

**MINUTES**  
**TOWN OF CAMP VERDE**  
**REGULAR SESSION**  
**MAYOR AND COUNCIL**  
**473 S. MAIN STREET, SUITE 106**  
**WEDNESDAY, MARCH 3, 2021 at 6:30 P.M.**

**ZOOM MEETING LINK:**

<https://us02web.zoom.us/j/86377561156?pwd=c0ovM05ZSHhyQ25ZWFOzM3ZTMml1dz09>

**One Tap Mobile: 1-669-900-9128 or 1-253-215-8782**

**Meeting ID: 863 7756 1156**

**Passcode: 144296**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order** Mayor Dee Jenkins called the meeting to order at 6:30 pm
2. **Roll Call.** Council Members Jackie Baker, Bill LeBeau, Cris McPhail, Jessie Murdock, Vice Mayor Joe Butner, and Mayor Dee Jenkins. Councilor Robin Whatley was absent.

**Also Present**

Town Manager Russ Martin, Town Clerk Cindy Pemberton, and Community Development Director Melinda Lee (Zoom)

3. **Pledge of Allegiance**  
Councilor Bill LeBeau led the pledge.
4. **Consent Agenda** – All items listed below, may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

**a) Approval of the Minutes:**

1. Regular Session – February 17, 2021
2. Work Session – February 19, 2021

**b) Set Next Meeting, Date and Time:**

1. Work Session – Wednesday, March 10, 2021 at 5:30 p.m. – **CANCELLED**
2. Regular Session – Wednesday, March 17, 2021 at 6:30 p.m.
3. Work Session – Wednesday, March 24, 2021 at 5:30 p.m.
4. Work Session – Friday, March 26, 2021 at 9:00 a.m. – **CANCELLED**

Town Clerk Cindy Pemberton notified Council that the March 17, 2021 has been cancelled and the March 24, 2021 has been changed to a Special Session. Councilor Cris McPhail asked about a correction to the February 17<sup>th</sup> regular meeting minutes. Ms. Pemberton stated there was a Motion made after the executive session that was not

listed in the minutes and the session minutes have been corrected.

**Motion** made by Councilor McPhail to approve the consent agenda to include the corrections of the 2-17-2021 meetings minutes. Second made by Councilor LeBeau.

**Roll Call Vote:**

Councilor Baker: aye  
Councilor McPhail: aye  
Vice Mayor Butner: aye  
Councilor Murdock: aye  
Councilor LeBeau: aye  
Mayor Jenkins: aye

**Motion** carried 6-0.

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

Pete Roulette, a local business owner in Camp Verde, presented a statement regarding his experience with the Planning and Zoning department. He stated that the staff was nice during the interaction. He was frustrated because he felt that the item he was presenting was simple, and he felt the staff could have been more helpful. He wanted to remind the Town employees that they work for the citizens of the town. He felt that the people in the planning and zoning may be resistant to assisting due to liability concerns. He reiterated that the Town staff that had assisted him had been nice and courteous, but he felt they should provide more help to ordinary citizens. He stated citizens may be unfamiliar with the processes and need support to successfully navigate them. The Planning and Zoning staff kept telling him that he should have brought additional information which was frustrating. He felt the process was way better than it had been in the past, but ultimately he was disappointed in his experience this week. He felt it was important that the council hear this feedback.

6. **Special Announcements and Presentations**

**6.1. Proclamation Declaring Saturday March 29, 2021 as National Vietnam War Veterans Day**

Mayor Jenkins proclaimed March 29, 2021 as national Vietnam War Veterans

Day. Mayor Jenkins presented a personal thank you to all of the Veterans of the town for their service.

**6.2. Certificate of Appreciation for Service on the Planning and Zoning Commission for Chip Norton**

Chip Norton was not available tonight due to travel per Community Development Director Melinda Lee. He wanted to acknowledge the importance of recognizing volunteers and that their work as being beneficial to the community.

