

**MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, JANUARY 19, 2022 at 6:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor Dee Jenkins called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Dee Jenkins, Vice Mayor Joe Butner (ZOOM), Councilor Bill LeBeau (ZOOM), Councilor Robin Whatley (ZOOM), Councilor Jackie Baker and Councilor Cris McPhail (ZOOM) are present. Councilor Jesse Murdock is absent.

Also Present

Town Manager Russ Martin, Town Clerk Cindy Pemberton, and Rec Secretary Jennifer Reed.

3. Pledge of Allegiance

Councilor Baker the Pledge.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Set Next Meeting, Date and Time:

1. Regular Session – Wednesday, January 19, 2022 at 6:30 p.m.
2. Regular Session – Wednesday, February 2, 2022 at 6:30 p.m.
3. Regular Session – Wednesday, February 16, 2022 at 6:30 p.m.

b) Approval of The Town of Camp Verde Public Safety Personnel Retirement System Pension Funding Policy for FY22. Staff Resource: Michael Showers

c) Approve Council's desire that Wastewater user fees be kept at the current rates of \$2.90 per UPC discharge fixture unit for Residential fees and \$4.51 per UPC discharge unit for Commercial fees from the period of January 1st, 2020 through the current fiscal year. Staff Resource: Michael Showers

d) Approval of PSPRS Attorney Engagement Letter "Agreement" attorney client relationship between Ryan Rapp Underwood & Pacheco, PLS law firm and the Town of Camp Verde PSPRS Local Retirement Board

Mayor Jenkins would like to remove Item 4d to discuss later. Councilor Baker would like to pull Item 4c for questions.

Motion made by Councilor Baker to approve the consent agenda with the removal of Items 4c and 4d for further discussion. Second was made by Mayor Jenkins. **Motion** carried 6-0.

Councilor Baker asked in regards to Item 4c, is there any chance to address rate structures and combining utilities this year or next? Mr. Martin said Council can *but* the Town has to be full owners before rates can change. The Town should be full owners sometime in May. Then we will have to send out for a rate study.

Mayor Jenkins asked in regards to Item 4d, a clerical question, at the bottom of the PSPRS Attorney Engagement Letter, she assumes the signature line is for the legal party but nothing is stated under the signature line. Who is the expected to sign? Mr. Martin stated he is able to sign it because of the type of contract it is. It could really be either the Mayor or Town Manager. He will take care of getting it clarified.

Motion made by Councilor Baker to approve Items 4c and 4d from the consent agenda. Second was made by Mayor Jenkins. **Motion** carried 6-0.

5. **Call to the public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.) Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))**

Sheri Hauser gave a Friends of the Library and Chamber updates.

6. **Special Announcements and Presentations: 2021 Law Enforcement Service Awards.**

Camp Verde Marshal's Office and Kiwanis Club presented the 2021 Law Enforcement Service Awards to members of the Camp Verde Marshals Office.

Four recipients from CVMO were presented a plague and nominations award from the Kiwanis Club:

- Darby Martin
- Andrea Ramirez
- Justin Reay
- Roscoe Owsley

Justin Reay was awarded the 2021 Kiwanis Law Enforcement Service award.

Additional recipients from CVMO were presented with:

- * Lieutenant Butler presented NARCAN SAVE Awards to:
 - Patrol Sergeant Jeff Bowers
 - Sgt Josh Collins
 - Deputy Tim Hinrichs (awarded with two saves)
 - Deputy Brice Wantland
 - Deputy Dave Freeman

- * Dan Jacobs presented CPR LIFE SAVING Awards to:
 - Deputy Ty Wantland (awarded with two saves)
 - Deputy Hannah Bower
 - Deputy Dave Freeman (awarded with two saves)
 - Sgt. Jeff Patton

- * Marshal Rowley presented Civilian Employee of The Year Award to: Debbie Hughes
- * Marshal Rowley presented Law Enforcement Officer of the Year Award to: Brice Wantland.
- * Marshal Rowley presented Supervisor of the Year Award to: Josh Collins

