

**MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, MARCH 16, 2022 at 6:30 P.M.**

ZOOM MEETING LINK:

<https://us02web.zoom.us/j/87153655317?pwd=ZE83MEh1V1Z2WlpLcnBhVDVVMzdldz09>

One Tap Mobile: 1-253-215-8782 or 346-248-7799

Meeting ID: 871 5365 5317

Passcode: 710111

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. **Call to Order-**
Mayor Jenkins called the meeting to order at 6:30 pm.
2. **Roll Call.** Council Members Jackie Baker, Cris McPhail Jessie Murdock, Robin Whatley, Vice Mayor Joe Butner, and Mayor Dee Jenkins.
Others present; Town Manager Russ Martin, Town Clerk Cindy Pemberton and transcriptionist Dana Donahue.
3. **Pledge of Allegiance**
The Pledge of Allegiance was led by Councilor McPhail.
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
The consent agenda was read by Town Clerk Cindy Pemberton.
 - a) **Approval of the Minutes:**
 1. Work Session Retreat –February 25, 2022 at 12:00 p.m.
 2. Regular Session– March 2, 2022 at 6:30 p.m.
 3. Executive Session – March 2, 2022 at 6:30 p.m. (recorded on file)
 4. Executive Session – March 2, 2022 at 6:30 p.m. (recorded on file)
 - b) **Set Next Meeting, Date and Time:**
 1. Regular Session – Wednesday, April 6, 2022 at 6:30 p.m.
 2. Work Session – Tuesday, April 12, 2022 at 5:30 p.m.
 3. Work Session – Wednesday, April 13, 2023 at 5:30 p.m.

4. Regular Session – Wednesday April 20, 2022 at 6:30 p.m.

- c) **Possible approval for a letter of support to the President of the University of Arizona, supporting the construction of a meat processing facility on a property owned by the University in Camp Verde.**

Vice Mayor Butner moved to accept the consent agenda. Second by Councilor McPhail.

Roll Call Vote;
Councilor Baker; aye
Councilor Murdock; aye
Vice Mayor Joe Butner; aye
Councilor McPhail; aye
Councilor Whatley; aye
Mayor Dee Jenkins; aye
Motion passes 6-0

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H)
None

6. **Special Announcements and Presentations:**

6.1. Proclamation – Proclaiming April 3rd through April 9th, of 2022 as National Library Week.

Mayor proclaimed National Library Week.

6.2. Proclamation – Proclaiming April 17th through April 23rd of 2022 as National Volunteer Week.

Mayor Jenkins proclaimed April 17 through April 23 as National Volunteer Week.

6.3. Proclamation – Proclaiming the month of April as Sexual Assault Awareness Month

Tracey McConnell spoke about preventing sexual violence and supporting the victims. Sexual violence affects all of us. It is important to recognize this problem and change the attitudes that promote it. There are ways to support victims. One is through the Verde Valley Sanctuary. The Sanctuary has many methods to help victims. Verde Valley Sanctuary is the sole provider of domestic violence and sexual assault. Our mission is to enhance the safety of survivors and educate them. The provided services to over 2300 survivors last year. We need to make sure people understand that sexual assault will not be tolerated. The Thriftique supports Verde Valley Sanctuary. She thanked the council for making the proclamation. Information is available on our website, Facebook page or by telephone at 928-634-2251. Ms. McConnell thanked the council for supporting this proclamation.

Mayor Jenkins proclaimed April Sexual Assault Awareness month.

7. Discussion, Consideration and Possible Amendment to Budget Year FY2021-2022 for Arizona State Parks and Trails Grant surcharge fee of \$125,000.00. Staff Resource: Ron Long

Town Manager Russ Martin spoke for Ron Long, who was absent. Mr. Martin stated that we knew we would be charged the 5%. We were aware of the surcharge. It is in the budget because we were not able to take the surcharge out of the proceeds of the grant. This is a needed change to the budget.

Vice Mayor Butner reiterated to the group that this is a surcharge that the State charges to us to process the 2.5 million grant for the park. Mr. Martin replied yes, that is the charge the State imposes to process the grant.

