may revoke the Use Permit as allowed pursuant to Town Code Section 9-4-5.B. This annual review shall occur on each anniversary date of the Notice to Implement the Use Permit until the ninth (9th) anniversary date. On the tenth (10th) anniversary date of the Notice to Implement the Use Permit the Use Permit will expire (the "Use Permit Expiration Date"). If the Applicant wishes to renew the Use Permit and not have any interruption with the mining process, the Applicant must submit an application for a new Use Permit at least 8 months prior to the Use Permit Expiration Date. There is no guaranty that any subsequent Use Permit will be approved by Council and will be decided upon the prior years of operation and adherence to the conditions for the approval of the Use Permit or any new impacts to the surrounding properties.

2.

5. At the time that the Use Permit holder deems that all mining will cease, due to the depletion of aggregate resources, the permit holder will submit to the Town of Camp Verde Community Development Department a notice advising of the projected date of cessation of all mining. Reclamation of the area subject to this Use Permit must be completed within one year from the notice advising the Town of cessation of all mining or the Town will withdraw the provided assurances and complete the reclamation per the currently staff approved "Excavation & Reclamation Plan".

6. For all access points from Highway 260 into the mining area, as defined on the approved Site Plan and the Excavation & Reclamation Plan for the Use Permit, the Use Permit holder shall install a vehicle turn around culdesac having a minimum of a 50 feet radius. The culdesacs shall be situated at the access security gates on the Highway 260 side. These security gates are to have a Knox box for emergency responders and are to be located inside the mining property so that proper grading can be accomplished.

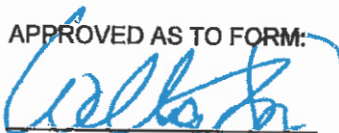
7. Per Section 9-4-4 (General Regulations) Item A.2 (SETBACKS) of the Town Code: "The setback requirements of mining or quarrying operations will be a maximum of 300 feet from the property line. However, Council will regulate the setback requirement on a case-by-case basis as determined by, but not limited to, topography and adjacent land uses." Therefore, the setbacks will stand as shown and approved on the EXCAVATION AND RECLAMATION PLAN as approved with Use Permit 20150033 by a Majority Vote of the Common Council on April 22, 2015. The setbacks for mining areas that may lie within the proposed additional right of way needed by ADOT for the State Route 260 Highway widening project shall be adjusted so that a minimum setback of 20 feet from the additional ADOT right of way is established.

The Common Council of the Town of Camp Verde hereby approves Use Permit 20150033 for the purpose of Mining on Parcel 403-15-002Y and a portion of parcel 403-15-003C in the specified location as shown on the submitted site plan and per the conditions of approval listed above under items 1-7 of this Resolution.

PASSED AND ADOPTED BY MAJORITY VOTE OF THE COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA ON April 22, 2015 WHICH DATE WILL BE KNOWN AS THE USE PERMIT ISSUANCE DATE.


Charles German – Mayor

5-5-2015
Date

APPROVED AS TO FORM:

Bill Sims – Town Attorney

Attest: 
Virginia Jones, Town Clerk

3.



RESOLUTION 2015-943

A RESOLUTION OF THE COMMON COUNCIL OF THE TOWN OF CAMP VERDE ("TOWN"), ARIZONA, YAVAPAI COUNTY, APPROVING THE TRANSFER OF MINING USE PERMIT 20150033, FROM THE PREVIOUS PROPERTY OWNER, AULTMAN LAND & CATTLE #III, LLC & AULTMAN LAND & CATTLE #IV, LLC, OF A PORTION OF PARCEL 403-15-002Y, AND A PORTION OF PARCEL 403-15-003C (USE PERMIT PROPERTIES) TO HIGH VIEW LLC, THE NEW PROPERTY OWNER AS PERMITTED BY TOWN CODE SECTION 9-4-3.B. THIS USE PERMIT TRANSFER WAS REQUESTED IN WRITING ON MAY 1st, 2015 BY BRYAN C. CROLL, MANAGER OF HIGH VIEW, LLC. THE SUBJECT USE PERMIT PROPERTY (195.33 ACRES) WAS TRANSFERRED BY SPECIAL WARRANTY DEED FROM AULTMAN LAND & CATTLE #III, LLC AND AULTMAN LAND & CATTLE #IV, LLC TO HIGH VIEW, LLC ON APRIL 30th, 2015 AS CONFIRMED BY A COPY OF AN ELECTRONICLY RECORDED SPECIAL WARRANTY DEED AS PROVIDED BY THE REQUESTOR. ALSO, THE LETTER REQUESTING THIS TRANSFER OF THE MINING USE PERMIT AND A LETTER FROM THE PREVIOUS OWNER TO THE TOWN DATED APRIL 29th, 2015 CONFIRMED THAT THE NEW OWNER ACCEPTS THE TRANSFER WITH NO CHANGE IN THE USE OR WITH ANY OF THE CONDITIONS OF APPROVAL OF THE USE PERMIT. THE USE PERMIT PROPERTIES ARE LOCATED ON STATE ROUTE 260 AT MILEPOST 214.27 ON PARCELS 403-15-002Y & 403-15-003C.

The Common Council and the Town of Camp Verde hereby resolves as follows:

1. The Common Council hereby finds as follows:
 - A. A written request for Council Approval of a TRANSFER of Use Permit 20150033 from Aultman Land & Cattle III & IV, LLC (previous owners) of parcels 403-15-002Y & 403-15-003C ("Property"), to High View, LLC (new owners) was issued to the TOWN in writing by Bryan C. Croll, manager of the High View, LLC on May 1st, 2015.
 - B. Per Section 9-4-3, Item B.3 "A permit is non-transferable without Council approval.
 - C. With the submittal of a letter from the previous owner and the current owner dated April 29th, 2015 and May 1st, 2015 respectively, it was acknowledged that with the Town Council approval, the transfer of the Use Permit from the previous to the new owner would occur with no change in the use or with any of the Conditions of Approval.

1.

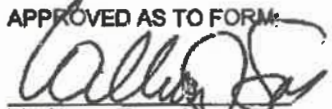
The Common Council of the Town of Camp Verde hereby resolves as follows:

The Common Council of the Town of Camp Verde hereby approves the transfer of Use Permit 20150033 to High View, LLC (Bryan C. Croll, Manager) for the purpose of Mining on a portion of Parcel 403-15-002Y and a portion of parcel 403-15-003C in the specified location as shown on the submitted approved site plan and legal description for the Use Permit and per the Conditions of Approval listed in Resolution 2015-939 under Items 1-7 as approved by the Council on April 22, 2015.

PASSED AND ADOPTED BY MAJORITY VOTE OF THE COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA ON May 08, 2015. WHICH DATE WILL BE KNOWN AS THE USE PERMIT ISSUANCE DATE.


Charles German – Mayor

5-7-2015
Date

APPROVED AS TO FORM:

Bill Sims – Town Attorney

Attest: 
Virginia Jones, Town Clerk

2.



Town of Camp Verde
Community Development
473 S. Main St., Suite 108
Camp Verde, AZ 86322
Tel: (928) 554-0051
Fax: (928) 567-7401
Email: Mike.jenkins@campverde.az.gov
Web: www.cvaz.org

FILE COPY

Attachment C

NOTICE OF IMPLEMENTATION IMPLEMENTATION OF USE PERMIT 20150033

This Conditional Use Permit (“**Permit**”), as approved by the Mayor and Common Council of the Town of Camp Verde on April 22, 2015 in Resolution 2015-939, is being implemented and issued to **HIGH VIEW, LLC** (the “**Owner**”) by the Town of Camp Verde, Arizona (the “**Town**”). Owner and Town are sometimes collectively referred to as the “**Parties**”.

RECITALS

A. High View, LLC is the owner of land (the “**Land**”) and the holder of the Permit. The Land is located in the Town of Camp Verde, Yavapai County, Arizona and described in Section 1 of this Agreement.

B. Town and Owner wish to establish specific terms, conditions and guidelines relating to the restoration of the Land after: (i) the reasonable depletion of natural resources such as aggregates, sand and gravel; (ii) the cessation of Mining in any or all areas of the Land by the Owner; or (iii) the expiration or revocation of the Permit. The uses authorized by the Permit shall be referred to herein as “**Mining**.” Items (i), (ii), & (iii) shall be referred to herein as “**Post Mining Stage**”.

C. As a part of Resolution 2015-939, the Conditions of Approval are as follows:

1. A bond is to be posted in the amount of reclamation as estimated by an Arizona Registered Civil Engineer and that this bond is to remain in effect until such time that the Town releases the bond. The bond shall remain effective until after the completion of all reclamation required pursuant to the Excavation & Reclamation Plan per Section 5 of this Use Permit. Also, the Town needs to be listed as the single beneficiary of the bond or as determined by the Town Attorney.
2. The Use Permit (or any work under this Use Permit) may not be implemented until all required permits and approvals are obtained from all applicable county, state and federal agencies. A time frame of one year shall be allowed the Applicant to obtain all permits and approvals before implementation. If prior to the anniversary date of the issuance of this Use Permit (Permit Effective Date (defined below)) all such permits and approvals have not been obtained, the Applicant shall resubmit the Use Permit to Council review and approval per Section 9-4-5, Item A (of the Town Code) (Subsequent Review and Expirations of Permits), which review and approval is subject to the sole discretion of the Town Council.

3. Once all other agency permits have been submitted to the satisfaction of Staff, a final Engineer's Cost Estimate of the total restoration of the site per an updated Excavation and Reclamation Plan will be required and reviewed by Staff and once an administrative approval has been reached by the Town Engineer, Community Development Director and the Town Attorney a Notice to Implement the Use Permit shall be issued to the Applicant and the Applicant can begin Mining operations. Per Section 9-4-4, Item B (Implementation of Use Permit) of the Town Code. For the purposes of this Permit, the term "**Staff**" shall mean one or all of the Town Engineer, the Community Development Director and the Town Attorney or Contract Attorney as determined by the Town Manager.
4. The term of this Use Permit shall be year to year, with the total number of years capped at ten (10), such that the Use Permit expires on the tenth (10th) anniversary date of the Notice to Implement the Use Permit. On or about each anniversary date of the Notice to Implement the Use Permit the Use Permit shall be reviewed by Council to determine compliance with all federal, state, county, Town and other local laws (collectively, "Laws and Regulations"). If during the twelve month period to such review the Applicant's use of the Property, pursuant to this Use Permit, has violated any Laws and Regulations, the Town Council may revoke the Use Permit as allowed pursuant to Town Code Section 9-4-5.B. This annual review shall occur on each anniversary date of the Notice to Implement the Use Permit until the ninth (9th) anniversary date. On the tenth (10th) anniversary date of the Notice to Implement the Use Permit the Use Permit will expire (the "Use Permit Expiration Date"). If the Applicant wishes to renew the Use Permit and not have any interruption with the Mining process, the Applicant must submit an application for a new Use Permit at least 8 months prior to the Use Permit Expiration Date. There is no guaranty that any subsequent Use Permit will be approved by Council and will be decided upon the prior years of operation and adherence to the conditions for the approval of the Use Permit or any new impacts to the surrounding properties.
5. At the time that the Use Permit holder deems that all Mining will cease, due to the depletion of aggregate resources, the permit holder will submit to the Town of Camp Verde Community Development Department a notice advising of the projected date of cessation of all mining. Reclamation of the area subject to this Use Permit must be completed within one year from the notice advising the Town of cessation of all mining or the Town will withdraw the provided assurances and complete the reclamation per the currently Staff approved "Excavation & Reclamation Plan".
6. For all access points from Highway 260 into the Mining area, as defined on the approved Site Plan and the Excavation & Reclamation Plan for the Use Permit, the Use Permit holder shall install a vehicle turn around culdesac having a minimum of a 50 feet radius. The culdesac shall be situated at the access security gates on the Highway 260 side. These security gates are to have a knock box for emergency responders and are to be located inside the mining property so that proper grading can be accomplished.
7. Per Section 9-4-4 (General Regulations) Item A.2 (SETBACKS) of the Town Code: "The setback requirements of mining or quarrying operations will be a maximum

of 300 feet from the property line. However, Council will regulate the setback requirement on a case-by-case basis as determined by, but not limited to, topography and adjacent land uses.” Therefore, the setbacks will stand as shown and approved on the EXCAVATION AND RECLAMATION PLAN as approved with Use Permit 20150033 by a Majority Vote of the Common Council on April 22, 2015. The setbacks for mining areas that may lie within the proposed additional right of way needed by ADOT for the State Route 260 Highway widening project shall be adjusted so that a minimum setback of 20 feet from the additional ADOT right of way is established.

