

**MINUTES  
TOWN OF CAMP VERDE  
SPECIAL SESSION  
MAYOR AND COUNCIL  
473 S MAIN STREET, SUITE 106  
WEDNESDAY, MARCH 24, 2021 at 5:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

**1. Call to Order**

Mayor Dee Jenkins called the meeting to order at 5:30 p.m.

**2. Roll Call**

Mayor Dee Jenkins, Vice Mayor Joe Butner, Councilor Bill LeBeau, Councilor Robin Whatley (zoom), Councilor Jackie Baker, Councilor Jesse Murdock and Councilor Cris McPhail are present.

**Also Present**

Town Manager Russ Martin, Town Clerk Cindy Pemberton and Rec Secretary Jennifer Reed.

**3. Pledge of Allegiance**

Councilor Baker led the Pledge.

Mayor Jenkins asked if Council had any objections to Town Clerk Pemberton reading the agenda titles and descriptions until Council can approve updated policy Rules and Procedures. Council had no objections.

**4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.**

**a) Approval of the Minutes:**

1. Special Session – February 24, 2021
2. Regular Session – March 3, 2021

**b) Set Next Meeting, Date and Time:**

1. Regular Session – Wednesday, April 7, 2021 at 6:30 p.m.
2. Budget Work Session – Tuesday, April 13, 2021 at 5:30 p.m.
3. Budget Work Session – Wednesday, April 14, 2021 at 5:30 p.m.
4. Regular Meeting – Wednesday, April 21, 2021 at 6:30pm.

**c) Possible Approval of eight (8) Special Event Fair/Festival Liquor License applications for the 2021 Spring Heritage Pecan and Wine Festival to be held on April 17<sup>th</sup> and 18<sup>th</sup>, 2021. Applicants include:**

- Alcantara LLC
- Burning Tree Cellars
- Carlson Creek Vineyard LLC
- Clear Creek Vineyard and Winery, LLC
- Heart Wood Cellars LLC
- Page Springs Vineyards & Cellars
- Salt Mine Wine LLC
- Southwest Wine Center

**d) Possible Approval of Special Event Liquor License application for Debbie Louise Moore-American Legion Post 93 for a fundraiser to be held on April 3, 2021 at 286 S. Third Street in Camp Verde, AZ.**

**e) Possible Approval of Special Event Liquor License application for Tyler Rezzonico-Verde Valley Rangers Posse for the Pecan & Wine Festival to be held on April 17, 2021 and April 18, 2021.**

**f) Possible approval of Special Event Liquor License application for Mary Phelps-Camp Verde Arena Association for an event to be held on June 25th and June 26th, 2021 at 1495 E Hideout arena Way in Camp Verde, AZ.**

**g) FY22 Budget Calendar Adjustment**

**Motion** made by Councilor Baker to approve the consent agenda as presented. Second was made by Councilor McPhail.

**Roll Call Vote:**

Mayor Jenkins: aye  
 Vice Mayor Butner: aye  
 Councilor Whatley: aye  
 Councilor Murdock: aye  
 Councilor Baker: aye  
 Councilor LeBeau: aye  
 Councilor McPhail: aye

**Motion** carried 7-0.

- 5. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.) Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))**

Town Marshal Corey Rowley publically thanked his officers for the work they do. He gave an overview of some of the stops that officers encountered throughout the week. He fully supports his officers in the MOU they created.

## 6. **Special Announcements and presentations**

- **Proclamation Declaring Tuesday April 6, 2021 as National Service Recognition Day**

Mayor Jenkins read the proclamation and declared it so. She also thanked the volunteers for their time.

## 7. **Discussion, Consideration and Possible Approval of ADOPTION OF RESOLUTION 2021-1066. A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, RELATING TO ADOPTING "PUBLIC SAFETY EMPLOYEE-EMPLOYER RELATIONS; MEET AND CONFER" SUPERCEDING RESOLUTION 2008-741.** Staff Resource: Deputy Oscar Berrelez and Deputy Jeff Bowers.

