

January 2021 Monthly Report



Town Manager
Russ Martin
928-554-0001

DEPARTMENT HEAD INFORMATION

Town Clerk	Cindy Pemberton	554-0021
Finance Director	Mike Showers	554-0811
Economic Development	Steve Ayers	554-0007
Marshal	Corey Rowley	554-8301
Engineer/Public Works	Ron Long	554-0821
Magistrate	Paul Schlegel	554-0031
Librarian	Kathy Hellman	554-8381
Community Development	Melinda Lee	554-0053
Risk Manager Interim	Cliff Bryson	554-0003
Human Resource Director	Brandy Cabrera	554-0011



Memorandum

To: Mayor and Council
From: Russ Martin, Town Manager
Date: March 10, 2021
Cc: Department Heads
Re: Manager's report for January/February 2021

1. *Develop a system for staff feedback through survey or other instrument.*

Employee engagement survey was presented to Council, has been presented to Department Heads and will be presented to staff at the All Hands in April

2. *Meet with Council quarterly to review progress made on budget priorities as set in strategic plan and adopted budgets.*

Annual review process complete new goals to be set by Council in April.

3. *Monthly provide progress on project priorities identified above in #2 and follow up/supervisory activities accomplished.*

Camp Verde Sports Complex – Waiting for federal process. Transition is causing delay.

Arena – Events continue through Covid-19 plan implementation per Governor's Executive Order. All entry road material was removed for a clean look and extra parking for large events. Started fencing project.

CDBG Sidewalk – This project worked to get to completion, expected in April.

4. *Modernize Town Services through development of online services, digitizing and backup projects that will increase transparency and citizen usability of services in person and digitally.*

HR and CVMO are moving forward with implementation, we supplied many forms to use and part of the implementation is waiting for those forms to be translated into the new program

5. *Complete HR and other staffing locational changes by July 1, 2020.*

Work is complete on the conference room staff began working on remodeling the maintenance offices for placement of staff from the front of the 300 building (Engineering/Wastewater) to that location after maintenance has moved to room behind the gym.

6. *Plan for and complete a Council Retreat with emphasis on Council Policy review and updates for January 2021. (No activity)*

Completed successfully through excellent work by the Clerks department and great overall commitment by those who attended.



Office of the Town Clerk

JANUARY 2021 Business License 2021

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
New	13											
Renewal Notices	68											
Renewals paid	83											
Total on File*	784											

***Total on File does not include non profit and Special Event Vendors**

Business License 2020

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
New*	14	10	6	6	6	8	10	8	13	11	12	10
Renewal Notices	76	78	58	54	50	55	57	76	63	55	83	79
Renewals paid	46	44	33	71	56	70	63	54	78	71	48	84
Total on File*	807	795	792	781	776	783	786	792	789	791	804	814

INFORMATION/RECORDS REQUEST 2020

# OF REQUESTS	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2021	2												
2020	8	10	7	4	11	2	1	5	4	7	2	9	70
2019	9	9	10	9	7	16	14	16	8	10	7	9	124
2018	8	15	16	10	11	17	14	16	6	13	7	11	131
2017	6	5	10	6	9	6	6	6	3	4	3	2	51

Council Meetings: 6 Council Meetings during the Month of January, this includes 2 regular sessions, 2-day retreat, 1 Special Session and 1 Executive Session

Note from the Clerk's Office:

Training: No formal Training in January

JANUARY NEW BUSINESS LICENSES ISSUED

License #	Name	Address 1	City	State	Zip	Property
3829	LONGFELLOW EXCAVATING LLC	PO BOX 98	RIMROCK	AZ	86335	OUT OF TOWN
3830	SALON PHD PROFESSIONAL HAIR DE	590 S NICHOLS STREET #STUDIO	CAMP VERDE	AZ	86322	590 S NICHOLS ST-#STUDIO
3831	PROTECH SOLAR LLC	4050 E CACTUS ROAD	PHOENIX	AZ	85032	OUT OF TOWN
3832	JENNIFER HEINE-EVOLVING STAR	3298 N GLASSFORD HILL RD UNIT	PRESCOTT VALLEY	AZ	86314	OUT OF TOWN
3833	BILLAU CONSTRUCTORS INC	PO BOX 591	CORNVILLE	AZ	86325	OUT OF TOWN
3834	MATFORCE	8056 E VALLEY ROAD, STE B	PRESCOTT VALLEY	AZ	86314	600 S 1ST STREET
3835	ARIZONA EXPOSURE MARKETING PLL	2445 N BELGIAN WAY	CAMP VERDE	AZ	86322	2445 N BELGIAN WAY
3836	SUNSOLAR SOLUTIONS INC	6503 W GOLD MOUNTAIN PASS	PHOENIX	AZ	85083	OUT OF TOWN
3837	NICHOLS MECHANICAL LLC	PO BOX 2521	COTTONWOOD	AZ	86326	OUT OF TOWN
3838	DELTA 8 OILS OF ARIZONA LLC	2357 N HOLLY STREET	DENVER	CO	80207	803 N
3839	TUNE IN BODYWORK & MASSAGE	989 S MAIN STREET STE A #177	COTTONWOOD	AZ	86322	452 FINNIE FLAT RD ST M
3840	CAMP VERDE PLUMBING	2912 N VERDE RIVER DRIVE	CAMP VERDE	AZ	86322	2912 N VERDE RIVER DRIVE
3841	AMPED ELECTRICAL LLC	80 SPUR DRIVE	COTTONWOOD	AZ	86326	OUT OF TOWN

JANUARY RECORDS REQUESTED

Request #	Date Requested	Person Requesting	Records Requested	Records Provided	Written	Verbal	E-mail	Completed
21-01	1/7/21	UNCLAIMED RECOVERED.COM	UNCLAIMED FUNDS	NO RECORD			X	1/7/2020
21-02	1/27/21	N VOSS	404-28-015W Permits				X	

Cindy Pemberton, Town Clerk



Town of Camp Verde

December 2020 - Operations

	December 2020-2021 Activity	December 2020-2021 Budget	YTD 2020-2021 Activity	YTD 2020-2021 Budget	YTD 2019-2020 Activity
01 - GENERAL FUND					
4 - Revenue	1,137,933.14	686,729.34	4,714,984.12	4,120,376.04	3,556,292.47
000 - Non-Departmental	1,050,966.80	615,811.07	4,297,496.08	3,694,866.42	3,226,857.21
120 - Town Clerk	0.00	2,290.75	9,957.25	13,744.50	11,000.00
170 - Economic Development	0.00	591.43	221.00	3,548.58	62.00
300 - Municipal Court	30,222.82	13,744.50	59,703.38	82,467.00	87,172.53
400 - Public Works/Engineer	0.00	166.60	10,162.83	999.60	3,750.00
500 - Community Development	0.00	0.00	9.00	0.00	71.75
510 - Building Department	32,788.95	18,017.79	179,131.92	108,106.74	97,383.21
520 - Planning & Zoning	4,201.80	3,431.96	20,855.30	20,591.76	20,878.36
600 - Marshal's Department	18,904.25	16,809.94	68,073.40	100,859.64	22,008.92
610 - Animal Control	140.00	541.45	284.00	3,248.70	631.02
700 - Camp Verde Community Library	262.27	5,831.00	44,594.13	34,986.00	44,491.90
800 - Parks & Recreation	360.00	249.90	580.00	1,499.40	1,825.00
810 - Special Events	25.00	3,932.58	8,107.36	23,595.48	17,966.45
820 - Heritage Pool	0.00	1,957.55	6,072.50	11,745.30	9,380.87
830 - Programming	61.25	3,352.82	9,735.97	20,116.92	12,813.25
5 - Expense	-809,119.30	-743,864.33	-4,296,372.21	-4,538,976.53	-4,081,363.01
100 - Mayor & Council	1,998.22	4,104.09	17,304.77	24,633.73	18,159.04
110 - Town Manager	19,200.95	14,751.75	92,254.61	88,498.65	87,681.95
120 - Town Clerk	22,977.00	18,772.44	131,185.01	112,707.93	84,451.08
130 - Finance	28,313.51	20,294.22	210,729.57	196,892.10	194,904.53
140 - Human Resources	12,742.81	37,114.27	67,173.64	222,854.28	107,124.66
160 - Risk Management	11,594.96	30,843.35	185,634.40	185,097.00	183,981.17
170 - Economic Development	22,911.33	22,395.96	126,306.26	134,393.34	117,373.38
180 - Information Technology Services	28,357.38	18,076.10	118,622.39	108,456.60	101,148.76
300 - Municipal Court	39,755.05	39,013.51	199,111.81	234,221.64	203,000.76
400 - Public Works/Engineer	12,685.01	9,475.39	55,419.95	56,860.71	52,771.03
410 - Storm Water Management	9,957.18	12,362.52	57,440.27	74,213.18	63,340.36
420 - Maintenance	77,377.37	68,719.25	407,363.51	412,345.72	315,152.48
500 - Community Development	12,077.65	12,791.91	58,471.00	76,758.52	65,512.76
510 - Building Department	22,033.21	23,307.84	103,654.78	139,825.21	119,966.77
520 - Planning & Zoning	13,329.37	2,740.71	61,666.26	16,450.11	37,145.20
540 - Code Enforcement	4,960.56	7,526.72	24,269.78	45,162.78	27,784.00
600 - Marshal's Department	358,918.16	272,487.00	1,610,308.31	1,635,251.99	1,583,142.49
610 - Animal Control	7,829.67	6,347.82	31,742.10	38,102.05	19,314.65
700 - Camp Verde Community Library	63,632.69	50,186.12	305,212.27	301,117.54	287,771.27
800 - Parks & Recreation	13,998.63	12,148.80	67,251.46	72,872.51	72,310.21
810 - Special Events	4,774.59	8,131.72	38,621.13	48,790.32	45,352.51
820 - Heritage Pool	4,169.40	11,572.82	80,100.47	69,444.87	80,588.53
830 - Programming	9,976.77	12,320.57	49,208.95	73,749.05	60,800.06
999 - Non-Departmental	5,547.83	28,379.45	197,319.51	170,276.70	152,585.36
01 - GENERAL FUND Totals:	328,813.84	-57,134.99	418,611.91	-418,600.49	-525,070.54
20 - HURF/STREETS FUND					
4 - Revenue	171,564.86	46,469.03	345,595.56	279,701.61	499,551.49
480 - HURF	171,564.86	46,469.03	345,595.56	279,701.61	499,551.49
5 - Expense	-76,137.09	-64,672.34	-407,270.70	-388,139.16	-308,562.98
480 - HURF	76,137.09	64,672.34	407,270.70	388,139.16	308,562.98
20 - HURF/STREETS FUND Totals:	95,427.77	-18,203.31	-61,675.14	-108,437.55	190,988.51
31 - SEWER					
4 - Revenue	150,429.82	810,325.74	936,708.66	4,862,074.44	1,097,678.72
490 - Sewer	150,429.82	810,325.74	936,708.66	4,862,074.44	1,097,678.72
5 - Expense	-125,503.71	-815,696.18	-1,123,486.11	-4,894,518.48	-1,111,970.56
490 - Sewer	125,503.71	815,696.18	1,123,486.11	4,894,518.48	1,111,970.56
31 - SEWER Totals:	24,926.11	-5,370.44	-186,777.45	-32,444.04	-14,291.84