Conditions and Requirements (Sections)

Based on the foregoing recitals, which are incorporated here as the intent of the Parties, Town and Owner agree as follows:

1. Property Description. The Land is all of the real property which is the subject of the Mining Conditional Use Permit (the “**Permit**”) as is identified as Yavapai County Assessor’s Parcels 403-15-002Z & 403-15-003J and is more particularly described in Exhibit “A”, attached hereto.
2. Mining Processes, Phasing and Post Mining Reclamation & Restoration. As a Condition of Approval for this Permit, the Owner hereby agrees to follow the updated and staff approved Excavation & Reclamation Plan (Approved: April 13, 2016) and all other staff approved documents (Approved: April 13, 2016) for all Mining processes and Post Mining Reclamation as referenced under and required by the Conditions of Approval (Items 1-7) above.
3. Assurance of Post Mining Reclamation & Restoration of the Subject Site. This Permit is implemented and issued with the conditions that the Owner will Reclaim & Restore the Mining Site for future development once the Post Mining Stage has been reached. The Mining process areas will be phased (Phase 1 & Phase 2) as shown on the approved Excavation and Reclamation Plan as submitted by the Owner. As each of the phases or portions of each phase of the Mining has reached the Post Mining Stage, these phase areas shall be restored to a developable condition, per the staff approved Excavation and Reclamation Plan, within a one year period from the date that the Owner has provided staff with a notice of cessation of Mining or the Town will withdraw the provided assurances necessary to complete the reclamation per the current staff approved Excavation and Reclamation Plan.
4. Reclamation Assurance Bond. Owner will obtain a Reclamation Assurance Bond in form and substance acceptable to Town Staff for the total Mining site Reclamation and Restoration as required under Article 9-4, Section 9-4-4, Item B.3 of the Town of Camp Verde Town Code and the Conditions of Approval, Item C.3 above.
5. Provisions of the Reclamation Assurance Bond. The Reclamation Assurance Bond amount shall be in the amount of \$271,000, which is based on the Owner’s Engineer Estimate, as approved by Staff on April 13, 2016, and required under the Permit Conditions of Approval as listed under Item C (1-7) above. Also, the Reclamation Assurance Bond shall remain in effect during the entire term of the Permit of 10 years starting with the date that the Notice of Implementation has been

issued as referenced in the Conditions of Approval, Item C.4 above. If the Owner fails to renew the Reclamation Assurance Bond within thirty (30) days after the submission of the invoice to the Owner by the surety for the Reclamation Assurance Bond, the Owner shall (upon notice by the Town of Camp Verde to cease all operations under this Permit) cease all such operations and the Town of Camp Verde may commence any and all reclamation with funds drawn on the Reclamation Assurance Bond.

The Bond shall be issued to the Town of Camp Verde, as sole beneficiary with the Town having exclusive rights to release portions of (for partial or phase completions) or the full amount of the Bond.

6. Termination. This Agreement shall remain in full force and effect until one of the following has occurred:


6.1 All Mining has ceased on the subject site and all reclamation and restoration has been completed and approved by Staff.

6.2 A substitute Reclamation Assurance Agreement has been executed by and between the Owner and the Town.

7. Effective Date. This Permit is effective on the Permit Effective Date.


Permit Effective Date: 5-3-16

“TOWN”:
TOWN OF CAMP VERDE, ARIZONA

By: 
Michael Jenkins

Its: Community Development Director

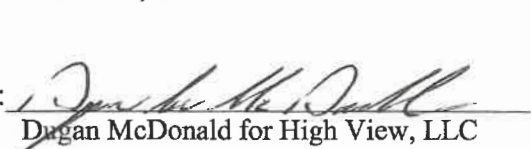
Date: 5-3-16

By: 
Troy Odell

Its: Deputy Public Works Director for the Town Engineer

Date: 5-2-16

“OWNER”
HIGH VIEW, LLC

By: 
Dugan McDonald for High View, LLC

Its: Managing Owner

Date: 5-3-16

ATTEST:

APPROVED AS TO FORM:

Virginia Jones
Town Clerk

Wells
Town Attorney

STATE OF ARIZONA)
) ss.
County of Yavapai)

The foregoing instrument was acknowledged before me this 3 day of May, 2016, by Julie M. Scott of Dugan McDonald ("Managing Owner") on behalf of High View, LLC ("Owner").

Julie M. Scott





Town of Camp Verde

Community Development Department

◆ 473 S. Main Street, Suite 108 ◆ Camp Verde, Arizona 86322 ◆

◆ Telephone: 928.554.0050 ◆ www.campverde.az.gov ◆

April 21st 2022

Dugan McDonald, High View LLC,
PO Box 3270, Camp Verde, AZ 86322

and

Jeremy Bach, Zane Grey Investments
661 E. Howards Road, Camp Verde, AZ 86322

Mr. McDonald and Mr. Bach,

We have two major projects in progress on the 5 parcels which comprise High View/Boulder Creek;

- A. High View Mining LLC – Use Permit (Resolution 2015-939), and
- B. High View/Boulder Creek Development.

These are two discrete - yet overlapping projects and we have realized in the past two weeks that the overlap has reached a point of conflict. Therefore, we need to take a step back and re-group both of these projects.

To accomplish this, the Town will not be able to review and process any development, building nor grading plans for High View/Boulder Creek Development. The Mining Use Permit's current status needs to be resolved before further development may proceed. More on the next steps with development are explained later in this letter.

Below are key details and the current status of the active Mining Use Permit that require us to take a step back from continued acceptance and review of additional development projects on these parcels:

- ✓ High View Mining Use Permit (2015-0033) is still in full force across all of the parcels which are also identified as part of High View/Boulder Creek PAD Development;
- ✓ Development has been permitted, by the this office, on one of the parcels, even though this office has no documentation of cessation of mining and approved reclamation on this parcel;
- ✓ The Permit Holder is required to notify, in writing, the Community Development Office the “projected date of cessation of all mining” activity (Condition #5);

- ✓ Permit Holder has notified this office, verbally, that all commercial mining has already ceased and reclamation has begun;
- ✓ An inspection of the Mine site occurred with Town Engineer, Troy Odell, Director Knight, and Planner Ratlief – hosted by Dugan McDonald on Monday, April 18th – it was observed most of the mining pits have been filled and grading is occurring throughout all of the mined areas;
- ✓ To date, no inspection reports have been received upon the reclamation activities which have already occurred;
- ✓ The Approved Reclamation plan requires:
 - “Overburden materials will be placed in the mined pit areas and compacted in lifts under the supervision of a geotechnical engineering company. Certification of the reclaimed areas will be required showing compaction test results and locations.”; And
 - “As-built plans will need to be done at closure that show location and depth of compaction testing to verify an appropriate amount of testing has been done to achieve usable and safe land.”
- ✓ Mr. McDonald advised this office inspections have been occurring throughout the reclamation process and he will be providing those documents to Community Development Office ASAP;
- ✓ Wednesday, April 20th, 2022 Mr. McDonald advised this office that it is the intent of the Permit Holder(s) to officially cease all mining and move to bring the Mining Use Permit to a close.

The High View/Boulder Creek Development project is an important project to both of you as well as to the Town of Camp Verde. Town staff want to work closely with you to bring the Mining Use Permit to an approved closure so that all of the area may be certified as “buildable” and development proceed at your earliest convenience.

To that end, we need the following three items ASAP:

1. Letter from the Permit Holder regarding the status of the Mining Operation:
 - a. Has all of the mining ceased?
 - b. Current status of reclamation?
 - c. When did reclamation commence?
 - d. And, intentions/plans/request of planned development?
2. Submittal package of all reclamation inspections.
3. Documentation that the expiring Bond for the Use Permit is being renewed and will remain in effect until the Use Permit is officially closed.

The Mining Use Permit is due for its annual renewal with Council on May 4th. As this office has been advised the standard renewal of this permit is no longer the direction you want to take, then we propose submitting an agenda item for the May 4th Council requesting a 30-60 day extension of the Use Permit. As part of the extension request, we will advise Council of this new direction for the Use Permit and let them know we are working closely with you to move the Permit from active mining to reclamation. The short extension will allow this office

to prepare a more extensive report for Council on the reclamation status and intention to move to development of the existing PAD.

Switching gears to the High View/Boulder Creek PAD Development – our first priority is to bring the Mining Use Permit to some degree of closure with the Town and Council. However, in the meantime, we wanted to get you geared up for the continued development process for the PAD.

The PAD Ordinance (2019 A45) was passed as a conditional PAD as it was based upon a conceptual site plan. The condition requires final site plan(s) to be reviewed by the Planning and Zoning Commission and then to be approved by the Town Council.

Specifically it states:

Section 2. That this ordinance be hereby expressly conditioned as follows:

1. Approval by the Town Council of a Final Development Site Plan to be reviewed by the Planning and Zoning Commission, and approved by the Town of Camp Verde Town Council as required by the Town of Camp Verde Planning and Zoning Ordinance and Subdivision Regulations Section 203.L.2.PAD (Planned Area Development), Scope, Site Plan requirements, Section 400 D.1 prior to issuance of any building permits;

Mr. Bach - To your recollection did the Zane Grey RV and Boat Storage's Site Plan go through the above detailed Planning and Zoning review and Council approval? We are not able to find those approvals in our records, therefore, we believe this step may have been missed. If our records are incomplete and it actually did go through the process, perhaps you can provide us copies of the review and approved resolutions?

The grading permit for Zane Grey Storage is already issued and underway. We have no plans to stop work on that permit. However, as you have several other projects on the cusp of development, we would like to include Zane Grey RV and Boat Storage's site plan in the package with the other projects that you are ready to proceed.

While we work through the details of the Mining Use Permit, we propose setting up a pre-application meeting, at your earliest convenience, for the continued planned development of the PAD. Generally, we need to take all of the imminently planned projects back through Planning and Zoning review and Council approval of the Final Site Plan of the portions of the PAD you are ready to begin development.

There are the two options:

- A. Combine the Development Review with the process of taking final site plan approval through Planning and Zoning Commission and Town Council (the combined fee is \$950) – a 90-120 day process;
- B. Go through the Final Site Plan review-approval process with Planning and Zoning Commission and Council (\$600), and then go through Development Review (\$600) –

total fees of \$1,200 still a 90-120 day process done in two discreet processes rather than a combined process.

Finally, regarding the road construction plans that were brought into the office last week – submitting this project as a stand-alone permit is premature. This project will need to be incorporated into the Final Site Plan Approval. The plans may be picked up at your convenience.

We recognize this is a lot of information. However, these are two complex projects that are overlapping each other and we wanted to get you some detailed information on where we stand on both projects.

We are looking forward to working closely with both of you on these projects. Please do not hesitate to call or stop into the office with specific questions.

Regards,

A handwritten signature in black ink, appearing to be 'John Knight', written over a horizontal line.

John Knight, Director
Community Development Department

cc: File and Building Official Roxanne Jasman

High View, LLC

Re: The High View Mining Permit

4/20/22

**To: B.J Ratlief
Planning & Zoning Dept
Camp Verde, AZ 86322**

B.J,

High View, LLC with and by this letter would like to formally request that the mining permit granted form the town for Camp Verde to High View, LLC. be closed as the mining activities that have taken place under said permit will be concluded on the first day of May, 2022.

High View LLC, will now move into the reclamation phase of the property, this phase will include mass grading within the limit of the property in an effort to rehabilitate and restore all extraction site that have been created as the result of said mining activities. Please note that all remediation activities will be conducted in accordance with the required professional standard of care for such restoration operations.

Thank you,



Jeremy Bach



CONTINUATION CERTIFICATE
To be attached to and form a
part of Bond described below.

