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**AGENDA
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, MAY 19, 2021 at 6:30 P.M.**

ZOOM MEETING LINK:

<https://us02web.zoom.us/j/83778771458?pwd=cFNGbk5Gb2N2NmVWUmJEdE9XRWxjZz09>

One Tap Mobile: 1-346-248-7799 or 1-669-900-9128

Meeting ID: 837 7877 1458

Passcode: 794701

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
2. **Roll Call.** Council Members Jackie Baker, Bill LeBeau, Cris McPhail Jessie Murdock, Robin Whatley, Vice Mayor Joe Butner, and Mayor Dee Jenkins.
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
 - a) **Approval of the Minutes:**
 - 1) Executive Session – April 13, 2021 (Recorded and on file)
 - 2) Regular Session – May 5, 2021
 - 3) Work Session – May 7, 2021
 - b) **Set Next Meeting, Date and Time:**
 - 1) Regular Session – Wednesday, June 02, 2021 at 6:30 p.m.
 - 2) Regular Session – Wednesday June 16, 2021 at 6:30 p.m.
 - 3) Regular Session – Wednesday July 7, 2021 at 6:30 p.m.
 - c) **Approve Resolution 2021-1068, A RESOLUTION OF THE TOWN OF CAMP VERDE, ARIZONA MAYOR AND COMMON COUNCIL, DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2021 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL.**
 - d) **Approve Resolution 2021-1069, A RESOLUTION OF THE TOWN OF CAMP VERDE, ARIZONA MAYOR AND COMMON COUNCIL, DESIGNATING THE**

CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2022 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL.

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

6. **Special Announcements and Presentations**
 - **2020 Law Enforcement Service Award.** William Pangbum and Corey Rowley

7. **Discussion, Consideration and Possible Approval of an Extension of Resolution No. 2015-939, for High View, LLC’s Mining Conditional Use Permit, which states “A Resolution of the Common Council of the Town of Camp Verde (“Town”), Arizona, Yavapai County, on Use Permit 20150033, an application submitted by Joe Link – agent for the owner Aultman Land & Cattle III & IV, LLC of a portion of Parcel 403-15-002Y, and a portion of 403-15-003C. The Use Permit will allow an operation that will mine, quarry and extract natural resources from the property which is approximately 186 acres total size. The property is located on State Route 260 at milepost 214.27 on new APNs 403-15-003T through 403-15-003X. Staff Resource: Melinda Lee**

8. **DISCUSSION, CONSIDERATION AND POSSIBLE APPROVAL OF ORDINANCE 2021-A460, BY THE MAYOR AND COMMON COUNCIL, FOR THE REVISION OF THE TOWN CODE, TOWN OF CAMP VERDE, AMENDING SECTION 1, ARTICLE 1-3, DEFINITIONS, AND AMENDING SECTION 13, PARKS & RECREATION AND LIBRARY, BY ADDING ARTICLE 13-4, ACCESS TO PUBLIC OPEN SPACE, TRAILS, AND WATERWAYS, FOR THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA. Staff Resource: Melinda Lee**

9. **Discussion, Consideration and Possible Approval of Job Order Contract # 21-145 Sports Complex Reclaimed Water Supply Utilities Installation under the JOC Construction Services Agreement # 17-123, dated January 17, 2018, awarding in the amount of \$137,919.86 to McDonald Brothers, Inc. \$50,000 of said project will be funded by “The Nature Conservancy” MOU, Dated April 5, 2021 with the remaining balance of contract funded from WIFA, and the Sports Complex funding. Staff Resource: Troy Odell and Dorie Blair**

10. **Discussion & Consideration and Possible Approval of up to \$175,000 for**

preparation of the Soccer/Football Fields & Parking Lot to allow for play on the fields and an update of Sports Complex Grant and the remaining work in Phase 1B of construction. Staff Resource: Ron Long

11. **Discussion, Consideration and Possible Approval of funds for future vehicle purchases for Camp Verde Marshall's Office.** Staff Resource: Corey Rowley
12. **Discussion, Consideration and Possible Approval of Resolution 2021-1065, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting fees for Town services for Fiscal Year 2021-22 and superseding Resolution 2020-1045.** Staff Resource: Mike Showers
13. **Discussion, Consideration and Possible Approval of the FY22 debt levy certification to Yavapai County for \$656,339.00 acting as the Trustee to the Camp Verde Sanitary District.** Staff Resource: Mike Showers
14. **Discussion, Consideration and Possible Approval of the FY22 special assessment levy of \$222,241.00 for annual payments against the Camp Verde Sanitary District's WIFA note 910175, acting as the Trustee to the Camp Verde Sanitary District.** Staff Resource: Mike Showers
15. **Legislative Update.** Staff Resource Russ Martin
16. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to A.R.S. §38-431.01(H))
17. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.
18. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that

the item be placed on a future agenda.

19. Update, Discussion and Consultation with the Town Attorney for legal advice regarding:

- WATER RIGHTS WITHIN THE TOWN
- RIVER RANCH ESTATES SUBDIVISION

The Council may, by majority vote, recess the special meeting, hold an executive session and then reconvene the Regular meeting for discussion and possible action on this item as covered under A.R.S. 38-431.03 (A)(1); (A)(2); (A)(3); (A)(4); (A)(5).

20. Adjournment

Note: Upon a public majority vote of a quorum of the Town Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes: (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1)); (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2)); (3) Discussion or consultation for legal advice with the attorneys of the public body. (A.R.S. §38-431.03(A)(3)); (4) Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. § 38-431.03(A)(4)); (5) Discussion or consultation with designated representatives of the public body to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5)); (6) Discussion, consultation or consideration for negotiations by the town or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6)); (7) Discussion or consultation with designated representatives of the town to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Basha on 05-17-2021 at 2:00 p.m. in accordance with the statement filed by the Camp Verde Town Council with the Town Clerk

Cindy Pemberton

Cindy Pemberton, Town Clerk

Pursuant to A.R.S. §38-431.01 Meetings shall be open to the public - All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All legal action of public bodies shall occur during a public meeting. The Town of Camp Verde Council Chambers is accessible to persons with disabilities. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk at 928-554-0021.

DRAFT MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, MAY 5, 2021 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor Dee Jenkins called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Dee Jenkins, Vice Mayor Joe Butner, Councilor Bill LeBeau, Councilor Robin Whatley (zoom), Councilor Jackie Baker, Councilor Jesse Murdock and Councilor Cris McPhail are present.

Also Present

Town Manager Russ Martin, Town Clerk Cindy Pemberton, Deputy Town Clerk Virginia Jones and Rec Secretary Jennifer Reed.

3. Pledge of Allegiance

Vice Mayor Joe Butner led the Pledge.

Mayor Jenkins asked if Council had any objections to Town Clerk Pemberton reading the agenda titles and descriptions until Council can approve updated policy Rules and Procedures. Council had no objections.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

1. Special Session – April 13, 2021
2. Work Session – April 14, 2021
3. Special Session – April 20, 2021
4. Executive Session – April 20, 2021 (recorded and on file)

b) Set Next Meeting, Date and Time:

1. Work Session – Friday, May 7, 2021 at 8:30 a.m.
2. Regular Session – Wednesday, May 19, 2021 at 6:30 p.m.
3. Regular Session – Wednesday, June 2, 2021 at 6:30pm.

c) Quarterly reports for the Planning Commission and Board of Adjustments & Appeals for the period of January through March 2021.

Motion made by Vice Mayor Joe Butner to approve the consent agenda as presented. Second was made by Councilor McPhail.

Roll Call Vote:

Mayor Jenkins: aye

Vice Mayor Butner: aye

Councilor Whatley: aye

Councilor Murdock: aye

Councilor Baker: aye

Councilor LeBeau: aye

Councilor McPhail: aye

Motion carried 7-0.

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.) Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))**
No public to speak.

6. **Special Announcements and presentations**

• **Presentations and Discussion of Funding for the Yavapai Family Advocacy Center**

Director of Yavapai Family Advocacy Center Missy Sikora gave a description of all the functions the center does. The Funding Request Letter will be available to Council Friday. Ms. Sikora explained they are asking for funding of \$8,446. She explained they have worked with surrounding agencies in the past.

• **Presentation and update by Camp Verde Chambers and Business Alliance members Sheri Hauser and John Smoley.**

Sheri Hauser and John Smoley who are representing Camp Verde Chamber and Business Alliance gave an overview of activities they have been busy with.

• **Presentation of the Verde Grown Initiative by the Economic Development Department and Local First Arizona**

Economic Director Steve Ayers and Jessica Bryson introduced Samantha Zah attending via zoom, who works with Local First Arizona. She gave an overview of the initiative along with a PowerPoint Presentation. (see attachment) She showed a couple logos for the program. The group was able to attend the Pecan and Wine Festival and worked with vendors. Goodfoodfinder.com is a directory which has information about Verde Grown and information about the local vendors. Verdegrown.com is the local website. She encourages people to promote it when and where possible.

• **APS Fire Mitigation and Summer Readiness Presentation**

NW Accounts Manager for APS Becky Rudd gave a PowerPoint presentation of fire mitigation and summer readiness. (see attachment) APS.com is a good resource for additional programs and safety tips. The APS app can alert customers of power outages.

- 7. Discussion, Consideration and Possible Direction to staff to consider rescinding the Town of Camp Verde's Policies, Rules and Procedures for Town Council, Boards, Commissions, and Committees establish a best practices module and make considerations to transfer mandated policies to the Town Code. Staff Resource: Cindy Pemberton.**

Town Clerk Cindy Pemberton stated this item is brought to you by The Clerk's Office. They have reviewed the policies rules and procedures in its entirety. The language of the Policy was linked to the Arizona Revised State Statutes and the Town of Camp Verde, Code. It was identified that much of what was in the policies rules and procedures was redundant. The existing policy is not enforceable and often results in no action should the policies be broken. Holding Council and Boards responsible for these mandates has become challenging to uphold. The Clerk's office would like to create a best practices module for the Council, Boards and Commission to use actively without it being mandated. The Clerk's office will provide a best practices module and any current policy needing to be mandated, will become a part of the Town Code by a Council approved ordinance.

Motion by Vice Mayor Joe Butner to direct staff to proceed with Staffs Recommendations or that of the Council. Second was made by Councilor Murdock. Councilor Baker ask what is this modeled after. Ms. Pemberton stated best practices will be basically written without the word "shall". She went on to explain what a Best Practice Module might say and what is covered as an elected official.

Roll Call Vote:

Mayor Jenkins: aye
Vice Mayor Butner: aye
Councilor Whatley: aye
Councilor Murdock: aye
Councilor Baker: aye
Councilor LeBeau: aye
Councilor McPhail: aye

Motion carried 7-0.

- 8. Discussion Consideration and Possible Approval for Council to Approve a letter to Congressional Representatives regarding the Economic Development Administration Grant and Sewer Expansion in the Qualified Opportunity Zone. Staff Resource: Russ Martin.**

Town Manager Russ Martin reviewed the background of this item. This letter is to our Senators at the federal level to get the point of clarity. All Council Members need to sign the letter.

Mayor Jenkins thanked Economic Development Department Steve Ayers and Jessica Bryson for putting the packet together.

Motion by Vice Mayor Joe Butner to Move to approve and submit the letter to Congressional Representatives regarding the EDA Grant and Sewer Expansion in the Qualified Opportunity Zone. Second was made by Councilor McPhail.

Roll Call Vote:

Mayor Jenkins: aye

Vice Mayor Butner: aye

Councilor Whatley: aye

Councilor Murdock: aye

Councilor Baker: aye

Councilor LeBeau: aye

Councilor McPhail: aye

Motion carried 7-0.

9. Legislative Update. Staff Resource Russ Martin

Town Manager Russ Martin reviewed ongoing issues that are in the state capital and how they proceed through legislature.

- 10. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** *Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to A.R.S. §38-431.01(H)).*

Sue Moning spoke about the fire response on May 4, 2021 on North Verde River Dr. She stated Fire and the Marshall's Office did an incredible job protecting human life and wildlife. The also was a good community response from neighbors in the area.

- 11. Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Vice Mayor Joe Butner stated the Turquoise Circuit is coming to Camp Verde towards the end of October or first part of November.

Councilor McPhail attended several meetings, including Yavapai Apache Tribal Council Meetings, a Strategic Planning Meeting, the Virtual Arbor Day, the Verde Front Meeting, and a couple of League Meetings.

Mayor Jenkins attended several meetings, including Verde Valley Mayor & Managers Meeting, the Verde Front Meeting, a Broadband Meeting, the Earth Day Celebration, a Strategic Planning Meeting with Local First, and a League Meeting on finance and budget. She was also able to attend the Ribbon Cutting at the grand opening of the Magic Wok.

12. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Town Manager Russ Martin:

- Retirement of Building Official Mr. Foreman. His last day is July 2nd.
- He will see everyone Friday at 8:30am for the Work Session.

13. **Adjournment**

Mayor Dee Jenkins adjourned the meeting at 7:50 p.m.

Mayor Dee Jenkins

Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on May 5, 2021. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2021.

Cindy Pemberton, Town Clerk

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DRAFT MINUTES
TOWN OF CAMP VERDE
WORK SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
FRIDAY, MAY 7, 2021 AT 8:30 A.M.

ZOOM MEETING LINK:

<https://us02web.zoom.us/j/83861819088?pwd=SUw4QVdiWGhFM2NmMlhCNWxZL2NVZz09>

One Tap Mobile: 1-669-900-9128 or 1-253-215-8782

Meeting ID: 838 6181 9088

Passcode: 957621

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order** Mayor Dee Jenkins called the session to order at 8:30 AM
2. **Roll Call.** Council Members Jackie Baker, Bill LeBeau, Cris McPhail, Jessie Murdock, Robin Whatley (absent), Vice Mayor Joe Butner (joined session at 8:52 AM), and Mayor Dee Jenkins
Others Present: Town Manager Russ Martin, Finance Director Mike Showers, Town Clerk Cindy Pemberton (Zoom), Marshal Corey Rowley (Zoom).

3. **Pledge of Allegiance** Councilor Bill LeBeau led the pledge.

4. **Discussion between Town Council, Town Manager and Finance Director regarding Fiscal year 2021-22 Budget.**

Town Manager Russ Martin went over the agenda. The three items to be discussed include: operations requests & recommendations, wages & salary survey, and finally a continued discussion on revenues in regards to operations. Mr. Martin will discuss some projects needing to be implemented in July with the budget approval or sooner to obtain direction from council.

Councilor Baker inquired if the delays in other communities are due to them not really knowing what federal funding they may get in order to put together their budgets. Mr. Martin stated that may be possible. For Camp Verde it is only a portion of the impact to the budget. 100% of CIP may be possible with federal funding.

Financial Director Mike Showers stated revenues are driving and the behemoth of expenses. Communities are normally approving earlier than Camp Verde and this year, the Town is ahead. Other communities are trying to determine their risk tolerance.

Councilor Murdock asked if there are placeholders within the budget, if or when federal funding comes in. Mr. Showers stated right now the Water Company is going to be a placeholder and those items will be self-contained in their own fund and will

not impact the budget.

Mr. Showers mentioned Camp Verde is being cautious about how and where the federal portion is budgeted. Allowances for grants are possible this year. Federal funding will be available, but currently it is not known where it can be spent.

Mr. Martin directed Council to the Town Manager recommended expense and revenue lines. These lines are fairly consistent with what the departments requested. The bottom line item for expenses is nine million, the revenues line is eleven million. After the transfers are taken out the bottom line reflects 100k to the positive. If Council agrees with the Manager Recommendations and budgets come in as predicted there will be a positive net of 100k.

There were 20k in recycle and there are a couple of options which will be discussed at a future council meeting. There would need to be some kind of budget for hauling and tipping costs. It is in the budget already at 20k.

Normal community contributions are at zero right now. That number would need to be created out of the 100k. The senior center generally submits a request to council as well as others throughout the year. The amount annually per year that is requested has fluctuated somewhere between 5k to 15k the last few years. The Advocacy Center has historically come out of the Marshall's office and that has switched. The Town needs to budget for that, the Senior Center contribution, and other requests that may come in. The Town Manager suggested somewhere near 20k in the budget to address those requests. The Meals on Wheels contributions are part of the Senior Center requests. Mr. Martin stated the budgeted amount would be a placeholder and Council would make independent decisions as the requests come in. Mr. Martin asked Council what the allotted amount to place-hold for requests should be.

Councilor Baker made a recommendation that Council determine a fixed amount which the Town would give each year for the annual Senior Center contribution.

Mayor Jenkins informed Town Clerk Pemberton that Vice Mayor Butner arrived at 8:52 AM.

Councilor McPhail recommended adding a little more to the amount the Town is giving to the community.

Mayor Jenkins recommended putting a budget number in that if it is used up is a contingency for donations.

Mr. Martin said the number would be a budgeted amount held, but not absolute. Mr. Martin asked if Council's comfort level would be at 30k or 40k.

Councilor McPhail pointed out if Council decides to budget 40k. Council can still decide not to spend it. Having it in the budget would allow it to be spent if something compelling comes before council.

Mr. Martin will budget the number in at 40k which was agreed to by Council.

Mr. Martin said there were a few differences between the Manager Recommendations and the Department Requests. Marshal Rowley or the Lieutenant can detail any of the discrepancies in the line items for the Marshall's office. Mr. Martin had some cuts for that department that were agreed to. The most notable changes impacted some economic development projects which were taken down. The economic development budget would still be double from last year instead of triple. Anything saved in the budget will be placed in as a priority for wages. Some operational cuts were recommended to prioritize wages. Council can choose to go through the details or accept the Manager Recommendation.

Councilor Murdock noted that the large discrepancies were related to jobs. Mr. Martin confirmed the large discrepancy amounts were related to jobs since the request was to approve the operations and not the payroll.

Mayor Jenkins asked if there a total of operations somewhere that didn't include the discrepancies related to job to determine what the difference was. Mr. Martin directed Council to page 3 for the detail. Mayor Jenkins noted that the difference was just over 33k and that she agreed with the recommendation.

Mr. Martin reminded Council that the Manager Recommendations were in general agreement with the departments this year. In the past Council has needed to go through items, but this year he felt the discrepancies were close enough.

There were no objections to accepting the operational budgets which did not include salaries.

Mr. Martin noted that Council had placed 40k in community contributions of the 100k and there is 60k left of the net.

Mr. Martin passed out a summary sheet of new hire recommendations. The sheet included a budgeted and revised Manager Recommendation regarding new staff for the Town. The Budgeted Manager Recommendations in the current budget leaves 100k net.

The original budgeted Managers Recommendations included three Officers in December, the HR Specialist, Clerk, Administrative Assistant, Maintenance, and Economic Development Specialist. The Economic Development line is in addition to the marketing money approved in the operational budgets. The Economic Development and Maintenance roles would be starting July 1st.

If Council decided not to add these roles for the Departments then the Town would have an additional \$338,380 to add to the 60k net and the Town be at about 400k net instead.

Mr. Martin provided Council with a revised recommendation and directed Council to

consider the following. The revised recommendation indicated the Town would be hiring two instead of three officers, hiring the Economic Development specialist in January instead of July, and hiring in April for the other positions with the exception of the Maintenance role.

The difference in the Revised Recommendation is roughly 10k and includes an additional amount for the Community Development Director.

Councilor Baker asked about the risk management position. Mr. Showers stated that the position was already budgeted last year and so there is no change.

Councilor McPhail wanted to know if Council still wanted the other roles as presented in the first Manager Recommendation if there was a way to make that happen.

Mr. Martin said the difference in the Community Development decision. Community Development Director Melinda Lee has decided to step down. It is important that the Town obtain someone who can accomplish what should be brought to the table going forward. Mr. Martin requested to adjust amounts off the positions to balance that.

Mr. Martin said to get the additional funding, the Town would have to come up with the additional revenue. That could be accomplished by dipping back into the operations or the 400k of capital funding. The 400k in capital funding is not associated with the park costs or equipment. The budget estimates it to bring in 1 million plus with 600k-700k is associated with cost. That does not include the library, streets, or Marshals Office borrows. Those items are taken care of with the 3% sales tax. If the 400k is unnecessarily going to capital then Council could take the 400k to put towards positions and wages. If Council still wants the 400k to pay the expenses for capital projects it could pay the library and marshal annual debt service. Then the funding that is currently paying those items could go towards salaries and positions. 600k is the annual cost if Council agreed to all of these positions.

Mayor Jenkins thinks the town needs something other than an Economic Development specialist. Revenue starts with Economic Development and Community development. Succession planning is also very important. So many things have been untapped because the Town doesn't have the personnel and resources.

Councilor LeBeau inquired about the level of addition for Economic Development. Mayor Jenkins stated a role in the 100k range.

Councilor LeBeau said he believed marketing is a core responsibility of the Economic Development Director. He felt it was counter intuitive that the Town would still need someone to do marketing and questioned if the department was structured properly. Mayor Jenkins said there are just not enough resources in Economic Development with only Economic Development Director Steve Ayers and Jessica Bryson. They are very busy as things keep coming in.

