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**AGENDA
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, AUGUST 4, 2021 at 6:30 P.M.**

ZOOM MEETING LINK:

<https://us02web.zoom.us/j/81074113576?pwd=MWY1WEJuTnpjM1d0Q3ovdzFRT2JmZz09>

One Tap Mobile: 1-669-900-9128 or 1-253-215-8782

Meeting ID: 810 7411 3576

Passcode: 176126

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. **Call to Order**
2. **Roll Call.** Council Members Jackie Baker, Bill LeBeau, Cris McPhail Jessie Murdock, Robin Whatley, Vice Mayor Joe Butner, and Mayor Dee Jenkins.
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
 - a) **Approval of the Minutes:**
 - 1) Work Session – July 14, 2021 Page 5
 - 2) Special Session – July 21, 2021 Page 15
 - 3) Regular Session – July 21, 2021 Page 17
 - b) **Set Next Meeting, Date and Time:**
 - 1) Regular Session – Wednesday August 18, 2021 at 6:30 p.m.
 - 2) Regular Session – Wednesday September 1, 2021 (Cancelled)
 - 3) Regular Session – Wednesday September 15, 2021 at 6:30 p.m.
5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an

open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

6. Special Announcements and Presentations

- **Equine Emergency Evacuation – Carol Fontana** Page 23

7. Discussion, Consideration, and Possible Direction to the Manager to prepare and submit the 2021 Election Ballot for two (2) members from candidates around the state to serve on the Board of Trustees for the Arizona Municipal Risk Retention Pool. Staff Resource: Russ Martin Page 39

8. Discussion, Consideration and Possible Approval for funding from the Community Support budget line for Meals on Wheels and Yavapai Family Advocacy Center. Staff Resource: Russ Martin Page 45

9. Discussion, Consideration and Possible Approval to allocate Capital Improvement Funding for numerous projects funded through American Rescue Plan Act (ARPA) funding. Staff Resource: Russ Martin Page 49

10. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.) Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to A.R.S. §38-431.01(H))

11. Council Informational Reports. These reports are relative to the committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

12. Manager/Staff Report Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

13. Update, Discussion and Consultation with the Town Attorney for legal advice and review of negotiations to purchase the Camp Verde Water System: The Council may, by majority vote, recess the special meeting, hold an executive session and then reconvene the Regular meeting for discussion and possible action on this item as covered under A.R.S. 38-431.03 (A)(2); (A)(3); (A)(4); (A)(5); (A)(6); (A)(7).

14. Adjournment

Note: Upon a public majority vote of a quorum of the Town Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes: (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1)); (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2)); (3) Discussion or consultation for legal advice with the attorneys of the public body. (A.R.S. §38-431.03(A)(3)); (4) Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. § 38-431.03(A)(4)); (5) Discussion or consultation with designated representatives of the public body to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5)); (6) Discussion, consultation or consideration for negotiations by the town or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6)); (7) Discussion or consultation with designated representatives of the town to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Bashes on 07-29-2021 at 2:00 p.m. in accordance with the statement filed by the Camp Verde Town Council with the Town Clerk

Cindy Pemberton

Cindy Pemberton, Town Clerk

Pursuant to A.R.S. §38-431.01 Meetings shall be open to the public - All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All legal action of public bodies shall occur during a public meeting. The Town of Camp Verde Council Chambers is accessible to persons with disabilities. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk at 928-554-0021.

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Support your local merchants

DRAFT MINUTES
TOWN OF CAMP VERDE
WORK SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, JULY 14, 2021 at 4:00 P.M.

ZOOM MEETING LINK:

<https://us02web.zoom.us/j/83999879749?pwd=czlzVWMwREw3TGIZdmdDWTNEOExadz09>

One Tap Mobile: 1-669-900-9128 or 1-253-215-8782

Meeting ID: 839 9987 9749

Passcode: 971563

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order** Mayor Dee Jenkins called the meeting to order at 4 pm.
2. **Roll Call.** Council Members Jackie Baker, Bill LeBeau, Cris McPhail Jessie Murdock, Robin Whatley, Vice Mayor Joe Butner, and Mayor Dee Jenkins.
3. **Pledge of Allegiance** Councilor Billy LeBeau led the pledge.
4. **Update, Review and Discussion on Capital Improvement Plan and projects and the potential use of funding regarding the American Rescue Plan Act as well as possible direction to bring back projects for formal approval at a future Town Council meeting.**

Town Manager Russ Martin discussed that Council would be discussing direction on the NACOG money that is going to be available to Camp Verde and the Wastewater Division direction for use of funding. There is no pressure during the work session to make a definitive decision. The purpose of the work session is to inform council on the items they may be seeing in the future and determine if there are items that have a clear priority. Some projects may need additional time to prioritize. The purpose is not to overwhelm Council with an abundance of projects, but Council members should point out if there are items that are of importance to the community that are not listed. Additionally, there are potential funding opportunities at federal or local levels where if some money were to be spent on design it would provide leverage for funding. Those projects would also be closer to completion. Mr. Martin noted to Council that during the Council Budget sessions the capital improvement plan was not reviewed and also not all potential projects are being

presented at this time. Town Staff and Departments are currently working on a project list for items that are easily rescue funded.

An example of an easily funded project item is the automatic doors for the library. That project would be roughly \$8k and would provide the community with a no touch entrance that would qualify for a COVID related improvement. Another example is the community gym which is designated as an emergency location and was used to administer COVID Shots. Generators and the cost of the required generator rentals should qualify for the rescue funding.

There is 3.8 million in funding. The rescue funding can be used on water, wastewater, and broadband with no question. It may also be utilized for economic development and business assistance, but these categories are less defined. A good conversation to have with the rescue money is the potential project of a Visitor Center at the intersection as people come into town. Rental assistance is another option. The federal treasury may come back and audit expenses to confirm that they qualified for funding. During the next few months the national league of cities will get a lot more answers to questions. Streets are clearly not a possibility at this point. There is 1.8 and change in the bank account and those funds are under no obligation to report expenditures.

The Town has effectively 3 years to spend the rescue funding, by 2024. A contract must be in place by 2024 and the funds must be spent by 2026, or they must be sent back. The Town needs to find ways to spend the funding in a way it was intended by the plan. The funding is not enough to complete the wastewater projects. Also, there may be other projects that would take priority. This is the beginning of the conversation about how to utilize the funding.

Mayor Jenkins remarked that the CARES act and CIP money are already well defined. Mayor Jenkins questioned how much time Council should be spending on project plans for rescue funding until the direction is clear on how the funds can be spent.

Town Manager Martin pointed out that Council should revisit CARES Act projects which could be potentially reallocated and funded by the rescue plan. Mr. Martin also is having the Wastewater Division go through the critical projects that the Town would normally need to spend general funds or wastewater funding on. Council is giving ideas in this session that can be brought back at a later date in order to get formal approval. The Town can get started on some safe, clearly fundable, small projects with the rescue money.

Mayor Jenkins mentioned that engineering was important for funding sources that require the designs to be complete in order to be available to the Town.

Councilor Baker mentioned that in lieu of what the Town might get and the volume, she would like to know from each Department which three things absolutely need to be done in the next fiscal year.

Manager Martin explained that those items would be phase two. For phase one the plan is to focus on projects which could easily be completed using rescue funding. Council should consider if the Town should be starting on some of these projects. Another area of focus is the Town's ability for staff to manage the projects. The first step is to update which projects to complete and which ones can't get accomplished. The next step would be to sort which ones qualify for funding. The Town should be strategic and sift through quickly otherwise Council could still be discussing the same projects in February.

Councilor McPhail wanted to know if the funds could be used to hire a construction manager to get more done on the projects.

Manager Martin agreed that management of the projects is a real issue. Project management and the priority of design are both issues. The federal government might come out with an infrastructure bill. It might be require the Town to demonstrate the funds are utilized correctly. Whether the Town has allocated funding or it wants to prepare there is a need to have someone who can package up the projects. If the Town commits to a project manager it will be in a better position. Having the design ready to go would be invaluable and needs to be part of the conversation.

Councilor McPhail mentioned that an engineer could do even more for all of the Town's projects.

Manager Martin gave an example of the solar project where a contractor was engaged to manage the project. The cost of doing so was 15% up front, but the project is now done and working on the Town's behalf. The cost was worth the expense in Mr. Martin's opinion. Mr. Martin stated that the Town is still going to need engineers to do design outside of Town staff. The Town doesn't have enough staff to do the operations and the projects right now. Mr. Martin stated that he doesn't believe that the rescue time would pay for the position and the town would need to pay for it.

Mr. Martin requested that wastewater division present the priorities they had been working on, specifically those they felt that Council should have some level of understating of. There are several projects and it is important for Council to have the opportunity to ask questions and get clarifications on the projects. Council was also provided a packet with several additional items to take home and review.

Councilor McPhail stated that the item most interest to her is getting people on the system for the lift station.

Troy Odell, Deputy Public Works Director and Chet Teague, Wastewater Division Manager presented Council with a list of potential wastewater projects for rescue funding. The list was not in order of priority, with the exception of the first two line items.