*Lexon Insurance Company
10002 Shelbyville Road
Suite 100
Louisville, KY 40223*

The Town of Camp Verde
473 S. Main Street
Suite 109
Camp Verde, AZ 86322

ATTN: Mike Jenkins

Date: 19-Apr-22

Re: High View LLC
738 S. Park Drive
Camp Verde, AZ 86322
Bond #: 1138378

The Lexon Insurance Company, hereinafter called the "Company," as Surety on Bond No.: 1138378 issued on the 3rd day of MAY, 2016 on behalf of High View LLC, Principal, in favor of The Town of Camp Verde, Oblige, hereby certify that this bond is continued in full force and effect until the 3rd day of MAY, 2023, subject to all covenants and conditions of said bond.

This bond, in the current sum of TWO HUNDRED SEVENTY-ONE THOUSAND AND 00/100 Dollars (\$271,000.00), has been continued in force upon the express condition that the full extent of the Company's liability under said bond and all continuations thereof for any loss or series of losses occurring during the entire time the Company remains on said bond shall in no event exceed the sum of the bond.

In witness whereof the Company has caused this instrument to be duly signed, sealed and dated as of the 19th day of APRIL, 2022.



Lexon Insurance Company

Surety

By Leigh McCarthy
Leigh McCarthy

Attorney-in-Fact

POWER OF ATTORNEY

KNOW ALL BY THESE PRESENTS, that **Endurance Assurance Corporation**, a Delaware corporation, **Endurance American Insurance Company**, a Delaware corporation, **Lexon Insurance Company**, a Texas corporation, and/or **Bond Safeguard Insurance Company**, a South Dakota corporation, each, a "Company" and collectively, "**Sompo International**," do hereby constitute and appoint: **Brook T. Smith, Raymond M. Hundley, Jason D. Cromwell, James H. Martin, Barbara Duncan, Sandra L. Fusinetti, Mark A. Guidry, Jill Kemp, Lynnette Long, Amy Bowers, Deborah Neichter, Theresa Pickerrell, Sheryon Quinn, Beth Frymire, Leigh McCarthy, Michael Dix, Susan Ritter, Ryan Britt** as true and lawful Attorney(s)-In-Fact to make, execute, seal, and deliver for, and on its behalf as surety or co-surety; bonds and undertakings given for any and all purposes, also to execute and deliver on its behalf as aforesaid renewals, extensions, agreements, waivers, consents or stipulations relating to such bonds or undertakings provided, however, that no single bond or undertaking so made, executed and delivered shall obligate the Company for any portion of the penal sum thereof in excess of the sum of **One Hundred Million Dollars (\$100,000,000.00)**.

Such bonds and undertakings for said purposes, when duly executed by said attorney(s)-in-fact, shall be binding upon the Company as fully and to the same extent as if signed by the President of the Company under its corporate seal attested by its Corporate Secretary.

This appointment is made under and by authority of certain resolutions adopted by the sole shareholder of each Company by unanimous written consent effective the 15th day of June, 2019, a copy of which appears below under the heading entitled "Certificate".

This Power of Attorney is signed and sealed by facsimile under and by authority of the following resolution adopted by the sole shareholder of each Company by unanimous written consent effective the 15th day of June, 2019 and said resolution has not since been revoked, amended or repealed:

RESOLVED, that the signature of an individual named above and the seal of the Company may be affixed to any such power of attorney or any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signature or seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN WITNESS WHEREOF, each Company has caused this instrument to be signed by the following officers, and its corporate seal to be affixed this 15th day of June, 2019.

Endurance Assurance Corporation
By: *Richard M Appel*
Richard Appel; SVP & Senior Counsel

Endurance American Insurance Company
By: *Richard M Appel*
Richard Appel; SVP & Senior Counsel

Lexon Insurance Company
By: *Richard M Appel*
Richard Appel; SVP & Senior Counsel

Bond Safeguard Insurance Company
By: *Richard M Appel*
Richard Appel; SVP & Senior Counsel



ACKNOWLEDGEMENT

On this 15th day of June, 2019, before me, personally came the above signatories known to me, who being duly sworn, did depose and say that he/she is an officer of each of the Companies; and that he executed said instrument on behalf of each Company by authority of his office under the by-laws of each Company.

By: *Amy Taylor*
Amy Taylor, Notary Public - My Commission Expires 5/9/23



CERTIFICATE

I, the undersigned Officer of each Company, DO HEREBY CERTIFY that:

1. That the original power of attorney of which the foregoing is a copy was duly executed on behalf of each Company and has not since been revoked, amended or modified; that the undersigned has compared the foregoing copy thereof with the original power of attorney, and that the same is a true and correct copy of the original power of attorney and of the whole thereof;
2. The following are resolutions which were adopted by the sole shareholder of each Company by unanimous written consent effective June 15, 2019 and said resolutions have not since been revoked, amended or modified:

"RESOLVED, that each of the individuals named below is authorized to make, execute, seal and deliver for and on behalf of the Company any and all bonds, undertakings or obligations in surety or co-surety with others: **RICHARD M. APPEL, BRIAN J. BEGGS, CHRISTOPHER DONELAN, SHARON L. SIMS, CHRISTOPHER L. SPARRO, MARIANNE L. WILBERT** ; and be it further

RESOLVED, that each of the individuals named above is authorized to appoint attorneys-in-fact for the purpose of making, executing, sealing and delivering bonds, undertakings or obligations in surety or co-surety for and on behalf of the Company."

3. The undersigned further certifies that the above resolutions are true and correct copies of the resolutions as so recorded and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal this _____ day of _____ 20____.

By: *Daniel S. Lurie*
Daniel S. Lurie, Secretary

NOTICE: U. S. TREASURY DEPARTMENT'S OFFICE OF FOREIGN ASSETS CONTROL (OFAC)

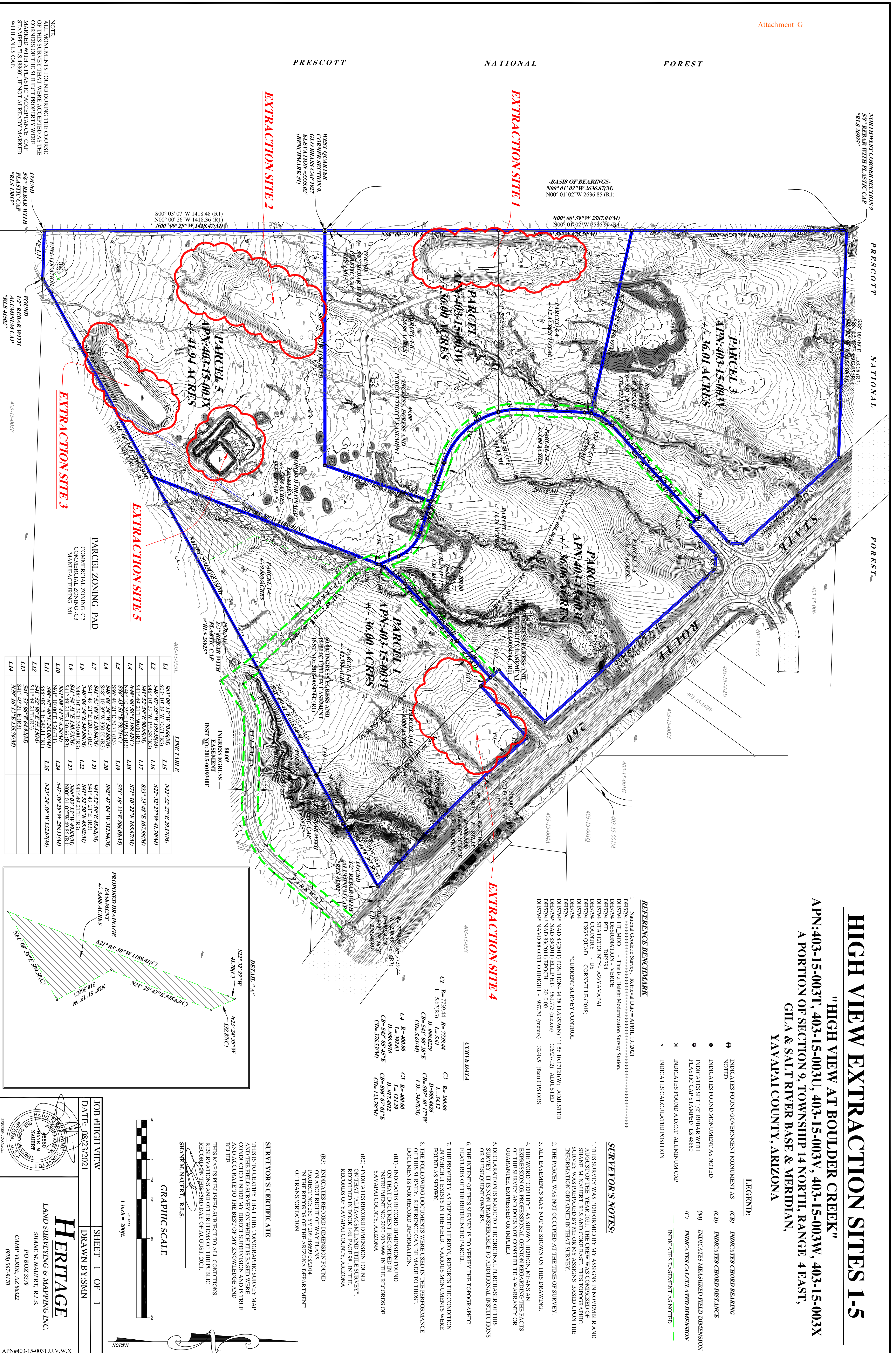
No coverage is provided by this Notice nor can it be construed to replace any provisions of any surety bond or other surety coverage provided. This Notice provides information concerning possible impact on your surety coverage due to directives issued by OFAC. **Please read this Notice carefully.**

The Office of Foreign Assets Control (OFAC) administers and enforces sanctions policy, based on Presidential declarations of "national emergency". OFAC has identified and listed numerous foreign agents, front organizations, terrorists, terrorist organizations, and narcotics traffickers as "Specially Designated Nationals and Blocked Persons". This list can be located on the United States Treasury's website - <https://www.treasury.gov/resource-center/sanctions/SDN-List>.

In accordance with OFAC regulations, if it is determined that you or any other person or entity claiming the benefits of any coverage has violated U.S. sanctions law or is a Specially Designated National and Blocked Person, as identified by OFAC, any coverage will be considered a blocked or frozen contract and all provisions of any coverage provided are immediately subject to OFAC. When a surety bond or other form of surety coverage is considered to be such a blocked or frozen contract, no payments nor premium refunds may be made without authorization from OFAC. Other limitations on the premiums and payments may also apply.

Any reproductions are void.

