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**AGENDA
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, MARCH 3, 2021 at 6:30 P.M.**

ZOOM MEETING LINK:

<https://us02web.zoom.us/j/86377561156?pwd=c0ovM05ZSHhyQ25ZWFOzM3ZTMml1dz09>

One Tap Mobile: 1-669-900-9128 or 1-253-215-8782

Meeting ID: 863 7756 1156

Passcode: 144296

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
2. **Roll Call.** Council Members Jackie Baker, Bill LeBeau, Cris McPhail Jessie Murdock, Robin Whatley, Vice Mayor Joe Butner, and Mayor Dee Jenkins.
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
 - a) **Approval of the Minutes:**
 - 1) Regular Session – February 17, 2021 Page 5
 - 2) Work Session – February 19, 2021 Page 15
 - b) **Set Next Meeting, Date and Time:**
 - 1) Work Session – Wednesday, March 10, 2021 at 5:30 p.m. – **CANCELLED**
 - 2) Regular Session – Wednesday, March 17, 2021 at 6:30 p.m.
 - 3) Work Session – Wednesday, March 24, 2021 at 5:30 p.m.
 - 4) Work Session – Friday, March 26, 2021 at 9:00 a.m. - **CANCELLED**
5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an

open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

6. Special Announcements and Presentations

- **Proclamation Declaring Saturday March 29, 2021 as National Vietnam War Veterans Day** Page 19
- **Certificate of Appreciation for Service on the Planning and Zoning Commission for Chip Norton** Page 21
- **Certificate of Appreciation for Service on the Planning and Zoning Commission for Steve Vanlandingham** Page 23

7. Possible Approval of a Special Event Liquor License application for Amy Sue Finley-Jackpot Ranch located at 2025 W Reservation Loop Road, Camp Verde for events to be held on April 9, 2021 and April 10, 2021. Staff Resource: Cindy Pemberton Page 25

8. Discussion, Consideration and Possible Appointment of Jeremy Brady to serve on the Board of Adjustments and Appeals for a term of three (3) years. Staff Resource: Cindy Pemberton Page 33

9. Discussion, Consideration and Possible Appointment of John Mason to serve on the Planning and Zoning Commission for a term that expires January 2022. Staff Resource: Cindy Pemberton Page 37

10. Update and Discussion on Outdoor Trails & Recreation Economic Development Initiatives. Staff Resource: Steve Ayers

11. Update and Discussion on development of sewer along Highway 260 between I-17 and Altman Parkway. Staff Resource: Russ Martin

12. Update and Discussion regarding Dark Skies and upcoming requirements. Staff Resource: Melinda Lee

13. Covid-19 Update. Staff Resource Russ Martin

14. Legislative Update. Staff Resource Russ Martin

15. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.) Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be

put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to A.R.S. §38-431.01(H))

- 16. Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.
- 17. Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

18. Adjournment

Note: Upon a public majority vote of a quorum of the Town Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes: (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1)); (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2)); (3) Discussion or consultation for legal advice with the attorneys of the public body. (A.R.S. §38-431.03(A)(3)); (4) Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. § 38-431.03(A)(4)); (5) Discussion or consultation with designated representatives of the public body to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5)); (6) Discussion, consultation or consideration for negotiations by the town or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6)); (7) Discussion or consultation with designated representatives of the town to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(7)).

Pursuant to A.R.S. §38-431.01 Meetings shall be open to the public - All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All legal action of public bodies shall occur during a public meeting. The Town of Camp Verde Council Chambers is accessible to persons with disabilities. Those with special accessibility or accommodation needs, such as large

typeface print, may request these at the Office of the Town Clerk at 928-554-0021.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Bashas on 02-25-2021 at 2:00 p.m. in accordance with the statement filed by the Camp Verde Town Council with the Town Clerk

Cindy Pemberton

Cindy Pemberton, Town Clerk

DRAFT MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, FEBRUARY 17, 2021 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor Dee Jenkins called the meeting to order at 6:30 p.m.

2. Roll Call

Mayor Dee Jenkins, Vice Mayor Joe Butner, Councilor Bill LeBeau, Councilor Robin Whatley (zoom), Councilor Jackie Baker, Councilor Jesse Murdock (arrived at 6:34pm) and Councilor Cris McPhail are present.

Also Present

Town Manager Russ Martin, Town Clerk Cindy Pemberton and Rec Secretary Jennifer Reed.

3. Pledge of Allegiance

Councilor McPhail led the Pledge.

Mayor Jenkins asked if Council had any objections to Town Clerk Pemberton reading the agenda titles and descriptions until Council can approve updated policy Rules and Procedures. Council had no objections.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

1. Regular Session – February 3, 2021
2. Executive Session – February 3, 2021 (recorded and on file)

b) Set Next Meeting, Date and Time:

1. Work Session – Friday, February 19, 2021 at 9:00 a.m.
2. Special Session – Wednesday, February 24, 2021 at 5:30 p.m.
3. Regular Meeting – Wednesday March 3, 2021 at 6:30 p.m.
4. Regular Meeting – Wednesday March 10, 2021 at 5:30pm.

Motion made by Councilor Baker to approve the consent agenda as presented. Second was made by Councilor McPhail.

Roll Call Vote:

Mayor Jenkins: aye
Vice Mayor Butner: aye
Councilor Whatley: aye
Councilor Murdock: *absent*
Councilor Baker: aye
Councilor LeBeau: aye
Councilor McPhail: aye
Motion carried 6-0.

