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**AGENDA
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, JANUARY 5, 2022 at 6:30 P.M.**

ZOOM MEETING LINK:

<https://us02web.zoom.us/j/84124418073?pwd=TmNlZXVmUmlUM2FyQW40cHRXUUhxdz09>

**One Tap Mobile: 1-253-215-8782 or 1-346-248-7799
Meeting ID: 841 2441 8073
Passcode: 487624**

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. **Call to Order**
2. **Roll Call.** Council Members Jackie Baker, Bill LeBeau, Cris McPhail Jessie Murdock, Robin Whatley, Vice Mayor Joe Butner, and Mayor Dee Jenkins.
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
 - a) **Approval of the Minutes:**
 - 1) Regular Session – December 1, 2021 page 5
 - 2) Regular Session – December 15, 2021 page 15
 - b) **Set Next Meeting, Date and Time:**
 - 1) Work Session – Wednesday January 12, 2022 at 5:30 p.m.
 - 2) Regular Session – Wednesday January 19, 2022 at 6:30 p.m.
 - 3) Regular Session – Wednesday February 2, 2022 at 6:30 p.m.
 - c) **Approval and Possible Adoption of 2022 policy statement that authorizes the Mayor, as the Town Chief Elected Official to support or oppose bills introduced during Legislative Sessions when they affect the Town's interest and require an immediate response. (Town Code Section 2-2-4F) Staff Resource Russ Martin/Town Clerk Cindy Pemberton page 21**
5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment

about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

6. **Discussion, Consideration and Possible Appointment of three (3) members to serve on the Planning & Zoning Commission for a term that expires January 2024.** Staff Resource: Cindy Pemberton page 23
7. **Discussion Consideration and Possible Appointment of two (2) members to serve on the Board of Adjustment for a term that expires January 2024.** Staff Resource: Cindy Pemberton page 33
8. **Update, Presentation, Possible Direction on Economic Development Council Goals for 2021-2022.** page 39
9. **Approval of Resolution 2022-1081, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona setting the 2022 Meeting Dates and Times for Meeting of the Council and all Commission/Committees, and superseding Resolution 2020-1033.** Staff Resource: Town Clerk Cindy Pemberton page 57
10. **Approval of Resolution 2022-1082, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, Establishing Hours of Operations, Superseding 2021-1062.** Staff Resource Cindy Pemberton page 61
11. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to A.R.S. §38-431.01(H))
12. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these

items, except that they may request that the item be placed on a future agenda.

- 13. Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

14. Adjournment

Note: Upon a public majority vote of a quorum of the Town Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes: (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1)); (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2)); (3) Discussion or consultation for legal advice with the attorneys of the public body. (A.R.S. §38-431.03(A)(3)); (4) Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. § 38-431.03(A)(4)); (5) Discussion or consultation with designated representatives of the public body to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5)); (6) Discussion, consultation or consideration for negotiations by the town or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6)); (7) Discussion or consultation with designated representatives of the town to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Bashes on 12-30-2021 at 2:00 p.m. in accordance with the statement filed by the Camp Verde Town Council with the Town Clerk

Cindy Pemberton

Cindy Pemberton, Town Clerk

Pursuant to A.R.S. §38-431.01 Meetings shall be open to the public - All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All legal action of public bodies shall occur during a public meeting. The Town of Camp Verde Council Chambers is accessible to persons with disabilities. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk at 928-554-0021.

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Support your local merchants

**DRAFT MINUTES
TOWN OF CAMP VERDE
AMENDED REGULAR SESSION**

**MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, DECEMBER 1, 2021 at 6:30 P.M.**

ZOOM MEETING LINK:

<https://us02web.zoom.us/j/89931028033?pwd=a0F6WkdxeW15V0RvQUVVZTUvOHNUdz09>

One Tap Mobile: 1-253-215-8782 or 1-669-900-9128

Meeting ID: 899 3102 8033

Passcode: 200826

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. Call to Order

Mayor Jenkins called the meeting to order at 6:30.

2. Roll Call. Council Members Jackie Baker, Bill LeBeau, Cris McPhail Jessie Murdock, Robin Whatley, Vice Mayor Joe Butner, and Mayor Dee Jenkins.

Others Present: Town Manager Russ Martin (via Zoom), Town Clerk Cindy Pemberton, Recording Secretary Dana Donahue.

3. Pledge of Allegiance-

The Pledge of Allegiance was led by Councilor Baker

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

1. Regular Session – November 17, 2021

b) Set Next Meeting, Date and Time:

1. Regular Session – Wednesday December 15, 2021 at 6:30 p.m.
2. Regular Session – Wednesday January 5, 2022 at 6:30 p.m.

Town Clerk Cindy Pemberton stated she would like to add a Special Executive Session on December 15,2021 at 3pm in the Council Chambers.

Councilor McPhail motioned to accept the consent agenda as presented, Vice-Mayor Butner second.

Roll Call Vote;

Councilor LeBeau-aye
Councilor Murdock-aye
Councilor Baker-aye
Councilor McPhail-aye
Councilor Whatley-aye
Vice Mayor-Butner-aye
Mayor Jenkins-aye

Motion Passes 7-0

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

Shelia Stubler, Fort Verde State Park Manager spoke about the Victorian Christmas at the Fort and the Candlelight tours. Ms. Stubler stated last year the Council had approved sponsoring one night of the tour each year for five years. She presented Council a Christmas Wreath and thanked them for their continued support of the Fort. This Saturday there is a workshop to make ornaments. December 11 is the Camp Verde Parade and entrance fees to the Fort are waived. The gift shop is having a sale with 20% off.

Pete Roulette stated he wanted to publicly thank Copper Canyon Fire and the Marshalls office for their care of his family after the death of his grandson. The investigation was thorough and professional. Thank you for the escort and somewhat unorthodox procession, it supported a whole bunch of grieving people. He wants to thank everyone for their continued support of his family during this difficult time.

6. **Public Hearing followed by Discussion, Consideration and Possible Approval for a Class 12 (Restaurant) Liquor License Application #1619996 – Salvatore Moscato-Moscato Italian Restaurant located 368 S. Main Street, Camp Verde, Arizona.** Staff Resource: Cindy Pemberton

Town Clerk, Cindy Pemberton stated the Liquor License Application was received from the department of Liquor Licensing and Control on November 2, 2021. It was posted as required by law, for the required 20 days at 368 S. Main Street. All fees have been paid. The Clerk's office has not received any comments or concerns from the public at this time related to this application.

Mayor Jenkins stated she would like to open the public hearing at this time and inquired if anyone from the public would like to speak.

Nareda Bermudez came forward and said she was speaking for Chef Salvatore of Moscato's restaurant. She spoke about the success of Moscato's restaurant and the upcoming new building. There is a lot of construction still to be done. Moscato's is happy to be part of the community and feels very supported by the customers and town. She says she is happy to be part of a successful business and the restaurant and staff are very thankful to be here.

Mayor Jenkins Closed the public hearing and asked for Council discussion.

Councilor Murdock moved to approve a **Class 12 (Restaurant) Liquor License Application #1619996 – Salvatore Moscato-Moscato Italian Restaurant located 368 S. Main Street, Camp Verde, Arizona.** Councilor Baker seconded.

Roll call Vote;
Councilor Baker-aye
Councilor McPhail-aye
Vice Mayor Joe Butner-aye
Councilor LeBeau-aye
Councilor Murdock-aye
Councilor Whatley-aye
Mayor Jenkins-aye

Motion passes 7-0

7. **Discussion, Consideration and Possible Approval to write a letter of support for a ~~specific redistricting map.~~ ENDORSING A REDISTRICTING MAP OR MAPS AND/OR INCLUSION WITH COUNTY REDISTRICTING (Amended).** Resource: Vice Mayor Joe Butner

Vice Mayor Butner stated he wanted to bring this to the Council's attention because The Council did endorse the proposal that was submitted to the Town from Sedona, regarding the fact all of us in the "Verde Valley" including Sedona, wanted to stay

together. Sedona wanted the Coconino portion of Sedona and Sedona to all be included in the Verde Valley. This is a complicated issue because Sedona wanted to be included in Coconino county in any redistricting. If we all stick together it will drag us, the Verde Valley, into Coconino County. He does not feel that this is in the best interest of Camp Verde. He feels the Town needs to look at the redistricting maps. The Council needs to examine our interests in any redistricting. If Camp Verde is going to be part of a county, it needs to be Yavapai, not Coconino County because our interests are more closely aligned with Yavapai County.

Town Manager Russ Martin-via Zoom said the redistricting maps are being reviewed. A lot of folks are suggesting changes. The Legislative draft maps are different from the Congressional maps. The IRC or Independent Redistricting Committee will be taking in all the input they have been gathering for the last couple of months and ultimately will make those changes. If you go to the IRC website, there are over 70 maps. This is difficult because it is simplistic. The Legislative draft maps include Yavapai County as a whole Legislative District. However, in the Congressional maps Yavapai County is inclusive but you take in the northeast part of Arizona, that Congressional District would need a population of over 700K. In both cases, and if you reference the Supervisors letter, as well as the draft maps, there are maps that include Yavapai County. The only thing in the draft maps we don't see is that sliver of Sedona. We supported Sedona being part of the process. This was intended to give you reference.

Mayor Jenkins asked are we concerned about Congressional District 2 and Legislative district 5? She would like the Council to agree on which maps they want to endorse and not endorse. We want to keep Sedona whole. We have multiple choices here. We could do nothing, we don't have to do anything, however as Mayor I need feedback on what you on the Council are thinking. It would be nice if we had a consensus on what maps we will or will not endorse. We want to stay with our partner towns.

Councilor Baker stated that looking at all the maps is difficult. Councilor Baker understood, the Commission constitutes four or five people to make the decision out of a group of people.