AZ Cops President Deputy Jeff Bowers and Vice President Deputy Oscar Berrelez gave an overview of the MOU. The original Meet and Confer Resolution 2008-741 has not been reviewed and/or updated since February 2008. Employees of the Camp Verde Marshal's Office are in the process of re-establishing a recognized AZCOPS Union according statute. A revised copy of the MOU was provided to Council Members prior to the meeting.

**Motion** by Councilor McPhail to approve Resolution 2021-1066 a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, relating to adopting, Public Safety Employee-Employer Relations; "Meet and Confer". To supersede Resolution # 2008-741. Second was made by Councilor Baker.

### **Roll Call Vote:**

Mayor Jenkins: aye

Vice Mayor Butner: aye

Councilor Whatley: aye

Councilor Murdock: aye

Councilor Baker: aye

Councilor LeBeau: aye

Councilor McPhail: aye

**Motion** carried 7-0.

## 8. **Discussion, Consideration and Possible Approval of the purchase of a K-9 Patrol vehicle for the Marshal's Office.** Staff Resource Marshal Corey Rowley.

Marshal Corey Rowley explained the Marshal's Office is requesting \$92,317.45 to purchase a used 2020 Chevy Silverado 2500 diesel pickup truck to use for a K-9 Patrol Unit. They are transitioning their K9 vehicles to diesel due to the amount of idle time, vehicle maintenance and to double the life their K9 fleet. They will be adding another K9 to the department in a few months and will use the non-diesel for the new K9. The

equipment needed for a K9 vehicle is almost double the cost of a standard patrol vehicle. This used vehicle has low mileage. Enterprise had been holding the vehicle for the Marshall's Office.

Councilor Baker asked if expenditures were a problem. Town Manager Russ Martin explained the Enterprise expense for this year's budget that is negligible and within budget. It will not change our budget this year but will have to budget for the impact next year.

**Motion** by Councilor McPhail to grant the Marshal's Office to purchase a new K-9 patrol unit to replace the current patrol unit. Second was made by Councilor Baker.

**Roll Call Vote:**

Mayor Jenkins: aye

Vice Mayor Butner: aye

Councilor Whatley: aye

Councilor Murdock: aye

Councilor Baker: aye

Councilor LeBeau: aye

Councilor McPhail: aye

**Motion** carried 7-0.

9. **Discussion, Consideration and Possible Approval of an equipment lease agreement to allow for the Camp Verde Arena Association (CVAA) to utilize surplus equipment to maintain the Equestrian Center leased by, and is available for use by the general public per current lease agreement.** Staff Resource: Ron Long and Russ Martin

Town Manager Russ Martin went over a couple of errors in the agreement. (see agreement). He explained this is a lease for equipment deemed surplus. This would allow us to keep equipment that we may need for emergencies or projects into the future but would benefit the public. They are responsible to maintain a public benefit for public use of the arena.

Mayor Jenkins didn't see the equipment list attached. She also asked how Council would be notified as the list changes. What is the process? Mr. Martin stated the list will be held in the Clerk's Office and as it changes.

Councilor Murdock asked if staff notifies the council of changes and who says ok to items being placed on the list. Mr. Martins stated there is an Asset Transfer Form.

Councilor Murdock asked if the town can request the use of the arena to provide a free public event. Mr. Martin stated yes it is still the town's arena.

Town Clerk Cindy Pemberton stated the effect date needs to reflect the appropriate day the motion was made.

Marshal Rowley went over the surplus program and how it works.

Councilor Whatley would like to see the list. She also stated that on page 94, where it describes the equipment being available in an emergency. She asked if the town really needed to notify CVAA to use our own equipment. She has a problem with the town asking permission to use our own equipment. Mr. Martin stated the town would decide what an emergency is. We are going to look for surplus equipment to put on a list. He gave some examples of what could end up on the list. Items won't make the list until everyone deems it.

