

**MINUTES**  
**TOWN OF CAMP VERDE**  
**REGULAR SESSION**  
**MAYOR AND COUNCIL**  
**473 S MAIN STREET, SUITE 106**  
**WEDNESDAY, JULY 7 2021 at 6:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

**1. Call to Order**

Mayor Dee Jenkins called the meeting to order at 6:30 p.m.

**2. Roll Call**

Mayor Dee Jenkins, Vice Mayor Joe Butner, Councilor Bill LeBeau (absent) Councilor Robin Whatley, Councilor Jackie Baker (absent), Councilor Jesse Murdock and Councilor Cris McPhail are present.

**Also Present**

Town Manager Russ Martin, Town Clerk Cindy Pemberton, transcriptionist Dana Donahue

**3. Pledge of Allegiance**

The Pledge of Allegiance was led by Councilor McPhail.

**4. Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

**a) Approval of the Minutes:**

1. Special Session – June 9, 2021
2. Regular Session – June 16, 2021
3. Executive Session – June 16, 2021 (Recorded and on File)
4. Special Session – June 23, 2021
5. Executive Session – June 23, 2021 (Recorded and on File)

**b) Set Next Meeting, Date and Time:**

1. Regular Session – Wednesday July 21, 2021 at 6:30 p.m.
2. Regular Session – Wednesday August 4, 2021 at 6:30 p.m.
3. Regular Session – Wednesday August 18, 2021 at 6:30 p.m.

- c) **Possible Approval of the United States Department of Agriculture Farmers Market Promotion Program Grant application, and authorization for in-kind contributions as specified in the grant application. Staff Resource: Steve Ayers**
- d) **Possible Approval of Special Event Liquor License Applications for Mary Phelps – Verde Valley Raceway for the events to be held at the Camp Verde Equestrian Center located at 1495 E. Hideout Arena Way, Camp Verde, AZ on August 28, 2021 and September 10-11, 2021**
- e) **Possible Approval of Special Event Liquor License Applications for Mary Phelps – Camp Verde Arena Association for the events to be held at the Camp Verde Equestrian Center located at 1495 E. Hideout Arena Way, Camp Verde, AZ on September 8-10, 2021 and November 5-6, 2021.**

**Motion:** Councilor McPhail made a motion to approve the consent agenda as written.

Vice Mayor Butner seconded.

Roll call Vote;

Mayor Jenkins-aye

Councilor McPhail-aye

Councilor Murdock-aye

Councilor Whatley-aye

Vice Mayor Butner-aye

Motion passes 5-0

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.) Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))**

Marie Moore spoke about the difficulties with her business (Udderly Divine) regarding the Town sewer issues. The month of June was very difficult in regard to the sewer issues she is experiencing. She said the Town has been very responsive these issues and works hard to correct them. There are no schematics of the buildings and or the sewer systems on Main Street, which made things very difficult to resolve the problems. The sewer system is old and deteriorating on main street. As a business and building owner, this is a serious concern. Hers is not the only business suffering from sewer problems. The sewer lines need to be cleaned and repaired. Main street needs to have proper infrastructure for the businesses. The sewer connections from the Town side to the business side are in sore need of cleaning, preferably with hydro jet. Main street needs to have the proper infrastructure for the businesses to survive.

The second issue she would like to address is the lack of Christmas activities in the Town. Many of her customers have expressed a desire for more Christmas themed events. She is a native of Camp Verde and would like to see more from the town to support the businesses. Camp Verde is in a perfect place to host these themed events. She has grown up in Camp Verde and raised her children as well as grandchildren here.

Robert Johnson spoke about issues regarding Verde River water resources. Motor home parks are causing real problems with water. He has concerns about the water supply in the Verde area. He states there is a significant decrease in the volume of the Verde River. Friends of the Verde River have done studies that indicate the water level is dropping. Most of the water in the Verde is claimed by SRP. He spoke about an article written by Nancy Steele of Friends of the Verde River that stated the dry climate is causing ground water wells to increase their pumping. Ground water pumping needs to be regulated. He would like to see some advertisement about saving the Verde River such as bumper stickers and pamphlets. He is concerned about the increase of ground water wells and the drop in the volume of the Verde River. He would like to encourage people to write their State Representative.