Mayor Jenkins extended her thanks to Chip Norton for his service and commended his work on the **Design Review Committee and the National Geographic program**. Mayor Jenkins confirmed the Certificate.

**6.3. Certificate of Appreciation for Service on the Planning and Zoning Commission for Steve Vanlandingham**

Steve Vanlandingham was not in attendance. Mayor Jenkins extended her thanks for the service to the community and acknowledged the many initiatives that could not be completed without volunteers.

**7. Possible Approval of a Special Event Liquor License application for Amy Sue Finley-Jackpot Ranch located at 2025 W Reservation Loop Road, Camp Verde for events to be held on April 9, 2021 and April 10, 2021. Staff Resource: Cindy Pemberton**

Town Clerk Cindy Pemberton confirmed the Clerk's office received a Special Event Liquor License and the application was submitted to Community Development Director Melinda Lee and the Town Marshall Corey Rowley. Ms. Pemberton confirmed there have been no expressed concerns.

Amy Finlay presented information that the Jackpot Ranch is to hold their annual Spring Round Up Rodeo between the dates of April 9, 2021 and April 10, 2021 which is the purpose for the Special Event Liquor License in question.

**Motion** was made by Vice Mayor Butner. Second was made by Councilor Baker.

**Roll Call Vote:**

Councilor Baker: **aye**

Councilor McPhail: **aye**

Vice Mayor Butner: **aye**

Councilor Murdock: **aye**

Councilor LeBeau: **aye**

Mayor Dee Jenkins: **aye**

**Motion** carried 6-0.

**8. Discussion, Consideration and Possible Appointment of Jeremy Brady to serve**

**on the Board of Adjustments and Appeals for a term of three (3) years.** Staff Resource: Cindy Pemberton

Council had no question for appointee Jeremy Brady.

**Motion** made by Councilor Jackie Baker. Second was made by Vice Mayor Joe Butner.

**Roll Call Vote:**

Councilor Baker: aye  
Councilor McPhail: aye  
Vice Mayor Butner: aye  
Councilor Murdock: aye  
Councilor LeBeau: aye  
Mayor Jenkins: aye

**Motion** carried 6-0.

9. **Discussion, Consideration and Possible Appointment of John Mason to serve on the Planning and Zoning Commission for a term that expires January 2022.** Staff Resource: Cindy Pemberton

John Mason was present (ZOOM).

Vice Mayor Butner asked what the business was that John Mason owns at Imperial Beach. John Mason responded, he owned Mason's Auto Clinic since 1975 and his son currently manages it.

**Motion** made by Councilor Baker. Second was made by Councilor LeBeau.

**Roll Call Vote:**

Councilor Baker: aye  
Councilor LeBeau: aye  
Councilor Murdock: aye  
Councilor McPhail: aye  
Vice Mayor Butner: aye  
Mayor Jenkins: aye

**Motion** carried 6-0.

10. **Update and Discussion on Outdoor Trails & Recreation Economic Development Initiatives.** Staff Resource: Steve Ayers

Economic Development Director Steve Ayers would like to isolate some funds from the

general fund in the interest of future trail and recreational facility development. There are additional grant opportunities to go after, but many of the items that the Economic Development Department is pursuing are not grant fundable. Mr. Ayers expressed his gratitude for help from The Streets Department and Parks and Recreation for their past support. Mr. Ayers believes funding is needed to further develop these areas and the projects are not all eligible for the same grant funds that were utilized in the past. Economic Development is still seeking any grants available and is currently working on another \$2k grant. Mr. Ayers would like the Town to commit to a \$50k annual budget for three years to develop town owned properties like Parsons Riverfront Preserve, Rezzonico Family Park and the Oasis Property. The annual budget would also be used to create recreational opportunities and an open trail plan in Camp Verde. The town recently received a commercial request for launching river tours for kayaks, river tubes, and river recreational tours from Verde Adventure Tours. There would be two launch points so that river enthusiasts could begin at Parsons Riverfront Preserve and end at Rezzonico Family Park by the Camp Verde Community Library. Parsons Riverfront Preserve does not currently have any improvements. The site would need to be cleared out and the first \$50k of the requested budget would be used to develop Parsons Riverfront Preserve. The cost of improvements would depend on the possibility of utilizing town owned equipment for the project. Funding would also allow the Oasis property to be opened up to create a trail that would run from there to Copper Canyon Trailhead.