Town of Camp Verde

December 2020 - CIP

		December 2020-2021 Activity	December 2020-2021 Budget	YTD 2020-2021 Activity	YTD 2020-2021 Budget	YTD 2019-2020 Activity
03 - CAPITAL IMPROVEMENT PROJECTS (CIP) FUND						
Revenue						
03-000-40-481201	DONATION REVENUE - IN-KIND	60,000.00	0.00	60,000.00	0.00	0.00
03-000-48-481003	OTHER FINANCING SOURCES - DI	0.00	21,241.50	0.00	127,449.00	0.00
03-000-49-500101	OPERATING TRANSFERS IN - GEN	0.00	23,013.70	0.00	138,082.20	0.00
03-000-49-500800	OPERATING TRANSFER IN - FED C	0.00	126,431.99	311,598.20	758,591.94	0.00
03-000-49-502000	OPERATING TRANSFERS IN - HUR	0.00	16,410.10	0.00	98,460.60	0.00
Revenue Totals:		60,000.00	187,097.29	371,598.20	1,122,583.74	0.00
Expense						
03-000-20-800000	EQUIPMENT	0.00	126,250.81	0.00	757,504.86	0.00
03-000-20-821800	COMPUTER/NETWORK INFRASTR	0.00	0.00	3,700.00	0.00	0.00
03-000-20-841210	REZZONICO PARK IMPROVEMEN	0.00	0.00	0.00	0.00	1,439.60
03-170-20-751650	INFRASTRUCTURE / MAINT	0.00	0.00	0.00	0.00	1,324.17
03-410-20-841100	STORMWATER PROJECTS	0.00	1,662.66	0.00	9,975.96	0.00
03-420-20-751600	PARK FACILITIES MAINTENANCE	0.00	1,775.53	0.00	10,653.18	0.00
03-420-20-811225	TOWN KITCHEN REMODEL	0.00	0.00	0.00	0.00	4,760.00
03-480-20-831000	EQUIPMENT	0.00	0.00	35,420.00	0.00	0.00
03-480-20-851111	FINNIE FLAT STREETSCAPE	0.00	1,280.23	0.00	7,681.38	0.00
03-480-20-871000	STREET CONSTRUCTION	0.00	29,488.20	363,872.58	176,929.20	0.00
03-480-20-871400	STREET PAVING & MAINT	0.00	16,410.10	0.00	98,460.60	0.00
03-600-20-821000	VEHICLES	0.00	24,990.00	76,359.95	149,940.00	0.00
03-800-20-790300	PROJECTS/PROGRAMS DEVELOPI	0.00	0.00	0.00	0.00	31,412.01
03-800-20-800000	PARKS EQUIPMENT	0.00	0.00	0.00	0.00	33,152.00
03-800-20-804000	INFRASTRUCTURE	0.00	0.00	67,622.34	0.00	0.00
03-800-20-840000	LAND	0.00	0.00	0.00	0.00	60,000.00
03-800-20-841220	LAND IMPROVEMENTS - RODEO	0.00	1,135.71	107,962.50	6,814.26	0.00
Expense Totals:		0.00	202,993.24	654,937.37	1,217,959.44	132,087.78
03 - CAPITAL IMPROVEMENT PROJECTS (CIP) FUND Totals:		60,000.00	-15,895.95	-283,339.17	-95,375.70	-132,087.78
04 - PARKS FUND						
Revenue						
04-800-48-481000	BOND ISSUE	0.00	208,250.00	0.00	1,249,500.00	0.00
04-800-49-500800	OPERATING TRANSFER IN - FED C	0.00	333,200.00	0.00	1,999,200.00	0.00
Revenue Totals:		0.00	541,450.00	0.00	3,248,700.00	0.00
Expense						
04-800-20-804000	INFRASTRUCTURE	27,503.25	776,990.74	2,076,159.03	4,661,944.44	1,070.44
04-800-20-804010	INFRASTRUCTURE - BOND ISSUAI	0.00	0.00	1,401.50	0.00	0.00
04-800-20-841000	LAND IMPROVEMENTS	0.00	0.00	4,420.00	0.00	0.00
Expense Totals:		27,503.25	776,990.74	2,081,980.53	4,661,944.44	1,070.44
04 - PARKS FUND Totals:		-27,503.25	-235,540.74	-2,081,980.53	-1,413,244.44	-1,070.44

Town of Camp Verde

Revenue Drivers

December 2020

Sources*	Dec-20	In/De %	Nov-20	Oct-20	FYTD Avg	Bud/Month	YTD Bud +/-	LYM Avg +/-	L5YM Avg +/-
City Sales Tax	423,747	-10%	472,479	447,559	429,701	348,990	484,263	105,297	131,493
City .65% Increase	80,495	-13%	92,808	80,267	82,357	62,910	116,684	20,059	24,937
State Sales Tax	105,777	3%	102,927	103,835	102,642	86,917	94,353	5,941	29,571
VLT	74,866	9%	68,426	75,519	79,616	69,604	60,073	12,591	27,623
URS	133,232	0%	133,322	133,232	133,232	133,232	(1)	12,118	40,576
HURF	87,110	3%	84,455	91,502	88,344	82,620	34,339	8,662	24,461
Sewer User Fees	104,150	0%	104,292	104,422	104,067	108,333	(25,597)	(68)	28,456
TOTAL	1,009,377		1,058,708	1,036,336	1,019,958	892,606	764,116	164,601	307,116

* - The above revenue sources (less HURF & Sewer) represent approximately **87%** of the Town's General Fund operating revenues.

FYTD Avg: Fiscal year-to-date Average. The average monthly amount for this fiscal year.

Bud/Month: This year's monthly budget.

YTD Bud +/-: Year-to-Date Budget over/short. The cumulative amount over or short of budget for the current fiscal year.

LYM Avg +/-: Last year monthly average over/short. The difference between this year's *FYTD Avg* and last year's *FYTD Avg* number.

L5YM Avg +/-: Last five years monthly average over/short. The difference between this year's *FYTD Avg* and the average of the last 5 year's *FYTD Avg*. (L5YM Avg for .65% increase is only 3 year average).



CAMP VERDE MARSHAL'S OFFICE Monthly Report January 2021



Volunteers in Policing (VIPs):

- Vip's donated 108 hours to the Marshal's Office during various activities.

Patrol & Administration:

- January 5th- 6th – Allison Anthony Animal Control Training.
- January 11th -15th – Lt. Butler attended FBI-LEEDA Leadership Training.
- January 18th – VIP's and Patrol assisted with traffic control for the MLK walk on Main street.
- January 20th – Patrol and CVMO staff began Covid shot series.
- January – Sgt. Just Reay received an Employee of the Month recognition.
- Two new employees joined our team; Robert Eberle and Jadie Edwards.

January statistics compared to last year

CAMP VERDE MARSHAL OFFICE
Law Incident Comparison, by All Offense Codes

Offense	Totals for Dates		Differences	
	Jan 2020	Jan 2021	Number	Percent
30DY 30 DAY HOLD	3	0	-3	-100.0%
ABAN ABANDONED VEHICLE	4	2	-2	-50.0%
ADAN ADULT ABUSE OR NEGLECT	1	0	-1	-100.0%
ALAR ALARM	13	11	-2	-15.4%
ANAI ASSAULT, NO WEAPON, AGG INJURY	2	0	-2	-100.0%
ANBI ANIMAL BITE	3	2	-1	-33.3%
ANNO ANIMAL NOISE	2	1	-1	-50.0%
ANPR ANIMAL PROBLEM	41	30	-11	-26.8%
AOFF ALCOHOL OFFENSE	8	1	-7	-87.5%
AOWP ASSAULT, OTHER WEAPON	5	0	-5	-100.0%
ASIM ASSAULT, SIMPLE	6	5	-1	-16.7%
ASST AGENCY ASSIST	50	43	-7	-14.0%
ATL ATTEMPT TO LOCATE	24	25	1	4.2%
BNFE BURGLARY, NON-RES, FORCIBL EN	0	1	1	0.0%
BNUE BURGLARY, NON-RES, UNLAWF ENT	2	1	-1	-50.0%
BRAF BURGLARY, RESID, ATT FORCE ENT	0	1	1	0.0%
BRUE BURGLARY, RESIDENT, UNLAWF ENT	0	4	4	0.0%
CDIS CITIZEN DISPUTE	0	1	1	0.0%
CHAN CHILD ABUSE OR NEGLECT	3	0	-3	-100.0%
CINT CUSTODIAL INTERFERENCE	1	1	0	0.0%
CITA CITIZEN ASSIST	106	94	-12	-11.3%