Councilor Jesse Murdock arrived at 6:34pm

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.) Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))**
No comments from the public.

6. **Special Announcements and presentations**

- **Yavapai Apache Nation Presentation of a check to the Town from gaming Funds pursuant to Section 12(d) of the Nations Gaming Compact**

Representatives from Yavapai Apache Nation: Chairman Jon Huey, Council Women Darlene Rubio, and Cliff Castle Casino General Manager Aaron Moss presented the Town with a check for \$14,863.16 from gaming funds.

7. **Discussion, Consideration and Possible Appointment of Tanner McDonald to the Board of Adjustment & Appeals Board for a term of three (3) years.** Staff Resource: Cindy Pemberton

Town Clerk Cindy Pemberton said the Board of Adjustments & Appeals Board currently has 2 vacant seats. Mr. McDonald would be appointed for a 3 year term that will expire January 2024. The applicant is present if Council has questions. Mr. McDonald gave a brief background of his experience.

Motion by Councilor Baker to appoint Tanner McDonald to the Board of Adjustment & Appeals Board for a 3-year term that will expire January 2024. Second was made by Vice Mayor Joe Butner.

Roll Call Vote:

Mayor Jenkins: aye
Vice Mayor Butner: aye
Councilor Whatley: aye
Councilor Murdock: aye

Councilor Baker: aye
Councilor LeBeau: aye
Councilor McPhail: aye
Motion carried 7-0.

8. Discussion, Consideration and Possible Appointment of William Tippet to the Planning and Zoning Commission for a term of three (3) years. Staff Resource: Cindy Pemberton

Town Clerk Cindy Pemberton said the Planning and Zoning Commission currently has several vacant seats. Mr. Tippet would replace Commissioner Steve Vanlandingham for a 3-year term that expires January 2024. The applicant is present if Council has questions.

Motion by Councilor LeBeau to appoint William Tippet to the Planning and Zoning Commission for a term that expires 2024 to replace Commissioner Member Steve Vanlandingham. Second was made by Vice Mayor Joe Butner.

Roll Call Vote:

Mayor Jenkins: aye
Vice Mayor Butner: aye
Councilor Whatley: aye
Councilor Murdock: aye
Councilor Baker: aye
Councilor LeBeau: aye
Councilor McPhail: aye
Motion carried 7-0.

9. Discussion, Consideration and Possible Approval of up to \$14,000 Compensation Study and including options for the cost of the Benefits Survey by Public Sector Personnel Consultants and budget adjustment necessary to fund this study. Staff Resource: Brandy Cabrera

Brandy Cabrera said historically we have looked over the years to conduct a compensation study but it was not cost effective. Previous analysis was conducted internally within the organization. The risk to conducting an internal comparison is the effect on employee trust, transparency, their perception of favoritism, and further lack of engagement and does not allow the Human Resources Department to be the objective support role that it is meant to be for the organization. In lieu of the City of Cottonwood conducting their own study, the Town's cost would be reduced to \$12,500 with a possible \$1,500 Benefits Comparison study add-on.

Motion by Councilor Baker to approve the \$12,500 Compensation Study and approve the optional \$1,500 cost of the Benefits Survey add-on quote by Public Sector Personnel Consultants and adjust the budget in HR to cover the expense accordingly. Second was made by Councilor McPhail.

Roll Call Vote:

Mayor Jenkins: aye
Vice Mayor Butner: aye
Councilor Whatley: aye
Councilor Murdock: aye
Councilor Baker: aye
Councilor LeBeau: aye
Councilor McPhail: aye
Motion carried 7-0.

10. Discussion, Consideration and Possible Approval of the updated February 2021 Risk Manager Job Description and Approval of the Recruitment of a New Risk Manager. Staff Resource: Brandy Cabrera

Brandy Cabrera said during the Council Retreat we were able to work together and had a much needed brainstorming discussion that allowed the Human Resources Department to determine the exact skills that we were wanting and needing as a Town for recruiting a new Risk Manager. The topics that arose from that discussion were contracts & agreements, who would have oversight over this position, the autonomy of the role and would the need for legal/paralegal skills. The job description was refreshed with items added to the essential functions of the position.

Councilor Baker feels the insurance pool provides the services to cover assistance when needed. She finds it very hard to affirm a new position that would cost in salaries/benefits. A qualified administrative assistant could fill this position. Ms. Cabrera appreciates what councilor baker is saying but feels an independent person will save the Town in the long run.

Councilor Murdock stated she advocated for this position at the admin retreat. The Risk Pool is not on site nor a member of the community. There needs to be a person on site, in an office, who provides services to our community. She is very passionate about this position.

Motion by Councilor McPhail to approve the updated February 2021 Risk Manager Job Description and approve the recruitment of a new Risk Manager. Second was made by Councilor Murdock.

Roll Call Vote:

Mayor Jenkins: aye
Vice Mayor Butner: aye
Councilor Whatley: aye
Councilor Murdock: aye
Councilor Baker: nay
Councilor LeBeau: nay
Councilor McPhail: aye
Motion passes 5-2.