7. Public Hearing followed by Discussion, Consideration and Possible Recommendation of Approval of Liquor License Application INP130016501 for Michael Joseph Basha-Bashas #49 located at 650 Finnie Flat Road-Camp Verde, AZ 86322. Staff Resource: Cindy Pemberton

• Staff Comments

Town Clerk Cindy Pemberton stated the Clerk's Office received an application from the Department of Liquor License and Control on December 28, 2021 and, as required by law, the Clerk's Office posted the application at 650 Finnie Flat Road for the required 20 days. The Clerk's Office hasn't received any comments at this time, council has been notified of any problems.

• Public Hearing Open: 7:02pm

Greg Elmer, Camp Verde Basha's Store Director explained this is a name change on the license from Basha's to Raley's Holding Company. New ownership change on the license.

• Public Hearing Closed: 7:03pm

• Council Discussion- None

Motion by Councilor Baker to approve of Liquor License Application INP130016501 for Michael Joseph Basha Bashas #49 located at 650 Finnie Flat Road-Camp Verde, AZ. Second was made by Councilor LeBeau.

Roll Call Vote:

Councilor Baker: aye

Councilor Whatley: aye

Brief recess due to loss of internet connection: 7:05pm

Meeting Resumes: 7:08pm

Roll Call Vote *continued:*

Councilor LeBeau: aye

Vice Mayor Butner: aye

Mayor Jenkins: aye

Councilor McPhail: aye

Councilor Murdock: *absent*

Motion carried 6-0.

8. **Discussion, Consideration and Possible Nominations of candidates to fill three vacancies on the Planning & Zoning Commission for terms that expire January 2025. Five persons have applied to fill these vacancies: Amanda Barger, Robert Foreman, Michael Hough, Jerry Mason and Ingrid Osses.** Staff Resource: Cindy Pemberton

Town Clerk Cindy Pemberton stated as recommended by Town Attorney Bill Sims, when we hold appointments brought to Council competitively, we will be doing processes a little differently. This will be a 2-part process. Ms. Pemberton also added that Jerry Mason has rescinded his application. Planning & Zoning Commission has three vacant seats but has four applicants. Ms. Pemberton went on to explain that Council will be nominating up to four applicants to proceed on to the next agenda item for possible appointment. Council can call each applicant up to answer questions.

Amanda Barger- explained why she would like to be part of the Commission. Councilor Baker asked how she would be able to juggle the Commission and her job at the hospital. Ms. Barger stated she just changed her hours to be *as needed* basis at the hospital so it shouldn't be a problem.

Robert Foreman- explained why he would like to be part of the Commission. Mayor Jenkins asked how is this role different as a private citizen after being employed by the Town in the Community Development Department for several years. How will it affect him differently? Mr. Foreman stated his job used to be "enforcement", now it will be based on everything as the whole.

Michael Hough- explained why he would like to be part of the Commission. Councilor Baker asked as a business man you had to deal with rules and regulations that the town has, does this give you more knowledge as a commissioner for the applicants. Mr. Mr. Hough stated he has built various businesses in Camp Verde, he has a good understanding of how it all works.

Ingrid Osses- explained why she would like to be part of the Commission. Ms. Pemberton reminded Council they would need to nominate up to 4 applicants in this motion.

Motion by Mayor Jenkins to nominate Amanda Barger, Robert Foreman, Michael Hough, and Ingrid Osses for the vacancies on the Planning & Zoning Commission. Second was made by Councilor Baker.

Roll Call Vote:

Councilor Baker: aye

Councilor LeBeau: aye
Councilor McPhail: aye
Councilor Whatley: *lost connection*
Vice Mayor Butner: aye
Mayor Jenkins: aye
Councilor Murdock: *absent*
Motion carried 5-0.