Surety Claims Submission: LexonClaimAdministration@sompo-intl.com



HIGH VIEW EXTRACTION SITES 1-5

"HIGH VIEW AT BOULDER CREEK"
 APN:403-15-003T, 403-15-003U, 403-15-003V, 403-15-003W, 403-15-003X
 A PORTION OF SECTION 9, TOWNSHIP 14 NORTH, RANGE 4 EAST,
 GILA & SALT RIVER BASE & MERIDIAN,
 YAVAPAI COUNTY, ARIZONA

LEGEND:

- (CB) INDICATES CHORD BEARING
- (CD) INDICATES CHORD DISTANCE
- (M) INDICATES MEASURED FIELD DIMENSION
- (C) INDICATES CALCULATED DIMENSION
- (R) INDICATES RECORD DIMENSION FOUND ON THAT DOCUMENT RECORDED IN THE RECORDS OF YAVAPAI COUNTY, ARIZONA
- (R3) INDICATES RECORD DIMENSION FOUND ON THAT ALTAZAS/PLAN AND TITLE SURVEY RECORDED IN BOOK 148, PAGE 98, IN THE RECORDS OF THE ARIZONA DEPARTMENT OF TRANSPORTATION

REFERENCE BENCHMARK
 1. National Geodetic Survey, Retrieval Date = APRIL 19, 2021
 DHS794 HT_MOD - This is a Height Modernization Survey Station.
 DHS794 DISGNATION - VERDE
 DHS794 RID - DHS794
 DHS794 STATE/COUNTY - AZ/YAVAPAI
 DHS794 USGS QUAD - CORNVILLE (018)
 DHS794 *CURRENT SURVEY CONTROL.
 DHS794 NAD 83(2011) POSITION - 34 38 11.63339(N) 111 56 10.17121(W) ADJUSTED
 DHS794 NAD 83(2011) EPOCH HT - 961.775 (meters) (06/27/12) ADJUSTED
 DHS794 NAVD 88 ORTHO HEIGHT - 987.70 (meters) 32M.S (feet) GRS ORS

REVERSE BENCHMARK
 1. National Geodetic Survey, Retrieval Date = APRIL 19, 2021
 DHS794 HT_MOD - This is a Height Modernization Survey Station.
 DHS794 DISGNATION - VERDE
 DHS794 RID - DHS794
 DHS794 STATE/COUNTY - AZ/YAVAPAI
 DHS794 USGS QUAD - CORNVILLE (018)
 DHS794 *CURRENT SURVEY CONTROL.
 DHS794 NAD 83(2011) POSITION - 34 38 11.63339(N) 111 56 10.17121(W) ADJUSTED
 DHS794 NAD 83(2011) EPOCH HT - 961.775 (meters) (06/27/12) ADJUSTED
 DHS794 NAVD 88 ORTHO HEIGHT - 987.70 (meters) 32M.S (feet) GRS ORS

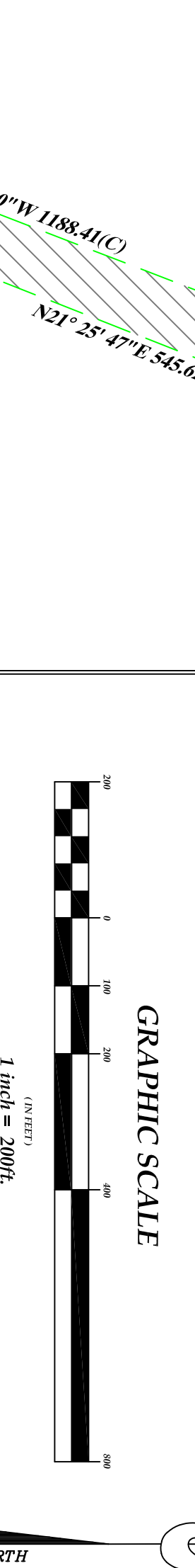
CURVE DATA

C1	R=3790.44	R=7739.44	C2	R=2000.00
	L=5679.83	D=000.4239		L=3412
	CB=547.00'29"E	CD=54.07'M		D=009.4626
				CB=507.40'17"W
				CD=54.07'M
C4	R=4000.00	C3	R=4000.00	
	D=056.0916		L=124.29	
	CB=545.05'45"E		D=017.4812	
	CD=376.23'M		CB=506.07'01"E	
			CD=123.29'M	

PARCEL ZONING - PAD
 COMMERCIAL ZONING - C2
 COMMERCIAL ZONING - C3
 MANUFACTURING - M1

LINE TABLE

L1	S07°00'13"W 70.66(M)	L15	N23°32'27"E 29.17(M)
L2	S48°07'45"W 199.52(M)	L16	S22°32'27"W 41.70(M)
L3	S47°52'50"E 90.06(M)	L17	S23°23'48"E 107.99(M)
L4	S41°49'21"E 90.00(M)	L18	S7°10'22"E 165.67(M)
L5	S86°43'47"E 76.71(C)	L19	S7°10'22"E 206.00(M)
L6	S88°49'21"E 70.21(R3)	L20	S02°47'04"W 312.94(M)
L7	S48°06'34"W 349.80(M)	L21	S47°52'50"E 45.02(M)
L8	N48°06'34"E 349.80(M)	L22	S41°49'21"E (R3)
L9	N48°06'34"E 349.80(M)	L23	S47°52'50"E 45.02(M)
L10	N47°49'21"E 130.00(M)	L24	S07°39'29"W 250.11(M)
L11	N88°07'45"E 242.00(M)	L25	N23°24'39"W 123.87(M)
L12	S47°52'50"E 55.74(M)		
L13	S47°49'21"E (R3)		
L14	N39°16'12"E 125.76(M)		



HERITAGE
 LAND SURVEYING & MAPPING INC.
 SHANE M. NAUBERT, R.L.S.
 PO BOX 3270
 CAMP VERDE, AZ 86322
 (928) 967-9170

SURVEYOR'S CERTIFICATE
 THIS IS TO CERTIFY THAT THIS TOPOGRAPHIC SURVEY MAP AND THE FIELD SURVEY ON WHICH IT IS BASED WERE CONDUCTED UNDER MY DIRECT SUPERVISION AND IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.
 THIS MAP IS PUBLISHED SUBJECT TO ALL CONDITIONS, RESERVATIONS, AND OTHER ITEMS OF THE PUBLIC RECORD ON THIS THIRD DAY OF AUGUST, 2021.
 SHANE M. NAUBERT, R.L.S.

JOB # HIGH VIEW
 DATE: 08/23/2021
 SHEET 1 OF 1
 DRAWN BY: SMN



ORDINANCE 2019 A445

AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA FOR A ZONING MAP CHANGE FROM RR-2A (RURAL RESIDENTIAL, 2-ACRE MINIMUM LOT SIZE) AND C3 (COMMERCIAL: HEAVY COMMERCIAL) TO A PLANNED AREA DEVELOPMENT (PAD) WITH C2 (COMMERCIAL: GENERAL SALES & SERVICE) ZONING FOR A PROPOSED MIXED-USE MASTER PLANNED COMMUNITY. THE PROPERTY IS APPROXIMATELY 185 ACRES, LOCATED ON THE SOUTH SIDE OF STATE ROUTE 260 AT AULTMAN PARKWAY, APN 403-15-007B, 403-15-003Q, AND 403-15-003R, IN CAMP VERDE, YAVAPAI COUNTY, ARIZONA, AND PROVIDING THAT THIS ORDINANCE SHALL BE EFFECTIVE THIRTY (30) DAYS AFTER ITS PASSAGE AND APPROVAL ACCORDING TO LAW.

WHEREAS, the Town of Camp Verde adopted the Planning and Zoning Ordinance 2011-A374, approved May 25, 2011, and

WHEREAS, Part 6, Section 600(C)(1) of the Planning and Zoning Ordinance allows for the amendment, supplementation or change of zoning boundaries by the Town Council of the Zoning Map of Camp Verde under the Planning & Zoning Ordinance, and

WHEREAS, the Mayor and Council find that the requested re-zoning will be beneficial to the community and is in conformity with the Camp Verde General Plan, and

WHEREAS, the Mayor and Council find that the procedures required by ARS §9-462.03 and 9-462.04 have been complied with in connection with this zoning action, and

NOW, THEREFORE BE IT ORDAINED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE AS FOLLOWS:

Section 1. The Town Council hereby finds as follows:

- A. A request for Zoning Map Change 2019-A445 was filed by Dugan McDonald, property owner, to rezone the subject parcels from RR-2A (Rural Residential, 2-Acre Minimum Lot SIZE) AND C3 (Commercial: Heavy Commercial) to a Planned Area Development (PAD) with C2 (Commercial: General Sales & Service) zoning for a proposed mixed-use Master Planned Community FOR the following described real property: The legal description is attached as exhibit "A". The above described parcel contains an area of approximately 185 acres.**

- B. The Planning & Zoning Commission reviewed the request on May 2, 2019 in a public hearing that was advertised and posted according to state law and recommended approval of Zoning Map Change 2019-0065.
- C. The proposed Zoning Map Change Amendment will not constitute a threat to the health, safety, welfare or convenience to the general public and should be approved.
- D. The Waiver of Diminution of Value Claim has been signed by the property owners and is attached as exhibit "B".

Section 2. That this ordinance be hereby expressly conditioned as follows:

- 1. Approval by the Town Council of a Final Development Site Plan to be reviewed by the Planning and Zoning Commission, and approved by the Town of Camp Verde Town Council as required by the Town of Camp Verde Planning and Zoning Ordinance and Subdivision Regulations Section 203 L.2. PAD (Planned Area Development), Scope, Site Plan requirements, Section 400 D.1. prior to issuance of any building permits;

In the event of non-compliance with any of the above conditions, the zoning designation for the described properties may revert from C2-PAD (Commercial: General Commercial/Planned Area Development) back to the original designation of RR-2A (Rural Residential, 2-Acre Minimum Lot SIZE) AND C3 (Commercial: Heavy Commercial) in accordance with the procedures set forth in ARS §9-462.01(E).

Section 3. All ordinances or parts of ordinances adopted by the Town of Camp Verde in conflict with the provisions of this ordinance or any part of the code adopted, are hereby repealed, effective as of the effective date of this ordinance.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

Section 5. This ordinance is effective upon the expiration of a thirty 30-day period following the adoption hereof and completion of publication and any posting as required by law.

PASSED AND APPROVED BY A MAJORITY VOTE OF THE TOWN COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA ON THIS 22ND DAY OF MAY, 2019.


 Charles German - Mayor

Date: May 23, 2019

Approved as to form:


Attest: 
 Judith Morgan, Town Clerk



ORDINANCE 2021 A461

AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA, FOR AN APPLICATION SUBMITTED BY HIGH VIEW, LLC, FOR A MAJOR AMENDMENT TO THE ZONING DISTRICTS FOR AN EXISTING C2-PAD (COMMERCIAL: GENERAL SALES AND SERVICE, PLANNED AREA DEVELOPMENT), FOR THE BOULDER CREEK MASTER PLAN. THE REQUEST IS TO INCLUDE C3 (COMMERCIAL: HEAVY COMMERCIAL) AND M1 (INDUSTRIAL: GENERAL) DISTRICTS WITHIN THE MASTER PLAN TO ALLOW FOR A BROADER RANGE OF LAND USES. THE PROPERTY IS LOCATED ON PARCELS 403-15-003T, 403-15-003U, 403-15-003V, 403-15-003W, AND 403-15-003X (FORMERLY 403-15-003S), IN CAMP VERDE, YAVAPAI COUNTY, ARIZONA.

WHEREAS, the Town of Camp Verde adopted the Planning and Zoning Ordinance 2011-A374, approved May 25, 2011, and

WHEREAS, Part 6, Section 600(C)(1) of the Planning and Zoning Ordinance allows for the amendment, supplementation or change of zoning boundaries by the Town Council of the Zoning Map of Camp Verde under the Planning & Zoning Ordinance, and

WHEREAS, the Mayor and Council find that the requested re-zoning will be beneficial to the community and is in conformity with the Camp Verde General Plan, and

WHEREAS, the Mayor and Council find that the procedures required by ARS §9-462.03 and 9-462.04 have been complied with in connection with this zoning action, and

NOW, THEREFORE BE IT ORDAINED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE AS FOLLOWS:

Section 1. The Town Council hereby finds as follows:

- A. A request for a Major Amendment to an existing C2-PAD was filed by Dugan McDonald, property owner, to include C3 (Commercial: Heavy Commercial) and M1 (Industrial: General) to a Planned Area Development (PAD) with C2 (Commercial: General Sales & Service) zoning to allow a broader range of land uses within the Boulder Creek Master Planned Community.**
- B. The new land uses, zoning designations, and land survey are attached as Exhibit "A".**
- C. The Planning & Zoning Commission reviewed the request on January 14, 2021, in a public hearing that was advertised and posted according to state law, and recommended approval of the application.**

- C. The proposed Major Amendment will not constitute a threat to the health, safety, welfare or convenience to the general public and should be approved.
- D. The Waiver of Diminution of Value Claim has been signed by the property owner and is attached as Exhibit "B".

Section 2. That this ordinance be hereby expressly conditioned as follows:

1. All future developments within this Planned Area Development will require the approval by the Town Council of a Final Site Plan to be reviewed by the Planning and Zoning Commission, and approved by the Town of Camp Verde Town Council as required by the Town of Camp Verde Planning and Zoning Ordinance and Subdivision Regulations Section 203 L.2 PAD (Planned Area Development), Scope, and Site Plan requirements, Section 400 D.1 Submittals, prior to issuance of any building permits;

Section 3. All ordinances or parts of ordinances adopted by the Town of Camp Verde in conflict with the provisions of this ordinance or any part of the code adopted, are hereby repealed, effective as of the effective date of this ordinance.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

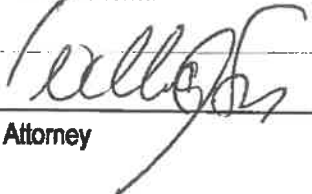
Section 5. This ordinance is effective upon the expiration of a thirty 30-day period following the adoption hereof and completion of publication and any posting as required by law.