11. Discussion, Consideration and Possible Approval of the submittal of a U.S. Department of Agriculture USDA Rural Development Business Grant application to fund a workforce development program that would provide businesses in the

Sedona-Verde Valley region with student interns from Northern Arizona University. Staff Resource: Jessica Bryson

Jessica Bryson, Economic Development Department, is requesting approval to apply for the USDA Rural Business Development Grant. This would fund a Work Force Development Internship Program. The project would be in partnership with the City of Cottonwood, City of Sedona, and NAU. The project falls in line with the Camp Verde General Plan. One of the main goals that is identified in the General Plan is to create an environment that encourages business growth, retention, revitalization and employment opportunities. The goal of this program is to build capacity for local businesses, helping to close the workforce gap, and serve as a recruitment tool for students at a major university.

This grant application would require an in-kind monetary contribution in the amount of \$5,000 for each of the three participating municipalities, creating a total in-kind contribution of \$15,000. The monetary grant request would be for approximately \$25,000, which would help cover the costs of student stipends for travel, compensation, and recruitment endeavors. The project would also examine the feasibility of continuing an internship program amongst the municipalities and another regional economic development partner.

The application included in the packet is a rough draft and is not complete. The deadline for the application is March 31, 2021.

Councilor Baker asked if Jessica contacted Yavapai County or NACOG recently. She said the Board of Supervisors just approved a Yavapai County Work Force Development Program. Ms. Bryson said not at this point. They were trying to contain the program to the Verde Valley. They had contacted Clarkdale but are still waiting to hear a final answer from them. Councilor Baker would like her to investigate the Yavapai County Work Force Program and possibly work something out with them.

Motion by Councilor McPhail to authorize the submission of a grant application under the United States Department of Agriculture Rural Business Development Grant to provide funding for the development of an internship program in partnership with the City of Cottonwood, City of Sedona, and Northern Arizona University; and to authorize in-kind commitments as specified in the grant. Second was made by Vice Mayor Butner.

Roll Call Vote:

Mayor Jenkins: aye
Vice Mayor Butner: aye
Councilor Whatley: aye
Councilor Murdock: aye
Councilor Baker: nay
Councilor LeBeau: aye
Councilor McPhail: aye

Motion carried 6-1.

12. Discussion, Consideration and Possible Approval of the use of part of the Capital Improvement Plan unallocated line remaining balance. The request includes capital improvement projects as well as possible designation for reserve and/or other items within the approved final Town Budget. Staff Resource: Russ Martin

Town Manager Russ Martin reviewed where Council is on the list of projects. The Town is in a position to complete some of these projects. Mr. Martin reviewed the budget process. He would like direction as to what projects Council would like to complete, and still leave a fund balance. The amount of funding that is available is \$700,000. Mr. Martin would prefer to keep half of that in reserves if at all possible as security. Mr. Martin reviewed the projects listed in the packet. Council should consider the projects that could be completed by June 30th.

Council Members were given an opportunity to say which projects they would like to see completed.

Motion by Vice Mayor Joe Butner to approve the use of part of the Capital Improvement Plan unallocated line remaining balances and include these Capital Improvement Projects as designated as follows:

- \$40,000 Court Security Check Point with the matching funds from the Court of \$60,000
- \$60,000 Pool Filter and Heater
- \$14,100 Sidewalk Repairs
- \$43,000 Gazebo Repair
- \$25,500 Council Chambers Audio Video System Improvements
- \$110,000 Montezuma Cliff Castle Hwy Repairs and Repaving
- \$43,000 CVAA Restrooms
- \$13,500 CVAA Safety and Security Lighting Improvements
- \$37,000 CVAA Sewer Connection
- \$14,035 Digital Finger Print Processing System

Second was made by Councilor Baker.

Roll Call Vote:

Mayor Jenkins: aye

Vice Mayor Butner: aye

Councilor Whatley: aye

Councilor Murdock: aye

Councilor Baker: aye

Councilor LeBeau: aye

Councilor McPhail: aye

Motion carried 7-0.

13. 2020 Covid-19 Update – Staff Resource Russ Martin

Financial Update-Russ Martin

Revenues are looking good. Local Sales Tax and State Sales Tax are over budget.

Operational Update- Town Manager Russ Martin

Staff continues to be careful. No vaccines have been delivered yet. The Town is prepared to do it as early as March 1st. There is a downward trend in cases and hospitals are showing single digits. Camp Verde has a vaccination site approved, the gym and days has been worked out. Volunteers will be needed.

14. Legislative Update. Staff Resource Russ Martin

Town Manager Russ Martin reviewed ongoing issues that are in the state capital and how they proceed through legislature. The HERF Budget looks pretty solid for next year.

15. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.) *Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to A.R.S. §38-431.01(H))*

No public to speak.

16. Council Informational Reports. *These reports are relative to the committee meetings that Council members attend. The Committees Are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.*

Councilor Baker will be attending the first NACOG Meeting of the year via zoom on February 25th.

Councilor McPhail meets weekly with the Earth Day Committee, she also attended the Verde Lakes Revitalization Group Meeting, the Yavapai College Governing Board, and the Yavapai Apache Nation Meetings.

Councilor Murdock helped out with the Middle School Athletic Program and the League Championship Games. 7th & 8th Grade Girls were the Runner-Up for the League Championship for Basketball and the 7th & 8th Grade Boys won the Championship and were undefeated.

Mayor Jenkins had independent meetings with Yavapai Apache Nation Chairman Huey, the AZ State Treasurer Kimberly Lee, and Northern AZ Healthcare to look at distribution sites. She attended the Verde Valley Mayors Meeting, the Greater AZ Mayors Meeting, the County Supervisors and County Health Department for COVID Updates, and the PSPRS Local Meeting.