## 6. **Special Announcements and presentations**

- **Proclamation Declaring July 9, 2021 as Camp Verde's High School Senior Recognition Day 2021.**

Mayor Jenkins proclamation July 9, 2021, as Camp Verde's High School Senior Recognition Day 2021. Mayor Jenkins read the Proclamation aloud.

- **Proclamation Declaring the Month of June, as Backbone Fire Month**  
The Town of Camp Verde is very grateful to the firefighters, and declared the month of June as Backbone Fire Month. Mayor Jenkins expressed her gratitude to the firefighters that fought the Backbone Fire. Mayor Jenkins read the proclamation aloud.

- **Recognition of Johana Pena as the Winner of the 2021 Yavapai College Film and Media Arts Program High School Student Film Competition**

Johanna is the winner of the 2021 Film and Media Arts Student Competition. She was presented with a certificate of achievement by Jessica Bryson of the Economic Development Department. Johanna's film will be going to screen soon. She is to receive a \$1000.00 scholarship from the Yavapai Scholarship Foundation.

Helen Stevenson, Director of the Film and Media Arts program for Yavapai College, states she is so proud of Johanna for her film and that Johanna is a Camp Verde Resident. Johanna was presented with a certificate by Helen Stevenson. Hellen also handed out some pamphlets regarding the film. A photograph of Johanna, the College representatives and the Town Council was taken.

**7. Public Hearing followed by Discussion, Consideration and Possible Approval for a Liquor License Application for Acquisition of Control for John Curtis Bradshaw-Alcantara Vineyards and Winery located at 3445 Grapevine Way, Camp Verde, AZ 86322** Staff Resource: Cindy Pemberton

- **Staff Comments**
- **Public Hearing Open**
- **Public Hearing Closed**
- **Council Discussion**

Cindy Pemberton stated the Clerk's office has received the above application from John Curtis Bradshaw of Alcantara Vineyards and Winery. Staff has received no problems or concerns regarding this application.

Mayor Jenkins opened the floor for discussion. No discussion.

**Motion:** was made by Councilor Murdock to approve the Acquisition of Control for John Curtis Bradshaw – Alcantara Vineyards and Winery located at 3445 Grapevine Way, Camp Verde AZ. Second was made by Vice Mayor Butner.

Roll Call Vote:

Councilor McPhail-aye

Vice Mayor Butner-aye

Mayor Jenkins-aye

Councilor Murdock-aye

Councilor Whatley-aye

Motions passes 5-0

**8. Discussion, Consideration and Possible Approval of a Memorandum of Understanding Regarding the Verde Valley Circle Trail Concept, between the Town of Camp Verde, Town of Clarkdale, City of Cottonwood, Town of Jerome, City of Sedona and Yavapai County for the purpose of supporting the objectives of developing a complete loop of non-motorized trails and trail facilities around the Verde Valley region.** Staff Resource: Steve Ayers

Steve Ayers spoke about the long-term trail goals of the Verde Valley. There is a long-term goal of establishing a circumventable trail around the Verde Valley. This memorandum has been approved by the various entities involved. The memorandum of understanding has been approved by all the entities and their legal counsels. He asked for any questions regarding this motion.

Vice Mayor Butner asked what the other towns and cities are doing regarding the trails. Steve Ayers said that each city and or town is responsible for their section of the larger approved plan. The Camp Verde section will start at Grief Hill and continue to Copper Canyon, then to Oasis and on toward the Equestrian Center where it would catch the Vista Loop trail which would connect with the Beaver Creek trails.

Vice Mayor Butner asked if the other cities and towns have approved the Verde Valley Trail concept. Steve Ayers said Clarkdale had just approved it and it was now with Cottonwood. It is being coordinated through Yavapai County.