The community has been curious about why Economic Development is so involved in all of these projects. Mr. Ayers stated, reports have been done that show outdoor recreation is a huge driver for local businesses and economic growth. These amenities have not been available until recently. The Economic Development Department wants to continue to develop out these properties for not only tourism, but also for local use.

Mayor Jenkins asked if we have any comment cards from local residents. Ms. Pemberton stated not at this time. Pete Roulette requested to fill out a card for this topic during session. This action was allowed by Mayor Jenkins

Councilor Murdock asked Mr. Ayers to expand on the accessibility of Parsons Riverfront Preserve.

Mr. Ayers stated there are currently two accesses. There have been four trash pickups

to remove litter and debris recently, and the Marshall's office has removed an abandoned Motorhome from the property. The work done to clean up the area has spanned the past four years. The 32 acres that make up Parsons Riverfront Preserve was donated to the town by a private land owner in the 1990s for the purpose of hiking, kayaking, fishing and recreational use. Mr. Ayers believes it is the responsibility of the Town to maintain the parcel and make it usable to the public as a Town owned property. Developing the preserve would make it usable for the intended purposes. Interpretive signs, restroom facilities, and parking would also be included in the improvements to the property. This area is prone to flooding, so there are some challenges to overcome in order to provide some of the amenities.

Councilor Murdock inquired where the parking areas would be. Specifically, she wanted to understand if there would be parking on the other side of I-17 or if there would be one main entrance. Councilor Murdock also wanted to understand if there would be drive-able access or if the public would need to park and then walk to the river.

Mr. Ayers stated it has been a goal to keep motorized vehicles off the riverfront properties. Arizona Department of Transportation ADOT has assisted in fencing off the motorized access. Currently only walk through or horse access is available. Currently parking would only be possible on the ADOT section. The plan would be to bring the road off of Rustler Trail. The improved piece would come off of Rustler Trail and be behind the homes a good 100 yards or so. Additionally, the wing walls off the I-17 access bridge would be utilized as barriers to reduce the cost of fencing. The area under the bridge is prone to high water.

Councilor Baker stated that attracting any kind of traffic other than that created by the residents who live there will have a serious impact. She wanted to understand how there would be parking on the ADOT owned section.

Mr. Ayers stated the objective is to put the parking somewhere on the Rawhide side (*this was later corrected that Mr. Ayers meant to state the access would be on the Rustler side*). Currently the ADOT area on the Rawhide side doesn't really have a lot of control and people have been using it for years. Mr. Ayers has had some discussions with the residents whose properties would be impacted. Their feedback is that they prefer a solution that the Town is managing over the current situation. Mr. Ayers

agreed that there is a need to discuss occupancy to limit the access to the public property. Mr. Ayers believes that parking at Parsons will be adequate for some time. Currently there are no recreation facilities to float between Parsons Riverfront Preserve and Rezzonico Family Park.

Councilor Jackie Baker wanted to know if Mr. Ayers had talked to ADOT about the area. Mr. Ayers stated that he has been working actively with ADOT and they have provided requested barricades in problem areas.

Pete Roulette pointed out that Mr. Ayers made an error when indicating which side, the access would be on and he believed Mr. Ayers meant to state Rustler when he said Rawhide. Mr. Roulette also wanted to point out that the impacted residents have not given permission for this proposal. Mr. Roulette commented that the person who really complained about motorized traffic had moved. Mr. Roulette requested that the Town consider re-opening the area to motorized traffic which he believed the community would like. He stated residents wish that they had motorized access. Mr. Roulette requested that it be considered.