Councilor Baker stated that the Town needs Director Ayers and an additional marketing person. Ms. Baker mentioned the Town has been working on it since she has lived here. There is new infrastructure and expansion which is attractive to developers. Other communities have way more revenue and an active chamber of commerce to help them do good marketing. Camp Verde is lacking other organizations that support the growth.

Councilor Murdock mentioned Camp Verde is a great location that needs property owners and investors. Camp Verde needs organizations to work with the Chamber and Town. The Town needs to spend some money to get to that point. Ms. Murdock pointed out that she believed the Town should be reinvesting into itself.

Mayor Jenkins commented that it all starts at Economic Development. Camp Verde has the lowest general fund by comparison to other communities like Cottonwood and Chino Valley. When the Town is growing it is supporting our community.

Mr. Martin informed Council in conversations with Economic Development and Community Development it had been determined that part of the solution is in filling Community Development position and the skills as associated with that position. The Town can supplement the Economic Development department through that role. Certain tasks could be transferred to the Community Development Department for support. There is already contract money for marketing in the operations line at the 100k projected net. Mr. Martin directed Council to look at the Community Development position to determine if they want to hybrid it to take care of task orientation and strategy. If Council fully funds the 60k Economic Development position in the July timeframe to add to the current Economic Development positions then the Town can attempt to take care of strategic plan, strategy for success, and skills in the department. That avenue would cost 31k more than the revised Manager Recommendations for staffing. Council would simply take the budgeted over the revised for that role.

Vice Mayor Butner mentioned there seems to be constant conflict with the Community Development and Economic Development departments. Economic Development is going upwards while Community Development is going at best on the level, maybe backwards. It is not intentional of Community Development, but it is inherent in the role. The Town may need to restructure or consider the job descriptions of the new roles to correct these issues.

Councilor LeBeau believes the Town should look at the two departments and develop a symbiotic relationship to work towards the same goals. The Departments should be looking for solutions instead of a reason to say no.

Councilor Murdock pointed out that there is a difference between Planning and Zoning and Community Development. There is a building code and it has to be followed. There is not a grey line. If people come in and their plans don't meet the requirements the department can't just say close enough.

Vice Mayor Butner mentioned that he has seen plans that are brought in and red lined and the developer brings in a new set with the red lines cured, and then there is a new set of red lines. The items should have been red lined on the first submission. Mr. Butner believes the Town needs a more holistic approach that allows those departments to see the general plan and fulfill it.

Mayor Jenkins commented that writing the job description is where the focus should be.

Councilor McPhail mentioned that Community Development and Economic Development should be working together to bring plans to fruition without additional steps.

Councilor Baker commented the Departments should work with developers to meet the requirements, encourage people when they come in, and assist if they have a question later. The Town should have Community wide input on plans and have a future focused on succeeding.

Mr. Martin said structurally the Town needs someone in Community Development to take a cooperative approach. The staffing level needs to keep up with the pace. Currently there is no long range planning and that will cause problems in the near future. The hourglass is going out on Director Ayers and the Town will need to fulfill that role. To solve these issues the Town is trying to fix with the Community Development and Economic Development Specialist positions. Mr. Martin felt comfortable pushing the Economic Development Specialist role to six months if the Town is hiring a Community Development Director role. Once the Community Development role is filled it will help to determine what skills are needed in the Economic Development Specialist role.

Council determined it was best to take the original budgeted amount for the Economic Development Specialist position. That would add \$30,980 to the Revised Managers Recommendation. The revised budget is approximately \$10k less than the original Manager Recommended budget.

Mr. Martin pointed out the \$20k difference to hire that role in July would come out of the \$60k that the town had left to allocate leaving them with approximately \$40k.

Councilor LeBeau asked about the competitiveness of the Community Development Director position. Mr. Martin said the proposal includes a \$82,500 Director, Cottonwood is at \$85k and Sedona is upwards of \$100k.

Mr. Martin mentioned that this was a good transition to the salary surveys and how that impacts the decisions. The salary survey shows the average of Cottonwoods results that were adjusted to Camp Verde's positions. The community numbers are an average not a mean. Camp Verde is at the bottom of most. If the goal is to get somewhere not on the bottom it would be a significant percentage increase. If the Town was to increase all the positions by the percentages from the survey the Town would be looking at 1.1 million plus for wages and full employee costs (retirement).

That's too much at this point, so our goal is to be at the middle instead of bottom. We can climb some by adjusting salaries. The wage sheets and results for the police officer were closer because the Town invested in that position and now wages are within 10%. The other ones we haven't invested in are multiple percentages behind. If the Town can get closer we can retain employees and compete in the job market. There's a chance they will pick our position over others. The Town needs to demonstrate to the staff that it can get closer. The Town won't lose staff if the wages are not that much apart. Currently the positions are too far apart and it is worth driving out of town.

Mayor Dee Jenkins called a 10 minute recess at 10:02 AM

Mayor Dee Jenkins called the session back at 10:15 AM

Mr. Martin discussed the impact to the budget, to get some positions closer to the mid-level. The town has \$400k give or take with some impacts to CIP (Capital Improvement Projects). Council can make about 1/3 movement toward the wages or approximately 3%. Mr. Martin does not recommend an across the board increase. Some positions can be increased 3% and not catch up. Important positions Council may need to do 10% immediately and some the Town doesn't have issues filling. Where there were no applicants increasing wages is more critical. Mr. Martin was not requesting that Council needs to identify which should be increased, but the department heads know which positions are difficult to fill. Council should also look at where the Town may be able to compete.

Mayor Jenkins remarked the 400k would be tailored to positions and not a flat increase across the board. Mr. Martin confirmed it would best solve the disproportionate nature of the problem. Vice Mayor Butner was concerned about how current staff would feel about this solution.

Mr. Martin stated that he felt this was a half a step towards fixing the problem and the Town would need to continue working on the issue going forward. Councilor Baker remarked when the Town has advertised there have been good applicants.

Director Showers shared his most recent experience hiring for an accountant position. Out of nine applicants, seven were not qualified. Out of the four that were not one followed through. Most applicants were looking for \$20 per hour and the Town as at \$16.50. On the second round not one applicant qualified. The Department had to hire for a lower position.

Mr. Martin mentioned the other new roles other than the Maintenance and Economic Development positions could be delayed for decision. The other positions are subject to change. Approximately \$300k of the proposal allows council to delay some decisions if things change. The other issue is the \$400k decision on existing employees. Council could identify an additional amount to place in the budget that would allow them to decide on additional funding towards solving the wage issue if in January the numbers are at or above the line. \$400k would almost solve the problem. The decision that Council can make now is to take the money that is above the projected line towards wages. Design is as important as implementation. Mr.

Martin recommended the Town design include changing the starting wages on positions for January implementation. For employees further down the scale it may have less impact. They would likely adjust some amount, but would not be at 100% of the salary survey. The design would take into consideration that some positions are a problem and some are not. The Town should have a design to stick with throughout the year with controls to change as needed. \$400k is significant to start with an opportunity at least as significant six months down the road. The placeholder would be around the \$400k range but there is not an exact amount at this point. To design a system to make an impact. Mr. Martin expects the placeholder will be close to 400k and it will reflect a dollar or two on some positions and on others it would be around 15k-20k. The goal is to not equally increase percentages but look at the competing roles and scale based on the positions that are lacking. The design would also vary based on added positions.

Mayor Jenkins pointed out the reason for the salary survey was to determine what to do now, create a placeholder for the future, and allow Mr. Martin to bring back to Council a Salary Position Plan.

Councilor Murdock asked if the Cost of Living Adjustment (COLA) would be in addition to the Salary Position Plan Mr. Martin will present. Mr. Martin stated that employee increases will be at least what a COLA adjustment would have been. There will not be anyone left behind short of the 2.5%. Implementation is different than design. All 92 that are full time or regular part time will see increases with that implementation. In January that will not be the case. This year is not a COLA. The purpose of the COLA is to keep salary levels accurate. That is a next year consideration. Salary implementation in 2022 is to do a COLA to keep up and not fall behind.

Mr. Martin discussed the impact of Council's decision with regards to CIP. The decision can still be adjusted. The CIP plan can be funded or not funding. Right now the CIP plan only has potential funding and not real funding. One of the potential funding sources is existing revenue over expenses for 2021 as it comes in the rest of the year. Mr. Martin is requesting Council to work towards the chip seal project and vehicles needed for the Marshall's office. Mr. Martin would like to be able to order four vehicles now. The financial impact would mean the Town would start paying lease payments in February, March, or April. There will be a budgetary impact next year, but if the Town waits until July the vehicles may not be there.

Mayor Jenkins asked if the chip seal request is above what was already approved by Council. Mr. Martin confirmed the request was additional projects along Montezuma Castle Highway. The Town is in a good position because it has waited to spend until funding was available to spend. There is about 1.5 million in projected spendable reserves. Mr. Martin requested Council to give some direction for the bid on the chip seal project. If the Town waits until approval in June or July it will miss the fall cycle and have to wait until spring for the projects. The two things Mr. Martin would like direction for is to order the four vehicles tomorrow and direct staff to build and obtain the bid for the 800k anticipated project cost on the chip seal.

Mayor Jenkins pointed out Council can't give direction for the purchase in a work session and confirmed that Mr. Martin will come back to Council for official approval.

Mr. Martin recommended Council consider up to \$700k CIP in the budget from reserves. If the Town doesn't have the rescue money then Council can make the decision on reserve.

Mayor Jenkins wanted to understand how getting a grant would affect the \$700k. Mr. Martin said the Town currently can't apply for grants because no projects have been built out and designed. The projects need engineering to get funding.

Vice Mayor Butner recommended that since the town has \$1.5 million Council should consider up to one million so that it is available for funding or engineering. The Town is in good condition financially and the one million should be ready to go if needed.

Director Showers pointed out the Town should be getting \$1.3 million although it is not determined how it can be spent. The Town hasn't had a year where it budgeted to use funding out of reserve. CIP funding source and CIP can be anything Council determines. Grants could fund one million. If the Town can't get the grants, but has additional revenue, it can still do the CIP without the grant. The CIP items will come before council independently. The Director needs to know what to present and how much Council wants to allow for the out of fund balance. If grants don't come in the Town need to pull out of fund balance. Mr. Showers would like to determine what amount Council feels comfortable pulling out in needed.

Vice Mayor Butner remarked that Council doesn't have to spend what is being budgeted. There are multiple sources of money that may even be unknown. There are some projects that have been considered for many years like fixing Verde Lakes Drive and there is funding available. If the Town has no money for engineering or perquisites then the funding is not going to be available. The Town needs a fund available to make it eligible to get the grant funding. A million may even be a bit on the conservative side. Council determined one million was a compelling number.

Mr. Martin confirmed one million allows for engineering starting along with the other predetermined goals. It will allow the Town to turn grants into reality on projects. The goal in a year will be that the Town has leveraged it, but has not spent it.

Mr. Showers mentioned that budgeting to spend a million out of reserves will allow the Town to recover if it missed revenue budget by 700k and other such flexibility as needs may arise.

Mr. Martin commented that spending from reserves has different public viewpoints. The public may not be concerned at \$700k and might be concerned above one million. Mr. Martin recommended getting some information and getting back during the June Council Session. Concerns should be expressed before that meeting.

Mr. Martin stated if Council has concerns they should be expressed before the June

meeting. The implementation in June is for the next day. If there are still concerns on implementation regarding the wage decisions at the June meeting that causes delays it may impact staff morale. The Town wants to show staff a positive change. The salary schedule will reflect that. Mr. Martin doesn't want to have to reschedule at the June meeting.

5. Adjournment Mayor Jenkins adjourned the meeting at 11:12 AM

Mayor Dee Jenkins

Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Budget Work Session of the Town Council of Camp Verde, Arizona, held on May 7, 2021. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2021.

Cindy Pemberton, Town Clerk

Agenda Item 4 c



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: May 19, 2021

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Finance

Staff Resource/Contact Person: Mike Showers

Agenda Title (be exact): Approve Resolution 2021-1068, allowing Finance Director Michael Showers to submit the Annual Expenditure Limitation Report to the State on behalf of the Town of Camp Verde for FY21.

List Attached Documents: 1) Resolution 2021-1068

Estimated Presentation Time: N/A

Estimated Discussion Time: N/A

Reviews and comments Completed by:

Town Manager: _____ Department Head: _____

Town Attorney Comments: Reviewed as to form

Risk Management: _____

Finance Department
Fiscal Impact: _____
Budget Code: N/A **Amount Remaining:** _____

Comments: The State is requiring that this resolution be adopted annually by Council. The resolution is provided and utilized verbatim from the State.

Background Information: None.

Recommended Action (Motion): Approve Resolution 2021-1068, allowing Finance Director Michael Showers to submit the Annual Expenditure Limitation Report to the State on behalf of the Town of Camp Verde for FY21.

Instructions to the Clerk: Please have all parties sign the resolution and return it to the Finance Director for submission with the form.

RESOLUTION NO. 2021-1068

A RESOLUTION OF THE TOWN OF CAMP VERDE, ARIZONA MAYOR AND COMMON COUNCIL, DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2021 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL

RECITALS:

WHEREAS, A.R.S. §41-1279.07(E) requires each county, city, town, and community college district to annually provide to the Arizona Auditor General by July 31 the name of the Chief Fiscal Officer the governing body designated to officially submit the current year's annual expenditure limitation report (AELR) on the governing body's behalf; and

WHEREAS, the Town of Camp Verde Mayor and Council desires to designate Michael Showers, as the Town's Chief Fiscal Officer.

WHEREAS, Entities must submit an updated form and documentation for any changes in the individuals designated to file the AELR.

ENACTMENTS:

NOW THEREFORE BE IT RESOLVED BY THE TOWN OF CAMP VERDE MAYOR AND COUNCIL as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. Michael Showers is hereby designated as the Town's Chief Fiscal Officer for purposes of submitting the fiscal year 2021 AELR to the Arizona Auditor General on the governing body's behalf.

PASSED AND ADOPTED by the Town of Camp Verde, Arizona Mayor and Council, this 19th day of May, 2021.

Attested to:

Dee Jenkins, Mayor

Cindy Pemberton, Town Clerk

Reviewed by:

Approved as to form:

Russ Martin, Town Manager

Bill Sims, Town Attorney

Agenda item 4d



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: May 19, 2021

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Finance

Staff Resource/Contact Person: Mike Showers

Agenda Title (be exact): Approve Resolution 2021-1069, allowing Finance Director Michael Showers to submit the Annual Expenditure Limitation Report to the State on behalf of the Town of Camp Verde for FY22.

List Attached Documents: 1) Resolution 2021-1069

Estimated Presentation Time: N/A

Estimated Discussion Time: N/A

Reviews and comments Completed by:

Town Manager: _____ Department Head: _____

Town Attorney Comments: Reviewed as to form _____

Risk Management: _____

Finance Department
Fiscal Impact:
Budget Code: N/A _____ Amount Remaining: _____

Comments: The State is requiring that this resolution be adopted annually by Council. The resolution is provided and utilized verbatim from the State.

Background Information: None.

Recommended Action (Motion): Approve Resolution 2021-1069, allowing Finance Director Michael Showers to submit the Annual Expenditure Limitation Report to the State on behalf of the Town of Camp Verde for FY22.

Instructions to the Clerk: Please have all parties sign the resolution and return it to the Finance Director for submission with the form.

RESOLUTION NO. 2021-1069

A RESOLUTION OF THE TOWN OF CAMP VERDE, ARIZONA MAYOR AND COMMON COUNCIL, DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2022 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL

RECITALS:

WHEREAS, A.R.S. §41-1279.07(E) requires each county, city, town, and community college district to annually provide to the Arizona Auditor General by July 31 the name of the Chief Fiscal Officer the governing body designated to officially submit the current year's annual expenditure limitation report (AELR) on the governing body's behalf; and

WHEREAS, the Town of Camp Verde Mayor and Council desires to designate Michael Showers, as the Town's Chief Fiscal Officer.

WHEREAS, Entities must submit an updated form and documentation for any changes in the individuals designated to file the AELR.

ENACTMENTS:

NOW THEREFORE BE IT RESOLVED BY THE TOWN OF CAMP VERDE MAYOR AND COUNCIL as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. Michael Showers is hereby designated as the Town's Chief Fiscal Officer for purposes of submitting the fiscal year 2022 AELR to the Arizona Auditor General on the governing body's behalf.

PASSED AND ADOPTED by the Town of Camp Verde, Arizona Mayor and Council, this 19th day of May, 2021.

Attested to:

Dee Jenkins, Mayor

Cindy Pemberton, Town Clerk

Reviewed by:

Russ Martin, Town Manager

Approved as to form:

Bill Sims, Town Attorney

Agenda Item 6



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date:

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation Special Session

Requesting Department: Marshal's Office (for Kiwanis's club)

Staff Resource/Contact Person: Marshal Rowley / William Pangburn

Agenda Title (be exact): 2020 Law Enforcement Service Award

List Attached Documents:

Estimated Presentation Time: 20 minutes

Estimated Discussion Time:

Reviews and comments Completed by:

Town Manager: _____ Department Head: _____

Town Attorney Comments: _____

Risk Management: _____

Finance Department
Fiscal Impact:
Budget Code: _____ **Amount Remaining:** _____
Comments:

Background Information: Camp Verde Kiwanis Club will be presenting the 2020 Law Enforcement Service Award to a member of the Camp Verde Marshals Office.

1. There are 4 Nominee's from CVMO who will be present to receive a plaque and nomination award. One of these Nominee's will be awarded the 2020 Law Enforcement Service Award. Nominee's present will be:
 Deputy Jeff Bowers
 Detective Dustin Richardson
 Former Evidence Custodian Debbie Hughes (currently CVMO Dispatch Supervisor)
 Former Dispatcher Alexis Capp (no longer with CVMO)

Recommended Action (Motion): none

Instructions to the Clerk: CVMO will be present to assist in the awards presentation, but William "Bill" Pangburn will be the actual presenter of the award.

Agenda Item 7



Town of Camp Verde

Exhibit A - Agenda Item Submission Form – Section I

Meeting Date: May 19, 2020

Consent Agenda Decision Agenda Executive Session Requested

Presentation Only Action/Presentation

Requesting Department: Community Development

Staff Resource/Contact Person: Melinda Lee, Director

Agenda Title (be exact):

Possible approval of an Extension of Resolution No. 2015-939, for High View, LLC's Mining Conditional Use Permit, which states "A Resolution of the Common Council of the Town of Camp Verde ("Town"), Arizona, Yavapai County, on Use Permit 20150033, an application submitted by Joe Link – agent for the owner Aultman Land & Cattle III & IV, LLC of a portion of Parcel 403-15-002Y, and a portion of 403-15-003C. The Use Permit will allow an operation that will mine, quarry and extract natural resources from the property which is approximately 186 acres total size. The property is located on State Route 260 at milepost 214.27 on new APNs 403-15-003T through 403-15-003X.

List Attached Documents:

1. Resolution 2015-939
2. Parcel Map of Mining Site

Background Information:

An application for Use Permit #20150033, to mine, quarry and extract natural resources from the subject parcel was filed by Joe Link, Agent for Altman Land & Cattle III & IV, LLC. The owner of parcels 403-15-002Y & 403-15-003C, located on State Route 260 at milepost 214.27. Use Permit #20150033 was approved and issued by the Town Council on April 22, 2015. The Use Permit was approved after receiving a favorable recommendation by the Planning and Zoning Commission with conditions (see attached copy of Resolution 2015-939). A request to transfer the Mining Use Permit from Aultman Land & Cattle to High View, LLC, was received on May 1, 2015 with no changes in conditions and approved by the Town Council on May 6, 2015. The property was recently divided by land survey and the mining site is now under new APNs 403-15-003T through 403-15-003X.

Condition 4. of the Use Permit States:

"4. The term of this Use Permit shall be year to year, with the total number of years capped at ten (10), such that the Use Permit expires on the tenth (10th) anniversary date of the Notice to Implement the Use Permit. On or about each anniversary date of the Notice to Implement the Use Permit the Use Permit shall be reviewed by Council to determine compliance with all federal, state, county, Town and other local laws (collectively, "Laws and Regulations"). If during the twelve month period prior to such review the Applicant's use of the Property pursuant to this Use Permit has violated any

Laws and Regulations, the Town Council may revoke the Use Permit as allowed pursuant to Town Code Section 9-4-5.B. This annual review shall occur on each anniversary date of the Notice to Implement the Use Permit until the ninth (9th) anniversary date. On the tenth (10th) anniversary date of the Notice to Implement the Use Permit the Use Permit will expire (the "Use Permit Expiration Date"). If the Applicant wishes to renew the Use Permit and not have any interruption with the mining process, the Applicant must submit an application for a new Use Permit at least 8 months prior to the Use Permit Expiration Date. There is no guaranty that any subsequent Use Permit will be approved by Council and will be decided upon the prior years of operation and adherence to the conditions for the approval of the Use Permit or any new impacts to the surrounding properties."