**Motion:** Councilor McPhail made a motion to approve the Memorandum of Understanding Regarding the Verde Valley Circle Trail Concept, between the Town of Camp Verde, Town of Clarkdale, City of Cottonwood, Town of Jerome, City of Sedona and Yavapai County for the purpose of supporting the objectives of developing a complete loop of non-motorized trails and trail facilities around the Verde Valley region. Seconded by Vice Mayor Butner.

Roll Call Vote:

Councilor McPhail-aye

Councilor Whatley-aye

Councilor Murdock-aye

Vice Mayor Butner-aye

Mayor Jenkins-aye

Motion passes 5-0

**9. Discussion Consideration and Possible Approval of new job descriptions for Camp Verde Marshal's Office (Quartermaster) and Community Development (Zoning Inspector) to be added to the new salary range structure. Staff Resource: Brandy Cabrera**

Brandy Cabrera said that Marshall Rowley could not attend tonight. The request is to add the Quartermaster position to the pay scale for future hires, not to approve the positions for this budget year. Brandy Cabrera said that Marshall Rowley is wanting the Quartermaster position on the salary schedule for the future. She said he would very much like to have this position sometime in the future.

Vice Mayor Butner asked if it was necessary to do this now. He asked Brandy if she remembered Marshall Rowley saying he did not want these positions. She said she did not recall, only that the Marshall would like to have this position.

Town Manager Russ Martin spoke about the need to get the job for the Quartermaster on the record as far as salary and job description. We are not adding more costs or salaries, just making plans for the future. The issue is priority and funding. The new positions need to be done in order. The Community Development Director position is a priority. The positions will shift according to funding. The Quartermaster position was a part time position that was filled for a while. Russ Martin encouraged Marshall Rowley to put the salary on the agenda.

Vice Mayor Butner asked are setting up positions for the future? He expressed a concern about putting new jobs on the payroll schedule until we need to. Are these positions necessary?

Mr. Martin said the position descriptions and salaries are being set up for future hires. It

is a stair step process. When we fill the Community Development Director position, the position of Assistant Planner won't be necessary. The needs and duties within the department will be shifted as the positions are filled. Mr. Martin encouraged the Marshall to put the Quartermaster position on the agenda to get the ball rolling. Getting the job descriptions done will assist in moving forward faster to attaining the positions. We are not adding more positions to the budget.

Vice Mayor Butner stated that we are looking for a Community Development Director now, is that correct? Do they want a somewhat different position?

Russ Martin replied, yes. The issues are priority and funding. The priority was the Community Development Director position, which we now have. That will then move us toward the Zoning Inspector. If you want to remove the Assistant Planner from the list, that will work. The highest priority is the Community Development Director.

Vice Mayor Butner reiterated that we are setting things up for future positions. He had spoken to Marshall Rowley about the Quartermaster position. Let's not put things on the salary schedule until we need to.

Ms. Cabrera spoke about the need for a Zoning inspector, saying the Council has time to decide about the Quartermaster position. Vice Mayor Butner stated that this appears to be a two for one proposal.

Councilor Whatley expressed that we need to plan ahead, which we have asked our staff to do. We are not funding these positions currently. This appears to be planning ahead and she supports it.

Mayor Jenkins asked about how they came up with the salaries and job descriptions.

Ms. Cabrera replied they did surveys with other positions and the comparisons from the consultant. The Zoning Inspector is equivalent to the Building Inspector in range. The Quartermaster was moved down to range 9 and was based on training and certifications in comparison to a dispatcher.

Mayor Jenkins asked about timing. Is the Zoning Inspector going to happen this year? The job descriptions being approved up front will make hiring faster. Ms. Cabrera replied that it would be best if we had all the information up front because recruitment takes time. Having this in place would make it faster to hire for these positions.

**Motion:** Councilor McPhail moved to approve the new job descriptions for Camp Verde Marshal's Office (Quartermaster) and Community Development (Zoning Inspector) to be added to the new salary range structure. Second by Councilor Whatley.