No cards from the public.

Councilor McPhail made a motion to approve Discussion, Consideration and Possible Amendment to Budget Year FY2021-2022 for Arizona State Parks and Trails Grant surcharge fee of \$125,000.00.

Vice Mayor Butner second.

Roll Call Vote

Councilor Baker; aye

Councilor McPhail; aye

Councilor Whatley; aye

Vice Mayor Joe Butner; aye

Councilor Murdock; aye

Mayor Dee Jenkins; aye

Motion passes 6-0

8. **Discussion, Consideration and Possible Approval of Resolution 2022-1086 a Resolution of the Mayor and Council approving a Final Site Plan for the Development of the Verde Commercial Property submitted by Blake Carroll. The property is approximately 66 acres and is Zoned C2-PAD (Commercial: General Sales and Service - Planned Area Development). The request includes a modification to the height of the Marriot Hotel building to allow a maximum of 55 feet and four stories. The request includes Tractor Supply on parcel 403-22-035A and a Marriott Hotel, Self-Storage and Public Safety Building, on parcel 403-22-035J at 300 North Goswick Way, Camp Verde, Yavapai County, Arizona.**
Staff Resource; John Knight

Town Manager Russ Martin told the Council that the project came before the Planning Commission that required it to come before council anytime we amend a zoning. This is a process to amend the zoning, specifically the height of the building. Council is seeing this because of that rule. What you are seeing is what is allowed under the PAD adjustments with C3 zoning, this includes any of the particulars you are looking at, again specifically the height of the building. It is fairly straightforward. However, less than half of the total project is in front of you. As things come forward, they go through the process. In the future, you can look at PADs and decide how you want to manage them. This particular case, based on the ordinance you applied, this is the process. There are a few things happening up in that neighborhood. The applicant is present if you have any questions. For example, the public safety building as represented here is not going to go forward. If it is reduced in size or scope, it would have to go through this process.

Mayor Jenkins called Blake Carrol to the podium and asked if he had some time frames. He replied we are underway with construction documents for the hotel and storage and the public safety building will be coming back in the next meeting in April. As far as moving dirt, we plan to start this summer. Mayor Jenkins asked about Tractor Supply and when it might open. Mr. Carrol replied they should be open this year.

Councilor Murdock stated she read the minutes from the Planning and Zoning regarding this item and did not see any negative comments.

Councilor Murdock moved to approve Discussion, Consideration and Possible Approval of Resolution 2022-1086 a Resolution of the Mayor and Council approving a Final Site Plan for the Development of the Verde Commercial Property submitted by Blake Carroll. The property is approximately 66 acres and is Zoned C2-PAD (Commercial: General Sales and Service - Planned Area Development). The request includes a modification to the height of the Marriot Hotel building to allow a maximum of 55 feet and four stories. The request includes Tractor Supply on parcel 403-22-035A and a Marriott Hotel, Self-Storage and Public Safety Building, on parcel 403-22-035J at 300 North Goswick Way, Camp Verde, Yavapai County, Arizona.

Councilor Baker seconded the motion.

Roll Call Vote.

Councilor Baker; aye
Councilor McPhail; aye
Councilor Murdock; aye
Councilor Whatley; aye
Vice Mayor Joe Butner; aye
Mayor Dee Jenkins; aye

Motion passes 6-0

9. Discussion, Consideration and Possible Appointment of one (1) citizen to fill the vacant Council seat for the remainder of the current term until the seat is elected by citizens in the 2022 election cycle. Staff Resource: Cindy Pemberton

Councilor Whatley recused herself from this agenda item stating she was running against some of the candidates present. She left the meeting.

Mrs. Pemberton stated that on Feb 16 Council member Bill LeBeau resigned his position. State statutes requires the council to fill the position by appointment. The position was posted in the newspaper, on the town website and around town. Four candidates were published. At the previous meeting we interviewed all the candidates.

Mayor Jenkins thanked the candidates for stepping forward to serve.

Councilor McPhail stated we have four outstanding candidates. She would like more information about the candidates and what they think. She asked if we had any other things to discuss.

