

**(Corrected) MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, NOVEMBER 17, 2021 at 6:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor Dee Jenkins called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Dee Jenkins, Vice Mayor Joe Butner, Councilor Bill LeBeau, Councilor Robin Whatley, Councilor Jesse Murdock, Councilor Jackie Baker and Councilor Cris McPhail are present.

Also Present

Town Manager Russ Martin, Town Clerk Cindy Pemberton, and Rec Secretary Jennifer Reed.

3. Pledge of Allegiance

Councilor Whatley led the Pledge.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

1. Regular Session – November 3, 2021
2. Regular Executive Session – November 3, 2021 (recorded and on file)

b) Set Next Meeting, Date and Time:

1. Regular Session – Wednesday, December 1, 2021 at 6:30 p.m.
2. Regular Session – Wednesday, December 15, 2021 at 6:30 p.m.
3. Regular Session – Wednesday, January 5, 2022 at 6:30 p.m.

Mayor Jenkins stated she had some grammatical corrections the minutes earlier this week.

Motion made by Vice Mayor Butner to approve the consent agenda with the clerical corrections made to the minutes. Second was made by Councilor LeBeau. **Motion** carried 7-0.

5. **Call to the public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.) Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))**

Town Clerk Cindy Pemberton read a letter submitted by Dave apJones, President of the Camp Verde Dark Sky's Community. He stated that the Rodeo Grounds lighting is not Dark Sky's compliant. He is offering to help fix the lighting issues for free. Please contact him.

Mary White is a resident of Camp Verde and is asking for sidewalks to be put in on Verde Lakes Drive. She stated that it is a very busy street and someone is going to get hurt.

6. **Discussion, Consideration and Possible Approval to submit an application for State Grants in Aid Construction SGIA-C 2022 Grant Funds of \$50,000 to build the Shelter Canopy for an Automated Library Branch.** Staff Resource: Kathy Hellman.

Kathy Hellman stated the library submitted an Intent to Apply for State Grants in Aid Construction (SGIA-C) funds at the end of September and in October we received an invitation to apply for the SGIA Construction Award. Staff is asking permission from the Council to submit an application for SGIA-C Funding Request for 2022 as outlined in the Intent to Apply.

Public Comments:

Susi Thompson asked if this grant is site specific? She is against the site that was mentioned in the Public Meeting.

Bill Decker likes the idea of the library but likes the idea of the sidewalks more. He does not like the site that was mentioned at the Public Meeting. That site is in a flood zone. He suggested Verde Lakes at the Lakes after cleaning it up.

Councilor Whatley asked if there were other sites available. Ms. Hellman said they looked at many sites in Verde Lakes that were owned by the Town. This site seems to be the best location from her point of view. It also seemed to be the safest site.

Ms. Hellman stated the site is not grant specific and can give options. The plans were drawn to be put on any site. She is worried that the State Library will say we are not ready for the grant if we aren't settled on a site.

Town Clerk Cindy Pemberton stated Council can approve the application tonight but cannot approve site locations.

Councilor Whatley stated this item is only to give permission for the Library to apply for a grant and have matching funds.

Motion by Councilor LeBeau to grant permission to the Library Director to apply for State Grants in Aid Construction 2022 Funds of \$50,000 with a \$50,000 required match to build the shelter canopy for an automated library branch in Verde Lakes Estates. Second was made by Councilor McPhail. **Motion passes 7-0.**

7. **Discussion, Consideration and Possible Approval of request for funding from CIP Reserve Funds for projects to include screen and recoat gym floor and stage, repair/replace flooring/ceilings and HVAC in Rooms 204 & 305 and demolish the old Circle K building at the end of Main Street.** Staff Resource: Mike Marshall

Mike Marshall (via Zoom) stated staff is looking to recoat the gym floor plus add three Pickle Ball Court linage to the floor, and complete/refinish the stage floor. He reviewed flooring options. Staff would also like to replace the ceiling in Room 305 and add new lighting. Staff would like to put a Mini HVAC System in Room 204 to replace swamp cooler.

Town Manager Russ Martin stated the Old Circle K Building is not in good shape to lease out the building and would like to demolish it.