The first item, Dickison Circle Erosion Repair, was the number one high priority. Part of the sewer main north of I 17 has come very close to being wiped out by storm water. The storm water diversion put in by ADOT was improperly installed. Instead of building another siphon they deferred it and built the culvert too low and not large enough. This diversion meant that storm water used to overwhelm Highway 260. Instead of improving the diversion to correct this ADOT extended the culvert and made worse. Storm water now blows out the bank and crosses the sewer line south of Dickison Circle. The encasement must be redone. There's a lot of infiltration and separation on the line. This project would also include repair to the section of the sewer line that was displaced by the storm flow. A cement and gabion encasing will be installed to prevent future problems in the location. The project would be diverting the drainage not in the way ADOT should have, but in the way that it can be corrected at this point. The project estimate is \$175,000 for the erosion and sewer main repair and that portion could be completed in the next nine months. This portion is in the design list for Rick Engineering, but no work has commenced at this point. Additionally, the diversion would cost approximately \$90k.

Councilor Baker pointed out that a lot of the issue was created by ADOT and they should be involved in the solution.

Mr. Odell stated that the Town has met with ADOT several times. They do not have the funding to fix and he believes that 11 million was given back as resolution. The situation is pressing as the original 40-50 feet wide gap is now 80-90 feet last time it was inspected.

The second priority is the Main Street replacement and storm sewer installation. The Main Street Line is antiquated asbestos-concrete pipe. This pipe erodes very quickly. When it weakens it cracks and creates a whole sectional failure. That means exfiltration and infiltration of ground water and sewage would occur at the failure. There are approximately 3000 linear feet with multiple sag points, broken tap connections, pulled apart joints, and in line cracks. Wastewater Division is preparing a video for council so that they can visualize the severity of the problem. This repair will have to be done. The current pipe lifespan is approximately 38 years and it is time to replace it. The project needs to be designed and the rough estimate is \$3 million.

Mayor Jenkins wanted to know if the project could be done in phases or would need to be completed all at once.

Mr. Odell stated that the project could be looked at as phases.

Mr. Teague pointed out that the businesses will be affected as Main Street needs to be torn up for the repairs to be completed.

Mr. Odell also mentioned that when the work was completed they would need to do an entire road section from curb to curb, because having a patch along Main Street would not make sense. If the Town is going to tear up the street then the storm water

issue should be looked at in tandem with this project. The line would run the storm water past Top Shelf across Main Street. That is probably where the project would end. The asbestos concrete pipe needs to be taken care of. If the Town does look at phasing this project then how it would be sectioned out would need to be considered.

Mayor Jenkins mentioned that disruption to business needs to be considered while planning the project.

Mr. Odell and Mr. Teague presented items four to eight from there list, but the items were in no particular order and aren't necessarily the most pressing. Council was provided a list and details for nineteen items. Not all items could be discussed because of the time constraints, so Council was directed to review the items provided.

Councilor LeBeau pointed out that item eight may be a priority because the corroded pipe may result in sewage leaking into the river.

Mr. Odell agreed that if the line burst this item could become priority number one. He stated that the Town needs to take care of the force main.

Councilor Baker pointed out that any breakage is serious. Ms. Baker also remarked on the development behind the hospital that is hooking up to the antiquated system that could fail.

Mr. Teague stated that the hookup is at the newest part of the system, but it does eventually go to the old systems.

Mr. Odell pointed out that the list presented to Council combined two lists. The list of items the department had for CIP begins at item sixteen.

Councilor Whatley commented that the High School item was very important.

Mr. Odell mentioned that items 16 and 17 go together. These are number one on CIP because people have paid several years with no service.

Manager Martin directed Council to move to the memo email provided by Ron Long, Public Works Director. The memo gives more of a general sense of where an argument can be made to utilize rescue funding. Some projects are easier to identify than others. Mr. Martin's intent is not to go through every item, but to identify a few to bring back quickly and make a decision on.

For example, the Court Security Foyer has already been funded through CARES. That money could potentially be transitioned to the rescue funding and free up CARES act money. It is a risk, but an upfront risk. It is not outside of funding. It is a reasonably recoverable expense if there is an issue. We will bring a package back to Council along with other projects that you've heard. If there are additional items

they can be discussed after this initial meeting.

Councilor LeBeau wanted to know if Mr. Martin could give Council the language to the rescue plan. That way Council could read it and make an interpretation as to what the language refers to.

Manager Martin stated this could be provided and the section that we believe ties the project in could also be called out. Mr. Martin stated that this could be done for each item possibly for the Aug 4th meeting.

Mr. Martin mentioned that the rental generator that was approximately 2k and the cost of the new generator would be coming back to Council in a package. In addition, there are plans to bring back the automated entry door and potential improvements to the shelter.

Mr. Martin moved on to discussing the potential for broadband at the sports complex and the other City parks. This could provide a robust public WiFi opportunity. This project would require a large scope. Mr. Martin is requesting for some direction from Council to proceed with scoping for a future conversation.

Mayor Jenkins mentioned that if the rescue funding was not an option that there may be funding from the infrastructure bill.

Manager Martin pointed out that if the scope is ready the Town may be able to apply for state funding instead of using town funds.

Mr. Martin moved on to discuss the wayfinding signage project on 260. The project is more the initial estimated costs because of the costs of materials. The signage would direct people into Town in order to get to businesses in the community as a collective. The project is already approved by ADOT. The Town would need to get it scoped and a contractor to get it going. We associated 20k initially. Now the Town is probably looking at five times that. Out of the originally allocated 20k there is 8k left after the design.

In the Council packet there is a breakdown of how the CARES act money has been allocated. The sheets go back to March. Some of the items have been done.

Mayor Jenkins wanted to know if Council will we get an updated sheet before the next meeting.

Financial Director Mike Showers said potentially, but at this point the only thing I know of at this point was the sewer cost.

Manager Martin also wanted to point out that the upgraded technology system for Council chambers to be able to meet virtually could be shifted. Mr. Martin pointed out that Council has been provided with several lists and Council has some time to review the information. Expectations are high and opportunity is there for additional

funding.

Mr. Martin mentioned that streets had not been discussed. If funding came through the street project, which is a managed project, the Town doesn't have the staff and the fully designed projects are not available. There are two things Mr. Martin would like to hear from Council. The first is whether staff should be putting together a staff related position to have the staff to do the projects. The second thing is whether staff should be working towards designs. If so, which projects would council want engineering designs started on, for significant projects with costs over one million. Mr. Martin would like to know which is the most important to come back to council with design planning.

Mayor Jenkins mentioned that adding head count is always stressful because it is a fixed cost. However, there is a lot of money being left at the door. Mayor Jenkins mentioned that she gets calls from county and has had conversations with senators where money is available, but the Town can't obtain the funding because we aren't ready. There is an opportunity to get major projects done due to the funding, but it can't be obtained.

Councilor Whatley mentioned that she has seen plans for the intersection and wanted to know if that was ready.

Mr. Martin stated that the project is as close as any to ready and not as expensive as other items on the list.

Mayor Jenkins stated that she understood we weren't ready to accept the money from County

Mr. Long stated that the Town doesn't have biddable plans at this point. The Town has concept drawings. If the Town utilizes NACOG there is approximately 700k of funding coming in 2024. The Town pledged that. If the Town found the funding sooner, then plans could be ready in three or four months. The plans do not include the intersection at this point, but are 80% complete. The cost would be approximately 20k-25k to finish it up.

Councilor Baker wanted to know if projects have to be fully planned and shovel ready to apply for the infrastructure bill.

Mr. Martin stated that the Town applies to different sources of funding based on the requirements of the funding. The Town needs the potential to leverage some of the other funding sources.

Councilor McPhail mentioned that something for Council to consider are providing sidewalks on Verde Lakes to the Dollar General.

Mr. Martin commented that the item could be part of the scope of the design on the drainage project.

Mr. Martin stated that his goal is to hit the larger projects and then Council will have the opportunity to walk through and prioritize. Council will also be provided with a level of design for staffing and how it would be.

Mayor Jenkins mentioned she had spoken with Town Clerk Cindy Pemberton about getting together a list of grants, or potential grants that need to be managed. There are significant dollars in grants sitting on the table every day.

Mr. Martin said It is imperative to look into the projects and ask the teams about them to fully understand what is required. Council will be provided with links. The document of the act is a FAQ design and you Council can look through the sections and see if they apply.

Councilor Baker pointed out that the infrastructure bill is going to cover roads and bridges which Council knows need to be taken care of.

Mayor Jenkins asked that Mr. Martin provide a quick summary of the numbers.

Mr. Martin stated the Town has almost 3.8 over two years for federal rescue, and one million general funds tied to reserve expenditures.

Mr. Martin pointed out that the formalization of the plans has to be done by a finance officer. The logistics require a fairly broad set of teams. That is why some of the staffing levels are a critical item so that the Town is collectively able to do this in the future without a claw back. Steve has been successful in these grants because we are performing. The Town needs a better system going forward.

Mayor Jenkins wanted Mr. Martin to go over Council homework and expectation

Mr. Martin said the items included reading everything and identify any projects that may be not in there that should be considered right away. Mr. Martin will get council information about what the plan can pay for. He will also provide reference points for discussion and grants.

Mayor Jenkins remarked that if the Town does everything it is over 10 million worth of projects.

Councilor Whatley said the Town may need someone to write all the grants. She believed that someone was in that role and there isn't someone doing that now.

Mr. Martin pointed said the Town had grants that couldn't be performed and executed. If the Town can identify some of the projects there are people in the system that can help us put it together. Local First, for example, is an organization providing that service.

5. Adjournment Mayor Dee Jenkins adjourned the meeting at 5:33 PM.

Mayor Dee Jenkins

Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on July 14, 2021. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2021.

Cindy Pemberton, Town Clerk

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DRAFT MINUTES
TOWN OF CAMP VERDE
SPECIAL SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, JULY 21, 2021 at 6:00 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor Dee Jenkins called the meeting to order at 6:00 p.m.