PASSED AND APPROVED BY A MAJORITY VOTE OF THE TOWN COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA ON THIS 3RD DAY OF FEBRUARY, 2021.


Dee Jenkins, Mayor

Date: March 17, 2021

Approved as to form:


Town Attorney

Attest: 
Cindy Remberton, Town Clerk

Current PAD Zoning and Parcels for High View at Boulder Creek Mining Use and Proposed Mixed-Use Master Planned Community

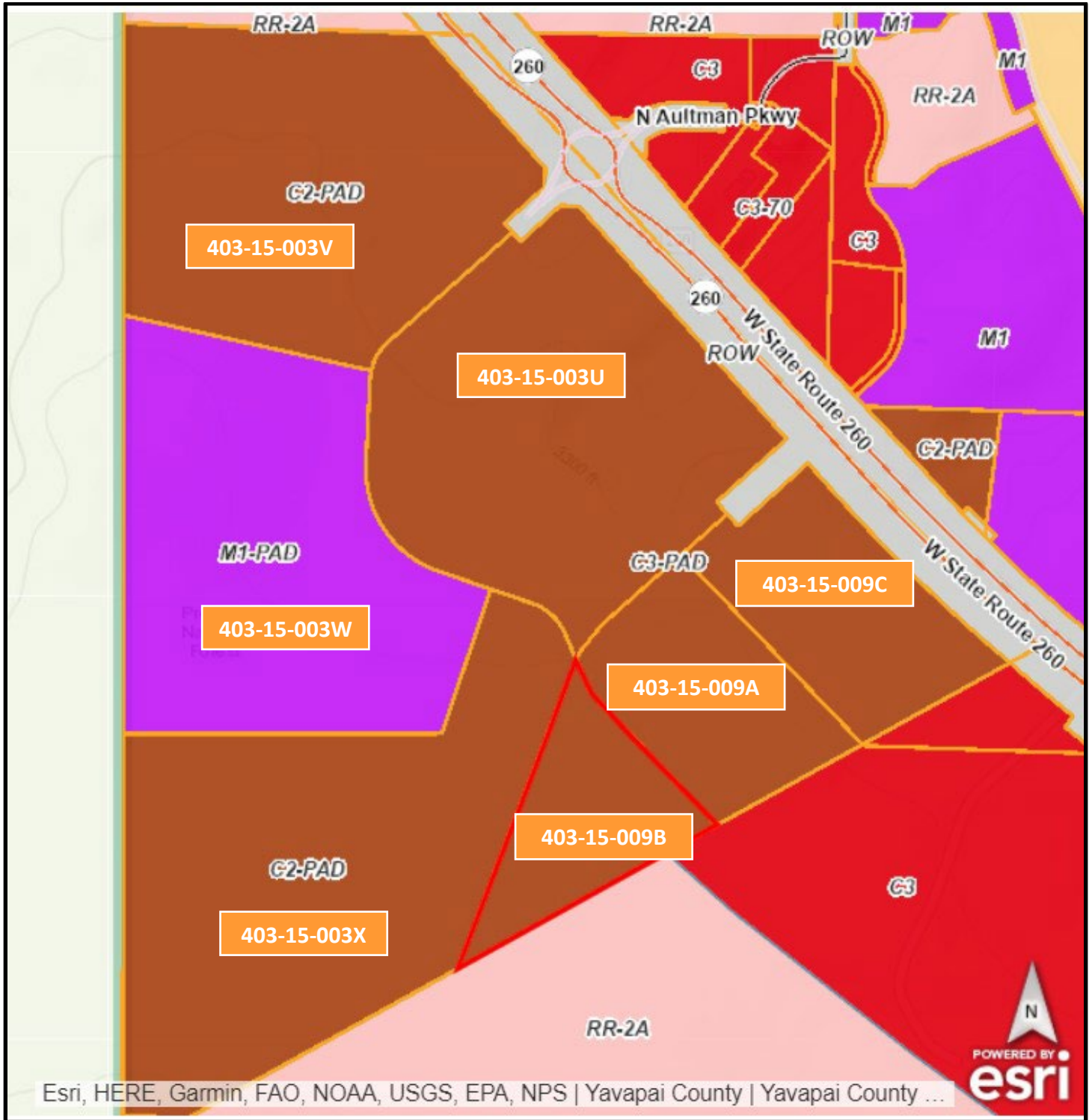
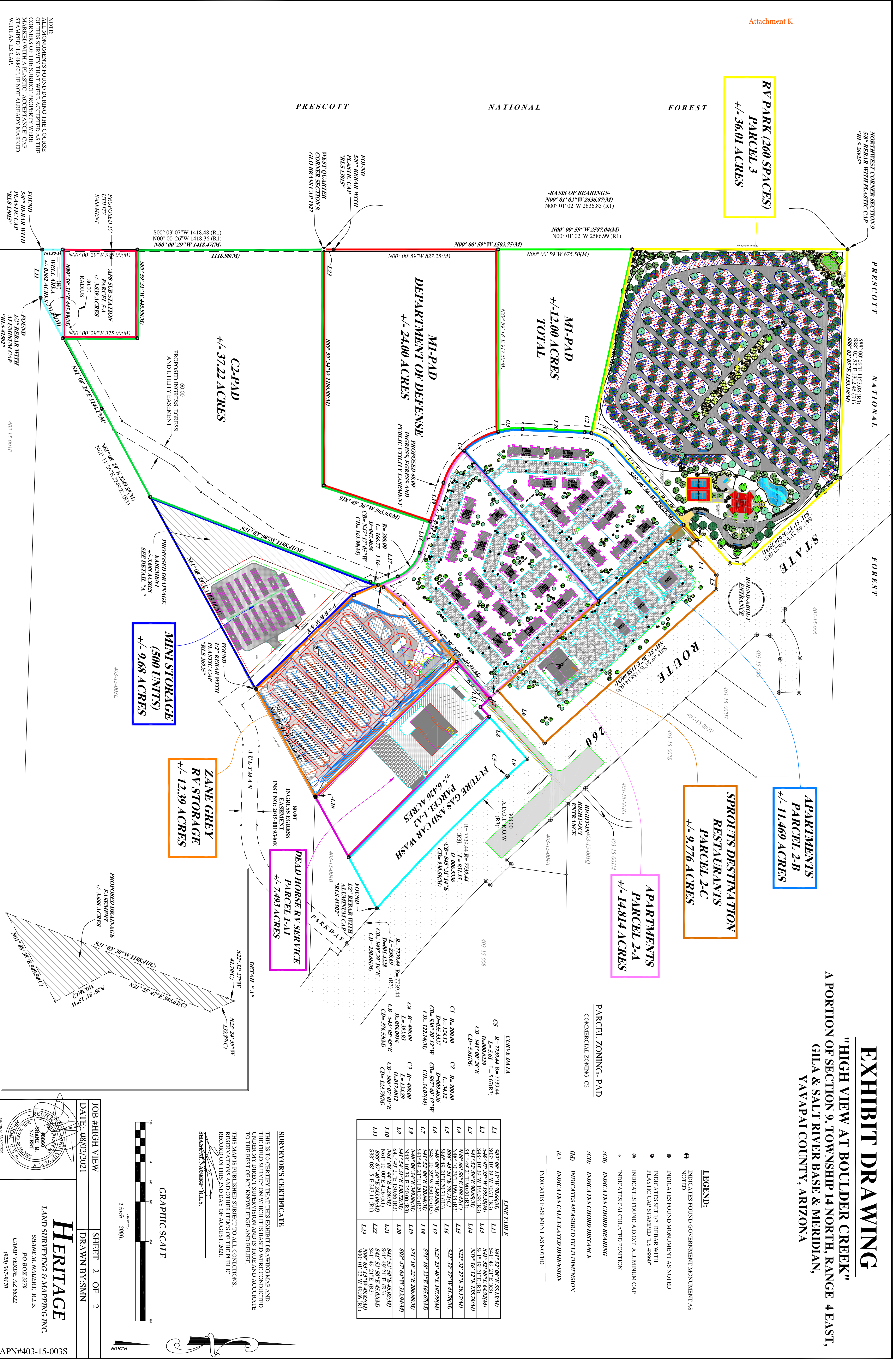


EXHIBIT DRAWING
"HIGH VIEW AT BOULDER CREEK"
A PORTION OF SECTION 9, TOWNSHIP 14 NORTH, RANGE 4 EAST,
GILA & SALT RIVER BASE & MERIDIAN,
YAVAPAI COUNTY, ARIZONA



-BASIS OF BEARINGS-
N00° 01' 02" W 2636.87(M)
N00° 01' 02" W 2636.85 (R1)
N00° 00' 59" W 2587.04(M)
N00° 01' 02" W 2586.99 (R1)

PARCEL ZONING- PAD
COMMERCIAL ZONING-C2

CURVE DATA

C3	R= 7739.44	L= 7739.44
	L= 561	L= 5.61(R3)
	D= 000.0239	CH= 547.00 29°E
	CD= 561.00	
C1	R= 200.00	L= 123.12
	D= 655.3327	CH= 507.30 12°W
	CD= 122.14(M)	
C2	R= 200.00	L= 34.2
	D= 600.4626	CH= 507.40 17°W
	CD= 34.07(M)	
C4	R= 400.00	L= 124.29
	D= 617.4812	CH= 506.07 01°E
	CD= 124.79(M)	
C5	R= 400.00	L= 124.29
	D= 617.4812	CH= 506.07 01°E
	CD= 124.79(M)	

LINE TABLE

L1	S83° 09' 13" W 70.66(M)	S41° 57' 08" E 55.13(M)
L2	S03° 10' 39" W 70.71 (R3)	S41° 49' 21" E (R3)
L3	S46° 07' 35" W 199.35(M)	S41° 52' 08" E 64.02(M)
L4	S41° 52' 08" E 64.02(M)	S41° 49' 21" E (R3)
L5	S41° 52' 08" E 64.02(M)	N39° 10' 12" E 183.76(M)
L6	N48° 06' 56" E 199.42(C)	N22° 32' 37" E 291.79(M)
L7	N48° 10' 39" E 199.38 (R3)	S22° 32' 37" W 41.70(M)
L8	S86° 43' 51" E 70.71(C)	S23° 23' 48" E 107.99(M)
L9	S86° 43' 51" E 70.71(C)	S71° 10' 22" E 165.67(M)
L10	S41° 52' 08" E 120.00 (R3)	S71° 10' 22" E 206.08(M)
L11	S41° 52' 08" E 120.00 (R3)	S02° 47' 06" W 312.94(M)
L12	S41° 52' 08" E 120.00 (R3)	S02° 47' 06" W 312.94(M)
L13	S41° 52' 08" E 120.00 (R3)	S41° 52' 50" E 45.02(M)
L14	S41° 52' 50" E 45.02(M)	S41° 52' 50" E 45.02(M)
L15	S41° 52' 50" E 45.02(M)	S41° 49' 21" E (R3)
L16	S41° 52' 50" E 45.02(M)	S41° 49' 21" E (R3)
L17	S41° 52' 50" E 45.02(M)	N00° 01' 02" W 49.85 (R3)
L18	S41° 52' 50" E 45.02(M)	N00° 01' 02" W 49.85 (R3)

SURVEYOR'S CERTIFICATE

THIS IS TO CERTIFY THAT THIS EXHIBIT DRAWING MAP AND THE FIELD SURVEY ON WHICH IT IS BASED WERE CONDUCTED UNDER MY DIRECT SUPERVISION AND IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

THIS MAP IS PREPARED SUBJECT TO ALL CONDITIONS, RESERVATIONS AND DISCLAIMERS OF THE PUBLIC RECORD ON THE 2ND DAY OF AUGUST, 2021.

SURVEYOR
R.L.S.