9. **Discussion, Consideration and Possible Appointment of three (3) members to serve on the Planning & Zoning Commission for terms that expire January 2025. The names of persons nominated pursuant to Agenda Item #8 will be randomly drawn in a lottery and voted upon by roll call vote of the Council following the selection of each name. The selection will terminate once the three positions are filled but may require 5 sequential votes until the three positions are filled.** Staff Resource: Cindy Pemberton

Town Clerk Cindy Pemberton stated she read (4) sequential votes instead of (5) when reading the agenda title because we only have (4) applicants. Ms. Pemberton drew names.

#1 draw: Michael Hough

Roll Call Vote:

Councilor Baker: aye
Councilor LeBeau: aye
Councilor McPhail: aye
Councilor Whatley: *lost connection*
Vice Mayor Butner: aye
Mayor Jenkins: aye
Councilor Murdock: *absent*
Motion carried 5-0.

#2 draw: Ingrid Osses

Roll Call Vote:

Councilor Baker: *nay*
Councilor LeBeau: aye
Councilor McPhail: aye
Councilor Whatley: *lost connection*
Vice Mayor Butner: aye
Mayor Jenkins: aye
Councilor Murdock: *absent*
Motion carried 4-1.

#3 draw: Robert Forman

Roll Call Vote:

Councilor Baker: aye
Councilor LeBeau: aye

Councilor McPhail: *aye*
Councilor Whatley: *lost connection*
Vice Mayor Butner: *aye*
Mayor Jenkins: *aye*
Councilor Murdock: *absent*
Motion carried 5-0.

Ms. Pemberton announced the drawing of the lottery has now ceased and administered the newly appointed applicants the Oath of Office.

10. **Discussion, Consideration and Possible Appointment of one (1) member to serve on the Board of Adjustment for a term that expires January 2025. One applicant Buck Buchanan.** Staff Resource: Cindy Pemberton

Town Clerk Cindy Pemberton stated there are no competitive issues here with only receiving (1) application for the only vacant seat. Mr. Buchannan is here if the Council has any questions. Board of Adjustments has two (1) vacancies that have expired in January. Appointment will be for a 3-year terms as provided in Town Code.

Alan Buchannan- explained why he would like to serve on the Board of Adjustments.

Motion by Councilor Baker to appoint Alan Buchannan to the Board of Adjustments for a term that expires 2025. Second was made by Mayor Jenkins.

Roll Call Vote:

Councilor Baker: *aye*
Councilor LeBeau: *aye*
Councilor McPhail: *aye*
Councilor Whatley: *lost connection*
Vice Mayor Butner: *aye*
Mayor Jenkins: *aye*
Councilor Murdock: *absent*
Motion carried 5-0.

Cindy administered the Oath of Office to Mr. Buchannan.

11. **Discussion, Consideration and Possible Approval to apply for funding for additional park playground facilities at the Sports Complex including a required match of up to \$125,000 for a total project of up to \$250,000.** Staff Resource: Russ Martin and Mike Marshall

Town Manager Russ Martine stated the Town continues to identify grants that can be used to complete more of the elements of the Sports Complex. In this annual grant process staff is prepared to obtain a grant for playground/playscape elements. The required match is 100%, per our grant policy we must get Town Council approval prior to application especially with the significant requirement of funding. Staff is requesting

funding for two play structures with integrated shade including installation and fall protection material for the new Sports Complex. One play structure would be for ages 2-5 years old and the second would be for ages 5- 12. These would be of an "Inclusive" design meaning that in addition to meeting minimum ADA access requirements the structures would have a more universal appeal including offering users tactile, sensory, other access improvements including interaction with all age groups and ability levels. Current design includes the ability to add onto each play structure as funding is available, making for larger final structures. The staff is asking Town Council for support to apply and ultimately can scale this project to funding source so Town Council may want to limit what it uses for matching so staff will be available to work towards a reduced scope if funding amounts are limited.

Councilor Baker would like to do an audit from day 1, when we received money up until today. Like to know the status. Mr. Martin stated everything has been accounted for, this can be reviewed at any level.