2. Roll Call

Mayor Dee Jenkins, Vice Mayor Joe Butner, Councilor Bill LeBeau, Councilor Robin Whatley (ZOOM), Councilor Jackie Baker, Councilor Jesse Murdock and Councilor Cris McPhail are present.

Also Present

Town Manager Russ Martin, Town Clerk Cindy Pemberton, and Finance Director, Michael Showers.

3. Pledge of Allegiance

Councilor Baker led the Pledge.

4. Public Hearing Followed by Discussion, Consideration and Possible Approval of the Town of Camp Verde FY22 Final Budget.

Finance Director presented and proposed the FY22 Final Budget to Council. With over forty-nine million dollars in potential expenses, Mr. Showers stated there will be a lot going on with grants this year.

Mayor Jenkins opened the Public Hearing. Elaine Bremner, Director of the Verde Valley Senior Center addressed the Council as a reminder of the services that are provided to the citizens of Camp Verde as it relates to the Verde Valley Senior Center. Ms. Bremner expressed her hopes that Council continues to provide funding based on the needs of Camp Verde residents.

Mayor Jenkins closed the public hearing at 6:04 p.m.

Mayor Jenkins opened discussion deliberations. Councilor Whatley expressed the importance of funding Meals on Wheels and would like to see a match of funds to support their organization.

Mayor Jenkins requested if Finance Director, Mike Showers would be able to conduct future work session to discuss long and short-term goals and asked if Council could

receive updates on the budget as it relates to measured goals.

Motion made by Councilor LeBeau to approve the Town of Camp Verde FY22 Proposed Final Budget. Second was made by Councilor McPhail.

Roll Call Vote:

- Mayor Jenkins: aye
- Vice Mayor Butner: aye
- Councilor Whatley: aye
- Councilor Murdock: aye
- Councilor Baker: aye
- Councilor LeBeau: aye
- Councilor McPhail: aye

Motion carried 7-0.

12. Adjournment

Mayor Dee Jenkins adjourned the meeting at 6:10 p.m.

Mayor Dee Jenkins

Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on July 21, 2021. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2021.

Cindy Pemberton, Town Clerk

DRAFT MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, JULY 21, 2021 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor Dee Jenkins called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Dee Jenkins, Vice Mayor Joe Butner, Councilor Bill LeBeau, Councilor Robin Whatley (ZOOM), Councilor Jackie Baker, Councilor Jesse Murdock and Councilor Cris McPhail are present.

Also Present

Town Manager Russ Martin, Town Clerk Cindy Pemberton, and Rec Secretary Jennifer Reed.

3. Pledge of Allegiance

Vice Mayor Butner led the Pledge.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

1. Regular Session – July 7, 2021
2. Executive Session – July 7, 2021 (recorded and on file)

b) Set Next Meeting, Date and Time:

1. Regular Session – Wednesday, August 4, 2021 at 6:30 p.m.
2. Regular Session – Wednesday, August 18, 2021 at 6:30 p.m.
3. Regular Session – Wednesday September 1, 2021 at 6:30 p.m. CANCELLED.

Motion made by Vice Mayor Butner to approve the consent agenda as presented. Second was made by Councilor LeBeau.

Roll Call Vote:

Mayor Jenkins: aye
Vice Mayor Butner: aye
Councilor Whatley: aye
Councilor Murdock: aye

Councilor Baker: aye
Councilor LeBeau: aye
Councilor McPhail: aye
Motion carried 7-0.

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.) Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))**

No public comments.

6. **Special Announcements and presentations**

- **Equine Emergency Evacuation – Carol Fontana**

Ms. Fontana's presentation will be placed on an August Council Meeting due to a broken leg.

- **Presentation of ALEAP Accreditation Award, to be presented by Mr. Kevin Rhea and Chief Wingert (ALEAP Commission Chair) to the Camp Verde Marshal's Office**

Pete Wingert, Chief of Police for the Paradise Valley Police Department & ALEAP Commission Chair and Program Director for ALEAP Kevin Rhea, presented Marshal Rowley and the Camp Verde Marshal's Office the ALEAP Accreditation Award. He gave an overview of the assessments that were needed to be met to achieve this award. The Camp Verde Marshall's Office is only the 12th agency to be accredited.

Marshal Rowley recognized Lieutenant Butler who was the team leader for the accreditation process. Marshal Rowley thanked the Council for their support and received the award on behalf of the Marshall's office.

- **Recognition of Finance Director Michael Showers being awarded the Distinguished Budget Presentation Award from Government Finance Officers Association (GFOA). – Russ Martin**

Town Manager Russ Martin presented Finance Director Mike Showers the Distinguished Budget Presentation Award from the Government Finance Officers Association. Mr.

Showers thanked the Department Heads for being prepared, participating and making his job easier.

7. **Discussion, Consideration and Possible Approval of a letter or agreed upon values statement to be made to the Independent Redistricting Commission identifying the Town of Camp Verde along with other communities in the Verde Valley as a community of interests. Staff Resource: Russ Martin**

Town Manager Russ Martin gave an overview of this item. He explained Council could create a letter that shows Camp Verde as a Community of Interest. Council has an

opportunity to add comment before maps are drawn. Clarkdale and Sedona are the only Towns to take action by their council. Councils can write and submit a letter or attend the meeting and present it to them in person. Mr. Martin reviewed the six values listed in the packet as reasons to consider the Town of Camp Verde for this.

Vice Mayor Butner suggested a couple of additional values to consider adding to the letter:

1. Law Enforcement- Our Marshall's Office was just recognized and accredited for being an outstanding community-based law enforcement agency, at a time where communities are talking about defunding the police. It's time to say something about that.
2. Education- Camp Verde is a younger community and is in need for support for education in the community. We have tried to get support from Yavapai College. Legislators may have not recognized that.
3. Supporting the River,
4. Healthcare Representation,
5. Broad band and other infrastructure.

Vice Mayor Butner would like to create another list and add these values.

Councilor McPhail would agree about adding the preservation of the Verde River to the list of values. It is important to our community.

Town Clerk Cindy Pemberton reviewed the agenda item, the statement vs. the motion. Councilors would need to make a motion according to the agenda title.

Motion by Councilor McPhail move to approve a statement of our values to be made at the Independent Redistricting Commission; identifying the Town of Camp Verde in the Verde Valley as a Community of Interest to be developed by our Mayor and Town Manager. Second was made by Vice Mayor Butner.

Roll Call Vote:

- Mayor Jenkins: aye
- Vice Mayor Butner: aye
- Councilor Whatley: aye
- Councilor Murdock: aye
- Councilor Baker: aye
- Councilor LeBeau: aye
- Councilor McPhail: aye

Motion carried 7-0.

8. Discussion, Consideration and Possible Approval of a letter to the Federal Highway Administration requesting formal withdrawal of the Finding of No Significant Impact for the Forest Service land formerly considered for the Verde Connect project. Staff Resource: Russ Martin

Town Manager Russ Martin reviewed the draft letter to the Federal Highway Administration requesting formal withdrawal of the Finding of No Significant Impact for the Forest Service Land formerly considered for the Verde Connect Project.

Councilor Baker loved the letter and thanked whoever for writing it.

Vice Mayor Butner explained to the public that this is a letter to remove the Town of Camp Verde's support for the Verde Connect Project.

Motion by Vice Mayor Joe Butner to submit a letter to the Federal Highway Administration requesting formal withdrawal of the Finding of No Significant Impact for the Forest Service land formerly considered for the Verde Connect project. Second was made by Councilor Baker.

Roll Call Vote:

Mayor Jenkins: aye

Vice Mayor Butner: aye

Councilor Whatley: aye

Councilor Murdock: aye

Councilor Baker: aye

Councilor LeBeau: aye

Councilor McPhail: aye

Motion carried 7-0.

9. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** *Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to A.R.S. §38-431.01(H)).*

No public to speak.

10. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Councilor McPhail attended the Yavapai Apache Nation Tribal Council Meeting, a School Board Meeting, an Arizona Water Law Seminar, and the Business Alliance Mixer. She also said the "Old Guys" have been working with summer campers and built catapults.

Mayor Jenkins, Vice Mayor Butner, Councilor McPhail and Councilor LeBeau all attended Cornfest and had words of praise for the event, the staff who helped put it together and those who worked at the event

Councilor LeBeau stated he is extremely proud of the Marshall's Office for receiving the accreditation.

Mayor Jenkins attended the bi-weekly Verde Valley Manager and Mayor Meetings and volunteered at the Information Booth at Cornfest. Her focus has also been working on & with and attending meetings to facilitate funding for our major projects.

11. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Town Manager Russ Martin:

- The beer situation at Cornfest will be addressed. The situation is being rectified. Corn sales brought in \$1,200 towards Kiwanis.
- Staff has been keeping an eye on COVID situations, please bring any concerns and comments to him.
- He has been in contact with legislative people on projects. Council will be addressing projects in upcoming meetings. If you have any projects, please let him know. If you need details on projects, please call the town's office and they will give more details.
- Staff has not received a response from the Federal Government regarding the park.

12. **Adjournment**

Mayor Dee Jenkins adjourned the meeting at 7:24 p.m.

Mayor Dee Jenkins

Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on July 21, 2021. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2021.

Cindy Pemberton, Town Clerk

DRAFT



Mission:

To ensure the best possible outcome for large animals affected by a disaster.



EEE Guiding Principles

- Be part of the solution, not part of the problem
 - Don't reinvent the wheel
 - Adopt and adapt best practices
 - Minimize liability
 - Flexible, realistic processes
- ★ Above all, safety is paramount in everything we do

THE CHALLENGE





What Do We Do?