Roll Call Vote:

Vice Mayor Butner- nay

Councilor McPhail-aye

Councilor Murdock-aye

Councilor Whatley-aye  
Mayor Jenkins-aye  
Motion passes 4-1

**10. Discussion Consideration and Ratification of Expenditures made in the Wastewater Department for manhole repair and skid steer purchases. Staff Resource: Chet Teague**

Chet Teague stated that they had a few expenditures that exceeded the \$50k mark. Tax added almost \$4k to the purchase of the skid steer, putting it over the allowed \$50K. The skid steer cost more than anticipated and the manhole rehabilitation is more expensive than first thought. The skid steer is necessary for the repairs and were budgeted items. They took the low quote for the skid steer, and they got the skid steer they wanted. They have repaired 23 manholes. We have 348 manholes that are close to 38 years old and are falling apart.

Vice Mayor Butner expressed concerns about the March 2, 2021, skid steer purchase order. It was not purchased at that time. The purchase order states \$54,496 with no tax. Is this your starting point in the purchase process? Are you the person that made the decision to purchase the skid steer? Mr. Teague stated yes and he thought he had the authority to do so. He did not know what the amount was at that time. Vice Mayor asked who told him that he could go ahead and purchase the equipment? Mr. Teague said he was unsure who told him he could make the purchase as it was in excess of \$50K.

Vice Mayor Butner asked Mr. Martin how this occurred? How are we approving a purchase that is against Town policy that has already been made?

Mr. Martin said any purchase over \$20k requires approval process. There is a process that allows us to check off for purchases. Everyone above Chet made the same mistake of approving the purchase. Mr. Martin, Mr. Showers and Mr. Long approved it electronically, by checking a box. We made a mistake on this process.

Vice Mayor asked if it is a check mark or a signature? Mr. Martin stated that it is a box that is checked on a form online. There is no signature. Mr. Martin logs in and marks the box on his account. Vice Mayor Butner asked again if by checking the box, it is the equivalent of an electronic signature. Russ Martin stated no, it is not.

Vice Mayor Butner wants to know if we need to change this process to keep this from happening again. How this occurred is completely against Town Policy. Purchases over \$50k need to be brought before the council.

Mike Showers via zoom states that the approval process for P.O.'s is done by approval levels. These levels are approved by Russ Martin and Mike Showers. Purchases over \$20k have to be approved by Mr. Showers. Purchases over \$30k need to be approved by Russ Martin. Anything over \$50k needs approval by the council. For this particular PO, there was no \$50k approval set up. He states he will add a \$50k approval level. This level will have to be checked off by himself. He won't check it off until he sees there was action on it by council. This is how we will make sure any product above \$50k is discussed/approved by the Council. This will force us to take stock of the \$50k

issue in the future.

Vice Mayor Butner reiterated about the need for another check off for approval off all purchases over \$50k. How do we prevent this from happening again? We have this process for a reason.

Mr. Teague said he has been educated and this won't happen again.

Mr. Martin stated that the levels of checks works but has some problems. The purchasing process starts out correctly, but we must keep up on it. POs can add up and go over the limits. There is a human side to the process that we need to manage. Councilor McPhail stated she appreciated the effort Mike Showers is making to keep this from happening again.

**Motion:** Councilor McPhail made a motion to approve the ratification of Expenditures made in the Wastewater Department for manhole repair and skid steer purchases. Vice Mayor Butner second.

Roll Call Vote;

Councilor McPhail-aye

Vice Mayor Butner-aye

Councilor Whatley-aye

Councilor Murdock-aye

Mayor Jenkins-aye

Motion passes 5-0

11. **DISCUSSION, CONSIDERATION, AND POSSIBLE APPROVAL OF ORDINANCE 2021 A464, AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, FOR AN APPLICATION SUBMITTED BY TOWN OF CAMP VERDE COMMUNITY DEVELOPMENT FOR A ZONING MAP CHANGE FROM C3-70 (COMMERCIAL: HEAVY COMMERCIAL, 70,000 SQUARE FOOT MINIMUM LOT SIZE) TO C3 (COMMERCIAL: HEAVY COMMERCIAL) DISTRICT, TO REMOVE THE MINIMUM LOT SIZE DESIGNATION ON PARCELS 403-15-006 AND 403-15-002W, WHICH WERE SPLIT BY THE DEVELOPMENT OF AULTMAN PARKWAY, COMPRISING OF APPROXIMATELY 6.94 ACRES IN CAMP VERDE, YAVAPAI COUNTY, ARIZONA.** Staff Resource: Melinda Lee