Mr. Martin stated that the law says the commission must be two registered Democrats, two registered Republicans and one registered Independent. These five people will make the decision.

Councilor Baker is concerned that the redistricting maps decision will be made by these people based upon what we are trying to say. She is concerned that they wanted to keep all the Native American tribes together. In looking at the Yavapai county map, we can have the Yavapai-Apache Nation, but it excludes the other tribes. Perhaps the Board of Supervisors in Coconino County must have made a good case if Sedona is wanting to be part of Coconino County instead of Yavapai, this is surprising. She has never considered Sedona part of the Verde Valley. She considers Rimrock, Camp Verde etc. as part of the Verde Valley.

Councilor Whatley attended the meeting with the CRC. She would like to read part of her remarks she gave to the CRC during the meeting in Cottonwood; "I am greatly concerned about Camp Verde and the Verde Valley being lumped into the same legislative district as Prescott or Flagstaff. As a representative of the district, I would be more concerned that the interests of Prescott or Flagstaff with their higher populations than those of the Verde Valley. The citizens of the Verde Valley deserve the same representation as those that reside in the Flagstaff and Prescott area. In my opinion we should not endorse either plan." She is concerned about the redistricting and does not like either plan and feels we will probably get into a district that includes either Flagstaff or Prescott, example Yavapai College.

Vice Mayor Butner stated the goal of the CRC Committee is to come up with a voting district that is as even as possible regarding Republicans and Democrats. Their purpose is to have common goals among the districts. In the past we have been in a Congressional district that has been from Flagstaff to the northern part of Tucson. Because of this, we did not get the proper representation for our small town. This did not reflect our goals and needs. This is the main reason Vice Mayor Butner has brought this issue to the attention of the Council.

Some of these maps have Camp Verde included in a "rural" district that includes the eastern counties in Arizona, which also does not align with our goals. There were many maps, and they are all a little confusing. We have gotten the cold shoulder from Yavapai College in the past. We have more in common with Yavapai County than any other county. For ten years we are stuck with whatever district we get. Maybe we should try to dance with Yavapai county to get more of what we need. Maybe we don't want to endorse any district, but maybe we want to be part of the Yavapai County Legislative and Congressional district.

Councilor Baker asked Vice Mayor Butner, if we change this, do we know the percentages for representation? We are talking about establishing districts for fair representation. We need a fair representation; will it help us if we balance this out?

Vice Mayor Butner stated yes and no, there are several maps to look at. One map shows several counties and some of those are primarily Democrat and primarily Republican. They want to make a balance of voters. Legislative District 5 is mostly Yavapai county and a small portion of Maricopa. It is not on us to figure out the balance of Democrats and Republicans. Maybe we don't need to endorse any map, but maybe endorse something that keeps us in Yavapai County. It is up to us to say where we have common interests.

Councilor Murdock thanked Vice Mayor Butner for all his hard work. She does not think we should be part of the "copper corridor" or Eastern Arizona. The alignment with Yavapai county is a better fit for us and we have the same interests. We need to be vocal with those that represent us.

Councilor McPhail agrees with Councilor Murdock. She feels that we need to stay in Yavapai county.

Mayor Jenkins stated she gets to work with several groups across the county. She is very pleased with the feedback and help she has received from the Yavapai County Supervisors. I am confident they are working on our behalf. We now have a voice, and they listen to us. She recognizes the issues with Yavapai College. She would endorse staying in Yavapai county.

Ms. Pemberton acknowledged there was a member of the public that wished to speak on this matter.

Pete Roulette, a citizen of Camp Verde, spoke about the groups he is associated with in Camp Verde and agrees with the effort to stay with Yavapai County.

Mayor Jenkins asked if the Council wanted to continue the discussion?

Councilor Murdock asked if Mayor Jenkins wants a motion or a decision?

Mayor Jenkins stated the agenda item is to write a letter. Do we have enough information to write a letter? The Council agreed, yes.

Councilor Whatley is not a fan of Yavapai County and wishes we were Verde County. She says she was born in Prescott and has lived in Yavapai County her entire life. She is not happy with staying in Yavapai County.

Vice Mayor Butner does not want to make a motion but has some language that he needs help with for the letter. He asked the Council for help with the letter. He read a few notes he jotted down; "Camp Verde endorses redistricting maps that keeps Camp Verde part of Yavapai County for voting purposes in Congressional and Legislative elections." The main objective is to stay with Yavapai County Legislatively and Congressionally.

Council Murdock asked, "are we all signing the letter or only the Mayor?"

Mayor Jenkins stated she felt she could sign the letter to represent the Council, which is why it was brought to Council as an agenda item. She asked Town Clerk Cindy Pemberton for clarification. Ms. Pemberton replied, yes at this time you are making a possible motion for writing a letter endorsing the possible redistricting maps. The contents could be created in the form of a letter if there are any tweaks or balances to that we can notify the Council and they can provide input.

Mayor Jenkins called for a motion authorizing her to write a letter based on the discussion from this Council meeting.

Councilor McPhail made a motion authorizing Mayor Jenkins to write a letter regarding the redistricting issue based on the discussion the Council has had.

Vice Mayor Joe Butner second the motion.

Mayor Jenkins called for a vote.

Councilor Baker-aye
Councilor LeBeau-aye
Councilor McPhail-aye
Councilor Murdock-aye
Councilor Whatley-no
Vice Mayor Butner-aye
Mayor Jenkins-aye

Passes 6-1

- 8. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to A.R.S. §38-431.01(H))

There was no public comment.

- 9. Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Councilor Baker attended the opening of the new Archology building. It is amazing and is great value to our community. It brings a lot to the state of Arizona. Please go see it.

Councilor Le Beau-nothing

Councilor McPhail also attended the Archology opening and the STEM openings.

Councilor Murdock thanked the Marshal's office for their care.

Councilor Whatley attended the Pep meeting. There are new board members that are community leaders, and we hope to have some concerts next year. She also toured the Zoll building. It is amazing. They are also going to have a children's hands on room with a virtual sandbox where you are able to uncover items, but virtually. It is full of potential. The little library at Rezzonico Park is great and full of science books.

Vice Mayor Butner- nothing

Mayor Jenkins attended the Mayors meeting. Several of us attended the meeting with the Mexican Consulate representative. Great interaction with the Marshals' office as well. We look forward to a long relationship with these folks.

- 10. Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Town Manager Russ Martin stated that the water company purchase is in escrow. There are a lot of historical easements etc. The Arizona Corporation Commission now has our filing. It will take about 60 days to close. The good news is that we will close on the WIFA loan next week and lock in the rate. We will not pay interest until we close. The rate is currently 1.8% and we want to lock that rate in. I will keep you updated. We will work toward the ACC approval. I will keep you updated.

The sports complex is moving forward. The dugouts are in and some other things are done such as bleachers. The first parking lot area is in order, although not paved. Please walk through it.

Next Saturday at 6pm is the Light Parade. There will be vendors.

Reminder, Monday we will send out packets for the interviews of Magistrate. There are three parts with three finalists. This is for the public to know. We have a panel of former judges and legislative folks. They will rotate through the Executive session at three, four, and five o clock. and hopefully we will get someone appointed.

ON the 21st we are doing an all-staff luncheon at 1130. If any of the Council can help serve at 11:30, that would be great. We will be doing service awards at that time.

11. Adjournment

Without objection Mayor Jenkins adjourned the meeting at 7:20 p.m.

Mayor Dee Jenkins

Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Executive Session of the Town Council of Camp Verde, Arizona, held on December 6, 2021. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2021.

Cindy Pemberton, Town Clerk

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DRAFT MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, DECEMBER 15, 2021 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor Dee Jenkins called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Dee Jenkins, Vice Mayor Joe Butner, Councilor Bill LeBeau, Councilor Robin Whatley, Councilor Jesse Murdock, Councilor Jackie Baker and Councilor Cris McPhail are present.

Also Present

Town Manager Russ Martin, Deputy Town Clerk Virginia Jones, and Rec Secretary Jennifer Reed.

3. Pledge of Allegiance

Councilor LeBeau the Pledge.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

1. Special Executive Session – December 6, 2021
2. Executive Session – December 6, 2021 (recorded and on file)

b) Set Next Meeting, Date and Time:

1. Regular Session – Wednesday, January 5, 2022 at 6:30 p.m.
2. Work Session – Wednesday, January 12, 2022 at 5:30 p.m.
3. Regular Session – Wednesday, January 19, 2022 at 6:30 p.m.

Motion made by Vice Mayor Butner to approve the consent agenda. Second was made by Councilor Baker. **Motion** carried 7-0.

5. Call to the public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.) Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of

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Mischa Erdman- He states we find ourselves at war with secularism over religion. He opposes evolution being taught in the schools, mandatory vaccines and NAH's firing of staff who do not want to get the vaccine.

Timothy Wiggle- asked the council to publicly back the community with its stand against NAH. They are letting medical staff go because they chose to not get the vaccine. We are losing a lot of doctors.

6. Special Announcements and Presentations:

- **Proclamation Designating the Week of December 19th through December 26th as “Verde River Week.”**

Mayor Jenkins read the proclamation and declared it so. Executive Director of Friends of the Verde River; Nancy Steele, thanked Council for their dedication to preserving the river. She introduced the Board Members of the Friends of the Verde River who were in attendance.

7. Discussion, consideration and possible appointment of Gary Horton as Presiding Town Magistrate and approval of a two-year agreement. Staff

Resource: Russ Martin

Town Manager Russ Martin stated that after interviews and deliberation Council has selected Gary Horton to become the next Presiding Town Magistrate. He will have a 2-year contract for services.

Motion by Councilor LeBeau to approve a contract with Gary Horton for two years with a contract commencing on December 16th and expiration of December 31st, 2023. Second was made by Vice Mayor Butner. **Motion** passes 7-0.