- Equine Evacuations
- Technical Rescue and Emergency Transport Capabilities
- Owner Awareness Programs / “Eyes on Yavapai”

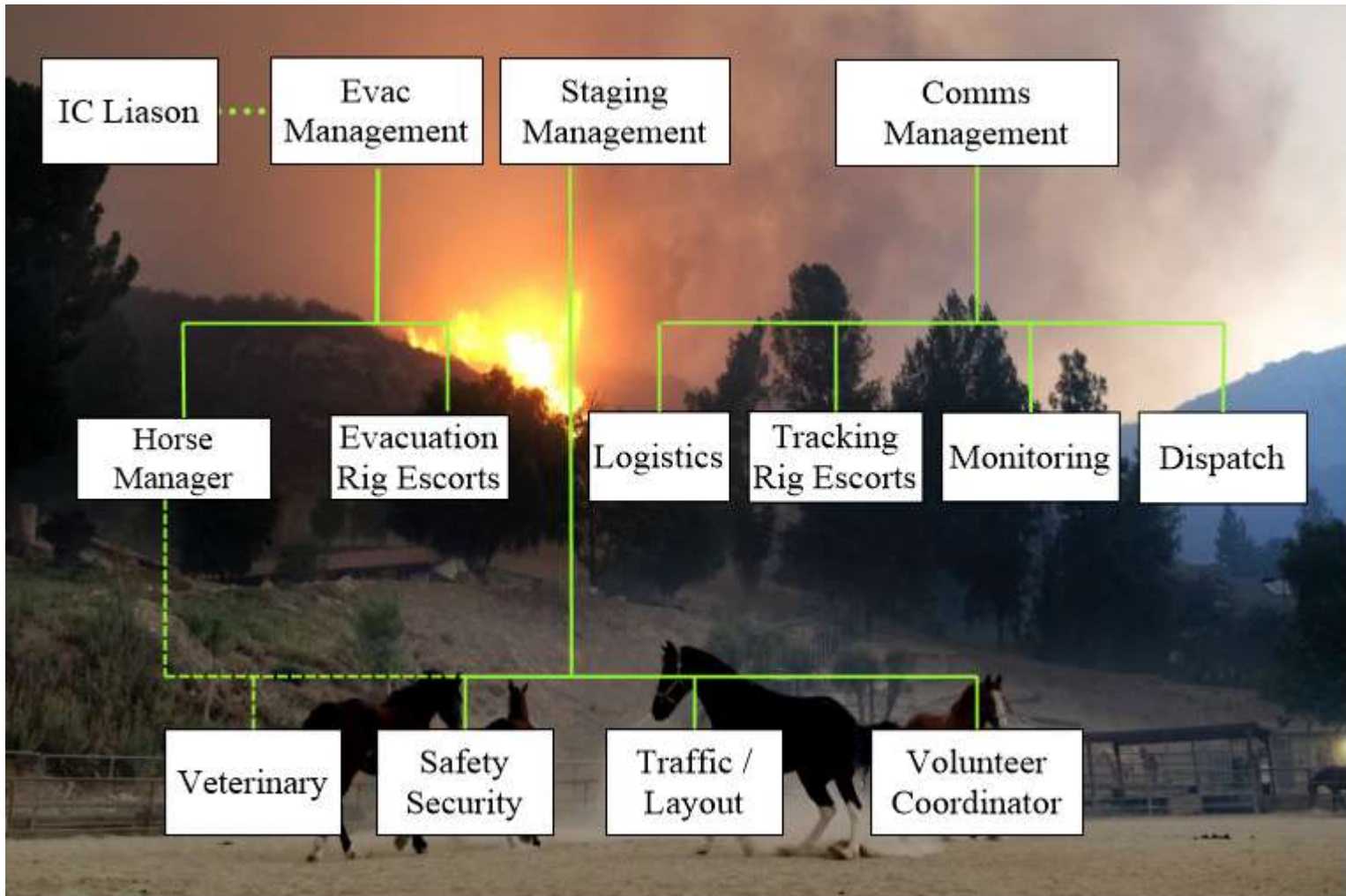


How Do We Do It?

- Virtual Operations
- Staging Area for Major Incidents



EEE STAGING AREA OPERATIONAL ORGANIZATION CHART



Every Role is Essential – not just this one!



Staging and Communications support the Evacuators

HORSE MANAGEMENT

Why a Horse Manager?

- Prepares the Animal Intake Area at Staging
- Assigns stalls/hitching positions for arriving animals
- Documents and logs animals arriving and leaving Staging



In-Mission Communications

- Rig to Equine Owner/Manager
- Rig to Rig Escort
- Rig / Rig Escort to Comms



More Information



- The website emphasizes owner awareness and preparation.
- The FaceBook group contains more current information such as fire conditions.
- Volunteer Portal contains all the forms, logs, questionnaires and Standard Operating Procedures (SOPs) that are in effect.
- These are downloadable so you can print them.
- The Portal also includes EEE Quarterly Updates

Password = HorseSafety101

Hotline: 833-922-9333

Website: www.eeeyc.org

Email: info@eeeyc.org

FaceBook: Equine Emergency Evacuation of Yavapai County



Thank You Triple E!

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Agenda Item 7



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: August 4, 2021

- Consent Agenda Decision Agenda Executive Session Requested
 Presentation Only Action/Presentation

Requesting Department: Town Manager

Staff Resource/Contact Person: Russ Martin

Agenda Title (be exact): Discussion, consideration, and possible direction to the Manager to prepare and submit the 2021 Election Ballot for two (2) members from candidates around the state to serve on the Board of Trustees for the Arizona Municipal Risk Retention Pool.

List Attached Documents: AMRRP Nomination Packet

Estimated Presentation Time: 3 minutes

Estimated Discussion Time: 3-5 Minutes

Reviews Completed by:

- Department Head: Russ Martin Town Attorney Comments: N/A
 Finance Department N/A

Background Information: As terms expire and/or members leave, the Arizona Municipal Risk Retention Pool holds an election to select members to serve on the Board of Trustees. The three nominees receiving the highest number of votes will serve a four-year term.

Recommended Action (Motion): Direct the Town Manager to complete the ballot form with the 2 candidates as determined by Council and to submit the form to the Arizona Municipal Risk Retention Pool no later than the deadline of August 22nd, 2021.

Instructions to the Clerk: N/A

COMPLETE

Q1

Why are you interested in serving on the Board and what would you like to accomplish as a Trustee?

Matt Busby would be an excellent addition to this board, because his experience provides representation of mid-sized cities and he has first-hand knowledge of the issues they face. He would be a great asset due to his experience, being positioned as the Assistant City Manager of Apache Junction. He would like to contribute to the continued success of this very important service to Arizona municipalities by serving in this capacity.

Q2

What are your qualifications for serving on the Board?

Due to his experience and education, Matt Busby would be an ideal candidate to be on this board. His qualifications include his Master of Public Administration from University of Arizona, as well as a Bachelors of Health Science from Brigham Young University. In his 16 years of experience in state and local government, he has served in a variety of roles, beginning as a Fiscal Analyst, and eventually becoming Assistant to the City Manager of Apache Junction in 2007. In 2015, he was offered the position of Assistant City Manager, which is where he is at presently. He has served on numerous boards, such as the Pinal County Audit Committee and various committees of Councils of Governments (MAG and CAG)

Q3

If you previously served AMRRP on the Board or a Committee, please describe your service.

N/A

Q4

Member Candidate Information

Name:	Matt Busby
Title:	Assistant City Manager
City or Town of:	Apache Junction
Email Address:	mbusby@apachejunctionaz.gov

COMPLETE

Q1

Why are you interested in serving on the Board and what would you like to accomplish as a Trustee?

As a career law enforcement officer with over 37 years of experience, I know I can bring a unique perspective to the Board and I look forward to assisting any way I can.

Q2

What are your qualifications for serving on the Board?

As stated above. In addition, I serve on other Boards such as the HIDTA and Counter Narcotics Board.

Q3

If you previously served AMRRP on the Board or a Committee, please describe your service.

I recently replaced Terry Rozema whose term has expired. I attended the orientation meeting and have not yet had the opportunity to serve.

Q4

Member Candidate Information

Name:	Reuben Nuñez
Title:	Chief of Police
City or Town of:	Marana
Email Address:	Rnunez@maranaaz.gov

COMPLETE**Q1**

Why are you interested in serving on the Board and what would you like to accomplish as a Trustee?

My interest in serving on the Board is three-fold. First, the Board and pool have benefited both myself and the City of Surprise. As such, I believe it is important to give back. This is an excellent opportunity to “pay it forward” to other individual members and member cities in the pool. Second, I believe that my positive demeanor, knowledge and professional experience could make a difference for the pool. As the pool continues to evolve and grow, I believe that I can be an asset to that process. Finally, each trustee brings a diverse perspective to the position. I believe that I could bring a unique perspective, with sound logic and objectivity, to the Board. I have served on several boards during my career. The most basic accomplishment is to leave the entity in a better position than you found it. I know from my interactions that the Board does excellent work.

As a Trustee, I would like to accomplish the following:

- serve with integrity
- provide sound guidance and leadership in a transparent manner
- assist the Board with vision casting
- mentor other risk and insurance professionals who are part of the pool

Q2

What are your qualifications for serving on the Board?