Community Development Director, Melinda Lee spoke about this request which was created by the staff in Community Development to correct some non-conforming parcels. These non-conforming parcels resulted from the development of the roundabout of Altman Parkway. She is requesting that this be amended and corrected. Mayor Jenkins said she understood how this happened.

**Motion:** Councilor Whatley moved to approve ORDINANCE 2021 A464, AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, FOR AN APPLICATION SUBMITTED BY TOWN OF CAMP VERDE COMMUNITY DEVELOPMENT FOR A ZONING MAP CHANGE FROM C3-70 (COMMERCIAL: HEAVY COMMERCIAL, 70,000 SQUARE



FOOT MINIMUM LOT SIZE) TO C3 (COMMERCIAL: HEAVY COMMERCIAL) DISTRICT, TO REMOVE THE MINIMUM LOT SIZE DESIGNATION ON PARCELS 403-15-006 AND 403-15-002W, WHICH WERE SPLIT BY THE DEVELOPMENT OF AULTMAN PARKWAY, COMPRISING OF APPROXIMATELY 6.94 ACRES IN CAMP VERDE, YAVAPAI COUNTY, ARIZONA. Councilor McPhail seconded.

Roll Call Vote:

Councilor Whatley-aye

Vice Mayor Butner-aye

Councilor Murdock-aye

Councilor McPhail-aye

Mayor Jenkins-aye

Motion passes 5-0

12. **DISCUSSION, CONSIDERATION, AND POSSIBLE APPROVAL OF RESOLUTION 2021-1070, A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, APPROVING USE PERMIT 20210297 FOR THE PURPOSE OF OPERATING BED & BREAKFASTS, LOCATED ON TWO (2) PARCELS COMPRISING OF APPROXIMATELY 3.29 ACRES, SITUATED IN AN R1-35 (RESIDENTIAL: SINGLE FAMILY, 35,000 SQUARE FOOT MINIMUM LOT SIZE) DISTRICT, ON SCHAEFFER LANE JUST SOUTH OF STOLEN BOULEVARD, ON PARCELS 404-04-047G AND 404-04-047H, CAMP VERDE, YAVAPAI COUNTY, ARIZONA. Staff Resource: Melinda Lee**

Melinda Lee said this request is for a use permit for two parcels. The property owner requesting the permit owns both parcels. The request is that the owners are able to operate a Bed and Breakfast on the parcels, while acting as the onsite host on the adjoining parcel. There was a vote in the planning department to approve this request, and it was unanimous. The adjoining property owners are in favor of the motion. They were at the planning meeting and spoke in favor of the use permit.

The number of guests that would be allowed has been a concern. The maximum number of guests is five per building. Two buildings would equal ten guests. The owner would like this use permit to expand their business. Should the north parcel sell at any time, the new owner would have to apply for their own use permit.

All requirements, including engineering have been met and we recommend you approve the permit. The property is in a secluded area and would not be an undue nuisance for the neighborhood.

Lydia Dart spoke regarding this permit. She owns the parcel directly to the west of the subject parcel. She has daily interaction with the houses/occupants of the proposed bed and breakfast and the owners requesting the permit. She feels the owners are very selective in who they rent to. The owners are very cognizant of the safety and comfort of their neighbors. Lydia would like the owners to be able to develop the property with the vision they have for it. She requests the council approve this request.

Rudy Balan spoke about the owners of the property in question. He told the council about how his neighbor would help him on occasion with his tractor. He feels they have a good relationship. He feels he can really count on his neighbors.