Mayor Jenkins administered the Oath of Office.

8. Discussion, consideration and possible approval of Resolution 2021-1074 a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending fees for Town services for fiscal year 2021-22. Staff Resource: Michael Showers

Town Manager Russ Martin stated this item is being resubmitted to Council due to procedural errors. Earlier this year the Clerk's Office discovered the current fee schedule; specifically for renting facilities to political groups, was not in compliance with State Law. After discussion, we ceased renting facility space to political groups pending development of an adjusted fee schedule that complies with State Law. **Motion** by

Councilor Baker to approve Resolution 2021-1074 a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending fees for Town services for fiscal year 2021- 22. Second was made by Councilor Murdock. **Motion** passes 7-0.

9. Discussion, consideration, and possible direction for ongoing development of a multi-agency Public Safety Building including building and financing options. Staff Resource: Russ Martin, Corey Rowley

Town Manager Russ Martin stated he is looking for direction regarding the development of the Multiagency Public Safety Building. He would like Council to have the opportunity to discuss before further development of any formal agreements with potential development group, financing, and partners.

Marshal Rowley said this has been a vision of his since he came to Camp Verde. The location of the project will be in a centralized location, on Homestead Parkway and Highway 260. This will be a huge opportunity for the Verde Valley, especially with all of the growth that is happening. He introduced Development Manager Blake Carroll from Provident Real Estate Ventures.

Mr. Carroll gave a presentation and reviewed the floorplan of the building. This developer has several more projects planned for the near future.

Mr. Martin went over financing information and scenarios. He explained because the property is located in the *Opportunity Zone*, the developer would hold onto the property for 10 years then the Town would have the opportunity to purchase it after that. Everything would be agreed to prior to construction.

Vice Mayor Butner asked if the purchase price will be negotiated by the Town up front for the purchase in 10 years. Mr. Martin stated yes. Rates look like they would be at about 2.5%. There is a 30-day window to lock in the rate. Mr. Martin stated there are a lot of variables in this project.

Councilor McPhail asked about money, that the Town would be borrowing. Mr. Martin stated the Town would be borrowing about future revenue. Not the building.

Councilor Baker stated the sooner we get to the financing options, we can take advantage of the low rates.

Public Comment:

Tony Gioia is impressed with the project. He asked several questions concerning financing and leasing. (How much commitment do we have from other partners? How long are leases expected for each department? What percentage of the loan in the first year will they be paying?)

Mr. Martin will refer some questions to the Marshal but as far as the financial standpoint they will be equal. He went on to explain the “opportunity zone” obligations. They are still working out the details with the developer.

Marshal Rowley said the Architect Company has met with each department individually. The Sheriff’s Department is very interested but still has to go before the Board of Supervisors with details.

Timothy Wiggle would like a *Lowes* here. They need a local facility. He suggested the developer might want to look into putting in a *Lowes* Facility. He is in agreement that the Marshal’s Office is sorely needing space.

Motion by Councilor Murdock to direct staff to continue by development of a formal agreement and pursue partnerships and finance options for the Public Safety Building including building and financing options. Second was made by Councilor Baker.

Motion passes 7-0.

Meeting Break: 7:45pm

Meeting Resume: 7:53pm

10. **Call to the Public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.) Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to A.R.S. §38-431.01(H)).**

No public to speak.

11. **Council Informational Reports.** *These reports are relative to the committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.*

Councilor McPhail attended Yavapai Apache Tribal Council Meeting, the Christmas Light Parade and Craft Fair.

Councilor Whatley attended the Christmas Light Parade and Craft Fair.

Mayor Jenkins attended the biweekly Mayor/Managers Meeting, a PSPRS Meeting, the Christmas Light Parade and Craft Fair, and a luncheon recognizing “Women in Law Enforcement. Mayor Jenkins has spoken with several people over the phone about NAH. She contacted NAH Admin Josh Segal in Flagstaff and followed up with a letter regarding issues. (Council all received a copy of the letter) NAH would like to set a meeting in January.

- 12. Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Town Manager Russ Martin:

- Gave Kudo’s to Shawna Figy with everything she did to put together the Christmas Light Parade.
- We are postponing the Staff’s Christmas Celebration due to COVID. The Town is doing rapid testing for staff.
- Heavy cleaning is planned for the library. The Gym is closed, and the floor is looking fantastic.
- The Marshal’s Office has several openings. Two officers graduate police academy, and are advertising for civilian investigators. The School Board recognized the Marshal’s Office for an incident that happened at the school.

13. Adjournment

Mayor Jenkins adjourned the meeting at 8:03 p.m.

Mayor Dee Jenkins

Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on December 15, 2021. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2021.

Cindy Pemberton, Town Clerk

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Agenda Item Submission Form – Section I

Meeting Date: January 5, 2022

Consent Agenda Decision Agenda Executive Session Requested

Presentation Only Action/Presentation Pre-Session Agenda

Requesting Department: Town Council

Staff Resource/Contact Person:

Agenda Title: Approval and possible adoption of 2022 policy statement that authorizes the Mayor, as the Town Chief Elected Official to support or oppose bills introduced during Legislative Sessions when they affect the Town’s interest and require an immediate response. (Town Code Section 2-2-4F)

List Attached Documents:

Estimated Presentation Time:

Estimated Discussion Time:

Reviews Completed by:

Department Head: _____

Town Attorney Comments: N/A

Finance Department N/A

Fiscal Impact: None

Budget Code: N/A Amount Remaining: _____

Comments:

Background Information:

Section 2-2-4F of the Town Code states that at the first meeting in January of each year, Council shall adopt a Policy Statement that authorizes the Mayor to support or oppose bills introduced during Legislative Sessions when they adversely affect the Town’s interest and require immediate response.

Recommended Action (Motion):

Move to adopt the 2022 policy statement that authorizes the Mayor, as the Town Chief Elected Official to support or oppose Legislative Bills introduced during Legislative Sessions when they affect the Town’s interest and require an immediate response. (Town Code Section 2-2-4F).

Instructions to the Clerk: None

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AGENDA ITEM 6



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: January 5, 2022

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Clerk’s Office

Staff Resource/Contact Person: Cindy Pemberton

Agenda Title (be exact): Discussion, consideration and possible appointment of three (3) members to the Planning & Zoning Commission for a 3-year term that will expire January 2024

List Attached Documents: Letters of Interest from Robert Foreman, Amanda Barger, Michael Hough and Jerry Mason

Estimated Presentation Time: N/A

Estimated Discussion Time: 5 Minutes

Reviews Completed by:

- Department Head: Cindy Pemberton Town Attorney Comments: N/A
- Finance Department N/A

Fiscal Impact:

Budget Code: _____ Amount Remaining: _____

Comments:

Background Information: Planning & Zoning Commission has three (3) terms that have expired in January. Appointment will be for 3 year terms as provided in Town Code.

Town Code, Section 4-1 states: Prior to the expiration of terms for board and commission members, the Town Clerk shall call for letters of interest from the general public. Such letters shall be filed with the Town Clerk in accordance with the time lines and other related procedures established by the Council. Membership requirements for appointees are subject to the requirements established in the appropriate resolution or ordinance that created the board or commission. The Council may establish any other requirements at the time such appointments are sought for the purpose of aiding the Council in completing the selection process. Any member of a board or commission appointed by the Council shall reside within the corporate limits of the Town. However, Council may waive the residency requirement with good cause, except for appointments to the Planning and Zoning Commission, Board of Appeals and Board of Adjustments. Terms of Members. (2000-A164) (2003-A260)

All members are appointed to boards and commissions to three (3) year terms that begin on January 1 of the year such appointment is made. Members may be re-appointed to additional terms. Such terms are to be staggered so that the terms of no more than three members shall expire in any given year.

Recommended Action (Motion): Move to appoint (insert the names you would like appointed) to the Planning & Zoning Commission for a term that expires 2024.

Instructions to the Clerk: N/A – Oath of Office if necessary.



Camp Verde, Arizona

LETTER OF INTEREST

Name: AMANDA BARGER		Date: OCTOBER 20, 2021	
Home Address: 3001 S. ASPEN WAY CAMP VERDE, AZ 86322			
Mailing Address, if different:			
Email Address: 1cablegirl@gmail.com			
Home Telephone: 928-358-9912		Work Telephone:	
Are you a resident of the Town of Camp Verde? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Do you own commercial property in the Town of Camp Verde <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Length of residency in the Town of Camp Verde: 2 1/2 yrs		Do you operate a business in Camp Verde? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Name and address of business (if applicable): Real Estate agent FOR BETTER HOMES & Gardens Real Estate BloomTree Realty			
If you are not in business in The Town of Camp Verde, please list your occupation; or if retired, please indicate your former occupation or profession:			
Are you now serving, or have you ever served, on a Town of Camp Verde board or commission? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please list names of board/commission and dates served:			
Board & Commission preference (s): Refer to the last page for a list of Boards & Commissions. List your choices in order of preference:			
1. Planning & Zoning		3.	
2. Board of adjustments & Appeals			

also RN
T WMC

86322

Realty

Education and Community Service

Schools Attended:	Degree:	Year:	
ARIZONA STATE UNIV.	Nursing BSN	2014	
YAVAPAI College	Nursing ADN	2011	
Civic Activities-Service Organizations	Office Held:	Year Begun:	Year Ended:

Please state why you would like to be appointed to a Town Board, Commission, or Committee: **I am dedicated to investing myself in my chosen community.**

Have you ever been charged and convicted of a crime? Yes No
If yes please explain.

What do you believe is the key responsibility of Board, Commission or Committee member to: (a) The Town Council, (b) The citizens of Camp Verde (c) other Board, Commission or Committee members?