I am a seasoned insurance, risk and compliance administrator with both public and private sector experience. I have nearly 15 years' experience with managing risk, insurance, compliance and safety in a collaborative and proactive manner. I have an undergraduate degree in biology, a graduate degree in health science and a master of business administration. I have professional experience in insurance, operations and risk management in higher education, as well as, city, county and state government. I previously served as the Vice Chair of a state risk management pool, State University Risk Management Association, which oversaw resources for five state universities. In this role, I approved extending coverage, managing pool resources, overseeing actuarial and audit functions, facilitating self-insured retention recovery and annual reporting. In addition, I served on the Illinois Public Higher Education Cooperative which was comprised of each of the state of Illinois Universities. I served as the Co-chair for the request for proposal (rfp) process to procure all lines of insurance coverage for every state of Illinois university. In this role, I was instrumental in making coverage decisions for all state institutions of higher education, including building several towers of coverage for individual institutions, as well as, the program as a whole. I also served as an Illinois representative to the Midwest Higher Education Compact which served as the property insurer for institutions of higher education across the country. In addition, I assisted with preparing and distributing the annual broker evaluation. I have broad claims management experience with multiple coverage lines, including foreign operations experience. I have collaboratively built and re-imagined several significant insurance programs, including various towers of coverages. I also have extensive public procurement experience, as well as, successful experiences working with actuaries and auditors. Finally, I have mentored colleagues at other institutions and agencies who were new to their role, had limited risk experience or limited organizational risk profiles.

Q3

If you previously served AMRRP on the Board or a Committee, please describe your service.

N/A

Q4

Member Candidate Information

Name:

William Digger Oster

Title:

Sr. Risk Manager

City or Town of:
Council Regular Session

08-04-2021 **City of Surprise**

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Email Address:

william.oster@surpriseaz.gov

COMPLETE

Q1

Why are you interested in serving on the Board and what would you like to accomplish as a Trustee?

Having served on the Board as a Trustee for just over half a year, I would like to continue to contribute to the good work and success of AMRRP.

Q2

What are your qualifications for serving on the Board?

I currently serve as both AMRRP Board Trustee and as a member of the Finance Committee. I have worked for the Town of Fountain Hills since 2015, and am responsible for a wide variety of activities in my role as Deputy Town Manager / Administrative Services Director. I am the Risk Manager for the Town. Additional responsibilities include the Human Resources, Purchasing, and Information Technology divisions. This has provided experience in numerous applicable functions including Town insurance coverage, claims processing and prevention, workers' compensation, employee relations, as well as contracts. I am also an alternate Trustee for the Town's employee benefits Trust, an affiliation of eleven Arizona Cities and Towns providing medical, dental, vision and other employee insurance coverage. In this role I attend all meetings, participate in discussions, and vote on Trust matters when needed. Previous to working for the Town of Fountain Hills, I worked in a similar role for a mid-sized State of Arizona Department where I was the primary Risk Manager and interacted regularly with the Arizona Department of Administration's Risk Management division.

Q3

If you previously served AMRRP on the Board or a Committee, please describe your service.

I have been a Board Trustee for approximately seven months, and also serve on the Finance Committee.

Q4

Member Candidate Information

Name:	Dave Trimble
Title:	Deputy Town Manager / Administrative Services Director
City or Town of:	Fountain Hills
Email Address:	Dtrimble@fh.az.gov

COMPLETE

Q1

Why are you interested in serving on the Board and what would you like to accomplish as a Trustee?

These are times of great change and challenges and I want to be a part of helping meet the challenges facing the Pool. I think the AMRRP Board needs to have a greater level of transparency in doing its work on our behalf and enhanced communications with its members/owners.

Q2

What are your qualifications for serving on the Board?

40 years of public HR and risk management experience. I have a demonstrated commitment to risk pooling and during my prior Board service helped lead the Board to implement many of the programs that have proven so successful. While on the Board I was an active and involved Board member and officer who effectively represented the interests of all members, both large and small.

Q3

If you previously served AMRRP on the Board or a Committee, please describe your service.

Prior tenure as an AMRRP Board member including serving as Board President from 2013-16

Q4

Member Candidate Information

Name:	Scott Barber
Title:	HR Director
City or Town of:	Casa Grande
Email Address:	sbarber@casagrandeaz.gov



Agenda Item Submission Form – Section I

Meeting Date: August 4, 2021

Consent Agenda Decision Agenda Executive Session Requested

Presentation Only Action/Presentation

Requesting Department: Administration

Staff Resource/Contact Person: Russ Martin

Agenda Title (be exact): Discussion, consideration and possible approval for funding from the Community Support budget line for Meals on Wheels and Yavapai Family Advocacy Center.

List Attached Documents:

1. Letter of request from YFAC.

Estimated Presentation Time: 0 mins

Estimated Discussion Time: 10 mins

Reviews and Comments Completed by:

Town Manager: Russ Martin Department Head: _____

Town Attorney Comments: N/A

Risk Management: N/A

Finance Department: Community Support is budgeted at \$40,000

Background Information:

The entire amount of \$40,000 is for the full budget year it may be prudent like other expenses to consider a partial disbursement until the revenues demonstrate the amount allocated this year is in step with revenues. Additionally, the remainder of the year may bring items Town Council may want to support and leaving some for that potential for other community support items that may come up.

Recommended Action (Motion): Move to approve \$20,000 in funding for Meals on Wheels funding for Senior Center and \$ 4,000 in funding for Yavapai Family Advocacy Center.



YAVAPAI FAMILY ADVOCACY CENTER

A project of Prevent Child Abuse Arizona

February 25, 2021

Marshal Corey Rowley
Camp Verde Marshal's Office
646 S. 1st St.
Camp Verde, AZ 86322

Dear Marshal Rowley,

The Yavapai Family Advocacy Center (YFAC), a project of Prevent Child Abuse Arizona, is truly appreciative of your ongoing support and looks forward to continuing the partnership to assist victims of child or vulnerable adult abuse or neglect, domestic violence, and sexual assault. In fiscal year 2022, YFAC is asking each jurisdiction to provide funding based on the AZ Census Population Estimates as of July 1, 2018 at the rate of \$.76 per person. Please consider the enclosed Funding Request for \$8,446.

At the Yavapai Family Advocacy Center, we support victims of interpersonal violence and our partnering law enforcement agencies through providing quality forensic interviews conducted by an expert, dedicated forensic interviewer. As you are aware, we know that no two children will relate their experiences in the same way; additionally, many children and their caregivers have reported feeling re-victimized throughout the investigation process. To alleviate this additional trauma, research clearly shows one of the most significant interventions has centered on how to elicit accurate information from children regarding abuse and neglect through a forensic interview conducted by a trained interviewer in a neutral setting that allows for all involved parties (law enforcement, Department of Child Safety, county attorney) to monitor the interview at the same time, thus eliminating the need for additional interviews. The dedicated forensic interviewers at YFAC have not only completed the Arizona Advanced Forensic Interview Training, they regularly participate in national and state expert forensic interview training and bi-monthly statewide peer reviews. This not only ensures a victim-centered, quality interview for evidentiary purposes, it ensures the interviewer is trained and prepared to provide expert testimony in court when necessary. Although every other advocacy center around our state charges law enforcement agencies per interview (\$250-\$400), at YFAC these interviews are provided free of charge. This is largely due to the ongoing partnerships and support we have with each of the municipalities in Yavapai County, including the Camp Verde Marshall's Office and the Town of Camp Verde.

Another way we support our county citizens and law enforcement agencies is through our Sexual Assault Nurse Examination (SANE) program. In the event of a sexual assault, victims are medically stabilized at the hospital if needed and then all SANE exams are referred to YFAC. In addition to the medical training all nurses receive to assess injuries and provide medical care, the nurses performing SANE exams are also trained in evidence collection including DNA and photographic evidence collection (YFAC purchases and pays maintenance on all necessary equipment for evidence collection) as well as trained in providing expert testimony when needed. YFAC and the Yavapai County Attorney's office have a contract with Honor Health to ensure we have trained SANE nurses available 24/7 to complete these exams. Although per statute all SANE exams are approved and paid for by the county attorney's office, YFAC pays an additional hourly stipend to Honor Health for on-call hours to ensure the ongoing, consistent availability of this service.

Aside from our amazing partnerships with each law enforcement agency in Yavapai County, YFAC provides many additional supportive services to victims who seek us out on their own. YFAC has six full-time victim advocates who provide crisis counseling and support, safety planning, education, advocacy, court accompaniment, facilitated support groups, and service referrals. In addition, YFAC has four licensed clinical therapists that we contract with to provide trauma therapy to victims and their effected family members, as well as a contracted local family attorney who assists clients with contested orders of protection, custody, and divorce paperwork. Approximately half of the 150+ clients YFAC serves each month are Yavapai County citizens who contact our office independently without a referral from law enforcement or DCS.

All services provided at YFAC are confidential and free of charge to the victims, their non-offending caregiver, and effected family members. As you know, YFAC is funded through federal, state, and private grants, fund raising, and gifts/donations as well as the supportive funding we receive from your agencies. Continued support for the Yavapai Family Advocacy Center can be proven both cost-effective and beneficial for victims, law enforcement, DCS, and Yavapai County prosecutors. If there is any way that YFAC can strengthen our services to your agency and the citizens you serve, or improve on our partnership with the Camp Verde Marshall's Office, please let me know. We appreciate your commitment to our collaborative project and thank you for your consideration of this request.

Sincerely,



Missy Sikora
Director, Yavapai Family Advocacy Center



February 2021

The Yavapai Family Advocacy Center opened its doors in 2000 with funding from the Yavapai County Anti-Racketeering Fund ("RICO").