GRAPHIC SCALE

1 inch = 200ft

LEGEND:

- INDICATES FOUND GOVERNMENT MONUMENT AS NOTED
- INDICATES FOUND MONUMENT AS NOTED
- INDICATES SET 1/2" REBAR WITH PLASTIC CAP STAMPED "S 4886"
- INDICATES FOUND A.D.O.T. ALUMINUM CAP
- INDICATES CALCULATED POSITION
- (CB) INDICATES CHORD BEARING
- (CD) INDICATES CHORD DISTANCE
- (M) INDICATES MEASURED FIELD DIMENSION
- (C) INDICATES CALCULATED DIMENSION
- INDICATES EASEMENT AS NOTED

HERITAGE
LAND SURVEYING & MAPPING INC.
SHANE M. NAUBERT, R.L.S.
PO BOX 3270
CAMP VERDE, AZ 86322
(928) 957-9170

JOB #HIGH VIEW
DATE: 08/02/2021
SHEET 2 OF 2
DRAWN BY: S.M.N.

APN#403-15-003S

NOTE:
ALL MONUMENTS FOUND DURING THE COURSE OF THIS SURVEY THAT WERE ACCEPTED AS THE CORNERS OF THE SUBJECT PROPERTY WERE MARKED WITH A PLASTIC "ACCEPTANCE" CAP STAMPED "S 4886" IF NOT ALREADY MARKED WITH AN L.S. CAP.



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: May 4, 2022

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation Special Session

Requesting Department: Administration

Staff Resource/Contact Person: Russ Martin

Agenda Title (be exact): Approval of Ordinance 2022-A466 AN ORDINANCE OF THE MAOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA GRANTING TO UNS GAS, INC. AN ARIZONA CORPORATION, ITS SUCCESSORS, LESSEES AND ASSIGNS, CERTAIN POWERS, LICENSES, RIGHTS-OF-WAY, PRIVILEGES AND FRANCHISE TO CONSTRUCT, OPERATE AND MAINTAIN IN TOWN OF CAMP VERDE, STATE OF ARIZONA, AS NOW OR HEREAFTER CONSTITUTED, A TRANSMISSION AND DISTRIBUTION SYSTEM OF GAS MAINS, PIPELINES AND RELATED APPURTENANCES FOR THE TRANSPORTING, SALE AND DISTRIBUTION OF GAS INTO, OUT OF, AND THROUGH SAID TOWN, AND FOR THE DISTRIBUTION AND SALE OF SUCH GAS TO SAID TOWN, ITS INHABITANTS AND OTHERS, INCLUDING CUSTOMERS INSIDE, BEYOND, AND OUTSIDE OF THE LIMITS OF SAID TOWN; AND TO USE THE STREETS, AVENUES, EASEMENTS, RIGHTS-OF-WAY, ALLEYS, HIGHWAYS, SIDEWALKS, AND BRIDGES IN SAID TOWN FOR SUCH PURPOSE FOR A PERIOD OF TWENTY-FIVE (25) YEARS; AND PRESCRIBING IN CONNECTION THEREWITH CERTAIN RIGHTS, DUTIES, TERMS AND CONDITIONS HEREIN MENTIONED; AND PROVIDING FOR THE PAYMENT TO SAID TOWN OF A PERCENTAGE OF CERTAIN REVENUES OF GRANTEE FROM ITS OPERATIONS THEREIN.

List Attached Documents:

- Proposed final franchise agreement
- Current franchise agreement

Estimated Presentation Time: 5 Minutes

Estimated Discussion Time: 5 Minutes

Reviews Completed by:

Department Head: Russ Martin

Town Attorney – Town Attorney revised and reviewed the entire document with UNS attorney to change the provisions for relocation to a more favorable position for the Town like more recent approved versions from other Arizona communities. UNS agreed and this is ready for approval by both parties.

Finance Review: Budgeted Unbudgeted N/A

Finance Director Comments/Fund: N/A

Fiscal Impact: N/A

Budget Code: Amount Remaining:

Background Information: The current natural gas franchise agreement expires in March of 2024. The next general election would not be until November 2024, passed that date. This ordinance would after approval get referred to the ballot for public approval as required for franchise approval. It would be for a 25-year term.

Recommended Action (Motion) : Council moves to approve Ordinance 2022-A466 as presented.

ORDINANCE NO. 2022-A466

AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUTNY, ARIZONA GRANTING TO UNS GAS, INC. AN ARIZONA CORPORATION, ITS SUCCESSORS, LESSEES AND ASSIGNS, CERTAIN POWERS, LICENSES, RIGHTS-OF-WAY, PRIVILEGES AND FRANCHISE TO CONSTRUCT, OPERATE AND MAINTAIN IN TOWN OF CAMP VERDE, STATE OF ARIZONA, AS NOW OR HEREAFTER CONSTITUTED, A TRANSMISSION AND DISTRIBUTION SYSTEM OF GAS MAINS, PIPELINES AND RELATED APPURTENANCES FOR THE TRANSPORTING, SALE AND DISTRIBUTION OF GAS INTO, OUT OF, AND THROUGH SAID TOWN, AND FOR THE DISTRIBUTION AND SALE OF SUCH GAS TO SAID TOWN, ITS INHABITANTS AND OTHERS, INCLUDING CUSTOMERS INSIDE, BEYOND, AND OUTSIDE OF THE LIMITS OF SAID TOWN; AND TO USE THE STREETS, AVENUES, EASEMENTS, RIGHTS-OF-WAY, ALLEYS, HIGHWAYS, SIDEWALKS, AND BRIDGES IN SAID TOWN FOR SUCH PURPOSE FOR A PERIOD OF TWENTY-FIVE (25) YEARS; AND PRESCRIBING IN CONNECTION THEREWITH CERTAIN RIGHTS, DUTIES, TERMS AND CONDITIONS HEREIN MENTIONED; AND PROVIDING FOR THE PAYMENT TO SAID TOWN OF A PERCENTAGE OF CERTAIN REVENUES OF GRANTEE FROM ITS OPERATIONS THEREIN

WHEREAS, the Mayor and Council of the Town of Camp Verde, a municipal corporation in Yavapai County, Arizona (“Town”) previously granted a franchise for distribution of natural has within the corporate boundaries of the Town to Citizens Utilities Company, the predecessor in interest to UNS Gas, Inc., and that said franchise expires on March 17, 2024; and

WHEREAS, the Mayor and Council of the Town determine that the Town should grant a new franchise to UNS Gas, Inc., an Arizona corporation duly authorized to transact within this State a public service business as a natural gas utility (“Company”).

NOW THEREFORE, BE IT ORDAINED by the governing body of the Town of Camp Verde, as follows:

Section 1. Grant of Franchise. The Town, hereby grants to and vests in the Company, a franchise (“Franchise”) with the authority, license, power and privilege to maintain, construct, build, equip, conduct or otherwise establish and operate in said Town, as now or hereafter constituted, a transmission and distribution system of gas mains, pipelines, and related appurtenances to use, sell, distribute, and convey or otherwise establish, conduct, serve, supply or furnish to the Town, to the inhabitants of said Town and to others gas for light, fuel, power, heat and any and all other useful purposes, and Company hereby is granted passage, right-of-way and the right to occupy and use during

the life of this Franchise in any lawful way, both above and beneath the surface of the same, every and any and all Town streets, avenues, alleys, highways, sidewalks, bridges and other dedicated public rights-of-way, now existing or may be hereinafter extended (collectively referred to as “Rights-of-Way”) for every and any such service, use, effect and lawful purpose as herein mentioned.

Section 2. Construction and Relocation of Facilities.

2.1 Company is hereby authorized, licensed and empowered to do any and all things necessary and proper to be done and performed in executing the powers and utilizing the privileges herein mentioned and granted by this Franchise, provided the same do not conflict (i) with water or other pipes, sewers (including storm sewers and publicly-owned drainage facilities of all kinds), or any other underground installations of Town, or (ii) with underground installations of others existing at the time of the proposed installation of facilities by Company. All work done in the Rights-of-Way shall be done with the utmost diligence and the least practical inconvenience to the public or individuals, and that Company shall, subject to the reasonable approval of Town and within a reasonable time, restore any disturbed public or private property or other premises excavated by it to their original condition as nearly as practicable, subject to the reasonable approval of Town.

2.2 Company shall remove or relocate its facilities as and when required by Town to accommodate Right-of-Way improvements for the public benefit; said removal or relocation shall be made at the sole cost and expense of Company, unless (1) Company can demonstrate that its facilities were lawfully installed prior to the dedication to or acquisition by Town of the property in question in which case the cost and expense shall be the responsibility of Town, (2) the Town fails to commence the Right-of-Way improvement project within three years after completion of such relocation, in which case the cost and expense shall be the responsibility of the Town, or (3) if Town undertakes (either directly or through a contractor) a construction project adjacent to or near Company facilities, in which case the Town shall include in applicable construction specifications, bid documents and contracts a requirement that, as part of the cost of the project, the contractor must make arrangements and pay Company to remove, relocate or protect in place Company’s facilities that may be affected by such undertaking.

2.3 Town will not exercise its right to require utility facilities to be relocated in an unreasonable or arbitrary manner and will reasonably cooperate with Company on the location and relocation of Company’s facilities in the Right-of-Way. All work performed by Company and/or its agents shall be in compliance with applicable Town codes, all applicable construction codes, laws, ordinances, regulations, policies and procedures and all federal and state laws, and other applicable regulations now in effect or later enacted.

2.4 If Town pays all or part of the cost of relocating Company's facilities pursuant to this Franchise, the cost to Town shall be limited to those costs and expenditures reasonably incurred for relocating such facilities in accordance with federal, state and Town laws, rules, ordinances and regulations and with established practices of Town, and, where not in conflict therewith, applicable industry standards. Costs to Town for relocation of Company's facilities shall not include any upgrade or improvement of Company's facilities as they existed prior to relocation. Prior to payment by Town, Company shall provide an itemization of such costs and expenditures subject to Town's review and approval. Such itemization shall be submitted to Town within ninety (90) days of completion of the relocation.

2.5 If Town undertakes, either directly or through a contractor, any construction project adjacent to Company's facilities operated pursuant to this Franchise, but which does not require relocation of Company's facilities, Town shall notify Company of such construction project. Company will take steps as are reasonably necessary to maintain safe conditions throughout the construction project, including but not limited to the temporary barricading of Company's pipelines or equipment, the location of which may create an unsafe condition in view of the equipment to be utilized or the methods of construction to be followed by the contractor, at Town's cost.

Section 3. Permits.

3.1 Prior to commencing any work in a Right-of-Way (except in emergency circumstances), Company shall obtain any permit necessary for such work but in consideration of the payments made under Section 8 below, Company shall not be required to pay any permit fees to Town for any such work. In the event of an emergency, Company shall notify Town prior to such repairs, to the extent practicable, and shall obtain the necessary permits in a reasonable time after completion of the repairs.

3.2 Upon receipt from Town of any one-hundred percent (100%) detailed finalized plans that would require construction or relocation of Company facilities, Company shall advise Town of the estimated amount of work required and the anticipated necessary timeframe of such work within ninety (90) days of receipt of such plans. For purposes of budgeting and asset allocation by Company, Company shall have six (6) months from the receipt of such finalized plans to commence construction or relocation of the relevant facilities.

3.3 Representatives of Town and Company shall, during the entire term of this Franchise, use good faith efforts to meet at least once in each calendar year to review any projects involving the construction or modification of Town Right-of-Way within the subsequent five-year period in order for both parties to adequately plan and budget for such

actions and to determine the extent of work required of Company, if any, for such projects.

Section 4. Indemnification. Company shall defend, indemnify and hold harmless Town, its officers, officials, boards, commissions, employees, agents and independent contractors, against and from all claims, demands, causes of action, suits or proceedings regardless of the merits of the same, damages include damages to Town property, liability, costs and expenses of every type, arising from injury to any person or property caused by the acts or omissions of Company, its officers, agents, employees, servants and/or independent contractors, while exercising any of the rights, privileges, powers granted herein except to the extent that such damages or injury were caused by Town. More particularly, Company does hereby agree to defend, indemnify and hold harmless Town and its officers, officials, boards, commissions, employees, agents and independent contractors, from any and all liability, claim, demand or judgment arising out of any injury to any person or property because of Company's construction, repair, extension, maintenance or operation of its equipment or any other acts or omissions of Company or its officers, agents, employees, servants and/or independent contractors, in the Right-of-Way in connection with this Franchise. Town shall promptly notify Company of any claim or cause of action which may be asserted against Town relating to or covering any matter against which Company has agreed, as set forth above, to indemnify defend and hold harmless Town. Company reserves the right, but not the obligation, to employ such attorneys, expert witnesses, and consultants as it deems necessary to defend against the claim or cause of action. Company further reserves the right to take total or partial control of such defense. In the event that Town is in control, either totally or partially of such defense, Company shall pay all expenses incurred by Town in providing the defense.