CIVI CIVIL PROBLEM	1	2	1	100.0%
CMID CRIMINAL DAMAGE	12	10	-2	-16.7%
CMIS CRIMINAL MISCHIEF	0	1	1	0.0%
CNSR CONSENT TO SEARCH GRANTED	3	0	-3	-100.0%
COCT CONTEMPT OF COURT	2	1	-1	-50.0%
CSPM CONT SUBST/POSSESSION MARIJUAN	5	0	-5	-100.0%
CSPO CONTROLLED SUBST/POSSESSION	1	1	0	0.0%
CSPP CONT SUB/POSSESS/PARAPHERNALIA	7	2	-5	-71.4%
CSPS CONT SUB/POSSESSION/SYNTHETICS	1	0	-1	-100.0%
CSSO CONT SUB SALE/MANUF/OTHER	2	3	1	50.0%
CTDM CONTRIB DELINQUENCY OF MINOR	3	0	-3	-100.0%
DBOD DEAD BODY	5	2	-3	-60.0%
DCON DISORDERLY CONDUCT	12	19	7	58.3%
DOMV DOMESTIC VIOLENCE	19	16	-3	-15.8%
DUI DUI ALCOHOL OR DRUGS	3	8	5	166.7%
DUID DUI/DRUGS	1	0	-1	-100.0%
DUIE EXTREME DUI/BAC OVER .15	2	1	-1	-50.0%
ENDG ENDANGERMENT	2	1	-1	-50.0%
ERR ERROR DR	3	0	-3	-100.0%
ESCO ESCORT	1	1	0	0.0%
FATM FRAUD, CREDIT CARD/ATM	2	0	-2	-100.0%
FELF FELONY FLIGHT	1	0	-1	-100.0%
FIMP FRAUD, IMPERSONATION	1	1	0	0.0%
FIRE FIRE	1	0	-1	-100.0%
FORG FORGERY	1	0	-1	-100.0%
FRAU FRAUD	2	0	-2	-100.0%
FWIR FRAUD, WIRE	0	2	2	0.0%
FWKS FIREWORKS	1	3	2	200.0%
GOA GONE ON ARRIVAL	1	0	-1	-100.0%
HARA HARASSMENT	4	2	-2	-50.0%
IMPV IMPOUNDED VEHICLE	1	0	-1	-100.0%
INFJ INTERFERENCE W/JUDICIAL PROCES	2	0	-2	-100.0%
INTO INTOXILYZER	3	0	-3	-100.0%
INTP INTOXICATED PERSON	8	0	-8	-100.0%
JUVP JUVENILE PROBLEM	8	7	-1	-12.5%
K9+ CANINE SEARCH POSITIVE RESULT	1	1	0	0.0%
K9A K9 PATROL/ACTIVITY	3	1	-2	-66.7%
LFPR LOST OR FOUND PROPERTY	9	10	1	11.1%
LPPH LITTERING/POLLUTION PROBLEM	2	0	-2	-100.0%
MAND MAN DOWN	1	1	0	0.0%
MPER MISSING PERSON	1	1	0	0.0%
NDTB NOISE DISTURBANCE	10	7	-3	-30.0%
NICB NATIONAL INSUR CRIME BUREAU	1	0	-1	-100.0%
OFI OFFICER INFORMATION	42	33	-9	-21.4%
OVER OVERDOSE/POISON/INGESTION	2	1	-1	-50.0%
PARK PARKING PROBLEM	2	2	0	0.0%
PDNV PROPERTY DAMAGE, NON-VANDALISM	0	1	1	0.0%
RARR RESISTING ARREST	2	1	-1	-50.0%
SERV SERVE PAPERS	5	0	-5	-100.0%
SOFF SEX OFFENSE	7	4	-3	-42.9%
SOFR SEX OFFENDER REGISTRATION	0	1	1	0.0%
SUIC SUICIDE	0	1	1	0.0%
SUIT SUICIDE THREAT	1	3	2	200.0%
SUSP SUSPICIOUS	32	45	13	40.6%
TAHR TRAFFIC ACCIDENT, HIT AND RUN	1	1	0	0.0%
TAPD TRAFFIC ACCIDENT, PROP DAMAGE	11	10	-1	-9.1%
TAPI TRAFFIC ACCIDENT, PERSON INJRY	0	3	3	0.0%
TCV TOWN CODE VIOLATION	2	1	-1	-50.0%
THAZ TRAFFIC HAZARD	7	5	-2	-28.6%
THRE THREATENING	2	1	-1	-50.0%

TOFF TRAFFIC OFFENSE	177	92	-85	-48.0%
TPMV THEFT, PROPERTY, FROM MTR VEH	3	0	-3	-100.0%
TPOT THEFT, PROPERTY, OTHER	5	10	5	100.0%
TPPD TRAFF PRIV PROP DAMAGE	1	2	1	100.0%
TPSH THEFT, PROPERTY, SHOPLIFTING	3	5	2	66.7%
TRES TRESPASSING	11	11	0	0.0%
TVAU THEFT, VEHICLE, AUTOMOBILE	0	2	2	0.0%
TVOT THEFT, VEHICLE, OTHER TYPE	0	1	1	0.0%
UNKL UNKNOWN PROBLEM, LAW	12	8	-4	-33.3%
UNSP UNSECURE PREMISES	1	2	1	100.0%
UTL UNABLE TO LOCATE	2	0	-2	-100.0%
VAND CRIMINAL DAMAGE	2	4	2	100.0%
VIOL VIOLATION OF COURT ORDER	4	0	-4	-100.0%
WARR WARRANT ARREST	17	2	-15	-88.2%
WELF WELFARE CHECK	16	14	-2	-12.5%
WOFF WEAPONS OFFENSE	1	0	-1	-100.0%
XDUI EXTREME DUI/BAC OVER .20	0	1	1	0.0%

Totals:	794	594	-200	-25.2%



Public Works Monthly Report

January 2021

Engineering:

- Created Various Work Orders for All Town Departments
- Processed Public Works payables
- Ron attended Department Head meeting
- Commercial Project's; Plan Review and Comments to Com-Dev.
- 7th and Hollamon Project on Schedule-50% Completed
- Council Meeting(s) Via Zoom.
- Culvert applications processed for Com-Development
- Processed various Right of way applications
(Report provided by: Dorie Blair)

Streets Division:

- Crack seal various roads; Equestrian Estates / Salt Mine / Quarter-horse
- Rebuilt small trailer lights / wood deck / tires
- Repair mini excavator rats ate wiring
- Clean shop
- Build shelving for extra room in shop
- Snow plow various roads
- Spread cinders on various roads
- Repair various signs
- Install some new signs
- Replaced stolen signs
- Work orders
(Report provided by Stacy Perry)

Parks and Recreation:

- January continued to be a challenge as we navigated the COVID pandemic and as the numbers continued to rise locally and regionally and we returned to Phase 1 operations on November 30, but with the beginning of vaccinations around Yavapai County, there may be light at the end of the tunnel.
- Yoga, Qi Gong, and CrossFit, classes continued sparingly with a 10 participant max. Pop/Pilates Fusion, Pilates, and Zumba have continued to be been put on hold with hopes to resume in February.
- Staff continued to plan options for the 5th – 8th grade Grasshopper session this winter. Registration opened January 28th. We have opted to push the start back to March 6th. Staff is looking at a few different options for this program and watching closely what is done with high school basketball and other P&R departments around Arizona. Hiring referees and scorekeepers for this will begin in February.
- Staff attended a variety of virtual Forums including tournaments, aquatics, and special events through APRA this month to stay up on what is going on with other P&R Departments around the State.
- Mike has been participating in planning meetings for the Welcome Home Vietnam Veterans and traveling Vietnam Wall Memorial celebration taking place in March.
- Mike continued work on the Arena Event Application packet specific to the Camp Verde Arena Equestrian Facility.
- Scheduled facility use this month was as follows: Meeting rooms had 36 uses, Ramadas were at 15 uses, Gym had 3 uses, Sports fields up to 43 uses, and the kitchen has continued to be used regularly by the Mosaic Tile volunteers working on Hallett Plaza project.
- Staff has begun the process of planning for the 2021 pool season, communicating with previous staff and beginning the process of hiring new staff.
- Staff has begun the planning process for the Pecan & Wine Festival originally to be held in March but now rescheduled to April. We are unsure what this event will look like, but will be working with our partners on this event and hope to have more answers by the end of February.
- Staff has begun planning for our Summer Day Camp, working towards hiring staff. Mike also completed the required Annual Accreditation Report and Statement of Compliance for the American Camp Association.

- With the assistance of Maintenance, 3 sets of heavy-duty shelving, the same as some purchased for them, were purchased to use in the old weight room to improve organization and storage capability. This shelving is now in place and looks great.
- Staff has found information on potential grants for the building of a disc golf course at the Sports Complex and are looking into other grant options that may be beneficial in other areas. A few areas that we focusing on are carpeting in Rooms 204 and 305, possible renovation to the restrooms in the gym, and some funding for the needed equipment at the pool.
- Staff took the Ford Ranger we inherited from Maintenance in to be looked at as it was having some transmission and other issues. After the report from the mechanic for around \$5,000 in repairs came back and discussion with Ron Long, the Ranger has been retired leaving P&R without a vehicle again.
- The changing nature of society's response to COVID-19 and delay in available guidance has made planning for operations moving forward an extremely difficult task. P&R staff have all worked very hard and creatively during this time to stay informed and make progress toward safe programming for the public which has required a continuous re-examination of essentially all P&R policies and procedures around programming and facilities in order to comply with new requirements and expectations.
(Report provided by Mike Marshall)

Maintenance Division:

- Word orders
- Finished remodeling of new conference room
- Started annual tree trimming
- Finished moving everything out of old office and electrical room to start Troy and Tracy's new office remodel.
- Set up new shelving units in weight room and organized maintenance supplies (light bulbs, locks, plumbing).
- Moved into new office in old weight room.
- Reorganization of the ground's maintenance shop.
- Checking lawn mowers and equipment for summer time maintenance.
(Report provided by Jeff Kobel)

Wastewater Plant:

- Tasked with 55 Blue Stakes for the month.

- Received 0 call out for alarms.
- Received 238,331 gallons of septage from septage haulers this month.
- Average Effluent flow for this month = 234,000 gallons per day.
- Chlorine contact chambers in place. Installation 98% complete. We have received the Chlorinator and De-Chlorinator. To be installed after we have the canopy to cover these items. Waiting on Design
- Verde RV Park Lift station is 100% completed. Working on getting APS for final power. Meet Amanda with APS on site (Should have new APS Meter by end of April)
- Discontinue COVID 19 Work Schedule, We are wearing Masks when needed, and following CDC separation when possible.
- Meet with Yavapai Fence on separation fence between plant and equestrian center.
- Attend Town Council Zoom meeting on new sewer rates.
- Removed all Sludge out of N. Digester and installed new pump, rails and piping.
- Removed Pump at (old emergency fault) future reclaim water sales center.
- Worked with Verde Ranch Estates 1B Inspecting new piping and Manholes.
- Town Council Approved new sewer rates for Motel's, Hotel's & RV Park.
- Inspecting the work at the Verde Ranch Storage, Verde Ranch Phase 1B, & Auto Zone
- Continued working on Reclaimed Water Sales Policy.
- Main Street pumps ran for 350.5 Hours, Lift Station #2 = 492.4 minutes.
(Report provided by Chet Teague)

MEMORANDUM

TO: Russ Martin, Town Manager
FROM: Kathy Hellman, Library Director
SUBJECT: Monthly Report January 2021
DATE: 2/12/2021
CC: Department Heads, Town Council

Report from the Library

Director: The library is proud to host the Smithsonian Exhibit, *Voices and Votes: Democracy in America* through the end of February. We are the last venue on the tour and the only one in AZ that does not require appointments to see the exhibit.