Vice Mayor Butner agreed that Mr. Ayers mixed up the streets in his earlier statement. He requested clarification on which street would be the main access.

Economic Development Director Steve Ayers stated the main access would be on the West side of the Verde River accessed off of Rustler Trail. Mr. Ayers specified the Town has no rightful access off of Rawhide as the area is controlled by ADOT.

Vice Mayor Joe Butner confirmed that ADOT has control of the area in question off of Rawhide.

Mr. Ayers reconfirmed the access would be off the Rustler side of I-17.

Councilor Jackie Baker stated that citizens did utilize the area for motorized traffic. Ms. Baker requested that Mr. Ayers clarify whether motorized access would be available moving forward

Mr. Ayers referenced the approved 2016 Master Plan for Camp Verde which called for no motorized traffic on any of the riverfront properties.

Councilor Jackie Baker inquired if the motorized traffic stipulation in the Master Plan could be changed.

Economic Development Director Steve Ayers stated that there were nearly 40 people that brought in a comment regarding the motorized **access issue**. Also, that the issue had come up on other properties. Mr. Ayers stated that the Town had received a pretty universal voice from residents. Mr. Ayers also pointed out that there are some 78 miles of motorized trails available for ATV use in the area outside of the riverfront areas in question. He re-iterated that the issue of what to do about motorized access on the riverfront property the town owns and manages was discussed with the public for over a year.

**11. Update and Discussion on development of sewer along Highway 260 between I-17 and Altman Parkway. Staff Resource: Russ Martin**

Town Manager Russ Martin discussed that the area in question that needs to be improved goes along Highway 260 through the last roundabout in city limits. The Town had not originally planned to go out that far.

Initially the town received a Water Infrastructure Finance Authority Grant of \$40k. The town obtained two dimensional drawings to determine the location for sleeves along the sewer line. The funding requirement for just the sleeve work at Cherry was \$380k. The sewer line crosses around the entrance to Cherry Road and down by the Out of Africa Parkway. The biggest and most important section to date, is along Cherry Wash. Mr. Martin said the next step is to take that design all the way to the end.

Mr. Martin said the Town has received eight (8) responses to their Request for Quotation (RFQ) and there is currently a group going through the details. Mr. Martin said the goal is to build a construction ready drawing by the April 7<sup>th</sup> meeting. The Town is also working on getting all the clearances through and Troy Odell, Deputy Public Works Director will manage the engineer on the project. The Town will look at availability and consistency of performance when sourcing an engineering firm. Town Manager Martin stated the Town will move on to an engineering firm that can complete the project to those standards.

Town Manager Martin estimates that some level of constructability will be obtained by the end of the year and the drawings may be available sometime near the end of the summer. Mr. Martin stressed the general public should be engaged, specifically the property owners impacted by the expansion. Mr. Martin estimates the project at between 7-8 million carried. Funding is available to fund up to 40% or approximately 2.5-3 million dollars. The balance of costs would be split between the property owners



that would benefit from the new trunk line.

Mr. Martin reiterated that the current goal-set is to get to the initial drawing, so that accurate construction costs could be calculated. Mr. Martin stated those steps need to be completed so the impacted residents would know what their portion would be. Once the costs are calculated, the burden could be dispersed over a significant number of years, 30-40 at very low interest through a Federal program. Mr. Martin also pointed out the importance of the involvement of the residents impacted. He wanted to ensure that the residents understand the costs associated with the project would be reasonable. Also to field any questions and hear from property owners who don't like or object to the project.

Mr. Martin said this infrastructure would be no different than any other part of the sewer development program that the Town already has. Having more consumers on the sewer system will make the whole system more efficient to operate and will result in reduced costs.

Vice Mayor Butner stated that Camp Verde has already been put back on the list.