Centrally located in Prescott Valley, the Advocacy Center was established to improve investigation and prosecution of crimes against children and vulnerable adults by co-locating victim support and investigation services. The Advocacy Center is a project of Prevent Child Abuse Arizona, which leases the campus from the Town of Prescott Valley.

- **What is the purpose of the Yavapai Family Advocacy Center?**

The Advocacy Center is designed to serve child and adult victims of family violence crimes that occur in Yavapai County. The services of the Center are available to all law enforcement jurisdictions in the county 24 hours per day, 365 days a year. Victims are brought to the Center by law enforcement, child or adult protective services for sexual assault exams, forensic interviews, and victim advocacy. After-care services include counseling and legal representation.

- **How is the Advocacy Center funded?**

The Advocacy Center annual budget of \$640,000 is funded through a variety of grants including:

- *Department of Public Safety/Victims of Crime Act (VOCA \$350K)*
- *Criminal Justice Act (CJA \$26K)*
- *Arizona Criminal Justice Commission (ACJC \$30K)*
- *Arizona Child and Family Advocacy Centers Network (ACFAN \$7K)*

Beginning in 2000 all cities, towns, and the county government were asked to contribute .25 cents per citizen based on current census figures. Recently the annual funding requests have increased to .76 cents per citizen, based on the 2018 census, to help address the costs of increasing numbers of victims served annually and the loss of annual funding from the Partners Against Narcotics Trafficking (PANT). In 2020, YFAC served 834 child and adult victims.

Example of the critical services the Yavapai Family Advocacy Center provides:

- A 30-year-old woman contacted YFAC by phone for help with a domestic violence situation. She did not want to give her name or any personal details, but requested help creating a plan to leave when she was ready. Over the phone, the advocate helped her develop a safety plan including what she should gather prior to leaving, how to leave safely, and how to access services for herself and her children. Seven months later, the woman came to the center and asked for the advocate by name. She asked if the advocate remembered helping someone over the phone with a safety plan who wanted to remain anonymous, and explained that she was that person. The woman explained that she had been abusing alcohol to cope with her situation and had been arrested. Once released from jail, she left her abuser and came to the center. The woman was to therapeutic trauma therapy and participated in YFAC's weekly domestic violence group. When she was ready, the woman was referred to the YFAC contracted attorney to help her through the court process of divorce and custody. The woman wanted her children to receive therapeutic trauma therapy at YFAC; however, the father would not consent. During the divorce and custody process, the parents were able to agree to private counseling for the children with another agency. With YFAC's support, the mother was able to move forward in a healthy, sober, and violence-free lifestyle for herself and her children. She has since completed her Master's Degree and is engaged in a social services profession herself helping other members of her community.



Agenda Item Submission Form – Section I

Meeting Date: August 4, 2021

- Consent Agenda Decision Agenda Executive Session Requested
 Presentation Only Action/Presentation

Requesting Department: Administration

Staff Resource/Contact Person: Russ Martin

Agenda Title (be exact): Discussion, consideration and possible approval to allocate Capital Improvement Funding for numerous projects funded through American Rescue Plan Act (ARPA) funding.

List Attached Documents:

1. Potential Project Eligibility List/CIP for Rescue Plan Act Funds

Estimated Presentation Time: 10 mins

Estimated Discussion Time: 15 mins

Reviews and Comments Completed by:

Town Manager: Russ Martin Department Head: _____

Town Attorney Comments: N/A

Risk Management: N/A

Finance Department: No project line items currently budgeted, all potential expenses would require a budget amendment.

Background Information: The staff is bringing forth a project list with estimated costs for potential funding using the ARPA federal dollars allocation as well as moving forward on other capital improvement projects that some need direction to get back to Council for final approval and some that can move forward but need specific allocations to do so. Per our policy items over \$50,000 will be coming back for additional approval, however this allows staff to move forward in acquiring the bids, contractors, etc. that may be necessary to complete the project.

Staff has broken out the ARPA funding request at this time to move forward on some items (this is not an exhaustive list and will likely be added to over the next couple of months/years) that may take significant time in preparing, others need just the funding allocated so they can move toward construction. Included herein is the Cares Act allocation, a couple of which we believe we can now adjust to use ARPA funding as noted.

Additionally, as noted for each project what part of the act intent covers use of the funding, it is important to note the still early nature of this funding and what may come of examples, both good and bad that the Department of Treasury accepts/rejects.

Below are the excerpts from the latest Treasury FAQ that are references to the attached project list.

FROM Department of Treasury FAQ on ARPA Fund use July 14, 2021:

2.1. What types of COVID-19 response, mitigation, and prevention activities are eligible?

A broad range of services are needed to contain COVID-19 and are eligible uses, including vaccination programs; medical care; testing; contact tracing; support for isolation or quarantine; supports for vulnerable populations to access medical or public health services; public health surveillance (e.g., monitoring case trends, genomic sequencing for variants); enforcement of public health orders; public communication efforts; enhancement to health care capacity, including through alternative care facilities; purchases of personal protective equipment; support for prevention, mitigation, or other services in congregate living facilities (e.g., nursing homes, incarceration settings, homeless shelters, group living facilities) and other key settings like schools; ventilation improvements in congregate settings, health care settings, or other key locations; enhancement of public health data systems; and other public health responses. Capital investments in public facilities to meet pandemic operational needs are also eligible, such as physical plant improvements to public hospitals and health clinics or adaptations to public buildings to implement COVID-19 mitigation tactics.

2.3. If a use of funds is not explicitly permitted in the Interim Final Rule as a response to the public health emergency and its negative economic impacts, does that mean it is prohibited?

The Interim Final Rule contains a non-exclusive list of programs or services that may be funded as responding to COVID-19 or the negative economic impacts of the COVID-19 public health emergency, along with considerations for evaluating other potential uses of Fiscal Recovery Funds not explicitly listed. The Interim Final Rule also provides flexibility for recipients to use Fiscal Recovery Funds for programs or services that are not identified on these non-exclusive lists but which meet the objectives of section 602(c)(1)(A) or 603(c)(1)(A) by responding to the COVID-19 public health emergency with respect to COVID-19 or its negative economic impacts.

2.9. How can recipients use funds to assist the travel, tourism, and hospitality industries?

Aid provided to tourism, travel, and hospitality industries should respond to the negative economic impacts of the pandemic. For example, a recipient may provide aid to support safe reopening of businesses in the tourism, travel and hospitality industries and to districts that were closed during the COVID-19 public health emergency, as well as aid a planned expansion or upgrade of tourism, travel and hospitality facilities delayed due to the pandemic. Tribal development districts are considered the commercial centers for tribal hospitality, gaming, tourism and entertainment industries.

2.18. Would investments in improving outdoor spaces (e.g. parks) be an eligible use of funds as a response to the public health emergency and/or its negative economic impacts?

(in part)

... These programs and services include services designed to build stronger neighborhoods and communities and to address health disparities and the social determinants of health. The Interim Final Rule provides a non-exhaustive list of eligible services to respond to the needs of communities disproportionately impacted by the pandemic, and recipients may identify other uses of funds that do so, consistent with the Rule's framework. For example, investments in parks, public plazas, and other public outdoor recreation spaces may be responsive to the needs of disproportionately impacted communities by promoting healthier living environments and outdoor recreation and socialization to mitigate the spread of COVID-19....

4.8. How can I use CSFRF/CLFRF funds to prevent and respond to crime, and support public safety in my community?

(in part)

...These services automatically qualify as eligible uses when provided in Qualified Census Tracts (QCTs), low-income areas designated by HUD; to families in QCTs; or by Tribal governments. Outside of these areas, recipient governments can also identify and serve households, populations, and geographic areas disproportionately impacted by the pandemic. Services under this category could include:

- Programs or services that address or mitigate the impacts of the COVID-19 public health emergency on education, childhood health and welfare, including:
 - Summer education and enrichment programs in these communities, which include many communities currently struggling with high levels of violence;
 - Programs that address learning loss and keep students productively engaged;
 - Enhanced services for foster youths and home visiting programs; and ○ Summer camps and recreation....

6. Eligible Uses – Water, Sewer, and Broadband Infrastructure

6.1. What types of water and sewer projects are eligible uses of funds?

The Interim Final Rule generally aligns eligible uses of the Funds with the wide range of types or categories of projects that would be eligible to receive financial assistance through the Environmental Protection Agency's Clean Water State Revolving Fund (CWSRF) or Drinking Water State Revolving Fund (DWSRF).

Under the DWSRF, categories of eligible projects include: treatment, transmission and distribution (including lead service line replacement), source rehabilitation and decontamination, storage, consolidation, and new systems development.

Under the CWSRF, categories of eligible projects include: construction of publicly owned treatment works, nonpoint source pollution management, national estuary program projects, decentralized wastewater treatment systems, stormwater systems, water conservation, efficiency, and reuse measures, watershed pilot projects, energy efficiency measures for publicly-owned treatment works, water reuse projects, security measures at publicly-owned treatment works, and technical assistance to ensure compliance with the Clean Water Act.

As mentioned in the Interim Final Rule, eligible projects under the DWSRF and CWSRF support efforts to address climate change, as well as to meet cybersecurity needs to protect water and sewer infrastructure. Given the lifelong impacts of lead exposure for children, and the widespread nature of lead service lines, Treasury also encourages recipients to consider projects to replace lead service lines.