17. Manager/Staff Report *Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any*

such item, except that an individual Council member may request that the item be placed on a future agenda.

Town Manager Russ Martin:

- Nothing else to add at this time.

18. Discussion and Consultation for legal advice from Arizona Municipal Risk and Retention Pool and Town’s Attorneys regarding pending litigation that may have arisen from the January 8th, 2020 Town Council Meeting. The Council may, by majority vote, recess the Regular meeting, hold an executive session to receive legal advice and give direction to counsel and then reconvene the Regular meeting for discussion and possible action on a settlement agreement this item as covered under A.R.S. 38-431.03 (A)(3);(4).

Motion by Councilor McPhail to go into Executive Session. Second was made by Councilor Murdock.

Roll Call Vote:

- Mayor Jenkins: aye
- Vice Mayor Butner: aye
- Councilor Whatley: aye
- Councilor Murdock: aye
- Councilor Baker: aye
- Councilor LeBeau: aye
- Councilor McPhail: aye

Motion carried 7-0

Executive Session: 8:07 p.m.

Resume Meeting: 8:26pm

15. Adjournment

Mayor Dee Jenkins adjourned the meeting at 8:34 p.m.

Mayor Dee Jenkins

Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on February 17, 2021. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2021.

Cindy Pemberton, Town Clerk

DRAFT

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DRAFT MINUTES
TOWN OF CAMP VERDE
WORK SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
FRIDAY, FEBRUARY 19, 2021 at 9:00 A.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. Call to Order

Mayor Jenkins called the meeting to order at 9:14 a.m.

2. Roll Call

Mayor Dee Jenkins, Vice Mayor Joe Butner, Councilor Robin Whatley (zoom), Councilor Jesse Murdock and Councilor Cris McPhail are present. Councilor Bill LeBeau and Councilor Jackie Baker are absent

Also Present

Town Manager Russ Martin, Financial Director Mike Showers, Town Clerk Cindy Pemberton.

3. Pledge of Allegiance

Vice Mayor Butner led the Pledge.

4. Strategic Plan for FY22 Budget Session. (Staff Resource Mike Showers)

Finance Director Mike Showers explained the goal of this work session is to come up with a list of goals for the Council, to accomplish in the next 1-2 years or extended to 3-5 years. The end result will be a communication to staff to show them what Council is looking at and what direction to go. Council will be creating an action plan for staff to work on. Mr. Showers wanted Council to come up with words that would define us as a town:

- Location: at the Crossroads of I-17 & Hwy 260
- A people/family/community focused community
- Diverse population that includes Seniors, Tribal Community, Poverty
- History: Historical Roots and Western Character
- Rural Town
- Abundant Natural Resources focusing on the River. This includes trails and outdoor activities
- Pleasant weather

Mr. Showers explained the next step is to consider what we want to become. Consider the topics to be changed, enhanced, created, removed and/or preserved. Mr. Showers also asked Council to rate each category; Quality of Life, Infrastructure, Economy, and Town Government with an S-Strength, W-Weakness, O-Opportunity, and T-Threat. Council was able to discuss each category as Mr. Showers reviewed the results. The list will later become an action item:

- Retain the Western, Rural, Historical Character of the Town
- Keep Camp Verde a safe place to live
- Become a tourist destination-Market and recruit tourist activity
- Create more and better access points to the Verde River but preserve the river its heritage and as a natural resource.
- Keep Main Street successful, retain its Character and enhance it
- Create quality affordable housing
- Preserve Community and Family Focus
- Create an educated and skilled work force that attracts businesses
- Improve our healthcare facilities

Mr. Showers asked the Council what goals they want to accomplish:

Goals for 1-2 years

Create a marketing program; Business development and Tourism and support
Better river access
Significant progress on the Sports Complex
Infrastructure progress-water provider
Infrastructure progress- sewer expansion to development
Address Quality Affordable Housing
Make certain all development follows our western character, rural location,
historical roots, and our General Plan
Staff & Wage retention
Healthcare
Promote of professional leadership

Goals for 3-5years

Realignment of Main Street and Montezuma castle Hwy
Expand, improve, and maintain park systems
Educate skilled work force
Physical access to higher education-CTE Building
Infrastructure progress-Broadband
Expand Affordable Housing
Improve or resolve infrastructure safety issues- including storm water, roads, and
sidewalks.
Improve access to broadband services

Mr. Showers said he will take this information and put it into a written document and Council will see it by CIP. Mr. Martin will have staff put a priority list together.

Council would like to change the process a little and have staff put everything into a priority list and Council would be the second reviewer.

5. Adjournment

Mayor Jenkins adjourned the meeting at 12:05 p.m.

Mayor Dee Jenkins

Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on February 19, 2021. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2021.