Deb Ranney said initially she was very concerned about the Bed and Breakfast when it started. However, she has changed her mind. It is very well done, and the guests are extremely considerate and very quiet. The traffic is minimal. She stated that the owners are great neighbors and promote Camp Verde and patronize the businesses here. The guest reviews on Airbnb are excellent. She is in favor of the permit.

Bob Raney told the council that his property borders the subject property and has no complaints about the business.

Vice Mayor Butner asked Melinda Lee if the application was for a three-year use permit. Melinda stated yes, it is three years so that it can be reviewed for issues. We can see how the property is being managed through the review processes.

Vice Mayor Butner asked what type of zoning would be required to make this a new zone and why wasn't the request for rezoning?

Melinda Lee said that we did not rezone the parcel to RR (Rural Residential which allows Bed and Breakfasts) because of the possibility of splitting the parcel. If the zoning were changed to RR the owners of the parcel would not be able to split it. The owners want the option of splitting the lower parcel in the future. Vice Mayor Butner asked if this option was discussed with the owners. Melinda stated yes it was and the owners declined a re-zoning request because they wanted to keep their options open. Vice Mayor Butner asked if the use permit stayed with the land. Melinda stated yes, the permit stays with the property but only for the duration of the use permit.

**Motion:** Councilor McPhail made a motion to approve RESOLUTION 2021-1070, A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, APPROVING USE PERMIT 20210297 FOR THE PURPOSE OF OPERATING BED & BREAKFASTS, LOCATED ON TWO (2) PARCELS COMPRISING OF APPROXIMATELY 3.29 ACRES, SITUATED IN AN R1-35 (RESIDENTIAL: SINGLE FAMILY, 35,000 SQUARE FOOT MINIMUM LOT SIZE) DISTRICT, ON SCHAEFFER LANE JUST SOUTH OF STOLEN BOULEVARD, ON PARCELS 404-04-047G AND 404-04-047H, CAMP VERDE, YAVAPAI COUNTY, ARIZONA. Councilor Murdock second.

Roll call vote:

Councilor McPhail-aye

Councilor Murdock-aye

Councilor Whatley-aye

Vice Mayor Joe Butner-aye

Mayor-Jenkins-aye

Motion passes 5-0

- 13. DISCUSSION, CONSIDERATION, AND POSSIBLE APPROVAL OF RESOLUTION 2021-1073, A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, APPROVING PRELIMINARY PLAT 20210062 FOR THE PURPOSE OF DEVELOPING THE "SALT MINE RANCHES" SUBDIVISION, WHICH IS AN ELEVEN (11) LOT, RESIDENTIAL SUBDIVISION, LOCATED ON APPROXIMATELY 10 ACRES, THE SOUTH SIDE OF SALT MINE ROAD, JUST WEST OF STATE ROUTE 260 INTERSECTION, ON PARCEL 404-01-045. Staff Resource: Melinda Lee**

The owners of this parcel are proposing to split their property into eleven parcels. This is approval for a plat. Most of the former issues have been resolved, however, they are working to get an appropriate road name vetted through the 911 system. The documents requested from the owner by the Planning and Zoning department previously have been submitted. There are no outstanding issues that we have not dealt with. We are getting close to completing all steps in finalizing this request.

Mayor Jenkins asked if this was voted on in Planning and Zoning. Melinda said yes, it was unanimous.

Councilor Whatley stated the Town of Camp Verde did not provide sanitation services for this property. She asked if the sewer tax would be applied to this property and subsequent parcels (and parcel owners). Russ Martin said yes, they are part of the tax base that supports the sewer district. Councilor Whatley said each home will have to have a septic system even though they must pay the sewer tax. As more homes are added to the Town, the tax will go down through evaluation.

Mayor Jenkins stated that it seems it would be more cost effective to have city sewer. There is a lift station not far from the property.

**Motion:** Councilor Whatley made a motion to approve RESOLUTION 2021-1073, A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, APPROVING PRELIMINARY PLAT 20210062 FOR THE PURPOSE OF DEVELOPING THE "SALT MINE RANCHES" SUBDIVISION, WHICH IS AN ELEVEN (11) LOT, RESIDENTIAL SUBDIVISION, LOCATED ON APPROXIMATELY 10 ACRES, THE SOUTH SIDE OF SALT MINE ROAD, JUST WEST OF STATE ROUTE 260 INTERSECTION, ON PARCEL 404-01-045. Vice Mayor Butner second.