Report from the Teen

Library: We had a very successful FRANK Talk with host Dr. Matthew Whitaker on the topic of *Race, Gender, Class, and the 2020 Election*. This

particular topic was chosen as a tie-in with the Smithsonian exhibit *Voices and Votes: Democracy in America*. Dr. Whitaker will be returning for another tie-in FRANK Talk on February 19 *entitled Our Right to Assemble: The History of Protest and Civil Disobedience in the U.S.* Hoping to involve teens in the exhibit, we partnered with Cottonwood Public Library for a virtual event called, *Editorial Cartooning for Teens*. Led and taught by Cottonwood Teen Librarian and cartoonist Jan Marc Quisumbing, the workshop gave teens the tools to create editorial cartoons that illustrate an opinion. Traditionally called “political cartoons”, the teens learned that the cartoons do not have to revolve around politics but can represent any opinion and that they are *meant* to be biased, whereas the news is not. Looking to the future, we are beginning to plan an outdoor, socially distanced

Can't make it to DC this year?



and "I AM AN AMERICAN TOO!"
History of American Indian Voting in Arizona

We brought the best of DC to YOU!



Smithsonian

VOICES
AND
VOTES

DEMOCRACY IN AMERICA

now – 02/27

928-554-8380



LEAGUE OF WOMEN VOTERS'
OF NORTHERN ARIZONA



HUMANITIES

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CAMP VERDE
COMMUNITY LIBRARY

activity, to give teens a chance to socialize in-person and remember that the library and its staff are still here for them.

Report from Circulation: We are called a community library for a good reason. Sometimes our services extend outside the library building and into the community. For example: a couple of books were returned with damage indicating unhealthy living conditions for the patron who borrowed them. When we spoke with the patron we discovered that the books were borrowed for a homebound neighbor that she helped. At this point, we were more concerned about the welfare of the patron who used the material than the damage to the items. In following up, we were able to connect the patron to a community organization that does welfare checks on people in the community and provides assistance to those in need.

Report from the PC Helpdesk: Patron activity in this area mirrors what is happening in the rest of the world. Our patrons are using the computers to shop and return packages and apply for benefits and jobs. Some patrons have come in to sign up for appointment to get the Covid-19 vaccine but don't have an email address or cellphone number. We worked with Spectrum Healthcare to address these issues and help our community members. The study rooms are being used for Zoom interviews, instruction, remote communications, and by counselors and other service providers. We have run into the following "roadblocks" to success. I have contacted Spectrum for info on how to overcome these roadblocks. The following are their suggested solutions.

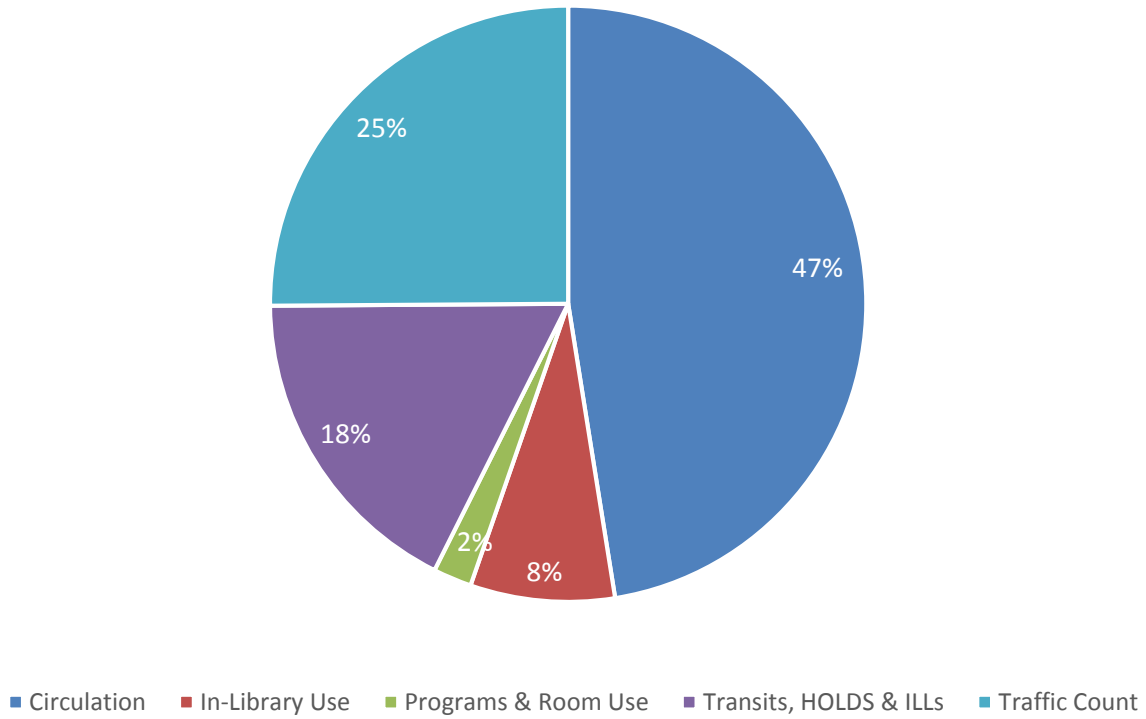
To really keep up with what is going on at the library, don't forget to follow us on Facebook at:
<https://www.facebook.com/campverdelibrary>

	Jan-21	Jan-20	% change	YTD-FY21	YTD-FY20	% change
In-Library Uses						
Traffic Count	4,673	9,114	-48.7%	31,413	60,640	-48.2%
New Cards Issued	52	73	-28.8%	329	462	-28.8%
Computer Use - All Ages	728	1,223	-40.5%	5,007	8,289	-39.6%
PC Helpdesk Answered Calls	107	n/a		849	n/a	
PC Helpdesk Missed Calls	75	n/a		566	n/a	
Requests for Computer Help	121	98	23.5%	493	720	-31.5%
Reference Questions	123	74	66.2%	496	616	-19.5%
Study Room Uses	62	50	24.0%	317	510	-37.8%
Study Room Use - Hours	121	81	49.4%	682	706	-3.4%
Study Room Use - People Served	69	73	-5.5%	425	507	-16.2%
Total In-Library Use	6,131	10,786	-43.2%	40,577	72,450	-44.0%
Library Programs						
Community Room Uses	6	36	-83.3%	69	253	-72.7%
Community Programs Attendance	24	318	-92.5%	2,174	1,844	17.9%
Adult Programs	2	18	-88.9%	23	146	-84.2%
Adult Program Attendance	46	142	-67.6%	304	1,636	-81.4%
Children's Programs	5	25	-80.0%	127	185	-31.4%
Children's Program Attendance	147	127	15.7%	1,255	1,322	-5.1%
Teen Programs	4	15	-73.3%	51	93	-45.2%
Teen Program Attendance	24	179	-86.6%	295	1,173	-74.9%
Total Library Program Attendance	241	766	-68.5%	4028	5975	-32.6%
Circulation						
Self-Checkout Use	2,966	1,859	59.5%	19,174	10,818	77.2%
Items Checked Out	3,819	5,470	-30.2%	24,941	35,718	-30.2%
Items Checked In	3,648	6,618	-44.9%	25,659	41,160	-37.7%
Renewed Items	1,371	746	83.8%	10,839	6,139	76.6%
Total Circulation	8,838	12,834	-31.1%	61,439	83,017	-26.0%
Circulation Areas of Interest						
Audio Books	206	196	5.1%	1,169	1,410	-17.1%
DVDs & Movies	1,511	2,246	-32.7%	10,558	15,295	-31.0%
eBooks	878	685	28.2%	5,722	4,751	20.4%
Laptops & iPads	3	87	-96.6%	83	552	-85.0%
Spanish Material	6	109	-94.5%	51	342	-85.1%
VOX Media Books	60	56	7.1%	329	314	4.8%
Children's Material	955	1,100	-13.2%	6,717	7,951	-15.5%
Teen's Material	265	495	-46.5%	2,647	3,522	-24.8%
Transits, HOLDS & InterLibrary Loans						
HOLDS Filled	1,322	1,257	5.2%	8,170	8,074	1.2%
Transit Items Sent & Received	1,922	2,035	-5.6%	12,766	13,165	-3.0%
CVCL ILL Items Going Out	10	28	-64.3%	87	205	-57.6%
ILL Items for CVCL Patrons	3	4	-25.0%	22	31	-29.0%
Total Transit, HOLDS & ILL Activity	3,257	3,324	-2.0%	21,045	21,475	-2.0%
Library Volunteers						
Number of Volunteers	12	29	-58.6%	86	177	-51.4%
Number of Hours Given	138	375	-63.2%	1,018	3,087	-67.0%
Average Hours/Volunteer	11.5	12.9	-11.1%	11.8	17.4	-32.1%
Collection & Development						
New Kids & Teen Material Added	70	27	159.3%	403	374	7.8%
New Books & Magazines Added	15	126	-88.1%	970	1,362	-28.8%
New Audio-Visual Material Added	163	56	191.1%	501	620	-19.2%
Total Items Added	178	182	-2.2%	1471	1982	-25.8%