Staff recommends and requests Council approval to extend the Use Permit for a year or May 3, 2022. The Use Permit date of implementation is May 3, 2016. High View LLC was providing aggregate materials for various roadway projects. The mining operations have been completed and the site is now undergoing the reclamation process. Jon Rivero, Building Inspector, has continued to monitor site compliance relating to ADEQ and Town SWPPP requirements.

Recommended Action (Motion):

A MOTION TO APPROVE THE EXTENSION OF HIGH VIEW, LLC'S, MINING CONDITIONAL USE PERMIT NO. 20150033, PER RESOLUTION NO. 2015-939, UNTIL MAY 3, 2022. THE NEW APNS FOR THE MINING SITE ARE 403-15-003T THROUGH 403-15-003X.



RESOLUTION 2015-939

A RESOLUTION OF THE COMMON COUNCIL OF THE TOWN OF CAMP VERDE ("TOWN"), ARIZONA, YAVAPAI COUNTY, ON USE PERMIT 20150033, AN APPLICATION SUBMITTED BY JOE LINK – AGENT FOR OWNER AULTMAN LAND & CATTLE III & IV, LLC OF A PORTION OF PARCEL 403-15-002Y, AND A PORTION OF 403-15-003C. THE USE PERMIT WILL ALLOW AN OPERATION THAT WILL MINE, QUARRY AND EXTRACT NATURAL RESOURCES FROM THE PROPERTY WHICH WILL BE A TOTAL OF 195.33 ACRES. THE PROPERTY IS LOCATED ON STATE ROUTE 260 AT MILEPOST 214.27 ON PARCELS 403-15-002Y & 403-15-003C.

The Common Council and the Town of Camp Verde hereby resolves as follows:

1. The Common Council hereby finds as follows:
 - A. A request for approval of Use Permit 20150033 was filed by Mr. Joe Link - Agent for Altman Land & Cattle III & IV, LLC owner of parcels 403-15-002Y & 403-15-003C ("Property"), located on State Route 260 at milepost 214.27.
 - B. Per Article 9-4-3, Item 1 of the Town of Camp Verde Town Code: **The establishment or expansion of mining or quarrying operations may occur in any zoning district if the Council approves a Conditional Use Permit.**
 - C. The request was reviewed by the Planning and Zoning Commission on April 2, 2015 and by the Common Council on April 22, 2015 in public hearings that were advertised and posted according to state law.
 - D. A neighborhood meeting was held on March 2, 2015 by the Owner as required by the Town of Camp Verde Planning & Zoning Ordinance, Part 6, Section 601 (Zoning Decisions) A.3.a-e. This meeting also met the requirements of Part Eight, Section 806.1.h of the Town of Camp Verde Planning & Zoning Ordinance.
 - E. The purpose of the Use Permit is to allow for commercial or industrial operations involving extraction, removal, processing, quarrying or transportation of natural resources and related products, and the storage, stockpiling, distribution and sale thereof from the site where such resources were derived. Such operations include the extraction, removal and the delivery of the product off-site, of natural resources for monetary gain, regardless of the size of the site or the volume of extraction.
 - F. This Use Permit is not an approval by the Town of any use or activity that is prohibited by any other governmental agency or private covenant.
 - G. The purpose of the use will not constitute a threat to the health, safety, welfare or convenience to the general public and should be approved and the Council hereby finds that the uses covered by the Use Permit and the manner of its conduct will not be detrimental to persons residing or working in the vicinity, to

1.

adjacent property, to the neighborhood or to the public welfare generally and the uses shall be in conformity to the conditions, requirements and standards of the Town Code.

The Common Council of the Town of Camp Verde hereby resolves as follows:

(Conditions of Approval)

1. A bond is to be posted in the amount of reclamation as estimated by an Arizona Registered Civil Engineer and that this bond is to remain in effect until such time that the Town releases the bond. The bond shall remain effective until after the completion of all reclamation required pursuant to the Excavation & Reclamation Plan pursuant to Section 5 of this Use Permit. Also the Town needs to be listed as the single beneficiary of the bond or as determined by the Town Attorney.
2. The Use Permit may not be implemented until all required permits and approvals are obtained from all applicable county, state and federal agencies. A time frame of one year shall be allowed the Applicant to obtain all permits and approvals before implementation. If prior to the anniversary date of the issuance of this Use Permit all such permits and approvals have not been obtained, the Applicant shall resubmit the Use Permit to Council review and approval per Section 9-4-5, Item A (Subsequent Review and Expirations of Permits), which review and approval is subject to the sole discretion of the Town Council.
3. Once all other agency permits have been submitted to the satisfaction of staff, a final Engineer's Cost Estimate of the total restoration of the site per an updated Excavation and Reclamation Plan will be required and reviewed by staff and once an administrative approval has been reached by the Town Engineer, Community Development Director and the Town Attorney a Notice to Implement the Use Permit shall be issued to the Applicant and the Applicant can begin mining operations. Per Section 9-4-4, Item B (Implementation of Use Permit) of the Town Code.
4. The term of this Use Permit shall be year to year, with the total number of years capped at ten (10), such that the Use Permit expires on the tenth (10th) anniversary date of the Notice to Implement the Use Permit. On or about each anniversary date of the Notice to Implement the Use Permit the Use Permit shall be reviewed by Council to determine compliance with all federal, state, county, Town and other local laws (collectively, "Laws and Regulations"). If during the twelve month period prior to such review the Applicant's use of the Property pursuant to this Use Permit has violated any Laws and Regulations, the Town Council may revoke the Use Permit as allowed pursuant to Town Code Section 9-4-5.B. This annual review shall occur on each anniversary date of the Notice to Implement the Use Permit until the ninth (9th) anniversary date. On the tenth (10th) anniversary date of the Notice to Implement the Use Permit the Use Permit will expire (the "Use Permit Expiration Date"). If the Applicant wishes to renew the Use Permit and not have any interruption with the mining process, the Applicant must submit an application for a new Use Permit at least 8 months prior to the Use Permit Expiration Date. There is no guaranty that any subsequent Use Permit will be approved by Council and will be decided upon the prior years of operation and adherence to the conditions for the approval of the Use Permit or any new impacts to the surrounding properties.

2.

5. At the time that the Use Permit holder deems that all mining will cease, due to the depletion of aggregate resources, the permit holder will submit to the Town of Camp Verde Community Development Department a notice advising of the projected date of cessation of all mining. Reclamation of the area subject to this Use Permit must be completed within one year from the notice advising the Town of cessation of all mining or the Town will withdraw the provided assurances and complete the reclamation per the currently staff approved "Excavation & Reclamation Plan".

6. For all access points from Highway 260 into the mining area, as defined on the approved Site Plan and the Excavation & Reclamation Plan for the Use Permit, the Use Permit holder shall install a vehicle turn around culdesac having a minimum of a 50 feet radius. The culdesacs shall be situated at the access security gates on the Highway 260 side. These security gates are to have a knock box for emergency responders and are to be located inside the mining property so that proper grading can be accomplished.

7. Per Section 9-4-4 (General Regulations) Item A.2 (SETBACKS) of the Town Code: "The setback requirements of mining or quarrying operations will be a maximum of 300 feet from the property line. However, Council will regulate the setback requirement on a case-by-case basis as determined by, but not limited to, topography and adjacent land uses." Therefore, the setbacks will stand as shown and approved on the EXCAVATION AND RECLAMATION PLAN as approved with Use Permit 20150033 by a Majority Vote of the Common Council on April 22, 2015. The setbacks for mining areas that may lie within the proposed additional right of way needed by ADOT for the State Route 260 Highway widening project shall be adjusted so that a minimum setback of 20 feet from the additional ADOT right of way is established.

The Common Council of the Town of Camp Verde hereby approves Use Permit 20150033 for the purpose of Mining on Parcel 403-15-002Y and a portion of parcel 403-15-003C in the specified location as shown on the submitted site plan and per the conditions of approval listed above under items 1-7 of this Resolution.

PASSED AND ADOPTED BY MAJORITY VOTE OF THE COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA ON April 22, 2015 WHICH DATE WILL BE KNOWN AS THE USE PERMIT ISSUANCE DATE.


Charles German – Mayor

5-5-2015
Date

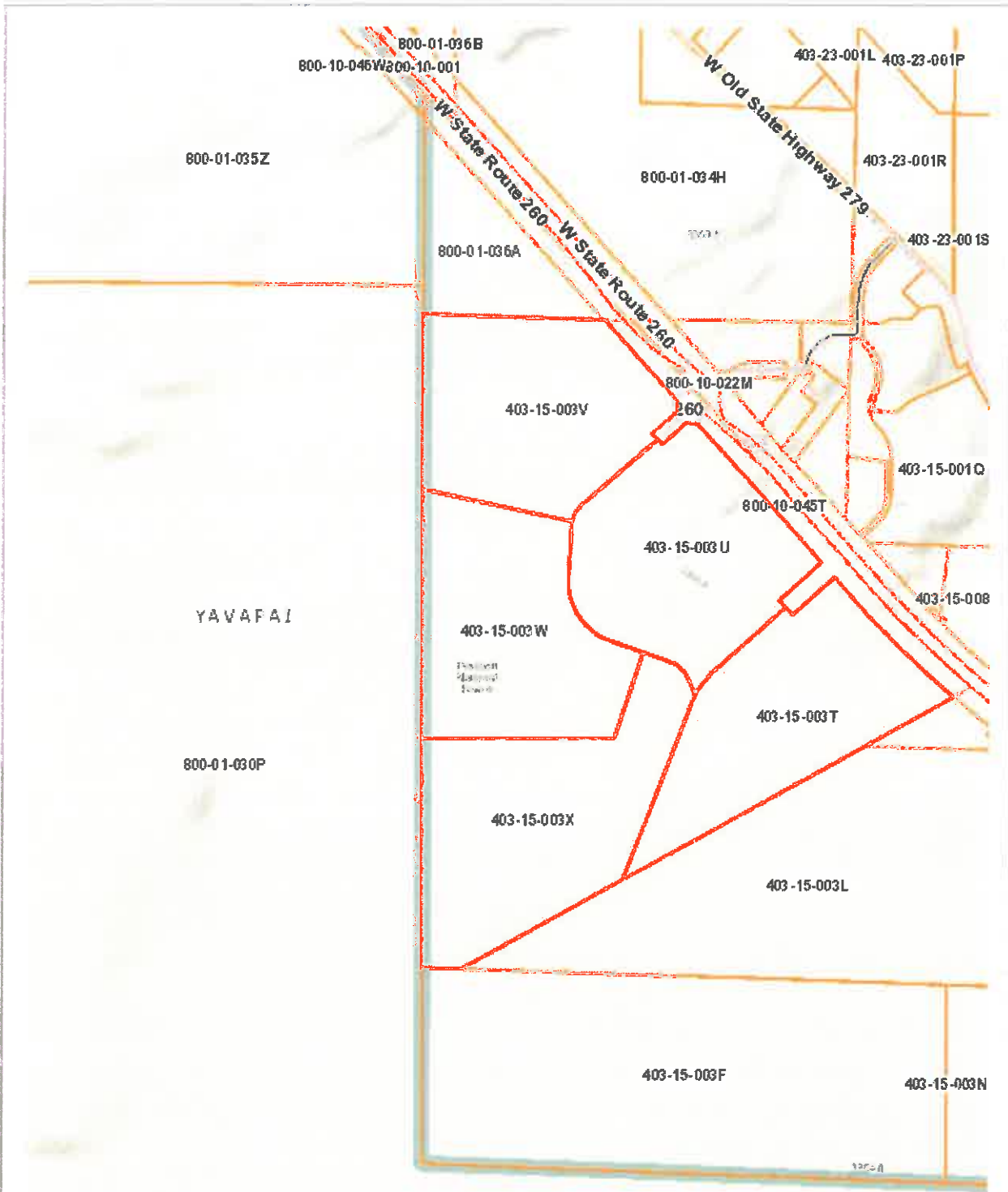
APPROVED AS TO FORM:


Bill Sims – Town Attorney

Attest: 
Virginia Jones, Town Clerk

3.

High View Mining Use Permit
Parcel Map / Current APNs



Disclaimer: Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.

Map printed on: 5.6.2021

Agenda Item 8



Town of Camp Verde

Exhibit A - Agenda Item Submission Form – Town Code Revision

Meeting Date: Town Council Meeting, May 19, 2021

- Consent Agenda
- Decision Agenda
- Executive Session Requested
- Presentation Only
- Action/Presentation

Requesting Department: Community Development

Staff Resource/Contact Person: Melinda Lee, Community Development Director

Agenda Title (be exact):

DISCUSSION AND POSSIBLE APPROVAL OF ORDINANCE 2021-A460, BY THE MAYOR AND COMMON COUNCIL, FOR THE REVISION OF THE TOWN CODE, TOWN OF CAMP VERDE, AMENDING SECTION 1, ARTICLE 1-3, DEFINITIONS, AND AMENDING SECTION 13, PARKS & RECREATION AND LIBRARY, BY ADDING ARTICLE 13-4, ACCESS TO PUBLIC OPEN SPACE, TRAILS, AND WATERWAYS, FOR THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA.

List Attached Documents:

1. Ordinance 2021-A460

Estimated Presentation Time: 10 minutes

Estimated Discussion Time: 10 minutes

Reviews Completed by:

- Town of Camp Verde Departments:
- Code Enforcement/Risk Management
 - Public Works
 - Marshal's Office
 - Parks & Recreation
 - Economic Development

Town Attorney Comments: Incorporated into the document.

Background Information:

The issue of public access to Town properties came to our attention due to multiple complaints about nuisances arising from the congregation of people along waterways. Further investigation by Town staff revealed that there are areas within Town-owned property where people are accessing the creeks and river by trespassing through private property. This congregation, which can be quite extensive at times, can become a nuisance to surrounding property owners due

to excessive noise from people and amplified music, littering, camping, campfires, and additional trespassing as they move to different areas of the water bodies.

This problem has been ongoing for many years for some property owners, as they happen to be strategically located next to very desirable sites that allow better recreational outlets, such as swimming, camping, and picnicking. What should be a peaceful refuge for them is disrupted by the frequent use by other people. These sites have unofficial means of access to them because of the frequent traffic. This vehicular access substantially increases the level of the nuisance by allowing more people, supplies, and music equipment to be brought in.

The Town has acquired numerous parcels along the waterways in order to protect these riparian areas from development. Many of the parcels in question are actually public property, as they are owned by the Town. It was determined that some of these sites were ultimately intended to be used for public recreation, but in a controlled manner. This request to revise the section of the Town Code that relates to Parks & Recreation is a means to allow the management of these properties, and over time, strategically provide amenities to these sites to divert congregations of people to sites better suited for such activity.

The review of this revision by various departments allowed us to consider issues relating to controlling nuisances, specific access points, limits to the method of access, controlling noise and potential fire hazards, ability of Town staff to respond to the needs of these areas, and the potential to promote the right places for recreational use and economic vitality.

The various concerns from the different departments are incorporated within the proposed document.

Recommended Action (Motion):

MOTION TO APPROVE ORDINANCE 2021-A460 OF THE MAYOR AND COMMON COUNCIL, FOR THE REVISION OF THE TOWN CODE, TOWN OF CAMP VERDE, AMENDING SECTION 1, ARTICLE 1-3, DEFINITIONS, AND AMENDING SECTION 13, PARKS & RECREATION AND LIBRARY, BY ADDING ARTICLE 13-4, ACCESS TO PUBLIC OPEN SPACE, TRAILS, AND WATERWAYS, FOR THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA.



ORDINANCE NO. 2021-A460

AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, FOR THE REVISION OF THE TOWN CODE, TOWN OF CAMP VERDE, AMENDING SECTION 1, ARTICLE 1-3, DEFINITIONS, AND AMENDING SECTION 13, PARKS & RECREATION AND LIBRARY, BY ADDING ARTICLE 13-4, ACCESS TO PUBLIC OPEN SPACE, TRAILS, AND WATERWAYS, FOR THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA.

WHEREAS, the Town of Camp Verde has been apprised of issues of trespassing and nuisances arising from the congregation of people along waterways within the Town limits, and

WHEREAS, the nuisances that arise include excessive gatherings and noise, amplified music, littering, camping, and campfires, and;

WHEREAS, these issues were evaluated for resolutions by Town of Camp Verde Community Development, Code Compliance, Marshal's Office, Public Works, Parks and Recreation, and Economic Development, and

WHEREAS, the proposed resolution was determined to be an amendment to the Town Code, Section 1, Article 1-3, Definitions, to include definitions for open space, trails, and waterways, and an addition to the Town Code, Section 13, Parks & Recreation and Library, to define specific criteria relating to public access to public open space, trails, and waterways; and

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE:

Section 1.

The Town of Camp Verde Town Code, shall be amended as follows:

To Section 1, Article 1-3, Definitions, these definitions will be added:

OPEN SPACE. LAND OWNED AND/OR MANAGED BY THE TOWN OR OTHER GOVERNMENT AGENCY FOR THE PURPOSE OF PUBLIC ACCESS OR PUBLIC RECREATION OR FOR PRESERVATION OF SCENIC, CULTURAL OR NATURAL RESOURCE VALUES. OPEN SPACE INCLUDES TRAILS AND WATERWAYS PASSING THROUGH OR ADJACENT TO PUBLIC LAND. FOR THE PURPOSE OF THIS SECTION, OPEN SPACE DOES NOT INCLUDE DESIGNATED PARKING AREAS.

TRAILS. A TRAIL, LANE, PATH, OR OTHER PUBLICLY OWNED RIGHT-OF-WAY, THAT BECAUSE OF ITS SCENIC VALUE, ACCESS TO PUBLICLY OWNED OPEN SPACE, OR BECAUSE OF ITS TOPOGRAPHICAL NATURE, HAS AS ITS PRIMARY PURPOSE RECREATIONAL USE OF THE TRAIL ITSELF.

WATERWAYS. PERENNIAL AND INTERMITTENT RIVERS AND STREAMS, LOCATED WITHIN THE TOWN LIMITS, TO INCLUDE THE VERDE RIVER, OAK CREEK, WET BEAVER CREEK, AND WEST CLEAR CREEK.

To Section 13, Parks & Recreation and Library, Article 13-4, Access to Public Open Space, Trails, and Waterways, will be added as follows:

ARTICLE 13-4: ACCESS TO PUBLIC OPEN SPACE, TRAILS, AND WATERWAYS

SECTION 13-4-1 GENERAL PROVISIONS

A. APPLICABILITY

THIS ARTICLE APPLIES TO OPEN SPACE, TRAILS, AND WATERWAYS WITHIN THE TOWN LIMITS AND ALL TOWN PROPERTIES.

B. ACCESS

1. PUBLIC ACCESS TO TRAILS OR WATERWAYS WITHIN THE TOWN LIMITS MUST BE OBTAINED THROUGH ADJOINING TOWN PROPERTIES OR OTHER GOVERNMENT OWNED LAND, UNLESS OTHERWISE RESTRICTED, AS POSTED.
2. USE IS RESTRICTED TO NON-MOTORIZED MEANS, INCLUDING PEDESTRIAN, EQUESTRIAN, OR BICYCLES (INCLUDING MOTORIZED BICYCLES).
3. NO MOTORIZED VEHICLES SHALL BE PERMITTED, EXCEPT THOSE USED FOR EMERGENCY PURPOSES OR FOR MANAGEMENT OF THE PROPERTY.
4. ACCESS THROUGH ADJOINING PRIVATE PROPERTY IS TRESPASSING AND SUBJECT TO STATUTORY ENFORCEMENT.

C. HOURS OF OPERATION

THESE AMENITIES SHALL BE OPEN FOR USE OF THE GENERAL PUBLIC DAILY, DURING DAYTIME HOURS ONLY, UNLESS OTHERWISE POSTED.

D. CAMPING

1. CAMPING IS PERMITTED IN DESIGNATED AREAS ONLY.
2. IN ACCORDANCE WITH ARS §17-308, CAMPING IS PROHIBITED WITHIN ONE-QUARTER MILE OF ANY NATURAL OR MAN-MADE BODY OF WATER.

E. FIRES

1. ALL OPEN BURINING IS PROHIBITED, EXCEPT WHERE GRILLING FACILITIES ARE PROVIDED AND ALL FIRES MUST BE COMPLETELY EXTINGUISHED WITH WATER BEFORE LEAVING.
2. ALL FIRES, INCLUDING SMOKING OR OTHER ACTIVITIES THAT GENERATE BURNING OR FLAMES, MAY BE PROHIBITED DURING PERIODS OF HIGH RISK OR FIRE BANS.

F. PARKING

PARKING IS PERMITTED ONLY IN DESIGNATED PARKING AREAS, DURING HOURS OF OPERATION.

G. AUTHORITY TO CLOSE

IN ACCORDANCE WITH SECTION 13-1-1-C OF THIS CODE, THE TOWN MANAGER OR DESIGNATED REPRESENTATIVES ARE HEREBY AUTHORIZED TO CLOSE ALL OR PORTIONS OF THESE ANY OPEN SPACE PROPRERTY, TRAIL, OR WATERWAY, FOR EMERGENCIES, MAINTENANCE, PRESERVATION, OR RESTORATION.

