

MINUTES
TOWN OF CAMP VERDE
SPECIAL SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, JUNE 23, 2021 at 5:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor Dee Jenkins called the meeting to order at 5:30 p.m.

2. Roll Call

Mayor Dee Jenkins, Vice Mayor Joe Butner, Councilor Bill LeBeau, Councilor Robin Whatley, Councilor Jackie Baker, Councilor Jesse Murdock and Councilor Cris McPhail are present.

Also Present

Town Manager Russ Martin, Finance Director Mike Showers, Human Resource Brandy Cabrera, Town Clerk Cindy Pemberton and Rec Secretary Jennifer Reed.

3. Pledge of Allegiance

Councilor Murdock led the Pledge.

Mayor Jenkins took a Point of Personal Privilege to announce there will be a fire update tonight at the Phillip England Performance Art Center at 7pm.

4. Discussion, Consideration and Possible Approval of the Town of Camp Verde FY22 Proposed Tentative Budget. Staff Resource: Mike Showers

Town Manager Russ Martin reviewed general changes that were made to the budget. Some of those changes include:

- \$400,000 into revenues
- An additional \$114,000 into sales tax
- Operational changes will reflect increases to wages
- \$40,000 added to Community Outreach
- New positions to be added throughout the year

Finance Director Mike Showers reviewed new debt added in. Some of those include:

- Water Utility
- Moving down Highway 260 with Waste Water,
- PSPRS,
- Budgeting match money for a large number of potential grants that may/may not

happen.

Councilor Baker asked about reallocations of positions. Mr. Martin stated this is for staff who have been previously portioned out to different departments. Recently, there hasn't been a need to have people cover different departments. This has happened mostly in Administration.

Mayor Jenkins asked what is the time frame of allocating money to the CIP Fund? Mr. Martin stated this should know which projects the Council would like to work on by the July 14th Work Session.

Motion made by Councilor McPhail to approve the Town of Camp Verde FY22 Proposed Tentative Budget. Second was made by Councilor Whatley.

Roll Call Vote:

Mayor Jenkins: aye

Vice Mayor Butner: aye

Councilor Whatley: aye

Councilor Murdock: aye

Councilor Baker: aye

Councilor LeBeau: aye

Councilor McPhail: aye

Motion carried 7-0.

5. **Discussion, Consideration and Possible Approval of a new Salary Plan effective July 11, 2021.** Staff Resource: Russ Martin and Brandy Cabrera
Town Manager Russ Martin explained that this plan shows where the positions lie. Mr. Martin also suggested AZ Cops give an update on where they are.

Mayor Jenkins verified that this consideration is to accept the new table and how they are classified and it will take council approval for any changes. Mr. Martin stated yes.

Councilor Baker wanted to confirm the additional expense related to salary increases/benefits is included in the budget. Mr. Martin stated yes, they used an estimated percentage of 29%.

Councilor Baker asked if the increase to cover family healthcare cost was included. Mr. Showers stated no, it won't be considered until next year because of Open Enrollment was last month and it is too late to include it in this year's budget.

Ms. Cabrera said they are setting up a committee to discuss benefits.

Mayor Jenkins would like the committee to look at the whole package and what is the best thing to do for all employees, not just one item.

President of the Camp Verde Public Safety Association/AZ COPs Jeff Bowers stated they received additional information regarding the wage scale, and they would like to ask for reconsideration of the salary for the Dispatch Supervisor. Other supervisory positions have a gap between positions of 5 steps. They would like to move this position from step 14 to step 15. It would cost \$1.14 to move this position.

They have also spoke with surrounding agencies and gave the Council examples of the starting hourly wages for Cottonwood PD, Yavapai County Sheriff Patrol Officers and Yavapai County Dispatch staff. He wanted to thank the Council for allowing them to become competitive with the other departments. They would like to meet with the Town Manager in January to review benefits.

Secretary for the Union Susan Watson thanked Council for the increase to wages. Benefits will be the next big discussion. She believes the Dispatch Supervisor is entitled to the increase because of the responsibilities of the job.

Councilor Baker is grateful to the officers for what they do every day. She also thanked them for the communication and the research that went into this item. She thanked the Mayor for getting together with Cottonwood to get the numbers for this research.

Councilor Whatley doesn't have a problem moving the Dispatch Supervisor to step 15.

Councilor LeBeau stated that we are dispatching four communities, and this is an appropriate way to justify the bump up a level.

Mayor Jenkins asked what the impact on the budget is. Mr. Martin stated you have availability to make a decision in January.

Motion made by Vice Mayor Butner to approve the new Salary Plan modified to upgrade the position of Dispatch Supervisor from a salary range of 14 to a salary range of 15 effective July 11, 2021. Second was made by Councilor Baker.

Roll Call Vote:

Mayor Jenkins: aye

Vice Mayor Butner: aye

Councilor Whatley: aye

Councilor Murdock: aye

Councilor Baker: aye

Councilor LeBeau: aye

Councilor McPhail: aye

Motion carried 7-0.

6. **Discussion and Consultation for legal advice pertaining to lien release at 3305 E. Ripple Road with Town Attorney on Lien.** The Council may, by majority vote, recess the special meeting, hold an executive session and then reconvene the Special meeting for discussion and possible action on this item as covered under A.R.S. 38-431.03 (A)(1); (A)(2) and (A)(A3).

Motion made by Councilor Murdock to go into Executive Session. Second was made by Vice Mayor Butner.

Roll Call Vote:

Mayor Jenkins: aye

Vice Mayor Butner: aye

Councilor Whatley: aye

Councilor Murdock: aye

Councilor Baker: aye

Councilor LeBeau: aye

Councilor McPhail: aye
Motion carried 7-0.

Regular Session Adjourn: 6:06pm

Reconvened: 6:22 p.m.

7. Adjournment

Mayor Dee Jenkins adjourned the meeting at 6:22 p.m.



Mayor Dee Jenkins



Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on June 23, 2021. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 8th day of July, 2021.



Cindy Pemberton, Town Clerk