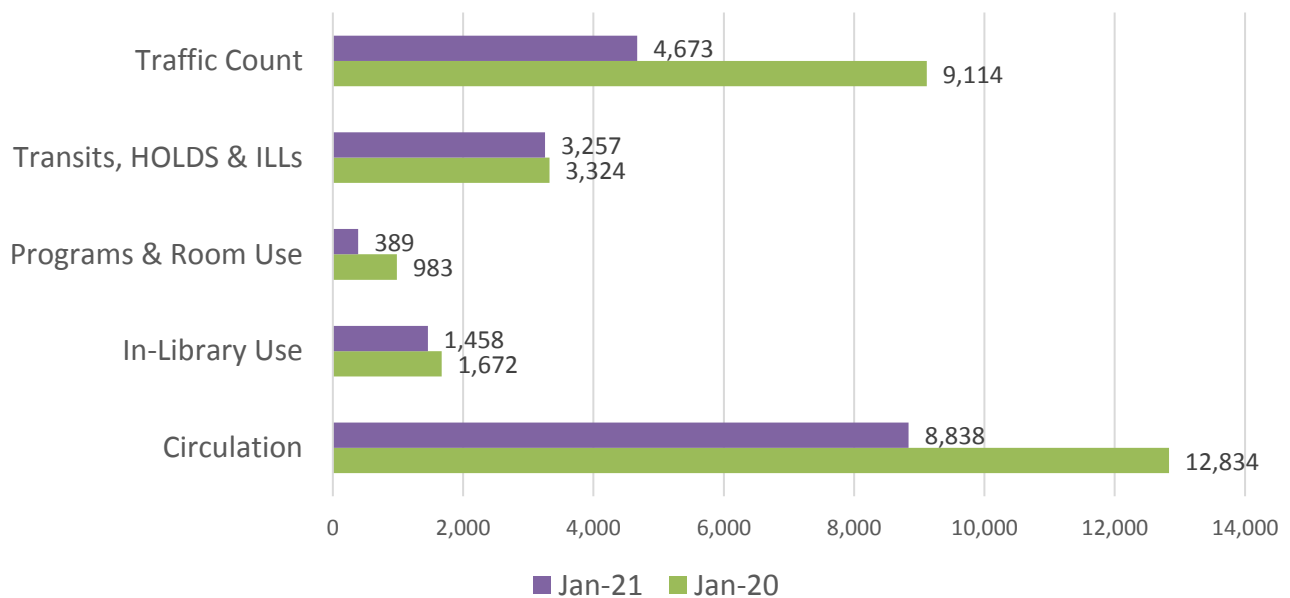
Mending & Donations

Items Mended or Repaired	190	38	400.0%	447	493	-9.3%
Donations Processed	584	2,634	-77.8%	4,524	12,000	-62.3%
Donations Cataloged	5	33	-84.8%	129	619	-79.2%

Library Use: January 2021



Library Use: January 2020 vs. January 2021





This Week @CVCL 01/11/2021

Note from the Library Director:

Recent events in our Nation remind me how grateful I am to live in a small community where kindness, generosity, and common sense prevail. I know Camp Verde is not perfect but it is pretty close. People here still know how to listen to each other, respect opposing viewpoints, and come together for the good of our community. And right inside this oasis from the national chaos sits your Community Library. The staff here continue to go above and beyond what used to be their normal duties to clean and disinfect to make your visit safe. But even as important as that is, what staff really deserve kudos for, is the welcoming environment they have created and continue to maintain no matter what is going on in their personal lives or anywhere else in the world. Folks from all walks of life are welcomed, served, and appreciated no matter what opinions, views, or beliefs they hold. Library staff from A-Z believes that you should have the freedom to discover, learn, decide, and think for yourself in this place of respite, peace, warmth, and acceptance...your Community Library.

Adult Gardening Class - Seed-to-Supper

The University of Arizona Yavapai County Cooperative Extension is offering a free **Virtual** seed-to-supper adult gardening course. Learn to grow your own food through 6 sessions offered by SNAP-ED. The program highlights practical, low-cost gardening techniques for building, planning, planting, maintaining, and harvesting a successful vegetable garden. It doesn't matter if you live in an apartment or on acreage, everyone can learn something from this course. Participants should plan to attend all six classes. A free gardening book, seeds, and other goodies will be available on a limited basis. Classes are scheduled on the following dates from 4:00-6:00p:

- Tuesday, January 12
- Thursday, January 14
- Tuesday, January 19
- Thursday, January 21
- Tuesday, January 26
- Thursday, January 28

Pre-registration is required. Email yavapaires@cals.arizona.edu with your first and last name, email address, and phone number. The deadline to register for the entire series is Tuesday, January 12. After your registration is confirmed, you will receive the Zoom link to participate in all six classes. Persons with a disability may request reasonable accommodations, such as a sign language interpreter, by contacting Lydia Watts at 928-445-6590 x221. Requests should be made as early as possible to allow time to arrange the accommodation.

Smithsonian Traveling Exhibition Examining Democracy in America Opens at the Library Saturday, January 16

Voices and Votes: Democracy in America examines the nearly 250-year-old American experiment of government "of, by, and for the people" and how each generation since continues to question how to form "a more perfect union." Opening at the library on Saturday, January 16 at 2:00p Voices and Votes will be on view through Saturday, February 27 during library open hours. At the start of the new year, Voices and Votes gives us a chance to pause and reflect as we place the events of 2020 into the context of our nation's history and explore

what it means to be an active participant in the governance of not only the country but also this community.

Voices and Votes: Democracy in America explores the action, reaction, vision, and revision that democracy demands as Americans continue to question how to shape the country. From revolution and suffrage to civil rights and casting ballots, everyone in every community is part of this ever-evolving story, the story of democracy in America. Exhibition sections highlight the origins of American democracy, the struggles to obtain and keep the vote, the machinery of democracy, the right to petition and protest beyond the ballot, and the rights and responsibilities of citizens. “Voices and Votes” features historical and contemporary photos; educational and archival video; engaging multimedia interactives with short games; and historical objects like campaign souvenirs, voter memorabilia, and protest material.

“I Am an American Too:” History of American Indian Voting Rights is a local poster exhibit designed to accompany the Arizona tour of the Voices and Votes exhibit. Sponsored by the League of Women Voters of Northern Arizona, it helps tell the story of Indian voting rights in Arizona and the United States.

Camp Verde Community Library in partnership with the League of Women Voters of Northern Arizona was chosen by the AZ Humanities Council to host Voices and Votes: Democracy in America as part of the Museum on Main Street program—a national/state/local partnership to bring exhibitions and programs to rural cultural organizations. *Voices and Votes: Democracy in America has been made possible at Camp Verde Community Library by AZ Humanities Council. Voices and Votes: Democracy in America is part of Museum on Main Street, a collaboration between the Smithsonian Institution and State Humanities Councils nationwide. It is based on an exhibition by the National Museum of American History. Support for Museum on Main Street has been provided by the United States Congress.*

Ongoing @CVCL

Online Storytime with Ms. Letty (and Dewey)

Don't miss online Story Time with Ms. Letty & Dewey, posted to our Facebook Page every Wednesday!

Coming Next Week @CVCL

Editorial Cartooning Virtual Event for Teens

Teens across the Verde Valley are invited to express their voices and opinions through editorial cartoons! Jan Marc Quisumbing, cartoonist, illustrator, and Cottonwood Public Library Teen Librarian will teach a virtual cartooning workshop on **Friday, January 22 from 3:00-4:30p**. Fifteen drawing kits will be available at each library starting Tuesday, January 12, on a first-come, first-serve basis. Teens are encouraged to pick up a drawing kit, participate in the cartooning workshop, and return their drawings to their respective libraries for display.

Editorial cartoons are meant to show bias, poke fun at current events, or get people talking. They give the cartoonist an opportunity to share opinions or make a point about topics that can sometimes be difficult to talk about. The workshop will be held via Zoom Friday, January 22 from 3:00-4:30p.

Zoom ID: 8129360 6182

Passcode: 607319

Virtual Community Conversation on Gender, Race, Class & Election 2020

Join us online **Monday, January 25 at 3:00p** for a free FRANK Talk about Gender, Race, Class & Election 2020. Dr. Matthew Whitaker will present the program online via Zoom meeting co-hosted by Teen Librarian, Zack Garcia. A brief recorded video introduction is followed by a live interactive discussion with Dr. Whitaker.

It has been said that the 2020 Presidential election is a “battle for the soul” of a divided America—a quaking nation whose fault lines include race, class, gender, urban, rural, north, mid-west, south, rich, poor, middle class, young, middle-aged, and senior. How have these divisions influenced recent elections? Explore these questions in a safe, interactive discussion where people listen respectfully and engage thoughtfully with one another.

Participants must register to attend the event at <https://conta.cc/397kXTq> or by going to our Facebook page (@campverdelibrary) at <https://www.facebook.com/campverdelibrary> and clicking on *Events* to find this event and then clicking the link in the description. There is a limit of 30 participants.

FRANK Talks is an interactive community conversation program from Arizona Humanities in partnership with the Arizona State Library, Archives, and Public Records. Attendees discuss issues of local and national importance. FRANK Talks encourage participants to weigh facts, provide the opportunity to put them in context, and consider different points of view. Learn more about FRANK Talks at www.azhumanities.org

About the speaker:

Dr. Matthew Whitaker is a decorated educator, historian, author, social justice advocate, motivational speaker, and founder of the ASU Center for the Study of Race and Democracy, where he taught for 16 years. Whitaker’s expertise lies in U.S. history, African American history, race relations, social movements, cultural competency, equity and inclusion, teaching excellence, and community partnerships. Whitaker has received numerous awards including the 2016 DLA Diversity and Inclusion Award, ASU’s 2015 Pioneer Award for work on African American life and culture, and 2014 DLA Inclusive Workplace Award. Whitaker has spoken throughout the U.S. and abroad, and has been featured on CNN, NPR, PBS, WVON, and KEMET. His books include *Hurricane Katrina: America’s Unnatural Disaster*, *Race Work: The Rise of Civil Rights in the Urban West*, and his forthcoming memoir, *The Undisputed Truth: A Revolutionary Journey to Black Manhood*.

the Library will be CLOSED Monday, January 18 - MLK Day

Camp Verde Community Library | [Email Address](#) | 928-554-8380 | [Website](#)

See what's happening on our social sites:





This Week @CVCL 01/18/2021

Editorial Cartooning Virtual Event for Teens

Teens are invited to express their voices and opinions through editorial cartoons! Jan Marc Quisumbing, cartoonist, illustrator, and Cottonwood Public Library Teen Librarian will teach a virtual cartooning workshop on **Friday, January 22 from 3:00-4:30p**. Fifteen drawing kits will be available at each library starting Tuesday, January 12, on a first-come, first-serve basis. Teens are encouraged to pick up a drawing kit, participate in the cartooning workshop, and return their drawings to their respective libraries for display. Contact Zack at 928-554-8390 for details.

Sew Along with Allyn - Where Happiness is Homemade

Instructor, Allyn Watson returns with a new series of online classes showcasing a variety of sewing and craft projects for beginners. The digital recordings of this series will be posted to the [Library's Events Calendar](#) and [Facebook](#) pages on **Friday, January 22 by 10:00a**. Look for the supplies list for this week's class on the library Facebook page.

Experience More in Movies & Enjoy a Movie Night on Us!

Select one of the movies themed around Democracy in America from the display shelf near the PC Helpdesk and get a FREE movie night snack bag to take home. There are 10 selections for grownups and 9 family selections that will help you experience different times and places to better understand some of the issues our country has faced on the journey toward a "more perfect union." [Click HERE](#) for a complete list of eligible movies. Show the movie you have selected at the Children's checkout desk or the Front desk and ask for your movie night snack bag. There is a limit of one movie night snack bag per family per week.