Councilor McPhail stated this was part of original plan, a playground was to be added later. Staff has now found money to cover the playground. The quality of this equipment will stand the test of time.

Councilor LeBeau stated he is surprised how we could allocate money to different things but couldn't squeeze in a playground. He would like to see the audit as well. Mr. Martin stated the total has allocation priorities, and still has items on the list that haven't been covered; plus costs of materials has gone up. This equipment is easier to put towards a grant committee to get accomplished.

Councilor LeBeau would like to officially request to place an audit on a future agenda.

Mayor Jenkins wanted to confirm the money has not been spent but has been ear marked. She asked where the \$125,000 is coming from? Mr. Martin stated it would come from CIP.

Mayor Jenkins asked is there a window of opportunity on voting for this? Mike Marshal said this money/grant is part of the Heritage Fund. They are giving money away until its gone. The money may not be available or the priorities might change the longer you wait.

Councilor McPhail she has worked on several projects and cost estimates; park projects can cost one million dollars *per acre* not including land costs.

Motion by Councilor McPhail to approve the application for a \$125,000 grant approving a match of \$125,000 from General Fund Reserves as necessary for completing a Sports Complex playground/playscape. Second was made by Mayor Jenkins.

Roll Call Vote:

Councilor Baker: *nay*

Councilor LeBeau: *nay*

Councilor McPhail: *aye*
Councilor Whatley: *lost connection*
Vice Mayor Butner: *aye*
Mayor Jenkins: *aye*
Councilor Murdock: *absent*

Motion failed 3-2 because per voting rules a motion must have 4 members in majority to be able to pass. Mr. Martin will take this under advisement and possibly bring it back to Council at a later time with more information.

12. Discussion, Consideration and Possible Approval to release a request for proposal to seek out affordable housing development in Camp Verde. Staff Resource: Russ Martin and Steve Ayers

Town Manager Russ Martin explained the Town and our economic development growth is tied to several issues but one most glaring need is units in the lower to moderate income areas. With many of our businesses in need of workers and at wages they can afford the equation needs to include housing that can be attained at that pay level for balance in our business community. We have an opportunity with several upcoming projects to consider an up-front revenue for fees to be deferred to allow for the initial development costs to have some relief. This would be a direct savings on the development costs that would then be recouped over the life of the project. To receive this fee credit the development would have to achieve a certain level of affordability in the project based on qualification requirements of rent and sale prices. Ultimately, we would still retain the fees need to cover the cost of processing/inspecting, etc. as we would then enter into a payback timeframe that would allow for the development to see the revenue on the project to payback the necessary fees. This will also lead to a more stable source of cost offset in years when development may not be as heavy as it is now. Staff would like to put this out tomorrow.

Mayor Jenkins asked if this template has been proven in the past? Mr. Martin stated yes, this has been done in Maricopa County. Context and criteria can be modeled for us.

Councilor Baker asked with a 30yr time frame, for it to remain affordable housing, is this going to go out in the RFP or is this common? She is asking because of what has happened in the past. Mr. Martin said it is common and part of the program. It is a required part of the federal program.

Motion by Councilor Baker to approve the release of an RFP to seek out affordability in upcoming housing development. Second was made by Mayor Jenkins.

Roll Call Vote:

Councilor Baker: *aye*
Councilor LeBeau: *aye*
Councilor McPhail: *aye*
Councilor Whatley: *lost connection*
Vice Mayor Butner: *aye*

Mayor Jenkins: *aye*
Councilor Murdock: *absent*
Motion carried 5-0.

13. **Discussion, Consideration and Possible Approval for the Finance Director to make the FY21 budget adjustments as attached on the Budget Change/Reappropriation Form dated 6/30/21 totaling \$85,400 in changes.** Staff Resource: Michael Showers
Finance Manager Mike Showers is attending via Zoom. This is a request to make necessary budget changes. The attached adjustments are for items approved by Council in previous sessions. While the change in the budgeted expense was approved, where the budget amount was going to come from was not. This schedule pulls all budget expense amounts from the Non-Federal Grants Placeholder for unplanned grants expense

Motion by Councilor Baker to authorize the Finance Director to make the FY21 budget adjustments as attached on the Budget Change/Re-Appropriation Form dated 6/30/21 totaling \$85,400 in changes. Second was made by Mayor Jenkins.