Mr. Martin said once the grant is sent in the process, as it moves forward, does not include going to Economic Development Administration (EDA). Mr. Martin commented that while the Town is on the EDA you can talk to Mr. Ayers if you want to know the full details. As we move forward with the trunk line the EDA is against hooking up residential. In order to incorporate their grant, the plan can't prioritize residential hookups in the design.

Vice Mayor Butner stated that the EDA is focused on Economic Development and therefore residential can't be the focus.

Councilor Baker said there are a lot of comments regarding EDA loans and that residential is not a priority. Building out so commercial can come in would need to be the focus. Councilor Baker mentioned that the project is currently in the planning and engineering stage and the Town isn't looking for a private relationship at this time. Mr. Martin stated this is a private development that public is paying for

Councilor Baker asked to address the issue of the debt already incurred under the past Sanitary District improvements and wanted to confirm that the expansion would not add to that debt.

Mr. Martin said it would not add to the current Sanitary Improvement debt and that it should in fact end up helping by adding additional users to offset the costs incurred from operating.

Councilor Baker wanted to clarify that in applying for grant the opportunity to talk to property owners on 260 was not missed.

Mr. Martin said residents were informed that it was happening, but they haven't had the opportunity to discuss how it would affect them in the future. Those details are dependent on the engineering and location. Some property owners will know more about where it is going to go since they will be working with the engineering directly. For residents having the line on their property is going to be very valuable.

Councilor Baker mentioned that the council knows why we are doing the expansion and is hopeful that the Town will be able to explain the process and impacts very clearly to residents. Councilor Baker felt it was important that residents understand that the Town is not working to extend additional sewer costs to users already paying debt down on the existing system, but expanding into a new area.

Mr. Martin said the Town is following through with the plans that have already been adopted. The plan is for an Economic Development Initiative and that is what it is intended to do. It will be paid for by those that are receiving a direct benefit from the expansion. The information and numbers currently being gathered are needed to better show the impact for those within the area of the expansion.

**12. Update and Discussion regarding Dark Skies and upcoming requirements.** Staff Resource: Melinda Community Development Director Melinda Lee

Community Development Director Melinda Lee spoke on the 2004 Dark Sky Initiative outdoor lighting ordinance, specifically the Sunset clause which calls for outdoor compliance by 2024. Additionally, the 2018 International Dark Sky added a requirement for maximum Kelvin ratings on light bulbs. Because of the changes on the lighting ordinances the Town needs to start enforcing for compliance by 2024. Three years is going to happen very quickly and the Town should do everything it can to educate the community.

The Town had planned a booth to start a public outreach, but was not able to do so in 2020. Ms. Lee is hopeful 2021 will have more opportunity for outreach. Community Development has made some contacts with agencies to see how they are handling compliance and reached out to the coalition to do a public awareness campaign. The goal is to educate residents on what they will need to do to be in compliance. Some of the issues and complaints are misunderstandings on what is allowed and what isn't. The awareness campaign will help. Being in compliance doesn't mean that people have to have very dim lights. Part of the education is that there is a certain allowable level of unshielded lighting. The lumens are restricted in an overall manner. A certain percentage can be unshielded and not all lights are required to have a shielding that forces the light

down. The Town encourages shielded, but it is not required 100%.

Ms. Lee discussed the issues with commercial lighting. Commercial lighting concerns include requirements for parking, branding, and security. Businesses want brighter lights for security or want their signage on all night. The ordinance says light must be off by 10 pm or within thirty minutes from closing. There are also restrictions on colors for illuminated signs. Light colors have a tendency to be more intense at night, the ordinance states that the lighter colors are not allowed for the background. There have been corporate branding challenges and the Town has had to be creative on how to accommodate these organizations with the Dark Sky limitations. The background for Taco Bell appears grey because the Town required a diffuser that stops the light from shining through the bright white background. NAPA has a light orange primary background and they went with backlighting which lights up the wall instead of going through the sign. It illuminates with a halo effect instead. There have been ways the Town has been able to work with companies to keep their branding while adhering to the requirements. The Kelvin rating is the correlated color temperature that regulates the intensity of the light emitted 3000 kelvin per bulb is the current limitation. It makes the light much more muted, such as soft white light bulbs verses bright. Brighter whites and blues have higher Kelvin ratings. 3000k is what allows us to be an International Dark Sky Community.