Section 5. Insurance. Company agrees that at all times during the existence of this Franchise, it will maintain in force, at its own expense, a general liability insurance policy in a policy amount not less than Five Million Dollars (\$5,000,000.00) to adequately insure and/or protect the legal liability of Company with respect to the installation, operation, and maintenance of its facilities, together with all the necessary and desirable appurtenances authorized by this Franchise, to occupy the public property or other premises of Town. Such insurance program will provide protection for bodily injury and property damage arising from the operation by Company of its facilities together with all the necessary and desirable appurtenances authorized by this Franchise. Company will provide Town documentation of such liability insurance program within fifteen (15) calendar days following the request of Town, and such documentation shall name the Town and its officers, officials, boards, commissions, employees, agents and independent contractors as additional insureds .

Section 6. Utility Rates and Charges. The rates and charges to be charged by Company for furnishing gas service hereunder and the rules and regulations to be made

and enforced by Company for the conduct of its business shall be those from time to time on file and in effect with the Arizona Corporation Commission applicable to such service.

Section 7. Assignment. Company shall have the right and privilege of assigning this Franchise and all rights and privileges granted herein, with the prior written consent of Town, which consent shall not be unreasonably withheld so long as the assignee assumes the obligations of this Franchise. Whenever the word “Company” appears herein, it shall be construed as applying to its successors, lessees and assigns.

Section 8. Franchise Fees.

8.1 As used herein, “Gross Revenues” shall mean all amounts actually received by Company from the retail sale and/or delivery by Company of natural gas pursuant to this Franchise including regulatory assessments but excluding sales tax, gross revenue tax and similar governmental impositions and taxes

8.2 Company, its successors, lessees, and assigns for and in consideration of the grant of this Franchise shall pay to Town a sum equal to two percent (2%) of all Gross Revenues of Company as shown by Company’s billing records. Except as otherwise provided in Section 8.3, said payments shall be in lieu of any and all fees, charges or exactions of any kind otherwise assessed by Town in any way associated with Company’s use of the Right-of-Way, including, but not limited to, the construction or repair of Company’s facilities hereunder or for permits or inspections thereof during the term of this Franchise. Beginning on the Effective Date of this Franchise, payment as described herein shall be payable semi-annually on or before the last day of January and July in each such year while this Franchise shall remain in full force and effect.

8.3 Notwithstanding any provision contained herein to the contrary, in addition to the payment required by Section 8.2, Company shall pay the following charges, taxes and fees as may be established in a code or ordinance properly adopted by Town: (a) general ad valorem property taxes; (b) transaction privilege and use tax as authorized by law and collected by Company for its retail sales to its customers within the present and any future corporate limits of Town; (c) pavement cut fees; and (d) other charges, taxes or fees generally levied upon businesses by Town, provided said charge, tax or fee is a flat fee per year and that the annual amount of such fee does not exceed the amount of similar fees paid by any other businesses operated within Town.

8.4 If any lawful authority having jurisdiction in Town hereafter prohibits the payments set forth in Sections 8.2 or 8.3, the obligation to make such payments shall forthwith cease.

8.5 If during the term of this Franchise, Company enters into any gas franchise with any other municipality in Arizona during the term of this Franchise that provides for a higher percentage of Company's Gross Revenues than two percent (2%) or includes more categories of revenues than set forth in this Franchise, Company shall notify Town Council of such higher percentage or expanded revenue base. Under such circumstances, Town Council, at its sole discretion, shall have the option to, as applicable: (i) increase Company's Franchise fee to the higher percentage rate; or (ii) include other revenue categories set forth in the franchise agreement Company has with the other entity of this State. Following Town Council's action, Company agrees to henceforth pay to Town a new Franchise fee at the higher Franchise percentage or to include the additional revenue categories.

8.6 For the purpose of verifying amounts payable hereunder, the books and records of the Company shall be subject to inspection by duly authorized officers or representatives of the Municipality at reasonable times.

Section 9. Severability. If any section, paragraph, subdivision, clause, phrase or provision hereof shall be adjudged invalid or unconstitutional, the same shall not affect the validity hereof as a whole, or any part or provision other than the part so decided to be invalid or unconstitutional.

Section 10. Term. This Franchise shall continue in full force and effect for a period of twenty-five (25) years from December 1, 2022 (the "Effective Date"); however, Town may terminate this Franchise in the event Town shall have formally found, after notice and hearing, Company has failed to comply with any material provisions of this Franchise or has failed to correct any failure after thirty (30) days' written notice.

Section 11. Ownership. All plant, system, pipelines, works, and all other physical property installed or operated by Company in accordance with the terms of this Franchise shall be and remain the property of Company, and upon expiration of this Franchise or any extension or renewal thereof, Company is hereby granted the right to enter upon the public property or other public premises of said Town for the purpose of removing any and all such plant, system, pipeline, works and other property of Company, at any time within six (6) months after termination of this Franchise or any such extension or renewal thereof. All underground abandoned lines shall continue to remain the property of Company, unless Company specifically acknowledges otherwise to Town Manager and such is accepted by Town. Company shall remove, at Company's sole cost, abandoned lines at the request of Town when the lines are in physical conflict with Town's facilities, in the opinion of Town Engineer.

Section 12. Voter Approval. Notwithstanding the formal Effective Date set forth in Section 10, the Franchise shall only become fully effective after its approval by a majority vote of the qualified electors of Town at the general election to be held on November 8, 2022, called by Town Council for that purpose. Company shall reimburse all of Town's expenses incurred in conducting the Franchise election (including Town's legal fees related to this Franchise; cost for publication of the proposed Franchise Agreement in the Camp Verde Bugle per A.R.S. §§ 9-502(C) and 39-203; and any expenses charged to Town for conducting the election through the County of Yavapai, pursuant to Section 14). If more than one item is on the same ballot, Company shall pay only that prorated portion of Town's election expenses determined by dividing all of Town's expenses for the election by the total number of measures presented on the ballot plus one if there is a general election for Town mayor and/or councilmembers.

Section 13. Default. Failure or unreasonable delay by any Party to perform any term or provision of this Franchise for a period of ten (10) days after written notice thereof from another Party shall constitute a default under this Franchise. If the default is of a nature which is not capable of being cured within ten (10) days, the cure shall be commenced within such period, and diligently pursued to completion. The notice shall specify the nature of the alleged default and the manner in which the default may be satisfactorily cured. In the event of a default hereunder by any Party, the non-defaulting Party shall be entitled to all remedies at both law and in equity, including, without limitation, specific performance.

Section 14. Notices. Any notice required or permitted to be given hereunder shall be in writing, unless otherwise expressly permitted or required, and shall be deemed effective either (i) upon hand delivery to the person below, or (ii) on the third business day following its deposit with the United States Postal Service, first class and certified or registered mail, return receipt requested, postage prepaid, addressed as follows:

To Town: Town Manager
Town of Camp Verde
473 South Main Street, Suite 102
Camp Verde, Arizona 86322

To Company: Unisource Energy Services
UNS Gas, Inc.
Attn: District Manager
521 S. 14th Street
Cottonwood, AZ 86326

Section 15. Governing Law. The provisions of this Franchise are to be governed and construed in accordance with the laws of the State of Arizona.

PASSED, ADOPTED AND APPROVED by the Mayor and Council of Town of Camp Verde, Arizona, on this 4th day of May, 2022.

APPROVED:

The Honorable Dee Jenkins, Mayor
Town of Camp Verde, Arizona

ATTEST:

Ms. Cindy Pemberton, Clerk

APPROVED AS TO FORM:

William Sims
Attorney for Camp Verde

ACCEPTED WITHOUT CHANGE:

UNS Gas, Inc.
By: Cynthia Garcia, Vice President

Date

13-02-001A (Rev. 07/2010)

**FRANCHISE AGREEMENT BETWEEN
CITIZENS UTILITIES COMPANY AND
THE TOWN OF CAMP VERDE**

RECEIVED
4/6/99
TOWN OF CAMP VERDE
LEGAL DEPARTMENT

FRANCHISE AGREEMENT dated as of March 17, 1999, between The Town of Camp Verde ("Camp Verde") and Citizens Utilities Company, ("Citizens").

RECITALS

- A. Citizens wishes to provide natural gas service to the Camp Verde area. Citizens holds a Certificate of Convenience and Necessity from the Arizona Corporation Commission for the Camp Verde area.
- B. Camp Verde wishes to have Citizens provide natural gas services to the Camp Verde area and enters into this Agreement in order to secure those services.
- C. The Arizona Constitution and the Arizona law require that this proposed franchise be submitted to the qualified electorate of Camp Verde for approval or disapproval of this Agreement.

AGREEMENT

Camp Verde and Citizens agree as follows:

1. Definitions. For the purposes of this Agreement, the following terms, phrases, words and their derivations will have the meaning given herein. When consistent with the context, words used in the present tense include the future, words in the plural include the singular, and words in the singular include the plural. Words not defined will be given their common and ordinary meaning.

A. "Agreement" means this Franchise Agreement entered into between Citizens and Camp Verde and all exhibits and attachments.

B. "Camp Verde area" means that area currently within the municipality of Camp Verde or any area that becomes incorporated in Camp Verde at some later date, where service may be provided under this Agreement.

C. "Camp Verde official" means an individual authorized by the Town of Camp Verde to take relevant action under the Agreement on behalf of the Town of Camp Verde.

D. "Camp Verde" means the Town of Camp Verde, Arizona, an Arizona municipal corporation, and its successors and assigns.

E. "Citizens" means Citizens Utilities Company, its successors, transfers and assigns.

F. "Council" means the Town Council of Camp Verde or a subcommittee appointed by the Town Council of Camp Verde.

G. "Franchise fee" means two percent (2%) of Citizens' gross revenues derived from the sale of natural gas in the Camp Verde area.

H. "Franchise" means the rights granted under this Franchise Agreement.

I. "Gas distribution facilities" means all facilities used by Citizens for the distribution of natural gas to Camp Verde, including but not limited to pipes, pipelines, mains, laterals, service lines, manholes, pumps, meters, gauges, valves, traps, fences, vaults, regulators, regulator stations, conduits, appliances, attachments, wires, cables, pedestals, appurtenances thereto and all other property and equipment as is necessary and appurtenant to the operation of a natural gas system under this Agreement.

J. "Gross revenues" means all amounts obtained by Citizens from the sale of natural gas within the Camp Verde area. Gross revenues will equal the amount shown by Citizens' billing records. Gross revenues will not include bad debt, sales taxes, or other taxes that are collected by Citizens on behalf of, and for payment to, the local, state or federal government. Gross revenues excludes all sales taxes, gross revenue taxes, impact fees, development fees, connection fees, late fees, insufficient funds charges, forfeited deposits, gas sold to industrial consumers under special contracts or to Camp Verde for its own use, and other special taxes, charges or fees collected by Citizens from its customers or other entities or persons in connection with the provision of natural gas services to the Camp Verde area.

K. "Natural gas" means natural gas, artificial gas and manufactured gas, including liquefied petroleum, and any mixture thereof.

L. "Person" means any individual, natural person, sole proprietorship, partnership, association, or corporation or any other form of entity or organization.

M. "Public rights-of-way" means all present and future public rights of way, including, but not limited to, streets, alleys, ways, highways, bridges, public utility easements, public easements, and all other areas which are now or in the future considered public rights-of-way.

N. "Town Clerk" means the Clerk of the Town of Camp Verde.

2. Grant of Franchise. Camp Verde grants to Citizens, the right, privilege and franchise to construct, repair, maintain, and operate within the present and future public rights-of-way in Camp Verde, a natural gas distribution system, together with all necessary or desirable appurtenances for the purpose of supplying natural gas to Camp Verde, the inhabitants of the Camp Verde area, and all individuals and entities within or beyond the Camp Verde area, for all purposes.

3. Use of Public Rights-Of-Way. Citizens may erect, install, construct, repair, replace, reconstruct and retain in, on, over, under, upon, across, and along the public rights-of-way of Camp Verde. Citizens will comply with all applicable construction codes, laws, ordinances, regulations and procedures, now in effect or later enacted, and will obtain all necessary permits before commencing any construction activities.

