***DRAFT MINUTES***

**BOARD OF ADJUSTMENTS AND APPEALS**

**REGULAR SESSION**

**TOWN OF CAMP VERDE**

**473 S MAIN STREET, SUITE 106**

**TUESDAY, APRIL 13, 2021 at 3:00 P.M.**

**COUNCIL CHAMBERS**

1. **Call to Order**

Chairman Ken Krebbs called the meeting to order at 3:00 p.m.

1. **Roll Call**

Chairman Ken Krebbs, Vice Chairman Buck Buchanan, Board Member B. J. Davis (ZOOM) and new Board Member Jeremy Brady were present. New Board Member Tanner McDonald was absent.

**Also Present**

Community Development Director Melinda Lee, Assistant Planner/Administrative Assistant Bobbi Webb and Recording Secretary Jennifer Reed.

1. **Pledge of Allegiance**

Board Member Jeremy Brady led the Pledge.

1. **Consent Agenda Motion** was made by Vice Chairman Buck Buchanan to approve the consent agenda. Second was made by Board Member B. J. Davis. **Motion** carried unanimously.

**Roll Call Vote:**

Chairman Ken Krebbs: aye

Vice Chairman Buck Buchanan: aye

Board Member B.J. Davis: aye

Board Member Jeremy Brady: abstain

Board Member Tanner McDonald: absent

**Motion** carried 3-0.

1. **Introduce New Members**

New Board Member Jeremy Brady introduced himself and gave a brief background of his experience. Current Board Members were able to introduce themselves and give a background of each of their experience. Chairman Krebbs reminded everyone that there is still one vacant position on the Planning and Zoning Board, please pass the word around if you know of someone who could apply.

1. **Call to the Public for Items not on the Agenda.**

None

1. **Board Informational Reports**:

Chairman Ken Krebbs would like all Board Members to read and be familiar with the Planning and Zoning Ordinances and Roberts Rules of Order so members can make appropriate decisions.

1. **Staff Comments:**

Community Development Director Melinda Lee said she is putting together an Open Meeting Law Training for both boards; it will be a Joint Training Session.

Assistant Planner/Administrative Assistant Bobbi Webb will get everyone a printed copy of the Planning and Zoning Ordinances.

1. **Adjournment**

**Motion** to adjourn the meeting was made by Vice Chairman Buck Buchanan. Second was made by Board Member Jeremy Brady.

**Roll Call Vote:**

Chairman Ken Krebbs: aye

Vice Chairman Buck Buchanan: aye

Board Member B.J. Davis: aye

Board Member Jeremy Brady: aye

Board Member Tanner McDonald: absent

**Motion** carried 4-0.

Chairman Ken Krebs adjourned the meeting at 3:10 p.m.

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 Ken Krebs Date:

 Chairman, Board of Adjustment and Appeals

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 Melinda Lee Date:

 Community Development Director

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Board of Adjustments and Appeals of the Town of Camp Verde during the Regular Session of the Board of Adjustments and Appeals of the Town of Camp Verde, Arizona, held on the 13th day of April 2021. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 13 day of April, 2021

Jennifer R Reed

Jennifer Reed, Recording Secretary