Learn How to Share Your Story on the Be Here Story App for iOS

We are collecting local stories about voting and democracy for Voices and Votes. Using the **Be Here Story** app from [MuseWeb](#) participants can record a five-minute story, anecdote, or experience about life in Camp Verde and take a photo or upload one. By collecting local stories in the voices of local people, the app creates an archive of place-based stories created by the people who know the community best. People interested in participating can

- tune-in via Zoom for a virtual demonstration
- ask at the PC Helpdesk for one-on-one assistance
- checkout an iPad for in-library use of the Be Here story app in a Quiet/Study Room
- download the app to their personal iOS device and record their stories
- interact with the story collection kiosk that is part of the Voices and Votes exhibit

Camp Verdeans are encouraged to add their voices to the national narrative through the Be Here story app. Visitors to the area can then use the app to tap into the community's cultural heritage when they listen to the stories based on the geolocations on their smartphones.

Be Here: Main Street is a partnership between MuseWeb and the Smithsonian Institution's Museum on Main Street program, which, along with the Arizona Humanities Council, brought the Smithsonian Voices and Votes: Democracy in America traveling exhibition to Camp Verde Community Library. MuseWeb is working with communities to record stories about culture, history, people, and the things that make each community unique. This program is part of the Smithsonian's Voices and Votes: Democracy in America exhibit at Camp Verde Community Library January 16 – February 27, 2021. **Voices and Votes: Democracy in America** has been made possible at Camp Verde Community Library by AZ Humanities Council. **Voices and Votes: Democracy in America** is part of Museum on Main Street, a collaboration between the Smithsonian Institution and State Humanities Councils nationwide. It is based on an exhibition by the National Museum of American History. Support for Museum on Main Street has been provided by the United States Congress.

Pick up a copy of the OneBook Experience Book Now

Modeled after OneBook AZ, **OneBook Experience** seeks to bring the Verde Valley communities together through the experience of shared literature. This is your opportunity to read [Vanished Arizona: Recollections of the Army Life of a New England Woman](#) by Martha Summerhayes through the month of February and experience an example of what life was like before women had a voice or a vote. Then, [click HERE](#) to join in a Virtual Book Discussion facilitated by Amber Polo Thursday, February 25 at 10:00a.

*Martha Summerhayes's recollections span a quarter of a century and recount life at a dozen army posts, the heart of this book concerns her experiences during the 1870s in Arizona, where the harsh climate, rattlesnakes, cactus thorns, white desperadoes, and other inconveniences all made for a less-than-desirable posting for the Summerhayeses. First printed in 1908, Vanished Arizona is Summerhayes's memoir of her years as a military wife as her husband's Eighth Regiment conducted **Gen. George Crook's expedition** against the Apaches. It was so well received that she became an instant celebrity and the book a timeless classic. The book retains its place securely among the essential primary records of the frontier-military West because of the narrative skill of the author and her delight in life.*

This program is part of the [Voices and Votes Special Programs & Events Experience](#) currently at the Library.

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Ongoing @CVCL

Online Storytime with Ms. Letty (and Dewey)

Don't miss online Story Time with Ms. Letty & Dewey, posted to our Facebook Page every Wednesday!

Smithsonian Traveling Exhibit, **Voices and Votes: Democracy in America on Display Through Saturday, February 27**

Voices and Votes: Democracy in America explores the action, reaction, vision, and revision that democracy demands as Americans continue to question how to shape the country. From revolution and suffrage to civil rights and casting ballots, everyone in every community is part of this ever-evolving story, the story of democracy in America. Exhibition sections highlight the origins of American democracy, the struggles to obtain and keep the vote, the machinery of democracy, the right to petition and protest beyond the ballot, and the rights and responsibilities of citizens. “Voices and Votes” features historical and contemporary photos; educational and archival video; engaging multimedia interactives with short games; and historical objects like campaign souvenirs, voter memorabilia, and protest material.

“ I Am an American Too:” History of American Indian Voting Rights is a local poster exhibit designed to accompany the Arizona tour of the Voices and Votes exhibit. Sponsored by the League of Women Voters of Northern Arizona, it helps tell the story of Indian voting rights in Arizona and the United States.

Camp Verde Community Library in partnership with the League of Women Voters of Northern Arizona was chosen by the AZ Humanities Council to host **Voices and Votes: Democracy in America** as part of the Museum on Main Street program—a national/state/local partnership to bring exhibitions and programs to rural cultural organizations. ***Voices and Votes: Democracy in America** has been made possible at Camp Verde Community Library by AZ Humanities Council. **Voices and Votes: Democracy in America** is part of Museum on Main Street, a collaboration between the Smithsonian Institution and State Humanities Councils nationwide. It is based on an exhibition by the National Museum of American History. Support for Museum on Main Street has been provided by the United States Congress.*

Coming Next Week @CVCL

See what's happening on our social sites:





This Week @CVCL 01/24/2021

Virtual Art Workshop: Another Way to Express Your Voice

Sign-up for a 6-week series introducing painting with alcohol ink. Starting Thursday, February 4 and running through March 11 from 1:00p-2:00p learn the art of expressing your voice through this unique medium known for its vibrant colors and organic images. The workshop will be taught by Ms. Lynne, Founder of Lynne's Jubilee and is for ages 10 and up. Supply kits will be available Monday, February 1 for the first 12 participants who commit to attend all 6 classes. To sign-up call 928-554-8381. This program is part of the Voices and Votes Special Programs & Events Experience currently at the Library.

This program is part of the Voices and Votes Special Programs & Events Experience currently at the Library.

Dewey Learns His Vote Counts Drawing Opportunity for Kids 6-12

Starting Friday, February 5 and running weekly through March 12 children ages 6-12 are invited to illustrate an original story about the Library's beloved bearded dragon as details are released one week at a time. Kids can pick up their Dewey Drawing kits and the next installment of the story in the Children's Library starting Friday of each week. Then bring in their completed drawings for display. Art supplies are provided for first 15 participants.

This program is part of the Voices and Votes Special Programs & Events Experience currently at the Library.

AARP Tax Aide Services Return to the Library by Appointment Only

Beginning **Tuesday, February 2 from 2:00p-5:00p** no-cost tax preparation and e-filing services for taxpayers of all ages return to the library's Founders Room. AARP Tax-Aide IRS-certified volunteers will assist you in e-filing your 2020 taxes. **You must call first to make an appointment at (928) 421-3710.**

Please bring the following items to your appointment:

- Previous year's tax return(s)
- Social Security cards and/or ITIN notices/cards or other official documentation that show the taxpayer identification numbers for every individual on your return
- Government-issued photo ID for each taxpayer

- Checking or savings account information if you want to direct deposit any refund(s) or direct debit any amounts due
- Identity Protection PIN (IP PIN) (for each individual if applicable)
- Income documents such as W-2's 1099's, etc.
- Deduction documents if doing itemized deductions
- 1095-A forms if you purchased insurance through the Marketplace (Exchange).
- Other forms may be necessary depending on your situation.

The library and AARP Volunteers have taken every precaution to ensure the health and safety of patrons who wish to take advantage of this service, including extensive cleaning and sanitizing measures, requiring face masks be worn in the library, and use of plexiglass shields in the room where the appointments take place.

Pick up a copy of the OneBook Experience Book Now

Modeled after OneBook AZ, **OneBook Experience** seeks to bring the Verde Valley communities together through the experience of shared literature. This is your opportunity to read [Vanished Arizona: Recollections of the Army Life of a New England Woman](#) by Martha Summerhayes through the month of February and experience an example of what life was like before women had a voice or a vote. Then, [click HERE](#) to join in a Virtual Book Discussion facilitated by Amber Polo Thursday, February 25 at 10:00a.

This program is part of the [Voices and Votes Special Programs & Events Experience](#) currently at the Library.

Ongoing @CVCL

Online Storytime with Ms. Letty (and Dewey)

Don't miss online Story Time with Ms. Letty & Dewey, posted to our Facebook Page every Wednesday!

Experience More in Movies & Enjoy a Movie Night on Us!

Select one of the movies themed around Democracy in America from the display shelf near the PC Helpdesk and get a FREE movie night snack bag to take home. There are 10 selections for grownups and 9 family selections that will help you experience different times and places to better understand some of the issues our country has faced on the journey toward a "more perfect union." [Click HERE](#) for a complete list of eligible movies. Show the movie you have selected at the Children's checkout desk or the Front desk and ask for your movie night snack bag. There is a limit of one movie night snack bag per family per week.

Learn How to Share Your Story on the Be Here Story App for iOS

We are collecting local stories about voting and democracy for Voices and Votes. Using the **Be Here Story** app from [MuseWeb](#) participants can record a five-minute story, anecdote, or experience about life in Camp Verde and take a photo or upload one. By collecting local stories in the voices of local people, the app creates an archive of place-based stories created by the people who know the community best.

People interested in participating can

- tune-in via Zoom for a virtual demonstration
- ask at the PC Helpdesk for one-on-one assistance

- checkout an iPad for in-library use of the Be Here story app in a Quiet/Study Room
- download the app to their personal iOS device and record their stories
- interact with the story collection kiosk that is part of the Voices and Votes exhibit

Camp Verdeans are encouraged to add their voices to the national narrative through the Be Here story app. Visitors to the area can then use the app to tap into the community's cultural heritage when they listen to the stories based on the geolocations on their smartphones.

*Be Here: Main Street is a partnership between MuseWeb and the Smithsonian Institution's Museum on Main Street program, which, along with the Arizona Humanities Council, brought the Smithsonian Voices and Votes: Democracy in America traveling exhibition to Camp Verde Community Library. MuseWeb is working with communities to record stories about culture, history, people, and the things that make each community unique. This program is part of the Smithsonian's Voices and Votes: Democracy in America exhibit at Camp Verde Community Library January 16 – February 27, 2021. **Voices and Votes: Democracy in America** has been made possible at Camp Verde Community Library by AZ Humanities Council. **Voices and Votes: Democracy in America** is part of Museum on Main Street, a collaboration between the Smithsonian Institution and State Humanities Councils nationwide. It is based on an exhibition by the National Museum of American History. Support for Museum on Main Street has been provided by the United States Congress.*

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Coming Next Week @CVCL

Catholic Charities Community Outreach

Meet with Catholic Charities Community Outreach Services in the parking lot at the library between 10:00a and 11:30a to learn about Veteran's Services, Housing Issues, Mental Health Services, and other

community resources that are available.