- (a) **To account and be responsible for the wants and needs of the community**
- (b) **To become an anchor to work collaboratively with the community working for improvement**
- (c) **To balance the community voice and governing oversight.**

Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee: I have served in the USAF in communications
I worked for 13 years in the cable industry.
AND I have 15 years experience in real estate
of have been a registered nurse for 10 years -
I have experience adhering to regulations,
supervision of people and working with
people and local, state and Federal agencies
to benefit both.

Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

Please notify the Clerk's Office at (928) 554-0021 if you move or no longer wish to be considered for appointment.

If you have a current resume and/or certificate that may be applicable to your Board, Commission or Committee interest, please attach a copy to this application.

Mail or deliver your completed application to: Town of Camp Verde, Attn: Clerk's Office, 473 S. Main Street, Camp Verde, AZ 86322.

If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Applicant's Signature: Amanda Barger Date: 11/1/21

	Date
Date Contacted & Invited to Appear before Council	
Staff Contacting Individual	
Date Appointed by Council	
Board or Commission appointed to	



Camp Verde, Arizona

LETTER OF INTEREST

Name: <u>ROBERT FOREMAN</u>		Date: <u>12-2-2021</u>	
Home Address: <u>123 W. HEAD ST.</u>			
Mailing Address, if different: <u>P.O. Box 171</u>			
Email Address: <u>CALVIN'S REAL ESTATE @ YAHOO.COM</u>			
Home Telephone: <u>928-300-8108</u>		Work Telephone: <u>SAME</u>	
Are you a resident of the Town of Camp Verde? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Do you own commercial property in the Town of Camp Verde <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Length of residency in the Town of Camp Verde: <u>30 YEARS</u>		Do you operate a business in Camp Verde? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Name and address of business (if applicable):			
If you are not in business in The Town of Camp Verde, please list your occupation; or if retired, please indicate your former occupation or profession:			
Are you now serving, or have you ever served, on a Town of Camp Verde board or commission? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please list names of board/commission and dates served: <u>PLANNING + ZONING 2002 -> 2006 + NOW BOARD OF APPEALS 1999-2001</u>			
Board & Commission preference (s): Refer to the last page for a list of Boards & Commissions. List your choices in order of preference:			
1. <u>PLANNING + ZONING</u>		3.	
2.		4.	
Education and Community Service			
Schools Attended:		Degree:	Year:
Civic Activities-Service Organizations		Office Held:	Year Begun: Year Ended:
<u>Kiwanis</u> <u>Notary</u>			
Please state why you would like to be appointed to a Town Board, Commission, or Committee: <u>KNOW THE COMMUNITY, UNDERSTAND THE ISSUES</u>			
Have you ever been charged and convicted of a crime? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes please explain.			
What do you believe is the key responsibility of Board, Commission or Committee member to: (a) The Town Council, (b) The citizens of Camp Verde (c) other Board, Commission or Committee members?			
(a) <u>MAKE DECISIONS THAT ARE BEST FOR THE PEOPLE</u>			
(b) <u>LOOK OUT FOR THE INTEREST OF THE TOWN AREAS</u>			
(c) <u> </u>			
BY: _____			

DEC 02 2021

Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee:

BETTER INVOLVED IN THE COMMUNITY FOR YEARS
FAMILIAR WITH THE VISION FOR THE TOWN

Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

Please notify the Clerk's Office at (928) 554-0021 if you move or no longer wish to be considered for appointment.

If you have a current resume and/or certificate that may be applicable to your Board, Commission or Committee interest, please attach a copy to this application.

Mail or deliver your completed application to: Town of Camp Verde, Attn: Clerk's Office, 473 S. Main Street, Camp Verde, AZ 86322.

If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Applicant's Signature: *Robert A. ...* Date: 12-2-2021

	Date
Date Contacted & Invited to Appear before Council	
Staff Contacting Individual	
Date Appointed by Council	
Board or Commission appointed to:	



Camp Verde, Arizona

LETTER OF INTEREST

Name: <u>MICHAEL HOUGH</u>		Date: <u>12-13-2021</u>	
Home Address: <u>158 SILVER BUGLE DRIVE BOX 1858</u>			
Mailing Address, if different:			
Email Address: <u>m.d.hough66@CenturyLink.net</u>			
Home Telephone: <u>928-301-6575</u>		Work Telephone:	
Are you a resident of the Town of Camp Verde? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Do you own commercial property in the Town of Camp Verde <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Length of residency in the Town of Camp Verde: <u>67 Years</u>		Do you operate a business in Camp Verde? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Name and address of business (if applicable):			
If you are not in business in The Town of Camp Verde, please list your occupation; or if retired, please indicate your former occupation or profession: <u>Retired Business Owner</u>			
Are you now serving, or have you ever served, on a Town of Camp Verde board or commission? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please list names of board/commission and dates served: <u>Chairman Planning & Zoning</u>			
Board & Commission preference (s): Refer to the last page for a list of Boards & Commissions. List your choices in order of preference:			
1. <u>P&Z</u>		3.	
2.		4.	

Education and Community Service			
Schools Attended:	Degree:	Year:	
<u>CUITS</u>	<u>HS</u>		
<u>NAU</u>	<u>BS</u>		
Civic Activities-Service Organizations	Office Held:	Year Begun:	Year Ended:

Please state why you would like to be appointed to a Town Board, Commission, or Committee: Existing Member

Have you ever been charged and convicted of a crime? Yes No
If yes please explain.

What do you believe is the key responsibility of Board, Commission or Committee member to: (a) The Town Council, (b) The citizens of Camp Verde (c) other Board, Commission or Committee members?

(a)

(b)

(c)

Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee: PAST EXPERIENCE

Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

Please notify the Clerk's Office at (928) 554-0021 if you move or no longer wish to be considered for appointment.

If you have a current resume and/or certificate that may be applicable to your Board, Commission or Committee interest, please attach a copy to this application.

Mail or deliver your completed application to: Town of Camp Verde, Attn: Clerk's Office, 473 S. Main Street, Camp Verde, AZ 86322.

If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Applicant's Signature:  Date: 12-13-2021

	Date:
Date Contacted & Invited to Appear before Council:	
Staff Contacting Individual	
Date Appointed by Council	
Board or Commission appointed to:	



Camp Verde, Arizona

Name: Jerry Mason		Date: 12/22/2021	
Home Address: 1471 N Roundup Rd/ Camp Verde, AZ 86322			
Mailing Address, if different: PO Box 4132/ Camp Verde, AZ 86322			
Email Address: jmgeoprof@gmail.com			
Home Telephone: 619-944-8261		Work Telephone:	
Are you a resident of the Town of Camp Verde? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Do you own commercial property in the Town of Camp Verde <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Length of residency in the Town of Camp Verde: 2 years		Do you operate a business in Camp Verde? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Name and address of business (if applicable): <div style="border: 1px solid black; height: 20px; width: 100%;"></div>			
If you are not in business in The Town of Camp Verde, please list your occupation; or if retired, please indicate your former occupation or profession: Business owner; Mason's Auto Clinic (Imperial Beach, CA). Geography Professor (San Diego)			
Are you now serving, or have you ever served, on a Town of Camp Verde board or commission? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please list names of board/commission and dates served: Planning and Zoning Commission			
Board & Commission preference (s): Refer to the last page for a list of Boards & Commissions. List your choices in order of preference:			
1. Planning and Zoning Commission		3.	
2.		4.	
Education and Community Service			
Schools Attended:		Degree:	Year:
San Diego State University		BA	1969
University of California, Davis		MA	1971
Civic Activities-Service Organizations		Office Held:	Year Begun: Year Ended:
Camp Verde Adult Reading Program		board member	2019 continued
Please state why you would like to be appointed to a Town Board, Commission, or Committee: I have experience in Planning; thought it'd be a good thing			
What do you believe is the key responsibility of Board, Commission or Committee member to: (a) The Town Council, (b) The citizens of Camp Verde (c) other Board, Commission or Committee members?			
(a)			
(b)			
(c) Prepare a perspective for Town Council			

Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee: _____

Was a City Planner 1971 to 1976. I've following the discipline for many years.

Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

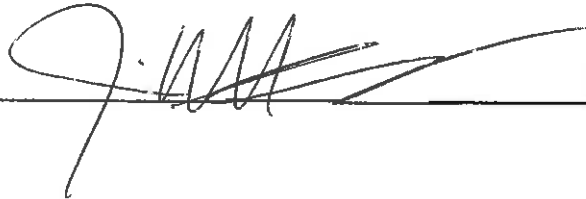
Please notify the Clerk's Office at (928) 567-6631, extension 100 if you move or no longer wish to be considered for appointment.

If you have a current resume and/or certificate that may be applicable to your Board, Commission or Committee interest, please attach a copy to this application.

Mail or deliver your completed application to: Town of Camp Verde, Attn: Clerk's Office, 473 S. Main Street, Camp Verde, AZ 86322.

If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Applicant's Signature: _____



Date: 12/22/2021

	Date:
Date Contacted & Invited to Appear before Council:	
Staff Contacting Individual	
Date Appointed by Council	
Board or Commission appointed to:	

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AGENDA ITEM 7



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: January 5, 2022

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Clerk’s Office

Staff Resource/Contact Person: Cindy Pemberton

Agenda Title (be exact): Discussion, consideration and possible appointment of two (2) members to the Board of Adjustment for 3 year terms that will expire January 2024.

List Attached Documents: Letters of Interest from BJ Davis and Alan (Buck) Buchanan

Estimated Presentation Time: N/A

Estimated Discussion Time: 5 Minutes

Reviews Completed by:

- Department Head: Cindy Pemberton Town Attorney Comments: N/A
- Finance Department N/A

Fiscal Impact:
 Budget Code: _____ Amount Remaining: _____
 Comments:

Background Information: Board of Adjustments has two (2) vacancies that have expired in January. Appointment will be for a 3-year terms as provided in Town Code. .

