



INSTRUCTION FOR DRAWING A PLOT PLAN FOR BUILDING PERMITS

Plot plans to be drawn on the 8-1/2 X 11" form provided with the application. Please include the following:

- Property dimensions
- Existing structure(s)
- Proposed structure(s) with all dimensions
- Adjacent streets
- Location of driveway(s)
- Distances from proposed structure(s) to all property lines
- Distance(s) between existing and proposed structure(s)
- Location of septic tank and leach lines
- Location of well
- Any watercourse(s) on the parcel or within 200 feet of existing or proposed structure(s) or wells within 100 feet of the parcel.
- Distance from the closest structure to the top of bank of any watercourse(s).
- Locations of all utility poles, meters, and lines (if applicable to project)
- Indicate "NORTH" with directional arrow
- All easements regardless of purpose must be displayed