H. NUISANCE/LITTERING/UNLAWFUL DUMPING/UNDUE NOISE PROHIBITED

A PERSON IS IN VIOLATION OF THIS CHAPTER IF THE PERSON VIOLATES ANY SECTION UNDER SECTION 10-2-1 (NUISANCE); SECTION 10-2-9, UNLAWFUL DUMPING AND LITTERING; AND/OR SECTION 11-5-1, (NOISE); AS PRESCRIBED IN THE TOWN CODE.

- I. **RETENTION OF NATURAL WATERFLOW**
THE NATURAL WATERFLOW MAY NOT BE BLOCKED OR REDIRECTED, IN ACCORDANCE WITH ANY LOCAL, STATE, OR FEDERAL REGULATIONS.
- J. **ENFORCEMENT**
THIS CHAPTER SHALL BE ENFORCED BY A CERTIFIED PEACE OFFICER OF THE STATE OF ARIZONA.
- K. **PENALTY**
VIOLATIONS OF THIS ARTICLE SHALL BE A CLASS 3 MISDEMEANOR.
- L. **MAINTENANCE AND PRESERVATION FUND**
FINES AND FEES GENERATED FROM VIOLATIONS OF THIS CHAPTER, LESS COURT COSTS, SHALL BE COLLECTED IN A SEPARATE FUND ACCOUNT TO BE USED FOR PUBLIC SAFETY, MAINTENANCE, DEVELOPMENT, RESTORATION, PRESERVATION, AND/OR NUISANCE ABATEMENT. APPROVAL OF SUCH FINES/FEES SHALL BE DIRECTED THROUGH THE APPROPRIATE DEPARTMENT HEAD FOR TOWN MANAGER OR HIS/HER DESIGNEE APPROVAL.

Section 2.

This ordinance is effective upon the upon completion of publication and any posting as required by law.

Section 3.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by a majority vote of the Mayor and Common Council in an open meeting by the Town Council, Town of Camp Verde, Yavapai County, Arizona, this 19th day of May, 2021.

Dee Jenkins, Mayor Date

Attest:

Approved As To Form:

Cindy Pemberton, Town Clerk Date

William Sime

Town Attorney

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Agenda Item 9



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: May 19, 2021

Consent Agenda Decision Agenda Executive Session Requested

Presentation Only Action/Presentation Special Session

Requesting Department: Public Works

Staff Resource/Contact Person: Troy Odell, P.E., Dorie Blair

Agenda Title (be exact): Discussion, consideration and possible approval of Job Order Contract # 21-145 Sports Complex Reclaimed Water Supply Utilities Installation under the JOC Construction Services Agreement # 17-123, dated January 17, 2018, awarding in the amount of \$137,919.86 to McDonald Brothers, Inc. \$50,000 of said project will be funded by “The Nature Conservancy” MOU, Dated April 5, 2021 with the remaining balance of contract funded from WIFA, and the Sports Complex funding.

List Attached Documents:

1. TNC Contract AZFO-210222
2. Job Order Contract Quote Request (Includes McDonald Bros Inc. Bid Submission)

Estimated Presentation Time: 15 Minutes

Estimated Discussion Time: 15 Minutes

Reviews Completed by:

Department Head: Town Attorney Comments: N/A

Finance Review: Budgeted Unbudgeted N/A

Finance Director Comments/Fund:

Fiscal Impact: None

Budget Code: TNC Grant, Sports Complex, WIFA Amount Remaining: n/a

Background Information: The Nature Conservancy and the Town of Camp Verde have entered into a Partnership Agreement as of March, 2021 for the purposes of implementing projects to promote water security

for the Town and increase base flow in the Verde River. The Conservancy has agreed to make a Grant to the Town in the amount of \$50,000. This Grant will provide partial funds for the connection of the Sports Complex and nearby Wastewater Treatment Facility to allow the park to use effluent for irrigation. This underground piping will convey A+ effluent from the Wastewater Treatment Plant to the Sports Complex grass sports fields. This will reduce future groundwater demands and pumping by utilizing effluent as a renewable source of water. This connection will also eliminate the temporary Irrigation equipment rental cost (Approx. \$9,200 month) to irrigate the fields.

Recommended Action (Motion): *Approval of Job Order Contract #21-145 Sports Complex Reclaimed Water Supply Utilities awarding in the amount of \$137,919.86 to McDonald Brothers, Inc. by issuance of the Notice to Proceed per the existing JOC Contract #17-123 to complete the project.*

Instructions to the Clerk: n/a



Town of Camp Verde, Arizona

JOB ORDER CONTRACT QUOTE REQUEST

Revised 4-29-2021

The Town of Camp Verde is requesting JOC quotes for the **Sports Complex Reclaimed Water Supply Utilities Installation Project # 21-145 under Construction Services Agreement # 17-123, dated January 17, 2018.**

Location: At the Camp Verde Wastewater Treatment Plant at 880 S. Cowboy Trail, Camp Verde, Arizona, 86322.

Quotes shall be based on the attached; Scope of Work, Reclaimed Water System Plan Set prepared by SEC and dated 12-17-2019, together with the Red-Line Correction set prepared by the Town of Camp Verde, dated 4-20-2021, the most recent Town and MAG specifications, and any Addendums issued by the Town of Camp Verde for this project.

A mandatory pre-quote meeting will be held on **Tuesday, April 27, 2021 at 1:00 PM** at the Waste Water Treatment Plant. This will be a **mandatory** pre-quote meeting and all those intending to quote the work are required to attend.

The sealed quote shall be delivered to the Town of Camp Verde Public Works Office located at 395 S. Main Street, Camp Verde, Arizona not later than; **Thursday, May 6, 2021 at 3:00 PM local Arizona time.** Note; any quotes submitted after the time and date specified will not be accepted.

Any and all questions regarding this quote request shall be submitted via the Public Purchase Web Site (publicpurchase.com) for the **Sports Complex Reclaimed Water Supply Utilities Installation Project** prior to **Tuesday, May 4, 2021 at 3:00 PM.** Note; any questions asked after this time and date specified will not be answered.

Terms and Conditions:

- ✓ The Contractor shall complete the Unit Price Table below. The entire Unit Price Table **MUST** be completed as this may be used for estimating purposes or for the assignment of additional work in the future.
- ✓ The requested quote shall be for the total cost of this project. All items included in the Red Line Correction set and scope of work, and Unit Price Table shall be included in the quote. Applicable local sales tax must be included as well.

- ✓ No additional charges, change orders, or other costs incurred by the Contractor shall be allowed unless as directed by the Town of Camp Verde.
- ✓ It is the Contractor's responsibility to return the work site and any surrounding areas affected by the work to its original or better condition. Damage to any appurtenance, property or facility (either public or private) shall be repaired solely at the Contractor's expense. All sidewalk, landscaping, curb, gutter, pavements, etc. removed or damaged outside of the scope of the enclosed Unit Price Table shall be returned to their original condition to the satisfaction of the Town Engineer by the Contractor at the Contractor's expense. If items are left in disrepair, they will be repaired by the Town and the cost of repair will be subtracted from the payment for this specific Job Order Request.
- ✓ Those parts, accessories, materials, and equipment provided by the Town of Camp Verde for the completion of this project are the responsibility of the Contractor to keep from damage or harm. Those items damaged by the Contractor in the process of this project shall be repaired and/or replaced to the satisfaction of the Town Engineer by the Contractor at the Contractor's expense.
- ✓ All items associated with construction of the fire line hydrant and valves as well as the 625 LF of trenching and backfill must comply with WIFA requirements for Davis Bacon Certified Payroll and American Iron and Steel. The remainder of the project is not funded by WIFA and therefore these rates do not apply.
- ✓ The Contractor is responsible for complying with all applicable Arizona Blue Stake Authority regulations. The Contractor shall provide the Town of Camp Verde Public Works Staff with evidence/verification of contacting Blue Stake two (2) days prior to the commencement of construction. The lack of a legitimate Blue Stake will cause work to be stopped until the proper Blue Stake marking is in place.
- ✓ The Town of Camp Verde Wastewater Staff shall mark the existing underground plumbing and lines to the best of their ability and as well as "as-built" plans allow. The Contractor is responsible for exercising extreme caution in demolition and excavation for this project in order to prevent damage to any unforeseen underground plumbing and lines.
- ✓ A pre-construction meeting shall be scheduled by the Contractor awarded this project in order to coordinate with the Town of Camp Verde Public Works Department and the Town of Camp Verde Wastewater Division. The Contractor shall call the Public Works Department at (928) 554-0823 to schedule the meeting immediately after the award is made and prior to being given a Notice to Proceed. The Notice to Proceed will typically be given to the Contractor at this meeting.
- ✓ The Town of Camp Verde shall not be held responsible for errors in estimates of quantities, materials, schedule, installation requirements, or size. The Contractor is responsible to perform his/her own estimate of quantities for quoting as well as verifying quantities by field measurement during the site visit. Errors in quantities noticed by any Contractor during the estimating/quoting process shall be brought to the immediate attention of the Town of Camp Verde Public Works Department so that the questionable quantity can be adjusted if required prior to the quote submittal deadline.
- ✓ All work shall be completed no later than 45 Days of the Notice to Proceed.

- ✓ The Town of Camp Verde Public Works Department shall be notified by the Contractor a minimum of forty-eight (48) hours in advance of any work requiring inspections unless otherwise agreed upon. 48 hours means two working days. The Town of Camp Verde does not perform inspections on Friday s after 11:00 am.
- ✓ All work shall be inspected by the Town of Camp Verde Deputy Public Works Director together with the Town of Camp Verde Wastewater Division WRF Manager prior to being given approval or final approval unless the Contractor had been notified otherwise. Work covered, which has not been inspected shall be uncovered and repaired/corrected at the Contractor's expense, at the request of the Town of Camp Verde Deputy Public Works Director at his discretion for the purposes of inspection of the work. Any reinforcing steel not inspected will mean removal of concrete and replacement with inspections at the Contractor's expense.
- ✓ The Contractor shall be responsible to determine all relevant standards as required for the safety and conformance to applicable OSHA regulations for construction standards for the entire term of this project.
- ✓ The Contractor is responsible for securing work areas whenever they leave. No unsafe conditions shall exist or be left at the end of each working day. No dangerous conditions shall be left unattended. If items such as uncured concrete/mortar are left at the end of a working day, the Contractor shall coordinate with the Town of Camp Verde Public Works Department a manner to prevent public access and damage to that portion of the project.
- ✓ The Contractor shall visit the site prior to submitting a quote to familiarize himself/herself with the site and any extraordinary difficulties at the site location. If a mandatory pre-quote meeting is scheduled, the Contractor **must** attend this meeting in order to be allowed to quote the work.
- ✓ All work shall be inspected for approval by the Town of Camp Verde Deputy Public Works Director or his designee prior to being covered or buried. The Contractor shall have all work inspected prior to burial or be responsible for excavating items for re-inspection.
- ✓ The Contractor shall notify the Town of Camp Verde Deputy Public Works Director at the completion of all grading and compaction for a final inspection prior to any final being issued. Corrections deemed necessary at the time of this inspection shall be done at the Contractor's expense.
- ✓ The Contractor shall submit to the Town of Camp Verde a bid bond(10% total project cost), performance and payment bond for the amount quoted for the total cost of the project at the pre-construction meeting prior to being given the official Notice to Proceed for that project.
- ✓ The Contractor shall provide and maintain, and cause its subcontractors to provide and maintain, the following minimum insurance coverage:
 - Comprehensive general liability insurance with a minimum combined single limit of one million dollars (\$1,000,000) each occurrence with a general aggregate amount of two million dollars (\$2,000,000). The policy shall include coverage for bodily and personal injury, broad form property damage, blanket contractual, Contractor's protective, and products and completed operations.

- Comprehensive automobile liability insurance with a combined single limit for bodily injury and property damage of not less than one million dollars (\$1,000,000) each occurrence with respect to the Contractor's vehicles (whether owned, hired, non-owned), assigned to or utilized in the performance of the project.
 - Worker's Compensation (\$1,000,000).
 - Employer's Liability Insurance (\$1,000,000 each occurrence).
- ✓ Additional insurance coverage may be required at the Town of Camp Verde's discretion where the services to be performed are deemed to be hazardous in nature.
 - ✓ The policies required above shall name the Town of Camp Verde and its respective agents, officials, and employees as additional insured, and shall specify that the insurance afforded the Contractor shall be primary insurance and that any insurance coverage carried by the Town of Camp Verde or its employees shall be excess coverage and not contributory insurance to that provided by the Contractor. Said policy shall contain a severability of interests provision.
 - ✓ Failure on the part of the Contractor to procure and maintain the required liability insurance and provide proof thereof to the Town of Camp Verde within thirty (30) days following the commencement of a new policy period, shall constitute a material breach of the Agreement upon which the Town of Camp Verde may immediately terminate the Agreement. Prior to the effective date of the Agreement, the Contractor shall furnish the Town of Camp Verde with a certificate of insurance in a format acceptable by the Town. The Town of Camp Verde reserves the right to request and receive certified copies of any or all of the above policies and/or endorsements.

Complete and submit this sheet with your quote (other forms will not be allowed):

REVISED Per Addendum #1 Dated 4-29-2021

Unit Price Table

Sports Complex Reclaimed Water Supply

NO.	BASE BID ITEM DESCRIPTION	Unit	Quantity	Unit Price	Price
1	Excavation, Bedding, Backfill of 1121 LF 24" wide Pipe Trench	LF	1121	\$11.48	\$12,869.08
2	Excavation, Bedding, Backfill 625 LF 24" Wide pipe trench	LF	625	\$12.55	\$7,843.75
3	Install 900 LF 10" C-900 PVC Purple Pipe as reclaim water line from end of 8" line (#4 below) to existing 10" C-900 PVC Reclaimed water line to Park in excavated trench (#1 and #2 above)	LF	900	\$39.97	\$35,973.00
4	Install 845 LF 8" C-900 PVC Purple Pipe as Reclaim Water line from termination of existing 8" Reclaimed Water Line at Treatment Plant to the start of 10" Reclaimed Water line of # 3 above in excavated trench shown in #1 and #2 above	LF	845	\$25.70	\$21,716.50
5	Install 625 LF of 6" C-900 PVC Purple Pipe as Fire Line from proposed Pond location to the Wastewater Treatment Plant as shown on Plan Sheets 4 and 5 of the attached plans in excavated trench shown in #1 and #2 as shown above. Fire Line end at Pond will be temporarily capped with marker pipe brought to surface until such time as reservoir and pump station are built. (connections at that later date are not the responsibility of the Contractor).	LF	625	\$17.53	\$10,956.25
6	Install 10" x 8" Ductile Iron MJ Reducer fitting with PVC Gland Packs and Mega-lug connectors at end of 8" PVC Reclaimed Water line in #4 above and at the beginning of 10" Water line shown in #3 above in excavated trench shown in #1 and #2 above.	EA	1	\$955.79	\$955.79
7	Install 8"x8" MJ Ductile Iron Tee in location shown on sheet 5 of the plan on 8" Reclaimed Water Line (#4 above) Use PVC Pipe Gland pack and Mega-Lug Connectors. Install thrust blocking at Tee Per MAG Standard Detail 380.	EA	1	\$1,931.71	\$1,931.71
8	Install 8" Resilient Gate valve MJ x MJ in each of the two locations called out in Note #9 on Sheet 5 of the plans. Use PVC Pipe Gland pack and	EA	2	\$3,081.57	\$6,163.14

	Mega-Lug Connectors. Install Thrust Blocking Per MAG Standard Detail 301 at each location.				
9	Install Ductile Iron 8" MJ Plug with Ductile Iron Gland Pack in end of 8" Valve to future reservoir as shown on Sheet 5 of the plans.	EA	1	\$849.95	\$849.95
10	Install 8"x 8" Ductile Iron MJ x MJ x Flange Tee in location shown on Sheet 6 of the plans. Use PVC Pipe Gland pack and Mega-Lug Connectors. Install Thrust Blocking Per MAG Standard Detail 380.	EA	1	\$1,285.80	\$1,285.80
11	Install 8" MJ x MJ Resilient gate valve as shown on Sheet 6 of the plans between 8" Tee in #10 above and the Pump Station on sheet 6 of the Plans. Install Thrust Blocking Per MAG Standard Detail 301 at each location.	0	0	OMIT	OMIT
12	Install 8" Flange x Flange Resilient gate valve at Flange side of Tee shown in #10 above and as shown on sheet 6 of the plans. Install Thrust Blocking Per MAG Standard Detail 301.	EA	1	\$1,898.78	\$1,898.78
13	Install Flange x Flange 90 degree Ductile Iron Bend per included Temporary Irrigation Connection detail. Install thrust blocking under 90-degree bend for support as directed by the Town Engineer.	0	0	OMIT	OMIT
14	Install 8" flange plate threaded for 6" nipple at end of 8" 90-degree fitting as shown in the temporary irrigation connection detail.	EA	1	\$604.01	\$604.01
15	Install 6" diameter threaded nipple and male cam-lock end with female cam-lock cap (Provided by Town) as shown in Temporary Irrigation Connection detail.	EA	0	\$422.22	\$422.22
16	Install concrete water meter box #4 Per MAG Standard detail 320 over and above cam-lock end and cap shown in #15 above per the Temporary Irrigation Connection detail.	0	0	OMIT	OMIT
17	Install Valve Boxes for unpaved streets and alleys (type B) Per MAG Standard Detail 391-1 at (2) valve locations as directed by Town Engineer.	EA	2	\$742.54	\$1,485.08
18	Install 10" MJ x MJ resilient gate valve in location shown on sheet 4 of the plans with thrust blocking per MAG standard detail 301 and valve box installation for unpaved streets and alleys per MAG standard detail 391-1.	EA	1	\$2,905.55	\$2,905.55
19	Install 10" Air release valve assembly at highest point of 10" reclaimed water line shown in #3	EA	1	\$1,304.13	\$1,304.13

	above. Enclose in concrete water meter box with lid Type-1 Per MAG standard Detail 320				
20	Install 8" Air release valve assembly of highest point of 8" of reclaimed water line shown in #4 above. Enclose in concrete water meter box with lid Type-1 Per MAG standard Detail 320	EA	1	\$1,224.05	\$1,224.05
21	Install 6" valve and Fire Hydrant at end of 6" Fire Line as shown on sheet 5 of the plans per MAG Standard Detail 360-1.	EA	1	\$5,765.68	\$5,765.68
22	Mobilization	LS	1	\$1,019.63	\$1,019.63
23	Install (3) each 8" MJ Ductile iron 45 degree bends with PVC Gland-packs and mega lug connections on angle points of 8" reclaimed water lines. Include thrust blocking per MAG Standard detail 380	EA	3	\$946.12	\$2,838.36
24	Install (2) each 6" MJ Ductile Iron 45 degree bends with PVC Gland-packs and mega lug connections on angle points of 6" fire line. Include thrust blocking per MAG Standard detail 380	EA	2	\$850.96	\$1,701.92
25	Install (1) each 6" MJ Ductile Iron 90 degree bend with PVC Gland-packs and mega lug connections on angle points on the 6" fire line. Include thrust blocking per MAG Standard detail 380	EA	1	\$899.41	\$899.41
26	Install (2) each 10" MJ Ductile Iron 45 degree bend with PVC Gland-packs and mega lug connections on angle points on the 10" reclaimed water line. Include thrust blocking per MAG Standard detail 380	EA	2	\$935.91	\$1,871.82
27	Install 10" MJ x MJ Ductile Iron repair barrel with PVC Glands and Mega lug connectors at Station Zero plus zero zero where proposed 10" reclaimed water connects to existing 10" reclaimed water.(Connection shall be made at time which does not prevent watering the Sports Fields. Contractor shall schedule connection time with Town Engineer) Town will provide re-alignment fittings to properly skew proposed line to connect to existing. Town will also fund Contractor to provide adequate thrust blocking at any of these re-alignment fittings. Town will fund contracted labor and equipment for re-alignment as required.	LS	1	\$896.08	\$896.08

These are estimated quantities. The Contractor shall visit the site prior to submitting a quote to familiarize himself/herself with the site and verify all quantities. All Ductile Iron Fittings, connectors, piping, Hydrants, valves, boxes, lids, etc. specified for the fire line portion of this project will be American Sourced Iron and Steel and Certification of such will be submitted to the Town Engineer's

office prior to payment. All piping shall be buried with #12 locator wire and magnetic marking tape placed in trench backfill above as directed by Town Inspector.

Sub-Total of all items in Unit Price Table: \$ 125,381.69

Applicable Local Sales Tax on Sub-Total Above \$ 12,538.17

Total Cost (Including applicable local sales tax): \$ 137,919.86

Contractor: McDonald Bros Construction, Inc.