Roll Call vote;

Mayor Jenkins-aye

Vice Mayor Butner-aye

Councilor McPhail-aye

Councilor Murdock-aye

Councilor Whatley-aye

Motion passes 5-0

#### **14. Legislative Update.** Staff Resource Russ Martin

Russ Martin stated that the Legislature has voted on several new laws that may affect the town. The 2.5% flat tax was approved, and it will raise our percentages now, but it is a reduction over the next several years. We will get more this year, and less next year.

**Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** *Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to A.R.S. §38-431.01(H))*

Ron Posten spoke about the Backbone fire. He felt our state, county and staff were very professional throughout the event. The key question that was asked was why the 260 was shut down from Camp Verde to Pine/Payson. The fire people said they did that to enforce the fire break along the highway. The State did a great job of decreasing the fuel load on either side of the 260. He hopes the Town really tries to thank the State and other firefighters for all their efforts. He wants to thank the Town employees for all the work they do. He continued to say how much work the town employees do for the town to make it look good.

- 16. Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future

Councilor McPhail attended the Yavapai Apache Tribal council meetings and the Backbone fire meetings. She also attended the bake sale for the Tribal event that was raising funds to send the Tribal Royalty to the Diamond Backs game for Native American Appreciation Day. They raised more than enough money. She also attended a car wash for the Nation's Wellbriety program.

She attended the Focus Forward Strategic Planning Meeting for Economic Development.

Councilor Whatley attended the Camp Verde Focus Group meeting. Very interesting. Everyone brought a different perspective to the Town planning.

The Philip England Center for the Arts is hosting the Sedona Film Festival Best of Show films, please go see it.

Mayor Jenkins attended the daily Backbone fire updates both with zoom and in person. They met with Senator Kelly. She was amazed at the amount of support the firefighters and fire managers gave them. She learned a lot about managing large fires and the amount of resources it takes to run one.

She attended the local mayor meetings. She also attended Robert's retirement.

- 15. Manager/Staff Report** *Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.*

Mr. Martin said the town staff did a super job on the town website. He said their connections with the county are strong. We all did a great job getting the information about the fire out to the community.

- 16. Discussion and Consideration of the Town Manager's quarterly performance review, including but not limited to procedures of review, set goals and objectives.** The Council may, by majority vote, recess the regular meeting, hold an executive session and then reconvene the regular meeting for discussion and possible action on this item as covered under A.R.S. 38-431.03 (A)(1).

Mr. Martin requests this item be heard in executive session.

Mayor Jenkins moved to executive session at 7:57 pm.

## **17. Adjournment**

*Note: Upon a public majority vote of a quorum of the Town Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes: (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1)); (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2)); (3) Discussion or consultation for legal advice with the attorneys of the public body. (A.R.S. §38-431.03(A)(3)); (4) Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. § 38-431.03(A)(4)); (5) Discussion or consultation with designated representatives of the public body to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5)); (6) Discussion, consultation or consideration for negotiations by the town or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6)); (7) Discussion or consultation with designated representatives of the town to consider its position and instruct its representatives regarding negotiations*

for the purchase, sale or lease of real property (A.R.S. §38-431.03(7)).

Pursuant to A.R.S. §38-431.01 Meetings shall be open to the public - All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All legal action of public bodies shall occur during a public meeting.

The Town of Camp Verde Council Chambers is accessible to persons with disabilities. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk at 928-554-0021.



\_\_\_\_\_  
Mayor Dee Jenkins

  
\_\_\_\_\_  
Attest: Town Clerk Cindy Pemberton

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on July 7, 2021. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 22<sup>nd</sup> day of July, 2021.

  
\_\_\_\_\_  
Cindy Pemberton, Town Clerk

Cindy Pemberton, Town Clerk