See what's happening on our social sites:



Camp Verde Community Library | 130 Black Bridge Road, Camp Verde, AZ 86322

[Unsubscribe kathy.hellman@campverde.az.gov](#)

[Update Profile](#) | [About our service provider](#)

Sent by library@campverde.az.gov powered by



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Furthermore, to ensure compliance with the Open Meeting Law, Council or Board/ Commission / Committee members who are recipients of this message should not forward it to other members of the Council or Board / Commission / Committee of the Town of Camp Verde. Council Members or Board / Commission / Committee members may reply to a staff member regarding this message, but they should not send a copy of a reply to other Council or Board / Commission / Committee members.

Please consider our environment before printing this email. 🌱

COMMUNITY DEVELOPMENT

January

2021



Community Development Director Melinda Lee ◊ Robert Foreman – Building Official ◊
Cliff Bryson – Code Compliance Officer ◊ Jonathon Rivero – Plans Examiner/Building Inspector ◊
Roxanne Jasman – Plans Examiner ◊ Bobbi Webb – Admin. Asst./Asst. Planner ◊ Lisa Carnavale – Permit Technician

**Community Development
Director's Monthly Report
January 2021**

In January we saw a drop in the number of permits, at 33. Of those, we had 5 commercial permits, which included the renovation of the Town's weight room to use for the new Maintenance office. Another commercial project was for the continued renovation work being done on a marijuana grow facility on Boyles Way. The church property on Head Street submitted a Temporary Use Permit to allow residential use in the building while they renovate. After review of their application, this was denied due to the combination of uses and issues that need to have proper upgrades to meet building and safety codes. Staff is continuing to work with the new owners of this property regarding these items.

New complaints for Code Compliance increased to 16 this month. Enforcement continues with open cases as well. One of the new cases was the reopening of an ongoing issue on Arena Del Loma; a use that was abandoned for a period of time and has restarted. Staff will be working closely with the new owners to find resolutions to their proposed land use and to mitigate nuisance issues that have risen. We continue to discuss moving forward with public outreach and awareness regarding Dark Skies and signage.

This month the Director also had these meetings:

- Attended Board of Adjustments, one Council meeting, one Council Retreat, and one Planning Commission meeting.
- Attended two Department Team meetings.
- Rudy Stadelman and Ron Long; division of property on Finnie Flat Road.
- Troy Odell; coordination of potential site inspections/reviews that relate to Public Works and Community Development. Requested the restart of the Development Advisory Committee.
- Three property owners along Sunrise Drive in Verde Lakes met with Staff to discuss their issues with development, due to the status of their flood zones, for which we referred them to Yavapai County Flood Control for direction.
- Out of Africa; restarting their Glamping site, which is covered under an existing Temporary Use Permit.
- Margie Johnson; the division of her late father's property on Parks Drive.
- Rachelle Pozza; option of possible Temporary Use Permit for their church property.
- Tammy Smith; possible Use Permit for an RV Park on Dalton Gang Lane.
- Randy Rosane; proposed use of prefabricated buildings for their proposed Use Permit for a Bed & Breakfast.
- Bill Sims, Attorney; regarding Boulder Creek PAD amendment.
- Verde Lakes; met with Staff and Councilor McPhail regarding moving forward with a focus group for the Revitalization project. Also met with Yunpei (Rainia) Zhang, ASU student helping with the preliminary planning of this project.
- Rob Witt and Sefton Engineering; possible rezone request to M1 on State Route 260, by Aultman Parkway.

There are still open seats in our Planning Commission and Board of Adjustments which are being advertised for potential volunteers. The Planning Commission has (2) members that are being retained as alternates on a temporary basis to enable a quorum; one letter of interest has been received and is expected to be taken to Council in February. This will relieve one of the (2) that are still volunteering their time. The current status provides a minimum of a quorum for the Planning Commission -- a lack of a quorum at any meeting would mean we could not conduct business. Please let others know about these vacancies and have them contact Community Development if they have an interest; we are willing to discuss what their duties would be on these boards.

Community Development continued with the alternative schedule due to COVID concerns in the Town. We are currently closed to the public, with in-person contact by appointment only. We have two staff members in the office Monday – Thursday from 7:00am to 5:00pm and one on Fridays from 7:00am to 11:00am. All other staff members are available from home or their field vehicles through remote access.

TOWN OF CAMP VERDE, COUNTY OF YAVAPAI, STATE OF ARIZONA

TOWN OF CAMP VERDE COMMUNITY DEVELOPMENT
CODE COMPLIANCE



MEMORANDUM

DATE: Monday February 2, 2021
TO: Melinda Lee, Community Development Director
FROM: Cliff Bryson, Code Compliance Officer
SUBJECT: January 2021 Monthly Report
FOR: Information

On Monday February 1, 2021, staff assigned with the Community Development Code Compliance Section provided the following monthly report for the month of January 2021.

To date, the Code Compliance Section currently has **(45) forty-five** active cases. **(16) sixteen** new cases were initiated during this month with the following breakdown by reporting type: **Proactive Enforcement (5) five, phone (5) five, Compliant Form (4) four and Email (2) two.** In the month of January 2021, **(11) eleven** cases were successfully closed with voluntary compliance, **(3) three** cases closed unfounded and **(3) three** cases closed with no violation. To date, the Code Compliance Section has **(8) eight** cases in prosecution status with **(1) one** of the cases sent into warrant status due to the defendant not showing for court.

During the month of January 2021, the top **(2) two** violations of the Zoning & Planning Ordinance and/or the Town Code were:

1. **Town Code 10-2-1;** General Nuisance (Rubbish and Debris)
2. **Town Code 7-2-104.1;** Required Building Permit

Town of Camp Verde
Community Development Department
Code Compliance Section
473 S. Main Street, Suite 108 Camp Verde, Arizona 86322-7246
Telephone: 928.554.0050
www.campverde.az.gov