Address: 1540 S. Quarterhorse Lane

City: Camp Verde State: AZ Zip Code: 86322

**Job Order Contract Quote Request
Sports Complex Reclaimed Water Supply**

I hereby agree to the Terms & Conditions for this project given in this Job Order Quote Request:

Authorized Signature Elizabeth Harkness Printed Name: Liz Harkness

Date: 5.6.21 Phone 928-567-3539 E-Mail Address: Liz@McDonaldBrosAZ.com

ADDENDUM ACKNOWLEDGEMENT JOC RFQ # 21-145

Bidders shall verify that they have fully read all Addendums that were officially issued over the Public Purchase Website for this specific Project by acknowledgement of those Addendums below. Add additional pages if required.

McDonald Bros Construction, Inc. Elizabeth Harkness

(Bidder Company Name and Name of Individual Completing this Acknowledgement)

Addendum #'s Received	Date Received
Addendum 1	4.29.2021
_____	_____
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Contract Number:	AZFO-210301
Accounting Information --	
Project Name:	AZ 1 Verde River
Project-Award-Activity Number:	P102125; F105606
Source of funds:	Private Foundation <input checked="" type="checkbox"/> Private <input type="checkbox"/>

GRANT BY TNC TO GRANTEE – PRIVATE FUNDS – SHORT FORM

The Nature Conservancy (the "Conservancy") and the Town of Camp Verde ("Grantee" or "Town") have entered into a Partnership Agreement as of March 2021 for the purposes of working collaboratively to implement projects to promote water security for the Town and increase base flow in the Verde River. The Conservancy has agreed to make a grant to the Town in the amount of \$50,000 ("the Grant"). This Grant is under general agreement grant no. 2019-172 dated July 10, 2019, between the Conservancy and the Walton Family Foundation for the purpose of implementing a series of policy campaigns in the Upper and Lower Colorado River Basins ("Prime Grant"). The Grant is also subject to the "Standard Grant Conditions" set out on the attached form (Attachment A).

Purpose of this Grant.

This Grant will provide funds for the Grantee's connection of the Sport Complex and nearby wastewater treatment facility to allow the park to use effluent for irrigation ("Program"). Specifically, Grantee shall construct underground piping to convey A+ effluent from the wastewater treatment facility to the Sport Complex to provide irrigation to the grass sports fields. This will reduce future groundwater demands and pumping by utilizing effluent as a renewable source of water. The town can use these grant funds to obtain equipment, supplies and third-party contracted services related to the Program. Grant funds cannot be used for Town personnel or indirect costs. (The town's total cost estimate for this Program is \$168,575.)

Term.

This Grant shall start on upon final signature and shall expire on **June 15, 2021.**

Reporting and Due Dates.

The Grantee shall submit the following reports using the attached formats ("Attachment B"):

Interim Financial report(s) due April 30, 2021. The **Final Financial report** is due June 15, 2021.

Interim Programmatic report(s) due April 30, 2021. The **Final Programmatic report** is due June 15, 2021.

Financial and programmatic reports shall be submitted to **Kim Schonek, Verde River Program Director, kschonek@tnc.org**, with copies to **Tom Stitt, Conservation Financial Specialist, thomas.stitt@tnc.org**.

Payment Amount and Schedule.

a. For all of the activities described above, the Conservancy shall pay the Grantee up to \$50,000 for reimbursement of project expenses. An initial disbursement of \$17,000 will be made upon final signature of the contract. Subsequent disbursements will be based upon submission and acceptance of the programmatic and financial reports in accordance with the schedule above. The final remaining amount will be made upon submission and acceptance of the final programmatic and financial reports.

b. Payments will be sent to the Grantee:

Grant by TNC to Grantee - Short Form 09/20

(i) **By check payable to the Grantee.**

CODE OF CONDUCT/HELPLINE

TNC expects itself and everyone with whom it does business to conduct themselves in ways that are consistent with its TNC's Code of Conduct found at www.nature.org/codeofconduct. Anyone (whether a part of TNC or not) may contact the TNC Helpline (anonymously, if desired) with questions, concerns, or suspected violations at www.nature.org/tnc helpline.

Accepted and agreed to by:

The Nature Conservancy

By: Sonja Stupel
(signature)

Print Name: Sonja Stupel

Title: Director, Finance & Operations, TNC-AZ

Date: 04/5/21

Town of Camp Verde

By: Dee Jenkins
(signature)

Print Name: DEE JENKINS

Title: MAYOR

Date: 03-30-2021

Attachment A
Standard Grant Conditions

I. PROVIDING FUNDS TO OTHERS

The Grantee is prohibited from using the Conservancy's funds and/or assets for grants or contracts to others without the Conservancy's written permission. In addition, this Grant may not be assigned by the Grantee in whole or in part without the prior written consent of the Conservancy.

II. NO AGENCY

No legal partnership or agency is established by this Grant. Neither party is authorized or empowered to act as an agent, employee or representative of the other, nor transact business or incur obligations in the name of the other party or for the account of the other party. Neither party shall be bound by any acts, representations or conduct of the other.

III. TERMINATION AND REMEDIES

The Conservancy shall have the right to terminate this Grant by giving 30 (thirty) days' written notice to the Grantee of intent to terminate. Should this occur, payment for work satisfactorily completed will be adjusted accordingly. In addition, if in the judgment of the Conservancy, (a) the Grantee defaults in performance of Grantee duties under this Grant, whether for circumstances within or beyond the control of the Grantee, or (b) the action or inactions of Grantee or its officers or directors could tarnish or damage the reputation of the Conservancy or affect its legal standing, the Conservancy may immediately terminate this Grant by written notice to the Grantee. Upon receipt of the termination notice from the Conservancy, the Grantee shall take all necessary action to cancel outstanding commitments relating to the work under this Grant. In the event of termination prior to the originally agreed upon expiration, the Conservancy shall pay any obligations incurred by the Grantee that could not reasonably be canceled. Any Grant funds not expended or committed at the time of termination must be returned to the Conservancy. If at any time the Prime Grant is terminated, this Grant shall also be automatically terminated as of the termination date of the Prime Grant.

IV. LOBBYING AND POLITICAL CAMPAIGNING

The Grantee shall not use any portion of funds transferred under this Grant to engage in any lobbying activities unless the parties specifically agree to such lobbying activities in this Grant. Should Grantee and the Conservancy agree to such lobbying activities, Grantee shall comply with all local, state, and federal laws related to lobbying, including but not limited to registration with regulating agencies, public reporting and disclosures, fundraising and expenditure activities, media and advertising, tax obligations, elections and campaigns.

The Grantee shall not use any portion of funds transferred under this Grant to participate or intervene in any political campaign on behalf of or in opposition to any candidate for public office, to induce or encourage violations of the law or public policy, to cause any private inurement or improper private benefit to occur or to take any other action inconsistent with Section 501(c)(3) of the U.S. Internal Revenue Code.

V. COMPLIANCE WITH LAWS

Grantee represents, warrants and covenants as follows, wherever applicable to the performance of the Services: (a) Grantee can lawfully work in the United States; (b) Grantee will obtain, at its own expense (except to the extent otherwise explicitly stated in this Contract) any permits or licenses required to perform the Services; and (c) Grantee will comply with all U.S. federal, state and local statutes, laws, executive orders, and other governmental requirements

of the state(s) in which the activities under this Agreement are performed (and the state in which the TNC Business Unit set forth on the first page of this agreement is located, if different), and any other U.S. jurisdiction(s) in which Grantee is organized or authorized to do business (collectively, "Applicable Law"). Grantee must not take any actions that might cause TNC to be in violation of Applicable Law.

VI. PREVENTING TERRORIST FINANCING – IMPLEMENTATION OF E.O. 13224

Grantee certifies that, to the best of its knowledge, Grantee and its subsidiaries, principals and beneficial owners, if any (referred to collectively in this Section as "Grantee Parties"):

- A. are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any government agency;
- B. (i) are not included on the Specially Designated Nationals and Blocked Persons lists maintained by the U.S. Treasury's Office of Foreign Assets Control, the United Nations Security Council Consolidated List, or similar lists of proscribed entities identified as associated with terrorism, and (ii) will not engage in transactions with, or provide resources or support to, any such individuals or organizations or anyone else associated with terrorism;
- C. are not a person or entity with whom transacting is prohibited by any trade embargo, economic sanction, or other prohibition of law or regulation; and
- D. have not conducted, and will not conduct, their operations in violation of applicable Money Laundering Laws, including but not limited to, the U.S. Bank Secrecy Act and the money laundering statutes of any and all jurisdictions to which the Grantee Parties, or any one of them, is subject, and no action or inquiry concerning money laundering by or before any authority involving any Grantee Party is pending.

Should Grantee become aware that Grantee or any other Grantee Party is subject to any of the above conditions during the term of this Contract, Grantee must notify TNC immediately. If TNC determines that Grantee or any Grantee Party is subject to any of the above conditions, TNC may terminate this Grant effective immediately, with no further obligation hereunder, including payment. The terms of this Section must be included in all permitted subgrants and subcontracts.

VII. EXPENDITURE LIMITED TO DESIGNATED PURPOSES

Grant funds may be spent only in accordance with the provisions of the Grantee's funding request and budget submitted to the Conservancy. Expenditure of Grant funds is subject to modification only with the Conservancy's prior written approval. Any Grant funds not expended or committed for the purposes of this Grant must be returned to the Conservancy.

VIII. BINDING EFFECT/AMENDMENTS

This Grant shall become binding when signed by the parties. This Grant supersedes all prior or contemporaneous communications and negotiations, both oral and written, and constitutes the entire Grant between the parties relating to the work set out above. No amendment shall be effective except in writing signed by both parties.

IX. USE OF CONSERVANCY NAME/LOGO

The Grantee may not use the Conservancy's name and/or logo in any way without prior written consent from the Conservancy.

X. LIABILITY/INSURANCE

The work to be performed under this Grant shall be performed entirely at the Grantee's risk. The Grantee agrees to indemnify and hold the Conservancy harmless from any and all liability or loss arising in any way out of the

performance of this Grant to the extent caused by any negligent act or omission of Grantee. The Grantee shall carry appropriate workers' compensation, hazard, and liability insurance coverage written on an occurrence basis during the term of this Grant.

Agenda Item 10



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: May 19, 2021

Consent Agenda Decision Agenda Executive Session Requested

Presentation Only Action/Presentation Pre-Session Agenda

Requesting Department: Public Works

Staff Resource/Contact Person: Ron Long

Agenda Title: Discussion, Consideration and Possible Approval of up to \$175,000 for preparation of the Soccer/Football Fields & Parking Lot to allow for play on the fields and an update of Sports Complex Grant and the remaining work in Phase 1B of construction.

List Attached Documents: Memorandum; Remaining Work in Phase 1B of the Sports Complex Project.

Estimated Presentation Time: 10 Minutes

Estimated Discussion Time: 15 minutes

Reviews Completed by: Ron Long

Department Head: Public Works **Town Attorney Comments:** N/A

Finance Department N/A
Fiscal Impact: None
Budget Code: 04-800-20-804000 **Amount Remaining:** N/A
Comments:

This would be funded by transferring some of the remaining amount left in the Capital Improvement Fund with the use of the funding we received last year through CARES ACT replacement funds. The approximate remaining unallocated that would be available to transfer in a future budget adjustment is \$330,000. The fund account above is where we are tracking all Sports Complex expenses.

Background Information: Work on the Sports Complex has been on hold since August 2020. It was placed on hold to save our funding for the Land & Water Conservation Fund (LWCF) Grant's required "dollar for dollar" match. Our LWCF Grant request is for \$2.5 Million with a \$2.5 Million required match from the Town. The LWCF grant does not allow for any funding spent on the project prior to award of the grant to count as a match. Staff submitted an application for the LWCF Grant in July 2020 with expectation of receiving funding in September – October 2020. Unfortunately the Federal Government put the grant process on hold nationwide due to COVID 19 restrictions. At the time it was expected that the Grant review and approval process would begin again in January 2021 but the transition of Government and COVID have kept the Grant award process on hold. Our LWCF Grant application was accepted in late April 2021 and is currently under review with the expectation of approval and funding in July 2021.

When the Project was put on hold in August 2020 we faced a decision to either install the grass on the fields or cancel the order. If the order was cancelled the Town would have lost its deposit of \$50,000 and would have incurred additional charges from the grass supplier that would have been in the \$20,000 to \$30,000 range. The decision was made to install the grass and rent a temporary water supply system to water the grass since we did not have the Reclaimed Water Supply connected to the Complex. The temporary Water Supply System was only expected to be

needed for four months with a total cost less than the deposit for the grass. Since then the grant funding has been on hold and we have had to extend the rental of the Water Supply System.

With the approval of the LWCF Grant expected in June with funding available in July, staff is preparing to restart the project. We have received a \$50,000 Grant from the Nature Conservancy to install the permanent Reclaimed Water Supply infrastructure to the Complex which has been bid and sent to Council for the award of the contract. This work will begin as soon as the contractor can receive delivery of the water line. Currently there is a shortage of the C-900 pipe that we need and has already been ordered with delivery expected in July. Staff also has the plans for the Sports Complex Entry Road completed and in review at ADOT for permitting. Once permitted that project will be advertised for bid with a tentative start date in July.

Currently Staff is requesting \$175,000 of funding, outside of the Grant, to prepare the Soccer/Football fields for play in the fall. This work would begin immediately with our Contractor Tierra Verde Builders as soon as funding is approved. The project includes; installation of the Football Goal Posts, portable Soccer Goals, and Score Boards for both fields. Improving of the Parking Lot surface with gravel or millings and the purchase of bleachers is also included in the project. (DETAIL BREAKDOWN IN ATTACHED MEMO)

Recommended Action (Motion): Approval of \$175,000 for the preparation of the Soccer/Football Fields & Parking to allow for play on the fields this fall.

Instructions to the Clerk: None

TOWN OF CAMP VERDE



Draft Memorandum Public Works Department

To: Russ Martin, Town Manager
From: Ron Long, Public Works Director
Date: May, 12, 2021
Re: Remaining Work to be completed in Phase 1B, Cost Estimates for Each, Project Delivery Options, and a Tentative Project Schedule.

The following is a list of the remaining work in Phase 1B to be completed with the remaining funds in the Park budget, the Nature Conservancy (TNC) Grant, and the Land & Water Conservation Fund (LWCF) Grant, proposed project delivery options, the estimated probable cost for each, and a tentative project schedule. The Tentative Schedule anticipates that LWCF grant funding will be available in July 2021.

One of the delivery options to construct the park appurtenances that are currently not under contract would be to add the work to our open contract with Tierra Verde Builders. This would give the Town the ability to Value Engineer expensive improvements like the Parking Lots and the Plazas and negotiate pricing with the contractor to lower the costs and to save the time necessary for bidding the work.

Improvements currently being prepared to begin construction before July 2021

The Water Supply project will be funded in part with \$50,000 of TNC Grant funding and General Funds that are not part of the LWCF Grant. The entry road will be funded with Stormwater funding from Yavapai County and General Funds that are not part of the LWCF Grant.

1. Sports Complex Water Supply (\$137,919.86)

Provides reclaimed water from the Waste Water Treatment Plant (WWTP) to the Sports Complex. Installation includes a fire hydrant for the WWTP. (\$50,000 from TNC Grant)

2. Sports Complex Entry Road (estimate \$280,000)

Project includes; a paved road with a low water crossing that connects the Sports Complex to SR 260 with a left turn exit lane, and a stormwater detention basin.

Work necessary to begin play on Soccer/Football Fields in September 2021

Funded with General Funds that are not part of the LWCF Grant. Total Estimated Probable Cost = \$175,000.

1. **Football Goal Posts (\$38,000) & Soccer Goals (\$20,000) Total = (\$58,000)**
Install 4 football goal posts and purchase 4 soccer goals.
2. **Football Scoreboard (\$28,000)**
Install 2 scoreboards.
3. **Bleachers; (\$62,000)**
4 small portable bleachers & 1 large set of portable bleachers.
4. **Parking Lot Surfacing with AB or Asphalt Millings; (\$27,000)**
Provides an all-weather surface for 14,775 SY of parking.

Remaining work under the current Tierra Verde Builders Contract

The TVB contract was placed on hold September 2020. Improvements to be funded with LWCF Grant funding.

1. **Complete the Football/Soccer & Baseball Softball Fields (\$766,439.48)**
Installation of the lighting system, irrigation control system, score boards, fencing, back stops, infield dirt, and dugouts.

Work to be advertised for bid or added to the current Tierra Verde contract

The following improvements were estimated as specified in the Sports Complex Plans & Specifications, the total Estimated Probable Cost is \$3,943,815. Some of these improvements will need to be Value Engineered such as the Parking Lots and Plazas and others put on hold as future improvements to stay in budget. Improvements to be funded with LWCF Grant funding.

1. **Parking Lots; A (\$707,280) & B (\$277,467) Total = (\$984,747)**
Provides a total of 14,775 SY of parking with; curb & gutter, lighting, and irrigation for landscaping.
2. **Multi-Use Field (\$196,462)**
Installation of 3.7 acres of grass with irrigation and trees for multiple recreational uses.
3. **Shade Structures; Ramadas (\$135,025) & Central Plaza (\$187,301) Total = (\$322,326)**
2 Ramadas with concrete pads & 6 Fabric Shade Structures in Central Plaza.
4. **Sports Courts; Pickle Ball (\$226,856) & Tennis (\$171,000) Total = (\$397,856)**
8 Pickle Ball & 2 Tennis Courts with fencing and lighting.
5. **Sidewalks; Court Sidewalk (\$59,000) & Playground Sidewalk (\$28,000) Total = (\$87,000)**
Sidewalks for the sports courts and the playground
6. **Plazas; East (\$511,555), Entry (\$679,692) & Central Walkway (\$90,693) Total = (\$1,281,940)**
93,652 SF of Colored Concrete Walkways with 2 Drinking Fountains.
7. **Entry Monuments; Gate (\$62,241) & Sign (\$36,663) Total = (\$98,904)**
Install custom steel entry gate and monument sign.
8. **Perimeter Fencing (\$163,275)**

Fencing around the perimeter of the fields.

9. **Landscaping & Trees (\$14,938)**
Around the outside of the fields.
10. **Landscaping in Parking Lots; Lot A (\$100,996) & Lot B (\$27,641) Total = (\$128,637)**
Landscaping in and around the parking lot.
11. **Landscaping East Plaza (\$17,730)**
Landscaping in the Entry Plaza area.
12. **APS & Communications Service Lines (\$250,000)**
Install 1,800 LF of APS & Communications Service Lines.

Work to be advertised for bid

Total Estimated Cost = \$2,790,000. To be funded with LWCF Grant funding.

1. **Maintenance Facility (\$250,000)**
5,000 square foot maintenance facility with; offices, breakroom, restrooms, and storage.
2. **Waste Water Lift Station (\$120,000)**
10,000 gallon septic tank, grinder pump, controls, & connection.
3. **Potable Water Well (\$25,000)**
Potable water well, well house, pressure tank, controls, supply lines, & connections
4. **Restroom & Concession Facility (\$500,000)**
Design and Construction of a combined Restroom & Concession Facility.
5. **Field Lighting Purchase (\$870,000)**
Price reflects Musco brand field lighting and controls. Field Lighting to be purchased by the Town to reduce cost and install by TVB. Town Council to consider other lighting suppliers pricing and quality and select a Field Lighting supplier in a future council meeting.
6. **Playground Equipment (\$275,000)**
Purchase & install Playground Equipment set.
7. **Reservoir & Pump Station (\$750,000)**
Lined 10 Million Gallon Reservoir and Pump Station to provide reclaimed water to the Sports Complex.

Tentative Schedule

The Tentative Schedule anticipates that LWCF grant funding will be available in July 2021.

Prepare Soccer/Football Fields for Play in September

June– August 2021

Irrigation Water Supply

June – August 2021

Entry Road

June – September 2021

Complete remaining work under Tierra Verde contract including Field Lighting

July – October 2021

Park Appurtenances; Parking Lot, Multi-Use Field, Shade Structures, Sports Courts, Sidewalks, Plazas, Gate, Sign, Fencing, Landscaping, and APS & Communications Services.

July – December 2021

Reservoir & Pump Station

March – June 2020

Maintenance Facility, Lift Station, & Water Well

July 2021 – January 2022

Restroom & Concession Facility

July 2021 – April 2022

Agenda Item 11



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: May 19, 2021

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation Special Session

Requesting Department: Marshal's Office

Staff Resource/Contact Person: Marshal Rowley /

Agenda Title (be exact): Discussion, Consideration and Possible Approval of funds for future vehicle purchases for Camp Verde Marshall's Office

List Attached Documents: CIP Vehicle totals

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviews and comments Completed by:

- Town Manager: _____ Department Head: _____
- Town Attorney Comments: _____
- Risk Management: _____
- Finance Department
Fiscal Impact:
Budget Code: _____ Amount Remaining: _____
Comments: _____

Background Information:

1. Due to industry police vehicle shortages we are seeking the ability to work with our lease program to purchase police vehicles as they become available. These vehicles come up periodically and are quickly gone due to nation wide demand. By allowing the funds to be available this will assist us in obtaining vehicles over the next two budget cycles.