4. Compliance with the Established Practices of Camp Verde.

a. All construction under this Agreement will be performed in accordance with the established practices of Camp Verde with respect to the public rights-of-way.

b. If Camp Verde undertakes (either directly or through a contractor) a construction project adjacent to or near the gas distribution facilities, Camp Verde will include in those construction specifications, bids and contracts, a requirement that, as part of the cost of the project, the contractor must make arrangements and pay Citizens to temporarily remove, relocate, barricade or depressurize Citizens' facilities or equipment. The above requirement will only be necessary if the location of the facilities or equipment may create an unsafe condition in view of the methods and equipment to be used by the contractor. Camp Verde agrees to indemnify and hold Citizens harmless for any and all claims, lawsuits or expenses incurred by Citizens as a result of Camp Verde's failure to comply with this subsection.

5. Construction and Relocation of Citizens' Facilities; Payment.

a. All gas distribution facilities will be located or relocated and erected to minimize the interference with traffic or other authorized uses over, under or through public rights-of-way. All construction will be subject to the issuance of a gas distribution facilities permit. Citizens will be required to obtain and pay all required fees and charges for construction permits and inspections of all non-gas related facilities, including but not limited to, office buildings and storage buildings. Permits for and inspections of gas distribution facilities will be provided at no cost under this Agreement.

b. If Camp Verde requires Citizens to relocate Citizens' facilities which are located in private easements or rights-of-way obtained by Citizens prior to Camp Verde's acquisition of the public right-of-way from which the facilities must be relocated, the entire cost of relocating Citizens' facilities (including the cost of purchasing a new private easement or right-of-way, if necessary) will be borne by Camp Verde. Camp Verde will also bear the entire cost of all subsequent relocations of the relocated facilities required by Camp Verde, until and unless Camp Verde condemns or otherwise purchases Citizens' private easement or right-of-way.

c. Citizens will remove or relocate its lines and facilities as and when required by Camp Verde; such removal or relocation will be made at the sole expense of Camp Verde.

d. When Camp Verde participates in the cost of relocating Citizens' facilities for any reason, the cost of relocation to Camp Verde will not include any upgrade or improvement of Citizens' facilities as they existed before relocation.

e. Camp Verde will not exercise its right to require Citizens' facilities to be relocated in an unreasonable or arbitrary manner. Citizens and Camp Verde may agree to cooperate on the location and relocation of other facilities in public rights-of-way.

f. Camp Verde will consult with Citizens in the planting of trees and other deep rooting plants in or near public rights-of-way where there are existing gas distribution facilities.

6. Restoration of Rights-of-Way. Whenever Citizens causes an opening or alteration to be made in any public right-of-way, the work will be completed with due diligence. Upon completion of the work, Citizens will restore the disrupted property to its original condition, as practicable. Citizens will bear the full reasonable costs of all barricades, signing, rerouting of traffic, or other actions which Camp Verde considers necessary in the interest of public safety during the opening or alteration within the public right-of-way.

7. Indemnification and Insurance. The Town of Camp Verde will not be liable for any accident or damage caused by Citizens during the construction or operation of the gas distribution facilities. Citizens hereby agrees to indemnify Camp Verde and hold it harmless against any liability, loss, costs, legal fees, damage or other expenses which may be imposed on Camp Verde due solely to the negligence of Citizens. Citizens will maintain throughout the term of this Agreement either liability insurance or general assets in the amount necessary to adequately insure or protect Citizens from any legal liability

common to the industry including Citizens' indemnity obligations under this Agreement.

8. Franchise Fee. As compensation for the benefits and privileges granted under this Agreement and in consideration of permission to use Camp Verde's public rights-of-way, Citizens will pay franchise fee equal to two percent (2%) of Citizens' gross revenues derived from the sale of natural gas within the Camp Verde area. The franchise fee will be due and payable semi-annually, and will be in lieu of all fees or charges for permits or licenses issued for the construction, installation and maintenance (including street cuts and street repairs) of Citizens' gas distribution facilities hereunder or for the inspection of those facilities. Camp Verde may not impose, levy or collect any special or other fee, charge, tax or compensation (including a sales tax, gross revenue tax, impact fee, development fee, connection fee, late fee, insufficient funds charge, or deposit forfeiture) with respect to this Agreement or with respect to the provision of natural gas service.

9. Term. This Agreement will continue and exist for a period of 25 years from the date of passage of the ordinance. This franchise will be accepted by Citizens in writing and filed in the office of the Town Clerk within 60 days of the date of the certification of the election results by the Council. Once accepted, the Agreement will be a contract duly executed by and between Camp Verde and Citizens. Throughout the entire term of this Agreement, any change or alteration of this Agreement will be void unless written acceptance of the change is delivered by Citizens to the Town Clerk within 60 days of the date of any change or alteration.

10. Transfer of Ownership and Assignment. Citizens will have the right and privilege of assigning this franchise and all rights and privileges granted herein.

11. Rates and Charges. The rates and charges to be charged by Citizens for furnishing gas service and the rules and regulations to be made and enforced by Citizens to conduct its business will be those ordered by the Arizona Corporation Commission that are applicable to such service.

12. Independent Provisions. If any section, paragraph, clause, phrase or provision of this Agreement is adjudged to be invalid or unconstitutional, it will not affect the validity of this Agreement or any part of this Agreement, other than that portion adjudged invalid or unconstitutional.

13. Expiration. Camp Verde and Citizens expressly agree that the following provisions will survive the termination or expiration of this Agreement. Upon the termination or expiration of the franchise, if Citizens has not acquired and accepted an extension or renewal of the franchise, Citizens may remove its facilities and system within the Camp Verde Area or, with Camp Verde's express

written consent, or as permitted by law, Citizens may continue operating its facilities and system within the Camp Verde Area until a new agreement is reached between Citizens and Camp Verde. All plant, system, pipelines, and all physical property installed by Citizens in accordance with the terms of this Agreement remains the property of Citizens. Upon expiration of this franchise or any extension or renewal thereof, Citizens is granted the right to enter Camp Verde's public grounds for the purpose of removing all Citizens' plant, system, pipelines, and other property.

14. Entire Agreement. This Agreement represents the entire agreement of the parties with respect to its subject matter. This Agreement may not be amended without the written consent of Citizens and Camp Verde.

15. Governing Law. The provisions of this Agreement are to be governed and construed in accordance with the laws of the State of Arizona.

16. Notices. All notices required to be given to either party are to be mailed or given at the following addresses:

To Camp Verde: Town of Camp Verde
P.O. Box 710
Camp Verde AZ 86322

To Citizens: Citizens Utilities Company
Phoenix Administrative Office
2901 North Central Avenue, Suite 1660
Phoenix, Arizona 85012-2736
Attn: Deborah R. Scott, Esq.

17. Headings. The section headings of this Agreement are intended only to assist the reader in locating provisions and are not to be used to interpret the language or meaning of any section.

18. Binding Effect. This Agreement shall be binding upon the parties, their successors, transfers and assigns.

Passed and adopted this 17 day of March, 1999.

TOWN OF CAMP VERDE, ARIZONA

CITIZENS UTILITIES COMPANY

Carter Rogers
Mayor

By: J. McHugh
Its: MICHAEL BIANCHI

D. Sulland

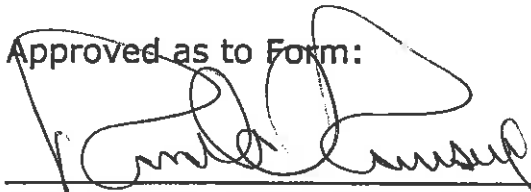
City Manager

Attest:



City Clerk

Approved as to Form:



City of Camp Verde Attorney

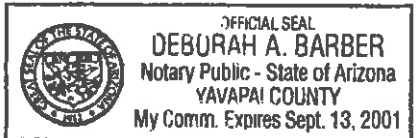
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STATE OF ARIZONA)
) SS.
COUNTY OF ~~MARICOPA~~) YAVAPAI

The foregoing instrument was acknowledged before me this 18 day of March, 1999, by CAPTER ROGERS, as Mayor of the Town of Camp Verde, Arizona, an Arizona municipal corporation, on behalf of the corporation.

Deborah A. Barber
Notary Public

My Commission Expires:
9-13-2001

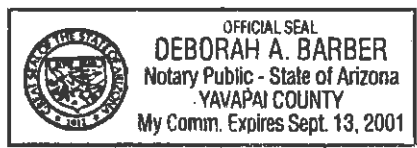


STATE OF ARIZONA)
) SS.
COUNTY OF ~~MARICOPA~~) YAVAPAI

The foregoing instrument was acknowledged before me this 18 day of March, 1999, by JANE BULLARD, as City Manager of the Town of Camp Verde, Arizona, an Arizona municipal corporation, on behalf of the corporation.

Deborah A. Barber
Notary Public

My Commission Expires:



STATE OF ARIZONA)
) SS.
COUNTY OF MARICOPA)

The foregoing instrument was acknowledged before me this _____ day of _____, 1998, by _____, as _____ of Citizens Utilities Company, on behalf of the corporation.

Notary Public

My Commission Expires:

<u>Year</u>	<u>Budget</u>	<u>Actual Expenses</u>
18-19	58,700	46,723
19-20	58,900	58,394
20-21	55,200	60,695
21-22 (thru Feb)	64,700	24,259

Staff would need direction on final draft of a job description for formal approval at the next meeting and revisions to a possible advertisement for the position. It is possible to fill this position with a contracted firm as well and clarity as to pursuit of that option as well as expected wage/compensation/hours expected among other items.

Recommended Action (Motion):

Move to direct staff to revise the job description and advertisement as discussed for formal consideration at the next council meeting.

TOWN OF CAMP VERDE
TOWN ATTORNEY
Job Description

Distinguishing Features of Work:

This position is appointed by the Town Council, and serves at their pleasure, under the general supervision of the Mayor. The Town Attorney works closely with the Council and Department Heads to provide overall legal advice concerning Town operations.

Example of Duties:

- Ensures Town operations are consistent with applicable law
- Provides legal advice to Council and Staff on issues concerning the Town
- Reviews all pending litigation involving the Town and makes recommendations on the disposition
- Prepares and presents civil cases and litigation including administrative hearings
- Coordinates Town interaction with Town contract attorneys, if any
- Coordinates with AMRRP and assigned attorneys re: litigation
- Reviews contracts, agreements and other documents for legal sufficiency
- Prepares and administers budget and operations of office of the Town Attorney

Minimum Qualifications:

- Graduation from an American Bar Association accredited law school
- Admission to the State Bar of Arizona prior to the start of job duties
- Working knowledge of tools and procedures required to complete appropriate legal research
- Working knowledge of computers/keyboarding and Windows based software systems
- Ability to work and communicate effectively with a variety of people

Desired Qualifications:

- 1 year experience as an attorney with an Arizona county or municipality

Required Knowledge, Skills and Abilities:

- Excellent verbal and written communication skills
- Job requires exposure to extended periods of high stress and public/group contact

Revised 7/04
cjb

Job Title: Town Attorney - Contract Position

Closing Date/Time: First Review May 16, 2022 Continuous

Salary: Annual

Job Type: Attorney

Location: 473 S. Main Street, Suite 102, Camp Verde, Arizona

Department: Town Attorney

Part-time (16 hrs. per week) Town Attorney, Camp Verde, AZ (12,000 pop.) Starting salary: approximately \$95,000 annually, DOQ; The Town Attorney is appointed for a minimum of two years and reports to the Town Council.

This position is a professional level position that is being transitioned to an in-house staff position with the expectation of approximately 16 hours or 2 days a week in Camp Verde. The Town seeks applicants who have municipal law or legal experience as an attorney with excellent communication skills. The position includes will be a contracted position working directly for the Town Council.

First review May 16th, open until filled. Submit cover letter, and resume to: Town of Camp Verde 473 S. Main Street, Suite 102, Camp Verde, AZ 86322, Attn: Town Council

About Us:

Town of Camp Verde, Arizona

A growing community that is a quiet, safe place to raise your children, with a small-town atmosphere, a friendly relaxed, no-pressure way of life where practically everyone knows each other. Additionally, we have wide-open spaces, the Verde River, a mild 4-season climate and panoramic views from the vistas above our valley.

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