Town Code, Section 4-1 states: Prior to the expiration of terms for board and commission members, the Town Clerk shall call for letters of interest from the general public. Such letters shall be filed with the Town Clerk in accordance with the time lines and other related procedures established by the Council. Membership requirements for appointees are subject to the requirements established in the appropriate resolution or ordinance that created the board or commission. The Council may establish any other requirements at the time such appointments are sought for the purpose of aiding the Council in completing the selection process. Any member of a board or commission appointed by the Council shall reside within the corporate limits of the Town. However, Council may waive the residency requirement with good cause, except for appointments to the Planning and Zoning Commission, Board of Appeals and Board of Adjustments.

Terms of Members. (2000-A164) (2003-A260)

All members are appointed to boards and commissions to three (3) year terms that begin on January 1 of the year such appointment is made. Members may be re-appointed to additional terms. Such terms are to be staggered so that the terms of no more than three members shall expire in any given year.

Recommended Action (Motion): Move to appoint (insert the names you would like appointed) to the Board of Adjustments for a term that expires 2024.

Instructions to the Clerk: N/A – Oath of Office if necessary.



Camp Verde, Arizona

LETTER OF INTEREST

Name: B. J. Davis		Date: 12-28-2021		
Home Address: 393 West Grippen Road, Camp Verde, AZ 86322				
Mailing Address, if different: PO Box 4170, Camp Verde, AZ 86322				
Email Address: beejdavis@icloud.com				
Home Telephone: (928) 301-5373		Work Telephone: Same		
Are you a resident of the Town of Camp Verde? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Do you own commercial property in the Town of Camp Verde <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Length of residency in the Town of Camp Verde: 10 Years		Do you operate a business in Camp Verde? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Name and address of business (if applicable): The Fish's Garden, LLC 393 W. Grippen Rd.				
If you are not in business in The Town of Camp Verde, please list your occupation; or if retired, please indicate your former occupation or profession:				
Are you now serving, or have you ever served, on a Town of Camp Verde board or commission? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please list names of board/commission and dates served: P&Z Commission 2013-2019 (approximately) Board of Appeals 2018 to date (approximately)				
Board & Commission preference (s): Refer to the last page for a list of Boards & Commissions. List your choices in order of preference:				
1. Board of Appeals		3.		
2.		4.		
Education and Community Service				
Schools Attended:		Degree:	Year:	
Littleton High School, Littleton, CO		YES	1971	
University of Kansas, Lawrence, KS		B. of Architecture	1979	
Civic Activities-Service Organizations		Office Held:	Year Begun: Year Ended:	
ACF Board of Advisors		Board Member	2019	Current
Please state why you would like to be appointed to a Town Board, Commission, or Committee: <u>Help the Town to ensuring enough members on the Board of Advisors</u>				
Have you ever been charged and convicted of a crime? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
If yes please explain.				
What do you believe is the key responsibility of Board, Commission or Committee member to: (a) The Town Council, (b) The citizens of Camp Verde (c) other Board, Commission or Committee members?				
(a) Make decisions that are in alignment with the ordinances and regulations of the Town and in the best interest of the greatest numbefr of citizens, and not to favor any one interest group.				
(b) Look out for the interests of all of the citizens of Camp Verde as a whole.				
(c) Act in a responsible, ethical, fair and respectful manner.				

Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee:

Practiced Architecture as an Intern and licensed Architect for 32 years,

Past excellent work as P & Z Commission Member and Chair,

Past attendance and work on the Board of Appeals,

My reputation for honesty, forthrightness, openness, and treating people fairly.

Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

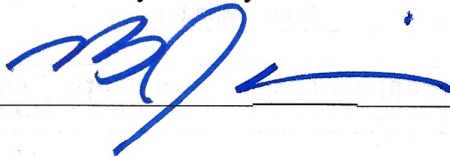
Please notify the Clerk's Office at (928) 567-6631, extension 105 if you move or no longer wish to be considered for appointment.

If you have a current resume and/or certificate that may be applicable to your Board, Commission or Committee interest, please attach a copy to this application.

Mail or deliver your completed application to: Town of Camp Verde, Attn: Clerk's Office, 473 S. Main Street, Camp Verde, AZ 86322.

If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Applicant's Signature:



12-28-2021

Date:

	Date:
Date Contacted & Invited to Appear before Council:	
Staff Contacting Individual	
Date Appointed by Council	
Board or Commission appointed to:	



Camp Verde, Arizona

LETTER OF INTEREST

Name: <u>ALAN BULHANAN</u>		Date: <u>12-14-21</u>	
Home Address: <u>3470-S. HALLIENDA LN. CAMP VERDE, AZ. 86322</u>			
Mailing Address, if different:			
Email Address: <u>SALMONSPIRIT1933@G.MALE.COM</u>			
Home Telephone: <u>SAME</u>		Work Telephone: <u>928 831-0834</u>	
Are you a resident of the Town of Camp Verde? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Do you own commercial property in the Town of Camp Verde <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Length of residency in the Town of Camp Verde:		Do you operate a business in Camp Verde? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Name and address of business (if applicable):			
If you are not in business in The Town of Camp Verde, please list your occupation; or if retired, please indicate your former occupation or profession: <u>RETIRED. BUILDING INSPECTOR</u>			
Are you now serving, or have you ever served, on a Town of Camp Verde board or commission? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please list names of board/commission and dates served: <u>TOWN COUNCIL / BOARD OF APPEALS / PLANNING & ZONE / DESIGN REVIEW Bd.</u>			
Board & Commission preference (s): Refer to the last page for a list of Boards & Commissions. List your choices in order of preference:			
1. <u>BOA</u>		3.	
2.		4.	

Education and Community Service

Schools Attended:	Degree:	Year:
<u>Moline, Ill. High School</u>		<u>1965</u>
<u>Southern Ill. University</u>		<u>1968-1971</u>
Civic Activities-Service Organizations	Office Held:	Year Begun: Year Ended:

Please state why you would like to be appointed to a Town Board, Commission, or Committee: TO USE SOME OF MY KNOWLEDGE IN SMALL TOWN GOV.

Have you ever been charged and convicted of a crime? Yes No

If yes please explain.

What do you believe is the key responsibility of Board, Commission or Committee member to: (a) The Town Council, (b) The citizens of Camp Verde (c) other Board, Commission or Committee members?

(a) FOLLOW THE TOWN CODE

(b) REPRESENT ALL CITIZENS

(c) SHOW RESPECT TO ALL

Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee: SEVERAL YEARS OF SERVICE ON COMMITTEE,

BOARDS & COMMISSIONS INCLUDING TWICE ON

CV TOWN COUNCIL

Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

Please notify the Clerk's Office at (928) 554-0021 if you move or no longer wish to be considered for appointment.

If you have a current resume and/or certificate that may be applicable to your Board, Commission or Committee interest, please attach a copy to this application.

Mail or deliver your completed application to: Town of Camp Verde, Attn: Clerk's Office, 473 S. Main Street, Camp Verde, AZ 86322.

If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Applicant's Signature: Alan Buchanan Date: 12-14-21

	Date:
Date Contacted & Invited to Appear before Council.	
Staff Contacting Individual	
Date Appointed by Council	
Board or Commission appointed to:	

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Agenda Report Form – Section I

Meeting Date: January 5, 2022

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation Work Session

Requesting Department: Economic Development

Staff Resource/Contact Person: Steve Ayers

Agenda Title (be exact): Economic Development Update on Council Goals for 2021-2022

List Attached Documents: Power Point

Estimated Presentation Time: 30

Estimated Discussion Time: 15

Reviews and comments Completed by:

Town Manager: _____ Department Head: _____

Town Attorney Comments: _____

Risk Management: _____

Finance Department
 Fiscal Impact:
 Budget Code: _____ Amount Remaining: _____
 Comments:

Background Information: This presentation will update the Council on Economic Development department activities over the last year as they relate to the Council's short-term and long-term goals for FY2022 agreed to at the Council's 2021 retreat. It will also include an update on department projects and potential development projects for the remainder of FY2022.

Recommended Action (Motion): None

Instructions to the Clerk:

2021 Economic Development Department Update

Goals, Strategies and Projects

Town Council Goals FY2022

Short Term Goals (1-2 years)

- Create marketing program focused on business development, tourism and support, healthcare expansion and Main Street area
- Provide Access to the Verde River

Long-term Goals (3+ years)

- Continued growth of quality affordable housing
- Work to improve career-technical educational opportunities within the Verde Valley
- Improve broadband access

Business Marketing

The Center of It All

Camp Verde's central location, along with its temperate year-around climate, abundant outdoor recreational opportunities, and bucolic setting on the banks of the Verde River, make it one of *Arizona's premier tourist destinations*.



Select Camp Verde

THE CENTER OF IT ALL ARIZONA
ECONOMIC DEVELOPMENT

Fastest Growing

Fastest Growing area in the Verde Valley
Over 20 square miles of opportunity zone
Access to a regional occupational workforce.

Best Location

Centrally located along the I17/ Hwy 260
transportation corridor
Midway between Phoenix and Flagstaff
Close proximity to Sedona and Prescott

Mildest Climate in the Nation

Arizona's Verde Valley lies in the High Desert transition zone between the Sonoran Desert to the south and the Colorado Plateau to the north. *At 3,100 feet elevation, it boasts some of the mildest weather in the Nation.*

Rich in History

TOWN RICH IN HISTORY & NATURAL RESOURCES
Historical Fort Verde • Two water ways including Verde River and Clear Creek • More than 20 hiking, biking, ATV, and equestrian trails

2021

Town of Camp Verde

THE CENTER OF IT ALL ARIZONA

visitcampverde.com

WHY Camp Verde

Getting outdoors in such a beautiful area is a must-try horseback riding, off-roading, jeep tours, hiking, camping, canoeing, kayaking, and fishing.