6.5. What types of broadband projects are eligible?

The Interim Final Rule requires eligible projects to reliably deliver minimum speeds of 100 Mbps download and 100 Mbps upload. In cases where it is impracticable due to geography, topography, or financial cost to meet those standards, projects must reliably deliver at least 100 Mbps download speed, at least 20 Mbps upload speed, and be scalable to a minimum of 100 Mbps download speed and 100 Mbps upload speed. Projects must also be designed to serve unserved or underserved households and businesses, defined as those that are not currently served by a wireline connection that reliably delivers at least 25 Mbps download speed and 3 Mbps of upload speed.

6.12. May recipients use Funds for pre-project development for eligible water, sewer, and broadband projects?

Yes. To determine whether Funds can be used on pre-project development for an eligible water or sewer project, recipients should consult whether the pre-project development use or cost is eligible under the Drinking Water and

Clean Water State Revolving Funds (CWSRF and DWSRF, respectively). Generally, the CWSRF and DWSRF often allow for pre-project development costs that are tied to an eligible project, as well as those that are reasonably expected to lead to a project. For example, the DWSRF allows for planning and evaluations uses, as well as numerous pre-project development costs, including costs associated with obtaining project authorization, planning and design, and project start-up like training and warranty for equipment. Likewise, the CWSRF allows for broad pre-project development, including planning and assessment activities, such as cost and effectiveness analyses, water/energy audits and conservation plans, and capital improvement plans.

Similarly, pre-project development uses and costs for broadband projects should be tied to an eligible broadband project or reasonably expected to lead to such a project. For example, pre-project costs associated with planning and engineering for an eligible broadband infrastructure build-out is considered an eligible use of funds, as well as technical assistance and evaluations that would reasonably be expected to lead to commencement of an eligible project (e.g., broadband mapping for the purposes of finding an eligible area for investment).

All funds must be obligated within the statutory period between March 3, 2021 and December 31, 2024, and expended to cover such obligations by December 31, 2026.

6.15. May recipients use Funds for road repairs and upgrades that occur in connection with an eligible water or sewer project?

Yes, recipients may use State and Local Fiscal Recovery Funds for road repairs and upgrades directly related to an eligible water or sewer project. For example, a recipient could use Funds to repair or re-pave a road following eligible sewer repair work beneath it. However, use of Funds for general infrastructure projects is subject to the limitations described in FAQ 4.2. Water and sewer infrastructure projects are often a single component of a broader transportation infrastructure project, for example, the implementation of stormwater infrastructure to meet Clean Water Act established water quality standards. In this example, the components of the infrastructure project that interact directly with the stormwater infrastructure project may be funded by Fiscal Recovery Funds.

Recommended Action (Motion): Move to approve allocate _____ for the following projects:

(Please use the spreadsheet to track this decision for a complete motion, again this is not an exhaustive list and it is unnecessary and not feasible to complete all of these in a short time frame so allocation for all is not expected and they can be brought back in the future for example if there is concern about applicability of the ARPA funding or project priority.)

Rescue Act Funds

Award Amount: **\$3,880,000**

Item	Date Allocated	Design Amount	Requested	Total ARPA FAQ Reference Page
<i>Court Security Checkpoint (Previous Cares Act Allocation)</i>		\$10,500	\$100,000	2.1
<i>Council Chambers (Previous Cares Act Allocation)</i>			\$28,000	2.1
<i>Digital Fingerprint Processing (Previous Cares Act Allocation)</i>			\$14,035	2.1
CVMO Automatic Opening Entry Doors			\$8,000	2.1
Upgrades to Animal Shelter*			\$12,000	2.1
Radio Tower Repairs/Security/Improvements*			\$110,000	2.1
Building 300/GYM Backup Generator*			\$175,000	2.1
Building 300/GYM Automatic Opening Entry Doors*			\$30,000	2.1
Building 300 Restroom Improvements		\$5,000	\$100,000	2.1
Digital Sign Boards*			\$100,000	2.1
Scanner to digitize Community Development			\$5,500	2.3
Broadband to Sports Complex/Parks (Not yet scoped/estimation only)*			\$125,000	2.18/6.5
Wayfinding Signage on Highway 260/Town ROW*			\$185,000	2.9
Mobile STEM/Learning Lab*			\$25,000	4.8

Space for safety to hold Court during a pandemic (mitigation)
 Digital upgrade to communicate during a pandemic (mitigation)
 Safely process fingerprints during a pandemic (mitigation)
 Eliminate Touchpoints to critical services (mitigation)
 Expansion/upgrades for increase in use during pandemic (mitigation)
 Pandemic response emergency equipment (mitigation)
 GYM is main shelter, vaccination site, communications center for the Town (mitigation)
 Eliminate Touchpoints for main vaccination/shelter site (mitigation)
 Restrooms currently inadequate for pandemic as demonstrated by last vaccination clinic (mitigation)
 Providing public information distribution on pandemic needed in the last vaccination clinics
 Digitizing Building Permit information to assist building during pandemic, reduced hours made processing difficult.
 Expanding open air locations for public wifi for access by all populations
 Assist in the connection of traffic off of I-17 to assist our travel/tourism economy and associated businesses and destinations
 Assist in educational and enrichment **programming that mitigate learning loss due to pandemic with mobile facility**

Item	Date Allocated	Design Amount	Requested	Total ARPA FAQ Reference Page
SEWER				
Dickinson Circle Erosion Repair		\$41,750	\$306,750	6
3rd Street Residential			\$55,000	6
Separation of Commercial Connections on Main			\$35,000	6
Main Street Lift Station Repairs			\$35,000	6
Main Street Sewer Line Replacement (Design)		\$480,000	\$480,000	6/6.12
Hauler Station Upgrades			\$300,000	6
Yaqui Circle Line Replacement			\$57,500	6
Repair of Main north of I-17			\$45,000	6
3rd Street & Maryvale Siphon Repair			\$100,000	6
SEWER SUBTOTAL				\$1,414,250

All wastewater projects are eligible
 Stormwater improvements are also eligible, should increase water quality to the streams

Cares Act allocations that can be reallocated to ARPA

Design Amount	\$10,500	\$142,035
Requested	\$537,250	\$2,431,785

Total potential allocation

* Potentially new projects Town Council has not seen

HIGH PRIORITY FOR RESCUE MONEY

CVMO

1. Auto Doors

Entry into CVMO is not ADA compliant, the doors break regularly due to winds breaking hinge arms. When facility is on lock down entry can only be gained by picking up an outside phone to call in, this is an unsanitary condition. New doors will be similar to the library.

COST: \$8,000.00

2. Live Scan

Live scan fingerprint eliminates hand to hand contact with individuals who come to CVMO for fingerprints. This will allow the customer to scan their own prints and have them print directly onto a finger print card and if needed automatically be submitted to federal govt. database. This project also benefits our city courts, and other city offices that require prints for employment This project was already approved in CIP but is a better fit for Rescue funds.

COST: \$14,000.00

3. Animal Control Facility Upgrades

DUE to COVID our animal shelter has experienced an increase in animal intake at our shelter. The conditions of the facility warrant upgrades. Removing old ground cover with a barrier and new ground cover, new air-conditioning unit, interior shelving, new outside shed.

COST: \$12,000.00

Town of Camp Verde Capital Improvement Plan Project Request

Project Title: Automatic Doors ADA Compliant

Date: 04/07/2021
Contact: Rowley

Dept: Marshal's Office
Req'd by: Rowley

Prepared by: Rowley

Project Summary:

Entry into CVMO is not ADA compliant, the doors break regularly due to winds breaking hinge arms. When facility is on lock down entry can only be gained by picking up outside phone to call in for entry, this is a unsanitary condition. New doors will be similar to library entry doors

Location:

Marshal's Office

Need / Justification:

Touchless entry into the facility. Wheel chair accessible entry. Sanitary solution for entry

Full-Cost: \$8,000.00

Segmented Timeline:

Activity / Segment	Timeline	Cost
Stanley door installation	Fall of 2021	\$8,000.00

Operational Impact:

Reduce risk of germ/virus transfer, allow wheelchair access

Funding Options (Finance, Lease-Purchase, Matching Grant, Reserve Fund, HURF monies, etc.):

Rescue Funds

Town of Camp Verde Capital Improvement Plan Project Request

Project Title: Finger Print Live Scan

Date: 04/07/2021

Dept: Marshal's Office

Contact: Rowley

Req'd by: Rowley

Prepared by: Rowley

Project Summary:

Live Scan fingerprint eliminates hand to hand contact with individuals who come to CVMO for fingerprints. This will allow the customer to scan their own prints and have them printed directly to card. If needed the scanned prints can be submitted electronically to database.

Location:

Marshal's Office

Need / Justification:

Touchless fingerprinting, better accuracy, project has direct benefit to courts, town employment or any job where prints are required for employment

Full-Cost: \$14,000.00

Segmented Timeline:

Activity / Segment	Timeline	Cost
Live Scan set up	Immediate need	\$14,000.00

Operational Impact:

Reduce risk of germ/virus transfer

Funding Options (Finance, Lease-Purchase, Matching Grant, Reserve Fund, HURF monies, etc.):

Rescue Funds

Town of Camp Verde Capital Improvement Plan Project Request

Project Title: Animal Control Facility Upgrades

Date: 04/07/2021
Contact: Earl Huff

Dept: Marshal's Office
Req'd by: Earl Huff

Prepared by: Rowley

Project Summary:

Repairs needed at the Animal Control facility to remain compliance and increase health and safety of animals housed. Maintain climate control of the facility, and reduce the impact of pests and rodents. Due to COVID issues the Animal facility has seen an increase of impounded and recovered (Homeless) owner un able to care for animals

Location:

Animal Control Facility

Need / Justification:

Health and safety of employees and animals. Limited repairs and replacement have been done to this facility since its original build.

