

**MINUTES
TOWN OF CAMP VERDE
COUNCIL/MANAGER RETREAT
JACKPOT RANCH
2025 W. RESERVATION LOOP ROAD
CAMP VERDE, AZ 86322
THURSDAY, JANUARY 14, 2021 AT 5:30 P.M. – 8:30 P.M.**

1. Call to Order

Mayor Jenkins called the meeting to order at 5:30 p.m.

- 2. Roll Call** Council Members Jackie Baker, Bill LeBeau, Cris McPhail, Jessie Murdock, Robin Whatley (via Zoom joined the meeting at 5:39 p.m.); Vice Mayor Joe Butner and Mayor Dee Jenkins.

Also Present: Town Manager Russ Martin, Town Clerk Cindy Pemberton and Recording Secretary/Deputy Town Clerk Virginia Jones

3. Pledge of Allegiance

Councilor Murdock led the Pledge of Allegiance

- 4. Council Retreat** –No legal action taken but direction to staff may be given relative to any of the following items. Times below are approximate:

Manager Martin gave a brief introduction of what would be covered during the retreat and noted that the second day would be presentations from department heads regarding department accomplishments, past current and future operational needs.

5:30 – 7:30 p.m. – (120 mins): Council Policies, Rules and Procedures

Town Clerk Cindy Pemberton explained each Council Member has a copy of current Policy & Procedures with her recommendation, and they would be reviewing them by sections.

Council expressed they were under the impression that they would be receiving documents from the Town attorney that included his recommendations. Clerk agreed to follow up with the Attorney.

Following are the recommendations for each section:

Section 1-no changes

Section 2-no changes

Section 3:

3.2B -agreed with recommendation to add Town Manager

3.3 - add section C that will add new criterion with the Town Attorney to issue a disclaimer should an executive section occur by way of teleconferencing,

identifying they are alone and their ability to speak in executive session is not compromised.

3.8A -6 agreed it was vague, staff will work with attorney to make language all-inclusive with section 15.11.

Section 4:

4.4C – Remove language Special Session agendas are usually review by the Manager and the Mayor only.

4.4C – Remove completely ARS regulates posting of agendas

Section 5-no changes

Section 6

6.3 add – Presiding Officer shall or ‘shall designate’ someone to read the title and description.

Section 7:

7.9 Council **was** reminded they could divide a question or motion into multiple questions or motions.

Section 8:

Discussion only regarding Council approves of the current roll call vote procedure being used for Zoom meetings.

Section 9:

Council was reminded it was acceptable to contact the Clerk, prior to the meeting if they notice an error in the minutes to be approved.

Section 10- no changes

Section 11:

11.3.B Council discussed at length the recommendation regarding background checks for Commission appointments, noting several municipalities practice doing background checks. It was agreed this item will be discussed at a future date when Council has had the chance to review other communities’ policies on this subject.

Section 12:

12.3 discussion regarding the difference between formal versus inquiry. No changes were recommended.

Section 13:

13.1H agreed to remove completely.

Section 14 – no changes

Section 15:

Council agreed they would like examples from Attorney Sims regarding Code of Conduct for Elected and Appointed Officials to include Enforcement of Policy and Resolving Complaints against the Mayor and/or other Members of the Town Council.

At 7:25p.m. Council took a 10-minute recess.

7:30 – 8:00 p.m. (30 mins): Covid-19, Mask Mandate and Event Discussion.

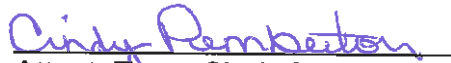
Resource: Town Manager Russ Martin

5. Adjournment

Without objection, Mayor Jenkins adjourned the Meeting at 8:30 p.m.



Mayor Dee Jenkins



Attest: Town Clerk Cindy Pemberton

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Council/Manager Retreat for the Town Council of Camp Verde, Arizona, held on January 14, 2021. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 0th day of February, 2020.



Cindy Pemberton, Town Clerk