The explorations don't end there. Camp Verde also holds incredible cultural attractions. Montezuma Castle National Monument—a historic five-story American Indian dwelling in a limestone cliff—is located in town, and Fort Verde State Historic Park is in Camp Verde's historic downtown.

Add to your list the ancient cliff dwellings at Montezuma Well National Monument or the chance to see wild animals up close (or from the air on a zip line) at the intimate Out of Africa Wildlife Park. Not to worry. There are plenty of lodging options in the area.

You can take the time to see it all.



WELCOME TO Camp Verde

As the oldest community in the valley, the Town has a unique history, dating back to the early 1860s.

Settlers first began migrating into the Verde Valley because of the mining industry. Over the years the community recognized the value of protecting and preserving this historic site, which is what prompted a request that it be established as a Historic State park, in 1970. Today, visitors can tour the four remaining adobe buildings, one of which is a museum with exhibits and displays that portray life on the frontier.

The residents of Camp Verde consider themselves lucky to live in the lush Verde River Valley. Their winding waterway creates a habitat for bald eagles, hawks, blue heron, beavers, and otters. Surrounded by the Bradshaw Mountains and Prescott National Forest, there's spectacular scenery in every direction.

IMAGINE A TOWN IN CENTRAL ARIZONA FULL OF HISTORY & RICH IN WESTERN RURAL CHARACTER

The climate is always nice in Camp Verde

Arizona's Verde Valley lies in the High Desert transition zone between the Sonoran Desert to the south and the Colorado Plateau to the north. At 3,100 feet elevation, it boasts some of the mildest weather in the Nation.

AVERAGE MAX TEMPERATURE	July 101°
AVERAGE MIN TEMPERATURE	December-January 26°
AVERAGE ANNUAL PARTICIPATION	12.85"
AVERAGE ANNUAL SNOWFALL	1.9"



CV COMMUNITY PROFILE

The AVERAGE HOUSEHOLD INCOME in Camp Verde is \$54,075 with a poverty rate of 25.14%

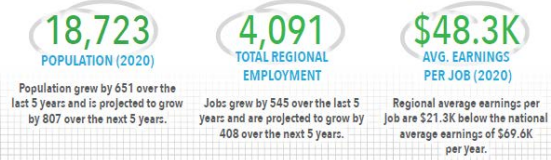
The MEDIAN RENTAL COSTS in recent years comes to \$710

MEDIAN HOUSE VALUE is \$193,100

MEDIAN AGE in Camp Verde is 40.7 years
 40.4 YEARS FOR MALES
 40.9 YEARS FOR FEMALES

UNCOVER ARIZONA'S BEST KEPT SECRETS

ECONOMY OVERVIEW



LARGEST INDUSTRIES

51% of the workforce populations is 45 years or older.

1. Government
2. Retail Trade
3. Construction
4. Accommodation & Food Services
5. Health Care and Social Assistance
6. Transportation & Warehousing
7. Support, Waste Management & Remediation Services
8. Other Services (Except Public Administration)
9. Educational Services
10. Arts, Entertainment, & Recreation



TOP REGIONAL BUSINESSES	SIZE
Cliff Castle Casino	572
Camp Verde Unified School District	217
Camp Verde Unifies School District	199
Yavapai Apache Nation	150
Copper Canyon Academy	111
Bashas'	110
Spectrum Healthcare Group	100
C&E Meat Processing	63

ICSC

Sprouts
Wal Mart
INSPIRE BRANDS: Dunkin, Baskin
Robbins, Jimmy Johns, Rusty Taco,
Buffalo Wild Wings, Arby's & Sonic
Valvoline
Express Oil Change
HVS Consulting & Valuation
Human Bean Coffee
CHIPOTLE
Schlotzsky's
Moe's Southwest Grill
McAllister's Deli
Jersey Mike's
Marriot Hotels
Kohl's & Macy's
Blink, Volta (EV Charging Stations)
Phoenix Commercial Advisors
Red Mountain Group



January 6, 2022

Page 44 of 62



Working with developers who own property or are at some step in the process of purchasing property, on attracting the following businesses:

2nd Grocery Store

- Sprouts
- Aldi's
- Fry's

Other Retail Efforts

- Black Bear Diner
- Maple Street Biscuit Co
- IHOP

Goodwill
Bob's Discount Furniture
Planet Fitness
Ross
True Value
Harbor Freight
Home depot
Lowe's
Aldi's
Cracker Barrel
Golden Corral
Dunkin
Native Grill
IHOP
Texas Roadhouse
Speedway Gas



Love's Travel Center
TA Petro Truck Stop
Clean Freak Carwash
Ocean blue Carwash
Jack in the Box
Honor Health
Banner Health
Dignity Health
Motel 6
Woodsprings Hotels
Ride now Power sports
Four Seasons Motor Sports
Pilot/Flyin J Travel Center
Buck-ee's
Quick Trip

Tourism Marketing



Online Marketing

This screenshot shows the LinkedIn profile for the Town of Camp Verde. The profile name is "Town of Camp Verde" with the tagline "The Center of it all!" and "Government Administration · Camp Verde, Arizona · 50 followers". The page includes a header with navigation options like Home, My Network, Jobs, Messaging, Notifications, and Me. Below the header is a large banner image of a desert landscape. The main content area features a "Start a post" button and options for Photo, Video, Poll, and Write article. On the right side, there is a section for "Invite connections to follow" with three individuals listed: Michael Marshall (Parks & Recreation Division Manager), Ken Zoll (Executive Director), and Ron Long (Public Works Director). The left sidebar displays analytics for the last 30 days, including 31 search appearances, 16 unique visitors, 18 new followers, and 0 post impressions.

This screenshot shows the Instagram profile for "visitcampverde". The profile name is "visitcampverde" with a "Follow" button and "53 posts", "882 followers", and "51 following". The bio reads "The official Instagram for Camp Verde Visitor Center & Town of Camp Verde Economic Development." The profile picture is a circular logo with "Camp Verde ARIZONA" text. Below the bio, there are buttons for "Log In" and "Sign Up".

This screenshot shows the Facebook page for the Town of Camp Verde. The page name is "Town Of Camp Verde" with the handle "@visitcampverde". The cover photo shows two people kayaking on a river. The page includes a navigation menu with Home, About, Events, Services, Posts, Groups, Photos, Reviews, and Videos. A post from August 31 says "Come visit Camp Verde and check out all of the wonderful things our community has to offer!". There are also buttons for "Contact Us" and "Send message".

Three promotional posters for Visit Camp Verde are displayed. The first poster is for "Wish you the happiest holidays" and features the Visit Camp Verde logo. The second poster is for "EXPLORATION" and shows people in a desert setting. The third poster is for "WINE TASTING IN Camp Verde" and shows a wine barrel. All posters include the Visit Camp Verde logo and tagline "THE CENTER OF IT ALL ARIZONA".

Main Street

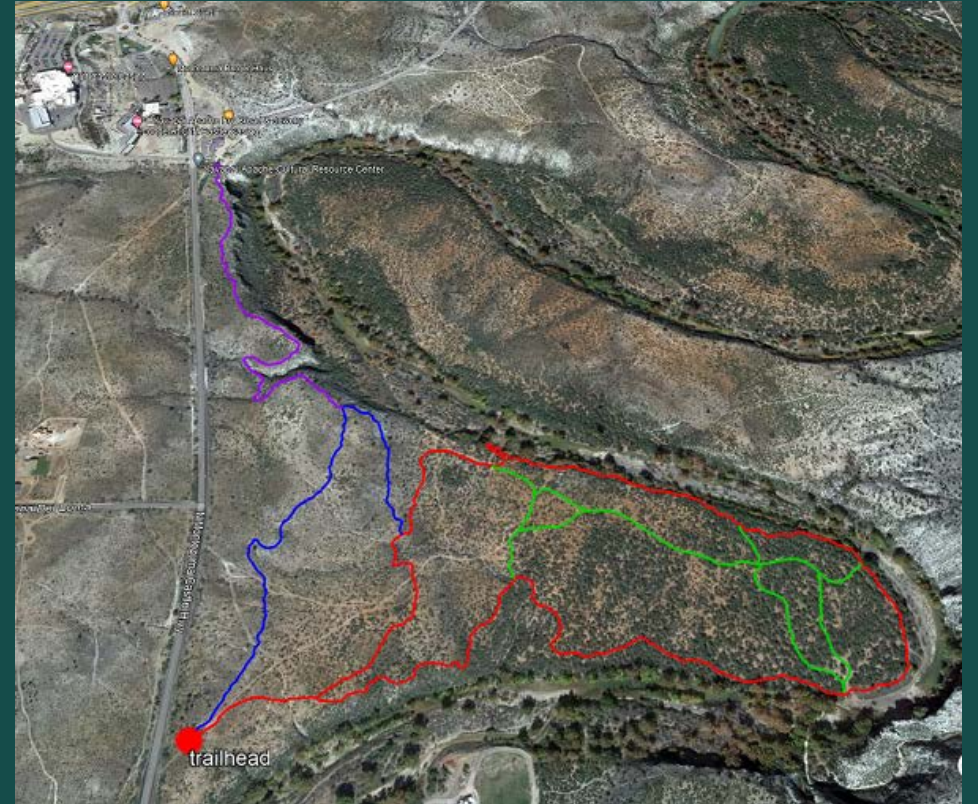
- Vacancies
 - 2 suites Plaza @ 348 S. Main
 - 1 suite @ CV Automotive Bldg.
 - Former Moscato building
- Not for Lease
 - Wingfield Plaza
 - Boler's Building
 - Valley View
- Recent Revitalization Projects
 - Rio Verde Plaza
 - Moscato (former Verde Café)
 - Utterly Devine Building
 - El Centro Latino
 - Main Street Studios