Councilor Whatley would like to add to the "Emergency" part of 2 and 3; Using the Town's equipment, "*As it deems necessary*"

**Motion** by Councilor Baker to approve the Equipment Lease Agreement with the Camp Verde Arena Association with the noted changes and corrections stated. Mayor Jenkins would like the changes stated in the motion. Vice Mayor Butner Listed the changes: change the title of the lease agreement to reflect that it is with the Camp Verde Arena Association, the date would be March 24, 2021, in the 2<sup>nd</sup> "*Where As*" fill in the name of the Camp Verde Arena Association, "insurance" Section 5, museum and jail to be stricken and put in "equipment as provided" in its place, in Items 2 & 3, "as the Town deems necessary" in both. Second was made by Vice Mayor Butner.

**Roll Call Vote:**

Mayor Jenkins: aye

Vice Mayor Butner: aye

Councilor Whatley: aye

Councilor Murdock: aye

Councilor Baker: aye

Councilor LeBeau: aye

Councilor McPhail: aye

**Motion** carried 7-0.

10. **Discussion, Consideration and Possible Approval of a Memorandum of Understanding (MOU) between the Town of Camp Verde and The Nature Conservancy (TNC) for the purpose of collaboratively implementing projects to promote water security for the Town and increase base flows in the Verde River for the initial term of three (3) years.** Staff Resource: Ron Long and Russ Martin

Town Manager Russ Martin stated the Town and TNC have worked together for many years to the goal of a sustainable river and water for our needs in the Town. Examples include work along the river for potential storm water recharge projects and most recently at the Town Sports Complex on potential opportunities for reuse/recharge. This MOU would formalize our relationship and allow for direct opportunities for funding into the future as well as cooperative projects and continued technical assistance. The attorney has reviewed this agreement.

**Motion** by Councilor Baker to approve the Memorandum of Understanding and authorize the Mayor's signature thereon. Second was made by Councilor McPhail.

**Roll Call Vote:**

Mayor Jenkins: aye

Vice Mayor Butner: aye

Councilor Whatley: aye

Councilor Murdock: aye

Councilor Baker: aye

Councilor LeBeau: aye

Councilor McPhail: aye

**Motion** passes 7-0.

**11. Discussion, Consideration and Possible Approval of a grant agreement with The Nature Conservancy for \$50,000 to go towards the reuse water line servicing the Camp Verde Sports Complex.**

Town Manager Russ Martin explained that the Town has worked to get the final reuse line in and TNC has some remaining funding that is time sensitive for this type of work like the MOU in the previous agenda speaks to. The line is ready to be put in and the financing will come from money left from the original scope and borrowing. The Town would NOT use any of the \$2.5 million that was borrowed to match the \$2.5 million federal grant for the park.

Councilor McPhail would like to add the word "negligent" to page 109, under Liability and Insurance, Hold Harmless.

Mr. Martin stated if the Nature Conservancy is ok with it. Kim Schonek from the Nature Conservancy stated she cannot approve the changes but record the changes and she will take it to the attorney tomorrow.

Town Clerk Cindy Pemberton would like clarification and to state the changes in the motion.

**Motion** by Councilor McPhail to approve the grant agreement with The Nature conservancy for \$50,000 to be used for the reuse water line at the Camp Verde Sports Complex with the one change on the last page, starting with "*..Performance of this grant to be spent on by any "negligent" act or omission*". Second was made by Vice Mayor Butner.

**Roll Call Vote:**

Mayor Jenkins: aye

Vice Mayor Butner: aye

Councilor Whatley: aye

Councilor Murdock: aye

Councilor Baker: aye

Councilor LeBeau: aye

Councilor McPhail: aye

**Motion** carried 7-0.

**12. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.) Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on**

items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to A.R.S. §38-431.01(H)).

No public to speak.

**13. Adjournment**

Mayor Dee Jenkins adjourned the meeting at 6:45 p.m.



\_\_\_\_\_  
Mayor Dee Jenkins



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Attest: Town Clerk Cindy Pemberton

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on March 24, 2021. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 26 day of April, 2021.



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Cindy Pemberton, Town Clerk