Recommended Action (Motion): Approve CIP funding for police vehicle purchases over budget 2021-2023

Instructions to the Clerk:

Town of Camp Verde Capital Improvement Plan Project Request

Project Title: *Enforcement Vehicle Replacement/Upgrade*

Date: 02/24/21

Dept: Marshals Office

Contact: D. Jacobs

Req'd by: C. Rowley

Prepared by: D. Jacobs

Project Summary:

Replacement of older marked patrol units and enforcement vehicles with excessive mileage and high maintenance costs.

Location:

Marshal's Office

Need / Justification:

Capital Improvement Project Priority 1: The Marshals Office currently has 21 marked patrol units in its fleet. Currently 16 patrol Deputies, Sergeants, and Lieutenants are assigned these marked units. The department also has 1 - unmarked 2008 Ford Crown Victoria patrol car, and 4 - 2013 Chevy Tahoe swing patrol units. These are older high mileage units that are no longer in constant service and are used only as a back-up whenever a Deputy's vehicle is down for maintenance or other reasons. The department has 5 remaining 2013 Chevy Tahoe's still in constant use by patrol. These units have high mileage and frequent maintenance problems and are at times unreliable. The department also has 2 - 2016 Ford Explorers that are nearing service life and will need to be replaced in the coming year. Patrol units have extended amounts of idle time which results in engine wear that may not be reflected by mileage alone. Replacement of patrol units is necessary for not only the safety of patrol Deputies, but also the community we protect and serve. Having newer vehicles insures reliability and significantly can reduce the cost of vehicle maintenance. It is requested that we replace 4 patrol units in FY 2021-2022 and the remaining 3 units in FY 2022-2023.

Full-Cost: \$ 493,710 (over 2 years)

Segmented Timeline:

Activity / Segment	Timeline	Cost
3 Dodge Durango patrol units	FY 2021-2022	\$ 221,475
1 Chevy Silverado admin unit	FY 2021-2022	\$ 50,760
3 Dodge Durango Patrol units	FY 2022-2023	\$ 221,475

Operational Impact:

There is a need in the 2021-2022 budget year for three patrol units and one administrative vehicle to be replaced due to high mileage and the factors previously mentioned. Without the replacement of these four vehicles this fiscal year, there will be an additional strain placed on the patrol fleet and the maintenance budget to maintain sufficient patrol units for patrol operations. There is a further need in the 2022-2023 budget year to replace three patrol units due to high mileage and the factors previously mentioned. Replacing these three patrol units will effectively replace all of the old high mileage patrol units in the CVMO fleet. These replaced vehicles then can be put in a swing (spare) status to be used only for temporary occasions. The highest mileage Tahoe's then can be auctioned off or used by the CVMO Volunteer's in Policing (VIP) to replace their two Ford Crown Victoria units and the one remaining patrol Ford Crown Victoria unit.

The one Administrative unit (Chevy Silverado truck) will be used to replace the aging Sedan used by CVMO Investigations. Having the capabilities provided by a truck will enable CVMO Investigators to respond to the scene of any type of major incident with the space for needed equipment and off-road capabilities.

Funding Options (Finance, Lease-Purchase, Matching Grant, Reserve Fund, HURF monies, etc.):

Finance, Lease purchase, Enterprise lease program, General fund purchase

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Agenda item 12



Town of Camp Verde

Agenda Item Submission Form - Section I

Meeting Date: May 19, 2021

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Finance **Staff Resource/Contact Person:** Mike Showers

Agenda Title (be exact): Discussion, consideration & possible approval of Resolution 2021-1065, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting fees for Town services for Fiscal Year 2021-22 and superseding Resolution 2020-1045.

List Attached Documents: 1) Resolution 2021-1065, 2) FY22 Proposed Town Fee Schedule

Estimated Presentation Time: 2 mins

Estimated Discussion Time: 5 mins

Reviews and Comments Completed by:

Town Manager: _____ Department Head: _____

Town Attorney Comments: OK _____

Risk Management: _____

Finance Department
Fiscal Impact: _____
Budget Code: _____ **Amount Remaining:** _____
Comments: _____

Background Information: Per Town Code, the Town fees must be reviewed and adopted each year by Resolution. The attached fee schedule will become effective July 1, 2021. The proposed fees were posted on the Town website on March 15th, 2021.

Recommended Action (Motion): Move to approve Resolution 2021-1065, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting fees for Town services for Fiscal Year 2021-22 and superseding Resolution 2020-1045.

Instructions to the Clerk: Process the Resolution.



RESOLUTION 2021-1065

**A RESOLUTION OF THE MAYOR AND COMMON COUNCIL
OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA,
ADOPTING FEES FOR TOWN SERVICES FOR FISCAL YEAR 2021-22**

WHEREAS, the Town Council is authorized by sections of the Town Code to set fees for business licenses (Section 9-1-5 and Section 9-3-7) and for use of public facilities (Section 13-1-2), to be adopted by resolution, and

WHEREAS, departments have submitted to Council recommended fees for services to the public as set forth in Town of Camp Verde FY22 Proposed Town Fee Schedule incorporated herein by reference,

NOW THEREFORE THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE RESOLVE TO ADOPT THE FOLLOWING FEE SCHEDULES:

1. *Departmental Fees:* Fees for services to the public, building permits, business licenses and use of public facilities as set forth in Town of Camp Verde FY22 Proposed Fee Schedule are hereby adopted effective July 1, 2021.
2. *Prior Resolutions and Fee Schedules:* Any prior fee schedule established under the Town Code is hereby replaced.

PASSED AND APPROVED by majority vote of the Common Council at the regular meeting of May 19, 2021:

PASSED AND ADOPTED:

Mayor - Dee Jenkins Date

Attest:

Approved as to Form:

Town Clerk - Cindy Pemberton Date

Town Attorney - W.J. Sims Date

Town of Camp Verde
FY22 Proposed Fee Schedule

	2020-21	2021-22
	Council Approved 5/20/20	Department Proposed Changes
Clerk's Office		
Duplication Rates		
Current Agenda Packets (per page)	\$0.25	
Minutes	\$0.25	
Recordings (per CD)	\$5.00	
Recordings (when town provides jump drive)	\$10.00	
Public Records Request (per page)	\$1.00	
Public Records Electronic Request	No Charge	
Commercial Public Records Request	\$30 per hour - \$100 minimum charge	
Notary Fees	No Charge	
Publicity Pamphlet	\$200.00	
Business License Fees		
Business License Fee/Inspection/Setup Fee	\$50.00	
Peddler/Solicitor's License (in addition to \$1,000 Bond & Cost of Background Ck)	25.00 Per day	
Special Event Promoter (Per Event)	No Charge	
Special Event Vendor (Non-Profits)	No Charge	
Special Event Vendor	\$25.00 Per Event	
Renewal of Existing Current Business License		
Business License Fee (annual)	\$25.00	
Name/Address Change in Addition to Annual Fee	No Charge	
Liquor License Permits		
Application/Posting/Inspection Fee	\$250.00	
Business License (annually) + the following:		
Series 01 through 14 and Series 16 & 17	\$50.00	
One-time Special Event Permit	\$50.00	

	2020-21	2021-22
	Council Approved 5/21/20	Department Proposed Changes
Public Works		
Site Plan Review	\$225.00 per applicable sheet (1st & 2nd Reviews)	
Engineering report reviews (drainage reports, design reports, traffic reports (TIA) soils reports, and others)	\$250.00 per report (includes first 2 reviews; \$150 for each subsequent review)	
Construction Plans and Grading Plans (Civil grading and drainage, As Built Plan Review)	\$225 per applicable sheet (includes first 2 reviews; \$250.00 for each subsequent review)	
Plat Review (Preliminary & Final plat reviews)	\$250 per applicable sheet (includes first 2 reviews; \$150 for each subsequent review)	
Right of Way		
Encroachment permit		\$291.00
Right of Way Permits (excluding utility companies)		\$50.00
After the Fact Right of Way Permit		\$100.00
Miscellaneous Plan Review		
Engineer's Cost Estimate Residential grading plan review (\$100 for entire submittal) Plan revision reviews		\$100.00 per applicable sheet
Any Additional Inspections		\$50.00 per inspection
Public Improvement Construction Inspection		\$225.00
Signs		
New Private Road Street Signs (per sign). Includes installation.		\$120.00
Adopt-a-road Street Signs (per sign), includes installation.		\$150.00
Finance Department		
Non Sufficient Funds (NSF) Check Charge		\$10.00
Municipal Court		
ARS §22-404		
Minimum Clerk Fee		\$17.00
Research in Locating a Document		\$17.00
Record Duplication		\$17.00
Per Page Fee		\$0.50
Special Fees		
Injunction Against Harassment		No charge
Domestic Violence Order of Protection		No charge
Civil Traffic Default Fee		\$50.00

	2020-21	2021-22
	Council Approved 5/20/20	Department Proposed Changes
Municipal Court (Cont'd)		
Warrant Fee		\$150.00
Municipal Court Enhancement		\$20.00 per charge
Court Appointed Counsel Fee		\$25.00 per case
Deferral fee (\$1.00 - \$500.00)		1.00 - 500.00
Library		
Photocopies - B&W		\$0.10
Photocopies - Color		\$0.50
B&W Printouts from Public Internet Computers.		\$0.10
Color Printouts from Public Internet Computers		\$0.50
Card Replacement		\$3.00
Equipment Overdue Fees		
Non-CV Library Overdue items (inside county)		Varies by Library
Non-CV Library Overdue items (outside county) (per- day)		\$1.00
Lost items		Replacement Cost
Marshal's Office		
Reports (up to 20 pages)		\$9.00
Additional pages (per page)		\$0.25
Vehicle Impound Administrative Hearing		\$150.00
911 Tape		\$15.00
Photographs		\$15.00
Fingerprints (per card)		\$10.00
Local Background Checks		\$10.00
Training Room Fee for all private and profit organizations		
4-8 hours		\$25.00
Less than 4 hours		\$15.00
Animal Shelter		
Impound Fee - where any of the following exist: 1) a current license pursuant to section 11-1008 exists or 2) animal has been sterilized and implanted with microchip or 3) a veterinarian determines that a medical contraindication exists		\$30.00

2020-21	2021-22
Council Approved 5/20/20	Department Proposed Changes

Marshal's Office (Cont'd)

Animal Shelter	
Impound Fee - where any of the following don't exist: 1) a current license pursuant to section 11-1008 exists or 2) animal has been sterilized and implanted with microchip or 3) a veterinarian determines that a medical contraindication exists	\$50.00
Additional Fee per night	\$10.00
Animal License Fees	
Altered Dog (purchased before March 1)	\$12.00
Unaltered Dog (purchased before March 1)	\$24.00
Altered Dog (purchased after March 1) recommend no late fee	\$14.00
Unaltered Dog (purchased after March 1) recommend no late fee	\$22.00
NO LICENSE WILL BE ISSUED WITHOUT PROOF OF RABIES VACCINATION.	

Parks & Recreation

Class A - Town co-sponsored, youth sports, non-profit groups, churches, schools and civic groups	
Class B - Individuals and groups using facilities whose purpose is clearly of a not for profit nature	
Class C - Profit making individuals, groups or organizations	
Deposits	
Key Deposit (all classes) (per key)	\$110.00
Key Card Deposit (all classes) (per key card)	\$40.00
Heritage Pool Fees (Pool fees are effective opening day of pool in 2015)	
Adults (18 & over):	
Per Visit	\$3.00
10 Visits	\$25.00
Season Pass	\$80.00
Children:	
Per Visit	\$2.00
10 Visits	\$16.00
Season	\$60.00

2020-21	2021-22
Council Approved 5/20/20	Department Proposed Changes

Park's & Recreation (Cont'd)

Family Pass (Immediate Family Only)		
10 Visits	\$40.00	
Season - open swim & Family nights only	\$150.00	
Swim Lessons		
Swim Lessons (30 minutes) two week session 4 days a week	\$25.00	
Pool Rental Fee		
Private Use- Non-commercial up to 44 Participants (Per Hour) Includes 3 Lifeguards	\$90.00	
Private Use - Non-commercial 45-88 Participants (Per Hour) Includes 4 Lifeguards	\$110.00	
Private picnic area - when pool is open	\$20/hr	
Reservation Fee	\$100.00	
Pool Specialty Classes		
Adult - 25% of fees to Town/75% to Instructor. Fees to be determined by instructor.	25% / 75%	
Youth - 20% of fees to Town/80% to Instructor. Fees to be determined by instructor.	20% / 80%	
Parks & Recreation Facility Fees - General		
Banner Pole Fee		
Class A	No Charge	
Class B	\$50.00	\$25.00
Class C	Not Allowed	
Equipment		
None		Delete Section
Tables (Re-title: Gym Tables)		
Class A	No Charge	
Class B less than 10 tables	No Charge	Remove
Class B (per table) if more than 10 tables	\$5.00	Remove
Class B & C first 30 tables	New	No Charge
Class B & C over 30 tables	New	\$5.00 per table over 30
Class C (per table)	\$8.00	Remove

	2020-21	2021-22
	Council Approved 5/20/20	Department Proposed Change:
Park's & Recreation (Cont'd)		
Chairs (if available)		
Class A	No Charge	
Class B less than 40 chairs	No Charge	Remove
Class B (per chair) if more than 40 chairs	\$1.00	Remove
Class B & C first 100 chairs	New	No Charge
Class B & C over 100 chairs	New	\$1.00 per chair over 100
Class C	\$2.00	Remove
PA system (Delete Section)		
Class A	No Charge	Remove
Class B	No Charge	Remove
Class C (per day)	\$25.00	Remove
Damage deposit - All Classes	\$50.00	Remove
Meeting Room Fee		
Class A	No Charge	
Class B (per hour(2hr min)/ per day)	\$15 / \$60	
Class C (per day(2hr min)/per day)	\$25 / \$100	
Rooms have tables & chairs on an "as available" basis for no additional charge		
Electrical Use Fee		
Park/Gazebo/Ramada - all classes (per event)	\$20.00	Remove
Park/Gazebo/Ramada - Class A	New	No Charge
Park/Gazebo/Ramada - Class B w/Bounce house or Band	New	\$20.00
Park/Gazebo/Ramada - Class C	New	\$20.00
Field power connection	New	\$20.00 per power post
Ball Field Lights (24-hour cancellation notice required)		
Class A	No Charge	
Class B	\$50.00 per hour	\$10.00 per hour per field
Class C	\$65.00 per hour	\$20.00 per hour per field
Specialty Classes		
25% of fees to Town / 75% to Instructor (adult). Fees to be determined by instructor.		25% / 75%
20% of fees to Town / 80% to Instructor (youth). Fees to be determined by instructor.		20% / 80%

	2020-21	2021-22
	Council Approved 5/20/20	Department Proposed Changes
Park's & Recreation (Cont'd)		
Fencing Fee (Retitle: Outfield Fencing)		
Class A	No Charge	
Class B	\$10.00 per panel	\$75.00 per field
Class C	\$15.00 per panel	\$75.00 per field
Soccer and Baseball Field Fee (Retitle: Sports Fields - Butler Park)		
Class A	No charge	
Class B (per hour/per day)	\$25 / \$75	
Class C (per hour)	\$40.00	
Sports Fields - Sports Complex		
Class A	New	No Charge
Class B	New	\$35.00 per hour or \$140.00 per day per field
Class C	New	\$60.00 per hour or \$240.00 per day per field
Restroom Fee - Class A & B	New	No Charge
Restroom Fee - Class C	New	\$50.00 per day
Damage deposit	New	\$300.00 per field
Concession Stand - Sports Complex		
Class A up to 4 hours	New	No Charge
Class A over 4 hours	New	\$20.00 per day
Class B	New	\$40 per 4hr block or \$80 per day
Class C	New	\$80 per 4hr block or \$160 per day
Damage/Cleaning Deposit	New	\$200.00
Gym Fees		
Class A - less than 100 attending	No Charge	
Class A (per hour-2hr min/per day) - more than 100 attending	\$25 / \$150	
Class B (per hour-2hr min/per day)	\$50 / \$300	
Class C (per hour-2hr min/per day)	\$100 / \$500	
Cleaning/Damage Deposit - All Classes	\$500.00	
Gym Floor Preparation Fee		
All Classes	\$75.00	

	2020-21	2021-22	
	Council Approved 5/26/20	Department Proposed Changes	
Park's & Recreation (Cont'd)			
Park Ramada, Gazebo or Town Ramada Fee			
Class A		No Charge	
Class B		No Charge	
Class C		\$75.00	
Exterior Light Fee (Commercial Grade String Lights) (Delete Section)			
Class A		No Charge	Remove
Class B		\$50.00	Remove
Class C		\$50.00	Remove
Town Ramada Electric Fee (Delete Section)			
Class A per day		\$100.00	Remove
Class B per day		\$100.00	Remove
Class C per day		\$150.00	Remove
Use of Water Fee (Delete Section)			
Class A per day		\$40.00	Remove
Class B per day		\$50.00	Remove
Class C per day		\$100.00	Remove
Kitchen Fee			
Class A		No Charge	
Class B - 4 Hour		\$25.00	
Class B (per day)		\$75.00	
Class C - 4 Hour		\$50.00	
Class C (per day)		\$100.00	
Kitchen cleaning fee (if dirty after use)		\$50.00	
Community Development			
Technology Fee		A 7% Technology fee will be added to ALL permits in addition to all fees listed below	
Board of Adjustment & Appeals			
Appeal		\$500.00	
Variance (Commercial)		\$800.00	
Variance (Residential)		\$500.00	
Additional Variance/Same Application		\$55.00	

	2020-21	2021-22
	Council Approved 5/20/20	Department Proposed Changes
Community Development (Cont'd)		
Copies of Maps (plotted or color)		
Large	\$30.00	
11 X 17	\$5.00	
8 X 11	\$5.00	
General Plan Amendment		
Minor	\$1,700.00	
Major	\$1,700.00	
Map Change for Zoning (ZMC)		
To Agriculture zone	\$1,700.00	
Residential to Residential (50 acres)	\$1,700.00	
plus \$55 for each additional acre	\$55.00	
Residential to Commercial (5 acres)	\$1,700.00	
plus \$85 for each additional acre	\$85.00	
Commercial to Commercial (5 acres)	\$1,700.00	
plus \$85 for each additional acre	\$85.00	
Commercial to Industrial (5 acres)	\$1,700.00	
plus \$85 for each additional acre	\$85.00	
PAD and PUD (for one (1) acre)	\$1,700.00	
plus \$55 per acre up to 10 acres	\$55.00	
plus \$2.00 per acre over 10 acres	\$2.00	
Major Amendment (one (1) acre)	\$1,700.00	
plus \$55 per acre up to 10 acres	\$55.00	
plus \$2.00 per acre over 10 acres	\$2.00	
Land Use Applications		
Minor Land Division	\$200.00	
Lot Line Adjustment	\$200.00	
Accessory Dwelling Unit Rental Permit	\$145.00	
Temporary Use Permit or Dwelling Permit	Change to below	
Residential Temporary Use or Dwelling Permit	\$145.00 / \$50.00 Renewal	
Commercial Temporary Use or Dwelling Permit	\$200.00 / \$50.00 Renewal	
Development Standards Review		
Development Standards Review w/Final Site Plan	\$250.00 Plus \$100.00 Fire Marshall Review Fee	

	2020-21	2021-22
	Council Approved 5/20/20	Department Proposed Changes
Community Development (Cont'd)		
Land Use Applications		
Zoning Verification (previously Verification Letter)	\$200.00	
Text Amendment to Planning & Zoning Ordinance (Citizen Initiated)	\$1,700.00	
Subdivision Plats		
Administrative Conceptual Plan Review (Subdivisions)	No Fee - \$0	
Preliminary Plat (for 10 lots)	\$2,000.00 Plus \$60 Fire Marshal Review Fee	
Preliminary Plat (for 10 lots) if with a ZMC Plus Fire Fee plus \$10 lot over 10 lots, \$4,300 max fee	\$1,000.00 Plus \$60.00 Fire Marshal Review Fee	
Final Plat (for 10 lots)	\$1,400.00	
plus \$10 lot over 10 lots, \$4,300 max fee	\$10.00	
Amended Plat (for 10 lots)	\$835.00	
plus \$10 lot over 10 lots, \$4,300 max fee	\$10.00	
Time Extensions	\$300.00	
Community Facilities District		
	As determined by the Town Manager	
Development Agreement		
Final Site Plan PAD Review	\$500 + \$100 Fire Marshal Review Fee	
Major Amendment	\$500.00 + \$100 Fire Fee	
Minor Amendment	\$200.00	
Use Permits		
Open Space Uses	\$1,700.00	Plus \$100 Fire Marshal Fee for all Use Permits
Residential Uses	\$1,700.00	Plus \$100 Fire Marshal Fee for all Use Permits
Commercial (RCD, RS, C1 & C2)	\$1,700.00	Plus \$100 Fire Marshal Fee for all Use Permits
Heavy Commercial/Industrial Uses (C3, PM, M1, M2)	\$1,700.00	Plus \$100 Fire Marshal Fee for all Use Permits
Mobile/Manufactured Home Parks (for 10 spaces)	\$1,700.00	Plus \$100 Fire Marshal Fee for all Use Permits
plus \$15 per space up to 100 spaces		\$15.00
plus \$10 for each additional space		\$10.00

2020-21	2021-22
Council Approved 5/20/20	Department Proposed Changes

Community Development (Cont'd)

Use Permits	
RV Parks	\$1,700.00 Plus \$100 Fire Marshal Fee for all Use Permits
plus \$15 per space up to 100 spaces	\$15.00
plus \$5 for each additional space	\$10.00
Mining (5 acres)	\$1,000.00
plus \$55 per acre up to 50 acres	\$55.00
plus \$10 for each additional acre	\$10.00
Continuance of Hearing	
Before Advertising	\$150.00
After Advertising	\$300.00
Signs	
Signs	Zoning Clearance: \$100.00 Building Review: \$60.00 Illuminated: Plus \$75.00 Includes up to (2) signs, Plus \$25.00 for each additional sign. Includes up to (2) inspections.
Flags / Banners	No Fee
A Frame Sign	No Fee
Mural	\$50.00
Miscellaneous	
Abandonments and/or Reversion to Acreage	\$1,700.00 Plus \$100 Fire Marshal Fee
Street Name Change	\$500.00
Underground Utilities Exemption	\$200.00
Wireless Communication	
Administrative Review	\$500.00
Applications requiring Special UP towers less than 99'	\$1,800.00
Towers 100 to 199'	\$2,100.00
Towers 200' and above	\$2,700.00

2020-21	2021-22
Council Approved 5/20/20	Department Proposed Changes

Community Development (Cont'd)

Zoning Clearance for Building Permits		
Residential single family dwelling		\$175.00
		\$85.00
Residential remodel \ Accessory structure	Up to (2) Accessory Structures, plus \$25.00 each structure thereafter.	
		\$100.00
Commercial Remodel \ Accessory structure	Up to (2) Accessory Structures, plus \$25.00 each structure thereafter.	
New Commercial		\$300.00
Fence	Delete row as fences are accessory structure,	see above

THE VALUE OR VALUATION OF A BUILDING OR STRUCTURE FOR THE PURPOSE OF DETERMINING PERMIT AND PLAN REVIEW FEES WILL BE ESTABLISHED USING THE BUILDING VALUATION DATA (BVD) CONTAINED IN THE INTERNATIONAL CODE COUNCIL BUILDING SAFETY JOURNAL PUBLISHED ANNUALLY IN FEBRUARY. THIS DOCUMENT IS AVAILABLE FOR PUBLIC INSPECTION IN THE TOWN OF CAMP VERDE OFFICE OF COMMUNITY DEVELOPMENT, AUTHORITY TO DETERMINE VALUE PER PROVISIONS OF ADOPTED CODES.