Councilor Murdock stated that this is how her tenure started and it has been 9 years.

Councilor McPhail thanked everyone that applied. She felt one of the voices we need is a small business owner with family ties to the town. Councilor McPhail nominated Marie Moore for the Council seat. Councilor Baker second.

Roll call Vote;

Councilor Baker; aye
Councilor McPhail; aye
Councilor Murdock; aye
Councilor Whatley; absent
Vice Mayor Joe Butner; aye
Mayor Dee Jenkins; aye

Motion passes 5-0

Ms. Pemberton swore Marie Moore into Town Council before Council and audience.

Councilor Baker stated she was very impressed with the quality of people that stepped

forward and wished to thank them for their willingness to serve.

Ms. Pemberton suggested the mayor do a roll call to acknowledge all members that are currently at the Dias. Mayor Jenkins requested the clerk to call roll.

Roll Call;

Councilor Baker; here
Councilor McPhail; here
Councilor Moore; here
Councilor Murdock; here
Councilor Whatley; here
Vice Mayor Joe Butner; here
Mayor Dee Jenkins; here
All members are present

- 10. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to A.R.S. §38-431.01(H))
None

- 11. Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.
Councilor Baker, nothing to report.

Councilor McPhail continues to attend the Yavapai Apache Tribal Council meetings. She also attended the School Board Meetings and feels strongly that we are moving forward with the schools. Councilor McPhail attended the Sustaining Flows Meeting Committee meeting and Earth Day meeting.

Councilor Moore, nothing to report.

Councilor Murdock, nothing to report.

Councilor Whatley attended the Grand Opening of the Archeological Center on March 4th. She stated it is a true asset to our town. It is a beautiful, new exhibit. The Pecan and Wine festival is this weekend. There will be a Native American arts and craft show on Saturday as well at the archeological center.

Vice Mayor Butner, nothing to report.

Mayor Jenkins attended the Gamma meeting on March 7th which is the larger Arizona Mayors meeting. It was held in our Library, and it is the first time we have met in person. Great compliments to the Town of Camp Verde for hosting it. Excellent job done by the library. Mayor Jenkins also attended on March 8 the Women's Leadership meeting in Sedona. It celebrated women in leadership and was well attended by both men and women. She also attended the Sustaining Flows meeting on March 9th and a zoom meeting with Senator Sinema and Mitch Andrew on the infrastructure bill. March 10th was the Verde Valley Mayors Managers meeting. She was asked to be on the panel for the Verde Valley Leadership Class for inspiring young leaders. It was held in the Cottonwood Council chambers and was very rewarding.

Mayor Jenkins, the Mayor of Clarkdale and Cottonwood and two council members, one from Clarkdale and one from Cottonwood, were able to share insight into why they serve, what they liked about the job, and some challenges their towns were facing. It was very rewarding.

Mayor Jenkins would like to remind everyone that on March 22 there is a meeting with Yavapai College in Sedona. Please attend. The Town Clerk will email a reminder to all Council Members.

12. **Legislative Update**

Mrs. Pemberton told the council she is monitoring house bills as they relate to housing, short term rentals and deferred retirement plans, expansions, prime contracting, employee contracts and tax issues. They are all going through planning committees and there is currently no information. She would be happy to provide information as it comes out.

13. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

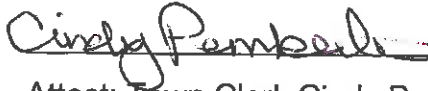
Mr. Martin stated we hosted several Mayors from other communities at the library. It was a really cool day. Attendees include the Mayor from Colorado City, Page, Winslow and other areas. It was chaired by the Cottonwood Mayor.

14. **Adjournment-**

The meeting was adjourned at 7:01 p.m.



Mayor Dee Jenkins

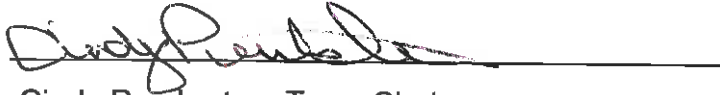


Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on March 16, 2022. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 17th day of April, 2022.



Cindy Pemberton, Town Clerk