Full-Cost: \$12,000.00

Segmented Timeline:

Activity / Segment	Timeline	Cost
Kennel covering	Fall of 2021	\$1600.00
Tractor work/ground barrier/new bark	Summer 2021	\$7,000.00
Wall mount air conditioning/ Heating unit	Fall of 2021	\$1,000.00
Interior Shelving	Winter 2021	\$400.00
Outside Storage Shed	Spring 2022	\$2,000.00

Operational Impact:

Reduce the impact of possible injured or sick animals/health and safety of employees

Funding Options (Finance, Lease-Purchase, Matching Grant, Reserve Fund, HURF monies, etc.):

Rescue funds

Town of Camp Verde Capital Improvement Plan Project Request

Project Title: RADIO TOWER REPAIRS/SECURITY/IMPROVEMENTS

Date: 07/22/2021

Dept: Marshal's Office

Contact: Rowley

Req'd by: Rowley

Prepared by: Rowley

Project Summary:

Police radio tower on Squaw peak building needs to be secured with fencing, new door, cameras, upgrade in wiring and transmission, replace faulty generator, install warning system for equipment failure, install secondary repeater on Mingus for critical back up and extended area coverage.

Location:

Squaw Peak/Mingus Mountain

Need / Justification:

Our radio communication facility frequently experiences failure and are in desperate need of upgrades. We lose all radio communication with officers during storms. Our area coverage is not sufficient for officer safety, we need to install equipment on Mingus in order to increase coverage and officer safety. This rescue fund is exactly made for these types of public safety issues to ensure proper response to pandemics and other emergencies

Full-Cost: \$109,522.07

Segmented Timeline:

Activity / Segment	Timeline	Cost
Squaw peak repairs/security/upgrade	October-December	\$80,000.00
Mingus install	October-December	\$29,522.07
By doing these projects at the same time it saves on labor and travel/equipment shipping/Joint venture on tower usage on Mingus DISCOUNT \$ 43,000.00		

Operational Impact:

Increased public safety/Back up source for failure/much needed repairs

Funding Options (Finance, Lease-Purchase, Matching Grant, Reserve Fund, HURF monies, etc.):

Rescue funds

TOWN OF CAMP VERDE



Memorandum Public Works Department

To: Russ Martin, Town Manager

From: Ron Long, Public Works Director

Date: July 22, 2021

Re: American Rescue Plan Act Projects

Potential American Rescue Plan Act Funded Projects with Estimated Costs

- **Court Security Foyer;** Design & Construction, project provides a security/wellness check point and sanitation station prior to entry into the court and also will provide improved HVAC/Ventilation for the crowded office area.
Design; \$10,500 Construction; \$90,000
- **Building 300 Restroom Improvements;** Design & Construction, Project provides usable restroom facilities for the gym which serves as an evacuation center and community center in times of emergency and for public meetings, the current state of the Women's & Men's restrooms are unsanitary.
Design; \$5,000 Construction; \$95,000
- **Building 300 Backup Generator;** project provides backup power for all of the 300 building which houses the gym (emergency shelter & community Center), Public Works (stormwater, waste water & water), Finance, and HR. The 300 building would serve as part of the emergency command/response center in the event of an emergency.
Purchase & Installation; \$175,000
- **Automatic Opening Entry Door Systems;** provides automated doors at the main public entrances to the 300 building that operate with a proximity card to automatically open doors without touch.
Purchase & Installation 2; \$15,000 Each Total = \$30,000
- **Digital Sign Boards;** purchase would include 4-Digital Sign Boards to alert the public of emergencies, detours and public meetings.
Purchase 4; \$25,000 Each; Total = \$100,000

- **Scanner for CD;** purchase a Large Format (Plan Size) Scanner, Copier, Printer to convert paper construction plans and other related large format documents into digital files for the public to reduce the handling of documents.
Purchase 1; \$5,500
- **Broad Band to the Sports Complex and other Parks;** Provides Broad Band wireless internet service to the public for emergency information
Construction; \$125,000
- **Wayfinding Signage on SR 260 & within Town ROW;** Assists the public in finding the VVMC Clinic, Marshals Office, and other facilities in Camp Verde. This also supports economic development by helping resident and visitors find points of interest within Camp Verde.
Purchase & Installation; \$165,000

Town of Camp Verde Capital Improvement Plan Project Request

Project Title: *Building 300/GYM Generator*

Date: 7/26/21

Dept: Finance

Contact: R. Long

Req'd by: J. Kobel

Prepared by: J. Kobel

Project Summary:

Installation of a 400-600 KW generator, generator package gear, UPS back up battery for IT, concrete pad and fencing.

Location:

300 building next to the maintenance bay off of Holloman St.

Need / Justification:

To maintain power to IT for communications with the TOCV and to have an operational disaster relief center for Red Cross in the gym and kitchen. This is the main location for all emergency activities and was the site for vaccination clinics during the Covid-19 pandemic.

Full-Cost: \$ 180,000

Segmented Timeline:

Activity / Segment	Timeline	Cost
Move communications, concrete, fencing	4 weeks	\$ 30,000
Generator, generator package, UPS	3 weeks	\$ 140,000
Electrical	2 weeks	\$ 10,000

Operational Impact:

Blocking the side walk on the south side of Holloman street and temporary power loss to the 300 building (30 mins).

Funding Options (Finance, Lease-Purchase, Matching Grant, Reserve Fund, HURF monies, Rescue etc.)

Town of Camp Verde Capital Improvement Plan Project Request

Project Title: *Wayfinding Signage Project*

Date: 2/26/2021 *(Updated 7/26/21)*

Dept: *Economic Development*

Contact: *Steve Ayers*

Req'd by: *Steve Ayers*

Prepared by: *Steve Ayers*

Project Summary:

In FY2017 the Council approved \$20,000 for a Wayfinding Signage program, which will place directional signs along Camp Verde roadways for area visitors. The planning, design, and engineering required by ADOT has been completed and paid for. According to our Finance Department, after completing the engineering, we have \$4,934 remaining in the current CIP fund for this project. The plan calls for the installation of 31 signs, 21 of which will be located in ADOT right of way and will need to be installed by an ADOT approved contractor.

Location: SR260 corridor, Finnie Flat Road, Montezuma Castle Highway

Need / Justification: Improved visitor directional signage is called out in the Town's General Plan as well as the Focused Future II Strategic Plan.

The wayfinding signage program was engineered prior to the COVID-19 shutdown, but the project was delayed due to the pandemic. Camp Verde's tourism industry was negatively impacted due to the pandemic and the installation of wayfinding signage will assist in overcoming those negative impacts.

Full-Cost: \$ 182,021 *(factoring in remainder in CIP)*

Segmented Timeline:

Activity / Segment	Timeline	Cost
31 Sign Panels, Posts and Hardware	Spring 2022	\$52,535
Installation of 31 Wayfinding Signs	Spring 2022	\$63,566
Contractor Mobilization	Spring 2022	\$4,694
Wilshire Sign Replacement Estimate	Spring 2022	\$20,000
Wilshire Sign Installation	Spring 2022	\$15,000
20% Inflation Estimate	Spring 2022	<u>\$31,160</u>
	TOTAL	186,955
Less remainder in CIP		\$4,934

Operational Impact:

Funding Options (Finance, Lease-Purchase, Matching Grant, Reserve Fund, HURF monies, etc.):

None identified

Town of Camp Verde Capital Improvement Plan Project Request

Project Title: *Mobile STEM/Learning Lab*

Date: 07/2021

Dept: *Library*

Contact: *K. Hellman*

Req'd by: *K. Hellman*

Prepared by: *K. Hellman*

Project Summary:

Work to outfit the 1999 Braco 5th-Wheel with power, AC, and repairs so it can be transformed into a mobile STEM/Learning lab.

Location:

130 N Black Bridge Road, Camp Verde AZ 86322

Need / Justification:

The 5th-Wheel needs, at minimum, a generator and AC in order to be functional. It also needs the awning, steps, and lighting replaced plus minor repairs/maintenance. When CVMO offered it to the Library for the Mobile STEM Lab project, they expected to leave the generator and AC unit in-tact but found that they needed to keep those for their own mobile command center. Galpin Ford has worked with us to go over the entire vehicle and provide an estimate for all the work that needs to be done.

Full-Cost: \$25,000

Segmented Timeline:

Activity / Segment	Timeline	Cost
Repairs Including new AC and Generator	September/October 2021	\$25,000

Operational Impact:

The work on the vehicle will be done by an outside organization and does not impact Town Maintenance or Public Works staff

Funding Options (Finance, Lease-Purchase, Matching Grant, Reserve Fund, HURF monies, etc.):

AZ Cares Act Funding

Rescue Act Funds Wastewater Projects:

Item:	Design Amount:	Construction:	Total Requested:
Dickison Circle Erosion Repair	\$41,750.00	\$265,000.00	\$306,750.00
3 rd Street Residential Sewer Connections	No Design	\$55,000.00	\$55,000.00
Separation of Commercial Connections on Main	No Design	\$35,000.00	\$35,000.00
Main Street Lift Station Aeration	No Design	\$35,000.00	\$35,000.00
Main Street Sewer Line Replacement Design	\$480,000.00	TBD	\$480,000.00
Hauler Station Upgrades	No Design	\$300,000.00	\$300,000.00
Yaqui Circle Line Replacement	No Design	\$57,500.00	\$57,500.00
Repair of main sewer north of 1-17	No Design	\$45,000.00	\$45,000.00
3 rd Street & Maryvale Siphon Repair	No Design	\$100,000.00	\$100,000.00