Motion by Councilor McPhail to approve the request not to exceed \$170,000 from CIP Reserve Funds for gym floors, renovations to rooms 204 & 305 and demolition of the Old Circle K Building. Second was made by Councilor Baker. **Motion passes 7-0.**

8. **Discussion, Consideration and Possible Approval to adopt Resolution 2021-1080, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving an application for Final Plat to develop an 11-lot residential subdivision known as "Salt Mine Ranches" on approximately 10 acres. The proposed project is zoned R1L-35 (Residential Single-Family Limited, 35,000 Square Foot minimum lot size) at 97 Salt Mine Road on APN 404-01-045, in Camp Verde, Yavapai County, Arizona.** Staff Resource: John Knight

Community Development Director John Knight gave an overview of the Final Plat. County and Environmental services are doing more research regarding the comment from the County about the code stating they can't have flood irrigation with septic systems. Staff is also waiting for the street name to be approved.

Vice Mayor Butner asked if the applicant knew about the letter from the County. Mr. Knight stated the applicant is here but he will get clarification and bring information back to a future meeting.

Mayor Jenkins stated she called Randy McDonald and told him about the County's comment.

Applicant Brian McDonald said the County stated the code wrong. The Code states that you can't flood irrigate *over the top* of septic systems. They misquoted the ordinance. They will need to make sure the water is directed away from the septic systems.

Motion by Councilor Baker to approve Resolution 2021-1080 of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving a Final Plat 20210507 submitted by Randy and Brian McDonald for the purpose of developing an 11-lot subdivision known as "Salt Mine Ranches" on approximately 10 acres. The proposed project is zoned R1L-35 and is located at 97 Salt Mine Road on APN 404-01-045, in Camp Verde, Yavapai County, Arizona. Second was made by Vice Mayor Butner. **Motion passes 7-0.**

9. **Discussion, Consideration and Possible Approval to adopt Resolution 2021-1079; a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving the form and authorizing the execution and delivery of a loan agreement with the Water Infrastructure Finance Authority of Arizona from its Drinking Water Revolving Fund Program; delegating the determination of certain matters relating thereto to the Manager and the Finance Director; providing for the transfer of certain moneys and making certain covenants and agreements with respect thereto; authorizing the taking of all other actions necessary to the consummation of the transactions contemplated by such loan agreement and this resolution and declaring an emergency.** Staff Resource: Russ Martin.

Town Manager Russ Martin stated this is the final step in the WIFA process. This is for a 25-year loan at 2% or less (currently it is 1.8%). The rate can only be locked in 3 days prior to closing and we are currently anticipating closing mid-December. Mr. Martin reviewed the due diligence background on this item.

Motion by Councilor Murdock to approve and adopt Resolution 2021-1079 a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving the form and authorizing the execution and delivery of a loan agreement with the Water Infrastructure Finance Authority of Arizona from its Drinking Water Revolving Fund Program; delegating the determination of certain matters relating thereto to the Manager and the Finance Director; providing for the transfer of certain moneys and making certain covenants and agreements with respect thereto; authorizing the taking of all other actions necessary to the consummation of the transactions contemplated by such loan agreement and this resolution and declaring an emergency.

Second was made by Vice Mayor Butner. **Motion passes 7-0.**

10. **Call to the Public for items not on the agenda. (Please complete Request to Speak Card and turn in to the Clerk.) Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking**

any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to A.R.S. §38-431.01(H)).

No public to speak.

- 11. Council Informational Reports.** *These reports are relative to the committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.*

Councilor Whatley attended the Redistricting Meeting.

Vice Mayor Butner attended the Redistricting Meeting and stated his concerns with the current Congressional District. He also spoke about the Turquoise Circuit Rodeo's turnout and felt like it was a rousing success.

Councilor McPhail attended the 5th Anniversary of the Library Celebration, the Turquoise Circuit Block Party, Game Con at the library, and assisted the Marshal's Office during assimilation training.

Mayor Jenkins attended the biweekly Mayor/Managers Meeting, the Turquoise Circuit Block Party, the 5th Anniversary of the Library Celebration, attended the rodeo, a PSPRS Meeting, a Web X Meeting regarding fire control in the forest, the 1st Annual Car Show, and the Redistricting Meeting.

- 12. Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Town Manager Russ Martin:

- Asked Council if he could schedule Judge Candidates Interviews on Monday, November 29th at 3pm.
- Heather Vinson introduced *new* Capital Improvement Plan Project Manager Jim Waters. Mr. Waters gave examples of projects he has done.

Councilor Murdock wanted to take a Point Of Personal Privilege to take a moment of silence in support of the Weatherford Family after losing a member of the family.

13. Adjournment

Mayor Jenkins adjourned the meeting at 7:30 p.m.

Tom Jenkins
Mayor Dee Jenkins

Virginia Jones for Cindy Pemberton
Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on November 17, 2021. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 6th day of December, 2021.

Virginia Jones for Cindy Pemberton
Cindy Pemberton, Town Clerk