GRADING PERMIT FEES		
50 Cubic Yards or Less		\$25.00
51 to 100 Cubic Yards		\$40.00
101 to 1,000 Cubic Yards	\$50.00 for the first 100 Cubic Yards plus \$19.00 for each additional 100 Cubic Yards	
1,001 to 10,000 Cubic Yards	\$210.00 for the first 1,000 Cubic Yards plus \$16.00 for each additional 1,000 Cubic Yards	
10,001 to 100,000 Cubic Yards	\$365.00 for the first 10,000 Cubic Yards plus \$52.00 for each additional 10,000 Cubic Yards	
100,001 Cubic Yards or More	\$960.00 for the first 100,000 Cubic Yards plus \$52.00 for each additional 10,000 Cubic Yards	

2020-21	2021-22
Council Approved 5/20/20	Department Proposed Changes

Community Development (Cont'd)

BUILDING PERMIT FEES	
Total Valuation	
NOTE: Unless otherwise noted, the fees listed below are utilized to establish Valuation (cost of construction including labor and materials) to be used in calculating permit fees and do not reflect the actual cost of the permit.	
\$1.00 TO \$500.00	\$25.00
\$501.00 TO \$2,000.00	\$25.00 for the first \$500.00 plus \$3.80 for each additional \$100.00 or fraction thereof, to and including \$2,000.01
\$2001.00 to \$25,000.00	\$100.00 for the first \$2,000.00 plus \$15.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.01
\$25,001 to \$50,000.00	\$440.00 for the first \$25,000.00 plus \$11.30 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.01
\$50,001.00 to \$100,000.00	\$725.00 for the first \$50,000.00 plus \$8.25 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.01
\$100,001.00 to \$500,000.00	\$1,125.00 for the first \$100,000.00 plus \$6.50 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.01
\$500,001.00 to \$1,000,000.00	\$3,696.00 for the first \$500,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.01
\$1,000,001.00 and up	\$6,455.00 for the first \$1,000,000.00 plus \$4.35 for each additional \$1,000.00 or fraction thereof
Other Building Fees	
Investigation Fee (Building without a permit)	Equal to the cost of the Building Permit Fee and Building Plan Review Fee
Inspection Outside of Normal Business Hrs	\$100.00 Per Hour/1 Hour Minimum*
Re-Inspection Fee (After 2 failed inspections)	\$60.00 Per Inspection
Miscellaneous Inspection Fee (Inspection fee for which no fee is specifically indicated*)	\$60.00
Building Plan Review Fee	65% of Bldg Permit Fee

2020-21	2021-22
Council Approved 5/20/20	Department Proposed Change:

Community Development (Cont'd)

Other Building Fees	
Master Building Plan Review Fee (First Floorplan Review)	65% of Bldg Permit Fee
Master Building Plan Review Fee (Each additional Floorplan Review under same approved plan)	\$165.00
Additional Plan Review (After Two Failed Plan Reviews OR As Required By Changes, Additions, Alterations Or Revisions To Plans)	\$60.00 Per Hour/1 Hour Minimum*
Outside Plan Review Or Inspection (For Use Of Outside Consultants For Plan Review, Inspections, Or Both**)	Actual Cost**
Building Permit Application Extension Fee (One Time Extension)	\$25.00
Building Permit Extension Fee (One Time Extension)	\$25.00
Temporary Issuance Fee (One Time Residential Certificate of Occupancy)	\$300.00
Temporary Issuance Fee (One Time Commercial Certificate of Occupancy)	\$500.00

NOTE *Or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved. **Actual costs include administrative and overhead costs.

Deposits For Building Permit Applications	
Commercial Projects	Equal To Building Plan Review Fees Plus Engineer Plan Review Fees Plus Fire Plan Review Fees Plus Sanitary Plan Review Fees Plus Zoning Clearance Fees
New Single/Multi-Family Residence	\$250.00
Residential Projects Less Than \$5,000.00	\$25.00
Residential Projects \$5,000.01 to \$10,000.00	\$80.00
Residential Projects \$10,000.01 to \$25,000.00	\$100.00
Residential Projects \$25,000.00 or More	\$250.00

NOTE Deposits are due at the time of submittal and are NON REFUNDABLE

2020-21	2021-22
Council Approved 5/20/20	Department Proposer Changes

Community Development (Cont'd)

Refunds	
Building Plan Review Fees (Once Plan Review Has Begun)	No refund
Project Cancellation/Withdrawal (Before Permit Has Been Issued)	Retain Deposit
Issued Building Permits (One (1) Year From Permit Issuance, Where No Work Has Started/No Inspections Have Been Called For)	Retain \$50.00 or 25%, Whichever is greater
Issued Over The Counter Building Permits (One (1) Year From Permit Issuance, Where No Work Has Started/No Inspections Have Been Called For)	Retain \$25.00 or 25%, whichever is greater.
Valuation Data (One (1) Year From Permit Issuance Where No Work Has Started/No Inspections Have Been Called For)	
Residential (New Single and Multi-Family Residences, Excludes Mobile/Manufactured Homes)	
	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater
Residential Accessory Buildings/Structures	
Barn (Pole, Wood, Metal, or Masonary) (per sq ft)**	\$22.00
Shade/Mare Motel (per sq ft)**	\$12.00
Greenhouse (per sq ft)**	\$20.00
Storage Building (Shed) (Over 200 sq ft) (per sq ft)**	\$22.00
Carport (per sq ft)**	\$18.00
Balcony (per sq ft)**	\$20.00
Covered Patio at Grade Level (per sq ft)**	\$20.00
Covered Deck Elevated (per sq ft)**	\$20.00
Open Deck Elevated (per sq ft)**	\$20.00
Screened Porch Under Existing Roof Cover (per sq ft)**	\$6.00
Gazebo/Ramada (per sq ft)**	\$20.00
Pre-Fab Canvas/Metal Awning (Engineered) (per sq ft)**	\$8.00
Stairs (per sq ft)	\$8.00
Residential Alteration/Remodel Of Existing Structure	
	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever is Greater

2020-21	2021-22
Council Approved 5/20/20	Department Proposed Changes

Community Development (Cont'd)

NOTE: Where no additional floor area or roof coverage is created, such as the conversion of a patio or garage to habitable space, the valuation shall be determined as the difference in valuation between the two occupancies plus utilities, unless otherwise noted	
Commercial (New Building)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater
Commercial Accessory Buildings/Structures (New)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater
Commercial Alteration/Remodel Of Existing Structure (Tenant Improvements)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater
Demolition of Any Existing Structure (Residential or Commercial)	
Up To Two (2) Structures On Same Assessor's Parcel Number	\$82.50
More Than Two (2) Structures On Same Assessor's Parcel Number	\$82.50 For First Two (2) Structures plus \$25.00 For Each Structure Thereafter
Fireplace/Free Standing Stove/Inserts (Other than New Construction)	
A. Fireplace/Freestanding Stove/Insert	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater
Block/Retaining Wall (Measured from bottom of footing to top of wall. Walls over 4' require engineered plans) (Length x Height = Sq Footage)	
Retaining Wall: (CMU, Concrete, Brick, Manufactured Unit, Rock/Stone, Etc) (per sq ft)	\$20.00
Block Wall: (Fence Or Free Standing Wall; No Retaining/Surcharge) (per sq ft)	\$15.00
Roof Structure Replacement	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater
Shell Building	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater
Definition of Shell Building: A shell building is defined as a building for which HVAC, lighting, suspended ceilings, plumbing and electrical systems, partition layouts and interior finishes are not shown on the plans and for which NO SPECIFIC USE or TENANT has been noted. A separate permit with plans for tenant improvements will be required at a later date for completion of a shell building. A "Shell Only" building may include a fire extinguishing system as needed for fire protection requirements and minimal electric for lighting (house panel only) and main under slab sewer drain (not to include fixtures) along with slab floor. Warehouses and industrial buildings shall not be considered as a shell building. NO Certificate of Occupancy shall be issued for any building permitted as a SHELL BUILDING under this definition.	

	2020-21	2021-22
	Council Approved 5/20/20	Department Proposed Changes
Community Development (Cont'd)		
Swimming Pool/Spas		
In Ground Pool (Includes Utilities)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
In Ground Spa or Whirlpool (Includes Utilities)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
On/Above Ground Pool (Pre-fabricated, Flat Fee) * Plus Any Utilities Installed		\$160.00
On/Above Ground Spa (Flat Fee, Utilities Included)		\$215.00
Above Ground Water Tank (Over 5,000 Gallons)		
A. Residential		\$100.00
B. Commercial		\$525.00 + Building Plan Review Fee
UTILITIES/EQUIPMENT		
New Construction or Addition		
Plumbing (per sq. ft)		\$4.00
Electrical (per sq. ft)		\$3.50
Mechanical (per sq. ft)		\$3.50
Single Permit, Plans Required (electric, plumbing, mechanical)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
Over the Counter Permits		
Electrical		\$82.50
Mechanical		\$82.50
Plumbing		\$82.50
Building		\$82.50
Combo (Any Combination Of The Above)		\$82.50 Flat Fee Plus \$25.00 For Each Added Over The Counter Permit (Includes Two (2) Inspections)

2020-21	2021-22
Council Approved 5/20/20	Department Proposed Changes

Community Development (Cont'd)

Solar Installation, Wind Turbines, Generators	
Residential	\$200.00 Flat Fee for All Systems up to 15kwh; Systems Over 15kwh Based on Applicant's Valuation or ICC Building Valuation Data table, Whichever is Greater
Commercial	\$200.00 Flat Fee for All Systems up to 15kwh; Systems Over 15kwh Based on Applicant's Valuation or ICC Building Valuation Data table, Whichever is Greater
MISCELLANEOUS EQUIPMENT	
Fire Alarm	
Commercial	Applicants valuation or \$3.50 a sq.ft. whichever is greater plus Fire Marshal Fees.
Residential	Applicants valuation or \$1.50 a sq.ft. whichever is greater plus Fire Marshal Fees.
Kitchen Type I or II Hood System	
	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater Plus Fire Marshal Fees
Fire Suppression	
Commercial	Applicants valuation or \$2.50 a sq. ft., Whichever is greater plus Fire Marshal Fees.
Residential	Applicants valuation or \$2.00 a sq. ft. Whichever is greater plus Fire Marshal Fees.
Tower New Installation	
Up to \$6,000	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater
\$6,001 or More	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater
Co-Locate Existing Tower	
Up to \$6,000	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater
\$6,001 or More	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater
Mobile / Manufactured Housing	
Manufactured Housing Skirting (No Retaining/Surcharge)(per linear foot)	\$6.00 per every 10 linear feet.

2020-21	2021-22
Council Approved 5/20/20	Department Proposed Changes

Community Development (Cont'd)

NOTE: Designated Fees below (*) are established by the Arizona Department of Fire, Building and Life Safety Office of Manufactured Housing and adopted by the Town of Camp Verde through intergovernmental agreement pursuant to Arizona Administrative Code (A.A.C.) §R4-34-501 and §R4-34-801.

*Residential Manufactured Home Set	See OMH Fee Schedule (Includes Three (3) Inspections)	
*Residential Factory Built/Modular Building	See OMH Fee Schedule (Includes Three (3) Inspections)	
*Commercial Factory Built/Modular Building	See OMH Fee Schedule (Includes Three (3) Inspections)	
Residential Connection Fees		
Single family residence		\$1,750.00
Multiple family residence		\$1,750.00 per residential unit
New Residential Subdivisions		\$1,750.00 per lot

	2020-21	2021-22
	Council Approved 5/20/20	Department Proposed Changes
Sewer Fees		
Commercial Connection Fees		
Hotels, motels, resorts, lodges, hospitals, nursing homes & supervisory care facilities	\$350.00 per room	
(Rooms equipped with kitchen facilities shall be treated as single-family residential units)	\$1,750.00 per room	
Retail	\$.25 per square foot, \$1,750.00 minimum	
Office	\$.50 per square foot, \$1,750.00 minimum	
Restaurant, Bar	\$30.00 per seat	
Warehouse, Manufacturing	\$.25 per square foot, \$1,750.00 minimum	
Inspection Fees		
Single family residence	\$80.00	
All other	\$100.00 per hour; 2 hour minimum	
Monthly User Fees		
Single family residence, Apartments	As of 1/1/19: \$2.90 per UPC discharge fixture unit As of 1/1/20: \$3.00 per UPC discharge fixture unit	
Commercial	As of 1/1/19 \$4.51 per UPC discharge fixture unit As of 1/1/20: \$4.69 per UPC discharge fixture unit	
All other	As of 1/1/19 \$4.51 per UPC discharge fixture unit As of 1/1/20: \$4.69 per UPC discharge fixture unit	
Other Fees		
Late Fee	\$5.00 or 1 1/2% of balance, whichever is greater	
Account Transfer Fee	\$35.00	
Availability Fee	\$50 per month	
Return Check Fee	\$25.00	
Reconnection Fee	\$1,750.00 plus actual costs incurred by Town	
Annexation Fees	Actual cost incurred by Town	
Plan Review Fees	Actual cost incurred by Town	
Septage Fees	\$0.14 per gallon	
Broken Hauler Station Card	Free if broken card returned, otherwise \$25.00	
Lost Hauler Station Card	\$25.00	
Septic Tank and Vault contents for users within the current District (This vault fee will only apply until the user is connected to the sewer system).	\$0.01 per gallon	

P&R Proposed Fee Schedule Changes & Explanations

FY22

Banner Pole

- Reduce Class B from \$50 to \$25

Rarely applied and seems excessive for not for profit use

Tables – add “Gym” to title

- Class B & C - up to 30 tables - no charge
- Class B & C - over 30 tables - \$5 per table

Reflect Gym use, Rooms have Tables

Reflect regular use pattern

Chairs – add “Gym” to title

- Class B & C - up to 100 chairs – No charge
- Class B & C – over 100 chairs - \$1 each

Reflect Gym use, Rooms have chairs

Reflect regular use pattern

PA System – delete section

We only have PA for Class A & partners

Electric Use

Combine confusing Electric sections

- Class A – no charge
- Class B – no charge –
 - o w/ bounce house or band - \$20
- Class C - \$20
- All classes - Field power connections
 - o \$20 per power post

Ball Field Lights

- Class B – reduce from \$50 per hour to
 - o \$10 per hour per field
- Class C – reduce from \$65 per hour to
 - o \$20 per hour per field

Cottonwood is \$10 - \$20/hr.

PV \$20 - \$36

Prescott \$15 - \$24

Fencing – add “Outfield” to title

Holdover from other fencing options

- Class B & C \$75 per field

Prepare for new fields

Soccer & Baseball Field

- Separate Butler & SC
- Butler – same as current
- Sports Complex
 - o Class A – no charge
 - o Class B – per hour/per day - per field
 - \$35/\$140
 - o Class C – per hour/per day - per field
 - \$60/\$240
 - o Restroom Fee
 - Class A & B – no charge

To reflect field quality

Cottonwood is \$7.50 - \$15/hr.

\$30 - \$60/day

PV \$100/day for Class C

Prescott \$7.50 - \$18.75/hr

- Class C – \$50 per day
- Damage Deposit – All Classes
 - \$300 per field

For commercial promoters

Exterior Light and Water Fee – *delete section*

Combine confusing Electric sections

Water fee infacility use fee

Concession Stand – Sports Complex – *new section*

Prepare for commercial promoters

- Class A - No charge up to 4 hour - \$20 day
- Class B - \$40 – 4 hour - \$80 day
- Class C - \$80 – 4 hour - \$160 day
- Cleaning/Damage Deposit – All Classes
 - \$200

New operating plan

Agenda Item 13



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: May 19, 2021

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Finance **Staff Resource/Contact Person:** Mike Showers

Agenda Title (be exact): Discussion, consideration and possible approval of the FY22 debt levy certification to Yavapai County for \$656,339, acting as the Trustee to the Camp Verde Sanitary District.

List Attached Documents: 1) Certification to Yavapai County, 2) Notice of Debt Levy

Estimated Presentation Time: 2 mins

Estimated Discussion Time: 5 mins

Reviews and comments Completed by:

Town Manager: _____ Department Head: (See Background info)

Town Attorney Comments: These debt service payments were incurred under Title 48 and will continue to be until the debt is gone in July of 2032. The Town Council is acting as a Trustee for this debt and must certify to the County the amount necessary to collect for payment of interest and principal on the outstanding debt.

Risk Management: _____

Finance Department
Fiscal Impact:
Budget Code: _____ **Amount Remaining:** _____
Comments:

Background Information: The rates reflect what is necessary to be collected to offset the cost of paying the annual debt service. The Town Council is acting as Trustee of the Sanitary District debt. The calculations are based on the valuation of the District which fluctuates annually. This debt will continue to be paid by the District and is not a debt shared by the Town.

Recommended Action (Motion): Approve the FY22 debt levy certification to Yavapai County for \$656,339, acting as the Trustee to the Camp Verde Sanitary District.

Instructions to the Clerk: None.

YAVAPAI COUNTY



SPECIAL TAXING DISTRICT TAX LEVY CONFIRMATION FORM

FISCAL YEAR 2021-22

NAME OF DISTRICT: Camp Verde Sanitary District

TAX LEVY REQUIRED: \$ _____

BOND DEBT SERVICE LEVY REQUIRED: \$ 656,339 (2.3218 per \$100)
(use only if you have bonded indebtedness)

COMMUNITY FACILITIES DISTRICTS (CFD): <i>(for City and/or Town Municipality use only)</i>	
<u>NAME OF CFD</u>	<u>TAX RATE REQUIRED</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Prepared By: Michael E. Showers Title: Finance Director

Date: 4/15/21 Telephone Number: 928-554-0811

E-mail Address: michael.showers@campverde.az.gov

This form is not supported by Google Chrome or Microsoft Edge. Please open this form using Internet Explorer or FireFox Web Browsers. Please use the **submit button**, located in the upper right hand corner, above to send this form to Brenda Peterson, Administrative Assistant, Yavapai County Board of Supervisors.

We will need preliminary district information no later than June 25, 2018, in order to include your information on the July 3, 2018, tentative budget hearing schedule.