Roll Call Vote:

Councilor Baker: *aye*
Councilor LeBeau: *aye*
Councilor McPhail: *aye*
Vice Mayor Butner: *aye*
Mayor Jenkins: *aye*
Councilor Whatley: *lost connection and was unable to return*
Councilor Murdock: *absent*

Motion carried 5-0.

14. **Discussion, Consideration and Possible Approval for the Finance Director to make the FY21 budget adjustments as attached on the Budget Change/Reappropriation Form dated 6/30/21 totaling \$475,650.00 in changes.** Staff Resource: Michael Showers

Finance Manager Mike Showers attending via ZOOM stated these items have happened but need to be dealt with as far as audit purposes and general accounting. He included an explanation sheet for members to review. He is not moving cash around just moving budget numbers to cover budgets. These items are things that generally need to be covered.

Mayor Jenkins asked about request #1, what is "Cover Business Incentive Overage" and where do you get the money from to put into Economic Development. Mr. Showers explained he is not putting this in Economic Development but this is an Economic Agreement we have with Steve Coury. This budget adjustment, the expense went way over budget, but this also means revenue from that tax source went WAY over budget. For this line item to be over budget is not a *negative* thing. He has to guess what the sales are going to be. If sales are high enough to increase the line item, it's worthwhile.

Mayor Jenkins asked for an explanation of what happened in the library budget. Mr. Showers reviewed this item; it just adds up. Mayor Jenkins asked if Mr. Martin was aware of the problems in this budget? Mr. Martin said yes. Book purchases is more alarming.

Councilor Baker asked why are there so many non-departmental line items? Mr. Showers stated those are from one budgeted account, those placeholders are for unanticipated grants, they are non-departmental in the beginning until grants come in.

Councilor Baker asked about the shortage in Public Works Yard Maintenance line item. Mr. Showers stated he didn't expect to refinance loan but the rates were incredibly low they considered refinancing to save some money. They hadn't originally planned to do that, but the problem is, governmental accounting, when you pay off the loan the payoff principal becomes an "expense" that you are supposed to budget for.

Motion by Councilor Baker to authorize the Finance Director to make the FY21 budget adjustments as attached on the Budget Change/Re-Appropriation Form dated 6/30/21 totaling \$475,650.00 in changes. Second was made by Mayor Jenkins.

Roll Call Vote:

Councilor Baker: *aye*

Councilor LeBeau: *aye*

Councilor McPhail: *aye*

Vice Mayor Butner: *aye*

Mayor Jenkins: *aye*

Councilor Whatley: *lost connection and was unable to return*

Councilor Murdock: *absent*

Motion carried 5-0.

15. **Discussion, Consideration and Possible Approval of A RESOLUTION 2022-1083 OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA, APPROVING THE SALE AND EXECUTION AND DELIVERY OF PLEDGED REVENUE OBLIGATIONS, TAXABLE SERIES 2022, EVIDENCING PROPORTIONATE INTERESTS OF THE OWNERS THEREOF IN A PURCHASE AGREEMENT FROM THE TOWN TO PAY ALL OR A PORTION OF THE TOWN'S UNFUNDED LIABILITIES WITH RESPECT TO THE ARIZONA PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM; APPROVING THE FORM AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH PURCHASE AGREEMENT AND OTHER NECESSARY AGREEMENTS FOR SUCH SALE; DELEGATING AUTHORITY TO DETERMINE CERTAIN MATTERS AND TERMS WITH RESPECT TO THE FOREGOING AND DECLARING AN EMERGENCY.** Staff Resource: Michael Showers

Town Clerk Cindy Pemberton would like the person who makes the motion state it as it is on agenda and not in the staff report.