Verde River Access & Trails

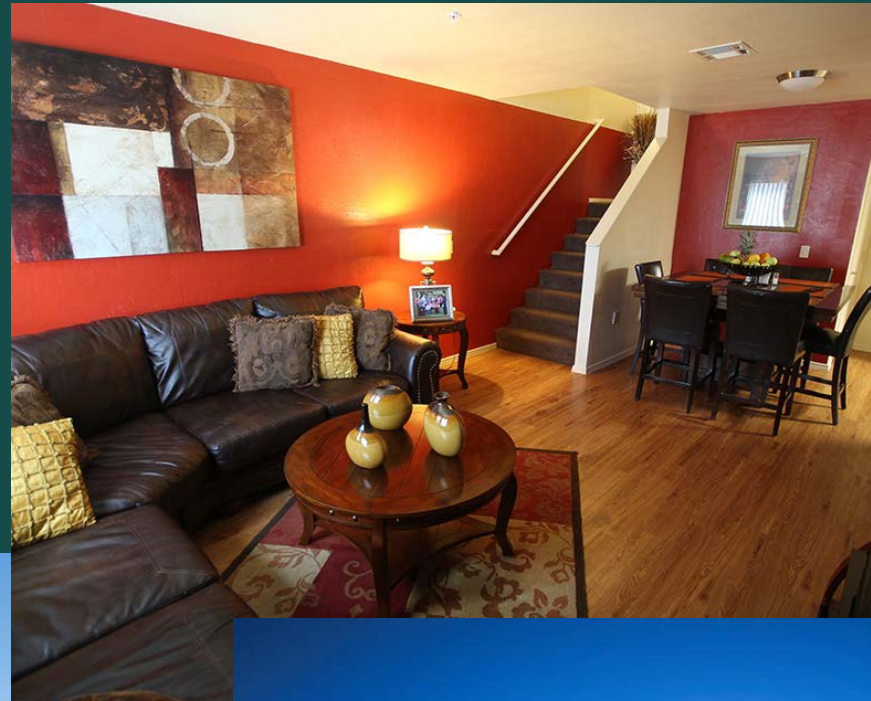


Council Regular Session



- Parsons Riverfront Preserve
- Homestead Park
- Jackson Flat Trail
- Toy Property
- Grief Hill TH
- Box "T" TH

Affordable Housing



CTE Opportunities & Workforce Development



The “BRIC” Business Resource and Innovation Center

Partners

- NACOG Arizona@Work
- REDC Commitment
- SBDC
- Yavapai College

USDA Grants

- Rural Business Development Grant: Equipment, materials, services
- Community Facilities Grant: Remodel bldg

Broadband

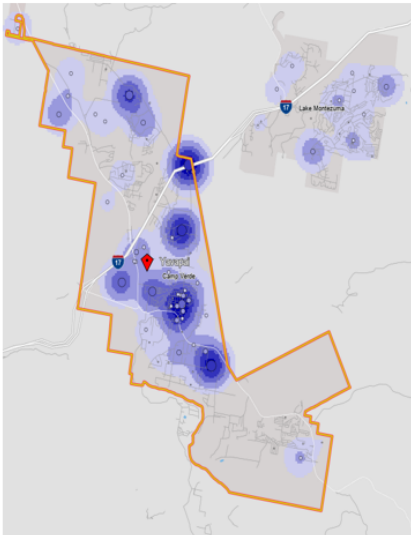


- I-17 Project
- Yavapai County project
- State of Arizona Grants

Demographics

COMMUTER DATA - DECEMBER 2021 UPDATE

Camp Verde



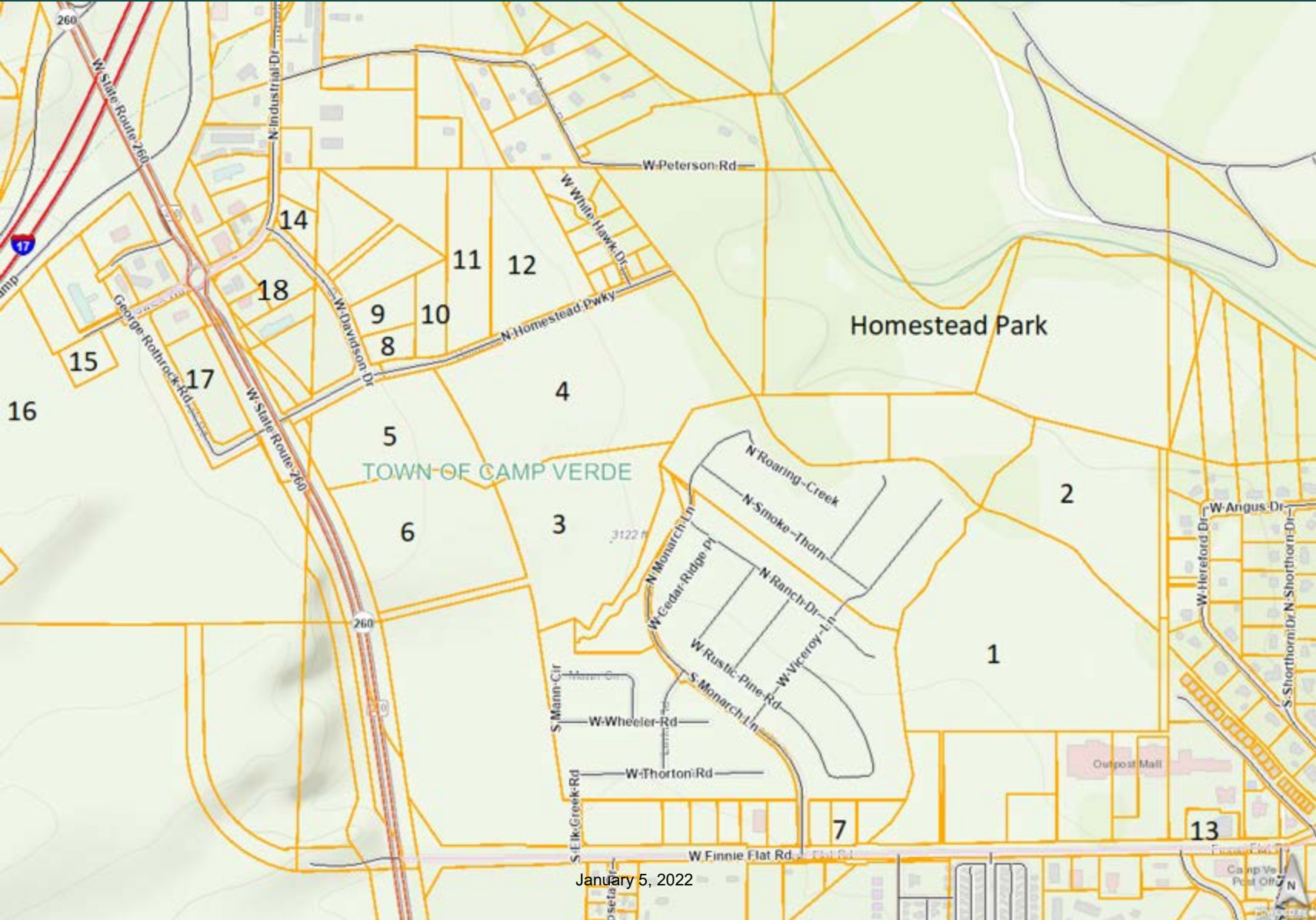
Destination of Commuters	Share	pp change from 2018
Camp Verde	28.9%	0.6pp
Phoenix	13.7%	1.0pp
Cottonwood	7.5%	1.1pp
Flagstaff	6.1%	-0.8pp
Sedona	5.0%	-1.0pp
Prescott	3.8%	-0.1pp
Scottsdale	3.2%	-0.4pp
Tempe	2.2%	0.6pp
Lake Montezuma	2.1%	0.4pp
Prescott Valley	1.8%	0.3pp
All Other Locations	25.9%	-1.6pp

Population	12,201
Population in poverty	3,190
Households	4,612
Median Age	46.9
Median HH Income	\$48,046
Per Capita HH Income	\$28,399

Source: -U.S. Census Bureau. (2021). LEHD Origin-Destination Employment Statistics (2002-2019). Washington, DC: U.S. Census Bureau, Longitudinal-Employer Household Dynamics Program, accessed on 2 November 2021 at <https://onthejob.ces.census.gov>. LODES 7.5

>2019 Data Released 2 November 2021

Overall Development Picture





Agenda Item Submission Form – Section I

Meeting Date: January 5, 2022

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation Pre-Session Agenda

Requesting Department: Town Clerk

Staff Resource/Contact Person:

Agenda Title: Approval of Resolution 2022-1081, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona setting the 2022 Meeting Dates and Times for Meeting of the Council and all Commission/Committees, and superseding Resolution 2021-1061.

List Attached Documents: Resolution 2022-1081

Estimated Presentation Time:

Estimated Discussion Time:

Reviews Completed by:

- Department Head: _____ Town Attorney Comments: N/A
- Finance Department N/A
Fiscal Impact: None
Budget Code: N/A Amount Remaining: _____
Comments:

Background Information

Town Code, 4-2-1.3 stipulates that Council will establish by Resolution, the meeting dates and times for Council and all Boards and Commissions in January of each year. This resolution meets the Town Code requirements and establishes the 2021 meeting dates and times for Council and all Commission/Committees for 2021.

Recommended Action (Motion):

Move to approve Resolution 2022-1081, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona setting the 2022 Meeting Dates and Times for Meeting of the Council and all Commission/Committees, and superseding Resolution 2021-1061.