Cindy Pemberton, Town Clerk

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PROCLAMATION
DESIGNATING MARCH 29, 2021 AS
'NATIONAL VIETNAM WAR VETERANS DAY'

WHEREAS, the Vietnam War was fought in the Republic of South Vietnam from 1961 to 1975, and involved North Vietnamese regular forces and Viet Cong guerrilla forces in armed conflict with the United States Armed Forces and the Army of the Republic of Vietnam; and

WHEREAS, the United States Armed Forces became involved in Vietnam because the United States Government wanted to provide direct military support to the Government of South Vietnam to defend itself against the growing Communist threat from North Vietnam;

WHEREAS, members of the United States Armed Forces began serving in an advisory role to the Government of the Republic of South Vietnam in 1961;

WHEREAS, as a result of the Gulf of Tonkin incidents on August 2 and 4, 1963, Congress overwhelmingly passed the Gulf of Tonkin Resolution (Public Law 88-408), on August 7, 1964, which provided the authority to the President of the United States to prosecute the war against North Vietnam;

WHEREAS, in 1965, United States Armed Forces ground combat units arrived in Vietnam;

WHEREAS, by the end of 1965, there were 80,000 United States troops in Vietnam, and by 1969, a peak of approximately 543,000 troops was reached;

WHEREAS, more than 58,000 members of the United States Armed Forces lost their lives in Vietnam and more than 300,000 members of the Armed Forces were wounded;

WHEREAS, in 1982, the Vietnam Veterans Memorial was dedicated in the District of Columbia to commemorate those members of the United States Armed Forces who died or were declared missing-in-action in Vietnam;

WHEREAS, the Vietnam was an extremely divisive issue among the people of the United States and a conflict that caused a generation of veterans to wait too long for the United States public to acknowledge and honor the efforts and services of such veterans;

WHEREAS, members of the United States Armed Forces who served bravely and faithfully for the United States during the Vietnam War were often wrongly criticized for the policy decisions made by 4 presidential administrations in the United States;

WHEREAS, the establishment of a 'National Vietnam War Veterans Day' would be an appropriate way to honor those members of the United States Armed Forces who served in South Vietnam and throughout Southeast Asia during the Vietnam War; and

WHEREAS, March 30, 2019, would be an appropriate day to establish as 'National Vietnam War Veterans Day':

NOW THEREFORE, BE IT RESOLVED THAT, the Mayor and Common Council of the Town of Camp Verde resolve:

- 1) Honors and recognizes the contributions of veterans who served in the United States Armed Forces in Vietnam during war and during peace;
- 2) Encourages States and local governments to also establish 'National Vietnam War Veterans Day'; and
- 3) Encourages the people of the United States to observe 'National Vietnam War Veterans Day'; with appropriate ceremonies and activities that
 - a. Provide the appreciation Vietnam War veterans deserve, but did not receive upon return home from the war;
 - b. Demonstrate the resolve that never again shall the Nation disregard and denigrate a generation of veterans;
 - c. Promote awareness of the faithful service and contributions of such veterans during their military service as well as to the communities since returning home;
 - d. Promote awareness of the importance of entire communities empowering veterans and the families of veterans to readjust to civilian life after military service; and
 - e. Promote opportunities for such veterans to assist younger veterans returning from the wars in Iraq and Afghanistan in rehabilitation from wounds, both seen and unseen, and to support the reintegration of younger veterans into civilian life.

Passed and approved by a majority vote of the Common Council at the Regular Session of March 3, 2021.

Dee Jenkins, Mayor

Date

Attest:

Cindy Pemberton, Town Clerk

TOWN OF CAMP VERDE
Certificate of Appreciation

is hereby granted to:

CHIP NORTON

for his years of service on the
Planning & Zoning Commission

Mayor Dee Jenkins

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TOWN OF CAMP VERDE
Certificate of Appreciation

is hereby granted to:

STEVE VANLANDINGHAM

for his years of service on the
Planning & Zoning Commission

Mayor Dee Jenkins



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: March 3, 2021

Consent Agenda Decision Agenda Executive Session Requested

Presentation Only Action/Presentation

Requesting Department: Clerk’s Office

Staff Resource/Contact Person: Cindy Pemberton

Agenda Title (be exact: Possible Approval of a Special Event Liquor License application for Amy Sue Finley-Jackpot Ranch located at 2025 W Reservation Loop Road, Camp Verde for events to be held on April 9, 2021 and April 10, 2021. [Staff Resource: Cindy Pemberton]

List Attached Documents: – Application for Special Event License

Estimated Presentation Time: 0

Estimated Discussion Time: 0

Reviews Completed by:

Department Head: Cindy Pemberton Town Attorney Comments: N/A

Finance Department N/A

Fiscal Impact: None

Budget Code: N/A Amount Remaining: _____

Comments:

Background Information: Application was submitted to the Clerk’s Office on February 5, 2021 for Council Approval. No posting is required and fees have been paid.

The application has been reviewed and approved by Camp Verde Marshal’s Office and Community Development.

Recommended Action (Motion): Recommend Approval of Special Event Liquor License application Amy Sue Finley-Jackpot Ranch located at 2025 W Reservation Loop Road, Camp Verde for event to be held on April 9, 2021 and April 10, 2021.

Instructions to the Clerk: Section II not required. Process application.



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: March 3, 2021

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Clerk’s Office

Staff Resource/Contact Person: Cindy Pemberton

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List Attached Documents: – Application for Special Event License

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Estimated Discussion Time: 0

Reviews Completed by:

- Department Head: Cindy Pemberton Town Attorney Comments: N/A
- Finance Department N/A

Fiscal Impact: None

Budget Code: N/A Amount Remaining: _____

Comments:

Background Information: Application was submitted to the Clerk’s Office on February 5, 2021 for Council Approval. No posting is required and fees have been paid.

The application has been reviewed and approved by Camp Verde Marshal’s Office and Community Development.

Recommended Action (Motion): Recommend Approval of Special Event Liquor License application Amy Sue Finley-Jackpot Ranch located at 2025 W Reservation Loop Road, Camp Verde for event to be held on April 9, 2021 and April 10, 2021.