BUILDING DIVISION MONTHLY REPORT

For the Month of: JANUARY

Year: 2021

Permits

Received: 30

Issued: 24

Finalized: 1

Plan Reviews

Commercial: 1

Residential: 9

Permit Fees

Charged: \$33,488.68

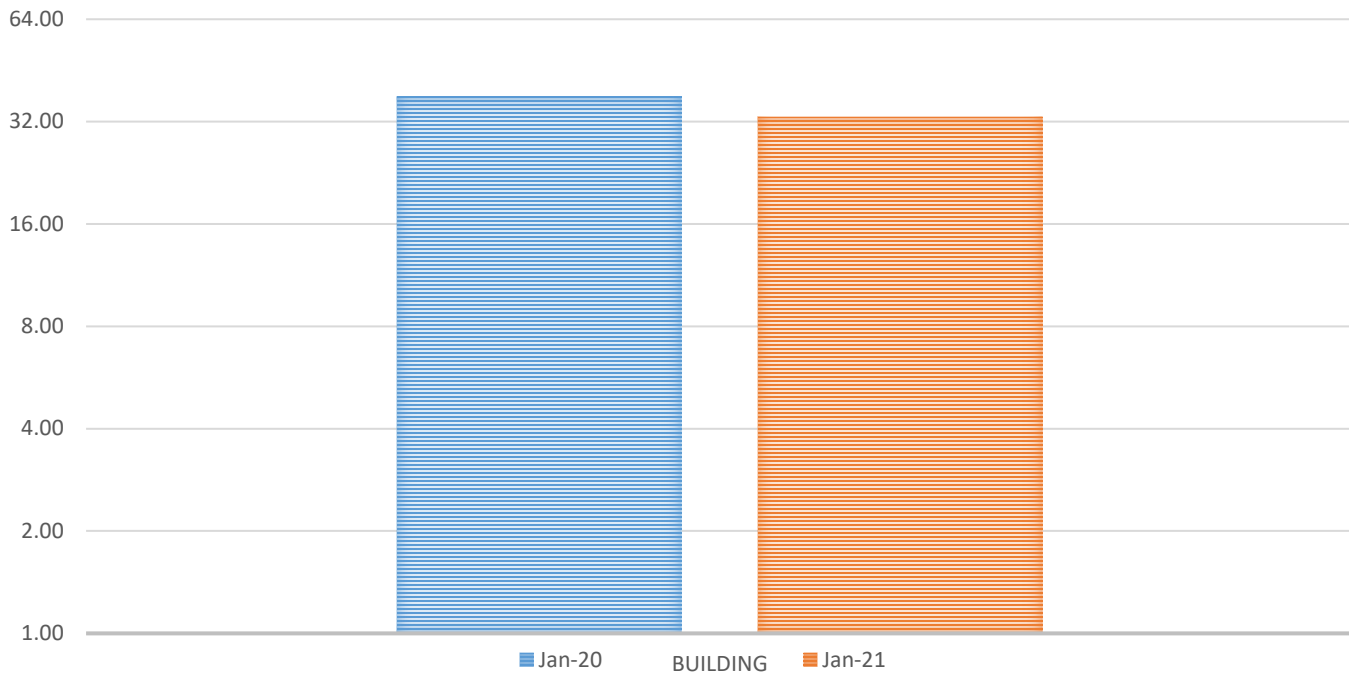
Received: \$12,592.31

Inspections

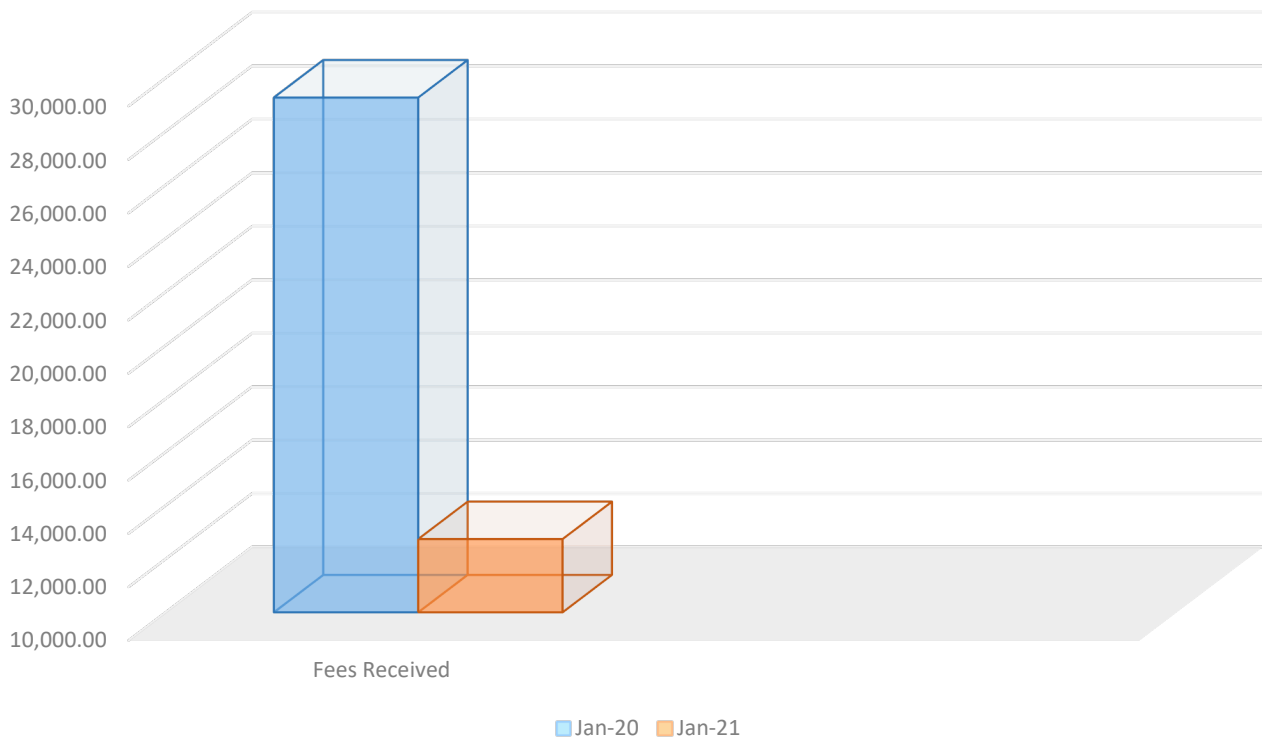
Commercial: 13

Residential: 66

PERMITS RECEIVED



FEE REVENUE



Monthly Report for Planning & Zoning Items

Month/Year: January 2021

Zoning Clearances Completed: 9

Residential: 6

Commercial: 3

Zoning Verifications: 0

Minor Land Divisions: 1

Temporary Use Permits: 1

Development Standards Review: 0

Zoning Map Change: 0

Preliminary Plat: 0

Final Site Plan Review: 0

Board of Adjustment Meetings: 1

PZC Items to Town Council: 0

Ordinances/Resolutions Adopted: 0

Business Licenses received: 3

Training/Webinars: None

Inspections: 15

Residential: 12

Commercial: 3

Administrative Reviews: 0

Lot Line Adjustments: 0

PAD Amendment: 1

Conceptual Meeting: 2

Use Permits: 0

Final Plat: 0

Text Amendments: 1

Planning Commission Meetings: 1

Quarterly Reports to Council: 2

Road Name Ratifications: 0

Business Licenses approved: 5

GIS Projects: New Address Assigned: 1

Address Corrections: 0

Received online: 0

Phone Calls Processed: 224

Permit Report

1/1/2021 - 01/31/2021

Permit #	Permit Date	Permit Type	Parcel Address	Description	Total Fees	Planning & Zoning	Residential/ Commercial
20210032	1/28/2021	Electrical	498 S 2ND ST	RES- OTC ELECTRIC	\$84.98		Residential
20210031	1/28/2021	Plumbing	2777 S ASPEN WAY	RES- OTC PLUMBING	\$84.98		Residential
20210030	1/27/2021	Plumbing	1177 E MEGHANS RD	RES-OTC PLUMBING	\$84.98		Residential
20210029	1/27/2021	Zoning Clearance	1835 S Quarterhorse LN	Res - 8X20 Storage Container	\$87.55		Residential
20210028	1/27/2021	Demo	3264 E CLINTON LN	RES-DEMO	\$84.98		Residential
20210027	1/26/2021	SIGNS	600 S 1ST ST	COM - Monument & Wall Sign	\$164.80	Zoning Clearance	Commercial
20210026	1/22/2021	Building	4261 E UNION CIR	RES-SFR	\$2,313.12	Zoning Clearance	Residential
20210025	1/20/2021	Building	2415 S Hillcrest DR	RES - REMODEL & 200 AMP Panel	\$1,582.66		Residential
20210024	1/20/2021	Building	2963 S White Birch DR	RES - DETACHED GARAGE	\$486.93	Zoning Clearance	Residential
20210023	1/20/2021	Building	2208 S PEARL DR	RES-SFR & Storage Cont & Metal Bldg	\$9,547.36		Residential
20210022	1/14/2021	Building	1581 S BOYLES WAY	COM-Grow Rooms/Parking	\$12,698.92	Zoning Clearance	Commercial
20210021	1/13/2021	TEMP USE PERMIT	499 S 2ND ST	Temp Use Permit	\$149.35	Temporary Use Permit	Commercial

20210020	1/13/2021	FACTORY-BUILT BLDG	3387 E PHYLLIS CIR	RES- FBB Install (Clayton)	\$659.05	Zoning Clearance	Residential
20210019	1/12/2021	Electrical	395 S MAIN ST	COM- TI-Weight Room & Office	TOCV		Commercial
20210018	1/12/2021	Building	3286 E Mocking Bird LN	RES-SFR	\$3,307.33		Residential
20210017	1/11/2021	SOLAR	787 W SALT MINE RD	RES-RM SOLAR 14.47 kw	\$211.00		Residential
20210016	1/8/2021	Zoning Clearance	1937 N Arena Del Loma RD	RES-Chainlink fence	\$87.55		Residential
20210015	1/7/2021	SOLAR	2054 E HARDY LN	RES-RM Solar 4.76 kw	\$211.00		Residential
20210014	1/6/2021	Zoning Clearance	2558 N La Grande DR E	RES - 4' METAL FENCE	\$87.55	Zoning Clearance	Residential
20210013	1/6/2021	Zoning Clearance	2510 S Glenrose Dr	Detached shed	\$87.55	Zoning Clearance	Residential
20210012	1/6/2021	Planning and Zoning	856 S SGT Woodall DR	Minor Land Division	\$206.00	Minor Land Division	Residential
20210011	1/5/2021	Mechanical	1151 W WHEELER RD	RES - OTC MECH	\$84.98		Residential
20210010	1/5/2021	Mechanical	1133 W WHEELER RD	RES-OTC Mechanical	\$84.98		Residential
20210009	1/5/2021	Mechanical	1167 W WHEELER RD	RES-OTC Mechanical	\$84.98		Residential
20210008	1/5/2021	Mechanical	1195 W WHEELER RD	RES-OTC Mechanical	\$84.98		Residential
20210007	1/5/2021	Mechanical	1158 W Thorton RD	RES- OTC Mechanical	\$84.98		Residential
20210006	1/5/2021	Mechanical	1178 W Thorton RD	RES- OTC Mechanical	\$84.98		Residential
20210005	1/5/2021	Mechanical	97 S Mann Cir Lot # 43	RES- OTC Mechanical	\$84.98		Residential
20210004	1/5/2021	Mechanical	103 S MANN CIR LOT #42	RES- OTC Mechanical	\$84.98		Residential

20210003	1/5/2021	Manufactured Home	4135 E Clear Creek DR	RFES- MFH Install	\$535.00		Residential
20210002	1/5/2021	SOLAR	2054 S Schaeffer LN	RES- RM Solar 10.88 kw	\$211.00		Residential
20210001	1/4/2021	SIGNS	365 S MAIN ST	COM - SIGN REFACE	\$103.00	Zoning Clearance	Commercial
20210000	1/4/2021	Zoning Clearance	589 S 4TH ST	RES - 6' Chainlink Fence	\$87.55	Zoning Clearance	Residential
Total Permit Fees					\$33,844.03		

Total Records: 33

Total Received Online: 4

ARIZONA DEPARTMENT OF HOUSING OMH

Name, Address of IGA Partner (Please type or print)

TOWN OF CAMP VERDE BUILDING DEPT

473 S MAIN ST, STE 108

CAMP VERDE, AZ 86322

1110 W. Washington, Suite #200

Phoenix, AZ 85007

P: 520-343-9801 omh.iga@azhousing.gov

Reporting Month: DECEMBER 2020

Date Submitted: 1/4/21

ISA MONTHLY REPORT

Submitted By: BOBBI WEBB

Email: BOBBI.WEBB@CAMPVERDE.AZ.GOV

Phone Number: 928-554-0054

Monthly Permit Volume

	Number of Permits Issued	Total Fees Collected
FBB COMMERCIAL		
FBB RESIDENTIAL		
MANUFACTURED HOMES	3	1080.00

Only complete section below when final inspection is completed.

HUD Label, FBB Mfg. Certificate or Rehabilitation Certificate Number	Unit Serial Number	Installer/ROC Contractor License Number	Installation Address	Final Insp. Date
ARZ376571/376572	CAV110AZ2018856A/B	8469	VERDE RANCH ESTATES LOT 69	11/30/20
ARZ376948/376949	CAV110AZ2018858A/B	8469	VERDE RANCH ESTATES LOT 73	11/30/20
ARZ676580/376581	CAV110AZ2018857A/B	8469	VERDE RANCH ESTATES LOT 71	11/30/20

Monthly Reports are due by the 15th of each month for the previous month's installation activity.
A Report MUST be submitted every month whether or not there has been any installation activity.

****PLEASE REMEMBER TO FILL IN THE YELLOW AREAS****

Please return to: building.statistics@construction.com or Fax: 800-892-7470 or Fax: 866-663-6373

ID#: 24059

For the Month of: Jan-21

Area covered by permits: TOWN OF CAMP VERDE

← Please place your Dodge ID # found in the email Subject here.

TOTAL VALUATION OF CONSTRUCTION EXCLUDES LAND AND PERMIT FEES

NEW RESIDENTIAL BUILDINGS	Total Number of Buildings	Total Dwelling Units	Total Valuation of Construction (omit cents)	Total Square Feet of Living Area (If available)
SINGLE FAMILY DETACHED				
SINGLE FAMILY ATTACHED (Townhouses or Row Houses)				
TWO-FAMILY BUILDINGS (Duplexes)				
THREE-OR-MORE-FAMILY BUILDINGS (Apartments or Stacked Condoms)				

X

If **No Permits** for these categories, please enter "X" in this box

QUESTION/COMMENTS
Contact Us **TOLL-FREE**
by Phone: 877-489-4092
Fax: 800-892-7470 or
Fax: 866-663-6373

Name of person to contact regarding this report: BOBBI WEBB

Phone Number: 928-554-0054

Email Address: BOBBI.WEBB@CAMPVERDE.AZ.GOV

THANK YOU!