Ms. Lee mentioned there have also been some indoor lighting issues due to the spillage of light going outside. The ordinance does not cover that issue at all and is unregulated at this time. It may be something for the Town to consider. For example, marijuana facilities are made such that they allow sunlight to reach plants for growing, but the light is also on all night for the plants. There are other businesses that also leave inside lights on all night for security reasons. At this time they are allowed to do that.

Ms. Lee also stated that she feels it is important to do an inventory of the town lighting to ensure that the town is compliant before any enforcing is done within the community. The Town is going to start taking inventory of the current lighting. The outdoor lighting will need to have more enforcement at night and there will be more night watches conducted to do an inventory and assessment of what is going on at night.

Mayor Jenkins wanted to know if there were lights that are grandfathered in that will not be forced to comply by 2024.

Ms. Lee stated the only grandfathering we have with the lighting ordinance is up to 2024. Everyone should come into compliance prior to that date. That is why we are working now to educate and bring our community into compliance before then.

Mr. Martin stated that the Town will be doing an analysis CIP to look at it in a year or so. There are buildings all over and some street lights. Some are in good shape and some are not. The Town should be on a course that shows that the changes have been made and also provide the community with examples of solutions that may work for them.

Councilor Murdock said the Discovery Telescope wasn't a Dark Sky Initiative, but it was something the Town partnered on. Scientists and astronomers booked years in advance to come and see what Camp Verde was doing with the Dark Sky Community. Councilor Murdock pointed out that the Dark Sky initiative is a big partnership of everybody in the community and it is something the entire community can be proud to be a part of.

**13. Covid-19 Update.** Staff Resource Russ Martin

Town Manager Russ Martin said Town staff is moving back into phase 2. Doors open March 15<sup>th</sup>. The Town is still encouraging appointments. The Library is open to small groups. The Town is looking to optional masks in April if phase 3 can be accomplished.

**14. Legislative Update.** Staff Resource Russ Martin

Town Manager Russ Martin discussed two pieces of legislation that may impact the town.

One requires that a building permit be returned within a certain amount of time, 7-10 days for example. If it is not completed by the deadline the applicant can start building. This could create issues with builders proceeding and having issues arise after they are beyond a point of return. The Town may need to be issuing, essentially, temporary permits in situations where the permit may be delayed. These issues may arise in areas of the flood zone because the permitting has to go through the County process which could take weeks. Mr. Martin doesn't anticipate this legislation being a really big problem, but if it passes the Town may have a few more things to worry about in the permitting process.

The second piece of legislation involves the Zoning Ordinance. The Town would be required to declare if the proposed project would negatively impact Affordable Housing in an area. The Town would need to call out this information in one of the Where As lines. The zoning ordinance is at the very end of the legislative process.

Mr. Martin believes both pieces of legislation would have a limited impact to the Town.

- 15. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to A.R.S. §38-431.01(H))

No comments from the public.

- 16. Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Councilor Baker requested a list from the Economic Development Administration Seattle Regional Office and Camp Verde has been included.

Councilor McPhail has continued to attend the Yavapai Apache Nation and Earth meetings. Council McPhail also attended a meeting for Broadband 101 today. Some case studies in Bullhead City were discussed. Bullhead City is planning to provide 100 mb of broadband to everyone in city limits. The project is being funded 80% through grants. These grants are providing a significant value of millions of dollars. Payson and Page also are planning broadband projects. Councilor McPhail stated the meeting was interesting and she learned quite a bit about fiber optic and DSL.

Vice Mayor Butner stated he attended a Northern Arizona Council of Governments (NACOG) meeting with Councilor Baker. Vice Mayor Butner stated that NACOG was a vehicle that provides federal funding and the Town will want to stay on their list of projects to do. Vice Mayor Butner reconfirmed that Camp Verde is back on their list of projects to do.