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

FOR DLIC USE ONLY

Received Date:
Job #:
CSR:
License #:

APPLICATION FOR SPECIAL EVENT LICENSE
 Fees: \$25.00 per day for 1-10 days (consecutive) Cash Checks or Money Orders Only
 A service fee of \$25.00 will be charged for all dishonored checks (A.R.S § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.
 The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event.

SECTION 1 Applicant must be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.

1. Applicant: Finley Amy Sue 7-28-70
Last First Middle Date of Birth
 2. Applicant's mailing address: 2025 W. Reservation Loop Camp Verde AZ 86322
Street City State Zip
 3. Applicant's home/cell phone: (940) 445-5861 Applicant's business phone: (928) 300-5490
Street City State Zip
 4. Applicant's email address: managerjackpotranch@gmail.com

SECTION 2 Name of Organization, Candidate or Political Party/Gov.: Jackpot Ranch Foundation

SECTION 3 Non-Profit/IRS Tax Exempt Number: 47-5589699

SECTION 4 Event Location: Jackpot Ranch

Event Address: 2025 Reservation Loop Rd Camp Verde AZ 86322

SECTION 5 Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY

	Date	Day of Week	Event Start Time AM/PM	Event End Time AM/PM	Numbers of Attendees (Each Day)
DAY 1:	<u>4-9-21</u>	<u>Friday</u>	<u>4pm</u>	<u>11pm</u>	
DAY 2:	<u>4-10-21</u>	<u>Saturday</u>	<u>12pm</u>	<u>12am</u>	
DAY 3:					
DAY 4:					
DAY 5:					
DAY 6:					
DAY 7:					
DAY 8:					
DAY 9:					
DAY 10:					

SECTION 6 What type of security and control measures will you take to prevent violations of liquor laws at this event?
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

2 Number of Police 2 Number of Security Personnel Fencing Barriers

Explanation: Will have 2 police and 2 security. One in serving area, one on each entrance and managing crowd. Wrist bands will be issued to people who show proper ID. Permanent fence is the front barrier, Property fence is back barrier and orange show fence and flags on side.

SECTION 7 Will this event be held on a currently licensed premise and within the already approved premises? Yes No
(If yes, Local Governing Body Signature not required)

Name of Business License Number Phone (Include Area Code)

SECTION 8 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

(IF USING RETAIL LICENSE, PLEASE SUBMIT A LETTER OF AGREEMENT FROM THE AGENT/OWNER OF THE LICENSED PREMISES TO SUSPEND OR RUN CONCURRENT WITH THE PERMANENT LICENSE DURING THE EVENT. IF THE SPECIAL EVENT IS ONLY USING A PORTION OF THE PREMISES, AGENT/OWNER WILL NEED TO SUSPEND THAT PORTION OF THE PREMISES.)

SECTION 9 What is the purpose of this event?

- On-site consumption Off-site (auction/wine/distilled spirits pull) Both

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
 Yes No (if yes, attach explanation.)
2. How many special event days have been issued to this organization during the calendar year? 0
(The number cannot exceed 10 days per year.)
3. Is the Organization using the services of a Licensed Contractor?
 Yes No If yes, please provide the following: Name of Licensed Contractor: _____
4. Is the organization using the services of a series 6, 7, 11, or 12 licensee to manage the sale or service of alcohol?
 Yes No If yes, please provide the following: Name of Licensee _____ License #: _____
5. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.
Name Jackpot Ranch Foundation Percentage: 50%
Address 2200 N. Central Ave ste 105 Phoenix, AZ 85004
Name Verde Valley Rangers Percentage: 50%
Address P.O. Box 1505 Camp Verde, AZ 86322
Street City State Zip

Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN AUCTION WINE OR DISTILLED SPIRITS PULL SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE.

SECTION 11 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. Please attach a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.

ATTACH DIAGRAM

If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control. Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction.

**Attestation for Special Events Licenses
Executive Order ("E.O.") 2020-59
Further Mitigation Requirement for Events**

On December 2, 2020 Governor Ducey issued E.O. 2020-59, Further Mitigation Requirement for Events. Pursuant to E.O. 2020-59, beginning on December 3rd, an applicant for a series 15, Special Event License or series 16, Festival/Fair License are required to submit an attestation acknowledging that public health requirements issued by ADHS will be followed by attendees and enforced by event organizers prior to receiving the license.

I hereby attest, by submitting this form, that as the applicant listed below I acknowledge that I understand that as a condition of the series 15, Special Event License or series 16, Festival/Fair License issued to me by the DLLC, I shall ensure compliance with the applicable requirements issued by ADHS and any other requirements or guidelines incorporated therein related to mitigating the transmission of COVID-19 during my event, including that as the event organizer I will implement and enforce the following:

At all times:

- Require the use of masks at all times by event organizers, staff and attendees except while actively eating or drinking.
- Promote healthy hygiene practices.
- Ensure cleaning and disinfection practices and ventilation.
- Ensure adequate supplies of hand sanitizer and cleaning supplies.
- Monitor all persons in the business premises for sickness.
- Ensure physical distancing by spacing chairs and tables at least 6 feet apart.
- Limit the congregation of groups during the event.
- Eliminate instances where attendees serve their own food.