Instructions to the Clerk: Process Resolution

RESOLUTION 2022-1081

A resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona setting the 2022 Meeting Dates and Times for meetings of the Council and all Commission/Committees, and superseding Resolution 2021-1061

WHEREAS, it is in the best interest of the Town to inform citizens of all regular Council, Commission and Committee meetings, dates and times,

NOW THEREFORE, the Mayor and Common Council of the Town of Camp Verde do hereby resolve to establish the following meeting dates and times for the Mayor and Common Council, Town Commissions, and Committees as follows:

Mayor and Council, Board, and Commission Meeting Schedule

Note: Meetings are held in Council Chambers located at 473 S. Main Street, Ste. 106, Camp Verde, Arizona unless otherwise noted on the notice that is posted no later than 24 hours prior to each meeting. Special meetings or work sessions may be scheduled by consent of the Town Manager and will be posted no later than 24 hours prior to such meeting.

Mayor and Common Council of the Town of Camp Verde 2022 Meeting Schedule		
Regular Session	January 5, 2022	6:30 p.m.
Regular Session	January 19, 2022	6:30 p.m.
Regular Session	February 2, 2022	6:30 p.m.
Regular Session	February 16, 2022	6:30 p.m.
Regular Session	March 2, 2022	6:30 p.m.
Regular Session	March 16, 2022	6:30 p.m.
Regular Session	April 6, 2022	6:30 p.m.
Regular Session	April 20, 2022	6:30 p.m.
Regular Session	May 4, 2022	6:30 p.m.
Regular Session	May 18, 2022	6:30 p.m.
Regular Session	June 1, 2022	6:30 p.m.
Regular Session	June 15, 2022	6:30 p.m.
Regular Session	July 6, 2022	6:30 p.m.
Regular Session	July 20, 2022	6:30 p.m.
Regular Session	August 3, 2022	6:30 p.m.
Regular Session	August 17, 2022	6:30 p.m.
Regular Session	September 7, 2022	6:30 p.m.
Regular Session	September 21, 2022	6:30 p.m.
Regular Session	October 5, 2022	6:30 p.m.
Regular Session	October 19, 2022	6:30 p.m.
Regular Session	November 2, 2022	6:30 p.m.
Regular Session	November 16, 2022	6:30 p.m.
Regular Session	December 7, 2022	6:30 p.m.
Regular Session	December 21, 2022	6:30 p.m.

Regular Meetings of the Planning & Zoning Commission

Notice is hereby given to the members of the Planning & Zoning Commission and to the general public that the Planning & Zoning Commission of the Town of Camp Verde will hold **Regular Meetings on the first Thursday of every other month beginning in January 2022 unless there is a paid application, which in this case, the meeting will be held on the second Thursday of the month as a Special Session. Additionally, Special Session meetings may be held on the second Thursday of each month at 6:30 p.m. as needed.**

Planning & Zoning Commission of the Town of Camp Verde 2022 Meeting Schedule		
Regular Session	January 6, 2022	6:30 p.m.
Special Session (as needed)	January 13, 2022	6:30 p.m.

Regular Session	February 3, 2022	6:30 p.m.
Special Session (as needed)	February 10, 2022	6:30 p.m.
Regular Session	March 3, 2022	6:30 p.m.
Special Session (as needed)	March 10, 2022	6:30 p.m.
First Quarterly Report for Period January 2022 through March 2022 will be heard at the April 6, 2022 Council Meeting.		
Regular Session	April 7, 2022	6:30 p.m.
Special Session (as needed)	April 14, 2022	6:30 p.m.
Regular Session	May 5, 2022	6:30 p.m.
Special Session (as needed)	May 12, 2022	6:30 p.m.
Regular Session	June 2, 2022	6:30 p.m.
Special Session (as needed)	June 9, 2022	6:30 p.m.
Second Quarterly Report for Period April 2022 through June 2022 will be heard at the July 6, 2022 Council Meeting.		
Regular Session	July 7, 2022	6:30 p.m.
Special Session (as needed)	July 14, 2022	6:30 p.m.
Regular Session	August 4, 2022	6:30 p.m.
Special Session (as needed)	August 11, 2022	6:30 p.m.
Regular Session	September 1, 2022	6:30 p.m.
Special Session (as needed)	September 8, 2022	6:30 p.m.
Third Quarterly Report for Period July 2022 through September 2022 will be heard at the October 5, 2022 Council Meeting.		
Regular Session	October 6, 2022	6:30 p.m.
Special Session (as needed)	October 13, 2022	6:30 p.m.
Regular Session	November 3, 2022	6:30 p.m.
Special Session (as needed) Cancelled-Veterans day	November 10, 2022	6:30 p.m.
Regular Session	December 1, 2022	6:30 p.m.
Special Session (as needed)	December 8, 2022	6:30 p.m.
Fourth Quarterly Report for Period October 2022 through December 2022 will be heard at the January 4, 2023 Council Meeting.		

Regular Meetings of the Board of Adjustments

Notice is hereby given to the members of the Board of Adjustments and to the general public that the Board of Adjustments of the Town of Camp Verde will hold **Regular Meetings on the second Tuesday of every month at 3:00 p.m. as needed.**

Board of Adjustments of the Town of Camp Verde 2022 Meeting Schedule		
1. Regular Session (as needed)	January 11, 2022	3:00 p.m.
2. Regular Session (as needed)	February 8, 2022	3:00 p.m.
3. Regular Session (as needed)	March 8, 2022	3:00 p.m.
First Quarterly Report for Period January 2022 through March 2022 Will be heard at the April 6, 2022 Council Meeting.		
4. Regular Session (as needed)	April 12, 2022	3:00 p.m.
5. Regular Session (as needed)	May 10, 2022	3:00 p.m.
6. Regular Session (as needed)	June 14, 2022	3:00 p.m.

Second Quarterly Report for Period April 2022 through June 2022
will be heard at the July 6, 2022 Council Meeting.

7. Regular Session (as needed)	July 12, 2022	3:00 p.m.
8. Regular Session (as needed)	August 9, 2022	3:00 p.m.
9. Regular Session (as needed)	September 13, 2022	3:00 p.m.

Third Quarterly Report for Period July 2022 through September 2022
will be heard at the October 5, 2022 Council Meeting.

10. Regular Session (as needed)	October 11, 2022	3:00 p.m.
11. Regular Session (as needed)	November 8, 2022	3:00 p.m.
12. Regular Session (as needed)	December 13, 2022	3:00 p.m.

Fourth Quarterly Report for Period October 2022 through December 2022
will be heard at the January 4, 2023 Council Meeting.

Passed and approved by a majority vote of the Common Council at the Regular meeting of January 05, 2022.

Dee Jenkins – Mayor

Attest:

Approved as to form:

Cindy Pemberton, Town Clerk

William Sims, Town Attorney

AGENDA ITEM 10



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: January 5, 2022

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation Pre-Session Agenda

Requesting Department: Town Clerk

Staff Resource/Contact Person:

Agenda Title: Discussion, Consideration, and Possible approval of Resolution 2022-1082, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, establishing Hours of Operation, Superseding 2021-1062

List Attached Documents: Resolution 2022-1082

Estimated Presentation Time:

Estimated Discussion Time:

Reviews Completed by:

- Department Head: _____ Town Attorney Comments: N/A
- Finance Department N/A
 Fiscal Impact: None
 Budget Code: N/A Amount Remaining: _____
 Comments:

Background Information

Town Code, 2-3-1 States that at the first meeting in January, or as soon as practicable, Council shall set by Resolution, the hours of operation for all Town Offices.

Recommended Action (Motion):

Move to approve Resolution 2022-1082, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, establishing Hours of Operation, Superseding 2021-1062

Instructions to the Clerk: Process Resolution



RESOLUTION 2022-1082

**A RESOLUTION OF THE MAYOR AND COMMON COUNCIL
OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA,
ESTABLISHING HOURS OF OPERATIONS,
SUPERSEDING 2021-1062**

WHEREAS, it is in the best interest of the Town to inform all citizens of the hours of operation of all public facilities;

WHEREAS, Town Code, 2-3-1 States that at the first meeting in January, or as soon as practicable, Council shall set by Resolution, the hours of operation for all Town Offices.

NOW THEREFORE, the Mayor and Common Council of the Town of Camp Verde do hereby resolve to establish the following Hours of Operation and Holiday Schedule for all Town Offices and staff as follows:

Hours of Operation		
Administration Offices	Monday – Thursday	7:00 a.m.-5:00 p.m. Friday 7:00 a.m. to 11:00 a.m.
Municipal Court	Monday – Thursday	7:00 a.m.-5:00 p.m. Friday 7:00 a.m. to 11:00 a.m.
Community Development	Monday – Thursday	7:00 a.m.-5:00 p.m. Friday 7:00 a.m. to 11:00 a.m.
Parks & Recreation	Monday – Thursday	7:00 a.m.-5:00 p.m. Friday 7:00 a.m. to 11:00 a.m.
Swimming Pool	Monday – Saturday	Opening/Closing Dates to be Announced
Public Works	Monday – Thursday	7:00 a.m.-5:00 p.m. Friday 7:00 a.m. to 11:00 a.m.
Animal Control	Monday – Thursday	7:00 a.m.-5:00 p.m. Friday 7:00 a.m. to 11:00 a.m.
Marshal's Office – Admin	Monday – Thursday	7:00 a.m.-6:00 p.m.
Marshal's Office – Deputies/Dispatch	24 Hours per Day	24 Hours per Day
Library	Monday – Thursday	9:00 a.m. – 8:00 p.m.
Library	Friday-Saturday	9:00 a.m. – 5:00 p.m.
Library	Sunday	Closed

Passed and approved by a majority vote of the Common Council at the Regular Session of January 5 2021

Dee Jenkins, Mayor

Attest:

Approved as to form:

Cindy Pemberton, Town Clerk

William Sims