Vice Mayor Butner pointed out that there were some discrepancies in the designation of Vietnam Veterans Day. It stated the day of the week as Saturday, but Saturday is the 27<sup>th</sup>, not the 29<sup>th</sup>. Vice Mayor Butner also pointed out that the proclamation states March 30<sup>th</sup> as the date. Vice Mayor Butner stated the error need to fix the correct date.

Mr. Martin stated the date should be the 29<sup>th</sup>, and confirmed that the date was not a Saturday. Mayor Jenkins stated that the error would be corrected and the appropriate signatures obtained.

Vice Mayor Butner wanted to know when the Traveling Vietnam wall would come to Fort Verde. Mr. Martin said he would discuss this during his manager update.

Mayor Jenkins attended the Verde Valley Regional Planning group meeting. Supervisor Donna Michaels and Mayors from the Verde Valley cities and towns were in attendance. Regional Planning and use of land was discussed. There were also discussions about broadband. Mayor Jenkins also attended the Sustaining Flows meeting on the 23<sup>rd</sup>. National, County, and Verde Valley City and Town representation were in attendance as well as representatives from the Agricultural Department. Adjudication and who is next on the list was discussed. This summer they may be visiting Camp Verde. It was an informative good discussion about stake holders and water issues.

Mr. Martin discussed the County update meeting on COVID. On March 15<sup>th</sup> the county is opening some offices, but not all. Hospitalizations and cases have dropped quite a bit in the County and there is hope that it will continue. Hospitals have resumed elective surgeries. Johnson & Johnson (J&J) one shot vaccination has been approved. It is effective in the mid 60% range. The vaccination offered by J&J may be advantageous for citizens that don't want to go back for a second shot. The Town is still working on vaccination availability. The end of March early April is targeted.

Vice Mayor Butner expressed frustration that it is more difficult to obtain the vaccine for rural areas.

Mayor Jenkins commented on the hard work that is being done by the Town.

Mr. Martin remarked that the distribution of available vaccination shots is within the County's control. The County currently has a limited supply of vaccinations to distribute amongst the County cities and towns. The larger problem is not a function of the Town or the County. It is a distribution problem on a larger scale. If there was access to a sustainable amount of shots Camp Verde is ready to start the distribution of the vaccine tomorrow.

Mr. Martin remarked that the J&J vaccine also has an inconsistent distribution flow and there would be challenges getting any to our area. It may not be a viable option, but work should be done to identify populations that the J&J vaccine may be helpful to.

Councilor Baker mentioned that the J&J vaccine does not require refrigeration.

Mayor Jenkins agreed that there may be a good percentage of the population that the J&J vaccine could benefit.

17. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Town Manager Russ Martin stated that the traveling Vietnam Wall was scheduled for Fort Verde during the last weekend in March 2021 along with a Welcome Home Celebration in Verde Valley. The traveling Vietnam Wall is on a rotation and was rotating to us due to the good work of Sheila Stubler, Park Manager at Fort Verde State Historic Park. Executive orders have prevented the Vietnam Wall from rotating to Camp Verde until 2023. The monetary commitment made by the Town to ensure that wall came will stay in effect, but rotation of the Vietnam Wall will be in 2023 for Camp Verde.

During the week of March 15<sup>th</sup> Mr. Martin will be unavailable. Inquiries for the Town Manager should be directed to Camp Verde Marshall Corey Rowley or Town Clerk Cindy Pemberton during that time.

18. **Adjournment**

Mayor Dee Jenkins adjourned the meeting at 8:05 PM.


  
\_\_\_\_\_  
Mayor Dee Jenkins

  
\_\_\_\_\_  
Attest: Town Clerk Cindy Pemberton

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on February 17, 2021. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 29 day of March, 2021.

  
\_\_\_\_\_  
Cindy Pemberton, Town Clerk