By submitting this attestation, the applicant is agreeing to meet the applicable guidance in the ADHS Requirements for the business located at www.azhealth.gov/businesscovid19, as may be updated or modified from time-to-time.

Notwithstanding the submission of this attestation, if DLLC becomes aware of actions taken by the applicant that may take jeopardize the health, safety, and welfare of the public or that the representations in this attestation are false, DLLC additional action as necessary to protect the health, safety and welfare of the public.

To review up-to-date information regarding ADHS' emergency response to COVID-19 and information for businesses, please visit www.azhealth.gov/businesscovid19.

I, (Print Full Name) Amy Sue Finley hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Applicant Signature: Amy Finley

LOCAL GOVERNING BOARD

Date Received: _____

I, _____ recommend APPROVAL DISAPPROVAL
(Government Official) (Title)

On behalf of _____
(City, Town, County) Signature Date Phone

DLLC USE ONLY

APPROVAL DISAPPROVAL BY: _____ DATE: ____/____/____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.

Property Line

H C H A D

H W A Y

D R I V E

to Parking Area

Tent 20' x 20'

Beer

Serving Area

30'

Bleachers

ARENA

Security

Fence

Flag/Orange Snow Fence

Agenda item 8



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: March 3, 2021

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Clerk’s Office

Staff Resource/Contact Person: Cindy Pemberton

Agenda Title (be exact): Discussion, consideration and possible appointment of 1 member to the Board of Adjustments for a terms that Expires 2024.

List Attached Documents: Letters of Interest from Jeremy Eli Bradi

Estimated Presentation Time: N/A

Estimated Discussion Time: 5 Minutes

Reviews Completed by:

- Department Head: Cindy Pemberton Town Attorney Comments: N/A
- Finance Department N/A

Fiscal Impact:

Budget Code: _____ Amount Remaining: _____

Comments:

Background Information: Board of Adjustments has vacancies. The 3-year term will expire January 2024.

Town Code, Section 4-1 states: Prior to the expiration of terms for board and commission members, the Town Clerk shall call for letters of interest from the general public. Such letters shall be filed with the Town Clerk in accordance with the time lines and other related procedures established by the Council. Membership requirements for appointees are subject to the requirements established in the appropriate resolution or ordinance that created the board or commission. The Council may establish any other requirements at the time such appointments are sought for the purpose of aiding the Council in completing the selection process. Any member of a board or commission appointed by the Council shall reside within the corporate limits of the Town. However, Council may waive the residency requirement with good cause, except for appointments to the Planning and Zoning Commission, Board of Appeals and Board of Adjustments.

Terms of Members. (2000-A164) (2003-A260)

All members are appointed to boards and commissions to three (3) year terms that begin on January 1 of the year such appointment is made. Members may be re-appointed to additional terms. Such terms are to be staggered so that the terms of no more than three members shall expire in any given year.

Recommended Action (Motion): Move to appoint (insert the names you would like appointed) to the Board of Adjustments for a term that expires 2024.

Instructions to the Clerk: N/A – Oath of Office if necessary.

Letter of Interest to Town of Camp Verde

*** Date and Time**

02/10/2021

*** Full Name:**

Jeremy Eli Brady

*** Home Address:**

1825 South Quarterhorse Lane
AZ Camp Verde 86322

Mailing Address, if different:

1825 South Quarterhorse Lane
AZ Camp Verde 86322

Email Address:

jeremy@bradycustombuilders.com

*** Home Phone or Cellphone:**

(928) 710-8731

Work Phone:

SKIPPED

*** Are you a resident of the Town of Camp Verde?**

YES

Length of residency in the Town of Camp Verde (if applicable):

25 years

*** Do you own commercial property in the Town of Camp Verde?**

YES

Name and address of business (if applicable):

Low Places Bar and Grill 564 S. Main St. Camp Verde AZ 86322

If you are not in business in the Town of Camp Verde, please list your occupation; or if retired, please indicate your former occupation or profession:

Owner/ Operator of Low Places LLC and Brady Custom Builders LLC

*** Are you serving, or have you ever served, on a Town of Camp Verde board or commission?**

NO

If yes, please list names of board/commission and dates served:

SKIPPED

*** Board & Commission preference: Select the Board or Commission you are interested in:**

Board of Adjustments and Appeals

Education and Community Service:

List schools attended (include degree and year):

Mingus Union High School, Montrose CO High School- Obtained my GED

List Civic Activities or Service Organizations (include office held, year began and year ended):

I am currently the Vice President of Camp Verde Youth Football, started in 2017 as a board member/ referee, and now VP and coach of Mighty Mites Football. Also coached and was on the board of Camp Verde Little League for 8 years prior to 2017.

*** Please state why you would like to be appointed to a Town Board, Commission, or Committee:**

I was raised in this community and as a business owner I believe my impute on these matters would be important and well received.

*** Have you ever been charged and convicted of a crime:**

NO

If yes, please explain.

SKIPPED

*** What do you believe is the key responsibility of Board, Commission or Committee member to: (a) The Town Council, (b) The citizens of Camp Verde, (c) other Board, Commission or Committee members?**

To listen to the public on matters that arise, to address these matters with equality and professionalism, so that our town will continue to grow.

Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee:

I am a local of 25+ years, I have owned multiple business in the time that I have been here, as well as my building knowledge and experience would be a good contributing factor to the board of adjustments and appeals.

Terms and Conditions

Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

Please notify the Clerk's Office at (928) 554-0024, if you move or no longer wish to be considered for appointment.