Town Manager Russ Martin explained the situation; currently, our PSPRS percentage of payroll costs continue to go up every year. In an effort to level out those increases due to unfunded liability; staff is requesting a loan to completely fund the PSPRS liabilities and reduce the percentage of payroll costs back to normal only costs. The Town is already in debt for this liability, we are simply refinancing our current unfunded liability debt which is currently just above \$2.6M. We have already budgeted for the debt issuance and the cost of debt service is built into the amounts we currently pay against payroll each pay period. The debt service payments would be offset by the drop in required funding each payroll. A reserve amount is put into place in case of changes in actuarial rates or rate of return on the investments that could negatively impact our funded balance putting us into an unfunded liability situation again. It is recommended by staff that this fund be at a minimum, \$400,000. The amount suggested is just over \$412,000. Please refer to the Council Work Session for further background.

Mayor Jenkins asked when do we anticipate knowing the exact interest rate? Mr. Martin will send out a memo when we know.

Mayor Jenkins asked if the Resolution be reworded as well? Ms. Pemberton stated yes. Discussion regarding the issue of an emergency approval that needs a 2/3 majority or better vote. This would require all 5 approving. Mr. Showers believed we can only have (1) dissention. Mr. Martin stated if attorney requires more numbers we will bring it back in 2 weeks.

Motion by Councilor Baker to approve a RESOLUTION 2022-1083 OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA, APPROVING THE SALE AND EXECUTION AND DELIVERY OF PLEDGED REVENUE OBLIGATIONS, TAXABLE SERIES 2022, EVIDENCING PROPORTIONATE INTERESTS OF THE OWNERS THEREOF IN A PURCHASE AGREEMENT FROM THE TOWN TO PAY ALL OR A PORTION OF THE TOWN'S UNFUNDED LIABILITIES WITH RESPECT TO THE ARIZONA PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM; APPROVING THE FORM AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH PURCHASE AGREEMENT AND OTHER NECESSARY AGREEMENTS FOR SUCH SALE; DELEGATING AUTHORITY TO DETERMINE CERTAIN MATTERS AND TERMS WITH RESPECT TO THE FOREGOING AND DECLARING AN EMERGENCY. Second was made by Mayor Jenkins.

Roll Call Vote:

Councilor Baker: aye

Councilor LeBeau: aye

Councilor McPhail: aye

Vice Mayor Butner: aye

Mayor Jenkins: aye

Councilor Whatley: *lost connection and was unable to return*

Councilor Murdock: *absent*

Motion carried 5-0.

16. **Call to the Public for items not on the agenda.** (Please complete Request to Speak Card and turn in to the Clerk.) *Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to A.R.S. §38-431.01(H)).*

No public to speak.

17. **Council Informational Reports.** *These reports are relative to the committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.*

Councilor McPhail attended the Yavapai Apache Tribal Council Meeting. She stated they approved a concert in May with Smokey Robinson.

Mayor Jenkins attended a meeting with Congressman O'Callaghan, a COVID Update Meeting, the biweekly Mayor/Managers Meeting, visited with representatives from NAH in response to current policies at their facilities, and finally she attended the MLK Event and wanted to recognize Chandler Plant and all volunteers who put this together.

18. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Town Manager Russ Martin:

- Would like Council's input on dates for a Retreat; ultimately a Joint Work Session with Planning and Zoning; possibly the 24th or 25th of February.
- Plan for a Joint Work Session on March 10th with Planning and Zoning.
- Marshal Rowley reported the Marshal's Office received a donation of \$10,000 from a private citizen and spouse for AED's for vehicles and tourniquets.

13. **Adjournment**

Mayor Jenkins adjourned the meeting at 8:41p.m.

Dee Jenkins

Mayor Dee Jenkins

Cindy Pemberton

Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on January 19, 2022. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 3rd day of February 2022.

Cindy Pemberton

Cindy Pemberton, Town Clerk