If you have questions, please contact Brenda Peterson at 928-771-3200.

NOTICE OF PROPOSED DEBT SERVICE LEVY for FY22

The Town of Camp Verde will be discussing

The proposed debt service levy for FY22

On May 19, 2021 at 6:30 pm in the Council Chambers

at 473 S. Main St., Room 106, Camp Verde, AZ

Interested parties are invited to attend and present their comments

FY2021-22 Debt Service Budget of the Camp Verde Sanitary District

Amount to be certified:

Debt Reduction Levy of \$2.3218 per \$100 of Net Assessed Value of \$28,268,130

Debt Service Levy: \$656,339

WIFA Debt Service Budget: \$656,339

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Agenda Item 14



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: May 19, 2021

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Finance **Staff Resource/Contact Person:** Mike Showers

Agenda Title (be exact): Discussion, consideration and possible approval of the FY22 special assessment levy of \$222,241 for annual payments against the Camp Verde Sanitary District's WIFA note 910175, acting as the Trustee to the Camp Verde Sanitary District.

List Attached Documents: 1) Notice of Special Assessment Debt

Estimated Presentation Time: 2 mins

Estimated Discussion Time: 2 mins

Reviews and comments Completed by:

- Town Manager: _____ Department Head: (See background info)
- Town Attorney Comments: _____
- Risk Management: _____
- Finance Department
Fiscal Impact:
Budget Code: _____ Amount Remaining: _____
Comments: _____

Background Information: The rates reflect what is necessary to be collected to offset the cost of paying the annual debt service. The Town Council is acting as Trustee of the Sanitary District debt. This debt will continue to be paid by the District until July of 2032 and is not a debt shared by the Town.

Recommended Action (Motion): Approve the FY22 special assessment levy of \$222,241 for annual payments against the Camp Verde Sanitary District's WIFA note 910175, acting as the Trustee to the Camp Verde Sanitary District.

Instructions to the Clerk: None.

SPECIAL ASSESSMENT DEBT

Council will be discussing and approving the special assessment

For FY22 Sanitary District Debt Service payments

Special Assessment Levy: \$ 222,241

WIFA Debt Service Budget: \$ 222,241

Agenda Item 19

April 26, 2021

To: Mayor Dee Jenkins - 473 South Main Street, Camp Verde, Arizona 86322

From: Jack Seltzer – President River Ranch Estates HOA

Topic: Town of Camp Verde Right-of-Way Caughran Road

Mayor Jenkins:

In this packet you will find information we believe is pertinent to the ownership of Caughran Road in River Ranch Estates. As we have stated before RRE granted a Right-of-Way to the Town. Thus we still contend that a Right-of-Way does not equate to a deed and thus we still own the road on which the Town placed an 800 tax exempt parcel number. We also still contend that, because we own the road, the S&T that was filed by the Town is illegal. For the S&T to be legal the Town had to have a deed on the road.

Thank you for your time and cooperation.

RECEIVED
BY:
APR 28 2021

RECEIVED
BY: aj

APR 28 2021

Town of Camp Verde vs. River Ranch Estates

From the summer of 2013 the Town of Camp Verde and River Ranch Estates have been in discussions about Caughran Road and the water under Caughran Road. Those discussions have been futile. The Town has refused to acknowledge the rights of River Ranch Estates by dictating that their position is the only rightful and just position on this subject. The Town has contended throughout this discussion that their Right-of-Way Easement dictates ownership to them and justifies ownership of the road and the water under the road. To this effect they have filed for a Sever and Transfer of the water. River Ranch Estate's position remains that they are the owner of the road and the rightful user of the water. River Ranch Estates is the assignor of the Right-of-Way and the Town is the assignee. The Town has posted a tax-exempt number on a private property and has filed a Sever and Transfer on property they do not have a deed to. The Town has never provided any paperwork to back-up their position. As of this writing the Town meeting archives for the following years (05,06, and 09) are closed and are not open for review.

Below is a summary and timeline of this process.

May 17, 1995 – Town of Camp Verde Revised Subdivision Regulations

Line Item #28 – Cul de Sac Street – A street or road having a traffic outlet on one end only and having at the other end facilities for the for the turning around of vehicular traffic.

Line Item #29 – Dead-end Street – A street or road having a traffic outlet on one end only and terminated at the other end by undeveloped property. A dead-end street shall have temporary provisions for the turning around of vehicular traffic.

Line Item #30 – Dedication is the giving and acceptance of fee title or an easement of property, to a public agency or private utility company for public or semi-public use as indicated.

February 5, 1996 – RRE Project Concept Report – Project No. 9529

Access to the Subdivision: Asphalt paved public streets to be maintained by the City of Camp Verde.

Access within the Subdivision: Asphalt paved streets to be maintained by the City of Camp Verde. Estimated completion date December 1, 1998.

October 8, 1997 – Dedication of Final Plat River Ranch Estates signed by Steve L. Caughran (RRE Member).

Dedicates to the public for use as such, the streets as shown on said plat and included in the above described premises and further dedicates easements in said streets and additional specific easements as shown here on for public and private utilities including but not limited to electric, telephone, gas, drainage, slope easements.

October 8, 1997 – Approvals signed by Diane Bullard (Town Clerk of The Town of Camp Verde.

Hereby certify that said council approved the within plat on the day of 10-8-1997 and accepted on behalf of the public all parcels or tracts of land offered for dedication for public use in conformity with the terms of the offer of dedication.

December 29, 1997 – Subdivision Public Report – License #97-00889

Access to the Subdivision: Asphalt paved public street to be maintained by the City of Camp Verde.

Access within the Subdivision: Asphalt paved public streets to be maintained by the City of Camp Verde. Estimated completion date December 1, 1998.

— —, 2004 – Pleak v. Entrada, 207 Arizona 418

Public may acquire a roadway easement by common law dedication, while the fee remains with the dedicator.

August 21, 2006 – Tract A, River Ranch Estates –Special Warranty Deed

According to the plat of record in the office of the County Recorder of Yavapai County, Arizona, recorded in Book 35 of Maps, Page 47

February 4, 2009 – Special Session Mayor and Common Council of the Town of Camp Verde – Report by Mayor Gioia on meeting attended with Salt River Project in connection with details that will become a part of the adjudication when it reaches the Verde Valley.

SRP did not wish to meet to discuss water rights and ownership unless some of the information they are willing to share was privileged, and has requested the Town to enter into the subject Nondisclosure and Confidentiality Agreement. It appears that the efforts to negotiate will bring the Town close to 600 acre feet of historic water rights underneath the Town roadways. Gioia explained that he previously had been given the authority by Council to discuss water rights based on the issue of trying to acquire water rights with subdivisions.

Mayor Gioia announced that in connection with the Nondisclosure Agreement that is the subject of Item 3, the discussions with SRP about pending litigation are about the Adjudication and stem from discussions he has been having with SRP on considering water rights that belonged to the Town of Camp Verde and have been lost by not invoking the severance transfer of those historic water rights. With the Park development the Town could lose water rights or become another party to litigation with SRP. The Town has the opportunity to perhaps work out close to 600 acre feet that should be the Town's historic water rights and come back to the Town. The document, which Council has authorized the Mayor to sign, is for the comfort of SRP in what information they may disclose to Council in negotiations.

April 8, 2009 – Special Session Mayor and Common Council Town of Camp Verde – Presentation and discussion relative to water rights and water rights acquisition for the Town of Camp Verde. Speakers on this item include Payson Mayor Kenny Evans, Camp Verde Water Company Representative Stan Bullard, and representatives from Eureka Ditch and SRP.

Refer to Addendum #1 due to the length of this section. Minutes from pages 2,3 and 4.

June 10, 2009 – Special Session Mayor and Common Council of the Town of Camp Verde – Presentation/Tutorial by Steve Wene, water attorney with the firm of Moyes, Sellers, and Sims relative to water rights in the State of Arizona and the Town of Camp Verde

Garrison thanked Steve Ayres for making Council aware of the water rights underneath our roads.

November 16, 2010 – Notarized Affidavit received from Steve L. Caughran

Steve Caughran was the head of Caughran River Ranch, L.L.C. and the developer of River Ranch Estates. The Affidavit laid down workings of the development of RRE and that the L.L.C.. The Affidavit stated there was never an intention to abandon or transfer any of the surface water rights appurtenant to RRE through a dedication to the Town of Camp Verde. The water was to benefit the owners of all the Lots of River Ranch Estates.

October 12, 2012 – Consent to Severance and Transfer of Water Rights – Town of Camp Verde by Mayor Bob Burnside

For good and valuable consideration, the Town hereby consents to Sever and Transfer existing water for 2.23 acres associated with Caughran Road within the River Ranch Estates subdivision. The S&T shall be immediately effective upon application and approval by the Arizona Department of Water Resources pursuant to A.R.S. 45-172. (Note: No signature pages from RRE and/or the Town of Camp Verde.)

—, 2014 – Yavapai County Parcel Search (800-15-002C)

Town of Camp Verde – (Right- of -Way) – This parcel is associated with the Town of Camp Verde Right-of- Way and does not include detailed information. This is a tax exempt number.

September 6, 2016 – Email from Russ Martin (Town Manager Town of Camp Verde)

“To be clear we have not claimed any rights to date. If the Town does not act, then the water rights attached to the dedicated lands may be subject to the rules of forfeiture and abandonment.”

May 17, 2017 – Statement of Claim of Right of Right No. 36-105775.0000 – Town of Camp Verde – Mayor Charles German

Statement of Claim of 66.78 acre feet of water in Sever and Transfer of 9 roads (including Caughran Road) for S&T 36-105775.

July 2, 2018 – Yavapai County Parcel Search (403-13-132)

River Ranch Estates Community Association – This parcel is associated with the River Ranch Estates Community Association – Common Property which is owned by the association and which the Association is taxed on. According to this report taxes have been paid by the River Ranch Estates HOA on the common property since 1999. The common property included Tract A, entrance to Tract A and Caughran road.

November 9, 2019 – Facts About Easements and Right-of-Way – By Janet Wickell (Who owns right of way property?)

A Right-of-Way allows someone to travel through your property to get to another location. It has no effect on ownership of the land. A right of way can be offered to the public at large or to just one or more individuals.

December 16, 2019 – Yavapai County Recorder's Office Disclaimer -A.R.S 39-161

A person who acknowledges, certifies, notarizes, procures or offers to be filed, registered or recorded in a public office in this state an instrument he knows to be false or forged, which, if genuine, could be filed, registered or recorded under any law of this state of the United States, or in compliance with established procedure is guilty of a class 6 felony, As used in this section "instrument" includes a written instrument as defined in section 13-2001

Conclusion:

The Town of Camp Verde does not have a deed to Caughran Road. The Right-of-way was granted and accepted by the Town under the Dedication on the Plat. The compensation for the easement is that the Town of Camp Verde will maintain the road. There should also be a Right-of-Way agreement which stipulates how the Town can use the Right-of-Way but, that is missing. Since the Town does not own the property by deed, they had no right to file the 800 number on the parcel (Caughran Road). They also had no right to change the taxability of the property to a tax exempt status. They also have no right to file for a Sever and Transfer for the water under the road. To file for the Sever and Transfer they need a deed to show ownership and what they have is a Right-of-Way. It is evident that the Town has been involved with this process since 1997. They have manipulated and deceived the residents of River Ranch Estates repeatedly in an attempt to take ownership of Caughran Road. They have sided with SRP to the extent of signing a Nondisclosure and Confidentiality Agreement so they do not have to disclose any information or business dealings. This has all the appearances of an illegal take and needs to be investigated.

Addendum:

Council Minutes 04-08-09 pages 2,3 and 4 as copied from the Council Document.

On a motion by Hauser, seconded by Kovacovich, the Council unanimously voted to authorize the Mayor to sign on to the letter as it is written.

Mayor Gioia said that at the last Regional Quarterly meeting of State and County leaders, it was agreed that the letter should be submitted, and the League of Cities and Towns also requested participation in keeping the legislators informed on how the municipalities are relying on some of the impact fees, and the public had voted to have development pay for itself through the development impact fees.

There was no public input.

7. Presentation and discussion relative to water rights and water rights acquisition for the Town of Camp Verde. Speakers on this item include Payson Mayor Kenny Evans, Camp Verde Water Company Representative Stan Bullard, and representatives from Eureka Ditch and SRP. (Staff Resource: Mayor Gioia)

There was no action taken.

Gioia said that Council had requested that he continue working on some water rights issues and in discussions with SRP regarding understanding and requesting excess water rights from subdividers, and Steve Ayers, other possibilities for water rights came to light. It may be possible to reacquire close to 600 acre feet of historic water rights, and it appears that the wise approach at this time is to work with SRP to plan things out and come to some agreement before the litigation of appropriation reaches the Valley, for the betterment and future of Camp Verde water rights., Gioia explained that the subject speakers have been invited to share their input in order for everyone to better understand the issues involved.

Kenny Evans, Mayor of Payson, reviewed his personal battles over water rights, and his efforts as Mayor in developing "paper" water resources which affect the movement and application of "wet" water for the benefit of a community, as well as the conservation measures adopted by the town and related help from SRP. Payson now has a portfolio of water rights sufficient to provide for future development. Evans described the complex issues and steps taken regarding surface water that is a Federally administered issue, and groundwater that is regulated by the State, resulting in legislation that created the 1980 groundwater code. Evans pointed out that there are still some conflicting and compounding issues that remain. Based on his personal experience and significant legal costs in battling over water rights, Evans said he would counsel the Town to look to the interests of the community and choose to fix a problem instead of choosing a fight involving attorneys.

Stan Bullard, Camp Verde Water Company, commented that water rights will always be contentious. Bullard said he is on a study group from the Bureau of Reclamation to basically identify projected water needs in the year 2050 for Central Yavapai County, the study is being funded through a partnership between Yavapai County Water Advisory Committee, the Arizona Department of Water Resources and the Bureau of Reclamation. Participation of the regional stakeholders is key to the study, which is why all of the water utilities in the area through Prescott over to the Verde Valley had been contacted for the massive effort to determine current and future water needs. The study, which began in 2006 and is halfway completed, centers on the demand and availability of the water in the area; Bullard reviewed the issues that need to be addressed during the study and efforts to protect the water rights for Camp Verde.

Garrison questioned the difference between "surface water" and water farther down; Evans said that depth is no issue, and described in technical terms how a groundwater well influences the surface water; the current fight is basically over definition and how surface water is influenced.

Steve Ayers, Eureka Ditch representative, shared more details on the creation of the Groundwater Management Act that had been referred to by Mayor Evans. Ayers said that the entire water issue is a complete "gray" area, especially the interconnection between ground water and surface water, and he outlined the complexities of the geology. As for the Town perfecting its right to the water beneath the roads that were constructed as part of development activities, Ayers pointed out that it is a marketable commodity and the Town could possibly receive millions of dollars in exchange for transferring water rights to future developers. The Eureka Ditch group has chosen to cooperate with SRP to demarcate the lands which the Ditch waters and to reach an agreement between the maps of the two entities, which should be recognized by the Adjudication Court. Ayers said his advice is for the Town to work with SRP; SRP is cooperative. The final decision will be made by the Adjudication Court, and the water rights established for the Eureka Ditch will essentially be the Town's. **Garrison** posed an example of her understanding of the relationship between surface and ground water; Ayers invited her to visit his office where he will provide her with a simplified drawing of essentially what the argument is in some of the particular cases in the Verde Valley.

John McReynolds, also with the Eureka Ditch, said they are beginning to work with SRP consultants, and have agreed it will be easier to get along with them than to fight them.

Dave Roberts, SRP Manager, Water Rights & Contracts, said that his department, established in 1903, is involved in undertaking activities that quantify and resolve water and water rights, and resolve conflicts. Roberts described how SRP has worked with Indian Tribes to help them establish water rights and the ability to put that water to use. Roberts said it is critical for the Town to resolve wet water and paper water rights; the Town will probably never have a problem with the wet water, the issue is the paper water and the legal right to use that water. SRP wants to help the Town in determining those rights, including 2600 acres of lands within the Town that have historic water rights that SRP recognizes. Roberts said that SRP wants to assist the Town, share the information that SRP has collected over the years, and discuss how the Town can go about moving water rights around and planning for its future water supply. SRP would like to work with the Town to determine a way to move the water rights to a place where the Town can start beneficially using them, which SRP would support; otherwise those rights could be lost due to forfeiture from non-use. Roberts referred to the confidentiality agreement recently entered into between SRP and the Town; he said they feel comfortable in sharing data with the Town to use in confidence for the future, and will put together a proposal for the Town to consider. It will take time to put together, concepts will be outlined, but the immediate need is the lands under the roadways. Roberts suggested ways in which the Town could help resolve the litigation over water rights between SRP and the River Ranch development; SRP would rather negotiate than litigate. Roberts said that he is here to assure the Town that SRP is interested in working with the Town, to help in planning for the Town's future, since the Town will probably be in the water business in the future.

Gioia expressed appreciation for the input from Roberts and the willingness of SRP to negotiate to resolve issues; Gioia commented that after earlier consultation with the Town Attorney it has been decided best not to go into Executive Session, as indicated in the next item, to further discuss the Adjudication matter.

The members also expressed appreciation for Roberts' input, and further discussed with him some of the issues, including reconciling the maps and aerial photos used; the use and return of water to the aquifer; the benefit of an unfined ditch and the influence of ditches on surface water; the value of the water, which varies; and the potential for the river significantly contributing to economic development.

PUBLIC INPUT

(During the presentations, the public was invited to ask and discuss questions with the speakers; the questions and responses are summarized.)

Jackie Baker had a question for Mayor Evans regarding banking of water that can be obtained as well as funding for conservation measures, since the Town does not own a water company. *Mayor Evans described ways to take advantage of funding available from WIFA (Water Infrastructure Finance Authority); as for the entitlements, those can be created, held and used without the Town being the supplier of the water in order to negotiate with SRP for those water rights, and Evans suggested some innovative ways to identify those rights.*

Howard Parrish commented on the river vegetation clean-up conducted by SRP a few years ago, and asked what would it take to have it cleared again. *Roberts said that it would probably not be done again, and explained that the main factor now depends on a balance between the riparian land in the area, the river itself, and the other consumptive uses in the area. SRP is interested in coming up with a sustainable way of managing the river so all needs can be met.*

Bob Burnside asked about Yuma pumping water to keep the level down, and what happens to the water. *Roberts said that the water being pumped by Yuma goes back into the river or into Mexico under an agreement with the U.S.* Burnside then questioned whether it would be advantageous for the Town to purchase meander lands for water rights. *Roberts said he would wager that there is not a lot of water rights under the meander lands, although there may be some that may be some that need to be transferred so they don't get lost. Roberts confirmed that an individual could transfer water rights to another individual.* Burnside asked if SRP could help the Town to force developers to allow the Water Company to bring in water rather than create their own wells. *Roberts said that issue has been on the agenda of SWAG (Statewide Advisor Group) for a number of year and as yet unresolved; it has never been a big concern of SRP. SRP would encourage using a water system for development rather than individual wells, but only because it is more manageable.* Burnside asked about the water pumped from the Big Chino past the overflow and how the SRP inventory is affected. *Roberts explained that the flood flows also are taken into account; the base flow of the Verde River amounts to about 15 to 20 percent and as much as 40 to 50 percent. Roberts confirmed that the conservation effort that needs to be looked at to preserve the Verde is from Point A all the way down.* Burnside then asked if SRP

has a grant to help communities process the water used by a sanitary district to Grade A effluent water. Roberts suggested using funds from WIFA. Roberts also stated that effluent can be used as a water source for exchanging one water source for another, and cited some examples used by SRP, as well as restrictions.

Bob Johnson questioned his understanding that Prescott can use its water how it wishes, and has almost pumped the Little Chino dry. Roberts explained the agreement for moving and recharging cross-cut water; the agreement was created with Chino Valley Irrigation District when the City of Prescott bought those water rights; there is no direct connection between the Big Chino and Little Chino, they both make their way down to the Verde River.

Robin Whatley, Councilor-elect, commented on her reading of the General Plan that consistently refers to protecting the Verde River as being in the top two priorities and concerns for the Town, which indicates that the community is very concerned about water.

There was no further public input.

- 8. Discussion or consultation with the Town Attorney and designated SRP representatives relative to settlement discussions in connection with the Gila River General Stream Adjudication, now pending in the Maricopa County Superior Court.** Council may vote to go into Executive Session pursuant to ARS §38-431.03(A)(3) for discussion or consultation with the attorney for legal advice and §38-431.03(A)(4) for discussion or consultation with the attorney in order to consider Council's position regarding contracts that are the subject of negotiation, in pending or contemplated litigation, or in settlement discussions in order to avoid or resolve litigation. (Staff Resource: Mayor Gioia) **On a motion by Gioia, seconded by Hauser, the Council unanimously voted to table this Item 8.**

9. Adjournment

On a motion by Hauser, seconded by Smith, the meeting was adjourned at 7:09 p.m.



Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 8th day of April 2009. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 8 day of May, 2009.



Debbie Barber, Town Clerk