If you have a current resume and/or certificate that may be applicable to your Board, Commission or Committee interest, please attach a copy to this application.

If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Attachment

SKIPPED

* I understand that selecting this box constitutes a legal signature confirming I acknowledge and agree that all statements in this form are true and correct.

I agree

*** Electronic Signature**

Jeremy Brady

*** Application Date:**

02/10/2021

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Agenda Item Submission Form – Section I

Meeting Date: March 3, 2021

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Clerk's Office

Staff Resource/Contact Person: Cindy Pemberton

Agenda Title (be exact): Discussion, consideration and possible appointment of 1 member to the Planning & Zoning Commission for a term that expires January 2022

List Attached Documents: Letters of Interest from John Mason

Estimated Presentation Time: N/A

Estimated Discussion Time: 5 Minutes

Reviews Completed by:

- Department Head:** Cindy Pemberton **Town Attorney Comments:** N/A
- Finance Department** N/A

Fiscal Impact:

Budget Code: _____ **Amount Remaining:** _____

Comments:

Background Information: Planning & Zoning Commission currently has two vacancies previously held by Cris McPhail and Jackie Baker. The terms expire January 2022. This appointment will replace one of the vacancies.

Town Code, Section 4-1 states: Prior to the expiration of terms for board and commission members, the Town Clerk shall call for letters of interest from the general public. Such letters shall be filed with the Town Clerk in accordance with the time lines and other related procedures established by the Council. Membership requirements for appointees are subject to the requirements established in the appropriate resolution or ordinance that created the board or commission. The Council may establish any other requirements at the time such appointments are sought for the purpose of aiding the Council in completing the selection process. Any member of a board or commission appointed by the Council shall reside within the corporate limits of the Town. However, Council may waive the residency requirement with good cause, except for appointments to the Planning and Zoning Commission, Board of Appeals and Board of Adjustments.

Terms of Members. (2000-A164) (2003-A260)

All members are appointed to boards and commissions to three (3) year terms that begin on January 1 of the year such appointment is made. Members may be re-appointed to additional terms. Such terms are to be staggered so that the terms of no more than three members shall expire in any given year.

Recommended Action (Motion): Move to appoint (insert the names you would like appointed) to the Planning & Zoning Commission for a term that expires 2022.

Instructions to the Clerk: N/A – Oath of Office if necessary.

Letter of Interest to Town of Camp Verde

*** Date and Time**

02/18/2021

*** Full Name:**

John Mason

*** Home Address:**

1471 N. Roundup Rd.
Arizona Camp Verde 86322

Mailing Address, if different:

PO Box 4132
Arizona Camp Verde 86322

Email Address:

jngeoprof@gmail.com

*** Home Phone or Cellphone:**

(619) 944-8261

Work Phone:

SKIPPED

*** Are you a resident of the Town of Camp Verde?**

YES

Length of residency in the Town of Camp Verde (if applicable):

1 1/2 years

*** Do you own commercial property in the Town of Camp Verde?**

NO

Name and address of business (if applicable):

Retired

If you are not in business in the Town of Camp Verde, please list your occupation; or if retired, please indicate your former occupation or profession:

Retired. Geography Professor; business owner

*** Are you serving, or have you ever served, on a Town of Camp Verde board or commission?**

NO

If yes, please list names of board/commission and dates served:

SKIPPED

*** Board & Commission preference: Select the Board or Commission you are interested in:**

Planning & Zoning Commission

Education and Community Service:

List schools attended (include degree and year):

San Diego State University; 1969; BA Univ of California, Davis; 1971; MA

List Civic Activities or Service Organizations (include office held, year began and year ended):

I worked, briefly, with the Imperial Beach Planning Dept. on a development plan in that city. Attended Imperial Beach City Council meetings (perhaps 2009).

*** Please state why you would like to be appointed to a Town Board, Commission, or Committee:**

I studied Urban and Regional Planning (at UC Davis it was under Geography label in the 1960s and early 1970s there). Was an Associate Planner in San Bernardino, CA until 1975 when I bought my business. I still own the business (in Imperial Beach, CA), but haven't been active in it since 1996. My son-in-law runs it. I was a Geography Professor (Mesa College, San Diego, CA.) through 2015; taught class in Urban Geography (as well as other courses).

* Have you ever been charged and convicted of a crime:

NO

If yes, please explain.

SKIPPED

*** What do you believe is the key responsibility of Board, Commission or Committee member to: (a) The Town Council, (b) The citizens of Camp Verde, (c) other Board, Commission or Committee members?**

In San Bernardino County, the Planning Commission approved regional plans as well as variances (or related). Once approved they go on to the Board of Supervisors. They did onsite inspection of properties with a staff member. I suspect the responsibility is similar in Camp Verde.

Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee:

My studies, my teaching. I've an interest in Camp Verde. After my wife (of 50 years) died, I remarried Elida Proper, sold my home and moved to Camp Verde. I bought a rental home in Rimrock.

Terms and Conditions

Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

Please notify the Clerk's Office at (928) 554-0024, if you move or no longer wish to be considered for appointment.

If you have a current resume and/or certificate that may be applicable to your Board, Commission or Committee interest, please attach a copy to this application.

If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Attachment

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* I understand that selecting this box constitutes a legal signature confirming I acknowledge and agree that all statements in this form are true and correct.

I agree

*** Electronic Signature**

John Mason

*** Application Date:**

02/18/2021